# Agenda

## City Council Regular Session

Monday, July 27, 2026 - 7:00 PM
Council Chambers

**I. Call to Order**

**II. Invocation and Pledge of Allegiance**

A. Council Member Michael Hagan

**III. Roll Call**

**IV. Proclamations**

**V. Approve Minutes and Summaries**

**VI. Meeting Schedule**

**VII. Consent Agenda**

A. Motion to approve the purchase of a 2024 Chevrolet EV van from Van Chevrolet for the Utilities Department in an amount not to exceed $40,400.00

B. Regular Session Minutes of June 8, 2026

C. Regular Session Minutes of June 22, 2026

**VIII. Public Hearings**

A. Resolution of the City Council of the City of Liberty, Clay County, Missouri adopting the Glenn Hendren Corridor Reconstruction Study for the City (P&Z Case 26-08A)

**IX. Ordinances, Contracts and Resolutions**

A. Ordinance acknowledging vendor payments for the period of July 3, 2026 to July 17, 2026

1. Ordinance excluding Screen Vision Media payments
2. Ordinance including Screen Vision Media payments

B. Ordinance accepting and approving a final plat for Liberty Hills, Plat No. 1, a 3-lot subdivision on 5.89 +/- acres at 1300 Route H in the City of Liberty, Clay County, Missouri (P&Z Case 26-23FP)

C. Ordinance approving an agreement with Mid-America Regional Council pertaining to grant funding for senior demand transportation services for FY 2026-2027 in an amount not to exceed $35,000.00

D. Ordinance approving an agreement with Mid-America Regional Council pertaining to grant funding for senior services for FY 2026-2027 in an amount not to exceed $109,000.00

E. Ordinance amending Ordinance No. 11492 approving a lease agreement with Utility Inc. by adding two additional in-car video cameras for the Police Department, increasing the amount by $6,069.60 from $391,480.90 to $397,550.50

F. North Liberty Logistics and Commercial Development public sanitary sewer expansion improvements

1. Ordinance accepting an easement for public sanitary sewer mains from the Earnest Shepherd Memorial Youth Center, Inc. for the North Liberty Logistics and Commercial Development

2. Resolution accepting the North Liberty Logistics and Commercial Development public sanitary sewer expansion improvements

**X. Other Business**

**XI. Citizens' Participation**

**XII. Miscellaneous Matters from City Administrator**

**XIII. Miscellaneous Matters from Mayor and City Council**

**XIV. Adjournment**

The City of Liberty missouri

**CITY COUNCIL**
**ACTION REPORT**
**Meeting Date**: July 27, 2026
**A/R No.**: 2026-272

**Department**: Utilities **Submitted By**: Andy Noll, Director Utilities

**Subject: Motion to approve the purchase of a 2024 Chevrolet EV van from Van Chevrolet for the Utilities Department in an amount not to exceed $40,400.00**

**Summary**:
Purchase of a used 2024 Chevrolet ZEVO 600 EV cargo van to replace the existing camera van; a Mercedes Benz diesel Sprinter Cargo van.

**Background**:
The Utilities Department utilizes a Mercedes-Benz Sprinter cargo van as the base vehicle for our current sewer camera inspection van. The equipment is utilized to inspect and document the condition of sanitary sewer mains in the city. The information is utilized in sewer backup documentation, repair and rehabilitation planning, and locating sewer taps and buried manholes.

The current Mercedes-Benz Sprinter van is an all-wheel drive diesel-powered cargo van that has worked well as a platform for the sewer camera inspection equipment. Like most vehicles, repair costs rise as they age. As a diesel-powered van, the van has a diesel exhaust treatment system that has incurred several large repair fees and is not well suited to the long idle times that are necessary for the tasks we ask of it. At the time of prior vehicle selection, the Mercedes-Benz platform was the only van that provided the space and an all-wheel drive system. Therefore, it was selected as the platform.

Recently, electric cargo vans have become more common and are readily available, as evidenced by the common Amazon delivery vans. The drawback to electric vans has been the upfront cost, which does not justify itself with fuel savings and two-wheel drive platforms. However, staff became aware of a used 2024 Chevrolet ZEVO 600 all-wheel-drive electric cargo van available at Van Chevrolet for nearly half the cost of its original MSRP. The van was marketed as a used vehicle but appeared to be brand new and has less than 1,000 miles on the odometer. Staff researched the capability of the vehicle and determined that it would meet the need for being a platform for the sewer camera inspection equipment. The electric van is all-wheel drive, a feature that staff has learned from experience is a necessity for the camera van. The range of the van is 303 miles in city driving and 234 miles of highway driving, both of which are well in excess of what our crews log on the existing van over a multi-day timeframe. The range capability makes staff confident that the van can be on and stationary with accessory equipment in use and not be in danger of running low on charge.

The vehicle comes with the remaining factory bumper-to-bumper warranty and the remaining eight-year 100,000 mile electric vehicle (EV) component warranty. The EV component warranty is significantly longer than the available internal combustion engine warranty, thereby providing the city with a longer warranty period for the drivetrain even when purchasing a used vehicle. Staff will add a level 2 EV charger in the garage where the van is parked, which will keep the vehicle constantly charged and, considering it is a relatively low power charging method, will not accelerate degradation of the battery. The EV charger will be on a circuit that is provided emergency backup power by a generator. In the rare case a fast charge is necessary, the van is allowed to charge at the Tesla superchargers located at the Hy-Vee in Liberty.

Staff recommends the purchase of a 2024 ZEVO 600 EV van from Van Chevrolet in an amount not to exceed $40,400.00.

**Previous Action (if applicable):**
N/A

**Policy/Committee Review:**

| | |
|---|---|
| Citizen Sales Tax Oversight Committee | Completed/Recommended: |
| Public Safety Sales Tax Oversight Committee | Completed/Recommended: |
| Budget Committee | Completed/Recommended: |
| Other: | Completed/Recommended: |

**Financial Considerations:**

| | | |
|---|---|---|
| **Budgeted:** | Line Item: 593-70000-901-000000<br>Line Item: | Amount: $40,400.00<br>Amount: |
| | Revenue Line (if applicable): | Amount: |
| **Non-Budgeted** | Line Item:<br>Line Item: | Amount: |
| | Funding Source: | Amount: |

**Attachments:**
1. VAN CHEVROLET-CADILLAC SUBARU

VAN CHEVROLET-CADILLAC SUBARU
100 NORTH WEST VIVION ROAD
KANSAS CITY, MO 64118
(816)454 6666

How Did You Know About Us?

Referral ☐ Previous Customer ☐ Shopping ☐
Dealer Ad ☐ Which Ad? ______

DEAL#: 292854
CUST#: 547129
07/06/2026 11:20 am
mcc50 MICHAEL_COVEY

STOCK # C28821A
DATE 07/06/2026

# VEHICLE PURCHASE AGREEMENT

| | | |
|---|---|---|
| BUYER'S NAME: CITY OF LIBERTY MISSOURI | DOB | SS# |
| CO-BUYER'S NAME: N/A | DOB | HOME PHONE: (816)439-4778 |
| ADDRESS: 2800 RIVER VIEW RD | | WORK PHONE: (816)833-6436 |
| CITY: LIBERTY / COUNTY: CLAY / STATE: MO | ZIP: 64068 | CELL PHONE: (816)448-1852 |
| HOME E-MAIL: gharter@libertymo.gov | CLIENT ADVISOR NAME AND EMPLOYEE #: DOMINIC TORRES 2655 | |

**PURCHASE VEHICLE INFORMATION**

| YEAR | MAKE | MODEL | COLOR | TYPE |
|---|---|---|---|---|
| 2024 | CHEVROLET | ZEVO600 | | VN |

| V.I.N. | MILEAGE | NEW | USED | DEMO |
|---|---|---|---|---|
| 2G58J3TY1R9102047 | 8 | | X | |

| DELIVERY DATE | THEFT GUARD ID# | MANUFACTURERS SUGGESTED RETAIL PRICE | 39780.00 |
|---|---|---|---|
| 07/06/2026 | | | |

| EQUIPMENT LIST | ADDITIONAL EQUIPMENT | N/A |
|---|---|---|
| | N/A | N/A |
| | N/A | N/A |
| | N/A | N/A |
| | N/A | N/A |
| | N/A | N/A |
| LIENHOLDER | SALES TAX | N/A |
| ADDRESS | TITLE FEES | N/A |
| CITY, STATE, ZIP CODE | TOTAL PRICE | 39780.00 |
| LIEN DATE | TRADE ALLOWANCE DISCOUNT (-) | N/A |

**LEASING OR PREFERRED OPTION INFORMATION**

TERM N/A MILEAGE ALLOWANCE PER YEAR N/A EST.
MONTHLY PAYMENT. N/A RESIDUAL VALUE N/A ESTIMATED
STEP-IN FEES DUE FROM CUSTOMER N/A

These are approximate figures. Please refer to your actual lease agreement for a complete itemized detail of all lease or preferred option terms and conditions

| | |
|---|---|
| SUBTOTAL | 39780.00 |
| ** ADMINISTRATIVE FEE (+) | 620.00 |
| TOTAL DUE | 40400.00 |
| BALANCE OWING ON TRADE (+) | N/A |
| FACTORY REBATE (IF APPLICABLE) (-) | N/A |
| CASH DOWN (-) | N/A |
| THEFT GARD | N/A |
| AUTO MATE | N/A |
| SERVICE AGREEMENT | N/A |
| MAINTENANCE AGREEMENT | N/A |
| GUARANTEED AUTO PROTECTION ® (GAP) | N/A |
| LIFE INSURANCE | N/A |
| A&H INSURANCE | N/A |
| EXECUTIVE PDR | N/A |
| SKYWAY | N/A |
| LEASE ACQUISITION FEE | N/A |
| CASH ON DELIVERY (-) | N/A |
| TOTAL BALANCE DUE | 40400.00 |

| TRADE 1 | PAY OFF (TRADE1) N/A |
|---|---|
| YEAR N/A | MODEL N/A |
| VIN N/A | COLOR N/A |
| MILEAGE | VALIDATION |
| PAYOFF TO (TRADE 1) N/A | PAYOFF AMOUNT N/A |
| ADDRESS N/A | GOOD UNTIL / CONTACT N/A |
| CITY, STATE, ZIP N/A | PHONE N/A |

| TRADE 2 | PAY OFF (TRADE 2) N/A |
|---|---|
| YEAR N/A | MODEL N/A |
| VIN N/A | COLOR N/A |
| MILEAGE | VALIDATION |
| PAYOFF TO (TRADE 2) N/A | PAYOFF AMOUNT |
| ADDRESS N/A | GOOD UNTIL / CONTACT N/A |
| CITY, STATE, ZIP N/A | PHONE N/A |

**KNOWN DEFECTS:** All equipment (including tires, battery, radio, etc.) as appraised on my trade-in will remain and we hereby acknowledge that it is our responsibility to disclose all known existing defects:

Customer's Signature 07/06/2026 Date

**TRANSIT DAMAGE:** Purchaser acknowledges that there may have been certain transit and/or storage damage to the vehicle sold by the seller herein, and purchaser releases the seller for any and all claims arising out of such transit and/or storage damage.

Customer's Signature 07/06/2026 Date

** AN ADMINISTRATIVE FEE IS NOT AN OFFICIAL FEE AND IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED BY A DEALER. THIS ADMINISTRATIVE FEE MAY RESULT IN A PROFIT TO DEALER. NO PORTION OF THIS ADMINISTRATIVE FEE IS FOR THE DRAFTING, PREPARATION, OR COMPLETION OF DOCUMENTS OR THE PROVIDING OF LEGAL ADVICE. THIS NOTICE IS REQUIRED BY LAW.

DISCLAIMER OF WARRANTIES: Any warranties on the products sold hereby are those made by the manufacturer. THE SELLER, VAN CHEVROLET-CADILLAC HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND VAN CHEVROLET-CADILLAC NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF SAID PRODUCTS. NOTICE: LANGUAGE DISCLAIMING IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ON VEHICLE WHICH IS SUBJECT OF THIS ORDER DOES NOT APPLY WHEN A SERVICE CONTRACT IS SOLD WITHIN 90 DAYS OF THE VEHICLES DATE OF SALE IN WHICH THE DEALER IS LEGALLY LIABLE UNDER THE SERVICE CONTRACT. (FEDERAL REGULATIONS REQUIRE YOU TO STATE THE ODOMETER MILEAGE UPON TRANSFER OF OWNERSHIP, AN INACCURATE OR UNTRUTHFUL STATEMENT MAY MAKE YOU LIABLE FOR DAMAGES TO YOUR TRANSFEREE, FOR ATTORNEY FEES, AND FOR CIVIL OR CRIMINAL PENALTIES, PURSUANT TO SECTIONS 409, 412 AND 413 OF THE MOTOR VEHICLE INFORMATION AND COST SAVINGS ACT OF 1972 (PUB L 92-513 AS AMENDED BY PUB L 94-364)

"USED CAR BUYERS GUIDE" THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THE CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.

The front and back of this Order comprise the entire agreement affecting this purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized. I hereby certify that no credit has been extended to me for the purchase of this motor vehicle except as appears in writing on the face of this agreement.

I have read that matter printed on the back hereof and agree to it as a part of this order the same as if it were printed above my signature. I certify that I am of legal age, or older, and hereby acknowledge receipt of a copy of this order.

THIS CONTRACT CONTAINS A BINDING ARBITRATION PROVISION WHICH MAY BE ENFORCED BY THE PARTIES.

APPROVED RYAN BUIS SIGNED ______ PURCHASER

THIS ORDER IS NOT VALID UNLESS SIGNED AND ACCEPTED BY DEALER

BY ______ SIGNED N/A ______ CO-PURCHASER

103404*1*VANKC-FI

# City Council Meeting

Regular Session Minutes
June 8, 2026

I. CALL TO ORDER

A regular meeting of the City Council of the City of Liberty, Missouri was held in the Council Chambers at City Hall on June 8, 2026 with Mayor Greg Canuteson presiding. Mayor Canuteson called the meeting to order at 7:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Council Member Watt, who then led the pledge of allegiance.

III. ROLL CALL

| | |
|---|---|
| Council Members Present: | Harold Phillips and Shelton Ponder, Ward I<br>Kelley Wrenn Pozel and Adam Travis, Ward II<br>Kevin Graham and Jeff Watt, Ward III<br>Gene Gentrup and Michael Hagan, Ward IV |
| Council Members Absent: | None |
| Staff Present: | Curt Wenson, City Administrator<br>Sara Cooke, Assistant City Administrator<br>Vicki McClure, Finance Director<br>Andy Noll, Utilities Director<br>BJ Staab, Parks and Recreation Director<br>Jim Martin, Police Chief<br>Chris Young, Fire Chief<br>Katherine Sharp, Planning and Development Director<br>Sherri McIntyre, Public Works Director<br>Sarah Ranes, Deputy City Clerk |
| Public Present: | Kellie Houx, Courier Tribune<br>11 members of the public |

IV. APPROVE MINUTES AND SUMMARIES

V. MEETING SCHEDULE

VI. CONSENT AGENDA

A. Motion to approve an Arcade Permit with requested variances for J & S Pizza, 915-917 W. Liberty Drive, in accordance with Chapter 16, Article I – Arcades

J & S Pizza, located at 917 W Liberty Drive is expanding into the space next door (915 W. Liberty Drive). The expanded location will offer ice cream and arcade games. The owner of the business has applied for an Arcade Permit as they plan to have ten

(10) amusement devices. The City Code, Chapter 16 (Places of Recreation and Amusement), Article I (Arcades) states that establishments with eight (8) or more amusement devices are required to apply for an Arcade Permit. Such a permit is issued by the Deputy City Clerk upon approval by the City Council.

Chapter 16, Places of Recreation and Amusement (Article I. Arcades), was last updated in 1989. Therefore, some sections are outdated, and the following variances are requested:

Section 16-8, Location of Arcade.

- Request variance for location to have a direct access glass door between the arcade portion of the location and the liquor-serving establishment.

Section 16–15, Hours of Operation.

- Request variance for amusement devices to be available during the restaurant's posted operating schedule. Currently, 11:00 a.m. to 9:00 p.m. Sunday, Monday and Tuesday; and, 11:00 a.m. to 10:00 p.m. Wednesday, Thursday, Friday and Saturday.

Once approved, the Arcade Permit will be automatically renewed annually in conjunction with the Business License. The City Council retains the right to revoke the permit should the Licensee be found in violation of or failure to comply with any provisions of Chapter 16, Article I – Arcades.

**Action:** Council Member Hagan moved to approve the motion. Council Member Graham seconded the motion.

| | |
|---|---|
| Vote: | Motion passed 8-0-0 |
| Yes: | Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan |
| No: | None |
| Abstain: | None |

B. Resolution authorizing the filing of an application with the Missouri Division of Highway Safety for a Highway Safety Law Enforcement Grant (Hazardous Moving Vehicles)

The purpose of this resolution is to enhance roadway safety by approving the receipt and disbursement of supplemental funds from the Missouri Highway Safety and Traffic Division to support the Liberty Police Department in the enforcement of hazardous moving violations.

The City of Liberty, along with the entirety of the Kansas City region, is experiencing rapid growth. With that growth, there has been a dramatic increase in the number of drivers on our roadways. The City of Liberty remains committed to the goal of zero traffic fatalities as outlined in the Missouri Strategic Highway Safety Plan. The purpose of this grant is to address the issue of drivers committing hazardous moving violations on the roadways of the City of Liberty through high visibility enforcement and participation in statewide mobilization campaigns.

Per the FY 24-26 Triennial Highway Safety Plan, no behavior on Missouri roadways over the last 5 years has contributed to traffic fatalities as frequently as speed and aggressive driving. From 2017-2021, there were 2,547 fatalities involving a speeding or aggressive driver, accounting for 53% of all traffic fatalities. Speed and aggressive driving are cited in fatal crash reports as a contributing circumstance more than twice as often as impaired driving, and feedback and citation data from law enforcement agencies indicate speeds are up significantly during the last 3 years.

The following statistics were pulled from the Missouri Highway Patrol crash reporting system, years 2022-2024:

Clay County Total Crashes - 14,195 - 6th in State
City of Liberty Total Crashes - 1,870 – 32nd in State

Clay County Disabling Injury Crashes - 354 - 7th in State
City of Liberty Disabling Injury Crashes - 47 - 25th in State

Clay County Fatal Crashes - 55 - 10th in State
City of Liberty Fatal Crashes - 6 - 17th in State

Clay County Speed Related Crashes - 1,734 - 5th in State
City of Liberty Speed Related Crashes - 197 – 33rd in State

The City of Liberty, and Clay County, have seen a slight decrease in the total number of crashes. However, the number of disabling injury crashes and fatal crashes has increased. The majority of crashes that occur in Liberty take place on W. Kansas St. from N. Clayview Dr. westbound to the western city limits, and on Missouri 291 Highway. The crashes on W. Kansas St. are normally slower speed crashes due to the high volume of traffic. The crashes on MO 291 Highway, though less frequent, are generally at higher speeds with a greater risk for injury.

There has been a noticeable increase in severe traffic crashes on South Liberty Parkway and US 69 Highway, and it is not uncommon to find a majority of drivers going 20 mph over the posted limit on these two roadways.

Most traffic crashes occur between Monday and Saturday, from 7:00 a.m. to 9:00 p.m. The high volume of traffic is due to the many shopping centers, businesses and schools in the area.

**Action:** Council Member Hagan moved to approve the resolution. Council Member Graham seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3538.

C. Resolution authorizing the filing of an application with the Missouri Division of Highway Safety for a Highway Safety Law Enforcement Grant (Intoxicated Driving Enforcement)

The City of Liberty, along with the entirety of the Kansas City region, is experiencing rapid growth. With that growth, there has been a dramatic increase in the number of drivers on our roadways. The City of Liberty remains committed to the goal of zero traffic fatalities as outlined in the Missouri Strategic Highway Safety Plan. The purpose of this grant is to address the issue of drivers operating motor vehicles while intoxicated on the roadways of the City of Liberty through high visibility enforcement and participation in statewide mobilization campaigns.

Per the FY24-26 Triennial Highway Safety Plan, substance-impaired drivers contributed to 22% of Missouri's traffic crash fatalities during the past five years. Alcohol remains the primary contributor to substance-impaired driving crashes. However, the number of persons under the influence of prescription medications and/or illicit drugs has increased significantly over the past decade. With recreational marijuana now legal in Missouri, there are concerns this trend will continue. Male drivers were more likely than females to be involved in substance-impaired driving crashes. During the past five years, males were responsible for 81.7% of substance-impaired driving fatalities. Ten percent of the children less than 15 years of age who were killed in motor vehicle crashes over the last five years were riding with a substance-impaired driver.
Depending on the jurisdiction, impaired driving offenses in Missouri are prosecuted differently. Prosecutors and judges may not always be aware of the severity of the impaired driving problem or how to best provide treatment for an offender.

The following statistics were pulled from the Missouri Highway Patrol crash reporting system, years 2022 - 2024:

Clay County Total Crashes - 14,195 - 6th in State
City of Liberty Total Crashes - 1,870 - 32nd in State

Clay County Alcohol Involved Crashes - 531 - 6th in State
City of Liberty Alcohol Involved Crashes - 86 - 19th in State

Clay County Alcohol Involved Fatal Traffic Crashes - 10 - 8th in State
City of Liberty Alcohol Involved Fatal Traffic Crashes - 1 - 7th in State

Clay County Alcohol and Drug Involved Crashes - 29 - 7th in State
City of Liberty Alcohol and Drug Involved Crashes - 6 - 15th in State

Clay County Alcohol and Drug Involved Fatal Crashes - 1 - 6th in State
City of Liberty Alcohol and Drug Related Fatal Crashes – 0

In 2025, the Liberty Police Department made 91 arrests for Driving While Intoxicated. Most of these arrests occurred between 7:00pm and 3:00am. The funding received through this grant will be used to target impaired drivers and create safer roadways for all.

**Action:** Council Member Hagan moved to approve the resolution. Council Member Graham seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3539.

D. Resolution approving a temporary event liquor license for the Liberty Chamber of Commerce Liberty Fest event at Capitol Federal Sports Complex, 2200 E. Old State Highway 210 on July 3, 2026

The Liberty Chamber of Commerce has applied for a temporary liquor license to serve alcohol at Liberty Fest to be held on July 3, 2026, at the Capitol Federal Sports Complex. Because the public will have access to the event, state statute and City ordinance require a license. The necessary certificate of liability insurance and authorization letter have been provided by the applicant. The application and necessary certificate of liability insurance have been reviewed by the appropriate staff and approval is recommended.

**Action:** Council Member Hagan moved to approve the resolution. Council Member Graham seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3540.

E. Boards and Commissions Appointments/Reappointments

1. Historic District Review Commission
   a. Appoint Amie Francois to a term expiring 7/1/2029
   b. Reappoint Vern Drottz to a term expiring 7/1/2031
   c. Reappoint Aimee Gray to a term expiring 7/1/2031
2. Liberty Arts Commission
   a. Reappoint Katie McDonald to a term expiring 5/15/2029
3. Parks and Recreation Foundation
   a. Appoint James Cooper to a term expiring 1/1/2030

Council Member Hagan moved to approve the appointments. Council Member Graham seconded the motion, which carried unanimously.

VII. PUBLIC HEARINGS

A. Resolution of the City Council of the City of Liberty, Clay County, Missouri adopting the Downtown Design Guidelines for the City (P&Z Case 26-19A) **(postponed from May 18, 2026)**

Chad Bunger, Assistant Project Manager with Freese and Nichols, 801 Cherry Street, Suite 2800, Fort Worth, Texas 76102 gave a short presentation to the City Council.

The Liberty Downtown Design Guidelines represent a coordinated effort to implement the community's longstanding vision for reinvestment and infill development within the historic downtown. Building on prior planning initiatives, including the Liberty Infill Concept Plan, the guidelines are intended to preserve Downtown Liberty's unique identity while providing clear direction for new development and redevelopment. The document focuses on ensuring that future growth complements the area's historic character, reinforces its sense of place, and supports its continued function as a vibrant mixed-use district.

The guidelines establish a comprehensive framework for evaluating development, organized around key design principles such as building massing and scale, architectural composition, and site design. Emphasis is placed on maintaining human-scaled development through proportional building forms, consistent street relationships, and traditional façade organization. Concepts such as the use of established height-to-width ratios, clearly defined building components (base, middle, and top), and rhythm along the streetscape are intended to ensure that new construction reflects the established patterns found throughout downtown.

A central feature of the document is the "kit of parts," which identifies architectural styles, materials, and building elements that are historically characteristic of Liberty. This toolkit provides a clear reference for both applicants and reviewers, helping to guide design decisions that are compatible with the existing built environment. The guidelines also include detailed standards for elements such as windows, storefronts, signage, lighting, and public realm improvements, all of which contribute to a cohesive and pedestrian-oriented downtown experience.

In addition to general design standards, the document introduces area-specific guidelines that respond to the varying contexts within downtown. These include standards for core mixed-use areas, locations where buildings up to four stories may be appropriate, and "sensitive areas" adjacent to established residential neighborhoods. Each area includes tailored expectations for building height, massing transitions, landscaping, and site design to ensure that new development is appropriately scaled and integrated, particularly where different land uses meet.

The Downtown Design Guidelines are not intended to function as a mandatory regulatory program applied uniformly to all properties within the district. Instead, they are structured as a voluntary framework that property owners and developers may choose to follow. Participation in the program is encouraged through a system of incentives, meaning that those who elect to meet the guidelines and align their projects with the community's design objectives would be eligible for benefits. This approach allows flexibility for property owners while still promoting high-quality, context-sensitive development. By tying incentives to compliance, the City can encourage reinvestment that supports downtown's historic character and long-term vision without imposing additional requirements on those who choose not to participate.

In certain areas, the Downtown District overlaps with existing Historic Preservation Districts. In these cases, properties must comply with the requirements of both sets of guidelines. Proposed improvements or development must meet Downtown District standards while also adhering to preservation regulations that protect the area's historic character. As a result, these projects require review and approval by the Historic District Review Commission to ensure consistency with established preservation goals.

Overall, the Downtown Design Guidelines are intended to serve as a practical and consistent tool for decision making by the Historic District Review Commission, Planning and Zoning Commission, and City Council. By clearly articulating expectations for design quality and compatibility, the guidelines support thoughtful growth, protect historic resources, and promote the long-term economic vitality and character of Downtown Liberty.

This plan establishes guidelines for new development in Downtown Liberty with input from the community and the Downtown Task Force. Staff recommends approval of the proposed Downtown Design Guidelines, PZ Case 26-19A.

Mayor Canuteson opened the Public Hearing and asked if anyone wished to speak either in favor or in opposition of the resolution. Seeing no one wishing to speak, the Mayor closed the Public Hearing.

**Action:** Council Member Phillips moved to approve the resolution. Council Member Pozel seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3541.

VIII. ORDINANCES, CONTRACTS AND RESOLUTIONS

A. Ordinance acknowledging vendor payments for the period of May 8, 2026 to May 29, 2026

1. Ordinance excluding Screen Vision Media payments

Document No. 10153 was read.

**Action:** Council Member Phillips moved to approve the vendor payments. Council Member Ponder seconded the motion.

Roll Call
Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12317.

2. Ordinance including Screen Vision Media payments

Document No. 10154 was read.

**Action:** Council Member Graham moved to approve the vendor payments. Council Member Travis seconded the motion.

Roll Call
Vote: Motion passed 7-0-1
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt and Gentrup
No: None
Abstain: Council Member Hagan, due to potential conflict of interest.
Approved by the Chair and inscribed in Ordinance No. 12318.

B. Ordinance to establish a public utility easement and abolish a certain section of alley right-of-way in the M.B. Brown Subdivision being a re-plat of lots 14, 15, 16 of the Morse addition to the City of Liberty, Missouri, located between tract A (formerly lots 9, 10, 11 of the M.B. Brown Subdivision) on the west and lot 12 of the M.B. Brown Subdivision & the remainder of lot 14 in the Morse addition on the east

The City of Liberty has an established petition process in which public right-of-way (ROW) may be vacated. Christina D. Nelson has followed this process to request the vacation of ROW over an existing alley which runs along the eastern edge of her property (463 Morse Ave.) Mrs. Nelson has obtained signatures from property owners and utility companies. One utility has requested that the vacation of ROW be accompanied by the establishment of a public utility easement. This easement will bear the same footprint as the ROW to be vacated and has been included within the Ordinance.

City Staff has publicly advertised the petition in local news publications as required per City Code.

Document No. 10155 was read.

**Action:** Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Phillips moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12319.

C. Ordinance approving a one-year contract renewal with Urban SDK, Inc. to provide geospatial data analytics in an amount not to exceed $23,850.00

Urban SDK, Inc. is a Geospatial Data Analytics service which provides data to the City of Liberty. The data allows City Staff in departments such as Public Works and Police to identify road issues, analyze congestion trends and create/customize reports on speed, safety and congestion. Staff utilizes the service to perform analysis of reported issues such as congestion and speeding and subsequently determine appropriate responses to those issues. The service will also be used to quantify the impact of installed improvements as well as to correlate data provided in developer-supplied Traffic Improvement Studies.

Staff requests approval to renew the existing contract with Urban SDK, Inc. for a term of one-year. The original contract and corresponding ordinance allowed for a total of four annual renewals; this would be the second.

Document No. 10156 was read.

**Action:** Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Watt moved to approve the ordinance. Council Member Graham seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12320.

D. Ordinance accepting a covenant to maintain storm water management systems from William Jewell College, a non-profit corporation

William Jewell College is a historic College founded in 1849 which is located South of Doniphan St., West of H-Hwy and North of E. Mill St.

Storm water quality facilities were constructed south of the William Jewell College commuter parking lot as part of the College's "Link" project. Per the City of Liberty's storm water discharge permit from the Missouri Department of Natural Resources, an agreement between the City and the post-development landowner(s) is required to designate the responsible party(ies) and the type/frequency of maintenance activities for continued performance of stormwater detention and storm water quality facilities. In response to the requirement, a Covenant to Maintain Storm Water Management has been executed by William Jewell College, a Non-Profit Corporation. This covenant is the City's standard requirement where storm water detention and storm water quality facilities are required. City Council acceptance is required prior to recording the covenant document.

Document No. 10157 was read.

**Action:** Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Ponder seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Watt moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12321.

E. Life Unlimited, Inc. for The Trails Residential Development

1. Ordinance accepting a covenant to maintain storm water management systems from Life Unlimited, Inc. for The Trails Residential Development

The Trails Residential Development is located south of Winding Woods Drive and East of Flintlock Road and consists of 30 residential lots.

To facilitate the development, the following actions were taken:

Public street, storm sewer and sanitary sewer were constructed to facilitate the development. The public street, storm sewer and sanitary sewer improvements were constructed by Fleshman Construction, Inc. under permits PWKS-02-25-00001 (Street/Storm) and PWKS-02-25-00002 (Sanitary). The improvements were constructed in accordance with City plans and specifications at no cost to the City of Liberty.

Storm water quality facilities were constructed to facilitate the development. Per the City of Liberty's storm water discharge permit from the Missouri Department of Natural Resources, an agreement between the City and the post-development landowner(s) is required to designate the responsible party(ies) and the type/frequency of maintenance activities for continued performance of storm water detention and storm water quality facilities. In response to the requirement, the Covenant to Maintain Storm Water Management Systems associated with The Trails Residential Development has been executed by the property owner Life Unlimited, Inc. This covenant is the City's standard requirement where storm water detention and storm water quality facilities are required. City Council acceptance is required prior to recording the covenant. The covenant was obtained from Life Unlimited, Inc. at no cost to the City of Liberty.

Staff recommends:

- Approval of an Ordinance accepting the Storm Water Maintenance Covenant for The Trails Residential Development in order to facilitate the recording of the document at the Clay County Recorder of Deeds.

- Approving a Resolution accepting the public improvements for the project as constructed by Fleshman Construction, Inc.

Document No. 10158 was read.

**Action:** Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Watt moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12322.

2. Resolution accepting The Trails Residential Development public street, storm sewer and sanitary sewer improvements

**Action:** Council Member Hagan moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3542.

F. Ordinance approving a professional engineering services agreement with Great River Engineering for engineering design and related services to extend an 8'' sewer line on College Street in an amount not to exceed $39,900.00

Several residential properties adjacent to College Street are currently served by an undersized and shared 4-inch line that staff believes is a private sewer line. The private sewer line crosses several properties and, due to poor condition and maintenance, leads to recurring capacity and compliance issues. To resolve these problems and improve sanitary sewer service, staff recommends extending a public 8-inch sewer main to serve the affected homes. Great River Engineering has submitted a proposal to design the sewer main extension.

Staff believes that the existing 4-inch sewer line was originally constructed as a private, shared lateral for multiple houses in the College Street/ Fairview Street area. The line does not meet current city standards for public infrastructure, is difficult to maintain, is rarely maintained, and has led to multiple calls for service. An 8-inch public main would bring this area into compliance with the current municipal code and improve long-term service reliability.

Constructing an 8'' PVC public sewer main to replace the existing small, shared line will clarify ownership and maintenance responsibilities of the public sanitary sewer line compared to the private sewer service line. The improvement will address longstanding issues, benefit the property owners and benefit the community as well. Homes connected to modern, municipally maintained sewer infrastructure are generally more desirable, marketable, and valuable than those relying on shared or outdated systems. The benefit to the community is the reduction in potential sewer overflows from poorly maintained shared infrastructure.

Document No. 10159 was read.

**Action:** Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Gentrup moved to approve the ordinance. Council Member Ponder seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12323.

G. Ordinance approving an agreement for services with JCI Industries, Inc. for the rebuild of the carrousel gearbox for the Wastewater Treatment Plant in an amount not to exceed $85,000.00

The carrousel is a step in the wastewater treatment process where aeration is utilized to remove excess nutrients. The motor and gearbox operate all day every day and are only shut down for maintenance and replacement. This step in the treatment process is vital to maintain compliance with our permit standards set by the Missouri Department of Natural Resources.

Rebuilding the gearbox allows staff to temporarily take one of the carousel's aerators out of service, have the gearbox (which needs mechanical attention) removed, have the rebuilt gearbox installed, and then have the gearbox that requires attention rebuilt. This removal and replacement process can be completed in 4–8 hours and once complete, the gearbox that was removed can be sent out for inspection and rebuilding. The gearbox rebuild takes months to complete. The process of removing gearboxes out of service and installing rebuilt ones is an annual process and once all four gearboxes have been replaced, the cycle starts again. This process also provides staff with one extra gearbox in inventory for unplanned maintenance or equipment failure.

The Carrousel Gearbox in this Council Action was taken out of service around March 5, 2026, when the rebuilt gearbox and motor were installed. Upon removal, it was taken to JCI's shop and inspected. The inspection revealed that the gearbox could be rebuilt and put back in service at a significant savings compared with purchasing a new gearbox.

This action is only for the rebuild of the gearbox and does not include the installation or other services. JCI was selected due to their past performance, knowledge of equipment and an existing cooperative contract that covers the service requested.

Document No. 10160 was read.

**Action:** Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Phillips seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Graham moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12324.

H. Ordinance approving a contract with The Wilson Group, Inc. for the City Hall fountain repairs in an amount not to exceed $68,496.00

City Staff received quotes from three separate contracting groups for repairs to the Liberty City Hall water fountain and are as follows:

- The Wilson Group, Inc - $68,496.00
- MTS Contracting Inc. - $80,775.00
- Gardner - Non-responsive

City Staff is requesting permission to enter into a contract with the low-bid contractor, The Wilson Group, Inc., to provide the following scope of work:

- Blast and remove all existing fountain coating.
- Patch, grind, overlay concrete substrate as necessary to receive the new Tnemec coating.
- Furnish & Install new Tnemec topcoat.
- Replace all capstones.
- Replace exterior brick walls.
- Seal stone work.

Document No. 10161 was read.

**Action:** Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Phillips seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Watt moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12325.

I. Ordinance accepting a permanent public easement for sidewalk facilities at 316 E. Franklin Street

The residential re-development of 316 E. Franklin Street necessitated the removal and replacement of an existing sidewalk which was directly adjacent to a tree estimated to be 250+ years old.

During discussions with the property owner, it was agreed that it was best to adjust the sidewalk alignment so as not to disturb the tree's root system. This required placing the sidewalk outside public Right of Way and onto private property. To ensure public access is maintained to the relocated sidewalk, a permanent public sidewalk facility easement was acquired from the property owner. The easement was provided at no cost to the City.

This action formally accepts said public easement from the property owner, Capstone Homes LLC. Staff recommends acceptance of a Permanent Public Easement for Sidewalk Facilities at 316 Franklin Street.

Document No. 10162 was read.

**Action:** Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Watt moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12326.

J. Ordinance approving an agreement with Environmental Works, Inc. for environmental services for the Liberty Police Expansion Project in an amount not to exceed $62,470.00

During excavation activities associated with storm sewer pipe installation for the Liberty Police Expansion Project, McCown Gordon Construction encountered soil containing traces of contaminants. In response, the City engaged Environmental Works, Inc. (EWI), an environmental consulting firm, to evaluate and address the observed soil impacts at the construction site.

EWI collected and analyzed soil samples from the excavated soil stockpile. Testing results identified trace amounts of petroleum-related contaminants, including gasoline and diesel fuel, at concentrations below the Missouri Department of Natural Resources' Default Target Levels. Although the contaminant levels were below regulatory thresholds, the impacted soil cannot be returned to the excavation area and must be disposed of as non-hazardous waste in accordance with applicable environmental regulations.

Under the proposed agreement, EWI will provide environmental oversight services related to the handling, transportation, and disposal of impacted soil and accumulated rainwater at the site. The oversight activities will be completed on a time and materials basis, with estimated costs derived from anticipated consultant project management hours and the quantity of material requiring disposal. The final cost will be based upon actual hours and quantities.

Due to the immediate need to maintain project progress and address environmental compliance requirements, the situation was declared an emergency. Pursuant to City purchasing policies, the City Administrator, with the consent of the Mayor, executed the agreement on May 28, 2026 to allow the disposal work to proceed without delay.

Document No. 10163 was read.

**Action:** Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Watt seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Gentrup moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12327.

K. Ordinance approving a Memorandum of Understanding with Liberty Public Schools for the temporary installation of C'est La Vie, a city-owned sculpture at Franklin Elementary School

The Liberty Arts Commission (LAC) desires to temporarily place C'est La Vie sculpture outside of Franklin Elementary School, in an effort to make public art accessible and prominent. This sculpture is in the likeness of Humpty Dumpty, and will be placed on a bench outside the Mill Street entrance to Franklin Elementary School for up to one year.

Document No. 10164 was read.

**Action:** Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Graham seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Phillips moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12328.

L. Ordinance approving an artwork purchase and exhibition agreement for the acquisition of a sculpture titled "Spider" by Nathan Pierce to be used for public exhibition

The City of Liberty's Arts Commission invited artists to submit artwork for the annual Rotating Sculpture Program. Each year, the City purchases at least one piece from the program to add to Liberty's permanent public art collection. In accordance with the Public Art Selection & Acquisition Policy, LAC appointed an Art Selection Panel to review submissions and recommend a purchase.

The Art Selection Panel recommended the acquisition of a sculpture titled Spider, using funds budgeted for public art purchases from the Transient Guest Tax. This purchase will represent the first sculpture acquired in 2026 and will become the 18th sculpture in the City's permanent collection. The Panel also recommended permanent installation of the sculpture in the roundabout at the Capital Federal Sports Complex.

The Liberty Arts Commission accepted the Panel's recommendation at its April 9, 2026, meeting. Final approval is subject to City Council approval.

Document No. 10165 was read.

**Action:** Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Phillips moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12329.

M. Ordinance amending Ordinance No. 11957 approving a CRP Funding Agreement between the City of Liberty, Missouri and the Missouri Highways and Transportation Commission to provide funding assistance for the construction of the Liberty Drive sidewalk missing link connection project Federal Aid Project CRP-3392(408) by increasing the reimbursable amount by $82,000.00 from an amount of $250,000.00 to $332,000.00

The Liberty Drive corridor is a crucial minor arterial within the City of Liberty. Liberty Drive is characterized by an extensive sidewalk network connecting Kansas Street to Flintlock Road. However, this connectivity is broken by a large gap between Wilshire Boulevard and Red Oak Lane, which effectively severs citizens from the rest of the City's sidewalk network. This project, when constructed this year, will fill in that gap with ADA-compliant sidewalks.

The project is currently fully designed and pending MoDOT authorization to bid. Staff identified an opportunity to procure additional federal funding for the project and were successful in obtaining an additional $82,000.00 in funding for the project. The additional funding increases the reimbursable federal funds from $250,000.00 to $332,000.00. The addition of funding requires an amendment to the original agreement.

Public comments received from Mary Butler – 2005 Liberty Drive. Ms. Butler informed the City Council that she wanted to emphasize the importance of how utilized this area is not only for children but the walking trail for Wilshire ends at Liberty Drive and it’s really dangerous. Ms. Butler feels like people don’t realize you are entering a residential neighborhood after you go through the roundabout. Ms. Butler respectfully asked the City Council if the City could paint white lines and install signage for now to try and avoid any further accidents in this area.

Document No. 10166 was read.

**Action:** Council Member Graham moved to waive the rules and consider the ordinance on first reading. Council Member Phillips seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Watt moved to approve the ordinance. Council Member Graham seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None

Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12330.

## N. 2026 Pavement Preservation Reclamite Project (26-010) with Corrective Asphalt Materials, LLC

The 2026 Pavement Preservation Reclamite Project (26-010) was awarded to Corrective Asphalt Materials, LLC (CAM) through Ordinance No. 12300 on April 13, 2026 and has since been completed.

As the project is now completed, two separate actions are required as detailed below:

- An Ordinance to amend the contract through formal change order, thereby reconciling the contract from estimated quantities to final installed quantities. This change order would reduce the contract from the current contract amount of $205,429.50 by $2,497.50 to a final total of $202,932.00
- A Resolution accepting the 2026 Pavement Preservation Reclamite Project (26- 010) thereby authorizing final payment of retainage to Corrective Asphalt Materials, LLC.

### 1. Ordinance amending Ordinance No. 12300 approving a change order with Corrective Asphalt, LLC by decreasing the contract amount by $2,497.50 from an amount of $205,429.50 to $202,932.00 for the 2026 Pavement Preservation Reclamite Project (26-010)

Document No. 10167 was read.

**Action:** Council Member Watt moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Hagan moved to approve the ordinance. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12331.

### 2. Resolution accepting the 2026 Pavement Preservation Reclamite Project with Corrective Asphalt Materials, LLC

**Action:** Council Member Hagan moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None
Abstain: None
Inscribed in Resolution No. 3543.

O. Resolution accepting the Tru Hotel Development Public Water Improvements

The Tru Hotel development is located off of a private drive off of N. Church Rd. Public water improvements were constructed to facilitate the development. The Public Water Improvements were constructed by Uplifting Construction, LLC under permit No. PWKS-08-24-00001. The public improvements were constructed in accordance with City plans and specifications at no cost to the City.

**Action:** Council Member Watt moved to approve the resolution. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3544.

IX. OTHER BUSINESS

X. CITIZENS' PARTICIPATION

Daniel Tajchman – 1028 Broadmore, Liberty, MO. Mr. Tajchman expressed his appreciation for the City Council members who actively engage and listen, and he thanked the City Staff for being professional and easy to communicate with. Mr. Tajchman also shared two specific points for the City Council's consideration, one being the square renovation and he requests that the City Council prohibit the use of black I-beams in the future redesign of the square, noting that he finds them visually unappealing and secondly the housing stock. Mr. Tajchman expressed his belief that Liberty currently has sufficient housing stock to maintain reasonably priced housing costs.

Reagan Travis – Ms. Travis is a student at Epic Elementary in Liberty. Ms. Travis believes there is a big problem in this world with littering. Ms. Travis informed the City Council there is trash everywhere and it's harmful to plants and animals. To address this issue, Ms. Travis has requested that the City host more trash cleanup events and add a volunteer sign-up section to the City website. Additionally, with the upcoming America 250 celebrations, Ms. Travis asked the City Council if they could make Liberty and America cleaner.

Robert Walden-Chastain – 3521 N. Monroe Avenue, Kansas City, MO 64117. Mr. Walden-Chastain informed the City Council that he is here representing concerned citizens of Liberty and an affiliated coalition of different neighborhood groups called Northland Neighbors United. Mr. Walden-Chastain expressed significant reservations that he and the NNU have regarding the Metrobloks Data Center approved by the City Council in March 2026. He as well as other members of the NNU feel the enthusiasm for the project may be overriding practical logic and that the decision carries long-term ramifications. The NNU don't feel certain factors were taken into consideration like power consumption use, sound buffering and the potential exposure of the City and its citizens to broader risks associated with data centers such as intellectual property theft, identity theft and cyber security threats. Additionally, Mr. Walden-Chastain stated the data center industry concept is fundamentally flawed and questioned the long-term viability of the business over the next five to ten years.

XI. MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR

XII. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL

XIII. ADJOURNMENT

The meeting adjourned at 8:01 p.m.

Greg Canuteson, Mayor

Attest:

Deputy City Clerk

# City Council Meeting

Regular Session Minutes
June 22, 2026

I. CALL TO ORDER

A regular meeting of the City Council of the City of Liberty, Missouri was held in the Council Chambers at City Hall on June 22, 2026 with Mayor Greg Canuteson presiding. Mayor Canuteson called the meeting to order at 7:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Council Member Travis, who then led the pledge of allegiance.

III. ROLL CALL

| | |
|---|---|
| Council Members Present: | Harold Phillips and Shelton Ponder, Ward I<br>Kelley Wrenn Pozel and Adam Travis, Ward II<br>Kevin Graham and Jeff Watt, Ward III<br>Gene Gentrup and Michael Hagan, Ward IV |
| Council Members Absent: | None |
| Staff Present: | Curt Wenson, City Administrator<br>Vicki McClure, Finance Director<br>Andy Noll, Utilities Director<br>BJ Staab, Parks and Recreation Director<br>Nathan Mulch, Police Captain<br>Chris Young, Fire Chief<br>Katherine Sharp, Planning and Development Director<br>Sherri McIntyre, Public Works Director<br>Sarah Ranes, Deputy City Clerk |
| Public Present: | Kellie Houx, Courier Tribune<br>9 members of the public |

IV. PROCLAMATIONS

V. APPROVE MINUTES AND SUMMARIES

A. Study Session Summary of February 2, 2026

Council Member Watt moved to approve the summary as distributed. Council Member Travis seconded the motion, which carried 7-0-1. Council Member Phillips abstained due to absence.

B. Regular Session Minutes of April 13, 2026

Council Member Hagan moved to approve the minutes as distributed. Council Member Graham seconded the motion, which carried 7-0-1. Council Member Graham abstained due to absence.

C. Regular Session Minutes of April 27, 2026

Council Member Graham moved to approve the minutes as distributed. Council Member Hagan seconded the motion, which carried 6-0-2. Council Member Pozel and Council Member Ponder abstained due to absence.

D. Regular Session Minutes of May 11, 2026

Council Member Watt moved to approve the minutes as distributed. Council Member Ponder seconded the motion, which carried 6-0-2. Council Member Hagan and Council Member Travis abstained due to absence.

E. Special Regular Session Minutes of May 18, 2026

Council Member Hagan moved to approve the minutes as distributed. Council Member Ponder seconded the motion, which carried 7-0-1. Council Member Phillips abstained due to absence.

VI. MEETING SCHEDULE

VII. PRESENTATION

A. Clay County 250 Challenge Coin

County Commissioner Scott Wagner attended the Liberty City Council meeting to present the latest recipients of the Clay County 250 Challenge Coin for accepting the Citizen Challenge. The Liberty City Council recognized Jason Leftridge, Greg Canuteson, Harold Phillips, Kelley Wrenn Pozel, Kevin Graham, Michael Hagan, Adam Travis, Lisa Travis, Peyton Travis, Reagan Travis, Gene Gentrup and Christian Vedder.

VIII. CONSENT AGENDA

IX. PUBLIC HEARINGS

X. ORDINANCES, CONTRACTS AND RESOLUTIONS

A. Ordinance acknowledging vendor payments for the period of May 29, 2026 to June 12, 2026

1. Ordinance excluding Screen Vision Media payments

Document No. 10168 was read

**Action:** Council Member Watt moved to approve the vendor payments. Council Member Hagan seconded the motion.

Roll Call
Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12332.

2. Ordinance including Screen Vision Media payments

Document No. 10169 was read

**Action:** Council Member Phillips moved to approve the vendor payments. Council Member Pozel seconded the motion.

Roll Call
Vote: Motion passed 7-0-1
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup
No: None
Abstain: Council Member Hagan due to potential conflict of interest.
Approved by the Chair and inscribed in Ordinance No. 12333.

B. Ordinance approving a contract with Campione Interior Solutions for lower-level flooring replacement (epoxy chip system) at the Liberty Community Center in an amount not to exceed $33,500.00

The 2003 vinyl composition tile (VCT), 1992 original flooring, and adjacent finished concrete show severe wear, deep scratches, and persistent stains. These aesthetic and structural issues remain visible despite annual stripping and waxing. The high-traffic lower-level hallway between the Gymnasium and Weight Room continues to deteriorate under heavy daily use.

Replacing the existing flooring with an epoxy chip system eliminates the recurring maintenance costs of annual stripping and waxing. This durable upgrade enhances facility safety with a slip resistant surface that resists future scratches and stains. Additionally, the new system provides a modern, decorative finish that revitalizes the high-use fitness space.

The City issued a Request for Proposal (RFP) to remove the existing vinyl composition tile (VCT) flooring in the Liberty Community Center's lower-level hallway and install a high-performance epoxy chip system. The RFP included alternate bid options for the adjacent lower-level vestibule and the former lower-level concession area. To solicit bids, the City advertised the RFP in the Courier Tribune, posted it on the City website, and contacted three regional vendors directly. This outreach yielded three formal proposals:

<u>Campione Interior Solutions:</u>
Base Bid (Hallway - 1,130 sq. ft.): $25,000.00 (Lowest)
Alternate #1 (Vestibule — 300 sq. ft.): $6,500.00
Alternate #2 (Concession — 72 sq. ft.): $2,000.00 (Lowest)
Total Project Cost: $33,500.00 (Lowest Total)

The Wilson Group, Inc.:
Base Bid (Hallway - 1,130 sq. ft.): $26,720.00
Alternate #1 (Vestibule — 300 sq. ft.): $6,346.00 (Lowest)
Alternate #2 (Concession — 72 sq. ft.): $3,174.00
Total Project Cost: $36,240.00

Zipco Contracting Inc.:
Base Bid (Hallway - 1,130 sq. ft.): $31,682.00
Alternate #1 (Vestibule — 300 sq. ft.): $9,220.00
Alternate #2 (Concession — 72 sq. ft.): $2,865.00
Total Project Cost: $43,767.00

The RFP specified the project may commence on September 8, 2026, with all work to be completed no later than September 13, 2026, aligning with the Liberty Community Center annual maintenance week.

Staff recommends an ordinance approving a contract with Campione Interior Solutions for the removal of existing VCT flooring areas in the Liberty Community Center lower level and installation of a high-performance epoxy chip system in the lower level hallway, adjacent lower level vestibule, and former lower level concession area for an amount not to exceed $33,500.00. The contract includes a one-year warranty.

Document No. 10170 was read.

**Action:** Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Phillips moved to approve the ordinance. Council Member Travis seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12334.

C. Ordinance approving a six-year lease agreement with First Western Equipment Finance for a TLM Pro X Field Painter in an annual amount not to exceed $8,347.42

It is a goal of the Parks department to develop and incorporate an equipment replacement and modernization program for its ever-aging field maintenance assets. The annual lease cost will be shared by tourism to cover painting for special events.

Traditional field marking is highly manual, labor-intensive, and prone to measurement errors. Implementing the Tiny Mobile Robots TLM Pro X autonomous painter bridges these gaps while optimizing City resources and budget dollars. Rather than a large capital budget outlay, the City will utilize a six-year open-end lease as the funding mechanism to acquire the equipment. The $8,347.42 annual payment allows the City to acquire advanced technology immediately while maintaining financial flexibility.

An open-end lease means there are no early termination or abnormal wear and tear penalties. The City receives flexibility of ownership, as well as net equity from the sale at the time of disposal. Operating under a structured replacement plan lowers ongoing repair expenses and reduces operational downtime compared to legacy equipment.

The autonomous painter automates the field-marking process and parking lot striping and logo painting, freeing up valuable staff hours to focus on other critical park maintenance tasks. The unit uses high-precision GPS to paint sports fields accurately. This eliminates manual measurement errors and significantly reduces paint waste. The unit can also be used to paint custom graphics and logos which are of interest to other city departments.

Document No. 10171 was read.

**Action:** Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Ponder seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Graham moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12335.

D. Liberty WWTF Warm Storage Alterations Project

The construction of the utility’s storage building is in the closeout phase and an amendment is required to incorporate additions which have occurred over the length of the project. The change order additions were required to address electrical item availability, fire safety and the replacement of damaged and discolored downspouts. The changes are itemized in the attached change order sheet. The net change to the project amount is $15,529.00, raising the contract price from $526,535.00 to $542,064.00.

1. Ordinance amending Ordinance No. 12192 approving a change order with Southtown Glass Inc. for construction services related to the renovation of the Utilities Storage Building by increasing the agreement amount by $15,529.00 from an amount of $526,535.00 to $542,064.00

Document No. 10172 was read.

**Action:** Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Watt moved to approve the ordinance. Council Member Ponder seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12336.

2. Resolution accepting the construction of the warm storage alterations with Southtown Glass, Inc.

**Action:** Council Member Hagan moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3545.

E. Ordinance approving a Memorandum of Understanding with the Great Americans Project for the installation of a GAP-owned statue on City-owned property

There are three Great American statues already installed in the downtown area. The existing statues are:

- George Washington at the SW corner of Mill Street and Leonard Streets
- Mark Twain at the SE Corner of North Water and Franklin Streets, both on City owned property.
- Susan B. Anthony is on Clay County-owned property at the NW Corner of N. Water and Kansas Streets.

The purpose of this MOU is to formally set forth the respective roles, responsibilities and priorities between the City and the Great Americans Project (GAP) with regard to the placement of a new GAP-owned statue on City-owned property, at the NE corner of Franklin and Main Streets.

Document No. 10173 was read.

**Action:** Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Phillips moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12337.

F. Ordinance approving a design/build construction services contract for 2300 N. Lightburne Street (Liberty Fire Station 3) exterior detached garage project with Syler Construction, Inc. in an amount not to exceed $989,588.00

The Liberty Fire Department is anticipating receiving new Fire Department vehicles in the Spring of 2027. The Liberty Police Department is already experiencing a vehicle storage issue. As the vehicles that both departments utilize are valuable and critical assets to both the departments and the City, the proper care, maintenance and storage of said vehicles is essential for the protection of invested City dollars.

This report pertains to the 2300 N. Lightburne Street exterior detached garage project which is being pursued as a collaboration between the Fire Department and Police Department.

The Fire Department and Police Department have partnered on acquiring a new garage which will be shared by the departments for storing vehicles. The funding for the project will be provided through a combination of Limited Capital funds, Police Department funds and Fire Department funds with a rough breakout as follows:

- Limited Capital Fund – $500,000.00
- Police Funds - $250,000.00
- Fire Funds - $250,000.00

A design/build construction services contract for the execution of the project was publicly advertised for proposals, with proposals being received on May 28, 2026. Qualifications and design proposals were reviewed and found to be acceptable, at which time cost proposals were publicly opened on June 5, 2026, as follows:

- Syler Construction, Inc. — $989,588.00
- SGI/GBA - $1,299,995.00

The final selection was made by aggregating the points acquired through both the design and cost proposals, with Syler being the final-selected applicant. During initial discussions with Syler during contract talks, it was agreed to amend their design proposal to better align with Fire and Police department requirements, thus increasing their contract amount from $986,519.00 to $989,588.00.

Document No. 10174 was read.

**Action:** Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Watt moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12338.

G. Ordinance approving a four-year service agreement between the City of Liberty and Zoll Medical Corporation for the purchase of five Zoll Autopulse NXT's in an amount not to exceed $113,950.47

Document No. 10175 was read.

Mayor stated the ordinance would be considered on second reading at the July 13, 2026 meeting.

H. Ordinance approving a contract with The Wilson Group, Inc. for the City of Liberty – IT Room Remodel (Project 25-017) in an amount of $138,600.00 with funding authorization up to and in a not to exceed amount of $153,000.00

The City IT Department consists of up to 9 staff members. Since the old data center was moved down to its new dedicated room in the basement, the existing space needs to be repurposed into offices. The new design is a lot more efficient, making it much easier to comfortably accommodate the IT Department team as they move from 8 to 9 people in the space.

This contract would resolve this issue by authorizing a contract with The Wilson Group, Inc. to remodel the current IT Department area. The scope includes providing stamped building permit level plans and constructing the improvements. The Wilson Group was selected through Sourcewell, which is a cooperative purchasing program. Sourcewell cooperative purchasing is a government agency that streamlines procurement by pooling the buying power of over 50,000 government, education, and nonprofit organizations. It handles competitive solicitations on behalf of its members, allowing them to purchase pre-vetted products and services directly.

The contract amount is $138,600.00. In addition to the contract amount, staff requests additional authorization to spend up to $153,000.00. This addition is a contingency to account for unforeseen circumstances during construction. Funding for the project is in the Limited Capital budget.

Document No. 10176 was read.

**Action:** Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Phillips seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Watt moved to approve the ordinance. Council Member Ponder seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12339.

I. Ordinance approving a contract for the 2026 Trail Paving Project (26-016) with All Pro Asphalt & Maintenance, LLC for an amount of $175,560.00 with funding authorization up to and not to exceed $193,116.00

As part of the Public Works 2026 Street Maintenance Pavement Restoration, South Liberty Parkway Phase I, from the MoDOT ROW at the intersection of I-35 to the intersection of Withers Road, was selected for paving. The south side of the Parkway has a paved trail, which Public Works would pave this year. As the scope of work for trail paving differs greatly from mainline paving, it was determined that this scope of work would not be suitable for inclusion in the broader Street Paving contract but would instead best be broken out as a standalone Trail Paving Contract.

In an effort to use City dollars more efficiently, it was determined that any Parks and Recreations trails which needed paving could “piggyback” on the Public Works contract, thereby allowing cost savings through economy of scale. The identified scope of work includes the restoration of the previously-mentioned section of the South Liberty Parkway Trail as well as sections of Westboro Canterbury Trail and Northwyck Trail, with a project estimated sum total of 1,070 tons of asphaltic concrete material expected to be replaced.

The 2026 Trail Paving project was publicly advertised for bid with construction bids being publicly opened on June 4, 2026. There was a total of 4 bidders, as follows:

- All Pro Asphalt & Maintenance LLC — $175,560.00
- Barkley Asphalt Co., Inc. — $436,535.00
- McConnell & Associates Corp. - $263,852.13
- Tandem Paving Company, Inc. - $190,683.72

This report and subsequent Ordinance request recommend approval of a contract with All Pro Asphalt & Maintenance LLC with additional funding authorization of $17,556.00 (an approximate 10% contingency) for a total requested authorization amount of $193,116.00. Contingency is requested for the following reasons:

- Final payments are based on the actual unit quantities used during the project and may be more or less than estimated, resulting in fluctuations in the final contract price.
- It allows quick action in the event of emergency/necessary additions to work which may develop over the length of the contract due to unforeseen site conditions.

It should be noted that funds expended on South Liberty Parkway will be billed to Public Works funds whereas Westboro Canterbury Trail and Northwyck Trail will be billed to Parks and Recreation Funds. A final breakout will not be known until after project completion. However, an estimated breakout based on estimated quantities is as follows:

- Public Works - $92,738.00
- Parks and Recreation — $82,822.47

Document No. 10177 was read.

**Action:** Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Phillips seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Watt moved to approve the ordinance. Council Member Graham seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12340.

J. Ordinance approving a contract for the 2026 Parking Lot Project with Byrne & Jones Construction for an amount of $404,698.00 with funding authorization up to and not to exceed $445,170.00

The Capitol Federal Sports Complex is a high-traffic, high-usage amenity which the City of Liberty offers to residents. The parking lot has needed paving and the Parks and Recreation Department has budgeted for the repaving of said parking lot. A small parking lot at Stocksdale Park will also be paved as part of this project as the scope of work is sufficiently similar to be within the same contract.

The 2026 Trail Paving project was publicly advertised for bid with construction bids being publicly opened on June 4, 2026. There was a total of 5 bidders, as follows:

- All Pro Asphalt & Maintenance LLC — $428,400.00
- Barkley Asphalt Co., Inc. — $407,700.00
- Byrne & Jones Construction — $404,698.00
- McConnell & Associates Corp. — $507,100.00
- Tandem Paving Company, Inc. — $404,976.00

This report and subsequent Ordinance request recommend approval of a contract with Byrne & Jones Construction with additional funding authorization of $40,475.00 (an approximate 10% contingency) for a total requested authorization amount of $445,170.00. Contingency is requested for the following reasons:

- Final payments are based on the actual unit quantities used during the project and may be more or less than estimated, resulting in fluctuations in the final contract price.
- It allows quick action in the event of emergency/necessary additions to work which may develop over the length of the contract due to unforeseen site conditions.

Document No. 10178 was read.

**Action:** Council Member Graham moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Hagan moved to approve the ordinance. Council Member Graham seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12341.

K. Ordinance approving an emergency contract with The Havens Construction Co, Inc. for the emergency storm sewer repairs across Forrest Avenue (Project No. 26-015) in an amount not to exceed $56,825.00

During milling and paving operations associated with the 2026 Street Maintenance Restoration Project, an 18" diameter Corrugated Metal Pipe collapsed adjacent to the curb line. Staff investigated the failure and found that while the road could remain open with monitoring for further degradation, the pipe would need to be replaced prior to paving back over the newly milled street. The length of pipe and suddenness of the collapse was not something that staff could resolve in a timely fashion and, as such, an emergency contract was put together with bids being directly requested from three known contracting entities which have performed work for the City of Liberty before.

Bids were requested on June 3, 2026, and received back on June 8, 2026, as follows:

| | Option 1 | Option 2 |
|---|---|---|
| Havens | $56,825.00 | $53,675.00 |
| Holthouse | $72,000.00 | $63,625.00 |
| Tunks | $91,650.00 | $86,400.00 |

*Option 1 involved the replacement of the pipe from structure to structure and Option 2 involved a reduced scope of work which only removed the pipe under the road. Option 1 was the preferred City option. However, both options were bid to ensure the City could move forward regardless.

The Havens Construction Co, Inc. was selected for contract award utilizing Option 1. A signed contract from Havens was provided to staff on June 11 and staff entered into Page 413 of 455 said contract on June 12, 2026, such that work could begin on June 16, 2026, with an estimated completion date of June 19, 2026.

Document No. 10179 was read.

**Action:** Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Watt moved to approve the ordinance. Council Member Ponder seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12342.

XI. OTHER BUSINESS

XII. CITIZENS' PARTICIPATION – none.

XIII. MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR

XIV. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL

XV. ADJOURNMENT

The meeting adjourned at 7:41 p.m.

Greg Canuteson, Mayor

Attest:

Deputy City Clerk

## STAFF REPORT

**Planning and Zoning Case 26-08A**

**Staff: Joshua Martinez, Capital Project Engineer**

**Date: July 27, 2026**

## GENERAL INFORMATION

| | |
|---|---|
| Application: | **Glenn Hendren Corridor Reconstruction Study** |
| Applicant: | City of Liberty, Missouri |
| Public Notice: | Legal Notice printed in Courier Tribune- June 17,2026 |
| File Date: | January 2, 2026 |

## BACKGROUND INFORMATION

Glenn Hendren Dr. was designed and built by the State of Missouri as an Interstate 35 frontage road. It is now owned and maintained by the City of Liberty and functions as a City minor arterial connecting churches, residential neighborhoods, Liberty Hospital and an elementary school to the greater City.

The Leading Liberty Forward Comprehensive Plan which was adopted in 2023 identified Glenn Hendren Dr. as a road recommended for improvement. The Liberty Transportation Master Plan, adopted in 2025, also identified Glenn Hendren Dr. as a candidate for a Complete Street Corridor Project.

In order to align with past City planning and study efforts and better define the future intent of Glenn Hendren Dr., the City Council, in March of 2025, passed Ordinance No. 12074 approving an agreement with George Butler Associates, Inc. for the development of a Corridor Reconstruction Study for Glenn Hendren Dr. The study is now complete and is being brought forward for formal adoption as a plan.

## STAFF ANALYSIS

The study development included:

- Data Collection and Existing Conditions Assessments
    - A review of the:
        - Comprehensive Plan;
        - Transportation Master Plan;
        - Stormwater Master Plan;
        - Parks and Recreation Master Plan and
        - the Public Tree Inventory & Management Plan

    to ensure the Corridor Plan would align with the core values and intent of the City’s adopted Plans.

- Review of existing housing and private and public facilities along the corridor.
- Review of topography constraints and existing stormwater concerns and traffic safety conditions.
- Review of existing historical Traffic volumes from the Missouri Department of Transportation.

- Community Engagement
  - Focus Group engagement to understand the perspective of developers and other key stakeholders.
  - Online Survey to gather public feedback on transportation related issues.
  - Public Pop Up Events to meet and interact with people where they were.
  - Public Open House Events to give residents a defined opportunity to meet and interact with project staff.

- Recommendations
  - Implementation of multimodal improvements and corridor amenities along the corridor to encourage and provide a safe avenue for pedestrian and bicycle usage.
  - Addition of turn lanes to increase safety for citizens making turning movements into residential neighborhoods.
  - Addition of storm water measures along the corridor to reduce the impact of runoff from the interstate and Glenn Hendren Dr. on private properties.
  - Intersection modifications to address the cited issues at the intersection of Glenn Hendren Dr. and Nashua Rd.
  - Consideration for the placement of a future flyover as anticipated with the Aviara development.

## STAFF RECOMMENDATION

The plan in its final form provides the City a pursuable vision for the future of Glenn Hendren Dr. which has community support and can be used to pursue design and future construction projects in pursuit of that vision. Staff recommends approval of the Glenn Hendren Corridor Reconstruction Study.

## PZ RECOMMENDATION

At its July 14, 2026 meeting, the Planning Commission voted 7-0-0 to recommend approval of P&Z Case 26-08A as presented in the staff report.

## ATTACHMENT

Exhibit A: Glenn Hendren Corridor Reconstruction Study Link (This is a clickable link to the PDF document)
Exhibit B: Excerpt from Planning Commission Minutes
Exhibit C: Resolution

**A. PZ Case 26-08A: Adoption of the Glenn Hendren Corridor Plan.**

Mr. Martinez presented the consultant team from GBA and Shockey: Jim Schuessler, Nick Ferrara, and Cara Elbert.

The consultants presented the plan to the commission identifying the added sidewalks, raingardens, lighting, bench seating and other amenities plan on Glenn Hendren proposed in the plan. The plan also includes an implementation section.

Chairman Rosekrans asked if the commission had any questions for staff or the consultant team.

Commissioner Summers asked how the path would work in instances of homes that front Glenn Hendren.

Jim Schuessler, GBA, said the implementation would call for new curbs and gutters, drive aprons, removal of gravel, and make the area more attractive but this plan does not show removing any access for those properties.

Chairman Rosekrans asked if the commission had any further questions for staff. Seeing none, he opened the public hearing and asked if there were any persons in the audience that would like to comment on the plan.

Patricia Knauss, 304 Lightburne, said she likes the plan but rides bike and wants to ensure that this is path is wide enough for bikes as well as pedestrians.

Jim Schuessler said this is being proposed as a 10-foot AASHTO rated multiuse trail. He said any determination on the width of the path would be made during the design phase of the project.

Chairman Rosekrans asked if there were any other persons in the audience that would like to comment on the plan. Seeing no persons wishing to speak, Chairman Rosekrans closed the public hearing.

Chairman Rosekrans asked if the commission had any further questions.

Commissioner Summers asked about the difference between MODOT ROW and City ROW.

Mr. Martinez said the plan used the I-35 fence line as the assumed right of way, clarifying that all the work for this plan was on the east side of the road.

Chairman Rosekrans asked if the commission had any further questions. Seeing none, Chairman Rosekrans asked for a motion on this item.

**Action: Commissioner Howard moved to approve the plan as presented, Commissioner Dilts seconded the motion.**

Vote: Motion approved 7-0-0
Yes: All
No: None

Abstain: None

Chairman Rosekrans said the case would be heard in front of the City Council on Monday, July 27, 2026 at 7:00 p.m.

P&Z Case 26-08A

RESOLUTION NO. __________

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, CLAY COUNTY, MISSOURI ADOPTING THE GLENN HENDREN CORRIDOR RECONSTRUCTION STUDY FOR THE CITY

WHEREAS, the City of Liberty, Missouri, (herein called "City") is a Special Charter City located in Clay County, Missouri, being duly created, organized, and existing under the laws of the State of Missouri; and

WHEREAS, the Planning and Zoning Commission (herein called “Commission”) has the authority and responsibility under State Statute and the Municipal Code of the City to develop and adopt a comprehensive plan and any updates or additions for the City; and

WHEREAS, the City’s comprehensive plan was adopted in 2023; and

WHEREAS, the City Council, in March 2025, passed Ordinance No. 12074 approving a funding agreement with George Butler Associates, Inc. for the development of the Corridor Reconstruction Study for Glenn Hendren Dr.; and

WHEREAS, the Corridor Reconstruction Study for Glenn Hendren Dr., with accompanying maps, charts and descriptive and explanatory matter, contains strategies and recommendations that better define the future intent of the corridor; and,

WHEREAS, the Corridor Reconstruction Study for Glenn Hendren Dr. encourages the establishment of citizen/driven plans, which can then be advanced into real, implementable projects; and

WHEREAS, as required under law, proper notice of a public hearing before the Commission on this matter was given; and

WHEREAS, on July 14, 2026, the Commission, under authority granted to it by the Missouri Revised Statutes, after a duly called public hearing, and after considering the views of all those who came before it, voted to approve the Corridor Reconstruction Study for Glenn Hendren Dr. by a vote of 7 Ayes to 0 Nays; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, MISSOURI, AS FOLLOWS:

SECTION I

The Corridor Reconstruction Study for Glenn Hendren Dr., including the accompanying maps, charts, and descriptive and explanatory matter, attached hereto as Attachment A, and incorporated herein, is adopted by the Council as part of the comprehensive plan for the City.

SECTION II

The Deputy City Clerk shall make copies of the adopted Corridor Reconstruction Study for Glenn Hendren Dr. available for public inspection as required under State Statute and the Municipal Code of the City.

SECTION III

The whereas clauses are hereby specifically incorporated herein by reference.

SECTION IV

This Resolution shall take effect after passage as provided.

PASSED by the Planning and Zoning Commission on July 14, 2026.

PASSED by the City Council this _____ day of _____________________, 2026.

______________________________
Greg Canuteson, MAYOR

ATTEST:

______________________________
DEPUTY CITY CLERK

Document No. ________

ORDINANCE NO.________

AN ORDINANCE ACKNOWLEDGING VENDOR PAYMENTS
FOR THE PERIOD OF JULY 3, 2026 to JULY 17, 2026

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri, as follows:

The attached lists of vendor checks as drawn by the finance director is hereby acknowledged, in the amounts and to the persons as listed. Said report is hereby incorporated by reference as part of this ordinance. Total disbursements by individual fund is also hereby acknowledged as listed below:

| FUND NAME | FUND NUMBER | | AMOUNT |
|---|---|---|---|
| GENERAL OPERATING FUND | 100 | $ | 324,924.32 |
| POLICE FUND | 105 | $ | 1,397,575.11 |
| FIRE FUND | 106 | $ | 27,439.84 |
| TRANSIENT GUEST TAX FUND | 244 | $ | 21,178.09 |
| CEMETERY MAINTENANCE FUND | 247 | $ | 5,420.00 |
| CAPTIAL SALES TAX FUND | 351 | $ | 154,863.51 |
| PARK SALES TAX FUND | 353 | $ | 3,043.01 |
| ECO/DEVO SALES TAX FUND | 354 | $ | 5,136.00 |
| FIRE SALES TAX FUND | 356 | $ | 1,028,276.89 |
| PARKS FUND | 460 | $ | 4,661.79 |
| SPORTS COMPLEX FUND | 461 | $ | 15,455.45 |
| COMMUNITY CENTER FUND | 465 | $ | 33,172.89 |
| WATER OPERATING FUND | 590 | $ | 108,545.81 |
| WASTEWATER OPERATING FUND | 591 | $ | 54,109.36 |
| WATER CAPITAL FUND | 592 | $ | 25,926.89 |
| WASTEWATER CAPITAL FUND | 593 | $ | 37,776.30 |
| SOLID WASTE FUND | 595 | $ | 346.22 |
| LIBERTY CORNERS CID | 605 | $ | 24,109.10 |
| TIF-BLUE JAY CROSSING | 709 | $ | 59,042.01 |
| PAYROLL CHECKS & BENEFITS | 7/10/2026 | $ | 1,793,342.74 |
| TOTAL APPROPRIATIONS | | **$** | **5,124,345.33** |

PASSED by the Council this 27th day of July, 2026.

______________________________
Greg Canuteson - MAYOR

ATTEST:

______________________________
DEPUTY CITY CLERK

APPROVED by the Mayor this 27th day of July, 2026.

______________________________
Greg Canuteson - MAYOR

## Appropriations Legend

| Account Number | Fund and Departments |
|---|---|
| 10 | General Fund |
| 10.10 | Council |
| 10.20 | Administration |
| 10.25 | Human Resources |
| 10.30 | Finance |
| 10.40 | Police |
| 10.50 | Fire |
| 10.60 | Parks-Aging Services |
| 10.70 | Public Works |
| 10.80 | Planning and Development Services |
| 10.90 | Information Services |
| 10.95 | City Wide |
| 11 | Limited Capital Fund |
| 14 | Downtown 353 |
| 15 | Residential 353 |
| 16 | TIF-Liberty Commons |
| 17 | CID-Liberty Commons |
| 18 | TDD-Liberty Commons |
| 20-21 | TIF-Liberty Triangle Project |
| 22 | TIF-Liberty Triangle Series 2007 |
| 23 | TIF-Roger's Plaza |
| 24 | TIF-Blue Jay Crossing |
| 25 | TIF-Triangle Project B-1 |
| 26 | TIF-Triangle Project F |
| 27 | Rogers CID Sales Tax |
| 28 | Blue Jay Crossing CID Sales Tax |
| 29 | Triangle CID Sales Tax |
| 30 | South Liberty Parkway |
| 31 | TIF-South Liberty Parkway-Whitehall |
| 32 | TIF-Project E |
| 33 | TIF-Triangle Project E |
| 35 | TIF-Tiangle Project E-4 |
| 36 | Liberty Corners CID |
| 37 | TIF-Triangle Project E-1 |
| 38 | TIF-Triangle Project E-2 |
| 39 | Healthy Living Community |
| 40 & 41 | Cemetery Trust Funds |
| 42 | F Hughes Library Trust |
| 50 | Capital Sales Tax Fund |
| 51 | PFA Construction Fund |
| 52 | Transportation Sales Tax Fund |
| 54 | Park Sales Tax Fund |
| 55 | Parks Development Fund |
| 56 | Eco/Devo Sales Tax Fund |
| 57 | Capital Const Bond Fund |
| 58 | Fire Sales Tax Fund |
| 59 | Public Safety Sales Tax Fund |
| 60 | Parks Fund |
| 61 | Sports Complex Fund |
| 65 | Community Center Fund |
| 67 | Transient Guest Tax Fund |
| 68 | Preservation & Development Fund |
| 69 | Police Training Fund |
| 70 | Cable Reserve Fund |
| 73 | Cemetery Maintenance Fund |
| 75 | Loss Control Fund |
| 80 | Debt Service Fund |
| 81 | Tax Escrow Fund |
| 82 | TIF-Triangle B-1 Debt Service (CCHC) |
| 83 | TIF Debt Service 2007 Fund |
| 86 | TIF Debt Service Fund |
| 87 | NID Debt Service Fund |
| 88 | PFA Debt Service Fund |
| 90 | Water Operating Fund |
| 90.30 | Finance-Utility Billing |
| 90.70 | Public Works |
| 92 | Wastewater Operating Fund |
| 92.30 | Finance-Utility Billing |
| 92.70 | Public Works |
| 94 | Water Capital Fund |
| 96 | Wastewater Capital Fund |
| 97 | Wastewater Treatment Facility |
| 98 | Solid Waste Fund |
| 98.30 | Finance-Utility Billing |
| 98.70 | Public Works |

Document No. ________

ORDINANCE NO.________

AN ORDINANCE ACKNOWLEDGING VENDOR PAYMENTS
FOR THE PERIOD OF JULY 3, 2026 to JULY 17, 2026

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri, as follows:

The attached lists of vendor checks as drawn by the finance director is hereby acknowledged, in the amounts and to the persons as listed. Said report is hereby incorporated by reference as part of this ordinance. Total disbursements by individual fund is also hereby acknowledged as listed below:

| FUND NAME | FUND NUMBER | AMOUNT |
|---|---|---|
| GENERAL OPERATING FUND | 100 | $ 461.54 |
| TOTAL APPROPRIATIONS | | **$ 461.54** |

PASSED by the Council this 27th day of July, 2026.

______________________________
Greg Canuteson, MAYOR

ATTEST:

______________________________
DEPUTY CITY CLERK

APPROVED by the Mayor this 27th day of July, 2026.

______________________________
Greg Canuteson, MAYOR

## Appropriations Legend

| Account Number | Fund and Departments |
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| 10 | General Fund |
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| 10.30 | Finance |
| 10.40 | Police |
| 10.50 | Fire |
| 10.60 | Parks-Aging Services |
| 10.70 | Public Works |
| 10.80 | Planning and Development Services |
| 10.90 | Information Services |
| 10.95 | City Wide |
| 11 | Limited Capital Fund |
| 14 | Downtown 353 |
| 15 | Residential 353 |
| 16 | TIF-Liberty Commons |
| 17 | CID-Liberty Commons |
| 18 | TDD-Liberty Commons |
| 20-21 | TIF-Liberty Triangle Project |
| 22 | TIF-Liberty Triangle Series 2007 |
| 23 | TIF-Roger's Plaza |
| 24 | TIF-Blue Jay Crossing |
| 25 | TIF-Triangle Project B-1 |
| 26 | TIF-Triangle Project F |
| 27 | Rogers CID Sales Tax |
| 28 | Blue Jay Crossing CID Sales Tax |
| 29 | Triangle CID Sales Tax |
| 30 | South Liberty Parkway |
| 31 | TIF-South Liberty Parkway-Whitehall |
| 32 | TIF-Project E |
| 33 | TIF-Triangle Project E |
| 35 | TIF-Tiangle Project E-4 |
| 36 | Liberty Corners CID |
| 37 | TIF-Triangle Project E-1 |
| 38 | TIF-Triangle Project E-2 |
| 39 | Healthy Living Community |
| 40 & 41 | Cemetery Trust Funds |
| 42 | F Hughes Library Trust |
| 50 | Capital Sales Tax Fund |
| 51 | PFA Construction Fund |
| 52 | Transportation Sales Tax Fund |
| 54 | Park Sales Tax Fund |
| 55 | Parks Development Fund |
| 56 | Eco/Devo Sales Tax Fund |
| 57 | Capital Const Bond Fund |
| 58 | Fire Sales Tax Fund |
| 60 | Parks Fund |
| 61 | Sports Complex Fund |
| 65 | Community Center Fund |
| 67 | Transient Guest Tax Fund |
| 68 | Preservation & Development Fund |
| 69 | Police Training Fund |
| 70 | Cable Reserve Fund |
| 73 | Cemetery Maintenance Fund |
| 75 | Loss Control Fund |
| 80 | Debt Service Fund |
| 81 | Tax Escrow Fund |
| 82 | TIF-Triangle B-1 Debt Service (CCHC) |
| 83 | TIF Debt Service 2007 Fund |
| 86 | TIF Debt Service Fund |
| 87 | NID Debt Service Fund |
| 88 | PFA Debt Service Fund |
| 90 | Water Operating Fund |
| 90.30 | Finance-Utility Billing |
| 90.70 | Public Works |
| 92 | Wastewater Operating Fund |
| 92.30 | Finance-Utility Billing |
| 92.70 | Public Works |
| 94 | Water Capital Fund |
| 96 | Wastewater Capital Fund |
| 97 | Wastewater Treatment Facility |
| 98 | Solid Waste Fund |
| 98.30 | Finance-Utility Billing |
| 98.70 | Public Works |

# JULY 10, 2026

# AP List Checks Invoices

**Check Type:** All; **Check Date between:** 07/08/2026 and 07/10/2026;

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196441; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 10 | ARBOR MASTERS TREE & LANDSCAPE | 18603800 | 07/02/2026 | TRANSIENT GUEST TAX | | 244-59005-119-AM250 | SPECIAL EVENTS - AM250 | America 250 Tree Watering | $ 956.25 |
| **CHECK TOTAL FOR CHECK NUMBER 196441** | | | | | | | | | | **$ 956.25** |
| 196442; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 26 | CFS ENGINEERS, P.A. | 58313 | 07/08/2026 | PUB WRKS-PO | | 105-59026-501-SOB25 | MISCELLANEOUS EXPENSES | Professional Services | $ 6,540.60 |
| **CHECK TOTAL FOR CHECK NUMBER 196442** | | | | | | | | | | **$ 6,540.60** |
| 196443; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 47 | COGENT, INC. | 5669426 | 06/30/2026 | UTILITIES | | 590-57005-802-000000 | WATER PLANT MAINTENANCE | WTP - Hoses | $ 3,624.79 |
| **CHECK TOTAL FOR CHECK NUMBER 196443** | | | | | | | | | | **$ 3,624.79** |
| 196444; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 76 | HEARTLAND COCA-COLA BOTTLING C | 53213442006 | 07/08/2026 | PARKS & REC-PO | | 461-53005-451-000000 | CONCESSION SUPPLIES | Beverage Products at CapFed Sports Complex and LCC Vending Machines | $ 3,197.32 |
| **CHECK TOTAL FOR CHECK NUMBER 196444** | | | | | | | | | | **$ 3,197.32** |
| 196445; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 81 | BRADY INDUSTRIES OF KANSAS LLC | 11933398 | 07/06/2026 | PARKS & REC-PO | | 100-53008-160-000000 | MAINTENANCE MATERIALS | 2026 Custodial Supplies | $ 99.12 |
| | 81 | BRADY INDUSTRIES OF KANSAS LLC | 11924407 | 07/02/2026 | PARKS & REC-PO | | 100-53008-160-000000 | MAINTENANCE MATERIALS | 2026 Custodial Supplies | $ 479.10 |
| | 81 | BRADY INDUSTRIES OF KANSAS LLC | 11907421 | 06/29/2026 | PARKS & REC-PO | | 100-53008-160-000000 | MAINTENANCE MATERIALS | 2026 Custodial Supplies | $ 45.51 |
| | 81 | BRADY INDUSTRIES OF KANSAS LLC | 11943410 | 07/08/2026 | PARKS & REC-PO | | 100-53008-160-000000 | MAINTENANCE MATERIALS | 2026 Custodial Supplies | $ 24.25 |
| **CHECK TOTAL FOR CHECK NUMBER 196445** | | | | | | | | | | **$ 647.98** |

**Voided checks present and it may affect total amount calculations

# AP List Checks Invoices

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196446; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 95 | CYCLONE INC | 53014 | 06/30/2026 | FIRE | | 106-57019-300-000000 | BUILDING MAINTENANCE | Tower Portable Toilet | $ 90.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196446** | | | | | | | | | | **$ 90.00** |
| 196447; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 186 | PRIDE CLEANERS MJV-A LLC | 333472-63026 | 07/01/2026 | POLICE | | 105-59014-501-000000 | CLOTHING EXPENSES | June Uniform Cleaning | $ 296.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196447** | | | | | | | | | | **$ 296.00** |
| 196448; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 189 | DELL MARKETING LP | 10881340803 | 06/29/2026 | TECH & LOGISTICS | | 100-60004-170-000000 | MINOR COMPUTER EQUIPMENT | laptop - PR | $ 2,971.52 |
| | 189 | DELL MARKETING LP | 10877560040 | 06/03/2026 | TECH & LOGISTICS | | 100-60004-170-000000 | MINOR COMPUTER EQUIPMENT | Laptops - PD MPC | $ 17,803.95 |
| | 189 | DELL MARKETING LP | 10880926491 | 06/26/2026 | TECH & LOGISTICS | | 100-60004-170-000000 | MINOR COMPUTER EQUIPMENT | IT PC | $ 2,630.89 |
| **CHECK TOTAL FOR CHECK NUMBER 196448** | | | | | | | | | | **$ 23,406.36** |
| 196449; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 243 | METROPOLITAN TELECOMM | 100531062-463-8 | 06/15/2026 | TECH & LOGISTICS | | 100-56008-170-000000 | TELECOMMUNICATION CIRCUITS | pots lines | $ 697.54 |
| **CHECK TOTAL FOR CHECK NUMBER 196449** | | | | | | | | | | **$ 697.54** |
| 196450; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 314 | RICOH USA, INC | 41897459 | 07/06/2026 | FINANCE | | 100-53031-130-000000 | COPIER LEASE & USAGE | August Finance Copier Lease | $ 139.85 |
| | 314 | RICOH USA, INC | 5073467349 | 07/01/2026 | POLICE | | 100-53031-512-000000 | COPIER LEASE & USAGE | CIU Usage 04/01/2026 - 06/30/2026 | $ 51.97 |
| | 314 | RICOH USA, INC | 41897143 | 07/06/2026 | POLICE | | 100-53031-512-000000 | COPIER LEASE & USAGE | August- CIU Lease 2026 | $ 153.81 |
| | 314 | RICOH USA, INC | 41897099 | 07/03/2026 | COURT | | 100-53031-116-000000 | COPIER LEASE & USAGE | PERIODIC PAYMENT | $ 105.53 |
| **CHECK TOTAL FOR CHECK NUMBER 196450** | | | | | | | | | | **$ 451.16** |

**Voided checks present and it may affect total amount calculations

# AP List Checks Invoices

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196451; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 338 | PREMIER TRUCK GROUP OF KC | 80530969 | 04/23/2026 | PUBLIC WORKS | | 100-57009-203-000000 | VEHICLE MAINTENANCE | Vehicle Maintenance | $ 538.20 |
| CHECK TOTAL FOR CHECK NUMBER 196451 | | | | | | | | | | $ 538.20 |

**Voided checks present and it may affect total amount calculations

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196452; 07/10/2026; Outstanding; null | | | | | | | | | | |
| Cust. Code 967 | 391 | LINEAGE MAILING SERVICES | 312063 | 06/30/2026 | FINANCE | | 590-59010-131-000000 | POSTAGE | Delinquents 6/11 | $ 320.71 |
| Cust. Code 967 | 391 | LINEAGE MAILING SERVICES | 312063 | 06/30/2026 | FINANCE | | 591-53032-131-000000 | OUTSIDE PRINTING | Delinquents 6/11 | $ 90.76 |
| Cust. Code 967 | 391 | LINEAGE MAILING SERVICES | 312063 | 06/30/2026 | FINANCE | | 590-53032-131-000000 | OUTSIDE PRINTING | Delinquents 6/11 | $ 90.77 |
| Cust. Code 967 | 391 | LINEAGE MAILING SERVICES | 312066 | 06/30/2026 | FINANCE | | 590-59010-131-000000 | POSTAGE | Utility Billing 6/16 | $ 1,237.20 |
| Cust. Code 967 | 391 | LINEAGE MAILING SERVICES | 312066 | 06/30/2026 | FINANCE | | 591-53032-131-000000 | OUTSIDE PRINTING | Utility Billing 6/16 | $ 474.48 |
| Cust. Code 967 | 391 | LINEAGE MAILING SERVICES | 312066 | 06/30/2026 | FINANCE | | 590-53032-131-000000 | OUTSIDE PRINTING | Utility Billing 6/16 | $ 474.48 |
| Cust. Code 967 | 391 | LINEAGE MAILING SERVICES | 312063 | 06/30/2026 | FINANCE | | 591-59010-131-000000 | POSTAGE | Delinquents 6/11 | $ 320.70 |
| Cust. Code 967 | 391 | LINEAGE MAILING SERVICES | 312064 | 06/30/2026 | FINANCE | | 590-59010-131-000000 | POSTAGE | Delinquents 6/25 | $ 246.96 |
| Cust. Code 967 | 391 | LINEAGE MAILING SERVICES | 312064 | 06/30/2026 | FINANCE | | 591-53032-131-000000 | OUTSIDE PRINTING | Delinquents 6/25 | $ 73.91 |
| Cust. Code 967 | 391 | LINEAGE MAILING SERVICES | 312064 | 06/30/2026 | FINANCE | | 590-53032-131-000000 | OUTSIDE PRINTING | Delinquents 6/25 | $ 73.92 |
| Cust. Code 967 | 391 | LINEAGE MAILING SERVICES | 312066 | 06/30/2026 | FINANCE | | 591-59010-131-000000 | POSTAGE | Utility Billing 6/16 | $ 1,237.20 |
| Cust. Code 967 | 391 | LINEAGE MAILING SERVICES | 312067 | 06/30/2026 | FINANCE | | 590-59010-131-000000 | POSTAGE | Utility Billing 6/29 | $ 1,129.16 |
| Cust. Code 967 | 391 | LINEAGE MAILING SERVICES | 312067 | 06/30/2026 | FINANCE | | 591-53032-131-000000 | OUTSIDE PRINTING | Utility Billing 6/29 | $ 386.04 |
| Cust. Code 967 | 391 | LINEAGE MAILING SERVICES | 312067 | 06/30/2026 | FINANCE | | 590-53032-131-000000 | OUTSIDE PRINTING | Utility Billing 6/29 | $ 386.04 |
| Cust. Code 967 | 391 | LINEAGE MAILING SERVICES | 312064 | 06/30/2026 | FINANCE | | 591-59010-131-000000 | POSTAGE | Delinquents 6/25 | $ 246.96 |
| Cust. Code 967 | 391 | LINEAGE MAILING SERVICES | 312067 | 06/30/2026 | FINANCE | | 591-59010-131-000000 | POSTAGE | Utility Billing 6/29 | $ 1,129.15 |

**Voided checks present and it may affect total amount calculations

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196452; 07/10/2026; Outstanding; null | | | | | | | | | | |
| **CHECK TOTAL FOR CHECK NUMBER 196452** | | | | | | | | | | **$ 7,918.44** |
| 196453; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 458 | MOMAR, INC. | PSI676150 | 05/29/2026 | PUBLIC WORKS | | 100-57009-203-0000 00 | VEHICLE MAINTENANCE | ST SUPPLIES | $ 225.90 |
| **CHECK TOTAL FOR CHECK NUMBER 196453** | | | | | | | | | | **$ 225.90** |
| 196454; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 460 | STRATUS BUILDING SOLUTIONS | 8703774 | 07/01/2026 | PARKS & REC-PO | | 465-55041-420-0000 00 | CONTRACT LABOR | 3rd Shift Custodial Services at Liberty Community Center | $ 4,515.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196454** | | | | | | | | | | **$ 4,515.00** |
| 196455; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 492 | ALL COPY PRODUCTS, INC. | 42398940 | 07/02/2026 | PARKS & RECREATION | | 460-57012-400-0000 00 | OFFICE EQUIPMENT MAINTENANCE | Monthly Payment All Copy Products | $ 238.64 |
| **CHECK TOTAL FOR CHECK NUMBER 196455** | | | | | | | | | | **$ 238.64** |
| 196456; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 540 | DAVID M POTTER | LSB PAY 2026-09 | 07/08/2026 | PARKS & RECREATION | | 460-55071-400-0000 00 | SUMMER BAND PROGRAM | LSB Principal Saxophone | $ 400.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196456** | | | | | | | | | | **$ 400.00** |
| 196457; 07/10/2026; Outstanding; null | | | | | | | | | | |
| Open & Close for June 2026 | 566 | IAN LEINTZ | 2969 | 07/01/2026 | CEMETERY MAINTENANC | Open & Close for June 2026 | 247-55041-204-0000 00 | CONTRACT LABOR | Open & Close Services | $ 800.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196457** | | | | | | | | | | **$ 800.00** |
| 196458; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 582 | MIDWAY FORD TRUCK CENTER INC | R100512863:01 | 07/07/2026 | FIRE | | 106-57009-302-0000 00 | VEHICLE MAINTENANCE | Fire #627 oil change, front brakes | $ 521.70 |
| | 582 | MIDWAY FORD TRUCK CENTER INC | R100509394:01 | 05/20/2026 | FIRE | | 106-57009-302-0000 00 | VEHICLE MAINTENANCE | 627 PM, Air filter and Tire Rotation | $ 226.53 |
| **CHECK TOTAL FOR CHECK NUMBER 196458** | | | | | | | | | | **$ 748.23** |

**Voided checks present and it may affect total amount calculations

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196459; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 634 | USABLUEBOOK | INV01094711 | 07/07/2026 | UTILITIES | | 591-53010-902-0000 00 | LAB SUPPLIES | WWTP - Digital pH Sensor | $ 1,687.20 |
| CHECK TOTAL FOR CHECK NUMBER 196459 | | | | | | | | | | $ 1,687.20 |
| 196460; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 669 | MYRICK MECHANICAL | 3867 | 06/23/2026 | FIRE | | 106-57019-300-0000 00 | BUILDING MAINTENANCE | St.2 AC Maintenance | $ 661.08 |
| | 669 | MYRICK MECHANICAL | 3866 | 06/23/2026 | PARKS & REC-PO | | 100-57019-160-0000 00 | BUILDING MAINTENANCE | 2026 HVAC PM, on-call repair services | $ 8,930.24 |
| CHECK TOTAL FOR CHECK NUMBER 196460 | | | | | | | | | | $ 9,591.32 |
| 196461; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 713 | KOHL WHOLESALE INC | 1665271 | 07/08/2026 | PARKS & REC-PO | | 461-53005-451-0000 00 | CONCESSION SUPPLIES | Food products and serving items for concessions at CapFed Sports Complex | $ 3,611.66 |
| CHECK TOTAL FOR CHECK NUMBER 196461 | | | | | | | | | | $ 3,611.66 |
| 196462; 07/10/2026; Outstanding; null | | | | | | | | | | |
| City of Liberty Subscript | 728 | CHERRYROAD MEDIA INC | JUNE 2026 | 06/30/2026 | FINANCE | | 100-53000-130-0000 00 | GENERAL SUPPLIES | 5.31 to 6.27 Subscript | $ 51.00 |
| CHECK TOTAL FOR CHECK NUMBER 196462 | | | | | | | | | | $ 51.00 |
| 196463; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 762 | SUPERIOR-BOWEN ASPHALT | 59528 | 06/10/2026 | PUBLIC WORKS | | 351-57031-201-00000 0 | ASPHALT-STREET REPAIRS | Satrock Plus | $ 150.29 |
| CHECK TOTAL FOR CHECK NUMBER 196463 | | | | | | | | | | $ 150.29 |

**Voided checks present and it may affect total amount calculations

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196464; 07/10/2026; Outstanding; null | | | | | | | | | | |
| Cust #1000215927 | 777 | STERICYCLE, INC. | 8014642747 | 06/25/2026 | MULTI | | 100-55044-111-000000 | MISCELLANEOUS FEES | Shred - June | $ 63.89 |
| Cust #1000215927 | 777 | STERICYCLE, INC. | 8014642747 | 06/25/2026 | MULTI | | 100-55044-140-000000 | MISCELLANEOUS FEES | Shred - June | $ 63.89 |
| Cust #1000215927 | 777 | STERICYCLE, INC. | 8014642747 | 06/25/2026 | MULTI | | 100-55044-116-000000 | MISCELLANEOUS FEES | Shred - June | $ 63.89 |
| Cust #1000215927 | 777 | STERICYCLE, INC. | 8014642746 | 06/25/2026 | MULTI | | 100-55044-160-000000 | MISCELLANEOUS FEES | Select Purge Service-City Wide | $ 1,545.08 |
| Cust #1000215927 | 777 | STERICYCLE, INC. | 8014642747 | 06/25/2026 | MULTI | | 105-55044-501-000000 | MISCELLANEOUS FEES | Shred - June | $ 195.38 |
| Cust #1000215927 | 777 | STERICYCLE, INC. | 8014642747 | 06/25/2026 | MULTI | | 100-55044-130-000000 | MISCELLANEOUS FEES | Shred - June | $ 63.89 |
| **CHECK TOTAL FOR CHECK NUMBER 196464** | | | | | | | | | | **$ 1,996.02** |
| 196465; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 781 | TEKLAB, INC. | 349607 | 07/08/2026 | UTILITIES-PO | | 591-55020-902-000000 | LAB FEES | 2026 Teklabs Services for WWTP | $ 376.70 |
| | 781 | TEKLAB, INC. | 349147 | 06/30/2026 | UTILITIES-PO | | 591-55020-902-000000 | LAB FEES | 2026 Teklabs Services for WWTP | $ 499.55 |
| **CHECK TOTAL FOR CHECK NUMBER 196465** | | | | | | | | | | **$ 876.25** |
| 196466; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 844 | CHAD LIPPINCOTT | LSB PAY 2026-07 | 07/08/2026 | PARKS & RECREATION | | 460-55071-400-000000 | SUMMER BAND PROGRAM | LSB Principal Percussion | $ 500.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196466** | | | | | | | | | | **$ 500.00** |
| 196467; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 875 | STRICKLAND BROTHERS 10 MIN OIL | 00589-32480 | 05/13/2026 | POLICE | | 105-57009-501-000000 | VEHICLE MAINTENANCE | Unit 234 - Oil change | $ 48.97 |
| **CHECK TOTAL FOR CHECK NUMBER 196467** | | | | | | | | | | **$ 48.97** |

**Voided checks present and it may affect total amount calculations

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196468; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 881 | ASHLEY MCCARTHY | 7/8/2026 | 07/08/2026 | PARKS & RECREATION | | 465-55057-410-000000 | SWIM TEAM | | $ 1,225.00 |
| CHECK TOTAL FOR CHECK NUMBER 196468 | | | | | | | | | | $ 1,225.00 |
| 196469; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 885 | COURTNEY RIDGE RDF LANDFILL | 4138-000033743 | 06/30/2026 | UTILITIES-PO | | 591-55026-902-000000 | FEES-LIME SLUDGE DISPOSAL | Landfill/Landfilling Biosolids for WWTP | $ 14,609.58 |
| CHECK TOTAL FOR CHECK NUMBER 196469 | | | | | | | | | | $ 14,609.58 |
| 196470; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 940 | ENTERPRISE FM TRUST | FBN5689403 | 07/03/2026 | PARKS & REC-PO | | 353-60008-403-000000 | VEHICLE/EQUIPMENT LEASE | Two 2025 Ford F-350 Reg Cab XLT trucks and One 2025 Ford F-350 Crew Cab XLT truck lease | $ 3,043.01 |
| | 940 | ENTERPRISE FM TRUST | FBN5689403 | 07/03/2026 | PARKS & REC-PO | | 593-60008-901-000000 | VEHICLE/EQUIPMENT LEASE | One 2025 Ford Ranger XLT Supercrew (Utilities) lease | $ 0.00 |
| | 940 | ENTERPRISE FM TRUST | FBN5689403 | 07/03/2026 | PARKS & REC-PO | | 592-60008-801-000000 | VEHICLE/EQUIPMENT LEASE | One 2025 Ford Ranger XLT Supercrew (Utilities) lease | $ 0.00 |
| | 940 | ENTERPRISE FM TRUST | FBN5689433 | 07/03/2026 | UTILITIES-PO | | 353-60008-403-000000 | VEHICLE/EQUIPMENT LEASE | Two 2025 Ford F-350 Reg Cab XLT trucks and One 2025 Ford F-350 Crew Cab XLT truck lease | $ 0.00 |
| | 940 | ENTERPRISE FM TRUST | FBN5689433 | 07/03/2026 | UTILITIES-PO | | 593-60008-901-000000 | VEHICLE/EQUIPMENT LEASE | One 2025 Ford Ranger XLT Supercrew (Utilities) lease | $ 351.30 |
| | 940 | ENTERPRISE FM TRUST | FBN5689433 | 07/03/2026 | UTILITIES-PO | | 592-60008-801-000000 | VEHICLE/EQUIPMENT LEASE | One 2025 Ford Ranger XLT Supercrew (Utilities) lease | $ 351.29 |
| CHECK TOTAL FOR CHECK NUMBER 196470 | | | | | | | | | | $ 3,745.60 |

**Voided checks present and it may affect total amount calculations

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196471; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 957 | VANCE BROTHERS, LLC | 5230 | 06/11/2026 | PUBLIC WORKS | | 351-57031-201-000000 | ASPHALT-STREET REPAIRS | Asphalt | $ 402.00 |
| | 957 | VANCE BROTHERS, LLC | 4767 | 06/03/2026 | PUBLIC WORKS | | 351-57031-201-000000 | ASPHALT-STREET REPAIRS | Asphalt | $ 805.34 |
| **CHECK TOTAL FOR CHECK NUMBER 196471** | | | | | | | | | | **$ 1,207.34** |
| 196472; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 965 | MITCHELL A DECKER | 1078 | 07/01/2026 | UTILITIES-PO | | 591-55041-902-000000 | CONTRACT LABOR | WWTP Mowing | $ 2,074.00 |
| | 965 | MITCHELL A DECKER | 1078 | 07/01/2026 | UTILITIES-PO | | 590-55041-802-000000 | CONTRACT LABOR | WTP Mowing | $ 1,126.00 |
| | 965 | MITCHELL A DECKER | 1078 | 07/01/2026 | UTILITIES-PO | | 591-55041-902-000000 | CONTRACT LABOR | WTP Mowing (2 new sites) | $ 245.56 |
| **CHECK TOTAL FOR CHECK NUMBER 196472** | | | | | | | | | | **$ 3,445.56** |
| 196473; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 969 | RYAN BENJAMIN HOUCK | 7/8/2026 | 07/08/2026 | PARKS & RECREATION | | 465-55057-410-000000 | SWIM TEAM | | $ 612.50 |
| | 969 | RYAN BENJAMIN HOUCK | 7/8/2026 | 07/08/2026 | PARKS & RECREATION | | 465-55058-410-000000 | PRIVATE SWIMMING LESSONS | | $ 64.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196473** | | | | | | | | | | **$ 676.50** |
| 196474; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 996 | EMILY SEYMOUR | 7/8/2026 | 07/08/2026 | PARKS & RECREATION | | 465-55057-410-000000 | SWIM TEAM | | $ 550.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196474** | | | | | | | | | | **$ 550.00** |
| 196475; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 997 | PENNY LEWIS | 7/8/2026 | 07/08/2026 | PARKS & RECREATION | | 465-55057-410-000000 | SWIM TEAM | | $ 1,225.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196475** | | | | | | | | | | **$ 1,225.00** |

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196476; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 999 | SOPHIA DICKSON | 7/8/2026 | 07/08/2026 | PARKS & RECREATION | | 465-55057-410-0000 00 | SWIM TEAM | | $ 693.75 |
| | 999 | SOPHIA DICKSON | 7/8/2026 | 07/08/2026 | PARKS & RECREATION | | 465-55058-410-0000 00 | PRIVATE SWIMMING LESSONS | | $ 32.00 |
| CHECK TOTAL FOR CHECK NUMBER 196476 | | | | | | | | | | $ 725.75 |
| 196477; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 1003 | BRYLEE STEGALL | 7/8/2026 | 07/08/2026 | PARKS & RECREATION | | 465-55058-410-0000 00 | PRIVATE SWIMMING LESSONS | | $ 208.00 |
| | 1003 | BRYLEE STEGALL | 6/29/2026 (2) | 06/29/2026 | PARKS & RECREATION | | 465-55058-410-0000 00 | PRIVATE SWIMMING LESSONS | | $ 272.00 |
| CHECK TOTAL FOR CHECK NUMBER 196477 | | | | | | | | | | $ 480.00 |
| 196478; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 1009 | LILLIAN BRYANT | 7/8/2026 | 07/08/2026 | PARKS & RECREATION | | 465-55058-410-0000 00 | PRIVATE SWIMMING LESSONS | | $ 464.00 |
| CHECK TOTAL FOR CHECK NUMBER 196478 | | | | | | | | | | $ 464.00 |
| 196479; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 1031 | MCCOWN GORDON CONSTRUCTION LLC | 4 | 06/30/2026 | PUB WRKS-PO | | 105-70020-501-SOB25 | CONSTRUCTION CONTRACT | Police Expansion Project | $ 1,443,187.69 |
| | 1031 | MCCOWN GORDON CONSTRUCTION LLC | 4 | 06/30/2026 | PUB WRKS-PO | | 105-20003-000-0000 00 | RETAINAGE PAYABLE | RETAINAGE | $ (72,159.40) |
| CHECK TOTAL FOR CHECK NUMBER 196479 | | | | | | | | | | $ 1,371,028.29 |
| 196480; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 1047 | VERITEXT LLC | 9398471 | 07/07/2026 | HR & RISK MGMT | | 100-55005-140-0000 00 | LEGAL FEES | Legal fees | $ 1,378.25 |
| | 1047 | VERITEXT LLC | 9398474 | 07/07/2026 | HR & RISK MGMT | | 100-55005-140-0000 00 | LEGAL FEES | Legal fees | $ 1,202.00 |
| CHECK TOTAL FOR CHECK NUMBER 196480 | | | | | | | | | | $ 2,580.25 |

**Voided checks present and it may affect total amount calculations

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196481; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 1054 | CARDIO PARTNERS INC | 600364623 | 06/30/2026 | POLICE-PO | | 105-60000-501-000000 | MINOR EQUIPMENT | Item 861304-C01 W/ Extras PM-AED FRx Defibrillator with Soft Case. *Extra Item #s AMP3478, 861304-C01, AMP1011, AMP1818 | $ 3,699.98 |
| | 1054 | CARDIO PARTNERS INC | 600364623 | 06/30/2026 | POLICE-PO | | 105-60000-501-000000 | MINOR EQUIPMENT | 989803139311 Phillips FRX Infant/ Child Key | $ 229.90 |
| CHECK TOTAL FOR CHECK NUMBER 196481 | | | | | | | | | | $ 3,929.88 |
| 196482; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 1067 | MESSAGE TECHNOLOGIES, INC | 202605-265 | 06/02/2026 | FINANCE | | 591-55013-131-000000 | FINANCIAL SERVICES | IVR Monthly Fee 05/01/2026 - 05/31/2026 | $ 981.23 |
| | 1067 | MESSAGE TECHNOLOGIES, INC | 202605-265 | 06/02/2026 | FINANCE | | 590-55013-131-000000 | FINANCIAL SERVICES | IVR Monthly Fee 05/01/2026 - 05/31/2026 | $ 760.95 |
| | 1067 | MESSAGE TECHNOLOGIES, INC | 202605-265 | 06/02/2026 | FINANCE | | 595-55013-131-000000 | FINANCIAL SERVICES | IVR Monthly Fee 05/01/2026 - 05/31/2026 | $ 260.32 |
| CHECK TOTAL FOR CHECK NUMBER 196482 | | | | | | | | | | $ 2,002.50 |
| 196483; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 1068 | THE WILSON GROUP, INC | W171-04-1F | 06/25/2026 | TRANSIENT GUEST TAX | | 244-53022-119-000000 | GRANT SUPPLIES | Mark Twain - Base | $ 2,500.00 |
| | 1068 | THE WILSON GROUP, INC | W171-05-1F | 06/25/2026 | TRANSIENT GUEST TAX | | 244-53022-119-000000 | GRANT SUPPLIES | Franklin - Base | $ 2,500.00 |
| | 1068 | THE WILSON GROUP, INC | W171-03-1 | 06/25/2026 | TRANSIENT GUEST TAX | | 244-53022-119-000000 | GRANT SUPPLIES | Twist in Time Base | $ 2,500.00 |
| CHECK TOTAL FOR CHECK NUMBER 196483 | | | | | | | | | | $ 7,500.00 |

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| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196484; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 1088 | JEO CONSULTING GROUP, INC | 174866 | 06/18/2026 | PUB WRKS-PO | | 351-70018-201-000000 | CONSTRUCTION ENGINEERING | Purchase Order for new Contract with JEO Consulting Group | $ 2,869.37 |
| **CHECK TOTAL FOR CHECK NUMBER 196484** | | | | | | | | | | **$ 2,869.37** |
| 196485; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 1128 | SCREENVISION MEDIA | LOC_000297909 | 06/29/2026 | HR & RISK MGMT | | 100-55029-140-000000 | RECRUITMENT EXPENSES | Recruitment Ad | $ 461.54 |
| **CHECK TOTAL FOR CHECK NUMBER 196485** | | | | | | | | | | **$ 461.54** |
| 196486; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 1152 | LEIGHR VETERINARY SVCS LLC | 435128 | 06/30/2026 | ANIMAL CONTROL | | 100-24006-000-000000 | RESERVE-ANIMAL SHELTER | Canine dental | $ 471.50 |
| **CHECK TOTAL FOR CHECK NUMBER 196486** | | | | | | | | | | **$ 471.50** |
| 196487; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 1158 | PRESS GO MARKETING | 2051 | 06/24/2026 | TRANSIENT GUEST TAX | | 244-59005-119-AM250 | SPECIAL EVENTS - AM250 | Various Printing for July 4 Event | $ 1,562.96 |
| | 1158 | PRESS GO MARKETING | 2057 | 07/01/2026 | TRANSIENT GUEST TAX | | 244-59005-119-AM250 | SPECIAL EVENTS - AM250 | Printing July 4 Event Flyers | $ 362.55 |
| **CHECK TOTAL FOR CHECK NUMBER 196487** | | | | | | | | | | **$ 1,925.51** |
| 196488; 07/10/2026; Outstanding; null | | | | | | | | | | |
| LETSAC Travel | 1178 | DERICK REEVES | 7.20-7.24.2026 | 07/01/2026 | FINANCE | Hold for P/U | 105-54000-501-000000 | TRAINING TRAVEL | LETSAC Conf | $ 240.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196488** | | | | | | | | | | **$ 240.00** |
| 196489; 07/10/2026; Outstanding; null | | | | | | | | | | |
| LETSAC Travel | 1179 | KHAMAREI HOLDEN | 7.20-7.24.2026 | 07/01/2026 | FINANCE | Hold for P/U | 105-54000-501-000000 | TRAINING TRAVEL | LETSAC Conf | $ 240.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196489** | | | | | | | | | | **$ 240.00** |

**Voided checks present and it may affect total amount calculations

# AP List Checks Invoices

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196490; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 1184 | MO STATE HIGHWAY PATROL | 1011491 | 03/18/2026 | POLICE | | 105-54001-501-000000 | REGISTRATION FEES | Loy Advanced Crash Investigation | $ 1,200.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196490** | | | | | | | | | | **$ 1,200.00** |
| 196491; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 1187 | DARREN WHITLEY | 001 | 06/29/2026 | TRANSIENT GUEST TAX | | 244-59005-119-000000 | SPECIAL EVENTS | LPS Video Support Services for World Cup Watch Party | $ 250.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196491** | | | | | | | | | | **$ 250.00** |
| 196492; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 1431 | CRAFCO INC | 9403678930 | 03/24/2026 | PUBLIC WORKS | | 100-57009-203-000000 | VEHICLE MAINTENANCE | St Veh Maintenance | $ 1,275.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196492** | | | | | | | | | | **$ 1,275.00** |
| 196493; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 1743 | KONE INC. | 872071381 | 07/01/2026 | PARKS & RECREATION | | 465-57019-420-000000 | BUILDING MAINTENANCE | Quarterly Maintenance Agreement -Elevator | $ 919.65 |
| **CHECK TOTAL FOR CHECK NUMBER 196493** | | | | | | | | | | **$ 919.65** |
| 196494; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 2272 | DREXEL TECHNOLOGIES | INV191810 | 06/29/2026 | TECH & LOGISTICS | | 100-57012-170-000000 | OFFICE EQUIPMENT MAINTENANCE | Mthly Plotter Maintenance (06/01/2026-06/30/2026) | $ 136.28 |
| **CHECK TOTAL FOR CHECK NUMBER 196494** | | | | | | | | | | **$ 136.28** |
| 196495; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 2767 | K C WINWATER WORKS CO | 365785-01 | 06/30/2026 | UTILITIES | | 590-57004-801-000000 | MAINS & LINES MAINTENANCE | Misc Inventory | $ 294.00 |
| | 2767 | K C WINWATER WORKS CO | 365785-01 | 06/30/2026 | UTILITIES | | 590-13001-000-000000 | INVENTORY-MATERIALS/ SUPPLIES | Inventory Parts - #060, #065 | $ 3,648.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196495** | | | | | | | | | | **$ 3,942.00** |

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|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196496; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 2795 | BARTS ELECTRIC CO INC | 32453 | 06/30/2026 | PARKS & RECREATION | | 465-57019-420-0000 00 | BUILDING MAINTENANCE | Electrical Services--LCC Pk Lot Lights | $ 9,255.40 |
| **CHECK TOTAL FOR CHECK NUMBER 196496** | | | | | | | | | | **$ 9,255.40** |
| 196497; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 2825 | UNIFIRST CORPORATION | 3281413787 | 06/29/2026 | PARKS & RECREATION | | 465-57018-420-0000 00 | MISC EQUIPMENT MAINT | Facility Mats 6.28.26 | $ 146.88 |
| **CHECK TOTAL FOR CHECK NUMBER 196497** | | | | | | | | | | **$ 146.88** |
| 196498; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 3134 | MEALS ON WHEELS | 062026 | 06/30/2026 | PARKS & RECREATION | | 100-53025-480-0000 00 | MEALS ON WHEELS | June MOW MARC meals | $ 2,093.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196498** | | | | | | | | | | **$ 2,093.00** |
| 196499; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 3397 | KNOX ASSOCIATES | QT-KA-75576 | 07/06/2026 | FIRE | | 106-53034-304-0000 00 | FIRE PREVENTION SUPPLIES | Know Connect Renewal | $ 2,749.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196499** | | | | | | | | | | **$ 2,749.00** |
| 196500; 07/10/2026; Outstanding; null | | | | | | | | | | |
| Acct #527657-320655 | 3552 | K C MO WATER SERVICES | KC JUNE-26 | 06/30/2026 | FINANCE | | 591-55040-902-0000 00 | SEWAGE TREATMENT SERVICES | Acct 128-0993500-002 SW chgs | $ 766.66 |
| **CHECK TOTAL FOR CHECK NUMBER 196500** | | | | | | | | | | **$ 766.66** |
| 196501; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 3684 | CONRAD FIRE EQUIPMENT INC | 595491 | 06/25/2026 | FIRE | | 106-53033-301-0000 00 | SCBA SUPPLIES | SCBA pull straps | $ 1,236.21 |
| | 3684 | CONRAD FIRE EQUIPMENT INC | 595527 | 06/26/2026 | FIRE | | 106-57009-301-0000 00 | VEHICLE MAINTENANCE | Truck 1 seat cushion | $ 708.56 |
| **CHECK TOTAL FOR CHECK NUMBER 196501** | | | | | | | | | | **$ 1,944.77** |

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|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196502; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 3763 | OUTDOOR RESTROOMS LLC | I34441 | 07/03/2026 | TRANSIENT GUEST TAX | | 244-59005-119-AM250 | SPECIAL EVENTS - AM250 | Porta-potties for July 4 Event | $ 345.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196502** | | | | | | | | | | **$ 345.00** |
| 196503; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 4013 | TED KECK | LSB PAY 2026-06 | 07/08/2026 | PARKS & RECREATION | | 460-55071-400-000000 | SUMMER BAND PROGRAM | LSB Principal Tuba | $ 400.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196503** | | | | | | | | | | **$ 400.00** |
| 196504; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 4393 | MO ONE CALL SYSTEM INC | 6060220 | 06/30/2026 | UTILITIES | | 591-55002-901-000000 | MISSOURI ONE CALL FEE | Locates - June 2026 | $ 451.57 |
| | 4393 | MO ONE CALL SYSTEM INC | 6060220 | 06/30/2026 | UTILITIES | | 590-55002-801-000000 | MISSOURI ONE CALL FEE | Locates - June 2026 | $ 451.58 |
| **CHECK TOTAL FOR CHECK NUMBER 196504** | | | | | | | | | | **$ 903.15** |
| 196505; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 4424 | CUMMINS SALES AND SERVICE | H9-260696836 | 06/30/2026 | FIRE | | 106-57014-300-000000 | EMERGENCY MGT MAINTENANCE | St 2 Generator | $ 949.16 |
| | 4424 | CUMMINS SALES AND SERVICE | H9-260797114 | 07/01/2026 | FIRE | | 106-57009-301-000000 | VEHICLE MAINTENANCE | 612 serpentine belt and DEF Doser | $ 1,839.80 |
| **CHECK TOTAL FOR CHECK NUMBER 196505** | | | | | | | | | | **$ 2,788.96** |
| 196506; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 4445 | CLAIRE GINETTE JACKSON | 7/8/2026 | 07/08/2026 | PARKS & RECREATION | | 465-55058-410-000000 | PRIVATE SWIMMING LESSONS | | $ 190.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196506** | | | | | | | | | | **$ 190.00** |
| 196507; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 4460 | JEFF ELLIS & ASSOC INC | 20135316 | 06/27/2026 | PARKS & RECREATION | | 465-55044-420-000000 | MISCELLANEOUS FEES | Lifeguard audit June 2026 | $ 1,500.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196507** | | | | | | | | | | **$ 1,500.00** |

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|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196508; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 4528 | HISTORIC DOWNTOWN LIBERTY INC | JULY 2026 | 07/06/2026 | TRNST GST TX-PO | | 244-59018-119-000000 | HDLI CONTRACT | HDLI Contract | $ 3,333.33 |
| CHECK TOTAL FOR CHECK NUMBER 196508 | | | | | | | | | | $ 3,333.33 |
| 196509; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 4623 | REWIND FITNESS LLC | 9738 | 06/30/2026 | PARKS & RECREATION | | 465-57018-420-000000 | MISC EQUIPMENT MAINT | Repair - adj. pulley on multi jungle | $ 150.60 |
| | 4623 | REWIND FITNESS LLC | 9742 | 06/30/2026 | PARKS & RECREATION | | 465-57018-420-000000 | MISC EQUIPMENT MAINT | Recumbent bike & Stepmill repairs | $ 603.11 |
| CHECK TOTAL FOR CHECK NUMBER 196509 | | | | | | | | | | $ 753.71 |
| 196510; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 4653 | SHANE FULLER | LBS 2026 | 07/09/2026 | PARKS & RECREATION | S/B Acct 244-59009-119-000000 | 244-59009-119-000000 | CONTRIBUTIONS TO PROJECTS | LBS Conductor/ Coordinator | $ 1,500.00 |
| CHECK TOTAL FOR CHECK NUMBER 196510 | | | | | | | | | | $ 1,500.00 |
| 196511; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 4693 | LIBERTY AGGREGATES LLC | 36178 | 06/21/2026 | UTILITIES | | 591-57004-901-000000 | MAINS & LINES MAINTENANCE | Rock - Stockpile | $ 1,290.26 |
| | 4693 | LIBERTY AGGREGATES LLC | 36178 | 06/21/2026 | UTILITIES | | 590-57004-801-000000 | MAINS & LINES MAINTENANCE | Rock - Stockpile | $ 1,290.26 |
| CHECK TOTAL FOR CHECK NUMBER 196511 | | | | | | | | | | $ 2,580.52 |
| 196512; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 4763 | PRINTING UNLIMITED | 75044 | 07/02/2026 | POLICE | | 105-53032-501-000000 | OUTSIDE PRINTING | Business cards-Armstrong and Cooper | $ 116.00 |
| CHECK TOTAL FOR CHECK NUMBER 196512 | | | | | | | | | | $ 116.00 |
| 196513; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 4815 | RJ KOOL MIDWEST, INC | INV39774 | 07/02/2026 | FIRE | | 106-57019-300-000000 | BUILDING MAINTENANCE | Extractor Repair | $ 243.00 |
| CHECK TOTAL FOR CHECK NUMBER 196513 | | | | | | | | | | $ 243.00 |

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|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196514; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25255 | 06/17/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | Feline neuter | $ 60.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25152 | 06/27/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 60.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25096 | 05/27/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 80.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 552531 | 06/30/2026 | ANIMAL CONTROL | | 100-24006-000-000000 | RESERVE-ANIMAL SHELTER | medicine | $ 60.40 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25183 | 06/26/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 60.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25297 | 06/25/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 60.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25216 | 06/27/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 60.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25185 | 06/08/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 60.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25292 | 06/27/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 60.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25268 | 06/29/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 95.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25278 | 06/25/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 60.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25293 | 06/26/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 60.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 553172 | 07/06/2026 | ANIMAL CONTROL | | 100-24006-000-000000 | RESERVE-ANIMAL SHELTER | medicine | $ 25.40 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25290 | 06/24/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 80.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25097 | 06/25/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 80.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25094 | 06/25/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 80.00 |

**Voided checks present and it may affect total amount calculations

# AP List Checks Invoices

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196514; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 4817 | VETERINARY CENTER OF LIBERTY | 552531 | 06/30/2026 | ANIMAL CONTROL | | 100-24006-000-000000 | RESERVE-ANIMAL SHELTER | rabies vaccine | $ 20.55 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 552531 | 06/30/2026 | ANIMAL CONTROL | | 100-24006-000-000000 | RESERVE-ANIMAL SHELTER | rabies vaccine | $ 20.55 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 553172 | 07/06/2026 | ANIMAL CONTROL | | 100-24006-000-000000 | RESERVE-ANIMAL SHELTER | euthanasia | $ 45.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 553172 | 07/06/2026 | ANIMAL CONTROL | | 100-24006-000-000000 | RESERVE-ANIMAL SHELTER | medicine | $ 105.75 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 552531 | 06/30/2026 | ANIMAL CONTROL | | 100-24006-000-000000 | RESERVE-ANIMAL SHELTER | rabies vaccine | $ 20.55 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 552531 | 06/30/2026 | ANIMAL CONTROL | | 100-24006-000-000000 | RESERVE-ANIMAL SHELTER | radiographs | $ 275.90 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 552531 | 06/30/2026 | ANIMAL CONTROL | | 100-24006-000-000000 | RESERVE-ANIMAL SHELTER | medicine | $ 51.40 |
| **CHECK TOTAL FOR CHECK NUMBER 196514** | | | | | | | | | | **$ 1,580.50** |
| 196515; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 4908 | AMERICAN DIGITAL SECURITY LLC | INV0052029 | 06/01/2026 | PUBLIC WORKS | | 100-57019-203-000000 | BUILDING MAINTENANCE | ST Alarm Monitoring | $ 24.95 |
| **CHECK TOTAL FOR CHECK NUMBER 196515** | | | | | | | | | | **$ 24.95** |
| 196516; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 4952 | SHELLY PETERS | LSB PAY 2026-08 | 07/08/2026 | PARKS & RECREATION | | 460-55071-400-000000 | SUMMER BAND PROGRAM | LSB Principal Horn | $ 400.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196516** | | | | | | | | | | **$ 400.00** |
| 196517; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 5142 | LEXIPOL LLC | INVLEX11272699 | 07/01/2026 | FIRE | | 106-54004-301-000000 | TRAINING COSTS | Lexipol Renewal | $ 8,433.74 |
| **CHECK TOTAL FOR CHECK NUMBER 196517** | | | | | | | | | | **$ 8,433.74** |

**Voided checks present and it may affect total amount calculations

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196518; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 5223 | CITY TREASURER | 2026-06 | 07/06/2026 | MULTI | | 351-57013-201-000000 | RADIO MAINTENANCE | PW 56 x 18.47 | $ 1,120.00 |
| | 5223 | CITY TREASURER | 2026-06 | 07/06/2026 | MULTI | | 100-57013-301-000000 | RADIO MAINTENANCE | FD 64 x 18.47 | $ 1,280.00 |
| | 5223 | CITY TREASURER | 2026-06 | 07/06/2026 | MULTI | | 100-57013-501-000000 | RADIO MAINTENANCE | PD 74 x 18.47 | $ 1,460.00 |
| CHECK TOTAL FOR CHECK NUMBER 196518 | | | | | | | | | | $ 3,860.00 |
| 196519; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 5257 | NATHAN JONES | 7/8/2026 | 07/08/2026 | PARKS & RECREATION | | 465-55058-410-000000 | PRIVATE SWIMMING LESSONS | | $ 38.00 |
| CHECK TOTAL FOR CHECK NUMBER 196519 | | | | | | | | | | $ 38.00 |
| 196520; 07/10/2026; Outstanding; null | | | | | | | | | | |
| Says "Date to be delivered = 7/1" but was delivered on 7/2 | 5300 | K C ICE CREAM CO INC | WED 7/1 R | 07/02/2026 | PARKS & RECREATION | | 461-53005-451-000000 | CONCESSION SUPPLIES | Ice Cream Order - CapFed Concessions | $ 513.36 |
| CHECK TOTAL FOR CHECK NUMBER 196520 | | | | | | | | | | $ 513.36 |
| 196521; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 5380 | LIBERTY KIWANIS CLUB | 1127 | 06/30/2026 | TRANSIENT GUEST TAX | | 244-59005-119-AM250 | SPECIAL EVENTS - AM250 | Volunteer Support for July 4 event | $ 1,000.00 |
| CHECK TOTAL FOR CHECK NUMBER 196521 | | | | | | | | | | $ 1,000.00 |

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| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196522; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 5394 | GALL'S INC | 035531199 | 07/01/2026 | FIRE | | 106-59014-301-000000 | CLOTHING EXPENSES | Fire uniforms | $ 283.61 |
| | 5394 | GALL'S INC | 035505817 | 06/29/2026 | FIRE | | 106-59014-301-000000 | CLOTHING EXPENSES | Fire uniforms | $ 1,132.08 |
| | 5394 | GALL'S INC | 035574691 | 07/07/2026 | FIRE | | 106-59014-301-000000 | CLOTHING EXPENSES | Fire uniforms | $ 77.82 |
| | 5394 | GALL'S INC | 035574700 | 07/07/2026 | FIRE | | 106-59014-301-000000 | CLOTHING EXPENSES | Fire uniforms | $ 96.27 |
| | 5394 | GALL'S INC | 035574756 | 07/07/2026 | FIRE | | 106-59014-301-000000 | CLOTHING EXPENSES | Fire uniforms | $ 66.94 |
| **CHECK TOTAL FOR CHECK NUMBER 196522** | | | | | | | | | | **$ 1,656.72** |
| 196523; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 5460 | VALVOLINE LLC | 126702 | 07/06/2026 | UTILITIES | | 590-57009-801-000000 | VEHICLE MAINTENANCE | Serviced Vehicle #193 | $ 17.50 |
| | 5460 | VALVOLINE LLC | 126702 | 07/06/2026 | UTILITIES | | 591-57009-901-000000 | VEHICLE MAINTENANCE | Serviced Vehicle #193 | $ 17.49 |
| | 5460 | VALVOLINE LLC | 126807 | 07/08/2026 | UTILITIES | | 591-57009-901-000000 | VEHICLE MAINTENANCE | Serviced Vehicle #180 | $ 35.00 |
| | 5460 | VALVOLINE LLC | 126807 | 07/08/2026 | UTILITIES | | 590-57009-801-000000 | VEHICLE MAINTENANCE | Serviced Vehicle #180 | $ 34.99 |
| **CHECK TOTAL FOR CHECK NUMBER 196523** | | | | | | | | | | **$ 104.98** |
| 196524; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 5575 | TW CUSTOM BRANDING | 64484 | 06/23/2026 | PARKS & RECREATION | | 465-59014-420-000000 | CLOTHING EXPENSES | Remainder Spring Apparel Order - LCC - CCT - Fitness | $ 664.10 |
| | 5575 | TW CUSTOM BRANDING | 64484 | 06/23/2026 | PARKS & RECREATION | | 460-12002-000-000000 | A/R REIMBURSEABLE EXPENSES | Remainder Spring Apparel Order Gina McLean | $ 69.95 |
| **CHECK TOTAL FOR CHECK NUMBER 196524** | | | | | | | | | | **$ 734.05** |

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|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196525; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 5602 | M & M GOLF CARS LLC | 28518 | 07/06/2026 | TRANSIENT GUEST TAX | | 244-59005-119-AM250 | SPECIAL EVENTS - AM250 | Golf Carts for July 4 Event | $ 1,010.00 |
| CHECK TOTAL FOR CHECK NUMBER 196525 | | | | | | | | | | $ 1,010.00 |
| 196526; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 5719 | INNOVATIVE CONCESSIONS | 3052000097 | 07/03/2026 | PARKS & RECREATION | | 461-53005-451-000000 | CONCESSION SUPPLIES | Dippin Dots - Sports Complex Concessions | $ 763.20 |
| CHECK TOTAL FOR CHECK NUMBER 196526 | | | | | | | | | | $ 763.20 |
| 196527; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 5735 | SUPERIOR ELECTRICAL CONST | 366697 | 07/02/2026 | UTILITIES | | 590-57005-802-000000 | WATER PLANT MAINTENANCE | WTP - HSP #5 Exhaust Fan Repair | $ 945.71 |
| | 5735 | SUPERIOR ELECTRICAL CONST | 366707 | 07/08/2026 | UTILITIES | | 591-57003-902-000000 | LIFT STATION MAINTENANCE | WWTP - Replace Rush Creek Pump 1 & 3 | $ 2,960.00 |
| | 5735 | SUPERIOR ELECTRICAL CONST | 366708 | 07/08/2026 | UTILITIES | | 591-57003-902-000000 | LIFT STATION MAINTENANCE | WWTP - Replace Rush Creek Pump 2 | $ 2,183.25 |
| CHECK TOTAL FOR CHECK NUMBER 196527 | | | | | | | | | | $ 6,088.96 |
| 196528; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 5761 | MISSISSIPPI LIME CO INC | CD217467 | 07/07/2026 | UTILITIES-PO | | 590-53009-802-000000 | CHEMICALS | Hydrated Lime, truck delivery charges, fuel surcharge | $ 11,480.62 |
| | 5761 | MISSISSIPPI LIME CO INC | CD216179 | 07/02/2026 | UTILITIES-PO | | 590-53009-802-000000 | CHEMICALS | Hydrated Lime, truck delivery charges, fuel surcharge | $ 11,100.84 |
| | 5761 | MISSISSIPPI LIME CO INC | CD215697 | 06/30/2026 | UTILITIES-PO | | 590-53009-802-000000 | CHEMICALS | Hydrated Lime, truck delivery charges, fuel surcharge | $ 11,365.09 |
| CHECK TOTAL FOR CHECK NUMBER 196528 | | | | | | | | | | $ 33,946.55 |
| 196529; 07/10/2026; Outstanding; null | | | | | | | | | | |
| FEMA Natl Fire Acad | 5837 | CHRIS YOUNG | 7.19-8.1 2026 | 06/16/2026 | FINANCE | Hold for P/U | 106-54004-300-000000 | TRAINING COSTS | FEMA Natl. Fire Academy | $ 918.00 |
| CHECK TOTAL FOR CHECK NUMBER 196529 | | | | | | | | | | $ 918.00 |

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|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196530; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 5952 | T & W TIRE LLC | 3040154073 | 07/09/2026 | FIRE | | 106-57009-302-000000 | VEHICLE MAINTENANCE | 2 Tires on 627 | $ 1,531.96 |
| **CHECK TOTAL FOR CHECK NUMBER 196530** | | | | | | | | | | **$ 1,531.96** |
| 196531; 07/10/2026; Outstanding; null | | | | | | | | | | |
| Liberty Municipal Court | 5964 | SYNERGY SERVICES INC | DV-JUNE 2026 | 06/30/2026 | FINANCE | | 100-20015-000-000000 | DOMESTIC VIOLENCE SHELTER | DV Fund June Court | $ 1,036.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196531** | | | | | | | | | | **$ 1,036.00** |
| 196532; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 6004 | HEARTLAND MEADOWS OWNERS ASSOC | 5705712 2026 | 06/19/2026 | ECO/DEVO SALES TAX | | 354-55018-110-000000 | OTHER MISC FEES | 2026 Assessment Lot 11 | $ 5,136.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196532** | | | | | | | | | | **$ 5,136.00** |
| 196533; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 6018 | HDR ENGINEERING INC | 1200832825 | 06/08/2026 | PUB WRKS-PO | | 351-70023-201-000000 | PROJECT CONTINGENCIES | Professional Design Services | $ 11,007.50 |
| | 6018 | HDR ENGINEERING INC | 1200841444 | 07/07/2026 | PUB WRKS-PO | | 351-70023-201-000000 | PROJECT CONTINGENCIES | Professional Design Services | $ 2,348.75 |
| **CHECK TOTAL FOR CHECK NUMBER 196533** | | | | | | | | | | **$ 13,356.25** |
| 196534; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 6045 | VEENSTRA & KIMM INC | 47420-3 | 06/19/2026 | UTILITIES-PO | | 592-70017-801-000000 | ENGINEERING DESIGN | Engineering Services for Liberty Dr 10"/12" Water Line Replacement | $ 17,205.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196534** | | | | | | | | | | **$ 17,205.00** |
| 196535; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 6120 | FOLEY EQUIPMENT CO INC | PS400623322 | 06/19/2026 | PUBLIC WORKS | | 100-57009-203-000000 | VEHICLE MAINTENANCE | Vehicle Maintenance #757 | $ 2,650.83 |
| **CHECK TOTAL FOR CHECK NUMBER 196535** | | | | | | | | | | **$ 2,650.83** |

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|---|---|---|---|---|---|---|---|---|---|---|
| **CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE** | | | | | | | | | | |
| **196536; 07/10/2026; Outstanding; null** | | | | | | | | | | |
| Mowing Week of 7.6.24 | 6136 | RANDY KITCH | 3915 | 07/07/2026 | CEMETERY MNTCE-PO | Mowing Week of 7.6.26 | 247-57024-204-0000 00 | MOWING CONTRACT | Cemetery Mowing Services 2026 | $ 2,310.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196536** | | | | | | | | | | **$ 2,310.00** |
| **196537; 07/10/2026; Outstanding; null** | | | | | | | | | | |
| | 6196 | AMERIGLASS CLEANING INC | 198861 | 07/07/2026 | FIRE | | 106-57019-300-0000 00 | BUILDING MAINTENANCE | Fire window cleaning | $ 80.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196537** | | | | | | | | | | **$ 80.00** |
| **196538; 07/10/2026; Outstanding; null** | | | | | | | | | | |
| | 6305 | HELGET GAS PRODUCTS | 0002543766 | 06/30/2026 | FIRE | | 106-53009-302-0000 00 | CHEMICALS | Fire oxygen | $ 48.06 |
| **CHECK TOTAL FOR CHECK NUMBER 196538** | | | | | | | | | | **$ 48.06** |
| **196539; 07/10/2026; Outstanding; null** | | | | | | | | | | |
| | 6333 | PROFESSIONAL PEST SOLUTIONS | 15210 | 03/26/2026 | PUBLIC WORKS | | 100-57019-203-0000 00 | BUILDING MAINTENANCE | Monthly Pest Control Service - March 2026 | $ 43.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196539** | | | | | | | | | | **$ 43.00** |
| **196540; 07/10/2026; Outstanding; null** | | | | | | | | | | |
| | 6369 | FISH WINDOW CLEANING | 2642-106547 | 07/09/2026 | ANIMAL CONTROL | | 100-57019-165-00000 0 | BUILDING MAINTENANCE | window cleaning | $ 80.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196540** | | | | | | | | | | **$ 80.00** |
| **196541; 07/10/2026; Outstanding; null** | | | | | | | | | | |
| | 6424 | BLACK & MCDONALD ELECTRIC LLC | 76-1939290 | 04/30/2026 | PUBLIC WORKS | | 100-57017-201-00000 0 | STREET/TRAFFIC LIGHTS MAINT | Traffic Signal Maintenance @ Mill and Water St. | $ 209.54 |
| **CHECK TOTAL FOR CHECK NUMBER 196541** | | | | | | | | | | **$ 209.54** |
| **196542; 07/10/2026; Outstanding; null** | | | | | | | | | | |
| | 6436 | MICHAEL DRAGEN | LSB PAY 2026-04 | 07/08/2026 | PARKS & RECREATION | | 460-55071-400-0000 00 | SUMMER BAND PROGRAM | LSB Principal Low Brass | $ 400.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196542** | | | | | | | | | | **$ 400.00** |

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|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196543; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 6469 | BRINK'S INCORPORATED | 13216672 | 06/01/2026 | FINANCE | | 100-55013-130-000000 | FINANCIAL SERVICES | Brinks Courier Service | $ 190.88 |
| | 6469 | BRINK'S INCORPORATED | 13216672 | 06/01/2026 | FINANCE | | 595-55013-131-000000 | FINANCIAL SERVICES | Brinks Courier Service | $ 85.90 |
| | 6469 | BRINK'S INCORPORATED | 13216672 | 06/01/2026 | FINANCE | | 591-55013-131-000000 | FINANCIAL SERVICES | Brinks Courier Service | $ 219.51 |
| | 6469 | BRINK'S INCORPORATED | 13216672 | 06/01/2026 | FINANCE | | 590-55013-131-000000 | FINANCIAL SERVICES | Brinks Courier Service | $ 171.79 |
| | 6469 | BRINK'S INCORPORATED | 13216672 | 06/01/2026 | FINANCE | | 461-55013-451-000000 | FINANCIAL SERVICES | Brinks Courier Service | $ 143.16 |
| | 6469 | BRINK'S INCORPORATED | 8614752 | 05/31/2026 | FINANCE | | 100-55013-130-000000 | FINANCIAL SERVICES | Brinks Courier Service | $ 60.21 |
| | 6469 | BRINK'S INCORPORATED | 13216672 | 06/01/2026 | FINANCE | | 465-55013-420-000000 | FINANCIAL SERVICES | Brinks Courier Service | $ 143.16 |
| CHECK TOTAL FOR CHECK NUMBER 196543 | | | | | | | | | | $ 1,014.61 |
| 196544; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 6539 | MARMIC FIRE & SAFETY CO INC | D706847 | 07/07/2026 | PARKS & RECREATION | | 465-57019-420-000000 | BUILDING MAINTENANCE | Inspections - Kitchen Hood & Fire Extinguishers | $ 1,101.97 |
| | 6539 | MARMIC FIRE & SAFETY CO INC | D698903 | 06/29/2026 | PARKS & RECREATION | | 465-57019-420-000000 | BUILDING MAINTENANCE | Inspections - annual wet sprinkler, backflow, & pre action deluge system | $ 974.84 |
| CHECK TOTAL FOR CHECK NUMBER 196544 | | | | | | | | | | $ 2,076.81 |
| 196545; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 6547 | EDWARDS CHEMICALS | IN253944 | 06/30/2026 | PARKS & RECREATION | | 465-53009-420-000000 | CHEMICALS | Pool Chemical Order 6.30.26 | $ 2,573.93 |
| | 6547 | EDWARDS CHEMICALS | IN251772 | 06/30/2026 | PARKS & RECREATION | | 465-53009-420-000000 | CHEMICALS | Pool Chemical Order 6.29.26 | $ 328.00 |
| CHECK TOTAL FOR CHECK NUMBER 196545 | | | | | | | | | | $ 2,901.93 |

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|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196546; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 6703 | LIBERTY SOLAR, LLC | 84 | 07/01/2026 | NONE | | 590-56000-802-000000 | ELECTRIC | SOLAR SERVICES | $ 7,335.33 |
| | 6703 | LIBERTY SOLAR, LLC | 84 | 07/01/2026 | NONE | | 461-56000-451-000000 | ELECTRIC | SOLAR SERVICES | $ 2,881.96 |
| | 6703 | LIBERTY SOLAR, LLC | 84 | 07/01/2026 | NONE | | 591-56000-902-000000 | ELECTRIC | SOLAR SERVICES | $ 819.71 |
| **CHECK TOTAL FOR CHECK NUMBER 196546** | | | | | | | | | | **$ 11,037.00** |
| 196547; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 6763 | MICHAEL S WIENANDS | 7/8/2026 | 07/08/2026 | PARKS & RECREATION | | 465-55058-410-000000 | PRIVATE SWIMMING LESSONS | | $ 456.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196547** | | | | | | | | | | **$ 456.00** |
| 196548; 07/10/2026; Outstanding; null | | | | | | | | | | |
| ESRI Travel | 6783 | BRIAN LOMAS | 7.12-7.17.2026 | 07/01/2026 | FINANCE | Hold for P/U | 100-54000-170-000000 | TRAINING TRAVEL | ESRI User Conference | $ 501.57 |
| **CHECK TOTAL FOR CHECK NUMBER 196548** | | | | | | | | | | **$ 501.57** |
| 196549; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 7430 | ELAINE BROWN | LSB PAY 2026-03 | 07/08/2026 | PARKS & RECREATION | | 460-55071-400-000000 | SUMMER BAND PROGRAM | LSB Principal Flute | $ 400.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196549** | | | | | | | | | | **$ 400.00** |
| 196550; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 7509 | KAPKE & WILLERTH LLC | 70188 | 07/06/2026 | FINANCE | | 590-55005-131-000000 | LEGAL FEES | Legal Fees | $ 540.00 |
| | 7509 | KAPKE & WILLERTH LLC | 70188 | 07/06/2026 | FINANCE | | 100-55005-111-000000 | LEGAL FEES | Legal Fees | $ 1,305.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196550** | | | | | | | | | | **$ 1,845.00** |

**Voided checks present and it may affect total amount calculations

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196551; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 8397 | REPUBLIC SERVICES #468 | 0468-004736366 | 06/30/2026 | UTILITIES | | 590-55041-801-000000 | CONTRACT LABOR | Dumpster Pickup Service | $ 79.17 |
| | 8397 | REPUBLIC SERVICES #468 | 0468-004736236 | 06/30/2026 | UTILITIES | | 590-55041-801-000000 | CONTRACT LABOR | Dumpster Pickup Service | $ 602.36 |
| | 8397 | REPUBLIC SERVICES #468 | 0468-004736236 | 06/30/2026 | UTILITIES | | 591-55044-902-000000 | MISCELLANEOUS FEES | Dumpster Pickup Service | $ 2,602.52 |
| | 8397 | REPUBLIC SERVICES #468 | 0468-004736236 | 06/30/2026 | UTILITIES | | 591-55041-901-000000 | CONTRACT LABOR | Dumpster Pickup Service | $ 602.36 |
| | 8397 | REPUBLIC SERVICES #468 | 0468-004738252 | 06/30/2026 | UTILITIES | | 590-55041-802-000000 | CONTRACT LABOR | Dumpster Pickup Service | $ 615.45 |
| | 8397 | REPUBLIC SERVICES #468 | 0468-004736366 | 06/30/2026 | UTILITIES | | 591-55041-902-000000 | CONTRACT LABOR | Dumpster Pickup Service | $ 79.16 |
| | 8397 | REPUBLIC SERVICES #468 | 0468-004736366 | 06/30/2026 | UTILITIES | | 591-55041-901-000000 | CONTRACT LABOR | Dumpster Pickup Service | $ 79.16 |
| CHECK TOTAL FOR CHECK NUMBER 196551 | | | | | | | | | | $ 4,660.18 |

**Voided checks present and it may affect total amount calculations

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196552; 07/10/2026; Outstanding; null | | | | | | | | | | |
| Split across accounts according to the attached breakdown | 8933 | VERIZON | 6145705375 | 06/09/2026 | TECH & LOGISTICS | | 590-56007-803-000000 | MOBILE PHONES | WATER SUPPLY ADMIN | $ 37.62 |
| Split across accounts according to the attached breakdown | 8933 | VERIZON | 6145705375 | 06/09/2026 | TECH & LOGISTICS | | 100-56007-170-000000 | MOBILE PHONES | verizon - IT | $ 3,481.90 |
| Split across accounts according to the attached breakdown | 8933 | VERIZON | 6145705375 | 06/09/2026 | TECH & LOGISTICS | | 100-56007-480-000000 | MOBILE PHONES | PARKS-COM SVC | $ 38.62 |
| Split across accounts according to the attached breakdown | 8933 | VERIZON | 6145705375 | 06/09/2026 | TECH & LOGISTICS | | 460-56007-400-000000 | MOBILE PHONES | PARKS-ADMIN | $ 307.96 |
| Split across accounts according to the attached breakdown | 8933 | VERIZON | 6145705375 | 06/09/2026 | TECH & LOGISTICS | | 106-56007-302-000000 | MOBILE PHONES | FIRE-EMS | $ 400.40 |
| Split across accounts according to the attached breakdown | 8933 | VERIZON | 6145705375 | 06/09/2026 | TECH & LOGISTICS | | 105-57018-511-000000 | MISC EQUIPMENT MAINT | PD | $ 80.02 |
| Split across accounts according to the attached breakdown | 8933 | VERIZON | 6145705375 | 06/09/2026 | TECH & LOGISTICS | | 100-56007-482-000000 | MOBILE PHONES | PARKS-TRANS | $ 193.10 |
| Split across accounts according to the attached breakdown | 8933 | VERIZON | 6145705375 | 06/09/2026 | TECH & LOGISTICS | | 461-56007-451-000000 | MOBILE PHONES | PARKS-SPORTS | $ 481.94 |
| Split across accounts according to the attached breakdown | 8933 | VERIZON | 6145705375 | 06/09/2026 | TECH & LOGISTICS | | 460-56007-403-000000 | MOBILE PHONES | PARKS-MAINT | $ 76.24 |

**Voided checks present and it may affect total amount calculations

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196552; 07/10/2026; Outstanding; null | | | | | | | | | | |
| Split across accounts according to the attached breakdown | 8933 | VERIZON | 6145705375 | 06/09/2026 | TECH & LOGISTICS | | 465-56007-420-000000 | MOBILE PHONES | PARKS-LCC | $ 154.48 |
| Split across accounts according to the attached breakdown | 8933 | VERIZON | 6145705375 | 06/09/2026 | TECH & LOGISTICS | | 591-56007-902-000000 | MOBILE PHONES | WASTEWATER-TREAT | $ 311.52 |
| Split across accounts according to the attached breakdown | 8933 | VERIZON | 6145705375 | 06/09/2026 | TECH & LOGISTICS | | 591-56007-901-000000 | MOBILE PHONES | WASTEWATER-MAINT | $ 1,320.62 |
| Split across accounts according to the attached breakdown | 8933 | VERIZON | 6145705375 | 06/09/2026 | TECH & LOGISTICS | | 591-56007-131-000000 | MOBILE PHONES | UTILITIES/ WASTEWATER-UTIL BILLING | $ 419.82 |
| Split across accounts according to the attached breakdown | 8933 | VERIZON | 6145705375 | 06/09/2026 | TECH & LOGISTICS | | 591-56007-903-000000 | MOBILE PHONES | WASTEWATER-ADMIN | $ 76.27 |
| Split across accounts according to the attached breakdown | 8933 | VERIZON | 6145705375 | 06/09/2026 | TECH & LOGISTICS | | 590-56007-802-000000 | MOBILE PHONES | WATER-SUPPLY | $ 442.00 |
| CHECK TOTAL FOR CHECK NUMBER 196552 | | | | | | | | | | $ 7,822.51 |
| 196553; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 999999 | Stasia McGeeney | 109747424 | 07/06/2026 | PARKS & RECREATION | | 461-20010-000-000000 | REFUNDS PAYABLE | Flag Football Refund | $ 130.00 |
| CHECK TOTAL FOR CHECK NUMBER 196553 | | | | | | | | | | $ 130.00 |
| 196554; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 999999 | Ashley Wallace | 2779884 | 06/24/2026 | PARKS & RECREATION | | 465-20010-000-000000 | REFUNDS PAYABLE | Unable to attend camp | $ 170.00 |
| CHECK TOTAL FOR CHECK NUMBER 196554 | | | | | | | | | | $ 170.00 |

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| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196555; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 999999 | Monica Elliott | 2779940 | 06/24/2026 | PARKS & RECREATION | | 465-20010-000-000000 | REFUNDS PAYABLE | Moving to Topeka | $ 140.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196555** | | | | | | | | | | **$ 140.00** |
| 196556; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 999999 | Darrell Bisges | 2780607 | 06/26/2026 | PARKS & RECREATION | | 465-20010-000-000000 | REFUNDS PAYABLE | Credit for cancelled Annual Clay CO Membership | $ 110.50 |
| **CHECK TOTAL FOR CHECK NUMBER 196556** | | | | | | | | | | **$ 110.50** |
| 196557; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 999999 | Torie Hood | 2781360 | 06/26/2026 | PARKS & RECREATION | | 461-20010-000-000000 | REFUNDS PAYABLE | Should have been scholarship pricing | $ 150.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196557** | | | | | | | | | | **$ 150.00** |
| 196558; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 999999 | Christopher Goodwin | 2785903 | 07/01/2026 | PARKS & RECREATION | | 465-20010-000-000000 | REFUNDS PAYABLE | Remaining months of membership | $ 49.75 |
| **CHECK TOTAL FOR CHECK NUMBER 196558** | | | | | | | | | | **$ 49.75** |
| 196559; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 999999 | Betty Pointer | 2788101 | 07/03/2026 | PARKS & RECREATION | | 465-20010-000-000000 | REFUNDS PAYABLE | Room Rental Refund | $ 260.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196559** | | | | | | | | | | **$ 260.00** |
| 196560; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 999999 | Angles, Joe | LSB PAY 2026 | 07/08/2026 | PARKS & RECREATION | S/B Acct 244-59009-119-000000 | 460-55071-400-000000 | SUMMER BAND PROGRAM | LSB Principal Clarinet | $ 400.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196560** | | | | | | | | | | **$ 400.00** |
| 196561; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 999999 | Bonsignore, Matt | LSB PAY 2026-02 | 07/08/2026 | PARKS & RECREATION | | 460-55071-400-000000 | SUMMER BAND PROGRAM | LSB Principal Trumpet | $ 400.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196561** | | | | | | | | | | **$ 400.00** |

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# AP List Checks Invoices

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196562; 07/10/2026; Outstanding; null | | | | | | | | | | |
| 206_0160000_002 Utility Billing Refund | 999999 | DAVID SMITH | U2060160000002A | 07/09/2026 | - | | 590-20019-000-000000 | WATER REFUNDS | Utility Billing | $ 823.07 |
| CHECK TOTAL FOR CHECK NUMBER 196562 | | | | | | | | | | $ 823.07 |
| 196563; 07/10/2026; Outstanding; null | | | | | | | | | | |
| | 488 | LIBERTY MUNICIPAL DIVISION | 7-8-26 2 | 07/08/2026 | POLICE | | 100-22008-000-000000 | COURT CASH BONDS | Paustian, Danielle 250238702/250238703 | $ 350.00 |
| | 488 | LIBERTY MUNICIPAL DIVISION | 7-8-26 | 07/08/2026 | POLICE | | 100-22008-000-000000 | COURT CASH BONDS | Waterman, Travis 230239640 | $ 200.00 |
| | 488 | LIBERTY MUNICIPAL DIVISION | 7-8-26 | 07/08/2026 | POLICE | | 100-22008-000-000000 | COURT CASH BONDS | Francis, Jonathan 230238929 | $ 110.00 |
| | 488 | LIBERTY MUNICIPAL DIVISION | 7-8-26 2 | 07/08/2026 | POLICE | | 100-22008-000-000000 | COURT CASH BONDS | Montgomery, Scott 260213632/250244423/250244424 | $ 110.00 |
| | 488 | LIBERTY MUNICIPAL DIVISION | 7-8-26 2 | 07/08/2026 | POLICE | | 100-22008-000-000000 | COURT CASH BONDS | Matthys, Zayne 260213631 | $ 500.00 |
| CHECK TOTAL FOR CHECK NUMBER 196563 | | | | | | | | | | $ 1,270.00 |
| 196564; 07/10/2026; Outstanding; null | | | | | | | | | | |
| MO Brownfields Conf Travel | 895 | KYLE MCGINNIS | 7.12-7.13.26 | 07/02/2026 | FINANCE | | 100-54000-150-000000 | TRAINING TRAVEL | MO Brownfields Conference-Osage Beach | $ 349.95 |
| CHECK TOTAL FOR CHECK NUMBER 196564 | | | | | | | | | | $ 349.95 |
| Grand Total: | | | | | | | | | | $ 1,676,869.13 |

Notes :
(a) Negative numbers are displayed in parentheses.
(b) The filter parameters selected at the time of report submission are printed in the header section.
(c) **Voided checks present and it may affect total amount calculations.

# JULY 17, 2026

# AP List Checks Invoices

**Check Type:** All; **Check Date between:** 07/15/2026 and 07/17/2026;

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| **CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE** | | | | | | | | | | |
| **196565; 07/17/2026; Outstanding; null** | | | | | | | | | | |
| | 81 | BRADY INDUSTRIES OF KANSAS LLC | 11957561 | 07/10/2026 | PARKS & REC-PO | | 100-53008-160-000000 | MAINTENANCE MATERIALS | 2026 Custodial Supplies | $ 446.04 |
| **CHECK TOTAL FOR CHECK NUMBER 196565** | | | | | | | | | | **$ 446.04** |
| **196566; 07/17/2026; Outstanding; null** | | | | | | | | | | |
| | 140 | WOMPAS GRAPHIX | 2501 | 07/09/2026 | FIRE | | 106-57009-301-000000 | VEHICLE MAINTENANCE | Pumper Lettering | $ 1,108.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196566** | | | | | | | | | | **$ 1,108.00** |
| **196567; 07/17/2026; Outstanding; null** | | | | | | | | | | |
| | 142 | BOARD OF POLICE COMMISSIONERS | 11588 | 07/01/2026 | POLICE | | 105-55044-501-000000 | MISCELLANEOUS FEES | DNA Samples x2, Intake processing | $ 1,530.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196567** | | | | | | | | | | **$ 1,530.00** |
| **196568; 07/17/2026; Outstanding; null** | | | | | | | | | | |
| | 342 | CANON FINANCIAL SERVICES, INC | 43505181 | 07/12/2026 | ADMINISTRATION | | 100-53031-110-000000 | COPIER LEASE & USAGE | Copier Contract Charge | $ 152.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196568** | | | | | | | | | | **$ 152.00** |
| **196569; 07/17/2026; Outstanding; null** | | | | | | | | | | |
| | 349 | CLAY COUNTY | 20260004709 | 02/25/2026 | PARKS & RECREATION | | 460-55044-400-000000 | MISCELLANEOUS FEES | Recording Fee | $ 39.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196569** | | | | | | | | | | **$ 39.00** |
| **196570; 07/17/2026; Outstanding; null** | | | | | | | | | | |
| | 404 | NEOGOV | INV-163363 | 07/09/2026 | POLICE | | 100-57030-512-000000 | SOFTWARE MAINTENANCE | Subscription | $ 3,675.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196570** | | | | | | | | | | **$ 3,675.00** |

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| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| **CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE** | | | | | | | | | | |
| **196571; 07/17/2026; Outstanding; null** | | | | | | | | | | |
| REFUND DBL SPONSOR PMT | 562 | LIBERTY HOSPITAL | 39965 | 04/21/2023 | NONE | REFUND DBL SPONSOR PMT | 461-55044-451-0000 00 | MISCELLANEOUS FEES | REFUND DBL SPONSOR PMT | $ 1,925.00 |
| REFUND DBL SPONSOR PMT | 562 | LIBERTY HOSPITAL | 39965 | 04/21/2023 | NONE | REFUND DBL SPONSOR PMT | 460-55041-400-0000 00 | CONTRACT LABOR | REFUND DBL SPONSOR PMT | $ 630.00 |
| REFUND DBL SPONSOR PMT | 562 | LIBERTY HOSPITAL | 39965 | 04/21/2023 | NONE | REFUND DBL SPONSOR PMT | 465-55043-420-0000 00 | SPONSORSHIPS | REFUND DBL SPONSOR PMT | $ 945.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196571** | | | | | | | | | | **$ 3,500.00** |
| **196572; 07/17/2026; Cleared; 07/17/2026** | | | | | | | | | | |
| | 617 | STAR DEVELOPMENT CORP | JULY2026 | 07/14/2026 | NONE | | 709-55048-613-0000 00 | DEVELOPER REIMBURSEMENT | JULY 2026 CID PAYMENT | $ 59,042.01 |
| **CHECK TOTAL FOR CHECK NUMBER 196572** | | | | | | | | | | **$ 59,042.01** |
| **196573; 07/17/2026; Outstanding; null** | | | | | | | | | | |
| | 781 | TEKLAB, INC. | 349894 | 07/14/2026 | UTILITIES-PO | | 591-55020-902-0000 00 | LAB FEES | 2026 Teklabs Services for WWTP | $ 499.55 |
| **CHECK TOTAL FOR CHECK NUMBER 196573** | | | | | | | | | | **$ 499.55** |
| **196574; 07/17/2026; Outstanding; null** | | | | | | | | | | |
| | 805 | EMS MANAGEMENT & CONSULTANTS | EMS-027258 | 06/30/2026 | NONE | | 100-55041-160-0000 00 | CONTRACT LABOR | AMB CHARGES-JUNE 2026 | $ 9,103.31 |
| **CHECK TOTAL FOR CHECK NUMBER 196574** | | | | | | | | | | **$ 9,103.31** |
| **196575; 07/17/2026; Outstanding; null** | | | | | | | | | | |
| | 840 | MAX10 MO LLC | 00186348 | 06/01/2026 | PUB WRKS-PO | | 100-55041-202-0000 00 | CONTRACT LABOR | Monthly Janitorial Services for City Facilities | $ 6,434.00 |
| | 840 | MAX10 MO LLC | 00186906 | 07/01/2026 | PUB WRKS-PO | | 100-55041-202-0000 00 | CONTRACT LABOR | Monthly Janitorial Services for City Facilities | $ 6,434.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196575** | | | | | | | | | | **$ 12,868.00** |

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# AP List Checks Invoices

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196576; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 875 | STRICKLAND BROTHERS 10 MIN OIL | 00589-34380 | 07/09/2026 | POLICE | | 105-57009-501-000000 | VEHICLE MAINTENANCE | Unit 206- Cabin air filter and oil change | $ 92.97 |
| **CHECK TOTAL FOR CHECK NUMBER 196576** | | | | | | | | | | **$ 92.97** |
| 196577; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 957 | VANCE BROTHERS, LLC | 8383 | 07/13/2026 | PUBLIC WORKS | | 351-57031-201-000000 | ASPHALT-STREET REPAIRS | Asphalt | $ 1,208.68 |
| | 957 | VANCE BROTHERS, LLC | 7693 | 07/02/2026 | PUBLIC WORKS | | 351-57031-201-000000 | ASPHALT-STREET REPAIRS | Asphalt | $ 536.00 |
| | 957 | VANCE BROTHERS, LLC | 7865 | 07/07/2026 | PUBLIC WORKS | | 351-57031-201-000000 | ASPHALT-STREET REPAIRS | Asphalt | $ 1,208.68 |
| | 957 | VANCE BROTHERS, LLC | 7997 | 07/08/2026 | PUBLIC WORKS | | 351-57031-201-000000 | ASPHALT-STREET REPAIRS | Asphalt | $ 804.67 |
| | 957 | VANCE BROTHERS, LLC | 7621 | 07/02/2026 | PUBLIC WORKS | | 351-57031-201-000000 | ASPHALT-STREET REPAIRS | Asphalt | $ 808.69 |
| **CHECK TOTAL FOR CHECK NUMBER 196577** | | | | | | | | | | **$ 4,566.72** |
| 196578; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 964 | CHICK-FIL-A LIBERTY FSU | 9508431 | 07/10/2026 | PARKS & RECREATION | | 461-53005-451-000000 | CONCESSION SUPPLIES | Chick-Fil-A Sandwiches | $ 225.00 |
| | 964 | CHICK-FIL-A LIBERTY FSU | 9508409 | 07/09/2026 | PARKS & RECREATION | | 461-53005-451-000000 | CONCESSION SUPPLIES | Chick-Fil-A Sandwiches | $ 225.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196578** | | | | | | | | | | **$ 450.00** |
| 196579; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 978 | P&P DEVELOPMENT, LLC | JULY 2026 | 07/14/2026 | POLICE | | 105-55044-501-000000 | MISCELLANEOUS FEES | Barricade Storage (July 26) | $ 110.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196579** | | | | | | | | | | **$ 110.00** |
| 196580; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 1020 | HYDRO-KLEAN LLC | 100267 | 06/30/2026 | UTILITIES-PO | | 593-70020-901-000000 | CONSTRUCTION CONTRACT | Manhole Rehabilitation Services | $ 37,425.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196580** | | | | | | | | | | **$ 37,425.00** |

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|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196581; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 1085 | MIDWEST LEMONS, LLC | 02548 | 07/09/2026 | TRANSIENT GUEST TAX | | 244-59005-119-AM250 | SPECIAL EVENTS - AM250 | Lemonade at July 4 Event | $ 612.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196581** | | | | | | | | | | **$ 612.00** |
| 196582; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 1180 | ASHER G LEWIS | 7/8/2026 | 07/08/2026 | PARKS & RECREATION | | 465-55057-410-0000 00 | SWIM TEAM | | $ 250.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196582** | | | | | | | | | | **$ 250.00** |
| 196583; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 1182 | MC MOBILE TRUCK SERVICES, LLC | INV-6185 | 07/13/2026 | UTILITIES | | 590-57009-801-0000 00 | VEHICLE MAINTENANCE | Battery/Air Filter - #119 | $ 389.71 |
| | 1182 | MC MOBILE TRUCK SERVICES, LLC | INV-6185 | 07/13/2026 | UTILITIES | | 591-57009-901-0000 00 | VEHICLE MAINTENANCE | Battery/Air Filter - #119 | $ 389.70 |
| **CHECK TOTAL FOR CHECK NUMBER 196583** | | | | | | | | | | **$ 779.41** |
| 196584; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 1216 | CONSTRUCTION MATERIAL TRUCKING | 5303234 | 07/09/2026 | UTILITIES | | 591-55026-902-0000 00 | FEES-LIME SLUDGE DISPOSAL | WWTP - Biosolids Removal | $ 2,175.63 |
| | 1216 | CONSTRUCTION MATERIAL TRUCKING | 5303234 | 07/09/2026 | UTILITIES | | 590-55027-802-0000 00 | FEES-BIOSOLID DISPOSAL | WTP - Lime Sludge Disposal | $ 3,466.25 |
| **CHECK TOTAL FOR CHECK NUMBER 196584** | | | | | | | | | | **$ 5,641.88** |
| 196585; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 1659 | INLAND TRUCK PARTS CO | IN-2016302 | 06/30/2026 | FIRE | | 106-57009-301-0000 00 | VEHICLE MAINTENANCE | AC Recharge 605 | $ 224.00 |
| | 1659 | INLAND TRUCK PARTS CO | IN-2022404 | 07/14/2026 | FIRE | | 106-57009-301-0000 00 | VEHICLE MAINTENANCE | 605 ac pressure switch | $ 1,400.45 |
| **CHECK TOTAL FOR CHECK NUMBER 196585** | | | | | | | | | | **$ 1,624.45** |

**Voided checks present and it may affect total amount calculations

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196586; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 1788 | CENTRAL POWER SYSTEMS INC | B114003985 | 07/07/2026 | TRANSIENT GUEST TAX | | 244-59006-119-0000 00 | LIBERTY FEST | Generators and spider boxes for Liberty Fest | $ 1,266.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196586** | | | | | | | | | | **$ 1,266.00** |
| 196587; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 2300 | BOUND TREE MEDICAL LLC | 86267161 | 07/06/2026 | FIRE | | 106-53001-302-0000 00 | MEDICAL SUPPLIES | medical supplies | $ 1,577.65 |
| **CHECK TOTAL FOR CHECK NUMBER 196587** | | | | | | | | | | **$ 1,577.65** |
| 196588; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 2825 | UNIFIRST CORPORATION | 3281418089 | 07/13/2026 | PARKS & RECREATION | | 465-57018-420-0000 00 | MISC EQUIPMENT MAINT | Facility Mats 7.14.26 | $ 146.88 |
| **CHECK TOTAL FOR CHECK NUMBER 196588** | | | | | | | | | | **$ 146.88** |
| 196589; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 3235 | FORVIS, LLP | 2950292 | 05/30/2026 | FINANCE-PO | | 100-55003-130-0000 00 | AUDIT FEES | Audit Services for FY 2025 | $ 14,000.00 |
| | 3235 | FORVIS, LLP | 2950292 | 05/30/2026 | FINANCE-PO | | 100-55003-130-0000 00 | AUDIT FEES | Administrative Fee | $ 700.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196589** | | | | | | | | | | **$ 14,700.00** |
| 196590; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 3512 | RAWLINGS SPORTING GOODS CO INC | 3549057 | 05/08/2026 | PARKS & RECREATION | | 461-53003-451-0000 00 | RECREATION SUPPLIES | Baseballs and Softballs | $ 852.60 |
| | 3512 | RAWLINGS SPORTING GOODS CO INC | 3658394 | 06/02/2026 | PARKS & RECREATION | | 461-53003-451-0000 00 | RECREATION SUPPLIES | Baseballs and Softballs | $ 355.25 |
| **CHECK TOTAL FOR CHECK NUMBER 196590** | | | | | | | | | | **$ 1,207.85** |

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|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196591; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 3684 | CONRAD FIRE EQUIPMENT INC | 595763 | 07/07/2026 | FIRE | | 106-57009-301-000000 | VEHICLE MAINTENANCE | Pac track locks | $ 41.58 |
| | 3684 | CONRAD FIRE EQUIPMENT INC | 508987 | 07/13/2026 | FIRE SLS TX-PO | | 356-70000-305-000000 | VEHICLES | Pierce Saber Pumper | $ 1,028,276.89 |
| **CHECK TOTAL FOR CHECK NUMBER 196591** | | | | | | | | | | **$ 1,028,318.47** |
| 196592; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 4230 | MAR-JIM CONTRACTING LLC | 199-1970KIN | 07/08/2026 | PUBLIC WORKS | | 351-57031-201-000000 | ASPHALT-STREET REPAIRS | Guardrail repair - 1970 Kings Hwy | $ 2,586.00 |
| | 4230 | MAR-JIM CONTRACTING LLC | 199-CHURCH2 | 07/08/2026 | PUBLIC WORKS | | 351-57031-201-000000 | ASPHALT-STREET REPAIRS | Guardrail repair - Church Rd | $ 4,463.00 |
| | 4230 | MAR-JIM CONTRACTING LLC | 199-FLINT | 07/13/2026 | PUBLIC WORKS | | 351-57031-201-000000 | ASPHALT-STREET REPAIRS | Guardrail repair - Flintlock | $ 1,775.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196592** | | | | | | | | | | **$ 8,824.00** |
| 196593; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 4763 | PRINTING UNLIMITED | 75060 | 07/07/2026 | PR & COMMUNICATION | | 100-53032-113-000000 | OUTSIDE PRINTING | July Utility Bill Insert | $ 685.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196593** | | | | | | | | | | **$ 685.00** |
| 196594; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 4815 | RJ KOOL MIDWEST, INC | INV40151 | 07/10/2026 | FIRE | | 106-57018-300-000000 | MISC EQUIPMENT MAINT | ST 1 washer door bezel | $ 112.55 |
| **CHECK TOTAL FOR CHECK NUMBER 196594** | | | | | | | | | | **$ 112.55** |

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|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196595; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25286 | 07/13/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 60.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 553721 | 07/10/2026 | ANIMAL CONTROL | | 100-53001-165-000000 | MEDICAL SUPPLIES | FVRCP FOR 4 KITTENS | $ 38.36 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 553721 | 07/10/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | euthanasia | $ 45.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 553721 | 07/10/2026 | ANIMAL CONTROL | | 100-24006-000-000000 | RESERVE-ANIMAL SHELTER | radiograph exam | $ 64.80 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 24918 | 07/10/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 60.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25168 | 07/07/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 60.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25169 | 07/07/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 60.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 553721 | 07/10/2026 | ANIMAL CONTROL | | 100-24006-000-000000 | RESERVE-ANIMAL SHELTER | rabies vaccination | $ 20.55 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 553721 | 07/10/2026 | ANIMAL CONTROL | | 100-24006-000-000000 | RESERVE-ANIMAL SHELTER | anesthesia, wound cleansing, pain/ inflammation meds | $ 387.14 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 22558 | 07/11/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | euthanasia | $ 45.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25069 | 07/10/2026 | ANIMAL CONTROL | | 100-53001-165-000000 | MEDICAL SUPPLIES | FVRCP vaccine | $ 9.59 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25330 | 07/09/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | canine spay | $ 80.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25222 | 07/08/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | feline spay | $ 60.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25287 | 07/13/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 60.00 |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25180 | 07/10/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 60.00 |

**Voided checks present and it may affect total amount calculations

# AP List Checks Invoices

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|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196595; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 4817 | VETERINARY CENTER OF LIBERTY | 25339 | 07/12/2026 | ANIMAL CONTROL | | 100-55015-165-000000 | VETERINARY SERVICES | sterilization | $ 80.00 |
| CHECK TOTAL FOR CHECK NUMBER 196595 | | | | | | | | | | $ 1,190.44 |
| 196596; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 4991 | CINTAS FIRST AID & SAFETY | 5347853906 | 07/15/2026 | HR & RISK MGMT | | 100-53008-160-000000 | MAINTENANCE MATERIALS | Cintas First Aid Supplies | $ 500.34 |
| CHECK TOTAL FOR CHECK NUMBER 196596 | | | | | | | | | | $ 500.34 |
| 196597; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 5222 | ARTS ENGAGEMENT FOUNDATION OF | 7764 | 07/13/2026 | TRANSIENT GUEST TAX | | 244-53026-119-000000 | MAKE MUSIC DAY-SUPPLIES | Gallery Guide 2026 | $ 1,480.00 |
| CHECK TOTAL FOR CHECK NUMBER 196597 | | | | | | | | | | $ 1,480.00 |
| 196598; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 5394 | GALL'S INC | 035600290 | 07/09/2026 | FIRE | | 106-59014-301-000000 | CLOTHING EXPENSES | Fire uniforms | $ 94.44 |
| | 5394 | GALL'S INC | 035612190 | 07/10/2026 | FIRE | | 106-59014-301-000000 | CLOTHING EXPENSES | Fire uniforms | $ 85.81 |
| | 5394 | GALL'S INC | 035630787 | 07/13/2026 | FIRE | | 106-59014-301-000000 | CLOTHING EXPENSES | Fire uniforms | $ 61.56 |
| | 5394 | GALL'S INC | 035630750 | 07/13/2026 | FIRE | | 106-59014-301-000000 | CLOTHING EXPENSES | Fire uniforms | $ 225.96 |
| | 5394 | GALL'S INC | 035612206 | 07/10/2026 | FIRE | | 106-59014-301-000000 | CLOTHING EXPENSES | Fire uniforms | $ 179.44 |
| CHECK TOTAL FOR CHECK NUMBER 196598 | | | | | | | | | | $ 647.21 |

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|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196599; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 5558 | ROBERTSON PROPERTIES | AUGUST 2026 | 07/14/2026 | POLICE-PO | | 105-55044-501-SOB25 | MISCELLANEOUS FEES | Year 1 Rental - 12 Months | $ 11,250.00 |
| | 5558 | ROBERTSON PROPERTIES | AUGUST 2026 | 07/14/2026 | POLICE-PO | | 105-55044-501-SOB25 | MISCELLANEOUS FEES | Common Area Costs - 30 Months | $ 600.00 |
| | 5558 | ROBERTSON PROPERTIES | AUGUST 2026 | 07/14/2026 | POLICE-PO | | 105-55044-501-SOB25 | MISCELLANEOUS FEES | Contingent Rental - 6 Months | $ 0.00 |
| | 5558 | ROBERTSON PROPERTIES | AUGUST 2026 | 07/14/2026 | POLICE-PO | | 105-55044-501-SOB25 | MISCELLANEOUS FEES | Year 2 Rental - 12 Months | $ 0.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196599** | | | | | | | | | | **$ 11,850.00** |
| 196600; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 5626 | WEX BANK | 113525891 | 06/30/2026 | NONE | | 100-12023-000-0000 00 | INVENTORY-GASOLINE | | $ 49,893.89 |
| **CHECK TOTAL FOR CHECK NUMBER 196600** | | | | | | | | | | **$ 49,893.89** |
| 196601; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 5662 | SUMNERONE INC | 4654813 | 07/07/2026 | POLICE | | 105-53000-501-0000 00 | GENERAL SUPPLIES | Black Toner | $ 77.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196601** | | | | | | | | | | **$ 77.00** |
| 196602; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 5761 | MISSISSIPPI LIME CO INC | CD219068 | 07/10/2026 | UTILITIES-PO | | 590-53009-802-0000 00 | CHEMICALS | Hydrated Lime, truck delivery charges, fuel surcharge | $ 11,166.32 |
| **CHECK TOTAL FOR CHECK NUMBER 196602** | | | | | | | | | | **$ 11,166.32** |
| 196603; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 5910 | KONICA MINOLTA BUSINESS SOLUTI | 586462004 | 07/11/2026 | PARKS & RECREATION | | 465-57012-420-0000 00 | OFFICE EQUIPMENT MAINTENANCE | Monthly payment - Konica Minolta | $ 409.73 |
| | 5910 | KONICA MINOLTA BUSINESS SOLUTI | 586462004 | 07/11/2026 | PARKS & RECREATION | | 100-57012-483-0000 00 | OFFICE EQUIPMENT MAINTENANCE | Monthly payment - Konica Minolta | $ 409.72 |
| **CHECK TOTAL FOR CHECK NUMBER 196603** | | | | | | | | | | **$ 819.45** |

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|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196604; 07/17/2026; Outstanding; null | | | | | | | | | | |
| Preserv Conf Travel | 5947 | JEANINE THILL | 7.22-7.27.26 | 07/01/2026 | FINANCE | | 100-54000-150-0000 00 | TRAINING TRAVEL | Preservation Conf Minniapolis | $ 922.40 |
| **CHECK TOTAL FOR CHECK NUMBER 196604** | | | | | | | | | | **$ 922.40** |
| 196605; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 6018 | HDR ENGINEERING INC | 1200844565 | 07/10/2026 | UTILITIES-PO | | 592-70017-802-0000 00 | ENGINEERING DESIGN | 24" Resilient Water Main Project | $ 6,077.50 |
| **CHECK TOTAL FOR CHECK NUMBER 196605** | | | | | | | | | | **$ 6,077.50** |
| 196606; 07/17/2026; Cleared; 07/17/2026 | | | | | | | | | | |
| | 6085 | BRIXMOR SPE 5 LLC | JULY2026 | 07/14/2026 | NONE | | 100-48028-000-0000 00 | TIF ADMINISTRATIVE FEE | JULY ADMIN FEE | $ (269.50) |
| | 6085 | BRIXMOR SPE 5 LLC | JULY2026 | 07/14/2026 | NONE | | 605-55008-618-0000 00 | ADMINISTRATIVE FEES | JULY ADMIN FEE | $ 269.50 |
| | 6085 | BRIXMOR SPE 5 LLC | JULY2026 | 07/14/2026 | NONE | | 605-55044-618-0000 00 | MISCELLANEOUS FEES | JULY 2026 PYMT | $ 23,839.60 |
| **CHECK TOTAL FOR CHECK NUMBER 196606** | | | | | | | | | | **$ 23,839.60** |
| 196607; 07/17/2026; Cleared; 07/17/2026 | | | | | | | | | | |
| | 6100 | MOAZ PAVING, LLC | 181 | 07/05/2026 | UTILITIES | | 592-70020-801-0000 00 | CONSTRUCTION CONTRACT | Prairie St Project - Concrete | $ 2,293.10 |
| | 6100 | MOAZ PAVING, LLC | 179 | 07/05/2026 | UTILITIES | | 591-57004-901-0000 00 | MAINS & LINES MAINTENANCE | Concrete - 1568 Dartmouth | $ 676.62 |
| | 6100 | MOAZ PAVING, LLC | 180 | 07/05/2026 | UTILITIES | | 590-57004-801-0000 00 | MAINS & LINES MAINTENANCE | Concrete - 906 Liberty Dr | $ 3,050.16 |
| **CHECK TOTAL FOR CHECK NUMBER 196607** | | | | | | | | | | **$ 6,019.88** |
| 196608; 07/17/2026; Outstanding; null | | | | | | | | | | |
| Mowing Week of 7.16.26 | 6136 | RANDY KITCH | 3969 | 07/14/2026 | CEMETERY MNTCE-PO | Mowing Week of 7.16.26 | 247-57024-204-0000 00 | MOWING CONTRACT | Cemetery Mowing Services 2026 | $ 2,310.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196608** | | | | | | | | | | **$ 2,310.00** |

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|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196609; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 6275 | MIDWEST MOTOR SUPPLY CO | 104633446 | 07/09/2026 | UTILITIES | | 591-57004-901-000000 | MAINS & LINES MAINTENANCE | Misc Inventory | $ 86.02 |
| | 6275 | MIDWEST MOTOR SUPPLY CO | 104633446 | 07/09/2026 | UTILITIES | | 590-57004-801-000000 | MAINS & LINES MAINTENANCE | Misc Inventory | $ 86.02 |
| CHECK TOTAL FOR CHECK NUMBER 196609 | | | | | | | | | | $ 172.04 |
| 196610; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 6305 | HELGET GAS PRODUCTS | 0003175071 | 07/13/2026 | FIRE | | 106-53009-302-000000 | CHEMICALS | Fire oxygen | $ 34.48 |
| CHECK TOTAL FOR CHECK NUMBER 196610 | | | | | | | | | | $ 34.48 |
| 196611; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 6320 | CHUCK ANDERSON FORD INC | 50976 | 07/07/2026 | PUB WRKS-PO | | 351-70001-201-000000 | CAPITAL EQUIPMENT | F-350 4x4 crew cab truck for $53,080.67 | $ 53,080.67 |
| | 6320 | CHUCK ANDERSON FORD INC | 50976 | 07/07/2026 | PUB WRKS-PO | | 351-70001-201-000000 | CAPITAL EQUIPMENT | Super duty F-550 4x4 truck for $69,413.47 | $ 0.00 |
| | 6320 | CHUCK ANDERSON FORD INC | 50975 | 07/07/2026 | PUB WRKS-PO | | 351-70001-201-000000 | CAPITAL EQUIPMENT | Super duty F-550 4x4 truck for $69,413.47 | $ 69,413.47 |
| CHECK TOTAL FOR CHECK NUMBER 196611 | | | | | | | | | | $ 122,494.14 |
| 196612; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 6525 | FLOTTWEG SEPARATION TECHNOLOGY | 82692 | 04/29/2026 | UTILITIES | | 591-53008-902-000000 | MAINTENANCE MATERIALS | WWTP - V-Belts | $ 186.39 |
| | 6525 | FLOTTWEG SEPARATION TECHNOLOGY | 83626 | 06/29/2026 | UTILITIES | | 591-57005-902-000000 | WATER PLANT MAINTENANCE | WWTP - Centrifuge Repair | $ 5,668.14 |
| CHECK TOTAL FOR CHECK NUMBER 196612 | | | | | | | | | | $ 5,854.53 |
| 196613; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 6683 | STEPHEN G TAYLOR | 07142026 | 07/14/2026 | PROSECUTOR | | 100-55005-115-000000 | LEGAL FEES | Legal Fees | $ 750.00 |
| CHECK TOTAL FOR CHECK NUMBER 196613 | | | | | | | | | | $ 750.00 |

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|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196614; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 7275 | KEY EQUIPMENT & SUPPLY CO | KC222329 | 07/07/2026 | UTILITIES | | 591-57018-901-000000 | MISC EQUIPMENT MAINT | Camera Repair | $ 5,759.41 |
| **CHECK TOTAL FOR CHECK NUMBER 196614** | | | | | | | | | | **$ 5,759.41** |
| 196615; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 7641 | THOMAS MCGIFFIN | 07012026 | 07/16/2026 | PROSECUTOR | | 100-55005-115-000000 | LEGAL FEES | Legal Fees | $ 250.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196615** | | | | | | | | | | **$ 250.00** |
| 196616; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 8612 | MIDWEST OFFICE TECHNOLOGY INC | INST509591 | 07/07/2026 | PLANNING & DVLP | | 100-53031-150-000000 | COPIER LEASE & USAGE | Canon/IRAC5760 Lease | $ 86.84 |
| | 8612 | MIDWEST OFFICE TECHNOLOGY INC | INST509591 | 07/07/2026 | PLANNING & DVLP | | 100-53031-201-000000 | COPIER LEASE & USAGE | Canon/IRAC5760 Lease | $ 86.84 |
| **CHECK TOTAL FOR CHECK NUMBER 196616** | | | | | | | | | | **$ 173.68** |
| 196617; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 8654 | CUNNINGHAM, VOGEL & ROST PC | 71741 | 06/30/2026 | ADMINISTRATION | | 100-55005-111-000000 | LEGAL FEES | Railroad Contract Dispute Legal Fees | $ 6,489.79 |
| | 8654 | CUNNINGHAM, VOGEL & ROST PC | 71740 | 06/30/2026 | ADMINISTRATION | | 100-55005-111-000000 | LEGAL FEES | General Legal Fees | $ 366.00 |
| | 8654 | CUNNINGHAM, VOGEL & ROST PC | 71679 | 05/31/2026 | ADMINISTRATION | | 100-55005-111-000000 | LEGAL FEES | Railroad Contract Dispute Legal Fees | $ 49,338.32 |
| **CHECK TOTAL FOR CHECK NUMBER 196617** | | | | | | | | | | **$ 56,194.11** |
| 196618; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 8901 | THE WORK ZONE INC | 76851 | 07/09/2026 | PUBLIC WORKS | | 351-57036-201-000000 | STREET SIGNS | Sign Material | $ 275.40 |
| **CHECK TOTAL FOR CHECK NUMBER 196618** | | | | | | | | | | **$ 275.40** |
| 196619; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 999999 | Edward Hughes | 1583 CARRIAGE C | 07/09/2026 | NONE | | 100-24010-000-000000 | INSURANCE PAYBLE - FIRE DAMAGE | 1583 CARRIAGE CT FIRE DAMAGE DEP | $ 112,947.25 |
| **CHECK TOTAL FOR CHECK NUMBER 196619** | | | | | | | | | | **$ 112,947.25** |

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|---|---|---|---|---|---|---|---|---|---|---|
| CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE | | | | | | | | | | |
| 196620; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 999999 | Jennifer Wettstein | 2796037 | 07/13/2026 | PARKS & RECREATION | | 465-20010-000-000000 | REFUNDS PAYABLE | Swim Team Discount | $ 76.50 |
| CHECK TOTAL FOR CHECK NUMBER 196620 | | | | | | | | | | $ 76.50 |
| 196621; 07/17/2026; Outstanding; null | | | | | | | | | | |
| | 999999 | Kansas City Movement | 2798945 | 07/15/2026 | PARKS & RECREATION | | 465-20006-000-000000 | RECTRAC REFUNDS NOW | Return of remaining Security balance | $ 1,553.16 |
| CHECK TOTAL FOR CHECK NUMBER 196621 | | | | | | | | | | $ 1,553.16 |
| 196622; 07/17/2026; Outstanding; null | | | | | | | | | | |
| 118_0300000_003 Utility Billing Refund | 999999 | PAULA WEISNER | U11803000000003A | 07/10/2026 | - | | 590-20019-000-000000 | WATER REFUNDS | Utility Billing | $ 32.32 |
| CHECK TOTAL FOR CHECK NUMBER 196622 | | | | | | | | | | $ 32.32 |
| 196623; 07/17/2026; Outstanding; null | | | | | | | | | | |
| 135_0044000_004 Utility Billing Refund | 999999 | HERBERT ERNO IV | U1350044000004A | 07/10/2026 | - | | 590-20019-000-000000 | WATER REFUNDS | Utility Billing | $ 18.59 |
| CHECK TOTAL FOR CHECK NUMBER 196623 | | | | | | | | | | $ 18.59 |
| 196624; 07/17/2026; Outstanding; null | | | | | | | | | | |
| 209_0042000_011 Utility Billing Refund | 999999 | DANIELLE FINN | U2090042000011A | 07/10/2026 | - | | 590-20019-000-000000 | WATER REFUNDS | Utility Billing | $ 95.38 |
| CHECK TOTAL FOR CHECK NUMBER 196624 | | | | | | | | | | $ 95.38 |
| 196625; 07/17/2026; Outstanding; null | | | | | | | | | | |
| 233_0020000_006 Utility Billing Refund | 999999 | ROSEMARIE SMITH | U2330020000006A | 07/10/2026 | - | | 590-20019-000-000000 | WATER REFUNDS | Utility Billing | $ 9.72 |
| CHECK TOTAL FOR CHECK NUMBER 196625 | | | | | | | | | | $ 9.72 |
| 196626; 07/17/2026; Outstanding; null | | | | | | | | | | |
| 234_0102500_002 Utility Billing Refund | 999999 | CEVA LOGISTICS | U2340102500002A | 07/13/2026 | - | | 590-20019-000-000000 | WATER REFUNDS | Utility Billing | $ 28,342.83 |
| CHECK TOTAL FOR CHECK NUMBER 196626 | | | | | | | | | | $ 28,342.83 |

**Voided checks present and it may affect total amount calculations

| SPECIAL INFORMATION | VENDOR NUMBER | VENDOR NAME | INVOICE NUMBER | INVOICE DATE | APPROVAL DEPARTMENT | INVOICE DESCRIPTION | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | LINE ITEM DESCRIPTION | LINE ITEM VALUE |
|---|---|---|---|---|---|---|---|---|---|---|
| **CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE** | | | | | | | | | | |
| **196627; 07/17/2026; Outstanding; null** | | | | | | | | | | |
| 288_0128000_002 Utility Billing Refund | 999999 | JEFF DUNCAN | U2880128000002A | 07/15/2026 | - | | 590-20019-000-000000 | WATER REFUNDS | Utility Billing | $ 305.83 |
| **CHECK TOTAL FOR CHECK NUMBER 196627** | | | | | | | | | | **$ 305.83** |
| **196628; 07/17/2026; Outstanding; null** | | | | | | | | | | |
| 354_0002400_001 Utility Billing Refund | 999999 | LOWES | U3540002400001A | 07/10/2026 | - | | 590-20019-000-000000 | WATER REFUNDS | Utility Billing | $ 694.22 |
| **CHECK TOTAL FOR CHECK NUMBER 196628** | | | | | | | | | | **$ 694.22** |
| **196629; 07/17/2026; Outstanding; null** | | | | | | | | | | |
| UNCLAIMED PROP-2022 | 999999 | RONAL PANGBORN | WATER REF 2022 | 07/06/2026 | NONE | | 590-20019-000-000000 | WATER REFUNDS | UNCLAIMED PROPERTY-REFUND 2022 | $ 142.10 |
| **CHECK TOTAL FOR CHECK NUMBER 196629** | | | | | | | | | | **$ 142.10** |
| **196630; 07/17/2026; Outstanding; null** | | | | | | | | | | |
| | 488 | LIBERTY MUNICIPAL DIVISION | 7-15-26 | 07/15/2026 | POLICE | | 100-22008-000-000000 | COURT CASH BONDS | Francis, Shianne 190991693 | $ 160.00 |
| | 488 | LIBERTY MUNICIPAL DIVISION | 7-15-26 | 07/15/2026 | POLICE | | 100-22008-000-000000 | COURT CASH BONDS | Stockton, Kilee 230242095 | $ 150.00 |
| | 488 | LIBERTY MUNICIPAL DIVISION | 7-15-26 | 07/15/2026 | POLICE | | 100-22008-000-000000 | COURT CASH BONDS | Ferry, Glendon 260214740 | $ 500.00 |
| **CHECK TOTAL FOR CHECK NUMBER 196630** | | | | | | | | | | **$ 810.00** |
| **Grand Total:** | | | | | | | | | | **$ 1,654,133.46** |

Notes :
(a) Negative numbers are displayed in parentheses.
(b) The filter parameters selected at the time of report submission are printed in the header section.
(c) **Voided checks present and it may affect total amount calculations.

## STAFF REPORT

**Planning and Zoning Case 26-23FP**

**Staff: Mike Peterman, Asst. Director, Planning & Development**

**Date: July 27, 2026**

## GENERAL INFORMATION

| | |
|---|---|
| Application: | **Final Plat for Liberty Hills, Plat No. 1, a 3-lot subdivision on 5.89 +/- acres at 1300 Route H** |
| Applicant: | Andy Greene<br>Crocket Engineering<br>1000 W. Nifong Blvd, Bldg 1.<br>Columbia, MO 65203 |
| Property Owner: | Liberty Hills Ventures, LLC<br>PO Box 177<br>Liberty, MO 64069-0177 |
| Location: | North side of Route H, east of the intersection of Route B and Route H |
| Existing Land Use/Zoning: | Undeveloped / M-1, "Light Industrial District" |
| Future Land Use Designation: | Rural Residential |
| Surrounding Land Uses/Zoning: | **North**: Undeveloped / M-1, "Light Industrial District" and Railroad<br>**South**: Route H and Single-Family Residential / A, Agriculture District<br>**East**: Office and warehouse / M-1, "Light Industrial District"<br>**West**: Construction Business / M-1, "Light Industrial District" |
| Public Notice: | None Required |
| File Date: | June 3, 2026 |

## PREVIOUS CASES / SITE HISTORY

This property originally had a warehouse type building that was destroyed in the tornado of 2003. The existing foundation and driveway still exist. This property received approval of a Special Use Permit to operate a Boat and RV storage facility in July of 2024. The applicant is proposing construct and operate a RV and Boat Storage business at this location. The applicant is proposing with this Plat to divide the area into 3 lots and utilizing only the back lot for the storage business. The front two lots would be available for future development. The development of this area requires that it is Platted.

**P&Z Case 24-10SUP:** A Special Use Permit to allow a recreational vehicle storage facility use in the M-1, Light Industrial District at 1300 Route H. This application was approved by the City Council on July 26, 2024.

## APPLICANT'S PROPOSAL

**Technical Information**
This is a final plat for Liberty Hills, Plat No. 1, a 3-lot subdivision on 5.89 +/- acres at 1300 Route H. This subdivision proposes 3 lots all zoned M-1, "Light Industrial". There is a proposed drainage detention area to mitigate stormwater runoff and an Access Easement on Lot 2 to be utilized for access to Lot 3.

## PUBLIC INFRASTRUCTURE

| FACILITY | CITY STANDARD | STATUS |
|---|---|---|
| Streets | Direct connection to fully improved street network | The subdivision will take direct access from Route H. The applicant will dedicate additional Right-of-Way to accommodate any future growth needs or improvements to Route H and construct sidewalks along the frontage of the property as required in the Adequate Public Facilities section of the UDO. |
| Sanitary Sewer | Direct, gravity flow connection | The site has direct access to an eight-inch public sewer main located on Route H. Extensions of this public sewer main will be constructed to serve each proposed lot of the subdivision. |
| Water | Direct connection to City water services | The site has direct access to a 6-inch public water main located on Route H. An extension of this public water main will be constructed to serve each proposed lot of the subdivision. |
| Storm Water | All storm water must be released from the site at an acceptable rate | Stormwater will be collected by an on-site collection system which will then release into the Liberty stormwater system at an acceptable rate. A set of Street & Storm Sewer Plans have been submitted by the applicant and must receive approval from Public Works prior to the start of construction on these improvements. |

## STAFF ANALYSIS

In accordance with the UDO, staff's analysis of a Final Plat application is guided by Section 30-28.14.

1. **The final plat substantially complies with the intent of the comprehensive plan;**
   The proposal is consistent with the uses in the general vicinity for warehouse, construction offices, and equipment storage. There are residences in the area, but this site and proposed use meet the minimum setbacks required. The platting of the property and infrastructure improvements along Route H are appropriate.

2. **The final plat complies with the provisions of this UDO;**
   Staff finds that the application substantially conforms to the requirements set forth in the UDO and with the previously approved Special Use Permit.

3. **The final plat substantially complies with approved city development standards and policies;**
   The proposed plat has direct access to water, sewer, and the public street network and substantially complies with City standards and policies.

4. **The final plat substantially conforms to the approved preliminary plat, when applicable;**
   A preliminary plat is not warranted for this plat.

5. **All public works elements have been designed to city specifications and certified by the city engineer;**
   All public improvement plans must be submitted and approved prior to the recordation of this plat.

6. **All necessary easements, dedications, vacations, and other agreements have been accepted or approved.**
   All easements and dedications have been reviewed and approved by the City Engineer and will be accepted with the approval and recordation of this plat.

## STAFF RECOMMENDATION

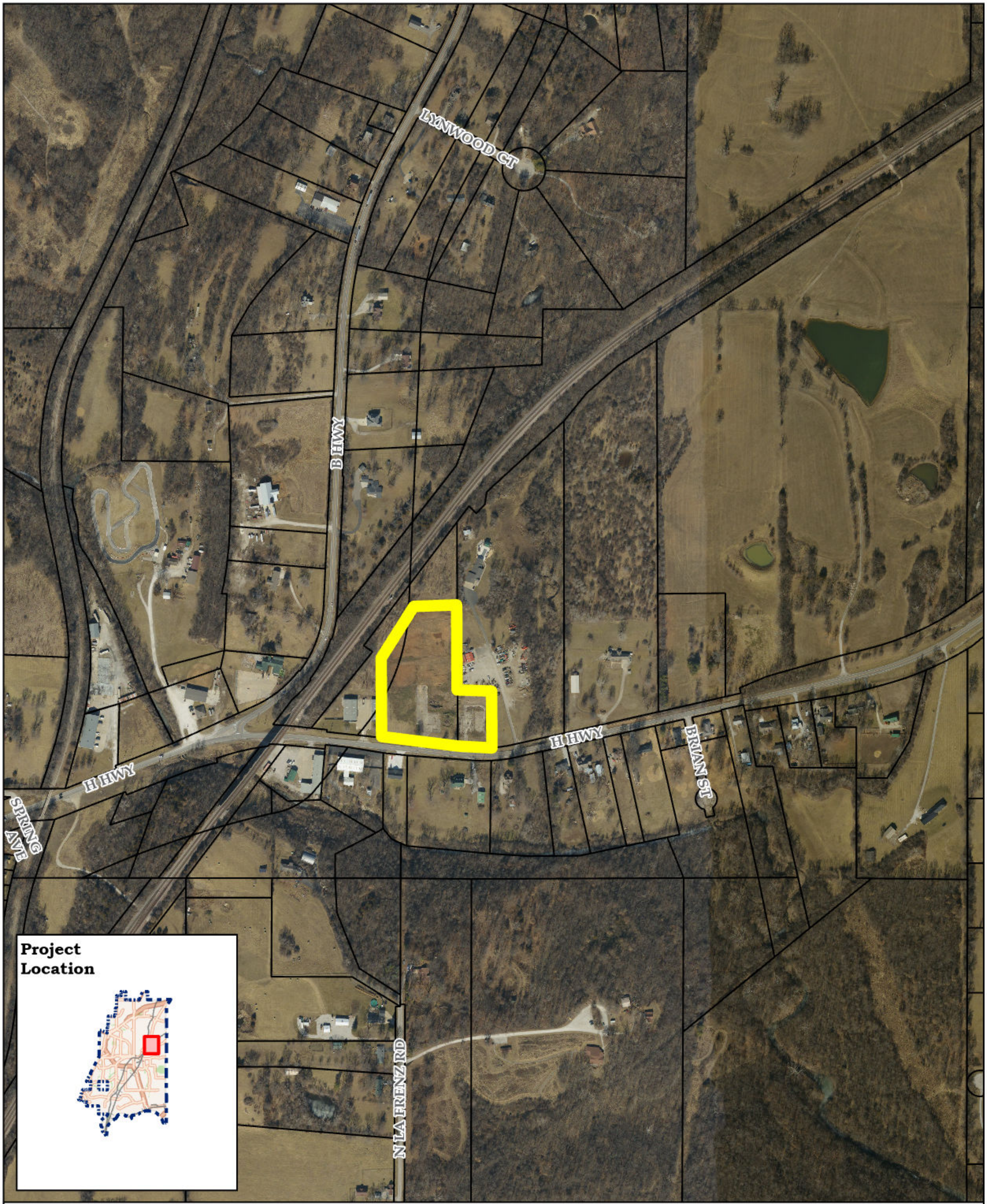
Staff finds the application meets the standards of review for a Final Plat in Section 30-28.14 of the UDO and recommends approval of PZ Case 26-23FP.

## PZ RECOMMENDATION

At its July 14, 2026 meeting, the Planning Commission voted 7-0-0 to recommend approval of P&Z Case 26-23FP as presented in the staff report.

## ATTACHMENTS

| | |
|---|---|
| Exhibit A: | Vicinity Map |
| Exhibit B: | Final Plat |
| Exhibit C: | Excerpt from Planning Commission Minutes |
| Exhibit D: | Ordinance |




City of Liberty

Vicinity Map
Exhibit A

Final Plat 26-23FP
1300 Route H

0 240 480
Feet

**A. PZ Case 26-23FP: Final Plat for Liberty Hills, Plat No. 1, a 3-lot plat on 6 acres at 1300 Route H.**

Mr. Peterman presented the case to the commission as described in the staff report.

Chairman Rosekrans asked if the commission had any questions for staff. Seeing none, he requested that the applicant or their representative step forward and introduce themselves.

Andy Greene, Crocket Engineering, 1000 W Nifong Blvd, Columbia, MO approached the podium and introduced himself as the applicant/representative for this case.

Chairman Rosekrans asked if the commission had any questions for the applicant/representative.

Commissioner Summers asked how far down the development would come toward Route H.

Mr. Greene said there would be approximately 200 feet of frontage space between the business and road.

Commissioner Noland asked if the gas company is putting a line replacement in this road.

Joshua Martinez said he is not aware of this but staff would look into this and follow up.

Chairman Rosekrans asked if the commission had any further questions. Seeing none, Chairman Rosekrans asked for a motion on this item.

**Action: Commissioner Waterman moved to approve the case as presented in the staff report, Commissioner Summers seconded the motion.**

Vote: Motion approved 7-0-0
Yes: All
No: None
Abstain: None

Chairman Rosekrans said the case would be heard in front of the City Council on Monday, July 27, 2026 at 7:00 p.m.

Document No.________ P&Z Case No. 26-23FP

ORDINANCE NO. __________

AN ORDINANCE ACCEPTING AND APPROVING A FINAL PLAT FOR LIBERTY HILLS, PLAT NO. 1, A 3-LOT SUBDIVISION ON 5.89 +/- ACRES AT 1300 ROUTE H IN THE CITY OF LIBERTY, CLAY COUNTY, MISSOURI

WHEREAS, a final plat for Liberty Hills, Plat No. 1, a 3-lot subdivision on 5.89 +/- acres at 1300 Route H in the City of Liberty, Clay County, Missouri, has been duly and properly presented to the Planning and Zoning Commission on July 14, 2026 and the City Council on July 27, 2026; and

WHEREAS, pursuant to Section 30-28.14 of the Unified Development Ordinance of the City of Liberty, the City Council finds that the plat described duly conforms to the standards and requirements of ordinances in place at the time of the application;

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri, as follows:

A TRACT OF LAND LOCATED IN THE SOUTHWEST QUARTER OF SECTION 4 AND THE SOUTHEAST QUARTER OF SECTION 5, ALL IN TOWNSHIP 51 NORTH, RANGE 31 WEST, LIBERTY, CLAY COUNTY, MISSOURI AND BEING SHOWN IN AN UNRECORDED SURVEY BY LS NUMBER 2000147874, DATED JANUARY 26, 2023 AND BEING DESCRIBED IN THE WARRANTY DEED RECORDED IN BOOK 9499, PAGE 127 AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING ON THE NORTHERLY RIGHT OF WAY LINE OF STATE ROUTE H, AS SHOWN IN THE SURVEY RECORDED IN BOOK H, PAGE 80, AT THE SOUTHWEST CORNER OF SAID UNRECORDED SURVEY AND WITH THE WEST LINE THEREOF AND THE LINES OF SAID DEED, N 00 14'05"W, 384.71 FEET; THENCE N 33 046'35"E, 290.51 FEET TO THE NORTH LINE OF SAID UNRECORDED SURVEY; THENCE N 89041 '05"E, 200.18 FEET; THENCE S 0 020'40"E, 403.16 FEET; THENCE S 89 0 52'55"E, 157.14 FEET; THENCE S 0 005'20"E, 266.38 FEET TO THE NORTH RIGHT OF WAY LINE OF SAID STATE ROUTE H; THENCE WITH THE NORTH RIGHT OF WAY LINE THEREOF, 133.16 FEET ALONG AN 824.92-FOOT RADIUS, NON-TANGENT CURVE TO THE RIGHT, SAID CURVE HAVING A CHORD, N 88 046'00"W, 133.02 FEET; THENCE N 84008'35"W, 389.13 FEET TO THE POINT OF BEGINNING AND CONTAINING 5.89 ACRES.

SECTION I

The City Council hereby accepts and approves a final plat for Liberty Hills, Plat No. 1, a 3-lot subdivision on 5.89 +/- acres at 1300 Route H in the City of Liberty, Clay County, Missouri the legal description of which follows:

ORDINANCE NO. __________ (CONT.)

SECTION II

Any and all development within the above-described final plat shall comply with all applicable standards and requirements as set forth in the City Code of the City of Liberty, Missouri.

SECTION III

This Ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor.

PASSED by the City Council this _____ day of ________________________, 2026.

______________________________
Greg Canuteson, MAYOR

ATTEST:

______________________________
DEPUTY CITY CLERK

APPROVED by the Mayor this _____ day of __________________________, 2026.

______________________________
Greg Canuteson, MAYOR

The City of Liberty missouri

# CITY COUNCIL ACTION REPORT

**Meeting Date**: July 27, 2026
**A/R No.**: 2026-266

**Department**: Parks & Recreation

**Submitted By**: Jimmy Gibbs, Assistant Parks and Recreation Director

**Subject: Ordinance approving an agreement with Mid-America Regional Council pertaining to grant funding for senior demand transportation services for FY 2026-2027 in an amount not to exceed $35,000.00**

## Summary:

The Liberty transportation program offers free, door-to-door rides within city limits for essential errands and medical appointments. Senior esidents can use this service to visit the doctor, pharmacy, and grocery store, as well as for non-emergency medical care such as physical therapy, mental health services, and chemotherapy.

## Background:

Annually, the Mid-America Regional Council (MARC) awards a transportation contract outlining expectations and funding for certain transportation services for senior residents within the City of Liberty. The City of Liberty additionally receives various grants through MARC, some also including grant funding for other types of transportation services. This contract specifically funds *demand* transportation services for riders to community destinations that may include doctor visits, grocery stores or the pharmacy.

***Note****:* This contract does not include transportation services for trips to and from the Liberty Silver Center. Those trips are tracked and reimbursed at a differing rate on a separate transportation contract with MARC (Contract #10060-CoL-27).

The table below summarizes the funding offered to the City of Liberty for the State FY 2026-2027 under Contract #10060-CoL-TRN-27:

| Service | MARC Funding Cap |
|---|---|
| Demand Transportation ($5.48/one-way trip –Funded, in part, with Title IIIB, ALN #93.044 & Social Services Block Grant, ALN #93.667)) | $35,000.00 |
| **Totals** | **$35,000.00** |

## Previous Action (if applicable):

For more than 35 years, the City of Liberty has received grant funding from the Mid-America Regional Council.

## Policy/Committee Review:

| | |
|---|---|
| Citizen Sales Tax Oversight Committee | Completed/Recommended: |
| Public Safety Sales Tax Oversight Committee | Completed/Recommended: |
| Budget Committee | Completed/Recommended: |
| Other: | Completed/Recommended: |

**Financial Considerations:**

| | | | |
|---|---|---|---|
| X | **Budgeted:** | Line Item:<br>Line Item: | Amount:<br>Amount: |
| | | Revenue Line (if applicable): 100-43002-000-000000 | Amount: $35,000.00 |
| | **Non-Budgeted** | Line Item:<br>Line Item: | Amount: |
| | | Funding Source: | Amount: |

**Attachments:**

1. Ordinance - MARC Transportation Grant SFY2026-2027
2. Liberty City of SFY 26-27 Demand Transportation contract
3. Liberty, City of SFY 27 contract award letter

Document No. _________

ORDINANCE NO. __________

ORDINANCE APPROVING AN AGREEMENT WITH MID-AMERICA REGIONAL COUNCIL PERTAINING TO GRANT FUNDING FOR SENIOR DEMAND TRANSPORTATION SERVICES FOR FY 2026-2027 IN AN AMOUNT NOT TO EXCEED $35,000.00

WHEREAS, MARC and the City of Liberty wish to enter into an agreement awarding the City of Liberty an operating contract by MARC for certain Liberty Access Transportation services; and,

WHEREAS, the term of the agreement is dated July 1, 2026, through June 30, 2027 in an amount not to exceed $35,000.00; therefore,

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves a certain agreement by and between the City of Liberty and the Mid-America Regional Council for the period of July 2026 through June 2027 for certain senior transportation services in an amount not to exceed THIRTY-FIVE THOUSAND DOLLARS AND 00/100 ($35,000.00). A copy of said agreement is incorporated by reference herein and available for review as required by law.

SECTION II

The City Council of the City of Liberty, Clay County, Missouri, hereby authorizes the Mayor to sign the agreement described in Section I of this ordinance.

SECTION III

This ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by Council this _________ day of _________________________, 2026.

_________________________________
GREG CANUTESON, MAYOR

ATTEST:

____________________________
DEPUTY CITY CLERK

APPROVED by the Mayor this _________ day of____________________, 2026.

________________________________
GREG CANUTESON, MAYOR

# AGREEMENT

## Contract #10060-CoL-TRN-27

This Agreement ("**Agreement**"), entered into as of this First day of July, 2026, is by and between the City of Liberty, Missouri (hereinafter referred to as "**Contractor**") with offices located at 101 E. Kansas St, Liberty, Missouri, and Mid-America Regional Council (hereinafter referred to as "**MARC**"), with offices located at 600 Broadway, Suite 200, Kansas City, Missouri.

## WITNESSETH THAT:

**WHEREAS,** MARC has been designated by the Missouri Department of Health and Senior Services, Division of Senior and Disability Services, to serve as the Area Agency on Aging (AAA) for the counties of Cass, Clay, Jackson, Platte and Ray in Missouri (herein the Planning and Service Area or "**PSA**") for the purpose of delivering programs and services funded by the Older Americans Act ("**OAA"**) and other sources, which programs and services include the establishment and oversight of networks of home and community-based services to facilitate the ability of older adults and individuals with disabilities to live independently within their own homes and prevent premature institutionalizations;

**WHEREAS**, in connection therewith, MARC annually enters into an Area Agency on Aging Services contract with the State of Missouri, Department of Health and Senior Services, (herein the "**AAA Agreement**") which sets forth the obligations of MARC as the AAA for the PSA and may be updated and superseded from time to time;

**WHEREAS** MARC's obligations under the AAA Agreement are further delineated in the state fiscal year (SFY) Area Plan, as the same may be updated and superseded from time to time, herein the "**Area Plan**") (MARC's obligations under the AAA Agreement and Area Plan herein collectively referred to as the "**AAA Services**");

**WHEREAS** MARC has prepared and maintains the *MARC Aging and Adult Services Policies & Procedures Manual – Programs Funded by Older Americans Act* (OAA) (herein the "**Manual**") to outline the rules and regulations that guide MARC and all providers and contractors retained or funded by MARC (as well as any subcontractors hired by such providers and contractors) to deliver AAA Services. A copy of the most recent version, and any subsequent updated version; can be found at https://marc.org/media/691;

**WHEREAS** MARC wishes to retain the services of Contractor for the purpose of providing certain of the AAA Services as more specifically set forth herein (the "**Contractor Services**"); and

**WHEREAS**, the Contractor warrants that it is capable of providing the Contractor Services and wishes to provide such on the terms and conditions of this Agreement.

**NOW THEREFORE**, the parties hereto do agree as follows:

## 1. DOCUMENTS INCORPORATED BY REFERENCE

MARC and Contractor acknowledge and agree that the *MARC Aging and Adult Services Policies & Procedures Manual – Programs Funded by Older Americans Act* (OAA) is hereby incorporated into and made a part of this Agreement by this reference as though fully set forth herein.

MARC shall provide Contractor with not less than thirty (30) days' written notice of any material modification to the *MARC Aging and Adult Services Policies & Procedures Manual – Programs Funded by Older Americans Act* (OAA).

## 2. SCOPE OF SERVICES

Contractor shall do, perform, and carry out in a satisfactory and proper manner, as determined by MARC, the following Contractor Services: Transportation.

All components are defined in "**Program Requirements**" of the MARC Aging and Adult Services Policies & Procedures Manual, (hereinafter referred to as the "**Manual**"), including all revisions to the Manual, as it may be revised from time to time following the execution of this Agreement. The above-mentioned Program Requirements of the Manual are incorporated by reference hereto as if fully set out herein. Contractor agrees to comply with and abide by all applicable provisions of the Manual. The Manual is located at the following web address: https://www.marc.org/media/691

## 3. TIME OF PERFORMANCE

(a) Term - Contractor shall begin performing the Contractor Services as of July 1, 2026, and shall work diligently to perform its obligations under the Agreement to the satisfaction of MARC, in accordance with the terms provided herein, by June 30, 2027.

(b) Extension of Term - The time frame for the provision of the services under this Agreement may be extended at MARC's sole discretion.

## 4. COMPENSATION

(a) Maximum Obligation - Contractor and MARC expressly understand and agree that in no event will the total compensation paid under this agreement exceed the amounts for each type of service, as listed on **Exhibit A** attached hereto, which shall constitute full and complete compensation for Contractor's services hereunder.

(b) Method and Time of Payment - Payment shall be made in the following manner: Contractor shall submit monthly invoices, including appropriate documentation, to MARC, no later than the fifth working day following the end of each month. MARC shall reimburse Contractor for all undisputed amounts within thirty (30) calendar days after the receipt of each invoice. Contractor shall maintain complete records of all costs incurred under this agreement. All such records shall be maintained on a generally accepted accounting basis for a minimum period of five (5) years after final payment is made under this Agreement and shall be clearly identifiable and readily accessible to authorized representatives of MARC for inspection and audit.

## 5. COMPLIANCE WITH AAA AGREEMENT, CHANGES AND ADDITIONAL SERVICES

(a) Compliance with AAA Agreement. The parties acknowledge and agree that the AAA Agreement requires that MARC ensure that any and all sub awardees and/or subcontractors agree to comply with all requirements of the AAA Agreement. Accordingly, the AAA Agreement and Area Plan are hereby incorporated by reference as if here fully set forth, and Contractor agrees to comply with all requirements thereof to the extent that such may apply to the performance of the Contractor Services.

(b) Entire Agreement. This Agreement, together with the AAA Agreement, Area Plan, Manual, and any exhibits or schedules attached hereto or referenced herein constitutes the entire agreement between MARC and Contractor, and it may not be amended or altered in any way except by a written amendment signed by both parties to this Agreement.

## 6. LIQUIDATED DAMAGES

In the event that Contractor fails to perform as agreed in any respect, Contractor shall be liable to MARC for any and all additional costs that may be incurred by MARC in securing another contractor to complete the performance, as liquidated damages and not as a penalty. The delivery of programs related to the AAA Services will be impaired or halted in the event Contractor fails to perform. MARC may withhold any payments due to the Contractor for the purpose of setoff. If MARC has a reasonable belief that Contractor has been overpaid, or if MARC has a reasonable belief that MARC will incur expenses or suffer damages through the termination of this Agreement, MARC may withhold amounts which it reasonably believes will compensate MARC for known or anticipated expenses or damages. If MARC withholds funds as payment for known or anticipated expenses or damages, any excess amount which MARC withholds will be released to Contractor within thirty (30) days after MARC learns that the amount which it has withheld is in excess of the amount necessary to compensate for expense and/or damages incurred by MARC.

## 7. REQUIRED TERMINATION PROVISIONS

(a) MARC Discretion. MARC, in its sole discretion, may terminate the obligations of each party under this Agreement, in whole or in part, effective immediately upon providing written notification to the Agreement if:

i. The AAA Agreement is terminated; or

ii. State and/or federal funds are not appropriated, continued, or available at a sufficient level to fund this Agreement; or

iii. A change in federal or state law relevant to this Agreement occurs; or

iv. A material change of the parties to the Agreement occurs; or

v. By request of the Contractor.

(b) For Convenience. Each party under this Agreement may terminate the Agreement, in whole or in part, at any time, for its convenience without penalty or recourse by providing the following written notice:

i. MARC will provide written notice to the Contractor at least thirty (30) calendar days prior to the effective date of such termination.

ii. The Contractor shall provide written notice to MARC at least sixty (60) calendar days prior to the effective date of such termination.

iii. In the event of termination, MARC may exercise the rights set forth in 2 CFR § 200.315(b) to reproduce, publish, or otherwise use copyrighted material prepared, furnished or completed by the Contractor pursuant to the terms of the Agreement, and may authorize others to do the same. MARC may also exercise the rights set forth in 2 CFR § 200.315(d) to obtain, reproduce, or otherwise use the data prepared, furnished, or produced by the Contractor pursuant to the terms of the Agreement, and may authorize others to do the same. The Contractor shall be entitled to receive compensation for services and/or supplies performed in accordance with the Agreement.

(c) Default. In the event there is a default with respect to any of the provisions of this Agreement or the obligations under it, the non-defaulting party shall give the defaulting party written notice of such default. After receipt of such written notice, the defaulting party shall have fifteen (15) days in which to cure any monetary default and thirty (30) days in which to cure any non-monetary default, provided the defaulting party shall have such extended period as may be required beyond the thirty (30) days if the nature of the cure is such that it reasonably requires more than thirty (30) days and the defaulting party commences the cure within the thirty (30) day period and thereafter continuously and diligently pursues the cure to completion, not to exceed a total of sixty (60) days. The non-defaulting party may not maintain any action or effect any remedies for default against the defaulting party unless and until the defaulting party has failed to cure the same within the time periods provided in this paragraph.

(d) In the event of any such termination, the Contractor shall deliver to MARC, as the property of MARC, all designs, reports, drawings, studies, estimates, computations, memoranda, documents, and other papers or materials either furnished by MARC or prepared by or for the Contractor under this Agreement.

## 8. PROJECT MANAGER

It is understood and agreed that Contractor shall name a Project Manager who will represent the Contractor in the performance of this Agreement and shall notify MARC of his/her identity within thirty (30) days of the beginning of the contract period. Any subsequent change shall be submitted to MARC within two (2) weeks of the change.

## 9. COPYRIGHT AND OWNERSHIP OF DOCUMENTS

No reports or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of Contractor. Ownership of all designs, reports, drawings, studies, estimates, models, computations, and other related items (work products) prepared under this Agreement shall vest in MARC upon payment to the Contractor for all Contractor Services rendered herein through the date of the expiration or termination of this Agreement. Contractor hereby assigns to MARC all rights, titles, and interest in any work products, including any copyrights or other intellectual property therein.

**10. ASSIGNMENT**

The Contractor's rights, obligations and duties under this Agreement shall not be assigned in whole or in part without the prior written consent of MARC. However, claims for money due to the Contractor from MARC under the terms of this Agreement may be assigned to a bank, trust company or other such financial institution, provided that prompt written notice of such an assignment is given to MARC. None of the Contractor Services covered by this Agreement shall be subcontracted without the prior written approval of MARC in each instance.

**11. INDEPENDENT CONTRACTOR**

Contractor will act as an independent contractor in the performance of the Contractor Services under this Agreement. Accordingly, Contractor shall be responsible for the payment of all required business license fees and all taxes including Federal, State and local taxes arising from Contractor's activities under the terms of this Agreement.

**12. PROHIBITED INTERESTS**

No officer, member or employee of MARC, no member of MARC's governing body and no other public official of the locality or localities in which the Contractor Services are being carried out who exercises any functions or responsibilities in the review and approval of the services which are the subject of this Agreement shall participate in any decision related to this Agreement affecting, either directly or indirectly, his or her own personal interest. No member of or delegate to the Kansas Legislature, the Missouri General Assembly or the Congress of the United States shall be admitted to any share or part of this Agreement or to any benefit arising from it.

**13. CONFLICTS OF INTEREST**

Contractor hereby certifies that it and any personnel it assigns to perform any aspect of the Contractor Services or perform any work for MARC related to this Agreement are not involved in other community projects that would pose a conflict to the Contractor's ability to successfully carry out its responsibilities under this Agreement. Contractor agrees to comply with, and to sign and deliver on an annual basis, the Conflict of Interest Certification attached hereto as **Exhibit B**. If potential conflicts arise during the term of this Agreement, the Contractor agrees to notify MARC immediately in writing and discuss the potential issues and work with MARC to address any potential issues arising from the situation.

The Contractor covenants that it presently has no known personal or pecuniary interest and shall not knowingly acquire such interest, directly or indirectly, which could conflict in any manner with the performance of Contractor Services under this Agreement, including the submission of impartial reports and recommendations.

## 14. INSURANCE

(a) The Contractor shall maintain commercial general liability, automobile liability, worker's compensation and employer's liability insurance in full force and effect to protect the Contractor from claims under Worker's Compensation Acts, claims for damages for personal injury or death, and for damages to property arising from the negligent acts, errors, or omissions of the Contractor and its employees, agents, and subcontractors in the performance of the Contractor Services covered by this Agreement, including, without limitation, risks insured against in commercial general liability policies.

(b) The Contractor shall also maintain professional liability insurance to protect the Contractor against the negligent acts, errors, or omissions of the Contractor and those for whom it is legally responsible, arising out of the performance of the Contractor Services under this Agreement.

(c) The Contractor's insurance coverages shall be for not less than the following limits of liability:

i. Commercial General Liability: $500,000.00 per claim up to $2,000,000.00 per occurrence.

ii. Automobile Liability: $100,000.00 per claim up to $2,000,000.00 per occurrence;

iii. Worker's Compensation in accordance with the statutory limits; and Employer's Liability: $1,000,000.00; and

iv. The Contractor shall, upon request at any time, provide MARC with certificates of ins Fidelity Bonding Coverage: At least Fifty Thousand Dollars ($50,000.00) for all employees, volunteers, or governing body members who have fiscal responsibilities to protect against loss of federal and state funds or agency income. A minimum notification of cancellation of thirty (30) days must be sent to MARC.

v. All appropriate policies shall name MARC as an additional insured.

(d) Any insurance policy required hereunder shall be written by a company which is incorporated in the United States of America or is based in the United States of America. Each insurance policy must be issued by a company authorized to issue such insurance in the State of Missouri.

(e) As between Contractor and MARC, the parties waive any and all rights against each other, including their rights of subrogation, for damages covered by property insurance during and after the completion of Contractor Services under this Agreement.

## 15. MONITORING, AUDITING AND REPORTING

Contractor is required to submit to audit by MARC, by the state of Missouri and/or by the federal government and retain appropriate records and documentation for a five (5) year period following final payment of a contract year. Contractor shall permit monitoring by MARC, its staff and/or representatives, and to comply with such reporting procedures as may be established by MARC. Contractor shall ensure that all pertinent financial records shall be made available for copying upon request by MARC, the state or federal government, or their agents. If it is determined, through audit procedures, that Contractor has been reimbursed inappropriately, the Contractor shall immediately reimburse MARC the amount of ineligible funds.

(a) Contractor understands and agrees that the reporting requirements include identifying the actual costs incurred per unit of service, including both MARC costs and Contractor contributions.

(b) The Contractor agrees to provide MARC in a timely manner with statistical and other information that may be required to meet the planning and coordination requirements of the Older Americans Act, as amended.

**16. GRIEVANCE POLICY**

At the time that an individual has been approved and assigned to receive services or participate in programs relating to the Contractor Services (each a "**Client**"), a written complaint procedure shall be provided to the Client by the Contractor. The grievance procedures and policy shall, at a minimum, meet the standard content prescribed in the MARC grievances policy contained in the MARC Aging and Adult Services Policies & Procedures Manual, including all revisions to that manual as it may be revised from time-to-time following the execution of this Agreement.

**17. CONTRIBUTIONS AND PROJECT INCOME**

The Older Americans Act allows and encourages the collection of voluntary contributions from service recipients. No eligible Client is to be denied a service because of an inability or unwillingness to contribute. Any project income collected by Contractor must be forwarded to MARC with the monthly report, identifying the service for which it was received. It will then be used to expand the service for which it was received.

**18. FEDERAL AND STATE TERMS AND CONDITIONS**

(a) This Agreement shall be subject to, and Contractor agrees to comply with, all applicable Federal Terms and Conditions set forth in **Exhibit C** attached hereto and incorporated herein by reference.

(b) Contractor shall be responsible for ensuring compliance with the Immigration Reform Act of 1986 and all laws regulating immigration and the verification of eligibility for employment of persons. All Contractors and sub-contractors with contract amounts in excess of $5,000 on public projects in Missouri are required to verify the employment eligibility status of employees through the E-Verify federal program administered by the Department of Homeland Security, U.S. Citizenship and Immigration Services and shall provide MARC with a signed copy of E-Verify Certification. Contractor agrees to comply with such requirements and to require the same from any approved subcontractors retained by it as permitted hereunder. Contractor shall indemnify, defend and hold harmless MARC against any expense incurred including imposition of fines which results from violation of such laws. Contractor affirmatively states that it is not knowingly in violation of R.S. Mo. 285.530.1 and shall not henceforth be in such violation.

Contractor further agrees to execute a sworn affidavit, under the penalty of perjury attesting to the fact that the Contractor's employees are lawfully present in the United States. Failure of Contractor to comply with this requirement shall be grounds for termination for default.

(c) Pursuant to Section 34.600, RSMO, Contractor and any sub-contractor with obligations over $100,000 must certify that it does not discriminate in any boycott of goods or services from the state of Israel or persons doing business in or with Israel unless the contractor has fewer than 10 employees. Accordingly, Contractor and any such contractor shall comply with, and shall provide MARC with a signed copy of, the Anti-Discrimination Against Israel Act Certification.

(d) Contractor represents and warrants that (i) it is not suspended, debarred or otherwise excluded from, or ineligible for, participation in Federal assistance programs or activities, (ii) none of its principals are suspended, debarred or otherwise excluded from, or ineligible for, participation in Federal assistance programs or activities. Contractor represents and warrants that it will ensure that its contractors and subcontractors providing services related to this Agreement involving procurement contracts for goods or services equal to or in excess of $25,000 (e.g., subawards to subrecipients) (a) are not suspended, debarred or otherwise excluded from, or ineligible for, participation in Federal assistance programs or activities, and (b) none of their principals are suspended, debarred or otherwise excluded from, or ineligible for, participation in Federal assistance programs or activities. Sub-recipient agrees to provide MARC with a signed copy of the Certificate Regarding Debarment and Suspension attached hereto as **Exhibit D** and incorporated herein by reference for itself and each of its qualifying contractors.

(e) Contractor agrees to comply with and sign the Single Audit Certification.

(f) On August 21, 1996, the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law 104-191, was enacted. The Department of Health and Human Services developed privacy regulations governing individually identifiable health information, which were published in final form August 14, 2002. These regulations, known as The Privacy Rule, as well as all Administrative Simplification rules, apply to the "covered entities", meaning health plans, health care clearinghouses, and to any health care provider who transmits health information in electronic form in connection with transactions for which the Secretary of HHS has adopted standards under HIPAA. All MARC subrecipients/contractors providing services relating to any MARC Older Americans Act program are considered to be "business associates" of MARC and are therefore required to comply with these adopted standards under HIPAA. Accordingly, Contractor agrees to comply with all applicable terms and conditions set forth on **Exhibit E** (Business Associate Provisions) attached hereto and incorporated into this Agreement by this reference.

## 19. INDEMNIFICATION

Contractor expressly agrees to defend, indemnify, and hold and save harmless MARC, its officers, agents, servants and employees for liability of any nature (including, without limitation, reasonable attorneys' fees) related to (i) a breach of this Agreement by Contractor, or (ii) the Contractor Services provided under this Agreement by Contractor or arising from any act or omission of Contractor or of any employee or agent of Contractor.

Contractor expressly agrees to defend, indemnify, and hold and save harmless the State of Missouri, Department of Health and Senior Services and their respective officers, agents, servants and employees from and against any and all claims of damage, loss, and cost (including attorney fees) to the extent required by Section 7.16 of the AAA Agreement.

**20. CONFIDENTIALITY**

(a) Except as is necessary in the performance of this Agreement, or as authorized in writing by the other party, the parties shall not disclose to any person, institution, entity, company, or other third party any information directly or indirectly related to the parties that the other party (or its employees, agents and contractors) receives as a result of performing its obligations under this Agreement, or of which it is otherwise aware.

(b) The parties (and their employees, agents and contractors) shall not disclose, except to each other, any proprietary information, professional secrets or other information, records, data and data elements (including, but not limited to, protected health information) collected and maintained in the course of carrying out the responsibilities under this Agreement, unless such party receives prior written authorization to do so from the other party or as required by law.

(c) All confidential obligations contained herein (including those pertaining to information transmitted orally) shall survive the termination of this Agreement. The parties shall ensure that their respective employees, agents and contractors are aware of and shall comply with the aforementioned obligations.

(d) MARC is a public governmental body subject to the provisions of Missouri’s Sunshine Law, Sections 610.010 through 610.030 RSMo. As such, MARC is required to allow citizens to inspect and copy relevant documents deemed to be “public records” under the law. Nothing herein shall prohibit MARC from satisfying a request to inspect and copy documents if legal counsel for MARC is of the opinion that such documents are “public records.”

**21. GOVERNING LAW**

This Agreement shall be governed by and construed in accordance with the law of the State of Missouri without giving effect to Missouri's choice-of-law provisions. The parties submit exclusively to the jurisdiction of the state and federal courts located in Jackson County, Missouri and waive any objection based upon venue forum or otherwise.

**22. NOTICES**

All notices, requests, consents, and other communications under this Agreement (each, a "Notice") shall be in writing and delivered by: (a) personal delivery; (b) nationally recognized overnight courier (with tracking); (c) certified or registered mail, return receipt requested, postage prepaid; or (d) by email provided that a confirming copy is timely sent by one of the other methods noted herein. Notices shall be addressed as follows, or to such other address as a party may designate in accordance with this Section:

To Contractor:

[City Name]

Attention: [Title]
[Address]
[City, State ZIP]
Email Address: ___________________

To MARC:

Tonya Boston
Mid-America Regional Council
600 Broadway, Suite 200
Kansas City, Missouri 64105-1659
E-mail Address: tboston@marc.org
FAX (816) 421-7758

A Notice shall be deemed given and received: (a) if personally delivered, on the date of delivery as confirmed by written receipt; (b) if sent by overnight courier, on the first business day after deposit with the courier; (c) if sent by certified or registered mail, on the earlier of (i) actual receipt as shown by the return receipt or (ii) five (5) business days after mailing; and (d) if sent by email, on the date of transmission, provided the sender does not receive an automated failure notification and a confirming copy is timely sent by one of the other methods identified above.

Either party may change its address for Notices by providing Notice to the other party in accordance with this Section, effective five (5) business days after such Notice is given.

Any action by MARC under this Agreement may be taken by its Executive Director, or such other person as MARC may designate for such purpose by written notice to Contractor.

**23. ENTIRE AGREEMENT**

This Agreement cancels and supersedes all previous discussions, negotiations, understandings, representations, warranties, and agreements, written or oral, relating to the subject matter of this Agreement, and contains the entire understanding of the parties hereto.

**IN WITNESS WHEREOF**, the parties hereto have signed this Agreement on the dates set forth below.

| MID-AMERICA REGIONAL COUNCIL | CITY OF LIBERTY, MISSOURI |
|---|---|
| By: ______________________<br>David A. Warm<br>Executive Director | By: ______________________ |
| Date: 6/22/2026 | Date: ______________________ |

## EXHIBIT A

## COMPENSATION

The total compensation paid under this Agreement will not exceed the amounts for each type of service, as listed below, which shall constitute full and complete compensation for Contractor's services hereunder:

| **Service** | **Funding/Notes** | **Not to Exceed Amount** |
|---|---|---|
| Demand Transportation Services | $5.48/one-way trip. Funded, in part, with Title IIIB, ALN #93.044 & Social Services Block Grant, ALN #93.667 | $ 35,000 |
| **Total Contractual Commitment** | | **$ 35,000** |

**For audit purposes, all voluntary contributions collected through the provision of any of these services will be considered federal funds.**

Contractor, as a federal subrecipient, is responsible for a minimum of 25% match of the total cost of these programs in the form of in-kind contributions. Contractor proposed no indirect costs. Therefore, indirect costs will be considered unallowable costs. Where appropriate, Contractor shall be held fiscally responsible for noncompliance resulting in losses of perishable goods, and/or excessive trip/wait time as determined by MARC.

Annex 1 hereto provides DETAIL OF FEDERAL FINANCIAL ASSISTANCE FUNDING By Program and Code of Federal Domestic Assistance (ALN) Number.

**Annex 1 to Exhibit A (Compensation)**

**DETAIL OF FEDERAL FINANCIAL ASSISTANCE FUNDING**

**By Program and Code of Federal Domestic Assistance (ALN) Number**

**State Fiscal Year 2027 Funding Allocation**

**As Passed to the Missouri Department of Health and Senior Services, which in Turn is Passed through to MARC**

**Federal Award Name: Older Americans Act Title III – Grants for State and Community Programs on Aging**

Part III-B: Supportive Services; ALN #93.044; $ 2,500
ALN Title – Special Programs for the Aging Title III, Part B, Grants for Supportive Services and Senior Centers
Federal Awards – TBD

**Other HHS-Funded Programs:**

**Federal Agency Name: Department of Health and Human Services/ Administration for Children and Families (ACF)**

**Federal Award Name: Social Services Block Grant**
Social Services Block Grant: ALN #93.667 $ 8,000
ALN Title – Social Services Block Grant

**Total Amount of Federal Awards Obligated by this Action**: tba

**Total Amount of Federal Awards Obligated to Subrecipient Under this Agreement**: **$10,500**

# EXHIBIT B

## Area Agency on Aging
## Organizational Conflict of Interest Screening for Older Americans Act Programs
## Organizational Conflict of Interest

Per OAA Final Rule, 45 CFR 1321, all Area Agency on Aging (AAA) entities must ensure there are no organizational conflicts of interest (COI). Organizational conflicts occur when performance on one contract or funding source might compromise the ability to work successfully on another contract or when one contract or funding source compromises the ability to compete for another contract or funding source fairly. For example, conflict exist between the Title III Program and the Long-Term Care Ombudsman Program (LTCOP) through the Older Americans Act. These conflicts have been identified and remedied through the LTCOP, but the AAA should review the work of the agency for other potential perceived or real conflicts.

In the past 12 months, has the agency identified any organizational conflicts when completing the following tasks:

1. Reviewing service utilization and financial incentives to ensure agency employees, governing board and advisory council members, grantees, contractors, and other awardees who serve multiple roles, such as assessment and service delivery, are appropriately stewarding Federal resources while fostering services to enhance access to community living. ☐ **Yes** ☐ **No**

2. Robust monitoring and oversight, including periodic reviews, to identify conflicts of interest in the Title III program. ☐ **Yes** ☐ **No**

3. Ensuring that no individual, or member of the immediate family of an individual, involved in Title III programs has a conflict of interest. ☐ **Yes** ☐ **No**

4. Requiring that agencies to which the area agency provides Title III funds have policies in place to prohibit the employment or appointment of Title III program decision makers, staff, or volunteers with conflicts that cannot be adequately removed or remedied. ☐ **Yes** ☐ **No**

Answering “Yes” to any of these questions indicates a potential conflict of interest. If a conflict of interest is identified, the “Organizational Conflict of Interest Identification, Removal, and Remedy Form” must be completed and submitted to the AAA Director for review and approval.

Failure to identify and remove a conflict of interest could result in disciplinary action or termination of employment.

☐ I certify that I have read and understand this COI form and our agency has no conflicts.

☐ I certify that I have read and understood this COI form and have notified the AAA Director of any potentially perceived or actual conflict of interest.

| ____________________ | ____________________ | ____________________ |
|---|---|---|
| Employee Name | Signature | Date |
| ____________________ | ____________________ | ____________________ |
| AAA Director Name | Signature | Date |

## EXHIBIT C

## Federal Terms and Conditions

**1. NONDISCRIMINATION (49 CFR Part 21):**

During the performance of this Agreement, the Contractor, for itself, its assignees, and successors in interest, agrees as follows:

(a) Contractor shall comply with the regulations relative to nondiscrimination in federally assisted programs of the United States Department of Commerce, as they may be amended from time to time (hereinafter referred to as the "Regulations"), which are hereby incorporated by reference and made a part of this Agreement.

(b) Contractor, with regard to the Services performed by it during the term of this Agreement, shall not discriminate on the grounds of age, race, color, sex or national origin in the selection or retention of Contractors, including procurement of materials and leases of equipment. Contractor shall not participate, either directly or indirectly, in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the Agreement covers a program set forth in Appendix "B" of the Regulations.

(c) In all solicitations, whether by competitive bidding or negotiation, made by the Contractor for services to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this Agreement and the Regulations relative to nondiscrimination on the grounds of age, race, color, sex or national origin.

(d) The Contractor shall provide all information and reports required under the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, and other sources of information, and its facilities as may be determined by MARC to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information is required, or such information is in the exclusive possession of another that fails or refuses to furnish this information, the Contractor shall so certify to MARC, and shall set forth what efforts it has made to obtain the information.

(e) In the event of the Contractor's noncompliance with the nondiscrimination provisions of this Agreement, MARC shall impose such contract sanctions as it may determine to be appropriate, including, but not limited to: (i) Withholding of payments to the Contractor under the Agreement until the Contractor complies; and/or (ii) Cancellation, termination, or suspension of the Agreement, in whole or in part.

(f) The Contractor shall include the provisions of Paragraphs A through E above in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as MARC may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event the Contractor becomes involved in or is threatened with litigation with a subcontractor or supplier as a result of such direction, the Contractor may request MARC to enter into such litigation to protect the interests of MARC.

**2. AMERICANS WITH DISABILITIES ACT:**

Contractor shall comply with applicable provisions of the Americans with Disabilities Act of 1991, as amended. In particular, Contractor shall assist MARC in compliance by including appropriate language in all public documents and reports notifying persons with disabilities of MARC's policy of providing accommodations (i.e. interpreter, large print, reader and hearing assistance) to persons who need such assistance to participate in or receive benefits related to the Contractor Services.

**3. AFFIRMATIVE ACTION IN EMPLOYMENT:**

The Contractor shall comply with the provisions of Section 503 of the Rehabilitation Act of 1973, as amended (the "Act"), and agrees as follows:

(a) The Contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap in regard to any position for which the employee or applicant for employment is qualified. The Contractor agrees to take affirmative action to employ, advance in employment and otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicap in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other form of compensation, and selection for training, including apprenticeship.

(b) The Contractor agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor pursuant to the Act.

(c) In the event of the Contractor's noncompliance with the requirements of this clause, actions for noncompliance may be taken in accordance with the rules, regulations, and relevant orders of the Secretary of Labor pursuant to the Act.

(d) The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the director, provided by or through the contracting officer. Such notices shall state the Sub-recipient's obligation under the law to take affirmative action to employ and advance in employment qualified handicapped employees and applicants for employment, and the rights of applicants and employees.

(e) The Contractor will notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the Contractor is bound by the terms of the Act and is committed to take affirmative action to employ and advance in employment physically and mentally disabled individuals.

(f) The Contractor will include the provisions of Paragraphs A through E above in every subcontract or purchase order of $2,500.00 or more unless exempted by rules, regulations or orders of the Secretary issued pursuant to the Act, so that such provisions will be binding on each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the director of the Office of Federal Contract Compliance Programs may direct to enforce such provisions, including action for noncompliance (41 CFR 60-741.4.4).

**4. EQUAL EMPLOYMENT OPPORTUNITY (41 CFR Part 60-1.4(b)):**

During the performance of this Agreement, the Contractor agrees as follows:

(a) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(b) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Sub-recipient, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.

(c) The Contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Contractor's commitments under this Section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(d) During the performance of this Agreement, the Contractor shall comply in all respects with all applicable federal anti-discrimination laws. The Contractor acknowledges and agrees that such compliance is material to the Government's payment decisions for purposes of 31 U.S.C. § 3729(b)(4), as required by Executive Order 14173, Ending Illegal Discrimination and Restoring Merit-Based Opportunity.

(e) The Contractor certifies that it does not operate any programs promoting diversity, equity, and inclusion that violate any applicable federal anti-discrimination laws. The Contractor shall not, in performing this Agreement, engage in employment, procurement, contracting, or programmatic practices that discriminate on the basis of race, color, religion, sex, national origin, or any other characteristic protected by applicable federal anti-discrimination law.

(f) The Contractor shall include the substance of this Section in each subcontract, purchase order, or other lower-tier agreement to the extent required by applicable law, the terms of the applicable federal award, or written direction from MARC. The Contractor shall maintain records reasonably sufficient to demonstrate compliance with this Section and shall provide information reasonably requested by MARC in connection with MARC's compliance obligations under the applicable federal award.

**5. PROHIBITION AGAINST SUBSTANCE ABUSE:**

The Contractor shall comply with the requirements of the Omnibus Drug Initiative Act of 1988 (Public Law 100-690), as amended, and certify to MARC that it will provide a drug-free workplace.

**6. LOBBYING:**

The Contractor hereby certifies that the federal funds provided under the terms of this

Agreement will not be paid, by or on behalf of the Contractor, to any person to influence an officer or employee of any federal agency or federal elected official. The Contractor will provide full disclosure of any non-federal resources expended to lobby any federal official in connection with the Contractor Services.

**7. COPELAND "ANTI-KICKBACK" ACT:**

All contracts and subgrants for construction or repair will include provision for compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in DOL regulations (29 CFR Part 3).

**8. DAVIS-BACON ACT:**

All construction endeavors of the AAA in excess of $2,000 will include provision for compliance with the Davis-Bacon Act (40 U.S.C. section 3141 et seq.).

**9. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT:**

All construction endeavors of the AAA in excess of $2,000, and in excess of $2,500 for other contracts involving employment of mechanics or laborers, will include provision for compliance with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by DOL Regulations (29 CFR part 5).

**10. CLEAN AIR ACT/CLEAN WATER ACT/EPA REGULATIONS:**

Contractor shall comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, under section 306 (42 U.S.C. 1857 (h)), section 508 of the Clean Water Act (42 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15).

**11. WINDSOR V. UNITED STATES:**

Contractor will comply with the requirement to provide services to married same-sex couples.

**12. EMPLOYEE WHISTLEBLOWER PROTECTIONS:**

Contractor shall comply with the provisions of 41 U.S.C. 4712 that states an employee of a contractor, subcontractor, grantee, or subgrantee may not be discharged, demoted or otherwise discriminated against as a reprisal for "whistleblowing". In addition, whistleblower protections cannot be waived by any agreement, policy, form, or condition of employment.

**13. TARGET POPULATION:(OAA Section 306 (a)(4)(A)(i)(I))**

Contractor shall target its services to low-income minority individuals, older rural individuals, and older individuals with limited English proficiency. Persons aged 60 or over who are frail, homebound by reason of illness or incapacitation disability, or otherwise isolated, shall be given priority in the delivery of services. (45 CFR 1321.69(a)).

**14. BOSTOCK v CLAYTON COUNTY:**

Contractor shall ensure employees are protected against discrimination because of their sexual orientation or gender identity.

## EXHIBIT D

## CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

Contractor hereby certifies to the best of its knowledge and belief that it and its principals, affiliates and approved subcontractors:

A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

B. Have not within a three (3) year period preceding the date of the Agreement been convicted of or had a civil judgment rendered against them for commission of (i) fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction, (ii) a violation of Federal or State antitrust statutes, or (iii) embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

C. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

D. Have not within a three (3) year period preceding the date of the Agreement had one or more public transactions (Federal, State, or local) terminated for cause or default.

In the event Sub-recipient is unable to certify to any of the statements in this certification, the Sub-recipient shall attach an explanation to this certification that must be approved in writing by MARC prior to the commencement of the Agreement.

.

________________________________________
Typed Name & Title of Authorized Representative of Contractor

________________________ ________________________
Signature of Authorized Representative Date

## EXHIBIT E

## BUSINESS ASSOCIATE PROVISIONS

These BUSINESS ASSOCIATE PROVISIONS ("**BAPs**") are incorporated into and made part of the Agreement to which they are attached by and between Mid-America Regional Council ("MARC") on behalf of itself and its subsidiaries and affiliates and the Contractor identified therein (herein the "Business Associate") on behalf of itself and its subsidiaries and affiliates. These BAP's replace and supersede any previous business associate agreements entered into between the Parties.

Title II of the Health Insurance Portability and Accountability Act of 1996 ("**HIPAA**") (which includes the "**Privacy Rule**" and the "**Security Rule**"), and the Health Information Technology for Economic and Clinical Health Act of 2009 ("**HITECH Act**") impose certain obligations upon MARC to maintain the security and confidentiality of Protected Health Information ("**PHI**"). Specifically, the "**HIPAA Rules**" shall mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164. The HIPAA Privacy Rule is the Standards for Privacy of Individually Identifiable Health Information at 45 CFR, part 160 and part 164, subparts A and E. The HIPAA Security Rule is the HIPAA Security Standards (45 C.F.R. Parts 160 and 164, Subpart C). The HIPAA Breach Notification Rule is the Notification in the Case of Breach of Unsecured Protected Health Information, as set forth at 45 CFR Part 164 Subpart D.

The Patient Protection and Affordable Care Act of 2010 ("**ACA**") as amended by the Health Care and Education Reconciliation Act of 2010 and implementing regulations found at 45 C.F.R. Parts 155, 156, and 157 ("Exchange Regulations") impose certain privacy and security requirements related to Personally Identifiable Information ("**PII**").

**1. Confidentiality of Substance Use Disorder Patient Records**

Rule found at 42.C.F.R. Part 2 ("**Part 2 Rule**") imposes additional privacy and security requirements on "**Part 2 Programs**" and "**Lawful Holders**", including MARC, who receive information related to the diagnosis of an individual with a substance use disorder, having or having had a substance use disorder, or being or having been referred to treatment for a substance use disorder (herein called "**Part 2 Information**" for convenience).

All references to PHI throughout these BAPs shall also apply to PII for purposes of compliance with the ACA and the Exchange Regulations and to Part 2 Information for purposes of compliance with the Part 2 Rule.

To perform under the Agreement, Business Associate may create, receive, maintain, or transmit PHI on behalf of MARC. As such, HIPAA and ACA require that MARC enter into a written agreement with Business Associate that includes specific provisions for the protection of PHI. MARC and Business Associate mutually agree to adopt these BAPSs to satisfy such obligations. The parties intend that these BAPSs only apply to Business Associate to the extent the services provided by Business Associate to MARC are covered by HIPAA, the HIPAA Rules, ACA, or the Exchange Rules. Business Associate recognizes and agrees that it is obligated by law to meet the applicable provisions of the HIPAA Rules and Exchange Rules related to PHI.

**2. Privacy of Protected Health Information (PHI)**

(a) Permitted Uses and Disclosures. Business Associate is permitted, or required, to use or disclose PHI it creates or receives for, or from, MARC <u>only</u> as follows, consistent with the Privacy Rule and Exchange Rule:

i. Functions and Activities on MARC's Behalf. Business Associate is permitted to request the minimum necessary PHI from MARC or on MARC's behalf and to use and to disclose the minimum necessary PHI it creates or receives from or on behalf of MARC to perform its obligations under the Agreement.

ii. Business Associate's Operations; Data Aggregation. Business Associate may *use* or *disclose* the minimum necessary PHI it creates or receives for or from MARC as necessary for data aggregation. Business Associate may *use* the minimum necessary PHI it creates or receives for or from MARC as necessary for Business Associate's proper management and administration or to carry out Business Associate's legal responsibilities. Business Associate may *disclose* the minimum necessary of such PHI to other third-parties as necessary for Business Associate's proper management and administration or to carry out Business Associate's legal responsibilities only if:

(1) The disclosure is required by law; or

(2) Business Associate obtains reasonable assurance, evidenced by written agreement, from any other person or organization to which Business Associate will disclose such PHI that the person or organization will:

i. Hold such PHI in confidence and use or further disclose it only for the purpose for which Business Associate disclosed it to the person or organization or as required by law; and

ii. Notify Business Associate (who will in turn promptly notify MARC) of any instance of which the person or organization becomes aware in which the confidentiality of such PHI was breached.

iii. Additional Limitations as to Part 2 Information. To the extent Business Associate creates, receives, or maintains Part 2 Information for or from MARC, Business Associate will only use or disclose such Part 2 Information to perform obligations under the Agreement and in a manner permitted by the Part 2 Rule.

iv. Additional Limitations as to Reproductive Health Care Information. To the extent that Business Associate is required by law to disclose PHI or requested to disclose PHI potentially related to Reproductive Health Care, Business Associate will immediately provide MARC with written notice and provide MARC with an opportunity to oppose any request for such PHI or to take whatever action MARC deems appropriate.

v. De-identification. Business Associate may use PHI to create information that is de-identified in accordance with 45 C.F.R. 164.514. Business Associate shall be responsible for ensuring such de-identification complies with all requirements of the HIPAA Rules and that such information cannot be re-identified. Further, Business Associate shall ensure the information does not identify or represent the information as pertaining to MARC. Any violation of this Section A.1.c) shall be considered an Unauthorized Use/Disclosure, defined below.

(b) Minimum Necessary and Limited Data Set. Business Associate's use, disclosure or request of PHI shall utilize a Limited Data Set if practicable. Otherwise, Business Associate will, in its performance of the functions, activities, services, and operations specified in Section A.1 above, make reasonable efforts to use, to disclose, and to request of a Covered Entity only the minimum amount of PHI reasonably necessary to accomplish the intended purpose of the use, disclosure or request. In addition, Business Associate also agrees to implement and follow appropriate minimum necessary policies in the performance of its obligations under these BAPs.

(c) Prohibition on Unauthorized Uses and Disclosures. Business Associate will neither use nor disclose PHI it creates or receives for or from MARC or from another business associate of MARC, except as permitted or required by these BAPs or as required by law or as otherwise permitted in writing by MARC.

(d) Sale of PHI. Business Associate shall not directly or indirectly receive remuneration in exchange for PHI except where permitted by these BAPs and consistent with applicable law.

(e) Marketing. Business Associate shall not directly or indirectly receive payment for any use or disclosure of PHI for marketing purposes except where permitted by these BAPs and consistent with applicable law.

(f) Information Safeguards.

i. Privacy of MARC's Clients' Protected Health Information. Business Associate will develop, implement, maintain, and use appropriate administrative, technical, and physical safeguards to protect the privacy of MARC's Clients' PHI. The safeguards must reasonably protect MARC's Clients' PHI from any intentional or unintentional use or disclosure in violation of the Privacy Rule, 45 C.F.R. Part 164, Subpart E, the Exchange Rule and these BAPs, and limit incidental uses or disclosures made pursuant to a use or disclosure otherwise permitted by these BAPs.

ii. Security of MARC's Clients' Electronic Protected Health Information. Business Associate will develop, implement, maintain, and use administrative, technical, and physical safeguards that protect the confidentiality, integrity, and availability of Electronic PHI that Business Associate creates, receives, maintains, or transmits on MARC's behalf as required by the Security Rule, 45 C.F.R. Part 164, Subpart C, the Exchange Rule and as required by the HITECH Act. Business Associate also shall develop and implement policies and procedures and meet the Security Rule documentation requirements, as of the compliance date for such obligations as applied to Business Associates.

iii. Evidence of Safeguards. Business Associate will provide MARC evidence of its information safeguards through completion of a SOC2 audit or response to MARC's information security questionnaire.

(g) Subcontractors and Agents. Business Associate will require any of its subcontractors and agents, to which Business Associate is permitted by these BAPs or in writing by MARC to disclose any of the PHI Business Associate creates or receives for or from MARC, to provide reasonable assurance, evidenced by written agreement, that subcontractor or agent will comply with the same privacy and security obligations as Business Associate with respect to such PHI. In addition to this requirement, Business Associate may not re-disclose any Part 2 Information to a subcontractor unless: the third-party a) is involved in the provision of services to MARC; b) needs such Part 2 Information to provide the services for MARC; and c) only further discloses the Part 2 Information back to Business Associate or MARC.

**3. Compliance with Transaction Standards.**

If Business Associate conducts in whole or part electronic Transactions on behalf of MARC for which Department of Health and Human Services ("**HHS**") has established Standards, Business Associate will comply, and will require any subcontractor or agent it involves with the conduct of such Transactions to comply, with each applicable requirement of the Transaction Rule, 45 C.F.R. Part 162. Business Associate will not enter into, or permit its subcontractors or agents to enter into, any Trading Partner Agreement in connection with the conduct of Standard Transactions on behalf of MARC that:

(a) Changes the definition, data condition, or use of a data element or segment in a Standard Transaction;

(b) Adds any data element or segment to the maximum defined data set;

(c) Uses any code or data element that is marked "not used" in the Standard Transaction's implementation specification or is not in the Standard Transaction's implementation specification; or

(d) Changes the meaning or intent of the Standard Transaction's implementation specification

**4. Individual Rights.**

The HIPAA regulations give individuals covered under MARC health benefits plans certain rights in the PHI that is maintained by MARC about those individuals. To the extent the services Business Associate provides to MARC affect MARC's ability to comply with its obligations related to individual rights, MARC requires Business Associate's cooperation in ensuring that the following rights are given to the individual:

(a) Access. Business Associate will promptly upon MARC's request make available to MARC or, at MARC's direction, to the individual (or the individual's personal representative) for inspection and obtaining copies of any PHI about the individual which Business Associate created or received for or from MARC and that is in Business Associate's custody or control, consistent with the requirements of 45 C.F.R. § 164.524, so that MARC may meet its access obligations under 45 C.F.R. § 164.524. Business Associate shall make such information available in an electronic format where directed by MARC.

(b) Amendment. Business Associate will, upon receipt of notice from MARC, promptly amend or permit MARC access to amend any portion of the PHI which Business Associate created or received for or from MARC, so that MARC may meet its amendment obligations under 45 C.F.R. § 164.526.

(c) Disclosure Accounting. So that MARC may meet its disclosure accounting obligations under 45 C.F.R. § 164.528:

i. Disclosure Tracking. Business Associate will record the following data as required by the HIPAA Privacy Rule for each disclosure, except those listed under Section C.3(c) below as not requiring an accounting, that Business Associate makes to MARC or a third-party of PHI that Business Associate creates or receives for or from MARC: (i) the disclosure date; (ii) the name and (if known) address of the person or entity to whom Business Associate made the disclosure; (iii) a brief description of the PHI disclosed; and (iv) a brief statement of the purpose of the disclosure (items i-iv, collectively, the "disclosure information").

ii. Repetitive Disclosures. For repetitive disclosures Business Associate makes to the same person or entity (including MARC) for a single purpose, Business Associate may provide: (i) the disclosure information for the first of these repetitive disclosures; (ii) the frequency, periodicity or number of these repetitive disclosures; and (iii) the date of the last of these repetitive disclosures. Business Associate will make this disclosure information available to MARC promptly upon MARC's request.

iii. Exceptions from Disclosure Tracking. Business Associate need not record disclosure information or otherwise account for disclosures of PHI that these BAPs or MARC in writing permits or requires: (i) for the purpose of MARC's payment activities, or health care operations, (except where such recording or accounting is required by the HITECH Act, and as of the effective dates for this provision of the HITECH Act); (ii) to the individual who is the subject of the PHI disclosed or to that individual's personal representative; (iii) to another covered entity or business associate of another covered entity for the treatment, payment or healthcare operations of the receiving covered entity; (iv) incident to a use or disclosure permitted by the Privacy Rule; (v) pursuant to an authorization signed by the individual consistent with the requirements of the Privacy Rule; (vi) for notification for disaster relief purposes; (vii) for national security or intelligence purposes; (viii) to law enforcement officials or correctional institutions regarding inmates or other persons in lawful custody; or (ix) as part of a limited data set under 45 C.F.R. 164.514(e).

iv. Availability of Disclosure Information. Unless otherwise provided by applicable law, Business Associate must have available for MARC the disclosure information required by Section C.3(a) above for the six (6) years preceding the date of MARC's request for the disclosure information. Business Associate will make the Disclosure Information available to MARC within ten (10) business days following MARC's request for such Disclosure Information or as necessary to comply with an individual's request for disclosure accounting.

**5. Reporting.**

(a) Unauthorized Use or Disclosure. Business Associate will report to MARC any use or disclosure of PHI not permitted by these BAPs or by written authorization from MARC ("Unauthorized Use/Disclosure"). An Unauthorized Use/Disclosure includes, but is not limited to, a "**Breach**" of "**Unsecured Protected Health Information**" as these terms are defined by the Breach Notification Regulation.

(b) Security Incidents. Business Associate will provide notice to MARC of any Security Incidents that result in *actual or reasonably likely* unauthorized access, use, disclosure, modification or destruction of information or interference with Business Associate's system operations ("Successful Security Incidents") of which Business Associate becomes aware. A Successful Security Incident shall include, but is not limited to a Breach of Unsecured Protected Health Information as these terms are defined by the Breach Notification Regulations

For Security Incidents that *do not* result in unauthorized access, use, disclosure, modification or destruction of information or interference with Business Associate's system operations ("**Unsuccessful Security Incidents**"), each party agrees that this paragraph constitutes notice from Business Associate to MARCC of types of such Unsuccessful Security Incidents. The parties consider the following to be illustrative, but not inclusive, of Unsuccessful Security Incidents when they do not result in unauthorized access, use, disclosure, modification, or destruction of e-PHI or interference with an information system:

i. Pings on Business Associate's firewall;

ii. Port scans;

iii. Attempts to log on to a system or enter a database with an invalid password or username;

iv. Denial-of-service attacks that do not result in a server being taken off-line; and

v. Malware (e.g., worms, viruses)

(c) Content of Report. Any report made under this Section D shall be provided to MARC's Privacy Officer without unreasonable delay not to exceed three (3) business days from the Business Associate's discovery of the Unauthorized Use/Disclosure or Successful Security Incident (collectively "**Reportable Incident**") and shall include:

i. the identification (if known) of each individual whose Unsecured Protected Health Information has been, or is reasonably believed by Business Associate to have been, accessed, acquired, or disclosed during such Reportable Incident;

ii. the nature of the non-permitted access, use or disclosure, including the date of the Reportable Incident and the date of discovery of the Reportable Incident;

iii. the PHI accessed, used or disclosed in the Reportable Incident, to include the identification (if known) of each individual whose PHI has been, or is reasonably believed by Business Associate to have been, accessed, acquired or disclosed during such Reportable Incident (e.g., full name, social security number, date of birth, etc.);

iv. who made the non-permitted or violating access, use or received the non-permitted or violating disclosure;

v. what corrective action Business Associate took or will take to prevent further non-permitted access, uses or disclosures;

vi. what Business Associate did or will do to mitigate any harmful effect of the non-permitted access, use or disclosure; and

vii. such other information, including a written report, as MARC may reasonably request.

(d) Delivery of Notice. For purposes of notifying MARC of Reportable Incidents or other notices required under these BAPs, notices shall be deemed given when properly addressed to a party's privacy contact, upon the date of receipt if hand-delivered or e-mailed, or three (3) business days after deposit in the U.S. mail if mailed by registered or certified mail, postage prepaid, or one (1) business day after deposit with a national overnight courier for next business day delivery, or upon the date of electronic confirmation of receipt of a facsimile transmission.

(e) Address for Notice to MARC. Notice of a Reportable Incident may be communicated to MARC as follows:

| | |
|---|---|
| Contact Office: | Privacy Officer<br>Carol Gonzales<br>Mid-America Regional Council<br>600 Broadway Blvd, STE 200<br>Kansas City, MO 64105 |
| Telephone: | 816-701-8204 |
| E-mail: | cgonzales@MARC.ORG |

(f) Mitigation and Corrective Action. Promptly upon learning of any Reportable Incident that is or may be a Breach as defined by the Breach Notification Regulation, and in addition to the reporting required by Section D, Business Associate will take steps to mitigate the Breach to the extent possible, including taking corrective action to attempt to cure the Breach as promptly as possible.

(g) Cooperation in Investigation. Business Associate shall cooperate with MARC in investigating any Reportable Incident and in meeting MARC's obligations under the Breach Notification Regulation and any other federal or state security breach notification laws.

(h) Notifications Required by Law. To the extent a Reportable Incident triggers an obligation of MARC to provide notification to individuals, media, regulatory agencies or other parties under the Breach Notification Regulations or other state or federal law ("**Notifications**"), Business Associate will cooperate with MARC in the provision of such Notifications. Notwithstanding anything to the contrary in the Agreement, Business Associate will reimburse MARC for MARC's costs in preparing and providing Notifications, including, but not limited to, credit monitoring services, and/or other costs incurred by MARC deemed reasonably necessary by MARC to notify its members of a breach by Business Associate or its subcontractor.

**6. Termination of Primary Agreement.**

The following provisions govern terminations related to Business Associate's breach of its privacy obligations under these BAPs. The terms and conditions of the Agreement governing all other rights of termination shall remain in full force and effect.

(a) Right to Terminate for Breach.

i. In the event MARC determines that Business Associate is in violation of any term of these BAPs, MARC shall notify Business Associate of such violation. MARC may provide Business Associate opportunity to cure the violation. If Business Associate does not cure the violation to the extent necessary, in MARC's sole discretion, for MARC to comply with requirements of 45 C.F.R. 164.504(e)(1), MARC may terminate these BAPs. To the extent Business Associate must create, receive, maintain, or transmit PHI in order to perform under the Agreement, termination of these BAPs shall constitute a material breach of the Agreement.

ii. In the event Business Associate determines that MARC is in violation of any term of these BAPs, Business Associate shall notify MARC of such violation. Business Associate may provide MARC opportunity to cure the violation. If MARC does not cure the violation to the extent necessary, in Business Associate's sole discretion, for Business Associate to comply with requirements of 45 C.F.R. 164.504(e)(1), Business Associate may terminate these BAPs. To the extent Business Associate must create, receive, maintain, or transmit PHI in order to perform under the Agreement, termination of these BAPs shall constitute a material breach of the Agreement.

iii. Termination of BAPs on Conclusion of Agreement. These BAPs will terminate upon termination or other conclusion of all underlying Agreements into which it has been incorporated by reference.

iv. Obligations upon Termination.

(1) Return or Destruction. Upon termination, cancellation, expiration or other conclusion of these BAPs or the Agreement, Business Associate will, at MARC's instruction, either return all PHI to MARC (if feasible) or destroy all PHI, in whatever form or medium (including in any electronic medium under Business Associate's custody or control), that Business Associate created or received for or from MARC, including all copies of and any data or compilations derived from and allowing identification of any individual who is a subject of the PHI. Business Associate will complete such return or destruction as promptly as possible, but not later than thirty (30) days after the effective date of the termination, cancellation, expiration or other conclusion of the Agreement.

(2) When Return or Destruction is Not Feasible. Business Associate will identify any PHI that Business Associate created or received for or from MARC that cannot feasibly be returned to MARC or destroyed, and, where MARC agrees, in its reasonable judgment, that such return or destruction is infeasible, will limit its further use or disclosure of that PHI to those purposes that make return or destruction of that PHI infeasible. If MARC does not agree, the above requirement to return or destroy PHI will apply. Within such thirty (30) days after the effective date of the termination, Business Associate will certify in writing to MARC that such return or destruction has been completed, will deliver to MARC the identification of any PHI for which return or destruction is infeasible and, for that PHI, will certify that it will only use or disclose such PHI for those purposes that make return or destruction infeasible.

(3) Continuing Privacy and Security Obligation. Business Associate's obligation to protect the privacy and safeguard the security of the PHI it created or received for or from MARC will be continuous and survive termination, cancellation, expiration or other conclusion of these BAPs and the Agreement.

(4) Other Obligations and Rights. All other obligations and rights given to Business Associate and MARC upon termination, cancellation, expiration or other conclusion of the Agreement will be those set out in the Agreement.

**7. Obligations of MARC.**

(a) Notice of Privacy. MARC will maintain its current Notice of Privacy Practices available on its website at https://www.marc.org/privacy-policy-and-terms-use .

(b) Unauthorized Disclosures. MARC will not request that Business Associate use or disclose PHI in a manner not permitted by the HIPAA Rules.

(c) Agreed Upon Restriction. In the event MARC agrees to a restriction requested by an individual under 45 C.F.R. 164.522 that affects Business Associate's use of PHI of that individual, MARC will notify Business Associate of such restriction.

**8. Insurance and Indemnification.**

(a) Insurance. Business Associate shall maintain, at its own expense, insurance ("Insurance") covering the party for claims, losses, liabilities, judgments, settlements, lawsuits, regulatory actions, and other costs or damages arising out of its performance under these BAPs, including any negligent or otherwise wrongful acts or omissions by Business Associate or any employee or agent thereof, including a subcontractor of Business Associate. This includes, but is not limited to: any breach of HIPAA, HITECH Act, the HIPAA Rules, ACA, the Exchange Rules or any other law or regulation governing confidentiality of PHI. The policy, or policies maintained by Business Associate pursuant to these BAPs shall have a per-claim policy limit of not less than One (1) Million Dollars ($1,000,000) and any policy aggregate limit shall be no less than Three (3) Million Dollars ($3,000,000). Business Associate shall provide evidence of such insurance coverage to MARC upon request. No term of these BAPs or the Agreement shall limit the ability of a party or its insurer to recover damages, fees, or other relief otherwise available at law related to the violation of a term of these BAPs by the other party.

(b) Indemnification in Agreement. A breach of the terms and conditions of these BAPs shall be deemed a breach of the Agreement and a claim, fine, demand or cause of action of any character arising out of these BAPs shall be deemed arising out of the Agreement for the purposes of the indemnification provisions of the Agreement.

(c) Right to Tender or Undertake Defense. If MARC is named a party in any judicial, administrative or other proceeding arising out of or in connection with any non-permitted use or disclosure of MARC's PHI or other breach of these BAPs by Business Associate or any subcontractor or agent under Business Associate's control, MARC will have the option at any time either (a) tender its defense to Business Associate, in which case Business Associate will provide qualified attorneys, consultants, and other appropriate professionals to represent MARC's interests at Business Associate's expense, subject to the written consent of MARC and its insurer (if applicable), such consent not to be unreasonably withheld or (b) undertake its own defense, choosing the attorneys, consultants, and other appropriate professionals to represent its interests, in which case Business Associate will be responsible for and pay the reasonable fees and expenses of such attorneys, consultants, and other professionals.

(d) Right to Control Resolution. MARC will have the sole right and discretion to settle, compromise or otherwise resolve any and all claims, causes of actions, liabilities or damages against it, notwithstanding that MARC may have tendered its defense to Business Associate. Any such resolution will not relieve Business Associate its obligation to indemnify MARC under this Section G.

**9. General Provisions.**

(a) Definitions. The terms "**Covered Entity**", "**Electronic Protected Health Information**", "**Protected Health Information (PHI)**", "**Standard**", "**Trading Partner Agreement**", and "**Transaction**" have the meanings set out in 45 Code of Federal Regulations § 160.103. The term "**Standard Transaction**" has the meaning set out in 45 C.F.R. § 162.103. The term "**Required by Law**" has the meaning set out in 45 C.F.R. § 164.103. The term "**Security Incident**" has the meaning set out in 45 C.F.R. § 164.304. The terms "**Health Care Operations**", "**Payment**" and "**Treatment**" have the meanings set out in 45 C.F.R. § 164.501. The term "**Use**" means, with respect to PHI, utilization, employment, examination, analysis or application within Business Associate. The terms "**Disclose**" and "**Disclosure**" mean, with respect to PHI, release, transfer, providing access to or divulging to a person or entity not within Business Associate. The term "**Reproductive Health Care**" has the meaning set out in 45 C.F.R. § 160.103. For purposes of these BAPs, MARC's PHI encompasses MARC's Electronic Protected Health Information. Any other capitalized terms not identified here shall have the meaning as set forth in the HIPAA Rules.

(b) Amendment to BAPS and Agreement. Upon the effective date of any final regulation or amendment to final regulations promulgated by the U.S. Department of Health and Human Services with respect to the Privacy or Security of PHI or Standard Transactions, these BAPs and the Agreement of which it is part will automatically amend such that the obligations they impose on Business Associate remain in compliance with these regulations.

(c) Inspection of Books and Records. Business Associate will make its internal practices, books, policies, procedures and records, relating to its use and disclosure of the PHI it creates or receives for or from MARC, available to MARC and to the U.S. Department of Health and Human Services Office for Civil Rights to determine compliance with the Privacy Rule, the Security Rule, 45 C.F.R. Parts 160-164, or these BAPs.

(d) Undertaking of Obligations. If Business Associate undertakes to perform any obligation of MARC under the Privacy Rule, Business Associate shall comply with the obligations of the Privacy Rule that apply to MARC in the performance of such obligation.

**10. Conflicts.**

The terms and conditions of these BAPs will override and control any conflicting term or condition of the Agreement that addresses privacy and confidentiality of confidential medical information. All non-conflicting terms and conditions of the Agreement remain in full force and effect.

**Contact Information For Business Associate Provisions**

<u>TO CONTACT MARC</u>

Contact Office: Privacy Officer
Carol Gonzales
Mid-America Regional Council
600 Broadway Blvd, STE 200

Kansas City MO 64105

Telephone: 816-701-8204

Email: cgonzales@MARC.ORG

TO CONTACT BUSINESS ASSOCIATE

Contact Person: ________________________________

Contact Office: ________________________________

Street Address/ P.O. Box: ________________________________

City, State, ZIP: ________________________________

Telephone: ________________________________

Fax: ________________________________

E-mail: ________________________________

Per Section D.5. of the BAPs, please notify MARC when the above information changes, or upon request from MARC.

600 Broadway, Suite 200
Kansas City, Missouri 64105-1659

816-474-4240
816-421-7758 FAX
marcinfo@marc.org
www.marc.org

MARC
MID-AMERICA REGIONAL COUNCIL

May 26, 2026

Greg Canuteson, Mayor
City of Liberty (RE: Liberty Silver Center)
101 E. Kansas St.
Liberty, MO 64068

Dear Mr. Canuteson:

This letter is to serve as official notification that the Mid-America Regional Council has accepted your proposal to provide Community Center services for the program year July 1, 2026, through June 30, 2027. The value of your contract will be:

**City of Liberty – Liberty Silver Center, 1600 Withers Rd, Liberty, MO**

| | |
|---|---|
| Administration of the center | 33,000 |
| Transportation services to and from the center, unit rate $6.00/one-way trip | 15,000 |
| Home delivered meals administration of a volunteer system, $5.75/meal | 35,000 |
| Evidence-based DPHP programs | 26,000 |
| **Total Value of Contract not to exceed** | **$109,000** |

Mid-America Regional Council has also renewed your agreement to provide Transportation services for the program year July 1, 2026, through June 30, 2027. The value of your agreement will be:

**City of Liberty – Liberty Access Demand Transportation**

| | |
|---|---|
| **Total Value of Contracts not to exceed** | **$35,000** |

Before any payment can be made for July services, the executed contract must be returned to MARC. You will be expected to appropriately update all required documents as specified in the RFP. No request for payment will be honored until all required documentation has been received.

Should you have any questions or require further information, please contact Bethany Reyna at breyna@marc.org or Bethany Reyna at breyna@marc.org.

Sincerely,

David A. Warm
Executive Director

DAW:tb

cc: Curt Wenson
Hailey Kellerstrass
Angel Rose

# CITY COUNCIL
# ACTION REPORT

**Meeting Date**: July 27, 2026
**A/R No.**: 2026-267

**Department**: Parks & Recreation

**Submitted By**: Jimmy Gibbs, Assistant Parks and Recreation Director

**Subject: Ordinance approving an agreement with Mid-America Regional Council pertaining to grant funding for senior services for FY 2026-2027 in an amount not to exceed $109,000.00**

## Summary:

- Total MARC grant revenue received in 2020 was $57,229.20
- Total MARC grant revenue received in 2021 was $61,506.54
- Total MARC grant revenue received in 2022 was $94,941.29
- Total MARC grant revenue received in 2023-2024 was $125,826.00.
- Total MARC grant contract maximum funding for fiscal year 2024-2025 was $143,250.00.
- Total MARC grant contract maximum funding for fiscal year 2025-2026 was $115,200.00.
- Silver Center Gold Tier is determined by the number and type of programs offered.
- All MARC funding (Senior Center, Transportation, MOW delivery, MOW administration, and evidence-based programs) is based on usage and capped at the grant funded amounts.

Each year, MARC awards an operating contract outlining expectations and funding for site transportation, senior center operations, Meals on Wheels and evidence-based programs. The table below summarizes the funding offered to the City of Liberty for the State FY 2026-2027 under Contract #10060-CoL-27:

| Service | MARC Funding Cap |
|---|---|
| Site Transportation ($6.00/one-way trip) Funded with Title IIIB; ALN#93.044<br><br>-And-<br><br>Delivery of Home Delivered Meals ($5.75/meal delivered) Funded with Ttile IIIC2; ALN#93045 | $15,000.00<br><br><br>$35,000.00 |
| Administration of the Community Center—Funded with Title IIIB; ALN#93.045<br>(Gold Standard Level) | $33,000.00 |
| Evidenced-Based Programs<br>Disease-Prevention/Health Promotion (DPHP) programs. Funded with Title IIID, ALN#93.043 | $26,000.00 |
| **Totals** | **$109,000.00** |

## Background:

Each year, the City of Liberty is awarded operating contracts by the Mid-America Regional Council (MARC) to support the Community Services Division, which includes certain transportation (described below), senior center administration, Meals on Wheels subsidized meals, and evidence-based health and wellness programming. All contracts are for the State FY 2026-2027. MARC contracts are reimbursed monthly based on actual use.

### Site Transportation

The site transportation program provides free-of-charge rides to and from the Liberty Silver Center.

MARC has awarded Liberty the following:

- FY 2026/2027 Site Transportation — $6.00 one way, not to exceed $15,000.00

**Senior Center Administration**

The amount allocated by MARC for senior center administration is based on the type of senior center the City provides. By definition, the Liberty Silver Center is a *community focal point*. MARC has implemented a reimbursement system determined by the number and type of programs provided. Gold tier centers receive $33,000.00 to help with administrative costs.

MARC has awarded the Liberty Silver Center the following:

- FY 2026/2027 Senior Center Administration - $33,000.00

**Meals on Wheels Administration**

Liberty Meals on Wheels, Inc. is a private, not-for-profit program. City Staff provide administrative support to the organization and administer the MARC grant. For qualifying individuals who cannot otherwise pay for their meal, MARC will pay $5.75 per meal. Liberty Meals on Wheels retains $1.00 per meal to assist with administrative costs, and $4.75 is paid to Liberty Hospital to offset costs of meal production and packaging. A monthly invoice is submitted to MARC for reimbursement. This grant fully subsidizes approximately 20 people per year. The Meals on Wheels Board provides additional funding for subsidized meals if client capacity is met.

MARC has awarded Liberty the following:

- FY 2026/2027 Meals on Wheels Administration - $5.75 per meal, not to exceed $35,000.00

**Community Services | Evidence-Based Programs**

MARC will reimburse Liberty at a contracted rate per completed participant (including materials) for the following evidence-based programs: *Aging Mastery Program, A Matter of Balance, Enhance Fitness, Stepping On,* and *Walk with Ease.* The total for the grant period is $26,000.00.

MARC has awarded Liberty the following:

- FY 2026/2027 Evidence-Based Programs: not to exceed $26,000.00

Staff requests City Council approve the State FY 2026-2027 Contract #10060-CoL-27 with the Mid-America Regional Council for funding for these important senior services and programs.

## Previous Action (if applicable):

For more than 35 years, the City of Liberty has received grant funding from the Mid-America Regional Council.

## Policy/Committee Review:

| | |
|---|---|
| Citizen Sales Tax Oversight Committee | Completed/Recommended: |
| Public Safety Sales Tax Oversight Committee | Completed/Recommended: |
| Budget Committee | Completed/Recommended: |
| Other: | Completed/Recommended: |

**Financial Considerations**:

| | | | |
|---|---|---|---|
| x | **Budgeted:** | Line Item:<br>Line Item: | Amount:<br>Amount: |
| | | Revenue Line (if applicable): 100-43002-000-000000 | Amount: $83,000.00 |
| | | Revenue Line (if applicable): 465-44069-000-000000 | Amount: $26,000.00 |
| | **Non-Budgeted** | Line Item:<br>Line Item: | Amount: |
| | | Funding Source: | Amount: |

**Attachments**:

1. Ordinance - MARC Grant SFY2026-2027 #10060-CoL-27
2. MARCContract #10060-CoL-27 Liberty City of SFY 27 Center Srvs
3. Liberty, City of SFY 27 contract award letter

Document No. _________

ORDINANCE NO. __________

ORDINANCE APPROVING AN AGREEMENT WITH MID-AMERICA REGIONAL COUNCIL PERTAINING TO GRANT FUNDING FOR SENIOR SERVICES FOR FY 2026-2027 FOR AN AMOUNT NOT TO EXCEED $109,000.00

WHEREAS, MARC and the City of Liberty wish to enter into an agreement awarding the City of Liberty an operating contract by MARC for Liberty Access Demand Transportation, and to support senior center administration, site person transportation, home delivered meal delivery, home delivered meals administration of a volunteer system, and evidence-based disease prevention/health promotion programs; and,

WHEREAS, the term of the agreement is dated July 1, 2026 through June 30, 2027 for an amount not to exceed $109,000.00; therefore,

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves a certain agreement by and between the City of Liberty and the Mid-America Regional Council for the period of July 2026 through June 2027 as follows: $33,000.00 for senior center administration, $15,000 for transportation, $35,000 for Meals on Wheels subsidized meals, and $26,000.00 for Evidence Based Programs. A copy of said agreement is incorporated by reference herein and available for review as required by law.

SECTION II

The City Council of the City of Liberty, Clay County, Missouri, hereby authorizes the Mayor to sign the agreement described in Section I of this ordinance.

SECTION III

This ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by Council this _________ day of _________________________, 2026.

__________________________________
GREG CANUTESON, MAYOR

ATTEST:

____________________________
DEPUTY CITY CLERK

APPROVED by the Mayor this _________ day of ___________________, 2026.

________________________________
GREG CANUTESON, MAYOR

**AGREEMENT**

**Contract #10060-CoL-27**

This Agreement ("**Agreement**"), entered into as of this First day of July, 2026, is by and between the City of Liberty, Missouri (hereinafter referred to as "**Contractor**") with offices located at 101 E. Kansas St, Liberty, Missouri, and Mid-America Regional Council (hereinafter referred to as "**MARC**"), with offices located at 600 Broadway, Suite 200, Kansas City, Missouri.

**WITNESSETH THAT:**

**WHEREAS,** MARC has been designated by the Missouri Department of Health and Senior Services, Division of Senior and Disability Services, to serve as the Area Agency on Aging (AAA) for the counties of Cass, Clay, Jackson, Platte and Ray in Missouri (herein the Planning and Service Area or "**PSA**") for the purpose of delivering programs and services funded by the Older Americans Act ("**OAA"**) and other sources, which programs and services include the establishment and oversight of networks of home and community-based services to facilitate the ability of older adults and individuals with disabilities to live independently within their own homes and prevent premature institutionalizations;

**WHEREAS**, in connection therewith, MARC annually enters into an Area Agency on Aging Services contract with the State of Missouri, Department of Health and Senior Services, (herein the "**AAA Agreement**") which sets forth the obligations of MARC as the AAA for the PSA and may be updated and superseded from time to time;

**WHEREAS** MARC's obligations under the AAA Agreement are further delineated in the state fiscal year (SFY) Area Plan, as the same may be updated and superseded from time to time, herein the "**Area Plan**") (MARC's obligations under the AAA Agreement and Area Plan herein collectively referred to as the "**AAA Services**");

**WHEREAS** MARC has prepared and maintains the *MARC Aging and Adult Services Policies & Procedures Manual – Programs Funded by Older Americans Act* (OAA) (herein the "**Manual**") to outline the rules and regulations that guide MARC and all providers and contractors retained or funded by MARC (as well as any subcontractors hired by such providers and contractors) to deliver AAA Services. A copy of the most recent version, and any subsequent updated version; can be found at https://marc.org/media/691;

**WHEREAS** MARC wishes to retain the services of Contractor for the purpose of providing certain of the AAA Services as more specifically set forth herein (the "**Contractor Services**"); and

**WHEREAS**, the Contractor warrants that it is capable of providing the Contractor Services and wishes to provide such on the terms and conditions of this Agreement.

**NOW THEREFORE**, the parties hereto do agree as follows:

**1. DOCUMENTS INCORPORATED BY REFERENCE**

MARC and Contractor acknowledge and agree that the *MARC Aging and Adult Services Policies & Procedures Manual – Programs Funded by Older Americans Act* (OAA) is hereby incorporated into and made a part of this Agreement by this reference as though fully set forth herein.

MARC shall provide Contractor with not less than thirty (30) days' written notice of any material modification to the *MARC Aging and Adult Services Policies & Procedures Manual – Programs Funded by Older Americans Act* (OAA).

**2. SCOPE OF SERVICES**

Contractor shall do, perform, and carry out in a satisfactory and proper manner, as determined by MARC, the following Contractor Services: community center services, which include the following components:

(a) Community Center Services Administration

(b) Transportation services to and from the center

(c) Home delivered meals administration of a volunteer system

(d) Evidence-Based Disease Prevention/Health Promotion Programs

All components are defined in "**Program Requirements**" of the MARC Aging and Adult Services Policies & Procedures Manual, (hereinafter referred to as the "**Manual**"), including all revisions to the Manual, as it may be revised from time to time following the execution of this Agreement. The above-mentioned Program Requirements of the Manual are incorporated by reference hereto as if fully set out herein. Contractor agrees to comply with and abide by all applicable provisions of the Manual. The Manual is located at the following web address: https://www.marc.org/media/691 .

All services shall be carried out at Liberty Silver Center, 1600 Withers Road, Liberty, Missouri, 64068.

**3. TIME OF PERFORMANCE**

(a) Term - Contractor shall begin performing the Contractor Services as of July 1, 2026, and shall work diligently to perform its obligations under the Agreement to the satisfaction of MARC, in accordance with the terms provided herein, by June 30, 2027.

(b) Extension of Term - The time frame for the provision of the services under this Agreement may be extended at MARC's sole discretion.

**4. COMPENSATION**

(a) Maximum Obligation - Contractor and MARC expressly understand and agree that in no event will the total compensation paid under this agreement exceed the amounts for each type of service, as listed on **Exhibit A** attached hereto, which shall constitute full and complete compensation for Contractor's services hereunder.

(b) Method and Time of Payment - Payment shall be made in the following manner: Contractor shall submit monthly invoices, including appropriate documentation, to MARC, no later than the fifth working day following the end of each month. MARC shall reimburse Contractor for all undisputed amounts within thirty (30) calendar days after the receipt of each invoice. Contractor shall maintain complete records of all costs incurred under this agreement. All such records shall be maintained on a generally accepted accounting basis for a minimum period of five (5) years after final payment is made under this Agreement and shall be clearly identifiable and readily accessible to authorized representatives of MARC for inspection and audit.

**5. COMPLIANCE WITH AAA AGREEMENT, CHANGES AND ADDITIONAL SERVICES**

(a) Compliance with AAA Agreement. The parties acknowledge and agree that the AAA Agreement requires that MARC ensure that any and all sub awardees and/or subcontractors agree to comply with all requirements of the AAA Agreement. Accordingly, the AAA Agreement and Area Plan are hereby incorporated by reference as if here fully set forth, and Contractor agrees to comply with all requirements thereof to the extent that such may apply to the performance of the Contractor Services.

(b) Entire Agreement. This Agreement, together with the AAA Agreement, Area Plan, Manual, and any exhibits or schedules attached hereto or referenced herein constitutes the entire agreement between MARC and Contractor, and it may not be amended or altered in any way except by a written amendment signed by both parties to this Agreement.

**6. LIQUIDATED DAMAGES**

In the event that Contractor fails to perform as agreed in any respect, Contractor shall be liable to MARC for any and all additional costs that may be incurred by MARC in securing another contractor to complete the performance, as liquidated damages and not as a penalty. The delivery of programs related to the AAA Services will be impaired or halted in the event Contractor fails to perform. MARC may withhold any payments due to the Contractor for the purpose of setoff. If MARC has a reasonable belief that Contractor has been overpaid, or if MARC has a reasonable belief that MARC will incur expenses or suffer damages through the termination of this Agreement, MARC may withhold amounts which it reasonably believes will compensate MARC for known or anticipated expenses or damages. If MARC withholds funds as payment for known or anticipated expenses or damages, any excess amount which MARC withholds will be released to Contractor within thirty (30) days after MARC learns that the amount which it has withheld is in excess of the amount necessary to compensate for expense and/or damages incurred by MARC.

## 7. REQUIRED TERMINATION PROVISIONS

(a) MARC Discretion. MARC, in its sole discretion, may terminate the obligations of each party under this Agreement, in whole or in part, effective immediately upon providing written notification to the Agreement if:

i. The AAA Agreement is terminated; or

ii. State and/or federal funds are not appropriated, continued, or available at a sufficient level to fund this Agreement; or

iii. A change in federal or state law relevant to this Agreement occurs; or

iv. A material change of the parties to the Agreement occurs; or

v. By request of the Contractor.

(b) For Convenience. Each party under this Agreement may terminate the Agreement, in whole or in part, at any time, for its convenience without penalty or recourse by providing the following written notice:

i. MARC will provide written notice to the Contractor at least thirty (30) calendar days prior to the effective date of such termination.

ii. The Contractor shall provide written notice to MARC at least sixty (60) calendar days prior to the effective date of such termination.

iii. In the event of termination, MARC may exercise the rights set forth in 2 CFR § 200.315(b) to reproduce, publish, or otherwise use copyrighted material prepared, furnished or completed by the Contractor pursuant to the terms of the Agreement, and may authorize others to do the same. MARC may also exercise the rights set forth in 2 CFR § 200.315(d) to obtain, reproduce, or otherwise use the data prepared, furnished, or produced by the Contractor pursuant to the terms of the Agreement, and may authorize others to do the same. The Contractor shall be entitled to receive compensation for services and/or supplies performed in accordance with the Agreement.

(c) Default. In the event there is a default with respect to any of the provisions of this Agreement or the obligations under it, the non-defaulting party shall give the defaulting party written notice of such default. After receipt of such written notice, the defaulting party shall have fifteen (15) days in which to cure any monetary default and thirty (30) days in which to cure any non-monetary default, provided the defaulting party shall have such extended period as may be required beyond the thirty (30) days if the nature of the cure is such that it reasonably requires more than thirty (30) days and the defaulting party commences the cure within the thirty (30) day period and thereafter continuously and diligently pursues the cure to completion, not to exceed a total of sixty (60) days. The non-defaulting party may not maintain any action or effect any remedies for default against the defaulting party unless and until the defaulting party has failed to cure the same within the time periods provided in this paragraph.

(d) In the event of any such termination, the Contractor shall deliver to MARC, as the property of MARC, all designs, reports, drawings, studies, estimates, computations, memoranda, documents, and other papers or materials either furnished by MARC or prepared by or for the Contractor under this Agreement.

**8. PROJECT MANAGER**

It is understood and agreed that Contractor shall name a Project Manager who will represent the Contractor in the performance of this Agreement and shall notify MARC of his/her identity within thirty (30) days of the beginning of the contract period. Any subsequent change shall be submitted to MARC within two (2) weeks of the change.

**9. COPYRIGHT AND OWNERSHIP OF DOCUMENTS**

No reports or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of Contractor. Ownership of all designs, reports, drawings, studies, estimates, models, computations, and other related items (work products) prepared under this Agreement shall vest in MARC upon payment to the Contractor for all Contractor Services rendered herein through the date of the expiration or termination of this Agreement. Contractor hereby assigns to MARC all rights, titles, and interest in any work products, including any copyrights or other intellectual property therein.

**10. ASSIGNMENT**

The Contractor's rights, obligations and duties under this Agreement shall not be assigned in whole or in part without the prior written consent of MARC. However, claims for money due to the Contractor from MARC under the terms of this Agreement may be assigned to a bank, trust company or other such financial institution, provided that prompt written notice of such an assignment is given to MARC. None of the Contractor Services covered by this Agreement shall be subcontracted without the prior written approval of MARC in each instance.

**11. INDEPENDENT CONTRACTOR**

Contractor will act as an independent contractor in the performance of the Contractor Services under this Agreement. Accordingly, Contractor shall be responsible for the payment of all required business license fees and all taxes including Federal, State and local taxes arising from Contractor's activities under the terms of this Agreement.

**12. PROHIBITED INTERESTS**

No officer, member or employee of MARC, no member of MARC’s governing body and no other public official of the locality or localities in which the Contractor Services are being carried out who exercises any functions or responsibilities in the review and approval of the services which are the subject of this Agreement shall participate in any decision related to this Agreement affecting, either directly or indirectly, his or her own personal interest. No member of or delegate to the Kansas Legislature, the Missouri General Assembly or the Congress of the United States shall be admitted to any share or part of this Agreement or to any benefit arising from it.

## 13. CONFLICTS OF INTEREST

Contractor hereby certifies that it and any personnel it assigns to perform any aspect of the Contractor Services or perform any work for MARC related to this Agreement are not involved in other community projects that would pose a conflict to the Contractor's ability to successfully carry out its responsibilities under this Agreement. Contractor agrees to comply with, and to sign and deliver on an annual basis, the Conflict of Interest Certification attached hereto as **Exhibit B**. If potential conflicts arise during the term of this Agreement, the Contractor agrees to notify MARC immediately in writing and discuss the potential issues and work with MARC to address any potential issues arising from the situation.

The Contractor covenants that it presently has no known personal or pecuniary interest and shall not knowingly acquire such interest, directly or indirectly, which could conflict in any manner with the performance of Contractor Services under this Agreement, including the submission of impartial reports and recommendations.

## 14. INSURANCE

(a) The Contractor shall maintain commercial general liability, automobile liability, worker's compensation and employer's liability insurance in full force and effect to protect the Contractor from claims under Worker's Compensation Acts, claims for damages for personal injury or death, and for damages to property arising from the negligent acts, errors, or omissions of the Contractor and its employees, agents, and subcontractors in the performance of the Contractor Services covered by this Agreement, including, without limitation, risks insured against in commercial general liability policies.

(b) The Contractor shall also maintain professional liability insurance to protect the Contractor against the negligent acts, errors, or omissions of the Contractor and those for whom it is legally responsible, arising out of the performance of the Contractor Services under this Agreement.

(c) The Contractor's insurance coverages shall be for not less than the following limits of liability:

i. Commercial General Liability: $500,000.00 per claim up to $2,000,000.00 per occurrence.

ii. Automobile Liability: $100,000.00 per claim up to $2,000,000.00 per occurrence;

iii. Worker's Compensation in accordance with the statutory limits; and Employer's Liability: $1,000,000.00; and

iv. The Contractor shall, upon request at any time, provide MARC with certificates of ins Fidelity Bonding Coverage: At least Fifty Thousand Dollars ($50,000.00) for all employees, volunteers, or governing body members who have fiscal responsibilities to protect against loss of federal and state funds or agency income. A minimum notification of cancellation of thirty (30) days must be sent to MARC.

v. All appropriate policies shall name MARC as an additional insured.

(d) Any insurance policy required hereunder shall be written by a company which is incorporated in the United States of America or is based in the United States of America. Each insurance policy must be issued by a company authorized to issue such insurance in the State of Missouri.

(e) As between Contractor and MARC, the parties waive any and all rights against each other, including their rights of subrogation, for damages covered by property insurance during and after the completion of Contractor Services under this Agreement.

## 15. MONITORING, AUDITING AND REPORTING

Contractor is required to submit to audit by MARC, by the state of Missouri and/or by the federal government and retain appropriate records and documentation for a five (5) year period following final payment of a contract year. Contractor shall permit monitoring by MARC, its staff and/or representatives, and to comply with such reporting procedures as may be established by MARC. Contractor shall ensure that all pertinent financial records shall be made available for copying upon request by MARC, the state or federal government, or their agents. If it is determined, through audit procedures, that Contractor has been reimbursed inappropriately, the Contractor shall immediately reimburse MARC the amount of ineligible funds.

(a) Contractor understands and agrees that the reporting requirements include identifying the actual costs incurred per unit of service, including both MARC costs and Contractor contributions.

(b) The Contractor agrees to provide MARC in a timely manner with statistical and other information that may be required to meet the planning and coordination requirements of the Older Americans Act, as amended.

## 16. GRIEVANCE POLICY

At the time that an individual has been approved and assigned to receive services or participate in programs relating to the Contractor Services (each a "**Client**"), a written complaint procedure shall be provided to the Client by the Contractor. The grievance procedures and policy shall, at a minimum, meet the standard content prescribed in the MARC grievances policy contained in the MARC Aging and Adult Services Policies & Procedures Manual, including all revisions to that manual as it may be revised from time-to-time following the execution of this Agreement.

## 17. CONTRIBUTIONS AND PROJECT INCOME

The Older Americans Act allows and encourages the collection of voluntary contributions from service recipients. No eligible Client is to be denied a service because of an inability or unwillingness to contribute. Any project income collected by Contractor must be forwarded to MARC with the monthly report, identifying the service for which it was received. It will then be used to expand the service for which it was received.

## 18. FEDERAL AND STATE TERMS AND CONDITIONS

(a) This Agreement shall be subject to, and Contractor agrees to comply with, all applicable Federal Terms and Conditions set forth in **Exhibit C** attached hereto and incorporated herein by reference.

(b) Contractor shall be responsible for ensuring compliance with the Immigration Reform Act of 1986 and all laws regulating immigration and the verification of eligibility for employment of persons. All Contractors and sub-contractors with contract amounts in excess of $5,000 on public projects in Missouri are required to verify the employment eligibility status of employees through the E-Verify federal program administered by the Department of Homeland Security, U.S. Citizenship and Immigration Services and shall provide MARC with a signed copy of E-Verify Certification. Contractor agrees to comply with such requirements and to require the same from any approved subcontractors retained by it as permitted hereunder. Contractor shall indemnify, defend and hold harmless MARC against any expense incurred including imposition of fines which results from violation of such laws. Contractor affirmatively states that it is not knowingly in violation of R.S. Mo. 285.530.1 and shall not henceforth be in such violation. Contractor further agrees to execute a sworn affidavit, under the penalty of perjury attesting to the fact that the Contractor's employees are lawfully present in the United States. Failure of Contractor to comply with this requirement shall be grounds for termination for default.

(c) Pursuant to Section 34.600, RSMO, Contractor and any sub-contractor with obligations over $100,000 must certify that it does not discriminate in any boycott of goods or services from the state of Israel or persons doing business in or with Israel unless the contractor has fewer than 10 employees. Accordingly, Contractor and any such contractor shall comply with, and shall provide MARC with a signed copy of, the Anti-Discrimination Against Israel Act Certification.

(d) Contractor represents and warrants that (i) it is not suspended, debarred or otherwise excluded from, or ineligible for, participation in Federal assistance programs or activities, (ii) none of its principals are suspended, debarred or otherwise excluded from, or ineligible for, participation in Federal assistance programs or activities. Contractor represents and warrants that it will ensure that its contractors and subcontractors providing services related to this Agreement involving procurement contracts for goods or services equal to or in excess of $25,000 (e.g., subawards to subrecipients) (a) are not suspended, debarred or otherwise excluded from, or ineligible for, participation in Federal assistance programs or activities, and (b) none of their principals are suspended, debarred or otherwise excluded from, or ineligible for, participation in Federal assistance programs or activities. Sub-recipient agrees to provide MARC with a signed copy of the Certificate Regarding Debarment and Suspension attached hereto as **Exhibit D** and incorporated herein by reference for itself and each of its qualifying contractors.

(e) Contractor agrees to comply with and sign the Single Audit Certification.

(f) On August 21, 1996, the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law 104-191, was enacted. The Department of Health and Human Services developed privacy regulations governing individually identifiable health information, which were published in final form August 14, 2002. These regulations, known as The Privacy Rule, as well as all Administrative Simplification rules, apply to the "covered entities", meaning health plans, health care clearinghouses, and to any health care provider who transmits health information in electronic form in connection with transactions for which the Secretary of HHS has adopted standards under HIPAA. All MARC subrecipients/contractors providing services relating to any MARC Older Americans Act program are considered to be "business associates" of MARC and are therefore required to comply with these adopted standards under HIPAA. Accordingly, Contractor agrees to comply with all applicable terms and conditions set forth on **Exhibit E** (Business Associate Provisions) attached hereto and incorporated into this Agreement by this reference.

## 19. INDEMNIFICATION

Contractor expressly agrees to defend, indemnify, and hold and save harmless MARC, its officers, agents, servants and employees for liability of any nature (including, without limitation, reasonable attorneys' fees) related to (i) a breach of this Agreement by Contractor, or (ii) the Contractor Services provided under this Agreement by Contractor or arising from any act or omission of Contractor or of any employee or agent of Contractor.

Contractor expressly agrees to defend, indemnify, and hold and save harmless the State of Missouri, Department of Health and Senior Services and their respective officers, agents, servants and employees from and against any and all claims of damage, loss, and cost (including attorney fees) to the extent required by Section 7.16 of the AAA Agreement.

## 20. CONFIDENTIALITY

(a) Except as is necessary in the performance of this Agreement, or as authorized in writing by the other party, the parties shall not disclose to any person, institution, entity, company, or other third party any information directly or indirectly related to the parties that the other party (or its employees, agents and contractors) receives as a result of performing its obligations under this Agreement, or of which it is otherwise aware.

(b) The parties (and their employees, agents and contractors) shall not disclose, except to each other, any proprietary information, professional secrets or other information, records, data and data elements (including, but not limited to, protected health information) collected and maintained in the course of carrying out the responsibilities under this Agreement, unless such party receives prior written authorization to do so from the other party or as required by law.

(c) All confidential obligations contained herein (including those pertaining to information transmitted orally) shall survive the termination of this Agreement. The parties shall ensure that their respective employees, agents and contractors are aware of and shall comply with the aforementioned obligations.

(d) MARC is a public governmental body subject to the provisions of Missouri's Sunshine Law, Sections 610.010 through 610.030 RSMo. As such, MARC is required to allow citizens to inspect and copy relevant documents deemed to be "public records" under the law. Nothing herein shall prohibit MARC from satisfying a request to inspect and copy documents if legal counsel for MARC is of the opinion that such documents are "public records."

## 21. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the law of the State of Missouri without giving effect to Missouri's choice-of-law provisions. The parties submit exclusively to the jurisdiction of the state and federal courts located in Jackson County, Missouri and waive any objection based upon venue forum or otherwise.

## 22. NOTICES

All notices, requests, consents, and other communications under this Agreement (each, a "Notice") shall be in writing and delivered by: (a) personal delivery; (b) nationally recognized overnight courier (with tracking); (c) certified or registered mail, return receipt requested, postage prepaid; or (d) by email provided that a confirming copy is timely sent by one of the other methods noted herein. Notices shall be addressed as follows, or to such other address as a party may designate in accordance with this Section:

To Contractor:

[City Name]
Attention: [Title]
[Address]
[City, State ZIP]
Email Address: ___________________

To MARC:

Tonya Boston
Mid-America Regional Council
600 Broadway, Suite 200
Kansas City, Missouri 64105-1659
E-mail Address: tboston@marc.org
FAX (816) 421-7758

A Notice shall be deemed given and received: (a) if personally delivered, on the date of delivery as confirmed by written receipt; (b) if sent by overnight courier, on the first business day after deposit with the courier; (c) if sent by certified or registered mail, on the earlier of (i) actual receipt as shown by the return receipt or (ii) five (5) business days after mailing; and (d) if sent by email, on the date of transmission, provided the sender does not receive an automated failure notification and a confirming copy is timely sent by one of the other methods identified above.

Either party may change its address for Notices by providing Notice to the other party in accordance with this Section, effective five (5) business days after such Notice is given.

Any action by MARC under this Agreement may be taken by its Executive Director, or such other person as MARC may designate for such purpose by written notice to Contractor.

## 23. ENTIRE AGREEMENT

This Agreement cancels and supersedes all previous discussions, negotiations, understandings, representations, warranties, and agreements, written or oral, relating to the subject matter of this Agreement, and contains the entire understanding of the parties hereto.

**IN WITNESS WHEREOF**, the parties hereto have signed this Agreement on the dates set forth below.

| **MID-AMERICA REGIONAL COUNCIL** | **CITY OF LIBERTY, MISSOURI** |
|---|---|
| By: ______________________ | By: ______________________ |
| David A. Warm<br>Executive Director | |
| Date: 6/22/2026 | Date: ______________________ |

## EXHIBIT A

## COMPENSATION

The total compensation paid under this Agreement will not exceed the amounts for each type of service, as listed below, which shall constitute full and complete compensation for Contractor's services hereunder:

| Service | Funding/Notes | Not to Exceed Amount |
|---|---|---|
| Administration of the Community Center | Funded with Title IIIC1; ALN #93.045 | $ 33,000 |
| Transportation Service for Participants to and from the Center | $6.00/one-way trip. Funded with Title IIIB; ALN #93.044 | $ 15,000 |
| Home delivered meals administration of a volunteer system | $5.75/meal. Funded with Title IIIC2; ALN #93.045 | $ 35,000 |
| Evidence-based Disease Prevention/Health Promotion (DPHP) programs | Funded with Title IIID, ALN #93.043 | $ 26,000 |
| **Total Contractual Commitment** | | **$ 109,000** |

**For audit purposes, all voluntary contributions collected through the provision of any of these services will be considered federal funds.**

Contractor, as a federal subrecipient, is responsible for a minimum of 25% match of the total cost of these programs in the form of in-kind contributions. Contractor proposed no indirect costs. Therefore, indirect costs will be considered unallowable costs. Where appropriate, Contractor shall be held fiscally responsible for noncompliance resulting in losses of perishable goods, and/or excessive trip/wait time as determined by MARC.

Annex 1 hereto provides DETAIL OF FEDERAL FINANCIAL ASSISTANCE FUNDING By Program and Code of Federal Domestic Assistance (ALN) Number.

**Annex 1 to Exhibit A (Compensation)**

**DETAIL OF FEDERAL FINANCIAL ASSISTANCE FUNDING**

**By Program and Code of Federal Domestic Assistance (ALN) Number**

**State Fiscal Year 2027 Funding Allocation**

**As Passed to the Missouri Department of Health and Senior Services, which in Turn is Passed through to MARC**

**<u>Federal Awarding Agency: Department of Health and Human Services – Administration for Community Living (ACL)</u>**

**<u>Federal Award Name: Older Americans Act Title III</u>**

Part III-B: Supportive Services; ALN #93.044; $15,000
ALN Title – Special Programs for the Aging Title III, Part B, Grants for Supportive Services and Senior Centers
Federal Awards – TBD

Part III-C1: Congregate Meals; ALN #93.045 $33,000
ALN Title – Special Programs for the Aging Title III, Part C, Nutrition Services
Federal Awards – TBD

Part III-C2: Home Delivered Meals; ALN #93.045 $35,000
ALN Title – Special Programs for the Aging Title III, Part C, Nutrition Services
Federal Awards – TBD

Part III-D: Disease Prevention; ALN #93.043 $26,000
ALN Title – Special Programs for the Aging Title III, Part D, Disease Prevention
Federal Awards – TBD

**Total Amount of Federal Awards Obligated by this Action:** tba

**Total Amount of Federal Awards Obligated to Subrecipient Under this Agreement: $<u>109,000</u>**

# EXHIBIT B

## Area Agency on Aging
## Organizational Conflict of Interest Screening for Older Americans Act Programs
## Organizational Conflict of Interest

Per OAA Final Rule, 45 CFR 1321, all Area Agency on Aging (AAA) entities must ensure there are no organizational conflicts of interest (COI). Organizational conflicts occur when performance on one contract or funding source might compromise the ability to work successfully on another contract or when one contract or funding source compromises the ability to compete for another contract or funding source fairly. For example, conflict exist between the Title III Program and the Long-Term Care Ombudsman Program (LTCOP) through the Older Americans Act. These conflicts have been identified and remedied through the LTCOP, but the AAA should review the work of the agency for other potential perceived or real conflicts.

In the past 12 months, has the agency identified any organizational conflicts when completing the following tasks:

1. Reviewing service utilization and financial incentives to ensure agency employees, governing board and advisory council members, grantees, contractors, and other awardees who serve multiple roles, such as assessment and service delivery, are appropriately stewarding Federal resources while fostering services to enhance access to community living. ☐ **Yes** ☐ **No**

2. Robust monitoring and oversight, including periodic reviews, to identify conflicts of interest in the Title III program. ☐ **Yes** ☐ **No**

3. Ensuring that no individual, or member of the immediate family of an individual, involved in Title III programs has a conflict of interest. ☐ **Yes** ☐ **No**

4. Requiring that agencies to which the area agency provides Title III funds have policies in place to prohibit the employment or appointment of Title III program decision makers, staff, or volunteers with conflicts that cannot be adequately removed or remedied. ☐ **Yes** ☐ **No**

Answering "Yes" to any of these questions indicates a potential conflict of interest. If a conflict of interest is identified, the "Organizational Conflict of Interest Identification, Removal, and Remedy Form" must be completed and submitted to the AAA Director for review and approval.

Failure to identify and remove a conflict of interest could result in disciplinary action or termination of employment.

☐ I certify that I have read and understand this COI form and our agency has no conflicts.

☐ I certify that I have read and understood this COI form and have notified the AAA Director of any potentially perceived or actual conflict of interest.

| ______________________ | ______________________ | ______________ |
|---|---|---|
| Employee Name | Signature | Date |
| ______________________ | ______________________ | ______________ |
| AAA Director Name | Signature | Date |

# EXHIBIT C

## Federal Terms and Conditions

**1. NONDISCRIMINATION (49 CFR Part 21):**

During the performance of this Agreement, the Contractor, for itself, its assignees, and successors in interest, agrees as follows:

(a) Contractor shall comply with the regulations relative to nondiscrimination in federally assisted programs of the United States Department of Commerce, as they may be amended from time to time (hereinafter referred to as the "Regulations"), which are hereby incorporated by reference and made a part of this Agreement.

(b) Contractor, with regard to the Services performed by it during the term of this Agreement, shall not discriminate on the grounds of age, race, color, sex or national origin in the selection or retention of Contractors, including procurement of materials and leases of equipment. Contractor shall not participate, either directly or indirectly, in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the Agreement covers a program set forth in Appendix "B" of the Regulations.

(c) In all solicitations, whether by competitive bidding or negotiation, made by the Contractor for services to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this Agreement and the Regulations relative to nondiscrimination on the grounds of age, race, color, sex or national origin.

(d) The Contractor shall provide all information and reports required under the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, and other sources of information, and its facilities as may be determined by MARC to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information is required, or such information is in the exclusive possession of another that fails or refuses to furnish this information, the Contractor shall so certify to MARC, and shall set forth what efforts it has made to obtain the information.

(e) In the event of the Contractor's noncompliance with the nondiscrimination provisions of this Agreement, MARC shall impose such contract sanctions as it may determine to be appropriate, including, but not limited to: (i) Withholding of payments to the Contractor under the Agreement until the Contractor complies; and/or (ii) Cancellation, termination, or suspension of the Agreement, in whole or in part.

(f) The Contractor shall include the provisions of Paragraphs A through E above in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as MARC may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event the Contractor becomes involved in or is threatened with litigation with a subcontractor or supplier as a result of such direction, the Contractor may request MARC to enter into such litigation to protect the interests of MARC.

## 2. AMERICANS WITH DISABILITIES ACT:

Contractor shall comply with applicable provisions of the Americans with Disabilities Act of 1991, as amended. In particular, Contractor shall assist MARC in compliance by including appropriate language in all public documents and reports notifying persons with disabilities of MARC's policy of providing accommodations (i.e. interpreter, large print, reader and hearing assistance) to persons who need such assistance to participate in or receive benefits related to the Contractor Services.

## 3. AFFIRMATIVE ACTION IN EMPLOYMENT:

The Contractor shall comply with the provisions of Section 503 of the Rehabilitation Act of 1973, as amended (the "Act"), and agrees as follows:

(a) The Contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap in regard to any position for which the employee or applicant for employment is qualified. The Contractor agrees to take affirmative action to employ, advance in employment and otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicap in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other form of compensation, and selection for training, including apprenticeship.

(b) The Contractor agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor pursuant to the Act.

(c) In the event of the Contractor's noncompliance with the requirements of this clause, actions for noncompliance may be taken in accordance with the rules, regulations, and relevant orders of the Secretary of Labor pursuant to the Act.

(d) The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the director, provided by or through the contracting officer. Such notices shall state the Sub-recipient's obligation under the law to take affirmative action to employ and advance in employment qualified handicapped employees and applicants for employment, and the rights of applicants and employees.

(e) The Contractor will notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the Contractor is bound by the terms of the Act and is committed to take affirmative action to employ and advance in employment physically and mentally disabled individuals.

(f) The Contractor will include the provisions of Paragraphs A through E above in every subcontract or purchase order of $2,500.00 or more unless exempted by rules, regulations or orders of the Secretary issued pursuant to the Act, so that such provisions will be binding on each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the director of the Office of Federal Contract Compliance Programs may direct to enforce such provisions, including action for noncompliance (41 CFR 60-741.4.4).

**4. EQUAL EMPLOYMENT OPPORTUNITY (41 CFR Part 60-1.4(b)):**

During the performance of this Agreement, the Contractor agrees as follows:

(a) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(b) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Sub-recipient, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.

(c) The Contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Contractor's commitments under this Section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(d) During the performance of this Agreement, the Contractor shall comply in all respects with all applicable federal anti-discrimination laws. The Contractor acknowledges and agrees that such compliance is material to the Government's payment decisions for purposes of 31 U.S.C. § 3729(b)(4), as required by Executive Order 14173, Ending Illegal Discrimination and Restoring Merit-Based Opportunity.

(e) The Contractor certifies that it does not operate any programs promoting diversity, equity, and inclusion that violate any applicable federal anti-discrimination laws. The Contractor shall not, in performing this Agreement, engage in employment, procurement, contracting, or programmatic practices that discriminate on the basis of race, color, religion, sex, national origin, or any other characteristic protected by applicable federal anti-discrimination law.

(f) The Contractor shall include the substance of this Section in each subcontract, purchase order, or other lower-tier agreement to the extent required by applicable law, the terms of the applicable federal award, or written direction from MARC. The Contractor shall maintain records reasonably sufficient to demonstrate compliance with this Section and shall provide information reasonably requested by MARC in connection with MARC's compliance obligations under the applicable federal award.

**5. PROHIBITION AGAINST SUBSTANCE ABUSE:**

The Contractor shall comply with the requirements of the Omnibus Drug Initiative Act of 1988 (Public Law 100-690), as amended, and certify to MARC that it will provide a drug-free workplace.

**6. LOBBYING:**

The Contractor hereby certifies that the federal funds provided under the terms of this

Agreement will not be paid, by or on behalf of the Contractor, to any person to influence an officer or employee of any federal agency or federal elected official. The Contractor will provide full disclosure of any non-federal resources expended to lobby any federal official in connection with the Contractor Services.

**7. COPELAND "ANTI-KICKBACK" ACT:**

All contracts and subgrants for construction or repair will include provision for compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in DOL regulations (29 CFR Part 3).

**8. DAVIS-BACON ACT:**

All construction endeavors of the AAA in excess of $2,000 will include provision for compliance with the Davis-Bacon Act (40 U.S.C. section 3141 et seq.).

**9. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT:**

All construction endeavors of the AAA in excess of $2,000, and in excess of $2,500 for other contracts involving employment of mechanics or laborers, will include provision for compliance with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by DOL Regulations (29 CFR part 5).

**10. CLEAN AIR ACT/CLEAN WATER ACT/EPA REGULATIONS:**

Contractor shall comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, under section 306 (42 U.S.C. 1857 (h)), section 508 of the Clean Water Act (42 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15).

**11. WINDSOR V. UNITED STATES:**

Contractor will comply with the requirement to provide services to married same-sex couples.

**12. EMPLOYEE WHISTLEBLOWER PROTECTIONS:**

Contractor shall comply with the provisions of 41 U.S.C. 4712 that states an employee of a contractor, subcontractor, grantee, or subgrantee may not be discharged, demoted or otherwise discriminated against as a reprisal for "whistleblowing". In addition, whistleblower protections cannot be waived by any agreement, policy, form, or condition of employment.

**13. TARGET POPULATION:(OAA Section 306 (a)(4)(A)(i)(I))**

Contractor shall target its services to low-income minority individuals, older rural individuals, and older individuals with limited English proficiency. Persons aged 60 or over who are frail, homebound by reason of illness or incapacitation disability, or otherwise isolated, shall be given priority in the delivery of services. (45 CFR 1321.69(a)).

**14. BOSTOCK v CLAYTON COUNTY:**

Contractor shall ensure employees are protected against discrimination because of their sexual orientation or gender identity.

## EXHIBIT D

## CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

Contractor hereby certifies to the best of its knowledge and belief that it and its principals, affiliates and approved subcontractors:

A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

B. Have not within a three (3) year period preceding the date of the Agreement been convicted of or had a civil judgment rendered against them for commission of (i) fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction, (ii) a violation of Federal or State antitrust statutes, or (iii) embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

C. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

D. Have not within a three (3) year period preceding the date of the Agreement had one or more public transactions (Federal, State, or local) terminated for cause or default.

In the event Sub-recipient is unable to certify to any of the statements in this certification, the Sub-recipient shall attach an explanation to this certification that must be approved in writing by MARC prior to the commencement of the Agreement.

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________________________________________________________

Typed Name & Title of Authorized Representative of Contractor

| | |
|---|---|
| ____________________________ | ____________________________ |
| Signature of Authorized Representative | Date |

## EXHIBIT E

## BUSINESS ASSOCIATE PROVISIONS

These BUSINESS ASSOCIATE PROVISIONS ("**BAPs**") are incorporated into and made part of the Agreement to which they are attached by and between Mid-America Regional Council ("MARC") on behalf of itself and its subsidiaries and affiliates and the Contractor identified therein (herein the "Business Associate") on behalf of itself and its subsidiaries and affiliates. These BAP's replace and supersede any previous business associate agreements entered into between the Parties.

Title II of the Health Insurance Portability and Accountability Act of 1996 ("**HIPAA**") (which includes the "**Privacy Rule**" and the "**Security Rule**"), and the Health Information Technology for Economic and Clinical Health Act of 2009 ("**HITECH Act**") impose certain obligations upon MARC to maintain the security and confidentiality of Protected Health Information ("**PHI**"). Specifically, the "**HIPAA Rules**" shall mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164. The HIPAA Privacy Rule is the Standards for Privacy of Individually Identifiable Health Information at 45 CFR, part 160 and part 164, subparts A and E. The HIPAA Security Rule is the HIPAA Security Standards (45 C.F.R. Parts 160 and 164, Subpart C). The HIPAA Breach Notification Rule is the Notification in the Case of Breach of Unsecured Protected Health Information, as set forth at 45 CFR Part 164 Subpart D.

The Patient Protection and Affordable Care Act of 2010 ("**ACA**") as amended by the Health Care and Education Reconciliation Act of 2010 and implementing regulations found at 45 C.F.R. Parts 155, 156, and 157 ("Exchange Regulations") impose certain privacy and security requirements related to Personally Identifiable Information ("**PII**").

### 1. Confidentiality of Substance Use Disorder Patient Records

Rule found at 42.C.F.R. Part 2 ("**Part 2 Rule**") imposes additional privacy and security requirements on "**Part 2 Programs**" and "**Lawful Holders**", including MARC, who receive information related to the diagnosis of an individual with a substance use disorder, having or having had a substance use disorder, or being or having been referred to treatment for a substance use disorder (herein called "**Part 2 Information**" for convenience).

All references to PHI throughout these BAPs shall also apply to PII for purposes of compliance with the ACA and the Exchange Regulations and to Part 2 Information for purposes of compliance with the Part 2 Rule.

To perform under the Agreement, Business Associate may create, receive, maintain, or transmit PHI on behalf of MARC. As such, HIPAA and ACA require that MARC enter into a written agreement with Business Associate that includes specific provisions for the protection of PHI. MARC and Business Associate mutually agree to adopt these BAPSs to satisfy such obligations. The parties intend that these BAPSs only apply to Business Associate to the extent the services provided by Business Associate to MARC are covered by HIPAA, the HIPAA Rules, ACA, or the Exchange Rules. Business Associate recognizes and agrees that it is obligated by law to meet the applicable provisions of the HIPAA Rules and Exchange Rules related to PHI.

**2. Privacy of Protected Health Information (PHI)**

(a) Permitted Uses and Disclosures. Business Associate is permitted, or required, to use or disclose PHI it creates or receives for, or from, MARC <u>only</u> as follows, consistent with the Privacy Rule and Exchange Rule:

i. Functions and Activities on MARC's Behalf. Business Associate is permitted to request the minimum necessary PHI from MARC or on MARC's behalf and to use and to disclose the minimum necessary PHI it creates or receives from or on behalf of MARC to perform its obligations under the Agreement.

ii. Business Associate's Operations; Data Aggregation. Business Associate may *use* or *disclose* the minimum necessary PHI it creates or receives for or from MARC as necessary for data aggregation. Business Associate may *use* the minimum necessary PHI it creates or receives for or from MARC as necessary for Business Associate's proper management and administration or to carry out Business Associate's legal responsibilities. Business Associate may *disclose* the minimum necessary of such PHI to other third-parties as necessary for Business Associate's proper management and administration or to carry out Business Associate's legal responsibilities only if:

(1) The disclosure is required by law; or

(2) Business Associate obtains reasonable assurance, evidenced by written agreement, from any other person or organization to which Business Associate will disclose such PHI that the person or organization will:

i. Hold such PHI in confidence and use or further disclose it only for the purpose for which Business Associate disclosed it to the person or organization or as required by law; and

ii. Notify Business Associate (who will in turn promptly notify MARC) of any instance of which the person or organization becomes aware in which the confidentiality of such PHI was breached.

iii. Additional Limitations as to Part 2 Information. To the extent Business Associate creates, receives, or maintains Part 2 Information for or from MARC, Business Associate will only use or disclose such Part 2 Information to perform obligations under the Agreement and in a manner permitted by the Part 2 Rule.

iv. Additional Limitations as to Reproductive Health Care Information. To the extent that Business Associate is required by law to disclose PHI or requested to disclose PHI potentially related to Reproductive Health Care, Business Associate will immediately provide MARC with written notice and provide MARC with an opportunity to oppose any request for such PHI or to take whatever action MARC deems appropriate.

v. De-identification. Business Associate may use PHI to create information that is de-identified in accordance with 45 C.F.R. 164.514. Business Associate shall be responsible for ensuring such de-identification complies with all requirements of the HIPAA Rules and that such information cannot be re-identified. Further, Business Associate shall ensure the information does not identify or represent the information as pertaining to MARC. Any violation of this Section A.1.c) shall be considered an Unauthorized Use/Disclosure, defined below.

(b) Minimum Necessary and Limited Data Set. Business Associate's use, disclosure or request of PHI shall utilize a Limited Data Set if practicable. Otherwise, Business Associate will, in its performance of the functions, activities, services, and operations specified in Section A.1 above, make reasonable efforts to use, to disclose, and to request of a Covered Entity only the minimum amount of PHI reasonably necessary to accomplish the intended purpose of the use, disclosure or request. In addition, Business Associate also agrees to implement and follow appropriate minimum necessary policies in the performance of its obligations under these BAPs.

(c) Prohibition on Unauthorized Uses and Disclosures. Business Associate will neither use nor disclose PHI it creates or receives for or from MARC or from another business associate of MARC, except as permitted or required by these BAPs or as required by law or as otherwise permitted in writing by MARC.

(d) Sale of PHI. Business Associate shall not directly or indirectly receive remuneration in exchange for PHI except where permitted by these BAPs and consistent with applicable law.

(e) Marketing. Business Associate shall not directly or indirectly receive payment for any use or disclosure of PHI for marketing purposes except where permitted by these BAPs and consistent with applicable law.

(f) Information Safeguards.

i. Privacy of MARC's Clients' Protected Health Information. Business Associate will develop, implement, maintain, and use appropriate administrative, technical, and physical safeguards to protect the privacy of MARC's Clients' PHI. The safeguards must reasonably protect MARC's Clients' PHI from any intentional or unintentional use or disclosure in violation of the Privacy Rule, 45 C.F.R. Part 164, Subpart E, the Exchange Rule and these BAPs, and limit incidental uses or disclosures made pursuant to a use or disclosure otherwise permitted by these BAPs.

ii. Security of MARC's Clients' Electronic Protected Health Information. Business Associate will develop, implement, maintain, and use administrative, technical, and physical safeguards that protect the confidentiality, integrity, and availability of Electronic PHI that Business Associate creates, receives, maintains, or transmits on MARC's behalf as required by the Security Rule, 45 C.F.R. Part 164, Subpart C, the Exchange Rule and as required by the HITECH Act. Business Associate also shall develop and implement policies and procedures and meet the Security Rule documentation requirements, as of the compliance date for such obligations as applied to Business Associates.

iii. Evidence of Safeguards. Business Associate will provide MARC evidence of its information safeguards through completion of a SOC2 audit or response to MARC's information security questionnaire.

(g) Subcontractors and Agents. Business Associate will require any of its subcontractors and agents, to which Business Associate is permitted by these BAPs or in writing by MARC to disclose any of the PHI Business Associate creates or receives for or from MARC, to provide reasonable assurance, evidenced by written agreement, that subcontractor or agent will comply with the same privacy and security obligations as Business Associate with respect to such PHI. In addition to this requirement, Business Associate may not re-disclose any Part 2 Information to a subcontractor unless: the third-party a) is involved in the provision of services to MARC; b) needs such Part 2 Information to provide the services for MARC; and c) only further discloses the Part 2 Information back to Business Associate or MARC.

**3. Compliance with Transaction Standards.**

If Business Associate conducts in whole or part electronic Transactions on behalf of MARC for which Department of Health and Human Services ("**HHS**") has established Standards, Business Associate will comply, and will require any subcontractor or agent it involves with the conduct of such Transactions to comply, with each applicable requirement of the Transaction Rule, 45 C.F.R. Part 162. Business Associate will not enter into, or permit its subcontractors or agents to enter into, any Trading Partner Agreement in connection with the conduct of Standard Transactions on behalf of MARC that:

(a) Changes the definition, data condition, or use of a data element or segment in a Standard Transaction;

(b) Adds any data element or segment to the maximum defined data set;

(c) Uses any code or data element that is marked "not used" in the Standard Transaction's implementation specification or is not in the Standard Transaction's implementation specification; or

(d) Changes the meaning or intent of the Standard Transaction's implementation specification

**4. Individual Rights.**

The HIPAA regulations give individuals covered under MARC health benefits plans certain rights in the PHI that is maintained by MARC about those individuals. To the extent the services Business Associate provides to MARC affect MARC's ability to comply with its obligations related to individual rights, MARC requires Business Associate's cooperation in ensuring that the following rights are given to the individual:

(a) Access. Business Associate will promptly upon MARC's request make available to MARC or, at MARC's direction, to the individual (or the individual's personal representative) for inspection and obtaining copies of any PHI about the individual which Business Associate created or received for or from MARC and that is in Business Associate's custody or control, consistent with the requirements of 45 C.F.R. § 164.524, so that MARC may meet its access obligations under 45 C.F.R. § 164.524. Business Associate shall make such information available in an electronic format where directed by MARC.

(b) Amendment. Business Associate will, upon receipt of notice from MARC, promptly amend or permit MARC access to amend any portion of the PHI which Business Associate created or received for or from MARC, so that MARC may meet its amendment obligations under 45 C.F.R. § 164.526.

(c) Disclosure Accounting. So that MARC may meet its disclosure accounting obligations under 45 C.F.R. § 164.528:

i. Disclosure Tracking. Business Associate will record the following data as required by the HIPAA Privacy Rule for each disclosure, except those listed under Section C.3(c) below as not requiring an accounting, that Business Associate makes to MARC or a third-party of PHI that Business Associate creates or receives for or from MARC: (i) the disclosure date; (ii) the name and (if known) address of the person or entity to whom Business Associate made the disclosure; (iii) a brief description of the PHI disclosed; and (iv) a brief statement of the purpose of the disclosure (items i-iv, collectively, the “disclosure information”).

ii. Repetitive Disclosures. For repetitive disclosures Business Associate makes to the same person or entity (including MARC) for a single purpose, Business Associate may provide: (i) the disclosure information for the first of these repetitive disclosures; (ii) the frequency, periodicity or number of these repetitive disclosures; and (iii) the date of the last of these repetitive disclosures. Business Associate will make this disclosure information available to MARC promptly upon MARC’s request.

iii. Exceptions from Disclosure Tracking. Business Associate need not record disclosure information or otherwise account for disclosures of PHI that these BAPs or MARC in writing permits or requires: (i) for the purpose of MARC’s payment activities, or health care operations, (except where such recording or accounting is required by the HITECH Act, and as of the effective dates for this provision of the HITECH Act); (ii) to the individual who is the subject of the PHI disclosed or to that individual’s personal representative; (iii) to another covered entity or business associate of another covered entity for the treatment, payment or healthcare operations of the receiving covered entity; (iv) incident to a use or disclosure permitted by the Privacy Rule; (v) pursuant to an authorization signed by the individual consistent with the requirements of the Privacy Rule; (vi) for notification for disaster relief purposes; (vii) for national security or intelligence purposes; (viii) to law enforcement officials or correctional institutions regarding inmates or other persons in lawful custody; or (ix) as part of a limited data set under 45 C.F.R. 164.514(e).

iv. Availability of Disclosure Information. Unless otherwise provided by applicable law, Business Associate must have available for MARC the disclosure information required by Section C.3(a) above for the six (6) years preceding the date of MARC’s request for the disclosure information. Business Associate will make the Disclosure Information available to MARC within ten (10) business days following MARC’s request for such Disclosure Information or as necessary to comply with an individual’s request for disclosure accounting.

**5. Reporting.**

(a) Unauthorized Use or Disclosure. Business Associate will report to MARC any use or disclosure of PHI not permitted by these BAPs or by written authorization from MARC (“Unauthorized Use/Disclosure”). An Unauthorized Use/Disclosure includes, but is not limited to, a "**Breach**" of "**Unsecured Protected Health Information**" as these terms are defined by the Breach Notification Regulation.

(b) Security Incidents. Business Associate will provide notice to MARC of any Security Incidents that result in *actual or reasonably likely* unauthorized access, use, disclosure, modification or destruction of information or interference with Business Associate’s system operations (“Successful Security Incidents”) of which Business Associate becomes aware. A Successful Security Incident shall include, but is not limited to a Breach of Unsecured Protected Health Information as these terms are defined by the Breach Notification Regulations

For Security Incidents that *do not* result in unauthorized access, use, disclosure, modification or destruction of information or interference with Business Associate's system operations ("**Unsuccessful Security Incidents**"), each party agrees that this paragraph constitutes notice from Business Associate to MARCC of types of such Unsuccessful Security Incidents. The parties consider the following to be illustrative, but not inclusive, of Unsuccessful Security Incidents when they do not result in unauthorized access, use, disclosure, modification, or destruction of e-PHI or interference with an information system:

i. Pings on Business Associate's firewall;

ii. Port scans;

iii. Attempts to log on to a system or enter a database with an invalid password or username;

iv. Denial-of-service attacks that do not result in a server being taken off-line; and

v. Malware (e.g., worms, viruses)

(c) Content of Report. Any report made under this Section D shall be provided to MARC's Privacy Officer without unreasonable delay not to exceed three (3) business days from the Business Associate's discovery of the Unauthorized Use/Disclosure or Successful Security Incident (collectively "**Reportable Incident**") and shall include:

i. the identification (if known) of each individual whose Unsecured Protected Health Information has been, or is reasonably believed by Business Associate to have been, accessed, acquired, or disclosed during such Reportable Incident;

ii. the nature of the non-permitted access, use or disclosure, including the date of the Reportable Incident and the date of discovery of the Reportable Incident;

iii. the PHI accessed, used or disclosed in the Reportable Incident, to include the identification (if known) of each individual whose PHI has been, or is reasonably believed by Business Associate to have been, accessed, acquired or disclosed during such Reportable Incident (e.g., full name, social security number, date of birth, etc.);

iv. who made the non-permitted or violating access, use or received the non-permitted or violating disclosure;

v. what corrective action Business Associate took or will take to prevent further non-permitted access, uses or disclosures;

vi. what Business Associate did or will do to mitigate any harmful effect of the non-permitted access, use or disclosure; and

vii. such other information, including a written report, as MARC may reasonably request.

(d) Delivery of Notice. For purposes of notifying MARC of Reportable Incidents or other notices required under these BAPs, notices shall be deemed given when properly addressed to a party's privacy contact, upon the date of receipt if hand-delivered or e-mailed, or three (3) business days after deposit in the U.S. mail if mailed by registered or certified mail, postage prepaid, or one (1) business day after deposit with a national overnight courier for next business day delivery, or upon the date of electronic confirmation of receipt of a facsimile transmission.

(e) Address for Notice to MARC. Notice of a Reportable Incident may be communicated to MARC as follows:

| | |
|---|---|
| Contact Office: | Privacy Officer<br>Carol Gonzales<br>Mid-America Regional Council<br>600 Broadway Blvd, STE 200<br>Kansas City, MO 64105 |
| Telephone: | 816-701-8204 |
| E-mail: | cgonzales@MARC.ORG |

(f) Mitigation and Corrective Action. Promptly upon learning of any Reportable Incident that is or may be a Breach as defined by the Breach Notification Regulation, and in addition to the reporting required by Section D, Business Associate will take steps to mitigate the Breach to the extent possible, including taking corrective action to attempt to cure the Breach as promptly as possible.

(g) Cooperation in Investigation. Business Associate shall cooperate with MARC in investigating any Reportable Incident and in meeting MARC's obligations under the Breach Notification Regulation and any other federal or state security breach notification laws.

(h) Notifications Required by Law. To the extent a Reportable Incident triggers an obligation of MARC to provide notification to individuals, media, regulatory agencies or other parties under the Breach Notification Regulations or other state or federal law ("**Notifications**"), Business Associate will cooperate with MARC in the provision of such Notifications. Notwithstanding anything to the contrary in the Agreement, Business Associate will reimburse MARC for MARC's costs in preparing and providing Notifications, including, but not limited to, credit monitoring services, and/or other costs incurred by MARC deemed reasonably necessary by MARC to notify its members of a breach by Business Associate or its subcontractor.

**6. Termination of Primary Agreement.**

The following provisions govern terminations related to Business Associate's breach of its privacy obligations under these BAPs. The terms and conditions of the Agreement governing all other rights of termination shall remain in full force and effect.

(a) Right to Terminate for Breach.

i. In the event MARC determines that Business Associate is in violation of any term of these BAPs, MARC shall notify Business Associate of such violation. MARC may provide Business Associate opportunity to cure the violation. If Business Associate does not cure the violation to the extent necessary, in MARC's sole discretion, for MARC to comply with requirements of 45 C.F.R. 164.504(e)(1), MARC may terminate these BAPs. To the extent Business Associate must create, receive, maintain, or transmit PHI in order to perform under the Agreement, termination of these BAPs shall constitute a material breach of the Agreement.

ii. In the event Business Associate determines that MARC is in violation of any term of these BAPs, Business Associate shall notify MARC of such violation. Business Associate may provide MARC opportunity to cure the violation. If MARC does not cure the violation to the extent necessary, in Business Associate's sole discretion, for Business Associate to comply with requirements of 45 C.F.R. 164.504(e)(1), Business Associate may terminate these BAPs. To the extent Business Associate must create, receive, maintain, or transmit PHI in order to perform under the Agreement, termination of these BAPs shall constitute a material breach of the Agreement.

iii. Termination of BAPs on Conclusion of Agreement. These BAPs will terminate upon termination or other conclusion of all underlying Agreements into which it has been incorporated by reference.

iv. Obligations upon Termination.

(1) Return or Destruction. Upon termination, cancellation, expiration or other conclusion of these BAPs or the Agreement, Business Associate will, at MARC's instruction, either return all PHI to MARC (if feasible) or destroy all PHI, in whatever form or medium (including in any electronic medium under Business Associate's custody or control), that Business Associate created or received for or from MARC, including all copies of and any data or compilations derived from and allowing identification of any individual who is a subject of the PHI. Business Associate will complete such return or destruction as promptly as possible, but not later than thirty (30) days after the effective date of the termination, cancellation, expiration or other conclusion of the Agreement.

(2) When Return or Destruction is Not Feasible. Business Associate will identify any PHI that Business Associate created or received for or from MARC that cannot feasibly be returned to MARC or destroyed, and, where MARC agrees, in its reasonable judgment, that such return or destruction is infeasible, will limit its further use or disclosure of that PHI to those purposes that make return or destruction of that PHI infeasible. If MARC does not agree, the above requirement to return or destroy PHI will apply. Within such thirty (30) days after the effective date of the termination, Business Associate will certify in writing to MARC that such return or destruction has been completed, will deliver to MARC the identification of any PHI for which return or destruction is infeasible and, for that PHI, will certify that it will only use or disclose such PHI for those purposes that make return or destruction infeasible.

(3) Continuing Privacy and Security Obligation. Business Associate's obligation to protect the privacy and safeguard the security of the PHI it created or received for or from MARC will be continuous and survive termination, cancellation, expiration or other conclusion of these BAPs and the Agreement.

(4) Other Obligations and Rights. All other obligations and rights given to Business Associate and MARC upon termination, cancellation, expiration or other conclusion of the Agreement will be those set out in the Agreement.

**7. Obligations of MARC.**

(a) Notice of Privacy. MARC will maintain its current Notice of Privacy Practices available on its website at https://www.marc.org/privacy-policy-and-terms-use .

(b) Unauthorized Disclosures. MARC will not request that Business Associate use or disclose PHI in a manner not permitted by the HIPAA Rules.

(c) Agreed Upon Restriction. In the event MARC agrees to a restriction requested by an individual under 45 C.F.R. 164.522 that affects Business Associate's use of PHI of that individual, MARC will notify Business Associate of such restriction.

**8. Insurance and Indemnification.**

(a) Insurance. Business Associate shall maintain, at its own expense, insurance ("Insurance") covering the party for claims, losses, liabilities, judgments, settlements, lawsuits, regulatory actions, and other costs or damages arising out of its performance under these BAPs, including any negligent or otherwise wrongful acts or omissions by Business Associate or any employee or agent thereof, including a subcontractor of Business Associate. This includes, but is not limited to: any breach of HIPAA, HITECH Act, the HIPAA Rules, ACA, the Exchange Rules or any other law or regulation governing confidentiality of PHI. The policy, or policies maintained by Business Associate pursuant to these BAPs shall have a per-claim policy limit of not less than One (1) Million Dollars ($1,000,000) and any policy aggregate limit shall be no less than Three (3) Million Dollars ($3,000,000). Business Associate shall provide evidence of such insurance coverage to MARC upon request. No term of these BAPs or the Agreement shall limit the ability of a party or its insurer to recover damages, fees, or other relief otherwise available at law related to the violation of a term of these BAPs by the other party.

(b) Indemnification in Agreement. A breach of the terms and conditions of these BAPs shall be deemed a breach of the Agreement and a claim, fine, demand or cause of action of any character arising out of these BAPs shall be deemed arising out of the Agreement for the purposes of the indemnification provisions of the Agreement.

(c) Right to Tender or Undertake Defense. If MARC is named a party in any judicial, administrative or other proceeding arising out of or in connection with any non-permitted use or disclosure of MARC's PHI or other breach of these BAPs by Business Associate or any subcontractor or agent under Business Associate's control, MARC will have the option at any time either (a) tender its defense to Business Associate, in which case Business Associate will provide qualified attorneys, consultants, and other appropriate professionals to represent MARC's interests at Business Associate's expense, subject to the written consent of MARC and its insurer (if applicable), such consent not to be unreasonably withheld or (b) undertake its own defense, choosing the attorneys, consultants, and other appropriate professionals to represent its interests, in which case Business Associate will be responsible for and pay the reasonable fees and expenses of such attorneys, consultants, and other professionals.

(d) Right to Control Resolution. MARC will have the sole right and discretion to settle, compromise or otherwise resolve any and all claims, causes of actions, liabilities or damages against it, notwithstanding that MARC may have tendered its defense to Business Associate. Any such resolution will not relieve Business Associate its obligation to indemnify MARC under this Section G.

**9. General Provisions.**

(a) Definitions. The terms "**Covered Entity**", "**Electronic Protected Health Information**", "**Protected Health Information (PHI)**", "**Standard**", "**Trading Partner Agreement**", and "**Transaction**" have the meanings set out in 45 Code of Federal Regulations § 160.103. The term "**Standard Transaction**" has the meaning set out in 45 C.F.R. § 162.103. The term "**Required by Law**" has the meaning set out in 45 C.F.R. § 164.103. The term "**Security Incident**" has the meaning set out in 45 C.F.R. § 164.304. The terms "**Health Care Operations**", "**Payment**" and "**Treatment**" have the meanings set out in 45 C.F.R. § 164.501. The term "**Use**" means, with respect to PHI, utilization, employment, examination, analysis or application within Business Associate. The terms "**Disclose**" and "**Disclosure**" mean, with respect to PHI, release, transfer, providing access to or divulging to a person or entity not within Business Associate. The term "**Reproductive Health Care**" has the meaning set out in 45 C.F.R. § 160.103. For purposes of these BAPs, MARC's PHI encompasses MARC's Electronic Protected Health Information. Any other capitalized terms not identified here shall have the meaning as set forth in the HIPAA Rules.

(b) Amendment to BAPS and Agreement. Upon the effective date of any final regulation or amendment to final regulations promulgated by the U.S. Department of Health and Human Services with respect to the Privacy or Security of PHI or Standard Transactions, these BAPs and the Agreement of which it is part will automatically amend such that the obligations they impose on Business Associate remain in compliance with these regulations.

(c) Inspection of Books and Records. Business Associate will make its internal practices, books, policies, procedures and records, relating to its use and disclosure of the PHI it creates or receives for or from MARC, available to MARC and to the U.S. Department of Health and Human Services Office for Civil Rights to determine compliance with the Privacy Rule, the Security Rule, 45 C.F.R. Parts 160-164, or these BAPs.

(d) Undertaking of Obligations. If Business Associate undertakes to perform any obligation of MARC under the Privacy Rule, Business Associate shall comply with the obligations of the Privacy Rule that apply to MARC in the performance of such obligation.

**10. Conflicts.**

The terms and conditions of these BAPs will override and control any conflicting term or condition of the Agreement that addresses privacy and confidentiality of confidential medical information. All non-conflicting terms and conditions of the Agreement remain in full force and effect.

**Contact Information For Business Associate Provisions**

<u>TO CONTACT MARC</u>

Contact Office: Privacy Officer
Carol Gonzales
Mid-America Regional Council
600 Broadway Blvd, STE 200

Kansas City MO 64105

Telephone: 816-701-8204

Email: cgonzales@MARC.ORG

TO CONTACT BUSINESS ASSOCIATE

Contact Person: ______________________________

Contact Office: ______________________________

Street Address/ P.O. Box: ______________________________

City, State, ZIP: ______________________________

Telephone: ______________________________

Fax: ______________________________

E-mail: ______________________________

Per Section D.5. of the BAPs, please notify MARC when the above information changes, or upon request from MARC.

600 Broadway, Suite 200
Kansas City, Missouri 64105-1659

816-474-4240
816-421-7758 FAX
marcinfo@marc.org
www.marc.org

MID-AMERICA REGIONAL COUNCIL

May 26, 2026

Greg Canuteson, Mayor
City of Liberty (RE: Liberty Silver Center)
101 E. Kansas St.
Liberty, MO 64068

Dear Mr. Canuteson:

This letter is to serve as official notification that the Mid-America Regional Council has accepted your proposal to provide Community Center services for the program year July 1, 2026, through June 30, 2027. The value of your contract will be:

**City of Liberty – Liberty Silver Center, 1600 Withers Rd, Liberty, MO**

| | |
|---|---|
| Administration of the center | 33,000 |
| Transportation services to and from the center, unit rate $6.00/one-way trip | 15,000 |
| Home delivered meals administration of a volunteer system, $5.75/meal | 35,000 |
| Evidence-based DPHP programs | 26,000 |
| **Total Value of Contract not to exceed** | **$109,000** |

Mid-America Regional Council has also renewed your agreement to provide Transportation services for the program year July 1, 2026, through June 30, 2027. The value of your agreement will be:

**City of Liberty – Liberty Access Demand Transportation**

**Total Value of Contracts not to exceed ........ $35,000**

Before any payment can be made for July services, the executed contract must be returned to MARC. You will be expected to appropriately update all required documents as specified in the RFP. No request for payment will be honored until all required documentation has been received.

Should you have any questions or require further information, please contact Bethany Reyna at breyna@marc.org or Bethany Reyna at breyna@marc.org.

Sincerely,

David A. Warm
Executive Director

DAW:tb

cc: Curt Wenson
Hailey Kellerstrass
Angel Rose

The City of Liberty missouri

**CITY COUNCIL**
**ACTION REPORT**
**Meeting Date**: July 27, 2026
**A/R No.**: 2026-273

**Department**: Police

**Submitted By**: Matt Kellogg, Police Captain

**Subject: Ordinance amending Ordinance No. 11492 approving a lease agreement with Utility Inc. by adding two additional in-car video cameras for the Police Department, increasing the amount by $6,069.60 from $391,480.90 to $397,550.50**


**Summary**:

- Amending a lease agreement with Utility Associates, Inc. (Ord. 11492) was approved on November 8, 2021.
- Amending a lease agreement with Utility Associates, Inc. (Ord. 11678) was approved on November 28, 2022.
- Amending a lease agreement with Utility Associates, Inc. (Ord. 11885) was approved on February 12, 2024.
- Amending a lease agreement with Utility Associates, Inc. (Ord. 12064) was approved on March 10, 2025.
- Increase in lease agreement by $6,069.60 for two additional vehicle cameras.
- Two vehicle cameras are being added to the current allotment of 20 vehicle dash cameras.

The additional equipment is needed to accommodate additional vehicles in the Police Department fleet.


**Background**:
The Police Department has added two patrol vehicles requiring additional dash cameras. The original ordinance was approved on November 8, 2021 (Ordinance No. 11492). The ordinance was amended on November 28, 2022, for additional car cameras and body cameras (Ordinance No. 11678), again on February 12, 2024 (Ordinance No. 11885) and again on March 10, 2025 (Ordinance No. 12064). This amendment will increase the cost of the lease agreement by $6,069.60 with a one-time payment, expiring at the end of November 2026.

**Previous Action (if applicable):**
The original ordinance was approved Nov. 8, 2021 (Ordinance No. 11492). The ordinance was amended on Nov. 28, 2022 (Ordinance No. 11678) for additional car cameras and body cameras and amended again on Feb. 12, 2024 (Ordinance No. 11885) for additional car cameras. On March 10, 2025 another amendment (Ordinance No. 12064) was approved to add two in-car video systems.

**Policy/Committee Review**:

| | |
|---|---|
| Citizen Sales Tax Oversight Committee | Completed/Recommended: |
| Public Safety Sales Tax Oversight Committee | Completed/Recommended: |

| | |
|---|---|
| Budget Committee | Completed/Recommended: |
| Other: | Completed/Recommended: |

**Financial Considerations:**

| | | |
|---|---|---|
| **Budgeted:** | Line Item: 105-60000-501-000000<br>Line Item: | Amount: $6,069.60<br>Amount: |
| | Revenue Line (if applicable): | Amount: |
| **Non-Budgeted** | Line Item:<br>Line Item: | Amount: |
| | Funding Source: | Amount: |

**Attachments:**
1. BodyWorn ORD 2026
2. Utility Associates Inc.

DOCUMENT NO. ________

ORDINANCE NO. ________

ORDINANCE AMENDING ORDINANCE NO. 11492 APPROVING A LEASE AGREEMENT WITH UTILITY INC. BY ADDING TWO ADDITIONAL IN-CAR VIDEO CAMERAS FOR THE POLICE DEPARTMENT, INCREASING THE AMOUNT BY $6,069.60 FROM $391,480.90 TO $397,550.50

WHEREAS, a five-year lease agreement for the maintenance and install of police vehicle/body cameras with Utility, Inc. was approved on November 8, 2021 by Ordinance No. 11492; and

WHEREAS, an amendment in an additional amount of $43,316.00 for a new total amount not to exceed $343,316.00 was approved by Ordinance No. 11678 on November 28, 2022; and

WHEREAS, an amendment in an additional amount of $33,613.00 for a new total amount not to exceed $376,929.00 was approved by Ordinance No. 11885 on February 12, 2025; and

WHEREAS, an amendment in an additional amount of $14,551.90 for a new total amount not to exceed $391,480.90 was approved by Ordinance No. 12064 on March 10, 2025; and

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri as follows:

SECTION I

That the City Council hereby approves an amendment by and between the City of Liberty and Utility, Inc., 250 E. Ponce de Leon Ave, Ste. 700, Decatur, GA 30030, pertaining to amending the lease of 48 body worn cameras, 18 vehicle cameras, and 3 stationary cameras to 48 body worn cameras, 22 vehicle cameras, and 3 stationary cameras, increasing the amount by $6,069.60 not to exceed THREE HUNDRED NINETY-SEVEN THOUSAND FIVE HUNDRED FIFTY DOLLARS AND FIFTY CENTS $397.550.50), said agreement being incorporated herein by reference and available for review as required by law.

SECTION II

The City Council hereby authorizes the Mayor to execute the amendment described in Section I of this ordinance.

SECTION III

This ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor.

ORDINANCE NO.____________(CONT.)

PASSED by the City Council this ____ day of ________________, 2026.

_______________________________
GREG CANUTESON, MAYOR

ATTEST:

___________________________
Deputy City Clerk

APPROVED by the Mayor this ____ day of ___________________, 2026.

_______________________________
GREG CANUTESON, MAYOR

Utility Associates Inc
575 Morosgo Drive NE
Suite 1000E
Atlanta GA 30324
United States
(800) 597-4707
www.utility.com

| | |
|---|---|
| Customer | Liberty MO Police |
| Date | 5/6/2026 |
| Sales Quote# | 136192 |
| Expires | 9/1/2026 |
| Sales Rep | Brad Flynn |
| PO# | |
| Terms | Net 30 |

**Bill To**

Stephanie Smith
PO Box 159
Liberty MO 64069
United States

**Ship To**

Liberty MO Police
1908 Plumbers Way Suite 400
Liberty MO 64068
United States

| Item | Description | Quantity | Price Each | Amount |
|---|---|---|---|---|
| **ICV-H/S-1** | **In-car Video System with Rocket High Speed Mobile Data Communications Hub, Battery Backup, OBD II, POLARIS SaaS, Warranty, and 24/7 Technical Support, Training - 1 Year** | 2 | | $6,719.00 |
| **Shipping (ARM)** | **Shipping** | 1 | $25.00 | $25.00 |
| **Signature Line** | **Signature:**____________________ **Name:**____________________ **Date:**____________________ **PO:**____________________ | | | |
| **FedEx (Webstore)** | | 1 | $0.00 | $0.00 |

| | |
|---|---|
| **Subtotal** | $6,744.00 |
| **Discount** | ($674.40) |
| **Subtotal** | $6,069.60 |
| **Sales Tax (%)** | $0.00 |
| **Total** | $6,069.60 |

This transaction is subject to the terms and conditions laid forth in the Client's executed Agreement with Utility Associates, Inc.

Please forward all inquiries to *clientsuccess@utility.com*

1 of 1

**CITY COUNCIL**
**ACTION REPORT**
**Meeting Date**: July 27, 2026
**A/R No.**: 2026-277

**Department**: Public Works

**Submitted By**: Joshua Martinez, Capital Projects Engineer

**Subject: North Liberty Logistics and Commercial Development public sanitary sewer expansion improvements**

**Summary**:

- A public sanitary sewer expansion was constructed to facilitate the future North Liberty Logistics and Commercial Development.
  - Public Sanitary Sewer Main Easement is required for a public sanitary sewer main extension.
  - The above-referenced project has been completed and constructed in accordance with the plans and specifications of the City of Liberty.

**Background**:

The future North Liberty Logistics and Commercial Development is to be located South-West of Edgar Petty Rd. and North of US-69.

To facilitate this future development, the following actions have been taken:

- A Public Sanitary Sewer Main Expansion was constructed by Central Plumbing Heating & A/C, Inc. under permit PWKS-09-23-00001.
- A Public Sanitary Sewer Main Easement has been dedicated to the City by the Earnest Shepherd Memorial Youth Center, Inc.

The above-referenced project has been completed and constructed in accordance with the plans and specifications of the City of Liberty.

Staff recommends:

- Accepting an Ordinance accepting a Public Sanitary Sewer Main Easement from the Earnest Shepherd Memorial Youth Center, Inc.
- Approving a Resolution accepting the North Liberty Logistics and Commercial Development Public Sanitary Sewer Main Extension as constructed by Central Plumbing Heating & A/C, Inc. under permit PWKS-09-23-00001.

**Previous Action (if applicable):**

NA

**Policy/Committee Review:**

| | |
|---|---|
| N Citizen Sales Tax Oversight Committee | Completed/Recommended: |

| | | |
|---|---|---|
| A | | |
| NA | Public Safety Sales Tax Oversight Committee | Completed/Recommended: |
| NA | Budget Committee | Completed/Recommended: |
| NA | Other: | Completed/Recommended: |

**Financial Considerations:**

| | | | |
|---|---|---|---|
| NA | **Budgeted:** | Line Item:<br>Line Item: | Amount:<br>Amount: |
| | | Revenue Line (if applicable): | Amount: |
| NA | **Non-Budgeted** | Line Item:<br>Line Item: | Amount: |
| | | Funding Source: | Amount: |

**Attachments:**
1. 2026-277 Accept Sanitary Easement for NLL- ORD
2. 2026-277 Accept Sanitary Expansion for NLL -RES
3. Earnest Shepherd Easement

Document No. _______

ORDINANCE NO. _______

AN ORDINANCE ACCEPTING AN EASEMENT FOR PUBLIC SANITARY SEWER MAINS FROM THE EARNEST SHEPHERD MEMORIAL YOUTH CENTER, INC. FOR THE NORTH LIBERTY LOGISTICS AND COMMERCIAL DEVELOPMENT

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby accepts a permanent easement for Sanitary Sewer Main from Earnest Shepherd Memorial Youth Center, Inc. for the North Liberty Logistics and Commercial Development. A copy of said assignment of public easement is attached hereto and made a part hereof as though more fully set out herein.

SECTION II

The City Council of the City of Liberty, Clay County, Missouri, hereby directs said public assignment of pre-recorded easements to be filed with this ordinance after being recorded with the Office of the Recorder of Deeds of Clay County, Missouri.

SECTION III

This Ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by the City Council this______ day of ________________________, 2026.

_____________________________
MAYOR, Greg Canuteson

ATTEST:

__________________________
DEPUTY CITY CLERK

APPROVED by the Mayor this_______ day of_________________________, 2026.

_____________________________
MAYOR, Greg Canuteson

RESOLUTION NO._________

A RESOLUTION ACCEPTING THE NORTH LIBERTY LOGISTICS AND COMMERCIAL DEVELOPMENT PUBLIC SANITARY SEWER EXPANSION IMPROVEMENTS

WHEREAS, the Sanitary Sewer Expansion Improvements have been completed by Central Plumbing Heating & A/C, Inc.; and

WHEREAS, the project has been constructed in accordance with the plans and specifications of the City of Liberty;

NOW, THEREFORE, BE IT RESOLVED that the City of Liberty does hereby accept the North Liberty Logistics and Commercial Development Public Sanitary Sewer Expansion Improvements (PWKS-09-23-00001);

PASSED by the City Council of Liberty, Clay County, Missouri, this ________ day of __________________, 2026.

______________________________
MAYOR, Greg Canuteson

ATTEST:

_________________________
DEPUTY CITY CLERK

## EASEMENT FOR PUBLIC SANITARY SEWER MAINS

SEC 29, T 52N, R 31W

THIS AGREEMENT, made this 17th day of June 2026, by and between: EARNEST SHEPHERD MEMORIAL YOUTH CENTER, INC., a Missouri nonprofit corporation, with a mailing address of 610 Shepherd Rd, Liberty, MO 64068, **GRANTOR** , and THE MAYOR, CITY COUNCILMEN AND THE CITIZENS OF THE CITY OF LIBERTY, A MUNICIPAL CORPORATION OF THE STATE OF MISSOURI, **GRANTEE, GRANTEE'S mailing address 101 E. Kansas Street, Liberty, MO 64068.**

WITNESSETH, that the **GRANTOR**, for and in consideration of the sum of One Dollar ($1.00) and for other good and sufficient consideration to be paid (the receipt of which is hereby acknowledged), does hereby grant, and convey unto **GRANTEE**, a permanent easement and right-of-way to locate, construct, reconstruct, maintain, remove, operate, replace and repair and to authorize the location, construction, reconstruction, maintenance, removal, operation, replacement and repair of any and all sanitary sewer mains and any and all appurtenances incident thereto, in connection with the following described construction project, over, upon and across the following tracts of land situated in Liberty, Clay County, and State of Missouri, to-wit:

***LEGAL DESCRIPTION: SEE EXHBIT "A"***

TO HAVE AND TO HOLD the same for the aforesaid use with all rights, privileges, appurtenances, and immunities thereto belonging unto the GRANTEE, its successors and assigns, the GRANTOR hereby covenanting unto the GRANTEE, its successors and assigns, as follows:

1. Said easement tract will be kept free from buildings and any other structures or obstructions (except sidewalks, roadways, pavement, or curbs) which will interfere with the GRANTEE in excavating upon said land for the purpose of laying, constructing, reconstructing, operating, repairing, replacing, and maintaining such sanitary sewer mains and appurtenances; and no excavation or fill shall be made, and no other operations of any kind or nature shall be performed or authorized by the GRANTOR to be performed which will reduce or increase the earth coverage in such manner and to such extent so as to interfere with or jeopardize or threaten the normal and proper operation and maintenance of such sanitary sewer mains and appurtenances.

2. The right of GRANTEE, its agents, servants, employees, or independent contractors to go upon said land at any time to excavate or perform other operations for the purpose of laying, constructing, reconstructing, operating, removing, replacing, repairing, or maintaining said sanitary sewer mains and all appurtenances incidental thereto.

3. The GRANTEE, its successors and assigns, shall be kept free of all claims for damages to trees, shrubs, and all other things on said described area by reason of the rights herein conveyed by GRANTOR, and the GRANTOR does hereby covenant with the GRANTEE that GRANTOR is lawfully seized and possessed of the land above described, and a good and lawful right to convey the same, that it is free from all encumbrances done or suffered by GRANTOR which would interfere with the rights granted hereunder, and that GRANTOR will forever warrant and defend the title thereto against the lawful claims of all affecting the rights and easement granted hereunder.

As a part of the consideration for this grant, the GRANTOR does hereby release GRANTEE, its agents, servants, employees, or independent contractors from any and all claims for damages from whatsoever cause incidental to the exercise of the rights herein granted.

For the same consideration, GRANTEE shall have the right at all times to go upon the land herein described to locate, construct, reconstruct, maintain, remove, operate, replace and repair such sanitary sewer mains, structures, or conduits, and any and all appurtenances incident thereto.

In exercise of its rights hereunder, GRANTEE shall use then existing streets, roads, driveways and lanes whenever practicable; repair and restore to the previously existing surface on each entry; and pay for damage, if any, to growing crops, fences, surface of land, or personal property on each entry.

IN TESTIMONY WHEREOF, the said **GRANTOR** has set hand and seal the day and year first above written.

ATTEST:

By: ______________________________
(Ann Waterman, President)

STATE OF MISSOURI )
)SS:
COUNTY OF CLAY )

On this 18th day of June, 2026 before me, personally appeared Ann Waterman, to me personally known, and who being by me duly sworn, did say that she is President of Earnest Shepherd Memorial Youth Center, Inc., and that the instrument was signed in behalf of said nonprofit corporation and acknowledged said instrument to be the free act and deed of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at my office in Jackson County, the day and year last above written.

______________________________
Notary Public in and for said County and State

My term expires 05/18/2030

JENNA DUVALL
My Commission Expires 05-18-2030
NOTARY SEAL
Jackson County
Commission # 22503511
NOTARY PUBLIC - STATE OF MISSOURI

## Exhibit A Legal Description:

Note: This description is based on actual surveys performed in 2015 by J&J Survey and 2020 by SitePoint, a division of NorthPoint Development. Bearings herein are based on Missouri State Plane Grid North.

A strip of land 20.00 feet in width, lying in the Southwest Quarter of Section 29, Township 52 North, Range 31 West, South of US Highway 69, Clay County Missouri, being a portion of lands currently owned by Earnest Shepherd Memorial Youth Center, the strip centerline of which being described as follows:

Commencing at the Center of said Section 29;

Thence South 00°13’14” East, along the East line of said Southwest Quarter, a distance of 1,485.05 feet;

Thence South 89°46’46” West, a distance of 1,354.51 feet to the true Point of Beginning of said strip centerline;

Thence South 38°21'18" East, a distance of 95.14 feet;

Thence South 24°17'38" East, a distance of 147.53 feet;

Thence South 44°29'53" East, a distance of 213.30 feet;

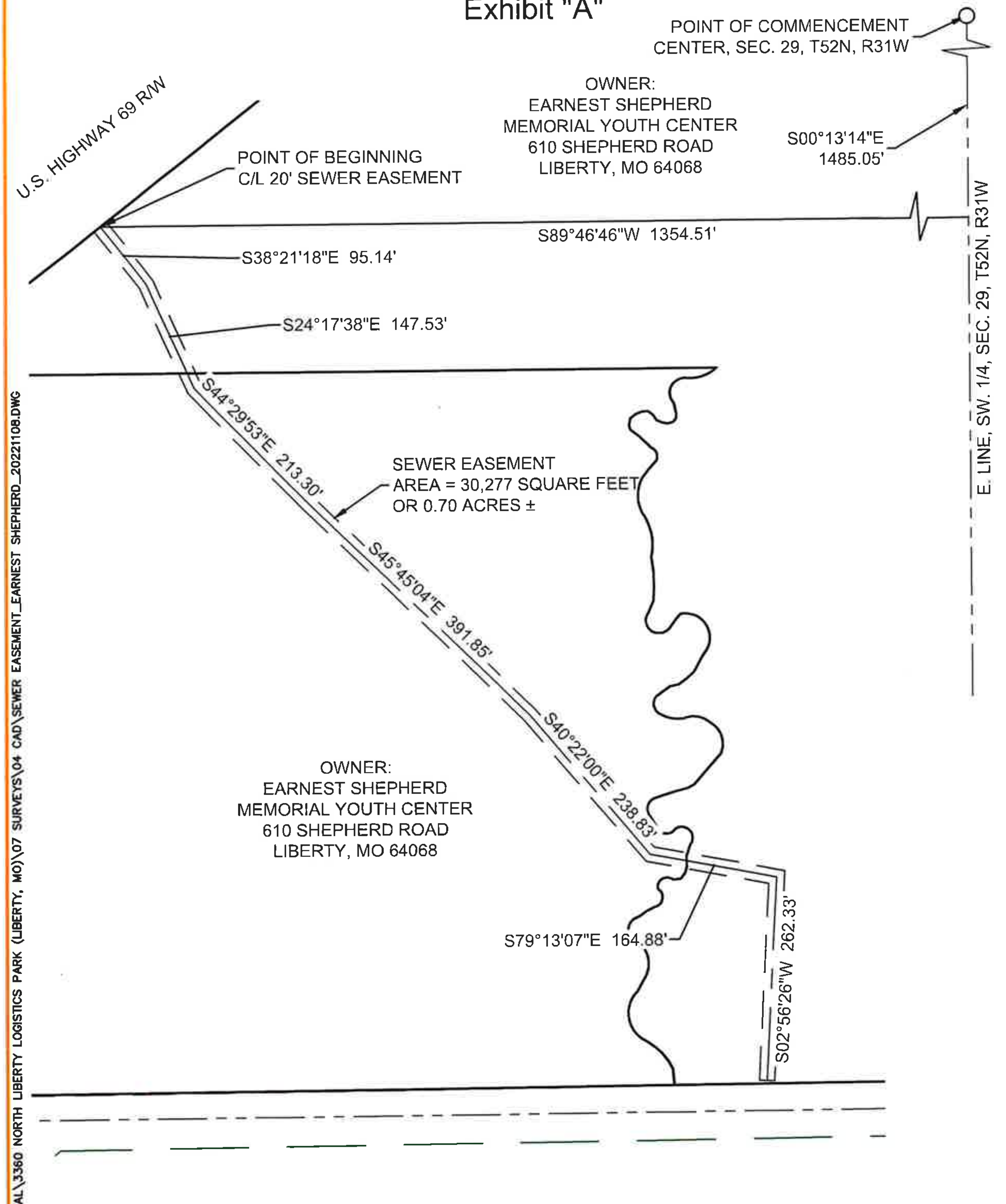
Thence South 45°45'04" East, a distance of 391.85 feet;

Thence South 40°22'00" East, a distance of 238.83 feet;

Thence South 79°13'07" East, a distance of 164.88 feet;

Thence South 02°56'26" West, a distance of 262.33 feet to the Terminus of said strip centerline. Said strip of land containing 30,277 square feet or 0.70 acres more or less.

# Exhibit "A"




2022.11.08
SCALE 1"=200'

SITEPOINT
A Division of NorthPoint Development


3315 N Oak Trafficway
Kansas City, MO 64116
816.888.7380
sitepoint@northpointkc.com