



Agenda

City Council Regular Session

Monday, January 27, 2025 - 7:00 PM
Council Chambers

I. Call to Order

II. Invocation and Pledge of Allegiance

A. Council Member Harold Phillips

III. Roll Call

IV. Employee Recognition

V. Proclamations

VI. Approve Minutes and Summaries

VII. Meeting Schedule

VIII. Consent Agenda

- A. Motion to approve the purchase of one new park restroom structure from CXT, Inc. to be located at Ruth Moore Park in an amount not to exceed \$87,893.00
- B. Motion to approve the purchase of replacement bunker gear from Dinges Fire in an amount not to exceed \$42,500.00
- C. Motion to approve the purchase of a John Deere 324G Skid Steer Loader from Heritage Tractor in an amount not to exceed \$60,922.00
- D. Motion to authorize payment to Republic Services for disposal of lime sludge in an amount not to exceed \$154,515.81
- E. Resolution appointing directors to the Historic Downtown Liberty Commercial Community Improvement District Board of Directors
- F. Regular Session Minutes of December 9, 2024
- G. Special Regular Session Minutes of December 16, 2024

IX. Public Hearings

- A. Ordinance amending Chapter 30, "Unified Development Ordinance", of the Code of the City of Liberty, Clay County, Missouri (P&Z Case 25-05A)
- B. Resolution approving a final development plan for a 400,000 sq. ft. expansion at the Ford Motor Stamping Plant at 2401 Plummer Road, in Liberty, Clay County, Missouri (P&Z Case 25-01FDP)

X. Ordinances, Contracts and Resolutions

- A. Ordinance acknowledging vendor payments for the period of January 3, 2025 to January 17, 2025

- B. Resolution approving an amended final development plan for Fulkerson Cottages, to eliminate the gate from the entry at Reagan Circle and Fulkerson Circle, in Liberty, Clay County, Missouri (P&Z Case 25-04FDP-A)
- C. Ordinance calling an election in the City of Liberty, Missouri on the question of increasing the general sales tax in the amount of one percent (1.0%) **(Second Reading)**
- D. Ordinance approving a contract extension with FORVIS for the annual audit fiscal year 2024 in an amount not to exceed \$100,000.00
- E. Ordinance approving a fireworks display agreement with J&M Displays for the Liberty Fest fireworks display located at Capitol Federal Sports in an amount not to exceed \$35,000.00
- F. Ordinance approving an agreement with Luebbert Engineering for professional storm water consultation services in an amount not to exceed \$9,950.00
- G. Ordinance approving a contract with Curt Heisinger for the stabilization of headstones in Fairview and New Hope Cemeteries in an amount not to exceed \$10,000.00
- H. Ordinance approving an amendment to Ordinance No. 11409 approving a change order for traffic signal maintenance with Black and McDonald, LLC by increasing the contract amount by \$31,909.00 from \$118,605.00 to \$150,514.00
- I. Ordinance amending Ordinance No. 11892 approving an amended STBG Funding Agreement (CFDA # 20.205; 2024-01-83215; 2024-12-86038) between the City of Liberty, Missouri and the Missouri Highways and Transportation Commission by adjusting the agreement stipulated bid opening and construction award dates
- J. Ordinance amending Ordinance No. 11895 approving an amended Cost Share Agreement (KU0402; 2023-12-82732; 2024-12-86039) between the City of Liberty, Missouri and the Missouri Highways and Transportation Commission by adjusting the agreement stipulated bid opening and construction award dates
- K. Sports Apparel Uniforms
 - 1. Ordinance approving a guaranteed pricing agreement with Challenger Teamwear Group for FY2025 adult and youth sports apparel – youth soccer in an amount not to exceed \$13,355.00
 - 2. Ordinance approving a guaranteed pricing agreement with Custom Graphics for FY2025 adult and youth sports apparel – youth baseball/softball jerseys, baseball caps and basketball jerseys in an amount not to exceed \$29,483.50
 - 3. Ordinance approving a guaranteed pricing agreement with Show Me Logos for FY2025 adult and youth sports apparel – adult championship shirts in an amount not to exceed \$13,562.50
 - 4. Ordinance approving a guaranteed pricing agreement with TW Custom

Branding for FY2025 adult and youth sports apparel –Bitty Sports in an amount not to exceed \$4,791.00

- L. Ordinance amending Ordinance No. 11934 approving a change order with Leavenworth Excavating & Equipment Company, Inc. (Lexeco) for City of Liberty Project 24-006 Moss Street and Old 210 Highway guardrail by decreasing the current contract by \$62,407.05 from \$297,860.75 to \$235,453.70
- M. Resolution accepting the Moss Street and Old 210 Highway guardrail project with Leavenworth Excavating & Equipment Company, Inc.
- N. Resolution accepting a public fire hydrant from Burnaugh Construction, LLC for the Complete PT project located at 1005 N. 291 Highway in Liberty, Clay County, Missouri
- O. Resolution adopting a new storm water master plan and associated capital improvement plan for the City of Liberty as developed by HDR Engineering Inc.

XI. Other Business

XII. Citizens' Participation

XIII. Miscellaneous Matters from City Administrator

XIV. Miscellaneous Matters from Mayor and City Council

XV. Adjournment

For ADA access to City Hall, please use the Kansas Street entrance.



CITY COUNCIL ACTION REPORT

Meeting Date: January 27, 2025

A/R No.: 2025-1

Department: Parks & Recreation

Submitted By: Tom Garland, Assistant
Director Parks

Subject: Motion to approve the purchase of one new park restroom structure from CXT, Inc. to be located at Ruth Moore Park in an amount not to exceed \$87,893.00

Summary:

- Included as a part of the Parks and Recreation Department 2025 Park Operations Budget is the replacement of the restroom building at Ruth Moore Park.
- Staff utilized the Sourcewell Cooperative Pricing Agreement to procure the new restroom from CXT, Inc. in an amount not to exceed \$87,893.00.
- This motion to approve is for the purchase and delivery of the structure only. Installation will be completed in-house by Park crews.
- Park crews will remove the existing building and prepare the pad site to receive the new restroom structure.

Background:

The existing restroom facility in Ruth Moore Park is in significantly poor condition and has been renovated numerous times. This structure has exceeded its useful lifespan. Replacement of the restroom is part of the 2025 park operations budget and will reduce future maintenance needs of the structure.

The City of Liberty Parks and Recreation Master Plan (Goal 3, Objective 3.4) recommends making all parks inclusive and accessible. According to the associated community survey, having restrooms in parks was rated a *"High Priority"* item. This rating indicates that any improvements in this area are likely to have a positive impact on the greatest number of households. Replacement of this park amenity has been highly requested from patrons that use the park. This project meets that neighborhood request.

Park staff researched available public restroom facility styles to identify and meet the appropriate needs of the park and neighborhood users. A pre-cast two-room facility offered by CXT, Inc. was identified as ideally suited for the replacement restroom. Staff submits this motion to approve this purchase from CXT, Inc. utilizing the Sourcewell Cooperative Pricing Agreement.

Park Board review and approval at the January 9, 2025, meeting.

Previous Action (if applicable):

NA

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
x Other: Park Board	Completed/Recommended: 01/09/2025

Financial Considerations:

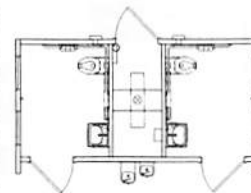
Budgeted:	Line Item: 353-70008-400-000000	Amount: \$87,893.00
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. Ruth Moore restroom

CORTEZ — 10' 3" X 17'

Cortez with chase has two single user fully accessible flush restrooms. Standard features include simulated barnwood textured walls, simulated cedar shake textured roof, vitreous china fixtures, interior and exterior lights, off loaded, and set up at site.



CXT
800.696.5766
cxtinc.com

*Base Price \$ 65,718.00

Optional Sections

Restroom* \$65,718 Qty: = \$0	Shower* \$79,479 Qty: = \$0
Family Assist Shower/Restroom Combo* \$76,680 Qty: = \$0	Multipurpose Room \$60,840 Qty: = \$0
Concession* \$76,194 Qty: = \$0	

*Includes 4-gallon water heater.

Total for Optional Sections \$ 0.00

Added Cost Options

		Price per unit	Click to select	
Final Connection to Utilities (per section)		\$ 5,000.00	☐	0.00
Optional Wall Texture (per section)- choose one	☐ Split Face Block (\$5,500) ☐ Stone (\$7,000)		Reset Wall Texture	0.00
Optional Roof Texture (per section)	☐ Ribbed Metal	\$ 5,500.00		0.00
Insulation and Heaters (per section)		\$ 19,500.00	☐	0.00
Stainless Steel Water Closet (each)	Qty: 2	\$ 1,750.00	☒	3,500.00
Stainless Steel Lavatory (each)	Qty: 2	\$ 1,500.00	☒	3,000.00
Electric Hand Dryer (each)	Qty: 2	\$ 700.00	☐	0.00
Electronic Flush Valve (each)	Qty:	\$ 1,500.00	☐	0.00
Electronic Lavatory Faucet (each)	Qty:	\$ 1,500.00	☐	0.00
Paper Towel Dispenser (each)	Qty:	\$ 350.00	☐	0.00
Toilet Seat Cover Dispenser (each)	Qty:	\$ 350.00	☐	0.00
Sanitary Napkin Disposal Receptacle (each)	Qty:	\$ 100.00	☐	0.00
Baby Changing Table (each)	Qty:	\$ 750.00	☐	0.00
Skylight in Restroom (each)	Qty:	\$ 1,600.00	☐	0.00
Marine Grade Skylight in Restroom (each)	Qty:	\$ 2,450.00	☐	0.00
Marine Package (excluding fiberglass doors and frames) (per section)		\$ 2,350.00	☐	0.00
Exterior Mounted ADA Drinking Fountain w/Cane Skirt (each)	Qty:	\$ 5,600.00	☐	0.00
2K Anti-Graffiti Coating (per section)		\$ 4,000.00	☐	0.00
Optional Door Closure (each)	Qty: 0	\$ 700.00	☐	1,400.00
Fiberglass Entry and Chase Doors and Frames (each)	Qty:	\$ 3,300.00	☐	0.00
Timed Electric Lock System (2 doors- does not include chase door) (each)	Qty:	\$ 1,350.00	☐	0.00
Exterior Frostproof Hose Bib with Box (each)	Qty:	\$ 1,200.00	☐	0.00

Total for Added Cost Options: \$ 7,900.00

Custom Options:

Engineering and State Fees: \$ 3,900.00

Estimated One-Way Transportation Costs to Site (quote): \$ 10,375.00

Estimated Tax: \$

Total Cost per Unit Placed at Job Site: \$ 87,893.00

Estimated monthly payment on 5 year lease \$1,766.65

Disclaimer: Please call to confirm selected sections are compatible.

This price quote is good for 60 days from date below, and is accurate and complete.

Richard Edwards

Digitally signed by Richard Edwards
Date: 2024.12.11 09:47:04 -06'00'

CXT Sales Representative

Date

I accept this quote. Please process this order.



Company Name

Company Representative

Date

OPTIONS

Exterior Color(s) (For single color mark an X. For two-tone combinations use W = Walls and R = Roof.)

☐ Amber Rose	☐ Berry Mauve	☐ Buckskin	☐ Cappuccino Cream
☐ Charcoal Grey	☐ Coca Milk	☐ Evergreen	☐ Georgia Brick
☐ Golden Beige	☐ Granite Rock	☐ Hunter Green	☐ Java Brown
☐ W Liberty Tan	☐ R Malibu Taupe	☐ Mocha Caramel	☐ Natural Honey
☐ Nuss Brown	☐ Oatmeal Buff	☐ Pueblo Gold	☐ Raven Black
☐ Rich Earth	☐ Rosewood	☐ Sage Green	☐ Salsa Red
☐ Sand Beige	☐ Sun Bronze	☐ Toasted Almond	☐ Western Wheat

Special roof color # _____ Special wall color # _____

Special trim color # _____

Stone Color (Mark option with an X.) *If option is not available, verify stone option is selected on previous page.

☐ Basalt*	☐ Mountain Blend*	☐ Natural Grey*	☐ Romana*
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Roof Texture *If option is not available, verify roof texture option is selected on previous page.

☐ Ribbed Metal*

Wall Texture(s) (For single texture mark an X. For top and bottom textures use T = Top and B = Bottom.)

*If option is not available, verify wall texture option is selected on previous page.

☐ Split Face Block*	☐ Horizontal Lap*	☒ Board & Batt*	☐ Stucco**
☐ Brick**	☐ Distressed Wood**		

Stone Wall Texture (bottom texture only) *If option is not available, verify stone option is selected on previous page.

☐ Napa Valley**	☐ River Rock**	☐ Flagstone**	☐ Stacked Rock**
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*Textures not included in CXT's quote are additional cost.

Door Opener

☒ Non-locking ADA Handle

☐ Privacy ADA Latch

☐ Pull Handle/Push Plate

Deadbolt ☒

Accessible Signage

☒ Men

☒ Women

☐ Unisex

Toilet Paper Holder

☐ 2-Roll Stainless Steel

☒ 3-Roll Stainless Steel

Notes:

cxtinc.com
800.696.5766





**CITY COUNCIL
ACTION REPORT**

Meeting Date: January 27, 2025

A/R No.: 2025-12

Department: Fire

Submitted By: Jason Whitteck, Fire
Division Chief

Subject: Motion to approve the purchase of replacement bunker gear from
Dinges Fire in an amount not to exceed \$42,500.00

Summary:

- Replacement of bunker gear following manufacture and NFPA recommendations

Background:

Using the current recommendations from the NFPA and the Collective Bargaining Agreement with Local 42, we have established a 5-year bunker gear rotation that provides the firefighter with a new set of gear and leaves their current bunker gear as a 2nd set of gear that is available after any call that may leave their gear contaminated (i.e. structure or car fire or hazardous chemical call.)

The Department's Bunker Gear Committee reviewed and adjusted specifications to address noted issues, including requiring a magnetic closure system instead of a hook and loop system. This one change will save several thousand dollars in repairs each year. The updated specs were sent out to companies for bids. The committee reviewed bids from the three companies that responded. The bid from Dinges Fire, using Lion Apparel, was the only one to meet all requirements.

Staff recommends the purchase of 10 sets of Lion V-Force bunker gear from Dinges Fire Company in the amount not to exceed \$42,500.00

Previous Action (if applicable):

Previously budgeted and approved through Fire Sales Tax budget.

Policy/Committee Review:

X Citizen Sales Tax Oversight Committee	Completed/Recommended:01/09/2025-Recommended
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

Budgeted:	Line Item: 356-70001-305-000000	Amount:\$42,500.00
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:

Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. Dinges Lion V-Force Quote-62887
2. Bunker Gear



Dinges Fire Company

243 E Main St.
Amboy, IL 61310
Phone: 815.857.2000
www.DingesFire.com

Bill To:

Liberty Fire Dept. (Liberty, MO)
C/O: Chris Young
200 West Mississippi Street
Liberty, MO 64068

Ship To:

Chris Young
200 West Mississippi Street
Liberty, MO 64068

Quantity	Item	Description	Price	Total
10	Lion PPE Reference # NG1Q2377	V-Force with Kevlar belt and magnetic enclosures	\$4,250.00	\$42,500.00

* Sales tax will be applied to customers who have not provided a tax exempt certificate.

Sub Total\$42,500.00

* Quote Created on 04/16/2024. Pricing valid for no more than 30 days, unless noted otherwise.

ShippingFREE

* Financing options may be available. Please contact your sales rep for more information and a payment estimate.

Total\$42,500.00

This is a quotation only. Please do not make payment based off this quotation. An invoice will be sent to you when product is ready for delivery. Contact your local sales representative with any questions or requests.



To: Citizen Sales Tax Oversight Committee
From: Chris Young
Subject: Bunker Gear
Date: January 6th, 2025

BACKGROUND:

The Fire Department continues with our current bunker gear replacement schedule where we are replacing 10 sets of bunker gear each year. This replacement schedule ensures that each firefighter has one set of gear as their primary set and a second set that can be used while the other is being washed after large scale events. This also aligns with the CBA and the current cancer initiatives that are in place.

DISCUSSION:

Our current contract and specifications for bunker gear needed to be rebid. The Bunker Gear Committee looked at our current specs and adjusted several things that were noted to be issues. The new spec. was written with those changes and sent out for bids. We received quotes from 3 companies. The committee reviewed the bids and found that the only company that could meet all of the requirements was Dinges Fire and the Lion bunker gear. Lion Apparel is a Sourcewell provider and is the only company that provides the magnetic enclosure system that the committee requested. This system will save several thousands of dollars in hook-and-loop repairs each year.

Staff recommends the purchase of 10 sets of Lion V-Force bunker gear from Dinges Fire Company in the amount not to exceed \$42,500.00

ACTION REQUESTED/RECOMMENDATION:

Staff requests review of the proposal to determine if it meets voter intent.

<u>Brand</u>	<u>Distributor</u>	<u>-</u>	<u>Cost</u> <u>p/set</u>	<u>Qty.</u>	<u>-</u>	<u>Total Cost</u>
Globe	Conrad Fire		\$ 4,100.93	10		\$ 41,009.30
Innotex	Field Fire		\$ 3,219.00	10		\$ 32,190.00
Lion	Dinges Fire		\$ 4,250.00	10		\$ 42,500.00



**CITY COUNCIL
ACTION REPORT**

Meeting Date: January 27, 2025

A/R No.: 2024-391

Department: Parks & Recreation

Submitted By: Tom Garland, Assistant
Director Parks

Subject: Motion to approve the purchase of a John Deere 324G Skid Steer Loader from Heritage Tractor in an amount not to exceed \$60,922.00

Summary:

- The current skid loader has been sold on Purple Wave due to age and wear.
- Staff recommends utilizing \$60,922.00 from the 2025 Park Sales Tax Fund for the purchase of a John Deere 324G skid steer loader for use at Capitol Federal Sports Complex.

Background:

With the addition of the artificial turf fields at Capitol Federal Sports Complex there is a need for a skid loader to unload the large bulk rubber material for the fields. The Case XT85 has been sold due to poor condition and advanced age. The Case XT85 was given to the sports complex from City Park crews after they replaced an axle and several other parts. At the time it was suggested to only keep the loader for a year and sell it before more issues developed. Four years later the capital budget is in a position to cover the cost of a new skid steer loader for the sports complex.

Staff utilized the Sourcewell Coop for a quote to purchase a 2024 John Deere 324G skid steer loader from Heritage Tractor in the amount of \$60,922.00 (purchase and set up \$59,500.00 plus \$1,422.00 for an extended warranty). Staff recommends the purchase of the skid steer utilizing Park Sales Tax funds.

Previous Action (if applicable):

Policy/Committee Review:

X	Citizen Sales Tax Oversight Committee	Completed/Recommended: 1/09/2025
	Public Safety Sales Tax Oversight Committee	Completed/Recommended:
	Budget Committee	Completed/Recommended:
X	Other: Park Board	Completed/Recommended: 1/09/2025

Financial Considerations:

x Budgeted:	Line Item: 353-70000-403-000000	Amount: \$60,922.00
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	

	Funding Source:	Amount:
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Attachments:

1. John Deere 324G bid 2024

Quote Id: 30587152

Prepared For:
LIBERTY PARKS & RECREATION



Prepared By: **Jeff Pippin**

Heritage Tractor, Inc.
1300 S. Us-169 Highway
Smithville, MO 64089

Tel: 816-873-3385
Mobile Phone: 816-582-7871
Email: jpippin@heritagetractor.com

Quote Summary**Prepared For:**

LIBERTY PARKS & RECREATION
1600 S WITHERS RD
LIBERTY, MO 64068
Business: 816-439-4382
NVASSMER@LIBERTYMO.GOV

Prepared By:

Jeff Pippin
Heritage Tractor, Inc.
1300 S. Us-169 Highway
Smithville, MO 64089
Phone: 816-873-3385
Mobile: 816-582-7871
jpippin@heritagetractor.com

Quote Id: 30587152
Created On: 21 March 2024
Last Modified On: 18 December 2024
Expiration Date: 28 March 2024

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 324G Skid Steer Loader	\$ 85,297.00	\$ 59,500.00 X	1 =	\$ 59,500.00
Extended Warranty		\$ 1,422.00 X	1 =	\$ 1,422.00
Extended Warranty, 324G, Comprehensive, 2000 Total Hours or 60 Total Months, \$200 Deductible				
Sub Total				\$ 60,922.00
Equipment Total				\$ 60,922.00

Quote Summary

Equipment Total	\$ 60,922.00
SubTotal	\$ 60,922.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 60,922.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 60,922.00

Salesperson : X _____

Accepted By : X _____



Selling Equipment

Quote Id: 30587152

Customer: LIBERTY PARKS & RECREATION

JOHN DEERE 324G Skid Steer Loader

Hours:

Suggested List

Stock Number:

\$ 85,297.00

Selling Price

\$ 59,500.00

Code	Description	Qty	Unit	Extended
00C2T	324G Skid Steer Loader	1	\$ 69,804.00	\$ 69,804.00
Standard Options - Per Unit				
170K	JDLink™	1	\$ 0.00	\$ 0.00
0750	Cab/Heat/AC, Power QT, SL, 2Spd	1	\$ 5,748.00	\$ 5,748.00
0953	ISO-H Switchable Controls and EH Joystick Performance Package	1	\$ 1,144.00	\$ 1,144.00
1301	Engine - Turbocharged	1	\$ 0.00	\$ 0.00
1501	English Operator's Manual and Decals	1	\$ 0.00	\$ 0.00
2440	12x16.5 12 PR Galaxy Hulk	1	\$ 894.00	\$ 894.00
4001	2-Inch Seat Belt with Shoulder Harness	1	\$ 235.00	\$ 235.00
6006	Air Suspension Seat (Cloth with Heat)	1	\$ 691.00	\$ 691.00
8042	Rear View Camera	1	\$ 940.00	\$ 940.00
8305	Counterweight, (Double Set)	1	\$ 414.00	\$ 414.00
8342	Radio, AM/FM with Bluetooth	1	\$ 664.00	\$ 664.00
8380	Footrest with Floormat	1	\$ 159.00	\$ 159.00
9052	78 in Heavy Duty Construction Bucket (19.4 cu ft) w/ Edge	1	\$ 2,554.00	\$ 2,554.00
Standard Options Total				\$ 13,443.00
Value Added Services				
	Extended Warranty	1	\$ 1,422.00	\$ 1,422.00
Value Added Services Total				\$ 1,422.00
Other Charges				
	Freight	1	\$ 850.00	\$ 850.00
	Setup	1	\$ 850.00	\$ 850.00
	MDF	1	\$ 350.00	\$ 350.00
Other Charges Total				\$ 2,050.00
Suggested Price				\$ 86,719.00
Customer Discounts				
Customer Discounts Total			\$ -25,797.00	\$ -25,797.00
Total Selling Price				\$ 60,922.00

Extended Warranty Proposal

PowerGuard™ Protection Plan

Skidsteers

Date : December 18, 2024

Machine/Use Information		Plan Description		Price	
Manufacturer	JOHN DEERE	Plan Type:	Extended Warranty	Deductible:	\$ 200
Equipment Type	Skidsteers	Coverage:	Comprehensive	Quoted Price	\$ 1,422.00
Model	324G	Total Months:	60		
Country	US	Total Hours:	2000	Date Quoted	December 18, 2024
MFWD/Tracks	N				

Scraper Use

THIS PROPOSAL IS VALID FOR 30-DAYS FROM DATE ISSUED. GRACE pricing is offered only early during the Deere basic warranty period and has no surcharges. After this period, DELAYED PURCHASE pricing (surcharged) is offered later during the John Deere Basic Warranty. Many PowerGuard quotes presented in the Delayed Purchase Period will require inspection/certification process and must also past fluid testing. The Total Months and Total Hours listed above include the John Deere Basic Warranty terms (24 months / 2000 hours on Tractors, 24 months on Golf & Turf Products, 12 months for all AG Harvesting and Sprayer equipment, and 12 months/1000 hours on most Gator Utility Vehicles). "Limited" Plan coverage = Engine & Powertrain only. "Comprehensive" Plan coverage = Full Machine.

PowerGuard Protection Proposal Prepared for:

I have been offered this extended warranty and

Customer Name - Please Print

☒ **I ACCEPT** the PowerGuard Protection

☐ **I DECLINE** the PowerGuard Protection

Customer Signature

If declined, I fully understand that my equipment listed above is not covered for repair expenses due to component failures beyond the original basic warranty period provided by John Deere.

Note : This is not a contract. For specific PowerGuard Protection coverage terms and conditions, please refer to the actual PowerGuard Protection Plan contract for more information and the terms, conditions and limitations of the agreement.

What PowerGuard Protection is :

The PowerGuard Protection Plan is an **extended warranty** program for reimbursement on parts and labour for covered components that fail due to faulty material or original workmanship that occur beyond the John Deere Basic Warranty coverage period. The agreement is between Deere & Company and the owners of select John Deere Commercial and Agricultural equipment, who purchase the PowerGuard Plans for the desired coverage as indicated in this proposal.

What PowerGuard Protection is not :

PowerGuard Protection is **not insurance**. It also does not cover routine maintenance or high wear items, or insurance-related risks/perils such as collision, overturn, vandalism, wind, fire, hail, etc. It does not cover loss of income or loss of value of crops during or after an equipment failure. See the actual product-specific PowerGuard Protection Plan agreement for a complete listing of covered components, and limitations and conditions under the program.

Features/Benefits:

PowerGard protection include the following features and benefits under the program :

- Pays for parts and labour costs incurred on failed covered components (less any applicable deductibles),
- Does not require pre-approval before repairs are made by the authorized John Deere dealership,
- Payments are reimbursed directly to the dealership with no prepayment required by the contract holder.
- PowerGard Protection agreements ensure that only Genuine John Deere Parts are used in all repairs,
- PowerGard coverage is fully transferable to future owners, with no transfer fees when coverage remains,
- PowerGard ensures higher resale value and makes equipment more marketable during the sale or trade-in,
- PowerGard allows you to budget your total cost of ownership, with financing available through John Deere Credit or other sources,
- PowerGard helps prevent large,unexpected repair bills during later years of equipment ownership,in exchange for a smaller protection fee up front.



**CITY COUNCIL
ACTION REPORT**

Meeting Date: January 27, 2025

A/R No.: 2025-31

Department: Utilities

Submitted By: Andy Noll, Utilities Director

Subject: Motion to authorize payment to Republic Services for disposal of lime sludge in an amount not to exceed \$154,515.81

Summary:

Republic Services payment for disposal of lime sludge from water treatment process.

Background:

The City's water production process creates lime residuals as a byproduct of the water production process. The lime residuals are collected in the bottom of the settling basins and are pumped from the water treatment plant to holding and drying beds near the raw water well fields. To manage the amount of solids in the basins staff endeavors to dispose of lime residual solids every year. In house staff leveraged the dryer than average year to dispose of the lime solids using in house staff and equipment to dispose of lime solids. 2024 is the second year that in house staff and equipment was utilized to dispose of the lime residuals.

Staff disposed of 3,070.58 tons of lime sludge at an average cost of \$50.32/ton for a total of \$154,515.81. Staff recommends approval of the purchase order for the disposal of lime residuals with Courtney Ridge RDF Landfill.

Previous Action (if applicable):

N/A

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

Budgeted:	Line Item: 590-55027-802	Amount:\$154,515.81
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Funding Source:	Amount:

Attachments:

None

RESOLUTION NO. _____

RESOLUTION APPOINTING DIRECTORS TO THE HISTORIC DOWNTOWN
LIBERTY COMMERCIAL COMMUNITY IMPROVEMENT DISTRICT
BOARD OF DIRECTORS

WHEREAS, successor directors shall be appointed by the chief elected officer of the Municipality with the consent of the governing body of the Municipality by resolution according to a slate of directors submitted to the City Clerk of the Municipality by the Board of Directors in accordance with the procedures outlined in the Community Improvement District petition and Act; and

WHEREAS, a resolution dated September 24, 2024 was submitted by the Historic Downtown Liberty Commercial Community Improvement District Board of Directors nominating the following individuals to serve as Directors of the District:

Director	Term Expiration
Don Altis	December 14, 2027
Ralph Brant	December 14, 2027

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Liberty, Clay County, Missouri, that these individuals are appointed to serve as Directors of the Historic Downtown Liberty Commercial Community Improvement District for the terms outlined;

PASSED by the City Council this _____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK

City Council Meeting

Regular Session Minutes
December 9, 2024

I. CALL TO ORDER

A regular meeting of the City Council of the City of Liberty, Missouri was held in the Council Chambers at City Hall on December 9, 2024 with Mayor Greg Canuteson presiding. Mayor Canuteson called the meeting to order at 7:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Council Member Graham, who then led the pledge of allegiance.

III. ROLL CALL

Council Members Present: Harold Phillips and Shelton Ponder, Ward I
Kelley Wrenn Pozel and Adam Travis, Ward II
Kevin Graham and Jeff Watt, Ward III
Gene Gentrup and Michael Hagan, Ward IV

Council Members Absent: None

Staff Present: Curt Wenson, City Administrator
Vicki McClure, Finance Director
Andy Noll, Utilities Director
BJ Staab, Parks and Recreation Director
Jim Martin, Police Chief
Brandon Smith, Economic & Business Dev. Manager
Katherine Sharp, Planning and Development Director
Wade Thomas, Technology and Logistics Director
Sherri McIntyre, Public Works Director
Sarah Ranes, Deputy City Clerk

Public Present: Kellie Houx, Courier Tribune
10 members of the public

IV. PROCLAMATIONS

V. APPROVE MINUTES AND SUMMARIES

VI. MEETING SCHEDULE

VII. CONSENT AGENDA

- A. Motion to Approve the purchase of two 2024 Ford Maverick Trucks from Gary Crossley Ford for the Utilities Department in an amount not to exceed \$58,529.10

The Utilities Operations Division relies heavily on utility locate trucks for daily activities. Currently, the division uses a 2013 F350 and a 2014 F150, which were held over from last year to support the City of Liberty taking over utility locates from USIC. However, these vehicles have surpassed their effective life cycle and are no longer practical for utility locating. The stop-and-go nature of utility locating significantly reduces fuel efficiency, which is currently around 7 MPG, and the high costs for upkeep and repairs make these vehicles expensive to operate. The Ford Mavericks feature hybrid engines, which are anticipated to have a significant reduction in operating costs.

Due to the inability to order and difficulty in securing vehicles for several weeks until Council approval is received, staff recommends purchasing available trucks equipped to suit the utility department needs from Gary Crossley Ford. Gary Crossley Ford was the only dealership with readily available inventory willing to hold vehicles. Staff also contacted Thoroughbred Ford and Midway Ford with neither dealership having inventory that meet the current requirements for the locate vehicles. The current utility locate vehicles will be liquidated per City of Liberty policy.

Action: Council Member Hagan moved to approve the purchase. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

- B. Resolution Appointing Directors to the North Haven Center Community Improvement District Board Of Directors

Action: Council Member Hagan moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3431.

VIII. PUBLIC HEARINGS

- A. Ordinance Adopting and Approving the Amended Development Plan for the Downtown Area Redevelopment Project (including the Thirty-Sixth Amendment for the 26 S. Main Project) submitted by the Liberty Municipal Redevelopment Corporation

This amendment to the Redevelopment Plan consists of one parcel (2022 Clay County Parcel 15114000503200). Owners: P&P Development LLC. This amendment to the Redevelopment Plan consists of landscaping improvements, concrete work, masonry replacement, railings, deck, skylight replacement, and a new roof. The building will also get a new facade, doors, and paint.

Interior improvements consist of new interior doors and frames, new plumbing, HVAC, and electrical improvements.

The total cost of the project is estimated to be \$272,620.00. The improvements meet the guidelines that 50% of the improvement cost eligible for abatement is exterior as required.

- Estimated taxes currently paid - \$9,520.00.
- Estimated taxes paid as a result of 353 program (PILOT) - \$1,351/year for 13 years.
- Benefit (savings) to project as a result of 353 tax abatement; approximately \$11,149/year for 13 years.
- Total abatement amount over the 13-year abatement period is \$138,901.00 unless the investment amount is reached. It is estimated that the abatement will end in 13 years.

Mayor Canuteson opened the Public Hearing and asked if anyone wished to speak either in favor or in opposition of the ordinance. Seeing no one wishing to speak, the Mayor closed the Public Hearing.

Document No. 9845 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Ponder seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Phillips moved to approve the ordinance. Council Member Watt seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12010.

B. Resolution Granting a Certificate of Appropriateness for Exterior Improvements at 26 S. Main Street, Liberty Square Historic District (Not a Public Hearing)

The applicant proposes to do like in kind repairs or replacement; replace one broken window pane, re-glaze windows as needed, like in kind tuckpointing and replace the roof cap. Add an ADA ramp to the front elevation with a handrail. On the rear elevation, replace the existing decking material and handrail. Sidewalk repairs as needed.

Materials:

- Like in kind materials, with no change of appearance.
- Concrete ADA ramp on east/front elevation, design to be regulated by Public Works to meet ADA standards.
- Rear New Full Lite Exterior Door: Masonite 26x48.
- Rear Decking and Rail: Timber Tek to replace existing and 36" Aluminum Rail with Stainless Steel Cable.

Action: Council Member Hagan moved to approve the resolution. Council Member Pozel seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3432.

IX. ORDINANCES, CONTRACTS AND RESOLUTIONS

A. Ordinance Acknowledging Vendor Payments for the Period of November 15, 2024 to November 29, 2024

Document No. 9846 was read.

Action: Council Member Hagan moved to approve the vendor payments. Council Member Phillips seconded the motion.

Roll Call

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12011.

B. Ordinance Accepting and Approving a Final Plat for Water Street Lofts, a 1 Lot Plat on 0.44 acres at 1-11 N. Water Street in the City of Liberty, Clay County, Missouri (P&Z Case 24-41FP)

This prominent lot at the corner of E. Kansas Street and N. Water Street was the former site of a furniture store that was destroyed by collapse in May 2016. This building and adjacent buildings (5-7 N. Water Street) were subsequently deemed dangerous and demolished.

This is a final plat for Water Street Lofts, a 1 Lot subdivision. This is a replat of parts of 4 lots from the original plat of the Liberty, Original Town. This plat will accommodate a proposal for a three-story mixed-use building with ground floor commercial space, second and third floor residential space and underground parking for tenants.

This property owner will be required to replace any landscaping and street trees which may be damaged during construction. As no parkland has been identified, a fee in-lieu-of-public parkland will be required with the final plat totaling \$4,992.00.

Document No. 9847 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Ponder seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12012.

C. Ordinance Approving a Contract with Staco Electric Construction Company for the Construction and Relocation of the City's Primary Data Center in an amount not to exceed \$493,332.00

This action seeks Council approval for the completion of the relocated data center, ensuring a modern, secure, and reliable infrastructure for the City's I.T. operations.

Project general contractor will be Staco Electric Construction. Chosen primarily due to knowledge, insight, and experience with the City's current environment. Staco has consulted on, extended and managed our current data centers to this point and was able to provide a specific plan for the construction and relocation. A project of this scope should not be handled without experience of current infrastructure and network. Additionally, Staco was also the only contractor among the City's network vendors comfortable and willing to take on this project.

The proposal is in the amount of \$469,840.00. Staff have included an additional 5% for miscellaneous expenditures that may arise as well as to cover permitting costs and potential overtime costs. IT staff are seeking approval for the construction and relocation of the data center by Staco in an amount not to exceed \$493,332.00.

Document No. 9848 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Graham seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Travis seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12013.

D. Ordinance Approving an Intergovernmental Agreement with the Mid-America Regional Council Solid Waste Management District for Participation in the 2025 Regional Household Hazardous Waste Program in an amount not to exceed \$34,797.22

Included in the 2025 solid waste budget are funds for Liberty's participation in the regional Household Hazardous Waste (HHW) program offered by the Mid-America Regional Council (MARC) solid waste management district. Participation in the program allows Liberty residents to use permanent collection facilities located at 4707 Deramus, Kansas City, MO and 2101 S.E. Hamblen Road, Lee's Summit, MO, as well as to participate in mobile collection events throughout the metropolitan area without additional charge.

The City of Liberty has participated in the regional Household Hazardous Waste program since it started in 1997. Through the third quarter of 2024, 624 Liberty residents safely disposed of 66,470 lbs. of material at the permanent sites and mobile collection events. This is a 26,680 lb. increase from the third quarter of 2023.

Materials accepted for safe disposal include paint and paint-related products, automotive fluids, batteries, lawn and garden chemicals, house cleaners, fluorescent bulbs, and other items such as nail polish, bug spray, and oven cleaners.

The cost to participate in this program in 2025 is \$34,797.22, which is a slight increase from the 2024 payment of \$34,775.75. Participation cost is dependent on population size, with each community being charged \$1.13 per resident based upon the 2023 population estimates (Liberty pop 30,794). The per capita charge has not increased from the 2024 per capita rate.

Document No. 9849 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Pozel seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12014.

E. Historic Downtown Liberty, Inc. (HDLI)

1. Presentation of HDLI Annual Report
2. Ordinance Approving a Contract for Service Agreement with Historic Downtown Liberty, Inc. in an amount not to exceed \$40,000.00

Historic Downtown Liberty, Inc. (HDLI) a 501c3 non-profit organization, was formed in November 2005 in response to recommendations outlined in the Liberty Downtown Master Plan. HDLI follows the National Main Street approach to downtown revitalization, established by the National Trust for Historic Preservation, a proven model based on a four-point approach: Organization, Promotion Design and Economic Vitality. This agreement may be terminated at any time by written, mutual agreement of all parties. The term of the agreement is through December 2025 and may be renewed thereafter with the City Council's approval.

As in previous years, the agreement for service with HDLI included the following:

- Implementation of the National Trust for Historic Preservation's Main Street Four Point Approach to Downtown Revitalization.
- Provide unified advocacy and support for the downtown commercial area.
- Continue a consistent promotion and advertising program for the downtown area.
- Encourage and promote historically appropriate design strategies for the overall aesthetic appearance of the downtown commercial area.
- Strengthen the existing economic assets of the downtown area while diversifying its economic base, including recruiting new businesses and strengthening the management capabilities of individual merchants.
- Management of the downtown Farmer's Market on Saturdays from May through October.
- Coordinate tourism efforts through the Liberty Tourism Committee and Transient Guest Tax (TGT) funds.

For these services, the City agrees to compensate HDLI in the amount of \$40,000.00 annually, with \$30,000.00 from the TGT Funds to be allocated to base services and \$10,000.00 from the General Fund to be allocated to staff salaries, to be paid monthly in equal amounts for the contract year. HDLI shall spend said funds in accordance with its 2025 budget, as submitted to the City. Additionally, the City will provide the HDLI Executive Director with health, dental and life insurance choices consistent with those offered to City employees. The estimated cost is approximately \$10,712.00 for these benefits for 2025 from the General Fund.

Document No. 9850 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Ponder seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12015.

F. Ordinance Approving the Vacation of Public Right-of-Way Adjacent to 7 N. Water St.

The City of Liberty has an established petition process in which public right-of-way (ROW) may be vacated. Downtown Liberty Investments LLC has followed this process to request the vacation of roughly 121 square feet of ROW adjacent to 7 N. Water St. and obtained signatures from property owners and utility companies. City staff have publicly advertised the petition in local news publications as required per City Code.

Document No. 9851 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Phillips seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Graham moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12016.

G. 2025 Annual Budgets

1. Ordinance Adopting the Annual Budget for the City of Liberty, Clay County, Missouri for the Fiscal Year 2025

State law 67.010, 67.020 and 67.030 requires the City to annually adopt a budget prior to the beginning of the new fiscal year. Failure to adopt a new budget requires a default of the current year's budget. The only expenditures that would be automatically approved would be 2024 levels for staffing, maintenance cost levels for commodities and funding for prior contractual arrangements.

Desiring to have enhanced elected official oversight on fiscal matters, the Mayor and Council established the Council Budget Committee in May 2009. Continuing the partnership with City staff, work on the 2025 budget commenced in the fall with Administration and Finance issuing directions and forms to the departments. Over the last few months, the City's Management Team has been working through the budget process. The coordinated work with the Budget Committee was undertaken over numerous meetings and involved substantial hours of review. Liberty's elected officials were actively engaged in the 2025 budget development and offered substantial guidance to staff.

The 2025 Budget Message will provide the Council and the citizens of Liberty with details about the 2025 budget.

Document No. 9852 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12017.

2. Ordinance Adopting the Annual Park and Park Sales Tax Budgets for the City of Liberty, Clay County, Missouri for the Fiscal Year 2025

Document No. 9853 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Phillips moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12018.

H. Resolution Approving The 2025 – 2030 Street Capital Improvement Plan for the City of Liberty, Missouri

The 2025 – 2030 CIP represents the accumulation of prior planning, project prioritization by the City Council, efforts by Public Works staff to maximize Federal, State and other local funding resources and has been reviewed by the Budget Committee and City staff.

The CIP contemplates the spending of approximately \$59.5 million in street infrastructure improvements, equipment purchases, maintenance projects, public building improvements and associated debt service expense.

Projects to be accomplished from the Transportation, Capital and Economic Development Sales Funds are:

1. \$18.52M – Street Restoration/General Transportation Improvements/Street Maintenance Supplies
2. \$2.67M - Public Works Equipment – Building Maintenance/Misc. Expenses
3. \$2.92M - Signal Light Maintenance
4. \$3.74M - Storm Water Improvements
5. \$3.70M - Bridge Replacement Projects
6. \$1.80M - Sidewalk Program
7. \$1.89M - Capital Engineer/Street Maintenance Workers
8. \$0.40M - Transportation Enhancement Projects/City Landscaping Funds
9. \$1.02M - IRIS Transportation (\$170K annual commitment)
10. \$0.08M - Transfer Out – To Parks for City Landscaping Funds
11. \$19.12M - Debt Service/Loan Costs
12. \$3.64M - Transfers Out

Action: Council Member Hagan moved to approve the resolution. Council Member Watt seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3433.

I. Resolution Accepting Sanitary Sewer, Water Main and Street and Storm Public Improvements for the Homestead Hills II Plat Project

Homestead Hills II is located North of South Liberty Parkway, West of S. Withers Rd. and East of Campbell Drive.

To facilitate the residential development, the following public improvements were constructed:

- Sanitary Sewer Main improvements by Holthouse Construction, LLC under Permit No. PWKS-1-22-14518

- Water Main improvements by Holthouse Construction, LLC under Permit No. PWKS-1-22-14519
- Street improvements by Metro Asphalt, Inc. under Permit No. PWKS-08-22-00001
- Storm improvements by Holthouse Construction, LLC under Permit No. PWKS1-22-14520

Action: Council Member Watt moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3434.

J. Resolution Accepting Street and Storm Public Improvements for the Country Village Plat Project

Country Village is located West of S. Withers Rd. and North of Buckingham Dr. The project was formerly known as Vintage Estates.

To facilitate the residential development, the following public improvements were constructed:

- Street Improvements by Metro Asphalt, Inc. under Permit No. PWKS-08-22-00002
- Storm Improvements by Holthouse Construction, LLC under Permit No. PWKS-08-22-00002.

Action: Council Member Hagan moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3435.

X. OTHER BUSINESS

XI. CITIZENS' PARTICIPATION

David Langston – 1920 Carter Court, Mr. Langston stated he has family buried near Block 174 and he filed with the Clay County Circuit Court last week to be recognized on behalf of his five family members buried there. Mr. Langston stated he hopes that with making the filing with the Court that it will help make an opening to establish some common ground in hopes of settling this dispute and protecting his family members. Mr. Langston stated he hopes this dispute can get settled soon and he appreciated the Mayor taking time to speak with him on this matter.

Dwayne Holtzclaw – 113 Kevin Street, Excelsior Springs, MO, Mr. Holtzclaw stated he has family members buried in privately owned Block 174. Mr. Holtzclaw stated he also filed with the Clay County Circuit Court last week to be an intervenor because he wants a say so when it comes to his family members graves. Mr. Holtzclaw asked the City Council for the 103rd time to please stop the revestment lawsuit.

Gieselle Fest – 1407 Lynette Street, Ms. Fest stated she too has filed with the Clay County Circuit Court to be an intervenor for her family members. Ms. Fest stated she has been bullied, intimidated and had vandalism done at her home where she has had to call the police. Ms. Fest doesn't want to sue the City as her goal is to just go back to the shadows and to let her family rest in peace.

Robert Weagley – 1743 Wynbrick Drive, Mr. Weagley came to this City Council meeting to thank the Council Members for their service to the City of Liberty and a shout out to the Performing Arts Center staff for allowing the Heartland Men's Chorus to perform and sing at the Center for the holidays.

- XII. MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR
- XIII. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL
- XIV. ADJOURNMENT

The meeting adjourned at 7:59 p.m.

Attest:

Mayor

Deputy City Clerk

City Council Meeting

Special Regular Session Minutes

December 16, 2024

I. CALL TO ORDER

A special regular session meeting of the City Council of the City of Liberty, Missouri was held in the Council Chambers at City Hall on December 16, 2024 with Mayor Greg Canuteson presiding. Mayor Canuteson called the meeting to order at 7:00 p.m.

III. ROLL CALL

Council Members Present: Harold Phillips and Shelton Ponder, Ward I
Kelley Wrenn Pozel and Adam Travis, Ward II
Kevin Graham and Jeff Watt, Ward III
Gene Gentrup and Michael Hagan, Ward IV

Council Members Absent: None

Staff Present: Curt Wenson, City Administrator
Sara Cooke, Assistant City Administrator
Vicki McClure, Finance Director
Andy Noll, Utilities Director
Amy Blake, Human Resources Director
BJ Staab, Parks and Recreation Director
Jim Martin, Police Chief
Chris Young, Fire Chief
George Kapke, Legal Counsel
Katherine Sharp, Planning and Development Director
Sherri McIntyre, Public Works Director
Sarah Ranes, Deputy City Clerk

Public Present: Kellie Houx, Courier Tribune
9 members of the public

III. APPROVE MINUTES AND SUMMARIES

A. Regular Session Minutes of October 14, 2024

Council Member Graham moved to approve the minutes as distributed. Council Member Hagan seconded the motion, which carried 7-0-1. Council Member Phillips abstained due to absence.

IV. CONSENT AGENDA

A. Motion to Authorize an Executive Session to be held December 16, 2024 in the Council Conference Room immediately following the Special Regular Session to discuss Litigation Matters as authorized by 610.021(1) RSMo

Action: Council Member Hagan moved to approve the motion. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

- B. Motion to Authorize an Executive Session to be held December 16, 2024 in the Council Conference Room immediately following the Special Regular Session to discuss Contract Negotiations as authorized by 610.021(12) RSMo

Action: Council Member Hagan moved to approve the motion. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

- C. Motion to Approve the Purchase of Seven Dodge Durango Pursuit Vehicles from Landmark Dodge in an amount not to exceed \$315,089.00

Action: Council Member Hagan moved to approve the purchase. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

- D. Motion to Approve the Purchase of One Ford Ranger Nuisance Vehicle from Shawnee Mission Ford in an amount not to exceed \$35,883.00

Action: Council Member Hagan moved to approve the purchase. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

- E. Board/Commission Appointment

1. Liberty Housing Authority

- a. Appoint Patty Gentrup to a term expiring 7/1/2027

Council Member Hagan moved to approve the appointment. Council Member Phillips seconded the motion, which carried unanimously.

F. Regular Session Minutes of October 28, 2024

Council Member Hagan moved to approve the minutes as distributed. Council Member Phillips seconded the motion, which carried unanimously.

G. Special Regular Session Minutes of November 18, 2024

Council Member Hagan moved to approve the minutes as distributed. Council Member Phillips seconded the motion, which carried unanimously.

H. Regular Session Minutes of November 25, 2024

Council Member Hagan moved to approve the minutes as distributed. Council Member Phillips seconded the motion, which carried unanimously.

V. ORDINANCES, CONTRACTS AND RESOLUTIONS

A. Ordinance Acknowledging Vendor Payments for the Period of November 29, 2024 to December 6, 2024

Document No. 9854 was read.

Action: Council Member Phillips moved to approve the vendor payments. Council Member Hagan seconded the motion.

Roll Call

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12019.

B. Ordinance approving a contract for services with Liberty Sports Officials for 2025 Youth and Adult sports officiating services in an amount not to exceed \$225,000.00

The Parks and Recreation Department utilizes independent contractors to manage officiating services for all sports leagues. Services covered by this contract include all Liberty Parks and Recreation Department sports programs (youth recreational and competitive baseball, youth recreational and competitive softball, youth recreational and competitive basketball, youth recreational soccer, youth recreational and competitive flag football, youth recreational volleyball, adult softball, adult volleyball, and adult basketball). The division's operating budget includes funding for this set of officiating services in the amount of \$225,000.00, which is recouped through participant registrations.

In 2023 (for 2024, 2025, and 2026), staff publicly advertised a Request for Bids for officiating services. With a limited pool of bidders available in the metro area, staff reached out to past officiating groups regarding their interest in bidding (Liberty Sports Officials, KCMSBL, Metro Officials, and ASA VIP Series). Only Liberty Sports Officials expressed an interest in bidding for officiating services. Staff reached out to other Parks and Recreation departments in the metro area. Six area Parks and Recreation departments utilize Liberty Sports Officials (Smithville, Excelsior Springs, Blue Springs, Higginsville, Richmond, and Kearney) while other Parks and Recreation Departments opt to hire their own officials. Although this is an option for Liberty Parks and Recreation Department, it has been tried in the past with no/limited success.

Liberty Parks and Recreation Department has utilized Liberty Sports Officials for 20 years, with positive success.

Document No. 9855 was read.

Action: Council Member Gentrup moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Phillips seconded the motion.

Vote: Motion passed 7-0-1

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt and Hagan

No: None

Abstain: Council Member Gentrup

Approved by the Chair and inscribed in Ordinance No. 12020.

C. Ordinance Approving an Artwork Purchase and Exhibition Agreement for the Acquisition of Artwork from Kirk Seese, to be used for Public Exhibition

The City of Liberty's Arts Commission (LAC) invited artists to submit artwork for the annual Rotating Sculpture Program. Per the Public Art Selection & Acquisition Policy, LAC appointed a Public Art Panel to select the artwork. The Panel recommended the purchase of "Icosahedron Fire and Water" with funds budgeted for public art from the Transient Guest Tax. This will be the second sculpture purchased this year, making this the sixteenth sculpture in the city's permanent collection. The Panel recommends it be permanently installed in Ruth Ewing Park near the intersection. The recommendation was accepted by the LAC at their December 12, 2024 meeting.

Document No. 9856 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Phillips seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12021.

D. Appointment of Tom McGiffin as Municipal Prosecutor and Mary Margaret Parrish as Auxiliary Municipal Prosecutor

It is the responsibility of the City Prosecutor to prosecute violations of the ordinances of the City of Liberty before the Judge of the Municipal Court to ensure timely resolution of cases involving violations of city ordinances and state misdemeanor laws. The City Prosecutor will work closely with law enforcement to enhance case management and outcomes.

Tom McGiffin and Mary Margaret Parrish possess the skills, knowledge and abilities to perform the essential functions of the City's Prosecuting Attorney. Tom McGiffin and Mary Margaret Parrish currently serve as the City's Prosecuting Attorneys and their role is vital to maintaining public safety and upholding the rule of law.

1. Ordinance Appointing Tom McGiffin as Municipal Prosecutor and Authorizing the Execution of a Services Agreement for Prosecuting Attorney Services

Document No. 9857 was read.

Action: Council Member Watt moved to waive the rules and consider the ordinance on first reading. Council Member Phillips seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Graham moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12022.

2. Ordinance Appointing Mary Margaret Parrish as Auxiliary Municipal Prosecutor and Authorizing the Execution of a Contract for Pro-Tempore Prosecuting Attorney Services

Document No. 9858 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Watt seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Graham seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12023.

E. Public Defender Services

The City of Liberty Municipal Court dockets continue to grow in size, number and complexity. As the number of court cases increases, the responsibility of the Municipal Court to provide a Public Defender has become apparent and necessary. The City's current code does not address the appointment of a public defender, and therefore amendments to such are needed and attached. The code changes will allow authority for the Municipal Judge for selection and appointment of the Municipal Court's Public Defender.

The City's contracts and city code legal expert reviewed our current code and provided language to include in the code revisions. Once the code amendment ordinance is approved, the City of Liberty has a fair and judicial responsibility to ensure all defendants who appear in the City's Municipal Court system are equipped with equitable and unbiased resources, including access to legal representation. The City would like to appoint Anthony Kagay as the Public Defender for the City's Municipal Court services. This appointment has a contract to be renewed yearly.

1. Ordinance of the City of Liberty, Missouri Amending Chapter 10, Section 10-17 Relating to the Office of Public Defender

Document No. 9859 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Pozel seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12024.

2. Ordinance Authorizing the Execution of a Services Agreement for Public Defender Services When Appointed by the Municipal Judge

Document No. 9860 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Gentrup seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12025.

F. Liberty Economic Development Corporation (LEDC)

1. Presentation of LEDC Annual Report, Ralph Boots Director

The Liberty Economic Development Corporation (LEDC) is charged with helping the Liberty area grow and prosper. LEDC is built on a solid foundation of teamwork as public/private partnership among business leaders, city and county government, education and pro-business and civic organizations. Since January 2004, LEDC has focused its efforts on business attraction that leads to job creation, retention and expansion of existing businesses, continuous improvement and communication.

2. Ordinance Approving a Fee for Services Agreement with the Liberty Economic Development Corporation

The LEDC contract for 2025 has a 3% annual increase that is built into the Economic Development budget on an annual basis. The budget was approved by the Economic Development Sales Tax Committee on 12/5/2024. The 3% increase will increase the LEDC budget from \$77,250.00 to \$79,570.00.

Under the terms of the agreement, the LEDC will continue to provide the following services:

- Maintain a database of sites, buildings and locality details on the LocationOne Information System (LOIS)
- Maintain an economic development website
- Carry out business attractions and recruitment activities
- Coordinate responses to requests for information (RFIs) from prospects

- Carry out business retention activities including one-on-one business visits
- Commit to seeking private sector investment to leverage this public contract
- Public contract not to exceed 49% of LEDC's annual budget.

Document No. 9861 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Gentrup seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12026.

VI. OTHER BUSINESS

A. Recommended Improvements for the Garrison/North End Community

The Garrison Task Force was formed to determine the needs of the Garrison-North End Neighborhood. The purpose of this report is to promote collaboration and a sense of shared responsibility between the neighborhood, its potential partners, and the City.

More than 60 people attended the Garrison community meetings held at the Garrison Community Center and First Baptist Church on September 26 and October 24, 2024. The meetings were facilitated by Steve Rhoades with the goal of providing feedback on the future of the Garrison Neighborhood. Attendees were asked to provide input on their vision for the neighborhood and share their opinions with City Staff and the Task Force.

The Task Force prioritized the needs of the neighborhood and established recommendations based on community, staff, and Task Force input. The overall recommendations in the report include suggestions for investing in sidewalk and lighting infrastructure, adding parks resources, and creating a Legacy District.

The historic Garrison-North End neighborhood serves as a vibrant testament to the rich cultural heritage and enduring spirit of its residents. This neighborhood is not just a place on a map, but a living, breathing entity that reflects the history, struggles, and triumphs of those who have lived here. Moving forward, the continued preservation and revitalization efforts are crucial. These efforts not only honor the past but also create opportunities for future generations to thrive. By investing in sidewalk and lighting infrastructure, adding parks resources, and creating a Legacy District, we can

ensure that this historic neighborhood remains a cornerstone of cultural and historical significance for years to come.

- VII. MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR
- VIII. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL
- IX. ADJOURNMENT

The meeting adjourned at 7:58 p.m.

Attest:

Mayor

Deputy City Clerk



STAFF REPORT

Planning and Zoning Case 25-05A

Staff: Katherine Sharp, Director Planning & Development

Date: January 27, 2025

GENERAL INFORMATION

Application:	Amendment to the Unified Development Ordinance (UDO) Sec. 30-98.3 pertaining to riparian buffer zones
Applicant:	City of Liberty
File Date:	December 18, 2024
Public Notice:	Legal Notice printed in Courier Tribune- December 26

HISTORY

The Unified Development Ordinance (UDO) was approved in April 2005. The UDO includes stream and drainage way protection requirements codified in Chapter 30, Article XVI, Section 30-98. These protections were identified in the Comprehensive Plan with the objective to prevent damage to streams and drainage ways in the city. Requirements are applicable for streams having at least forty (40) acres of drainage area and within the 100-year floodplain. Specific requirements include:

- Streamside buffer zone of twenty-five (25) feet from the edge of the stream.
- Riparian edge buffer zone fifty (50) feet from the edge of the streamside buffer zone or the edge of the boundary of the 100-year floodplain, whichever is farthest from the edge of the stream.
- 100-year storm event floodplains are regulated by floodplain buffers codified in Chapter 30, Article XVI, Section 30-100 and regulated by the Federal Emergency Management Agency (FEMA).

City staff has been approached with a request to fill in an area that is outside the 25-foot streamside buffer and 50-foot riparian buffer zones, but within the FEMA Floodplain. This fill is allowed by FEMA with proper permitting but is complicated by our City overlay which limits development in the 100-year floodplain. This request has caused staff to realize that this limitation is not in line with FEMA allowances to add fill in these areas. Because FEMA allows fill in the floodplain, staff is recommending a code change to allow fill on a discretionary basis within the 100-year FEMA floodplain. The City's objectives regarding storm water runoff and stream protection will be maintained with the recommended change.

Staff does not feel this should be used as a mechanism to develop within the 25-foot stream buffer or 50-foot riparian buffer zones, and feels this should be used in unique situations where the property owner has the right to fill on their property. The Public Works Department manages the stormwater and floodplain for the City and so staff believes the Public Works Director is the appropriate individual to make this determination.

PROPOSED ORDINANCE – RIPARIAN EDGE BUFFER ZONE

The original language as it exists in the UDO is seen in black type, a ~~striketrough~~ indicates a proposed language removal and **red type** represents the proposed change.

Sec. 30-98.3. Riparian edge buffer zone.

The purpose of the riparian edge buffer zone is to provide a buffer between development and the streamside zone. Any development proposed in proximity to a riparian area shall comply with the following standards:

- (1) Stream setback: Fifty (50) feet from the edge of the streamside buffer zone boundary or to the edge of the boundary of the 100-year floodplain, whichever is farthest from the edge of the stream.
- (2) Permitted uses shall include all uses of the streamside buffer in addition to the hiking and biking trails, stormwater facilities and recreational uses. Limited tree clearing **and fill** may be allowed by land disturbance permit **and at the discretion of the Public Works Director only**. Only native vegetation shall be planted within this area. When a permitted use is constructed within the buffer, the area of disturbance shall be minimized to the maximum extent practicable and native vegetation re-established upon completion of the construction.
- (3) Prohibited uses shall include all other uses and structures not specifically listed.

RECOMMENDATION

Legal Counsel has reviewed this code amendment and Staff recommends approval of P&Z Case #25-05A.

PZ RECOMMENDATION

At its January 14, 2025 meeting, the Planning & Zoning Commission voted 8-0-0 to recommend approval of P&Z Case 25-05A as presented in the staff report.

ATTACHMENTS

Exhibit A:	Ordinance
Exhibit B:	Planning and Zoning Minutes Excerpt

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 30, "UNIFIED DEVELOPMENT ORDINANCE", OF THE CODE OF THE CITY OF LIBERTY, CLAY COUNTY, MISSOURI

BE IT ORDAINED by the City Council of the City of Liberty, Missouri as follows:

SECTION I

That Section 30-98.3 – Riparian edge buffer zone., of the City Code of the City of Liberty, Missouri is hereby amended as follows:

Replace:

Sec. 30-98.3. Riparian edge buffer zone.

The purpose of the riparian edge buffer zone is to provide a buffer between development and the streamside zone. Any development proposed in proximity to a riparian area shall comply with the following standards:

- (1) Stream setback: Fifty (50) feet from the edge of the streamside buffer zone boundary or to the edge of the boundary of the 100-year floodplain, whichever is farthest from the edge of the stream.
- (2) Permitted uses shall include all uses of the streamside buffer in addition to the hiking and biking trails, stormwater facilities and recreational uses. Limited tree clearing may be allowed by land disturbance permit only. Only native vegetation shall be planted within this area. When a permitted use is constructed within the buffer, the area of disturbance shall be minimized to the maximum extent practicable and native vegetation re-established upon completion of the construction.
- (3) Prohibited uses shall include all other uses and structures not specifically listed.

With the following:

Sec. 30-98.3. Riparian edge buffer zone.

The purpose of the riparian edge buffer zone is to provide a buffer between development and the streamside zone. Any development proposed in proximity to a riparian area shall comply with the following standards:

- (1) Stream setback: Fifty (50) feet from the edge of the streamside buffer zone boundary or to the edge of the boundary of the 100-year floodplain, whichever is farthest from the edge of the stream.
- (2) Permitted uses shall include all uses of the streamside buffer in addition to the hiking and biking trails, stormwater facilities and recreational uses. Limited tree clearing and fill may be allowed by land disturbance permit and at the discretion of the Public Works Director only. Only native vegetation shall be planted within this area. When a permitted use is constructed within the buffer, the area of disturbance shall be minimized to the maximum extent practicable and native vegetation re-established upon completion of the construction.
- (3) Prohibited uses shall include all other uses and structures not specifically listed.

ORDINANCE NO. _____ (CONT.)

SECTION II

The City Council finds and declares that, prior to any action on the amendment herein described, all requirements pertaining to notices and hearings have been fulfilled.

SECTION III

This Ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor.

PASSED by the City Council this _____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this _____ day of _____, 2025.

MAYOR

I. Public Hearing Cases

A. PZ Case 25-05A: Amendments to the Unified Development Ordinance (UDO) section 30-98.3 pertaining to riparian buffer zones.

Ms. Sharp presented the proposed UDO amendment to the commission as described in the staff report.

Chairman Rosekrans asked if the commission had any questions of staff.

Commissioner Personett asked whether approval from FEMA would still be required as part of this amendment. Ms. Sharp stated that yes, FEMA's requirements and process would remain. Commissioner Personett asked who this amendment would apply to. Ms. Sharp stated that the amendment would be allowed for any property owner, not only developers of large land areas.

Commissioners Summers asked what constitutes "fill." Mr. Martinez stated that fill is assumed to be soil and is brought to a site from elsewhere to be used in changing the topography of a site. Commissioner Summers asked whether this amendment should define what "fill" is.

Ms. Sharp said that FEMA's definition for fill is, *Material such as soil, gravel, or crushed stone which is dumped in an area and to increase the ground elevation. Fill is usually placed in layers and compacted.*

Chairman Rosekrans asked if the commission had any further questions for staff. Seeing none, he opened the public hearing and asked if there were any persons in the audience that would like to speak for or against the proposed plan. Seeing none, he closed the public hearing.

Chairman Rosekrans asked if the commission had any further questions for staff. Seeing no additional questions, Chairman Rosekrans asked for a motion. Prior to the motion,

Action: Commissioner Holt moved to approve the case as presented in the staff report, Commissioner Summers seconded the motion.

Vote: Motion passed 8-0-0

Yes: All

No: None

Abstain: None

Chairman Rosekrans said the case would be heard in front of the City Council on Monday, January 27, 2025.



STAFF REPORT

Planning and Zoning Case 25-01FDP

Staff: Kyle McGinnis, Planner

Date: January 27, 2025

GENERAL INFORMATION

Application:	Final Development Plan for a 400,000 square foot addition to the Ford Motor Stamping Plant at 2401 Plummer Road, with variances from the UDO's fencing, landscaping, and tree removal regulations.
Applicant:	Joseph Buchheit Kimley-Horn 805 Pennsylvania Avenue, Suite 150 Kansas City, MO 64105
Location:	2401 Plummer Road
Site Acreage:	259 acre parcel; Ford Motor Stamping Plant, 1 st plat
Building Area:	943,325 square feet existing, 400,000 square feet proposed
Parking:	273 parking stalls existing
Existing Land Use / Zoning:	Flex/Industrial / BP, Business Park District
Surrounding Land Use / Zoning:	North: South Liberty Parkway & Future Commercial / C-2, "General Business" South: Ford Manufacturing Plant / Claycomo zoning East: Liberty Commerce Center, residential / M-1, "Light Industrial" & R-1A, "Suburban Residential" West: Open space; commercial / Pleasant Valley zoning
Public Notice:	Legal Notice printed in Courier Tribune – December 26, 2024 Sign Posted on site – January 2, 2025
File Date:	December 6, 2024

PREVIOUS CASES / SITE HISTORY

P&Z Case 24-45FDP: Final Development Plan for Ford. Adding 80 additional trailer marshalling spaces at the Stamping Plant at 2401 Plummer Road.

P&Z Case 23-16FDP: Final Development Plan for 27,500 square foot expansion of Ford Motor Stamping

Plant.

P&Z Case 21-54FDP: A 55,000 sq. ft. addition to stamping plant that was approved on December 20, 2021.

P&Z Case 19-14FDP: A 101,000 sq. ft. addition to stamping plant that was approved on May 28, 2019. The building permits for this expansion were never issued and the plan sunset in May 2021

P&Z Case 18-26FDP: A 359,000 sq. ft. addition to stamping plant that was approved on November 26, 2018.

P&Z Case 18-09FDP: A 40,500 sq. ft. addition to stamping plant that was approved on June 25, 2018.

P&Z Case 15-44FDP: A 7,500 sq. ft. addition to stamping plant that was approved on September 22, 2015.

P&Z Case 13-17FDP: A 12,825 sq. ft. addition to stamping plant that was approved by City Council on April 22, 2013.

P&Z Case 11-46FDP: A Final Development Plan for a 441,000 square foot manufacturing facility, known as the Ford Motor Stamping Plant, was approved by City Council.

P&Z Case 11-45FP: A preliminary and Final Plat for Ford Motor Stamping Plant was approved by City Council.

P&Z Case 11-29R: A rezone of 294 acres from R-1A, Suburban Residential to BP, Business Park was approved by City Council.

APPLICANT'S PROPOSAL

Use

The proposal consists of a 400,000 square foot addition to the existing Ford Motor Stamping Plant at 2401 Plummer Road, to the east face of the existing structure. This proposal is considered the fifth phase for this facility and would increase the size of the building to a total of 1,305,500 square feet. The overall use of the site would remain unchanged as part of this proposal.

In addition to the proposed building expansion, the applicant has proposed the construction of a security fence (see Exhibit B for proposed location). In order to meet Ford's security requirements, the six-foot chainlink fence would be topped by three strands of barbed wire for a total fence height of seven feet. The UDO limits fences on non-residential properties to a maximum height of six feet; as a result, the proposed fence would require a variance. The applicant's variance narrative is attached to this report as Exhibit C.

Site Layout/Access/Parking

The proposal would add 400,000 square feet of new building area to the east portion of the existing structure. The existing circulation drive to the east of the structure would be relocated further east in order to provide continued circulation around the facility. No additional employee parking has been proposed at this time; however, 80 new trailer marshalling stalls have been proposed to the south of the addition, as well as to the west of the facility. These marshalling spaces are being reviewed administratively under a separate application. The site's access to public right-of-way would remain unchanged.

Building Design

The exterior of the new construction will match the design of the existing facility through the use of metal paneling.

Landscape Plan

The applicant has requested variances relating to landscape plantings and tree removal mitigation as part of this proposal. UDO Sections 30-97 (4) 4a. – 4b. require that one large growing tree or two small growing trees be planted for every 3,000 square feet of building area. UDO Sections 30-97.4 (10) a. – b. requires that every tree removed from the site exceeding eight inches in caliper be replaced with two large growing trees, each a minimum of 1.5-inch caliper. The applicant requests variances from the above requirements by utilizing the equivalent fee-in-lieu of new tree plantings/replacements described in Section 30-97.4 (10) c. These funds will be determined and shall be paid to a dedicated parks tree account prior to final occupancy of the addition.

PUBLIC INFRASTRUCTURE

Sanitary Sewer

The site has direct access to a 10-inch public sanitary sewer main at the southwest corner of the property.

Water

There is direct access to existing 12-inch and 16-inch water mains along South Liberty Parkway at Plummer Road.

Streets

The site has access to fully improved US-69 Highway along the west side and fully improved South Liberty Parkway along the north side. Garrison Road, a portion of which is privately owned, runs from US-69 Highway toward the southeast through the west half of the property.

Stormwater

As part of this project, the applicant has proposed the construction of an extended wet detention basin located in the northeast corner of the property, north of the proposed building expansion. Per the plans provided, runoff produced throughout the property will be detained and treated within the several detention basins already present on site, in addition to the new extended wet detention basin that has been proposed.

STAFF ANALYSIS

Staff analyzed this application in accordance with the Liberty *Unified Development Ordinance* (UDO), Section 30-27.8. All criteria must be satisfied in order for staff to recommend approval:

1. The plan substantially complies with the intent of the comprehensive plan;

The City's Comprehensive Plan, *Leading Liberty Forward*, includes this property within its Flex/Industrial Future Land Use Category. This land use designation is intended to allow for businesses which focus on manufacturing, assembly, and storage, amongst other uses which support industry. Staff believes that the use of this facility aligns with this land use designation and the Comprehensive Plan generally.

2. The plan complies with the provisions of this UDO;

This property is zoned BP, Business Park District, which permits by right light manufacturing, along with distribution and warehousing facilities. With the exception of the variances requested from the

UDO's fencing, landscaping, and tree removal mitigation requirements, the proposal complies with the UDO.

3. The plan substantially complies with approved city development standards and policies

The proposed plan complies with city development standards and policies.

4. The plan substantially complies with the approved preliminary development plan, where applicable.

Staff finds that this application does substantially comply with the Preliminary Development Plan.

STAFF RECOMMENDATION

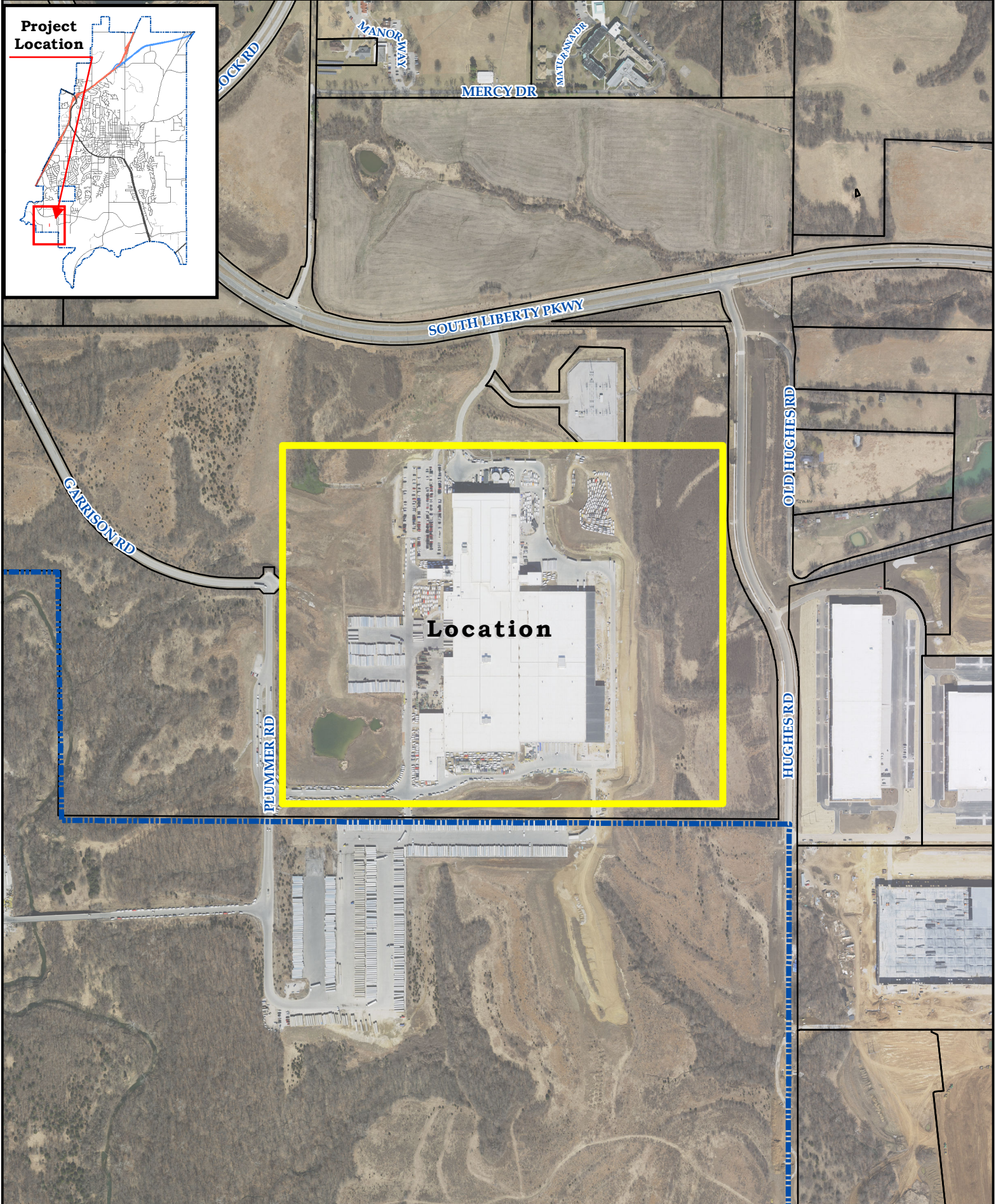
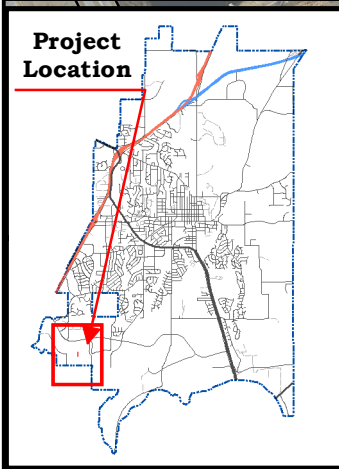
Staff finds this application meets the standards of review for a Final Development Plan if the variances for the increased fence height, landscaping requirements, and tree removal mitigation requirements are accepted. Staff recommends approval of P&Z Case 25-01FDP.

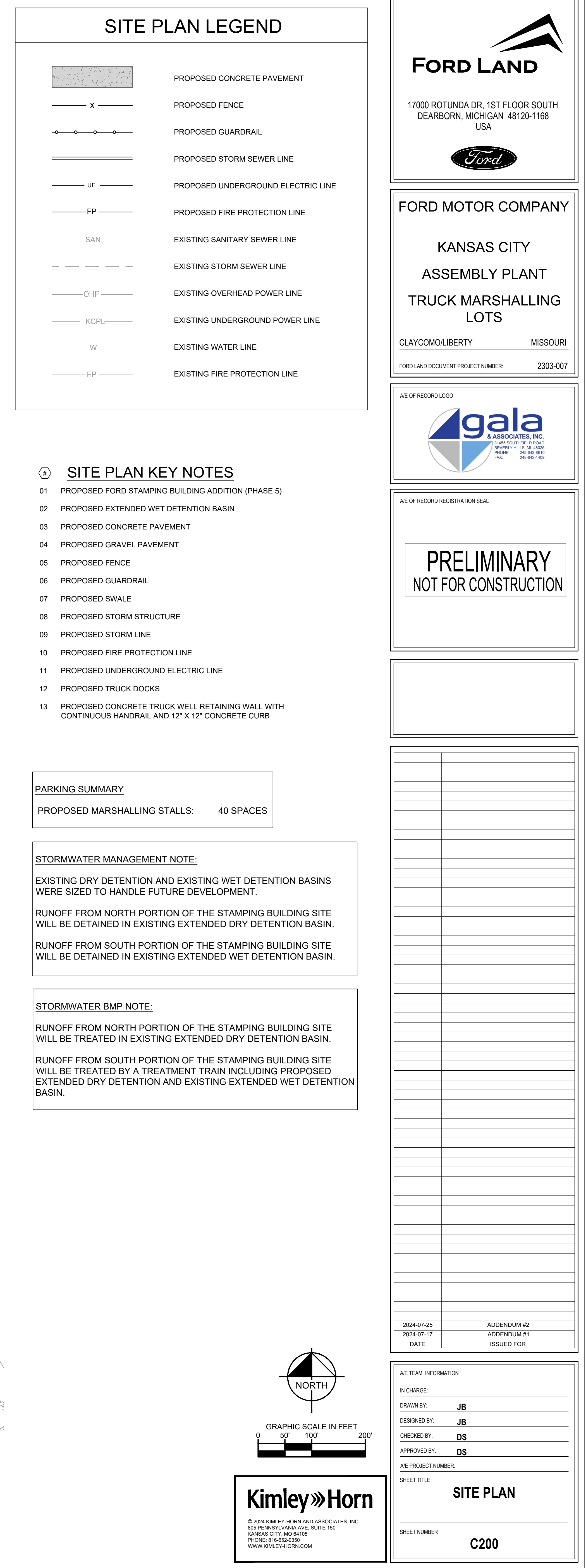
PZ RECOMMENDATION

At its January 14, 2025 meeting, the Planning & Zoning Commission voted 8-0-0 to recommend approval of P&Z Case 25-01FDP as presented in the staff report.

ATTACHMENTS

- Exhibit A: Vicinity Map
- Exhibit B: Site Plan
- Exhibit C: Applicant's Variance Narrative
- Exhibit D: Planning & Zoning Commission Minutes Excerpt
- Exhibit E: Resolution

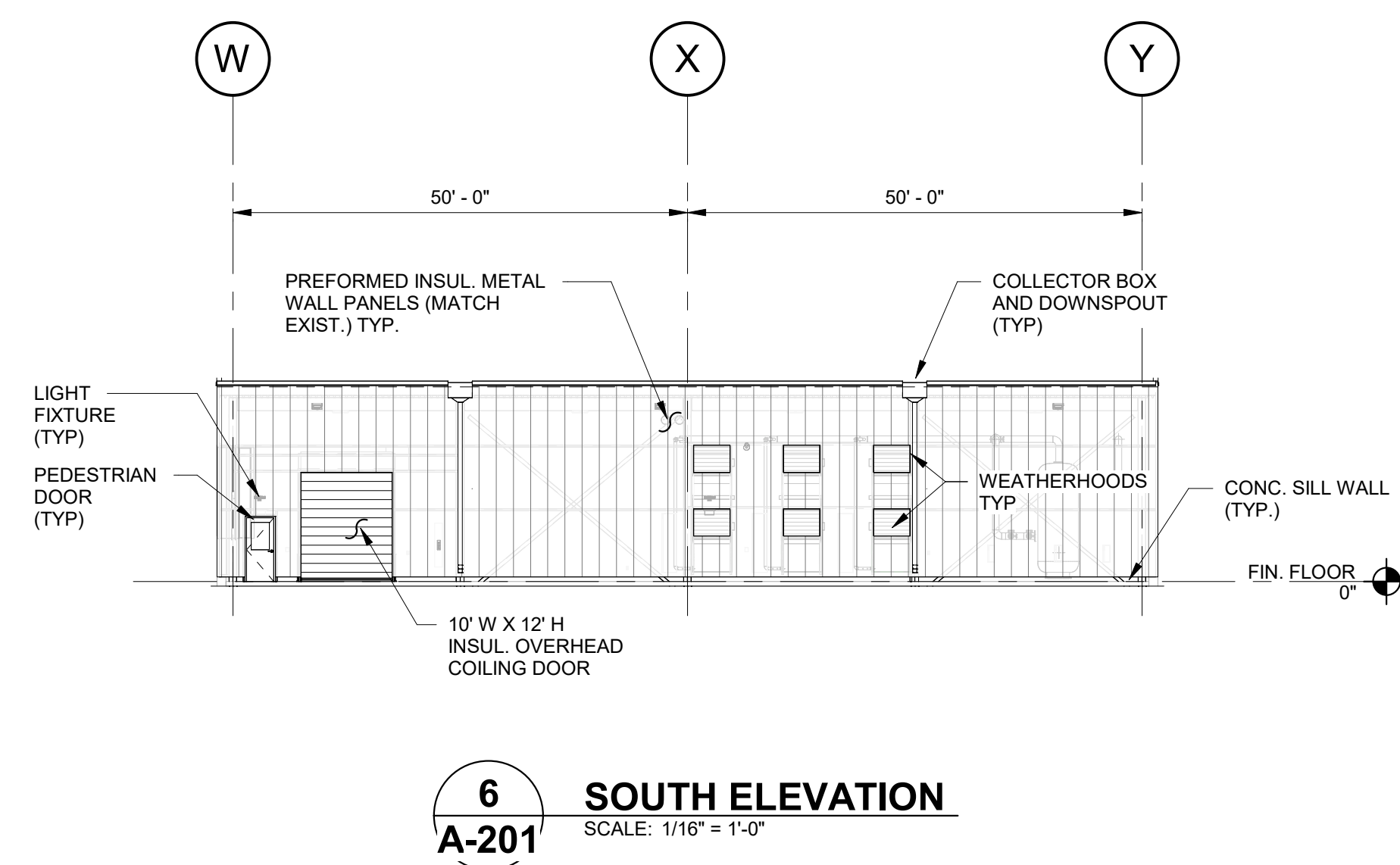






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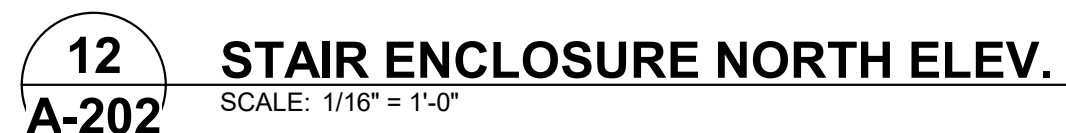
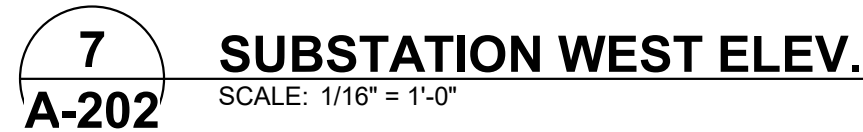
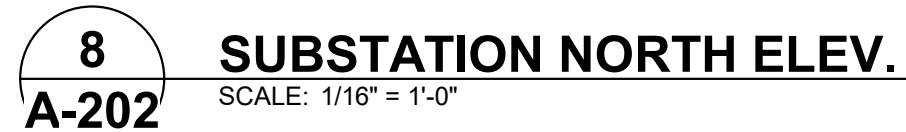
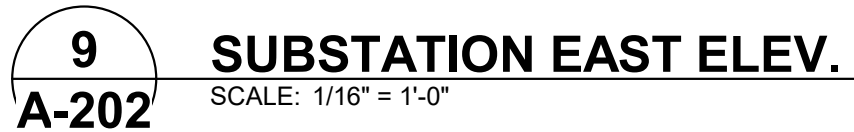
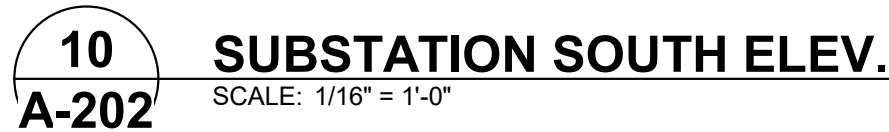
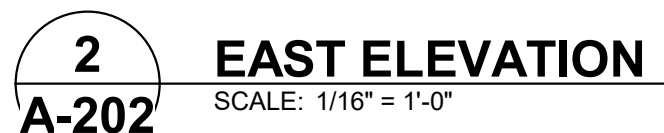
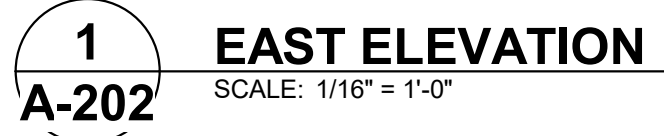
11-13-24	BIDS
DATE	ISSUED FOR

A/E TEAM INFORMATION	
IN CHARGE:	H. ELHAGE
DRAWN BY:	K. WOODS
DESIGNED BY:	A. UNAG
CHECKED BY:	A. BUNAG
APPROVED BY:	G. ARAFAT
A/E PROJECT NUMBER: 1-24-5306	
SHEET TITLE	
BUILDING ELEVATIONS	
SHEET NUMBER	
A-201	



11-13-24	BIDS
DATE	ISSUED FOR

FILE PLOT DATE STAMP 11/13/2024 8:16:24 AM Page 56 of 4



**Re: P&Z Case 25-01FDP - Ford Stamping Plant Addition
Variance Request Letter**

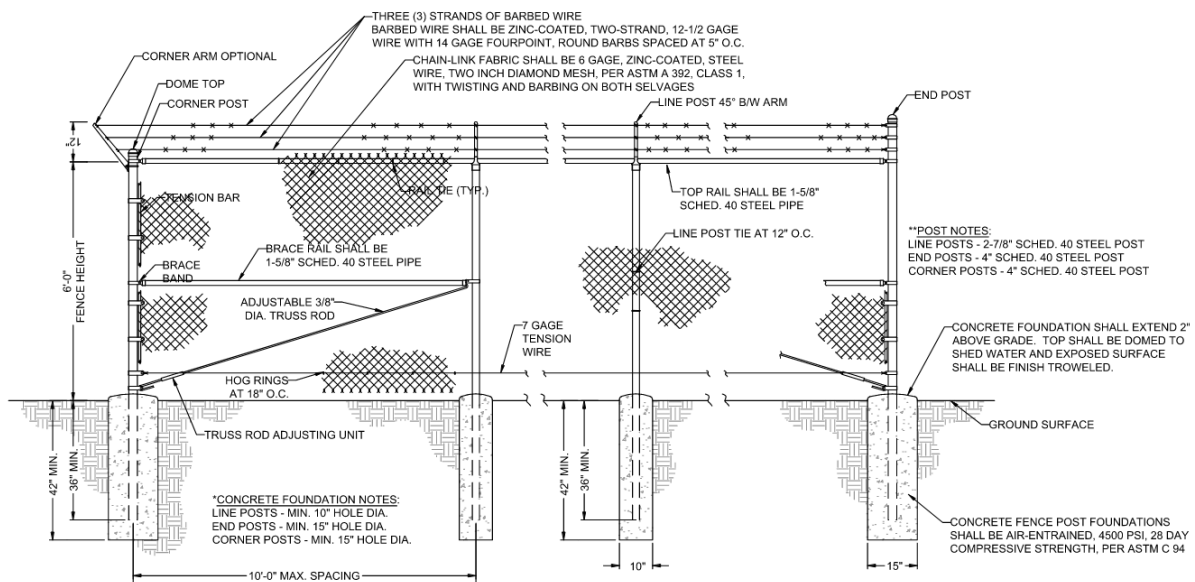
Dear City of Liberty,

The purpose of this letter is to provide a narrative for three formal variance requests for the above-mentioned project.

Fence Variance Request

Per City of Liberty Unified Development Ordinance (UDO) Section 30-81.1.2, barbed wire is not listed as an approved fence material and fences shall not be more than six (6) feet tall.

Owner requests that 6'-tall chainlink with 3-strand barbed wire be allowed to meet Ford Motor Company security requirements. See detail below for proposed fence.



FENCE SPECIFICATIONS:
FENCE MATERIALS, FABRICATION AND INSTALLATION SHALL BE IN ACCORDANCE WITH FORD SPECIFICATIONS - SECTION 32 31 00 - FENCE AND GATES.

REFERENCE STANDARDS:
PROVIDE FENCING CONFORMING TO THE MOST CURRENT REVISION OF THE CHAIN LINK FENCE MANUFACTURER'S INSTITUTE PUBLICATIONS AS FOLLOWS:
1. SPECIFICATIONS FOR GALVANIZED STEEL CHAIN LINK FENCE FABRIC.
2. INDUSTRIAL STEEL SPECIFICATIONS FOR FENCE RAILS, POSTS, GATES, AND ACCESSORIES.
3. STANDARDS FOR CHAIN LINK FENCE INSTALLATION.

FENCE DETAIL
(NOT TO SCALE)

New Landscaping Variance Request

Per City of Liberty Unified Development Ordinance (UDO) Sections 30-95.6c and 30-95.6d, large growing trees are to be planted at fifty (50) foot intervals along linear road frontage for commercial and industrial properties. Per Sections 30-97.4.4a and 30-97.4.4b, open spaces are to be landscaped with one (1) large growing tree or two (2) small growing trees per 3,000 square feet of building area and at least one shrub per 250 square feet of building area, without a need to exceed 400 shrubs in total.

Owner requests that Ford Motor Company provide a fee-in-lieu to a dedicated parks tree account for new landscaping per Section 30-97.4.10c.

Tree Removal Mitigation Variance Request

Per City of Liberty Unified Development Ordinance (UDO) Sections 30-97.4.10a and 30-97.4.10b, each tree of eight (8) inch caliper or greater that is removed shall be replaced with two (2) large growing trees of one and a half (1.5) inch caliper or greater. For each tree of eight (8) inch caliper or greater that is retained on site, the developer shall be credited against the replacement required at a rate of two (2) trees per eight (8) inches of tree saved.

Owner requests that Ford Motor Company provide a fee-in-lieu to a dedicated parks tree account for removed trees.

Please feel free to call or email if there are any questions.

Very Truly yours,



Dalton R. Signer, PE
KIMLEY-HORN AND ASSOCIATES, INC.

B. PZ Case 25-01FDP: Final Development Plan for Ford. A 400k sf addition to the existing Stamping plant 2401 Plummer Rd with two variance requests.

Mr. McGinnis presented the proposed Final Development Plan to the commission as described in the staff report.

Chairman Rosekrans asked if the commission had any questions of staff.

Commissioner Summers asked if the site already has a security fence, and whether the variance relating to fence height was for an existing fence, or a new fence to be constructed. Ms. Sharp stated that a security fence is already on the property, but deferred to the applicant's representative to provide more specific details.

Dale Barger, Ford representative, introduced himself to the Commission. Mr. Barger stated that a fence does exist on the property already along Hughes Road, and that the fence shown on the plans would be interior to that fence and taller.

Commissioner Holt asked why the applicant was requesting a variance from the fence requirements of the UDO. Mr. Barger stated that Ford's security standards call for six-foot chainlink fences topped by a foot of barbed wire, as requested/proposed.

Commissioner Holt asked why Ford was requesting a variance from the Code's landscaping requirements. Mr. Barger stated that any new landscaping would not likely be well-maintained, and that Ford felt it more appropriate to provide funds for the City to properly install and care for trees elsewhere.

Chairman Rosekrans asked if the commission had any further questions for staff or the applicant's representative. Seeing none, he opened the public hearing and asked if there were any persons in the audience that would like to speak for or against the proposed plan. Seeing none, he closed the public hearing.

Chairman Rosekrans asked if the commission had any further questions for staff. Seeing no additional questions, Chairman Rosekrans asked for a motion.

Action: Commissioner Waterman moved to approve the case as presented in the staff report and including the requested variances, Commissioner Reinier seconded the motion.

Vote: Motion passed 8-0-0

Yes: All

No: None

Abstain: None

Chairman Rosekrans said the case would be heard in front of the City Council on Monday, January 27, 2025.

RESOLUTION NO. _____

A RESOLUTION APPROVING A FINAL DEVELOPMENT PLAN FOR A 400,000 SQ. FT. EXPANSION AT THE FORD MOTOR STAMPING PLANT AT 2401 PLUMMER ROAD, IN LIBERTY, CLAY COUNTY, MISSOURI

WHEREAS, a final development plan for the construction of a 400,000 sq. ft. addition to the Ford Motor stamping plant at 2401 Plummer Road in the City of Liberty, Clay County, Missouri, has been duly and properly presented to the Planning & Zoning Commission on January 14, 2025 and the City Council on January 27, 2025; and

WHEREAS, pursuant to the Unified Development Ordinance of the City of Liberty, the City Council finds that the final development plan described duly conforms to the standards and requirements of ordinances in place at the time of the application except for the following variances:

1. A variance request to increase the maximum permitted fence height from six feet to seven feet (UDO Section 30-81.1 (2) c.); and
2. A variance request to eliminate the required landscape plantings based on the building area of the proposed addition (UDO Section 30-97.4 (4) a.); and
3. A variance request to eliminate the tree removal mitigation requirements of UDO Section 30-97.4 (10) a. – b.

WHEREAS, the applicant has agreed to pay an equivalent fee-in-lieu of new tree plantings/replacements as described in UDO Section 30-97.4 (10) c;

WHEREAS, the total of these funds shall be determined and paid to a dedicated parks tree account prior to the approval of final occupancy for the addition;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Liberty, Missouri, that the final development plan for the construction of a 400,000 sq. ft. addition to the Ford Motor stamping plant at 2401 Plummer Road in the City of Liberty, Clay County, Missouri, is hereby approved according to the final development plan on file in the office of the Department of Planning and Development.

PASSED by the City Council this _____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE ACKNOWLEDGING VENDOR PAYMENTS
FOR THE PERIOD OF January 3, 2025 to January 17, 2025

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri,
as follows:

The attached lists of vendor checks as drawn by the finance director is hereby
acknowledged, in the amounts and to the persons as listed. Said report is hereby
incorporated by reference as part of this ordinance. Total disbursements by individual
fund is also hereby acknowledged as listed below:

FUND NAME	FUND NUMBER	AMOUNT
GENERAL OPERATING FUND	100	\$ 1,768,379.74
LIMITED CAPITAL FUND	350	\$ 77,782.17
TIF-BLUE JAY CROSSING	709	\$ 17,578.08
LIBERTY CORNERS CID	605	\$ 25,661.54
CAPTIAL SALES TAX FUND	351	\$ 7,284.02
TRANSPORTATION SALES TAX FUND	352	\$ 172,083.72
PARK SALES TAX FUND	353	\$ 207.28
ECO/DEVO SALES TAX FUND	354	\$ 6,166.36
FIRE SALES TAX FUND	356	\$ 22,719.29
PUBLIC SAFETY SALES TAX FUND	243	\$ 21,629.66
PARKS FUND	460	\$ 23,919.47
SPORTS COMPLEX FUND	461	\$ 93,202.06
COMMUNITY CENTER FUND	465	\$ 33,346.84
TRANSIENT GUEST TAX FUND	244	\$ 15,178.97
CEMETERY MAINTENANCE FUND	247	\$ 1,507.15
WATER OPERATING FUND	590	\$ 74,922.28
WASTEWATER OPERATING FUND	591	\$ 105,198.60
WATER CAPITAL FUND	592	\$ 95,170.17
SOLID WASTE FUND	595	\$ 522.97
PAYROLL CHECKS & BENEFITS	1/10/25	\$ 1,640,771.84
TOTAL APPROPRIATIONS		\$ 4,203,232.21

PASSED by the Council this 27th day of January, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this 27th day of January, 2025.

MAYOR

Appropriations Legend

Account Number	Fund and Departments
10	General Fund
10.10	Council
10.20	Administration
10.25	Human Resources
10.30	Finance
10.40	Police
10.50	Fire
10.60	Parks-Aging Services
10.70	Public Works
10.80	Planning and Development Services
10.90	Information Services
10.95	City Wide
11	Limited Capital Fund
14	Downtown 353
15	Residential 353
16	TIF-Liberty Commons
17	CID-Liberty Commons
18	TDD-Liberty Commons
20-21	TIF-Liberty Triangle Project
22	TIF-Liberty Triangle Series 2007
23	TIF-Roger's Plaza
24	TIF-Blue Jay Crossing
25	TIF-Triangle Project B-1
26	TIF-Triangle Project F
27	Rogers CID Sales Tax
28	Blue Jay Crossing CID Sales Tax
29	Triangle CID Sales Tax
30	South Liberty Parkway
31	TIF-South Liberty Parkway-Whitehall
32	TIF-Project E
33	TIF-Triangle Project E
35	TIF-Tiangle Project E-4
36	Liberty Corners CID
37	TIF-Triangle Project E-1
38	TIF-Triangle Project E-2
39	Healthy Living Community
40 & 41	Cemetery Trust Funds
42	F Hughes Library Trust
50	Capital Sales Tax Fund
51	PFA Construction Fund
52	Transportation Sales Tax Fund
54	Park Sales Tax Fund
55	Parks Development Fund
56	Eco/Devo Sales Tax Fund
57	Capital Const Bond Fund
58	Fire Sales Tax Fund
59	Public Safety Sales Tax Fund
60	Parks Fund
61	Sports Complex Fund
65	Community Center Fund
67	Transient Guest Tax Fund
68	Preservation & Development Fund
69	Police Training Fund
70	Cable Reserve Fund
73	Cemetery Maintenance Fund
75	Loss Control Fund
80	Debt Service Fund
81	Tax Escrow Fund
82	TIF-Triangle B-1 Debt Service (CCHC)
83	TIF Debt Service 2007 Fund
86	TIF Debt Service Fund
87	NID Debt Service Fund
88	PFA Debt Service Fund
90	Water Operating Fund
90.30	Finance-Utility Billing
90.70	Public Works
92	Wastewater Operating Fund
92.30	Finance-Utility Billing
92.70	Public Works
94	Water Capital Fund
96	Wastewater Capital Fund
97	Wastewater Treatment Facility
98	Solid Waste Fund
98.30	Finance-Utility Billing
98.70	Public Works

JANUARY 10, 2025

City of Liberty
AP List Checks Invoices

Check Type: All; Check Date between: 01/09/2025 and 01/10/2025;

SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
188996; 01/10/2025; Outstanding; null										
	80	KCATA	1032	01/09/2025	NONE		352-55044-160-0000 00	IRIS TRANSPORTATION (ZTRIP)	IRIS Contract	\$ 126,000.00
CHECK TOTAL FOR CHECK NUMBER 188996										\$ 126,000.00
188997; 01/10/2025; Outstanding; null										
	84	QUALITY PLUMBING, INC.	70801681	12/19/2024	UTILITIES		592-70020-802-0000 00	CONSTRUCTION CONTRACT	WTP - Repair Rusty Chem Feed Pipe	\$ 21,511.22
CHECK TOTAL FOR CHECK NUMBER 188997										\$ 21,511.22
188998; 01/10/2025; Outstanding; null										
	186	PRIDE CLEANERS MJV-A LLC	168997-123124	12/31/2024	POLICE		100-59014-501-0000 00	CLOTHING EXPENSES	December Jail Laundry	\$ 78.32
	186	PRIDE CLEANERS MJV-A LLC	333472-123124	12/31/2024	POLICE		100-59014-501-0000 00	CLOTHING EXPENSES	December Uniform Cleaning	\$ 496.00
CHECK TOTAL FOR CHECK NUMBER 188998										\$ 574.32
188999; 01/10/2025; Outstanding; null										
	236	CENTRALSQUARE TECHNOLOGIES LLC	426659	12/05/2024	POLICE		100-57030-512-0000 00	SOFTWARE MAINTENANCE	Kellogg Conf. Registration	\$ 999.00
	236	CENTRALSQUARE TECHNOLOGIES LLC	426660	12/05/2024	POLICE		100-57030-512-0000 00	SOFTWARE MAINTENANCE	Smith Conf. Registration	\$ 999.00
	236	CENTRALSQUARE TECHNOLOGIES LLC	426661	12/05/2024	POLICE		100-57030-512-0000 00	SOFTWARE MAINTENANCE	Sutton Conf. Registration	\$ 999.00
CHECK TOTAL FOR CHECK NUMBER 188999										\$ 2,997.00

**Voided checks present and it may affect total amount calculations

City of Liberty
AP List Checks Invoices

SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189000; 01/10/2025; Outstanding; null										
includes prepaid - 100-14001-000-0000	283	ZOHO CORPORATION	5020003266	12/18/2024	TECH & LOGISTICS		100-57030-170-000000	SOFTWARE MAINTENANCE	endpoint central maint (2024)	\$ 223.42
includes prepaid - 100-14001-000-0000	283	ZOHO CORPORATION	5020003266	12/18/2024	TECH & LOGISTICS		100-14001-000-000000	OTHER PREPAYMENTS	2025 Prepay	\$ 2,457.58
CHECK TOTAL FOR CHECK NUMBER 189000										\$ 2,681.00
189001; 01/10/2025; Outstanding; null										
	314	RICOH USA, INC	5070703666	01/01/2025	ANIMAL CONTROL		100-53031-165-000000	COPIER LEASE & USAGE	Copier Usage	\$ 86.76
	314	RICOH USA, INC	5070704047	01/01/2025	POLICE		100-53031-512-000000	COPIER LEASE & USAGE	CIU Usage 10/1-12/31/24	\$ 37.12
	314	RICOH USA, INC	40004629	12/14/2024	POLICE		100-53031-512-000000	COPIER LEASE & USAGE	CIU Lease - January	\$ 153.81
	314	RICOH USA, INC	108845192	12/23/2024	POLICE		100-53031-512-000000	COPIER LEASE & USAGE	Records Lease - January	\$ 153.81
CHECK TOTAL FOR CHECK NUMBER 189001										\$ 431.50

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City of Liberty
AP List Checks Invoices

SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189002; 01/10/2025; Outstanding; null										
	391	LINEAGE MAILING SERVICES	301932	12/31/2024	FINANCE		591-53032-131-00000	OUTSIDE PRINTING	Util bill processing	\$ 68.58
	391	LINEAGE MAILING SERVICES	301932	12/31/2024	FINANCE		590-53032-131-00000	OUTSIDE PRINTING	Util bill processing	\$ 68.58
	391	LINEAGE MAILING SERVICES	301933	12/31/2024	FINANCE		591-53032-131-00000	OUTSIDE PRINTING	Util bill processing	\$ 68.96
	391	LINEAGE MAILING SERVICES	301933	12/31/2024	FINANCE		590-53032-131-00000	OUTSIDE PRINTING	Util bill processing	\$ 68.97
	391	LINEAGE MAILING SERVICES	301932	12/31/2024	FINANCE		591-59010-131-00000	POSTAGE	Util bill postage	\$ 208.06
	391	LINEAGE MAILING SERVICES	301932	12/31/2024	FINANCE		590-59010-131-00000	POSTAGE	Util bill postage	\$ 208.06
	391	LINEAGE MAILING SERVICES	301933	12/31/2024	FINANCE		591-59010-131-00000	POSTAGE	Util bill postage	\$ 209.61
	391	LINEAGE MAILING SERVICES	301933	12/31/2024	FINANCE		590-59010-131-00000	POSTAGE	Util bill postage	\$ 209.62
	391	LINEAGE MAILING SERVICES	301936	12/31/2024	FINANCE		591-53032-131-00000	OUTSIDE PRINTING	Util bill processing	\$ 395.69
	391	LINEAGE MAILING SERVICES	301936	12/31/2024	FINANCE		590-53032-131-00000	OUTSIDE PRINTING	Util bill processing	\$ 395.69
	391	LINEAGE MAILING SERVICES	301935	12/31/2024	FINANCE		591-53032-131-00000	OUTSIDE PRINTING	Util bill processing	\$ 441.73
	391	LINEAGE MAILING SERVICES	301935	12/31/2024	FINANCE		590-53032-131-00000	OUTSIDE PRINTING	Util bill processing	\$ 441.73
	391	LINEAGE MAILING SERVICES	301936	12/31/2024	FINANCE		591-59010-131-00000	POSTAGE	Util bill postage	\$ 1,023.96
	391	LINEAGE MAILING SERVICES	301936	12/31/2024	FINANCE		590-59010-131-00000	POSTAGE	Util bill postage	\$ 1,023.96
	391	LINEAGE MAILING SERVICES	301935	12/31/2024	FINANCE		591-59010-131-00000	POSTAGE	Util bill postage	\$ 1,123.33
	391	LINEAGE MAILING SERVICES	301935	12/31/2024	FINANCE		590-59010-131-00000	POSTAGE	Util bill postage	\$ 1,123.33

**Voided checks present and it may affect total amount calculations

City of Liberty
AP List Checks Invoices

SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189002; 01/10/2025; Outstanding; null										
CHECK TOTAL FOR CHECK NUMBER 189002										\$ 7,079.86
189003; 01/10/2025; Outstanding; null										
	487	TOYS FOR TRUCKS, INC	INV887417	12/30/2024	POLICE		100-60005-501-0000 00	VEHICLE CHANGEOVER COSTS	204 Changeover	\$ 10,451.51
CHECK TOTAL FOR CHECK NUMBER 189003										\$ 10,451.51
189004; 01/10/2025; Outstanding; null										
	492	ALL COPY PRODUCTS, INC.	38236819	01/01/2025	PARKS & RECREATION		460-57012-400-0000 00	OFFICE EQUIPMENT MAINTENANCE	Postage Service Agreement	\$ 322.04
CHECK TOTAL FOR CHECK NUMBER 189004										\$ 322.04
189005; 01/10/2025; Outstanding; null										
	528	DAVID HILL	1/7/2025	01/08/2025	PARKS & RECREATION		465-55058-410-0000 00	PRIVATE SWIMMING LESSONS		\$ 38.00
CHECK TOTAL FOR CHECK NUMBER 189005										\$ 38.00
189006; 01/10/2025; Outstanding; null										
	595	BLUE SPRINGS FORD SALES INC	2024 BSFORD	12/03/2024	ANIMAL CTRL- PO		350-70001-165-0000 00	CAPITAL EQUIPMENT	Purchase of Ford F-250 4x4 Supercab	\$ 51,297.00
CHECK TOTAL FOR CHECK NUMBER 189006										\$ 51,297.00
189007; 01/10/2025; Outstanding; null										
	616	COLE CHRISTOPHER BRYANT	1/7/2025	01/08/2025	PARKS & RECREATION		465-55058-410-0000 00	PRIVATE SWIMMING LESSONS		\$ 80.00
CHECK TOTAL FOR CHECK NUMBER 189007										\$ 80.00
189008; 01/10/2025; Outstanding; null										
	653	WEATHER TECH RENOVATIONS LLC	6977-1	11/08/2024	ANIMAL CONTROL		100-57019-165-00000 0	BUILDING MAINTENANCE	Roof Repair	\$ 500.29
CHECK TOTAL FOR CHECK NUMBER 189008										\$ 500.29

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City of Liberty
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SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189009; 01/10/2025; Outstanding; null										
	669	MYRICK MECHANICAL	2483	12/24/2024	FIRE		356-57019-305-000000	BUILDING MAINTENANCE	St.2 Bay Heater Replacement	\$ 16,137.60
CHECK TOTAL FOR CHECK NUMBER 189009										\$ 16,137.60
189010; 01/10/2025; Outstanding; null										
	669	MYRICK MECHANICAL	2482	12/24/2024	PARKS & REC-PO		100-57019-160-000000	BUILDING MAINTENANCE	myrick	\$ 4,878.45
CHECK TOTAL FOR CHECK NUMBER 189010										\$ 4,878.45
189011; 01/10/2025; Outstanding; null										
	696	JANI-KING OF KANSAS CITY	KSC12240668	12/30/2024	PARKS & RECREATION		465-55041-420-000000	CONTRACT LABOR	19 cleanings for December 2024	\$ 1,425.00
CHECK TOTAL FOR CHECK NUMBER 189011										\$ 1,425.00
189012; 01/10/2025; Outstanding; null										
	728	CHERRYROAD MEDIA INC	0003000350	12/19/2024	PUBLIC WORKS		595-55044-205-000000	MISCELLANEOUS FEES	Legal Ad	\$ 388.75
CHECK TOTAL FOR CHECK NUMBER 189012										\$ 388.75
189013; 01/10/2025; Outstanding; null										
	777	STERICYCLE, INC.	8009346817	12/25/2024	MULTI		100-55044-116-000000	MISCELLANEOUS FEES	Court	\$ 20.69
	777	STERICYCLE, INC.	8009346817	12/25/2024	MULTI		100-55044-140-000000	MISCELLANEOUS FEES	Personnel	\$ 20.96
	777	STERICYCLE, INC.	8009346817	12/25/2024	MULTI		100-55044-111-000000	MISCELLANEOUS FEES	City Clerk	\$ 27.95
	777	STERICYCLE, INC.	8009346817	12/25/2024	MULTI		100-55044-130-000000	MISCELLANEOUS FEES	Finance	\$ 30.34
	777	STERICYCLE, INC.	8009346817	12/25/2024	MULTI		100-55044-501-000000	MISCELLANEOUS FEES	Records/Dispatch	\$ 119.03
CHECK TOTAL FOR CHECK NUMBER 189013										\$ 218.97

**Voided checks present and it may affect total amount calculations

City of Liberty
AP List Checks Invoices

SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189014; 01/10/2025; Outstanding; null										
	781	TEKLAB, INC.	319582	01/02/2025	UTILITIES		591-55034-902-0000 00	PRETREATMENT PROGRAM	WWTP - IPP Laboratory Services	\$ 1,144.70
	781	TEKLAB, INC.	319580	01/02/2025	UTILITIES-PO		591-55020-902-0000 00	LAB FEES	WWT LAB SERVICES	\$ 475.60
	781	TEKLAB, INC.	319145	12/26/2024	UTILITIES-PO		591-55020-902-0000 00	LAB FEES	WWT LAB SERVICES	\$ 794.10
CHECK TOTAL FOR CHECK NUMBER 189014										\$ 2,414.40
189015; 01/10/2025; Outstanding; null										
	863	SMARSH INC.	INV-242257	12/31/2024	TECH & LOGISTICS		100-57030-170-0000 00	SOFTWARE MAINTENANCE	Facebook Professional Archive Capture	\$ 5.67
CHECK TOTAL FOR CHECK NUMBER 189015										\$ 5.67
189016; 01/10/2025; Outstanding; null										
	875	STRICKLAND BROTHERS 10 MIN OIL	00589-17411	12/23/2024	POLICE		100-57009-501-0000 00	VEHICLE MAINTENANCE	205 Oil change	\$ 40.58
	875	STRICKLAND BROTHERS 10 MIN OIL	00589-17666	01/02/2025	POLICE		100-57009-501-0000 00	VEHICLE MAINTENANCE	202 Oil Change	\$ 46.98
CHECK TOTAL FOR CHECK NUMBER 189016										\$ 87.56
189017; 01/10/2025; Outstanding; null										
	925	INTEGRATED OPENINGS SOLUTIONS	5040640	12/10/2024	PUBLIC WORKS		100-57019-501-00000 0	BUILDING MAINTENANCE	1/2 to Police	\$ 1,365.00
	925	INTEGRATED OPENINGS SOLUTIONS	5040640	12/10/2024	PUBLIC WORKS	Reclass to 1/2 (1365.00) to 100.57019.50 1.00000	100-59026-202-0000 00	MISCELLANEOUS EXPENSES	Door to Police Courtyard	\$ 1,365.00
CHECK TOTAL FOR CHECK NUMBER 189017										\$ 2,730.00

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City of Liberty
AP List Checks Invoices

SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189018; 01/10/2025; Outstanding; null										
	1155	GRAINGER	9352398318	12/20/2024	UTILITIES		591-57009-901-000000	VEHICLE MAINTENANCE	LED Directional Warning Light	\$ 136.15
	1155	GRAINGER	9352398318	12/20/2024	UTILITIES		590-57009-801-000000	VEHICLE MAINTENANCE	LED Directional Warning Light	\$ 136.15
	1155	GRAINGER	9352398326	12/20/2024	UTILITIES		591-57009-901-000000	VEHICLE MAINTENANCE	LED Directional Warning Light	\$ 544.60
	1155	GRAINGER	9352398326	12/20/2024	UTILITIES		590-57009-801-000000	VEHICLE MAINTENANCE	LED Directional Warning Light	\$ 544.60
CHECK TOTAL FOR CHECK NUMBER 189018										\$ 1,361.50
189019; 01/10/2025; Outstanding; null										
	1743	KONE ELEVATOR INC	871567782	01/01/2025	PARKS & RECREATION		465-57019-420-000000	BUILDING MAINTENANCE	Quarterly Maintenance Agreement	\$ 792.87
CHECK TOTAL FOR CHECK NUMBER 189019										\$ 792.87
189020; 01/10/2025; Outstanding; null										
	1758	GEORGE BUTLER ASSOC INC	85165	12/24/2024	PUB WRKS-PO		354-59016-610-SLPRAB	FUTURE USE STUDY	Contract for Engineering Services	\$ 5,872.50
CHECK TOTAL FOR CHECK NUMBER 189020										\$ 5,872.50
189021; 01/10/2025; Outstanding; null										
2024 Fiscal Year	2272	DREXEL TECHNOLOGIES	INV151342	12/29/2024	TECH & LOGISTICS		100-53000-170-000000	GENERAL SUPPLIES	HP Printhead for Plotter	\$ 423.00
	2272	DREXEL TECHNOLOGIES	INV151239	12/27/2024	TECH & LOGISTICS	2024 Fiscal Year	100-57012-170-000000	OFFICE EQUIPMENT MAINTENANCE	Mthly Plotter Maintenance (12/1/2024-12/31/2024)	\$ 126.00
CHECK TOTAL FOR CHECK NUMBER 189021										\$ 549.00

**Voided checks present and it may affect total amount calculations

City of Liberty
AP List Checks Invoices

SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189022; 01/10/2025; Outstanding; null										
	2300	BOUND TREE MEDICAL LLC	85609340	01/02/2025	FIRE		100-53001-302-000000	MEDICAL SUPPLIES	Fire medical supplies	\$ 40.40
	2300	BOUND TREE MEDICAL LLC	85605353	12/30/2024	FIRE		100-53001-302-000000	MEDICAL SUPPLIES	Fire medical supplies	\$ 464.27
	2300	BOUND TREE MEDICAL LLC	85572104	11/26/2024	FIRE		100-53001-302-000000	MEDICAL SUPPLIES	Fire medical supplies	\$ 2,435.74
CHECK TOTAL FOR CHECK NUMBER 189022										\$ 2,940.41
189023; 01/10/2025; Outstanding; null										
	2767	K C WINWATER WORKS CO	337379-02	12/13/2024	UTILITIES		590-13001-000-000000	INVENTORY-MATERIALS/SUPPLIES	Inventory Part - #031	\$ 413.00
CHECK TOTAL FOR CHECK NUMBER 189023										\$ 413.00
189024; 01/10/2025; Outstanding; null										
	3134	MEALS ON WHEELS	122024	12/31/2024	PARKS & RECREATION		100-53025-480-000000	MEALS ON WHEELS	Dec MARC Meal payment	\$ 3,111.25
CHECK TOTAL FOR CHECK NUMBER 189024										\$ 3,111.25
189025; 01/10/2025; Outstanding; null										
	3524	LIBERTY PETTY CASH	01072025	01/07/2025	PARKS & RECREATION		461-59026-451-000000	MISCELLANEOUS EXPENSES	Brittany Johnston Mileage - December 2024	\$ 58.96
	3524	LIBERTY PETTY CASH	01072025	01/07/2025	PARKS & RECREATION		460-54000-400-000000	TRAINING TRAVEL	Tom Garland Mileage - December 2024	\$ 75.71
	3524	LIBERTY PETTY CASH	01072025	01/07/2025	PARKS & RECREATION		100-59026-480-000000	MISCELLANEOUS EXPENSES	H Kellerstrass Mileage Nov & Dec 2024	\$ 129.00
	3524	LIBERTY PETTY CASH	01072025	01/07/2025	PARKS & RECREATION		100-12002-000-000000	A/R REIMBURSEABLE EXPENSES	Gina McLean MOW Mileage Aug-Sept 2024	\$ 129.04
	3524	LIBERTY PETTY CASH	01072025	01/07/2025	PARKS & RECREATION		465-53038-420-000000	RSVP GRANT	RSVP Volunteers Appreciation	\$ 250.00
CHECK TOTAL FOR CHECK NUMBER 189025										\$ 642.71

**Voided checks present and it may affect total amount calculations

City of Liberty
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SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189026; 01/10/2025; Outstanding; null										
Incl Billing w/Check	3552	K C MO WATER SERVICES	KC 12-2024	12/31/2024	FINANCE		591-55040-902-000000	SEWAGE TREATMENT SERVICES	Sewer Chgs for Liberty Nth	\$ 1,858.43
CHECK TOTAL FOR CHECK NUMBER 189026										\$ 1,858.43
189027; 01/10/2025; Outstanding; null										
	3907	WESTERN MO FIRE CHIEFS ASSN	NA	12/17/2024	FIRE		100-59013-300-000000	MEMBERSHIP DUES	Western Mo Fees	\$ 250.00
CHECK TOTAL FOR CHECK NUMBER 189027										\$ 250.00
189028; 01/10/2025; Outstanding; null										
	4100	UMB BANK N A	997040	12/11/2024	FINANCE		353-80018-430-000000	DEBT SERVICE FEES	LS08 SO BOND ADMIN FEE	\$ 9.54
	4100	UMB BANK N A	997040	12/11/2024	FINANCE		590-80018-803-000000	DEBT SERVICE FEES	LS08 SO BOND ADMIN FEE	\$ 35.29
	4100	UMB BANK N A	997040	12/11/2024	FINANCE		100-80011-160-000000	INTEREST	LS08 SO BOND ADMIN FEE	\$ 57.25
	4100	UMB BANK N A	997040	12/11/2024	FINANCE		591-80018-903-000000	DEBT SERVICE FEES	LS08 SO BOND ADMIN FEE	\$ 60.10
	4100	UMB BANK N A	997040	12/11/2024	FINANCE		100-80018-160-000000	DEBT SERVICE FEES	LS08 SO BOND ADMIN FEE	\$ 69.96
	4100	UMB BANK N A	997040	12/11/2024	FINANCE		354-80018-622-000000	DEBT SERVICE FEES	LS08 SO BOND ADMIN FEE	\$ 85.86
	4100	UMB BANK N A	997043	12/11/2024	FINANCE		461-80018-451-000000	DEBT SERVICE FEES	LSOA TAXABLE SP OB BOND ADMIN FEE	\$ 318.00
	4100	UMB BANK N A	997042	12/11/2024	FINANCE		461-80018-451-000000	DEBT SERVICE FEES	LSOB SP OB BOND S/ 2019B ADMIN FEES	\$ 318.00
CHECK TOTAL FOR CHECK NUMBER 189028										\$ 954.00
189029; 01/10/2025; Outstanding; null										
	4253	R E PEDROTTI COMPANY INC	17044	12/30/2024	UTILITIES		590-57005-802-000000	WATER PLANT MAINTENANCE	WTP - Install Rosemount & Calibrate Flowmeters	\$ 748.60
CHECK TOTAL FOR CHECK NUMBER 189029										\$ 748.60

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City of Liberty
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SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189030; 01/10/2025; Outstanding; null										
includes prepaid - 100-14001-000-0000	4267	TECHNOLOGY GROUP SOLUTIONS LLC	59646	12/17/2024	IT-CONTRACT		100-57016-170-00000	IT MAINTENANCE & SERVICES	2024 - Arctic Wolf Security Maintenance	\$ 3,285.28
includes prepaid - 100-14001-000-0000	4267	TECHNOLOGY GROUP SOLUTIONS LLC	59646	12/17/2024	IT-CONTRACT		100-14001-000-0000	OTHER PREPAYMENTS	2025 Prepay	\$ 75,561.38
CHECK TOTAL FOR CHECK NUMBER 189030										\$ 78,846.66
189031; 01/10/2025; Outstanding; null										
Split across accounts according to the attached breakdown	4364	CHARTER COMMUNICATIONS	219601401120124	12/01/2024	TECH & LOGISTICS		465-55044-420-0000	MISCELLANEOUS FEES	CC Video Service	\$ 950.78
Split across accounts according to the attached breakdown	4364	CHARTER COMMUNICATIONS	219601401120124	12/01/2024	TECH & LOGISTICS		100-56008-170-0000	TELECOMMUNICATION CIRCUITS	spectrum sip	\$ 1,151.49
CHECK TOTAL FOR CHECK NUMBER 189031										\$ 2,102.27
189032; 01/10/2025; Outstanding; null										
	4393	MO ONE CALL SYSTEM INC	4120221	12/31/2024	UTILITIES		591-55002-901-0000	MISSOURI ONE CALL FEE	Locates - December 2024	\$ 407.02
	4393	MO ONE CALL SYSTEM INC	4120221	12/31/2024	UTILITIES		590-55002-801-0000	MISSOURI ONE CALL FEE	Locates - December 2024	\$ 407.03
CHECK TOTAL FOR CHECK NUMBER 189032										\$ 814.05
189033; 01/10/2025; Outstanding; null										
	4424	CUMMINS SALES AND SERVICE	H9-250132720	01/07/2025	FIRE		100-57009-301-0000	VEHICLE MAINTENANCE	611 Engine Repair	\$ 10,600.13
CHECK TOTAL FOR CHECK NUMBER 189033										\$ 10,600.13

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SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189034; 01/10/2025; Outstanding; null										
	4445	CLAIRE GINETTE JACKSON	1/7/2025	01/08/2025	PARKS & RECREATION		465-55060-410-0000 00	SPECIALTY SWIM PROGRAMS		\$ 20.00
	4445	CLAIRE GINETTE JACKSON	1/7/2025	01/08/2025	PARKS & RECREATION		465-55054-410-0000 00	SWIM TEAM BASICS		\$ 25.00
	4445	CLAIRE GINETTE JACKSON	1/7/2025	01/08/2025	PARKS & RECREATION		465-55069-410-0000 00	SPLASH CAMP		\$ 256.00
CHECK TOTAL FOR CHECK NUMBER 189034										\$ 301.00
189035; 01/10/2025; Outstanding; null										
	4460	JEFF ELLIS & ASSOC INC	20124780	01/07/2025	PARKS & RECREATION		465-55059-410-0000 00	LIFEGUARD TRAINING	Lifeguard Certifications	\$ 100.00
CHECK TOTAL FOR CHECK NUMBER 189035										\$ 100.00
189036; 01/10/2025; Outstanding; null										
	4570	MIDWEST MOBILE RADIO SERV INC	203001464-1	12/27/2024	FIRE		100-53013-301-0000 00	RADIO SUPPLIES	Fire radio equipment	\$ 8,617.71
CHECK TOTAL FOR CHECK NUMBER 189036										\$ 8,617.71
189037; 01/10/2025; Outstanding; null										
	4817	VETERINARY CENTER OF LIBERTY	23201	12/26/2024	ANIMAL CONTROL		100-55015-165-00000 0	VETERINARY SERVICES	Feline Neuter	\$ 45.00
	4817	VETERINARY CENTER OF LIBERTY	23144	12/17/2024	ANIMAL CONTROL		100-55015-165-00000 0	VETERINARY SERVICES	Neuter	\$ 45.00
CHECK TOTAL FOR CHECK NUMBER 189037										\$ 90.00
189038; 01/10/2025; Outstanding; null										
	4846	VALIDITY SCREENING SOLUTIONS	251919	12/31/2024	HR & RISK MGMT		100-55029-140-0000 00	RECRUITMENT EXPENSES	Pre-employment background screening	\$ 337.00
CHECK TOTAL FOR CHECK NUMBER 189038										\$ 337.00
189039; 01/10/2025; Outstanding; null										
	5135	HILL'S PET NUTRITION SALES INC	0251675776	12/25/2024	ANIMAL CONTROL		100-53007-165-0000 00	FOOD	Dog and Cat Food	\$ 766.92
CHECK TOTAL FOR CHECK NUMBER 189039										\$ 766.92

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City of Liberty
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CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189040; 01/10/2025; Outstanding; null										
	5169	MO POLICE CHIEFS CHARITABLE FO	18274	12/03/2024	POLICE		100-54001-501-000000	REGISTRATION FEES	2025 Chiefs Conference	\$ 390.00
CHECK TOTAL FOR CHECK NUMBER 189040										\$ 390.00
189041; 01/10/2025; Outstanding; null										
	5271	CHAD HAWKINS	1/20-1/25/25	01/10/2025	FINANCE		100-54000-501-000000	TRAINING TRAVEL	Pol SHOT Show	\$ 473.00
CHECK TOTAL FOR CHECK NUMBER 189041										\$ 473.00
189042; 01/10/2025; Outstanding; null										
	5394	GALL'S INC	030077763	01/05/2025	ANIMAL CONTROL		100-59014-165-000000	CLOTHING EXPENSES	Boots	\$ 480.00
	5394	GALL'S INC	030045424	12/30/2024	FIRE		100-59014-301-000000	CLOTHING EXPENSES	Fire uniforms	\$ 74.80
	5394	GALL'S INC	030036963	12/29/2024	FIRE		100-59014-301-000000	CLOTHING EXPENSES	Fire uniforms	\$ 80.16
CHECK TOTAL FOR CHECK NUMBER 189042										\$ 634.96
189043; 01/10/2025; Outstanding; null										
	5404	INSIGHT PUBLIC SECTOR INC	1101146028	03/14/2024	TECH & LOGISTICS		100-57016-170-000000	IT MAINTENANCE & SERVICES	apc structureware maint	\$ 528.76
CHECK TOTAL FOR CHECK NUMBER 189043										\$ 528.76
189044; 01/10/2025; Outstanding; null										
	5460	VALVOLINE LLC	92111	12/30/2024	UTILITIES		590-57009-801-000000	VEHICLE MAINTENANCE	Serviced Vehicle #180	\$ 69.99
CHECK TOTAL FOR CHECK NUMBER 189044										\$ 69.99
189045; 01/10/2025; Outstanding; null										
	5575	TW SPORTSWEAR, LLC	54050	11/18/2024	PARKS & REC-PO		461-53003-451-000000	RECREATION SUPPLIES	basketball extra jerseys	\$ 102.19
	5575	TW SPORTSWEAR, LLC	53826	12/04/2024	PARKS & REC-PO		461-53003-451-000000	RECREATION SUPPLIES	basketball jerseys	\$ 8,899.82
CHECK TOTAL FOR CHECK NUMBER 189045										\$ 9,002.01

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CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189046; 01/10/2025; Outstanding; null										
	5616	AMERICAN RESPONSE VEHICLES INC	16242	01/02/2025	FIRE		100-57009-302-0000 00	VEHICLE MAINTENANCE	Fire #625 air compressor	\$ 1,376.79
CHECK TOTAL FOR CHECK NUMBER 189046										\$ 1,376.79
189047; 01/10/2025; Outstanding; null										
	5626	WEX BANK	101905486	12/31/2024	NONE		100-12023-000-0000 00	INVENTORY-GASOLINE		\$ 28,185.69
CHECK TOTAL FOR CHECK NUMBER 189047										\$ 28,185.69
189048; 01/10/2025; Outstanding; null										
	5708	MO WATER & WASTEWATER CONF	01.10.2025	01/03/2025	UTILITIES		590-59013-801-0000 00	MEMBERSHIP DUES	Membership Dues - Ross Bartrom	\$ 35.00
CHECK TOTAL FOR CHECK NUMBER 189048										\$ 35.00
189049; 01/10/2025; Outstanding; null										
	5869	CEI ELECTRICAL & MECHANICAL SW	204650	12/31/2024	PARKS & RECREATION		465-57019-420-0000 00	BUILDING MAINTENANCE	Pump out of grease trap	\$ 585.00
CHECK TOTAL FOR CHECK NUMBER 189049										\$ 585.00
189050; 01/10/2025; Outstanding; null										
	5913	LUEBBERT ENGINEERING	2024-2	01/03/2025	PUB WRKS-PO		351-55049-201-0000 00	NPDES EXPENSES	PW STORM WATER CONSULT	\$ 500.00
CHECK TOTAL FOR CHECK NUMBER 189050										\$ 500.00
189051; 01/10/2025; Outstanding; null										
	5921	FLEX MADE EASY	LIB DEC 2024	12/31/2024	FINANCE		100-55044-140-0000 00	MISCELLANEOUS FEES	LIB December 2024	\$ 50.00
CHECK TOTAL FOR CHECK NUMBER 189051										\$ 50.00
189052; 01/10/2025; Outstanding; null										
	5952	T & W TIRE LLC	3040116965	01/08/2025	FIRE		100-57009-301-0000 00	VEHICLE MAINTENANCE	P2 Tire Repair	\$ 198.40
CHECK TOTAL FOR CHECK NUMBER 189052										\$ 198.40

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City of Liberty
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CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189053; 01/10/2025; Outstanding; null										
	5964	SYNERGY SERVICES INC	DV-DEC-24	12/31/2024	FINANCE		100-20015-000-0000	DOMESTIC VIOLENCE SHELTER	DV Shelter - Dec Court	\$ 944.00
CHECK TOTAL FOR CHECK NUMBER 189053										\$ 944.00
189054; 01/10/2025; Outstanding; null										
	6014	ZOLL MEDICAL CORPORATION	4107646	12/20/2024	FIRE		100-53001-302-0000	MEDICAL SUPPLIES	Fire medical supplies	\$ 1,097.75
CHECK TOTAL FOR CHECK NUMBER 189054										\$ 1,097.75
189055; 01/10/2025; Outstanding; null										
	6018	HDR ENGINEERING INC	1200684273	01/06/2025	PUB WRKS-PO		352-57044-201-0000	OVERLAY PROGRAM	PW TASK ORDER #7	\$ 323.75
CHECK TOTAL FOR CHECK NUMBER 189055										\$ 323.75
189056; 01/10/2025; Outstanding; null										
	6196	AMERIGLASS CLEANING INC	193565	01/08/2025	FIRE		100-57019-300-0000	BUILDING MAINTENANCE	Fire window cleaning	\$ 80.00
CHECK TOTAL FOR CHECK NUMBER 189056										\$ 80.00
189057; 01/10/2025; Outstanding; null										
	6305	HELGET GAS PRODUCTS	0002286391	12/31/2024	FIRE		100-53009-302-0000	CHEMICALS	Fire oxygen	\$ 41.25
	6305	HELGET GAS PRODUCTS	0002904859	12/30/2024	FIRE		100-53009-302-0000	CHEMICALS	Fire oxygen	\$ 44.35
CHECK TOTAL FOR CHECK NUMBER 189057										\$ 85.60
189058; 01/10/2025; Outstanding; null										
	6369	FISH WINDOW CLEANING	2642-95650	12/31/2024	PUBLIC WORKS		100-57020-202-0000	FACILITIES MAINTENANCE	City Hall Window Cleaning	\$ 80.00
CHECK TOTAL FOR CHECK NUMBER 189058										\$ 80.00

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CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189059; 01/10/2025; Outstanding; null										
	6384	CE WATER MANAGEMENT INC	C68513	01/07/2025	PUBLIC WORKS		100-57020-202-000000	FACILITIES MAINTENANCE	City Hall Boiler Loop Maintenance	\$ 272.00
CHECK TOTAL FOR CHECK NUMBER 189059										\$ 272.00
189060; 01/10/2025; Outstanding; null										
	6467	ARC PHYSICAL THERAPY PLUS,	0102252054	01/02/2025	HR & RISK MGMT		100-55038-300-000000	EMPLOYMENT TESTING	Pre-employment POET (Fire)	\$ 300.00
	6467	ARC PHYSICAL THERAPY PLUS,	0102252054	01/02/2025	HR & RISK MGMT		100-55038-501-000000	EMPLOYMENT TESTING	Pre-employment POET (Police)	\$ 450.00
CHECK TOTAL FOR CHECK NUMBER 189060										\$ 750.00
189061; 01/10/2025; Outstanding; null										
	6672	FUN FLICKS KS	38027883	01/07/2025	PARKS & RECREATION		460-53003-400-000000	RECREATION SUPPLIES	Screen for Poolside Palooza on 5/30/2025	\$ 799.00
CHECK TOTAL FOR CHECK NUMBER 189061										\$ 799.00
189062; 01/10/2025; Outstanding; null										
	6703	LIBERTY SOLAR, LLC	66	01/01/2025	NONE		591-56000-902-000000	ELECTRIC	SOLAR SERVICES	\$ 819.71
	6703	LIBERTY SOLAR, LLC	66	01/01/2025	NONE		461-56000-451-000000	ELECTRIC	SOLAR SERVICES	\$ 2,881.96
	6703	LIBERTY SOLAR, LLC	66	01/01/2025	NONE		590-56000-802-000000	ELECTRIC	SOLAR SERVICES	\$ 7,335.33
CHECK TOTAL FOR CHECK NUMBER 189062										\$ 11,037.00
189063; 01/10/2025; Outstanding; null										
	6748	SAFETY-KLEEN SYSTEMS INC	95901109	12/10/2024	UTILITIES		591-57019-902-000000	BUILDING MAINTENANCE	WWTP - Service fee Crankcase	\$ 141.00
	6748	SAFETY-KLEEN SYSTEMS INC	95899550	12/07/2024	UTILITIES		591-57019-902-000000	BUILDING MAINTENANCE	WWTP - Poly Tote	\$ 406.26
CHECK TOTAL FOR CHECK NUMBER 189063										\$ 547.26

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CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189064; 01/10/2025; Outstanding; null										
	6763	MICHAEL S WIENANDS	1/7/2025	01/08/2025	PARKS & RECREATION		465-55058-410-000000	PRIVATE SWIMMING LESSONS		\$ 324.00
CHECK TOTAL FOR CHECK NUMBER 189064										\$ 324.00
189065; 01/10/2025; Cleared; 01/10/2025										
	7562	BRADLEY JASON BOONE	078	12/30/2024	TECH & LOGISTICS		100-55041-170-000000	CONTRACT LABOR	Brad Boone - ISO	\$ 6,969.00
CHECK TOTAL FOR CHECK NUMBER 189065										\$ 6,969.00
189066; 01/10/2025; Outstanding; null										
	7683	RICOH USA, INC	108859818	01/01/2025	FIRE		100-53031-300-000000	COPIER LEASE & USAGE	Fire copier lease	\$ 137.89
CHECK TOTAL FOR CHECK NUMBER 189066										\$ 137.89
189067; 01/10/2025; Outstanding; null										
	7993	COMMERCIAL AQUATIC SERVICE	51323-1	01/02/2025	PARKS & RECREATION		465-57019-420-000000	BUILDING MAINTENANCE	Stenner pump repairs and spa heater repairs	\$ 278.98
CHECK TOTAL FOR CHECK NUMBER 189067										\$ 278.98
189068; 01/10/2025; Outstanding; null										
	8355	CENTRAL JACKSON CO FPD	TC-25-001	12/31/2024	FIRE-PO		100-54004-303-000000	TRAINING COSTS	DECEMBER Fire continuing education	\$ 3,000.00
CHECK TOTAL FOR CHECK NUMBER 189068										\$ 3,000.00
189069; 01/10/2025; Outstanding; null										
Meter Reads 11/27 to 12/26/2024	8612	MIDWEST OFFICE TECHNOLOGY INC	INST442210	12/27/2024	ADMINISTRATI ON		100-53031-110-000000	COPIER LEASE & USAGE	Meter Reads 11/27 to 12/26/2024	\$ 153.06
CHECK TOTAL FOR CHECK NUMBER 189069										\$ 153.06

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SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189070; 01/10/2025; Outstanding; null										
Split across accounts according to the attached breakdown	8933	VERIZON	6100760173	12/09/2024	TECH & LOGISTICS		590-56007-803-0000 00	MOBILE PHONES	Water (Supply) Admin	\$ 45.63
Split across accounts according to the attached breakdown	8933	VERIZON	6100760173	12/09/2024	TECH & LOGISTICS		100-56007-480-0000 00	MOBILE PHONES	Parks (ComSvc)	\$ 46.63
Split across accounts according to the attached breakdown	8933	VERIZON	6100760173	12/09/2024	TECH & LOGISTICS		591-56007-903-0000 00	MOBILE PHONES	Wasterwater (Admin)	\$ 87.30
Split across accounts according to the attached breakdown	8933	VERIZON	6100760173	12/09/2024	TECH & LOGISTICS		460-56007-403-0000 00	MOBILE PHONES	Parks (Maint)	\$ 92.26
Split across accounts according to the attached breakdown	8933	VERIZON	6100760173	12/09/2024	TECH & LOGISTICS		100-56007-482-0000 00	MOBILE PHONES	Parks (Trans)	\$ 171.52
Split across accounts according to the attached breakdown	8933	VERIZON	6100760173	12/09/2024	TECH & LOGISTICS		465-56007-420-0000 00	MOBILE PHONES	Parks (LCC)	\$ 221.15
Split across accounts according to the attached breakdown	8933	VERIZON	6100760173	12/09/2024	TECH & LOGISTICS		460-56007-400-0000 00	MOBILE PHONES	Parks (Admin)	\$ 273.78
Split across accounts according to the attached breakdown	8933	VERIZON	6100760173	12/09/2024	TECH & LOGISTICS		461-56007-451-0000 00	MOBILE PHONES	Parks (Sports)	\$ 381.67
Split across accounts according to the attached breakdown	8933	VERIZON	6100760173	12/09/2024	TECH & LOGISTICS		591-56007-902-0000 00	MOBILE PHONES	Wastewater (Treat)	\$ 425.20

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CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189070; 01/10/2025; Outstanding; null										
Split across accounts according to the attached breakdown	8933	VERIZON	6100760173	12/09/2024	TECH & LOGISTICS		591-56007-131-00000	MOBILE PHONES	Utilities/Wastewater (Util Billing)	\$ 451.30
Split across accounts according to the attached breakdown	8933	VERIZON	6100760173	12/09/2024	TECH & LOGISTICS		590-56007-802-00000	MOBILE PHONES	Water (Supply)	\$ 473.88
Split across accounts according to the attached breakdown	8933	VERIZON	6100760173	12/09/2024	TECH & LOGISTICS		100-56007-302-00000	MOBILE PHONES	Fire (EMS)	\$ 480.46
Split across accounts according to the attached breakdown	8933	VERIZON	6100760173	12/09/2024	TECH & LOGISTICS		100-57018-511-00000	MISC EQUIPMENT MAINT	PD	\$ 801.74
Split across accounts according to the attached breakdown	8933	VERIZON	6100760173	12/09/2024	TECH & LOGISTICS		591-56007-901-00000	MOBILE PHONES	Wastewater (Maint)	\$ 951.24
Split across accounts according to the attached breakdown	8933	VERIZON	6100760173	12/09/2024	TECH & LOGISTICS		100-56007-170-00000	MOBILE PHONES	verizon - IT	\$ 5,098.97
CHECK TOTAL FOR CHECK NUMBER 189070										\$ 10,002.73
189071; 01/10/2025; Outstanding; null										
	8963	UNITED RENTALS - NORTH AMERICA	241060157-002	12/10/2024	UTILITIES		590-57004-801-00000	MAINS & LINES MAINTENANCE	Road Plate Pick Up - Mississippi St	\$ 225.00
	8963	UNITED RENTALS - NORTH AMERICA	241216144-002	12/12/2024	UTILITIES		590-57004-801-00000	MAINS & LINES MAINTENANCE	Road Plate - Clay Dr & Liberty Dr	\$ 425.00
CHECK TOTAL FOR CHECK NUMBER 189071										\$ 650.00

**Voided checks present and it may affect total amount calculations

City of Liberty
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SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189072; 01/10/2025; Outstanding; null										
	999999	Associated Theatrical Contract	162696	01/02/2025	PARKS & RECREATION		465-57019-420-000000	BUILDING MAINTENANCE	2024 annual rigging inspection; requested Fri Sep 13; performed Fri Nov 8; invoiced Thu Jan 2	\$ 1,200.00
CHECK TOTAL FOR CHECK NUMBER 189072										\$ 1,200.00
189073; 01/10/2025; Outstanding; null										
	999999	ANDREW WHITE	ANDREW WHITE	01/07/2025	FINANCE		590-20019-000-000000	WATER REFUNDS	WATER REFUND FROM 2023 REISSUE	\$ 173.04
CHECK TOTAL FOR CHECK NUMBER 189073										\$ 173.04
Grand Total:										\$ 455,254.81

Notes :

- (a) Negative numbers are displayed in parentheses.
- (b) The filter parameters selected at the time of report submission are printed in the header section.
- (c) **Voided checks present and it may affect total amount calculations.

**Voided checks present and it may affect total amount calculations

JANUARY 17, 2025

City of Liberty
AP List Checks Invoices

Check Type: All; Check Date between: 01/16/2025 and 01/17/2025;

SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189074; 01/17/2025; Outstanding; null										
City-Wide Custodial Supplies	81	BRADY INDUSTRIES OF KANSAS LLC	9632608	01/09/2025	PARKS & REC-PO		100-53008-160-00000	MAINTENANCE MATERIALS	City-Wide Custodial Supplies	\$ 1,433.69
CHECK TOTAL FOR CHECK NUMBER 189074										\$ 1,433.69
189075; 01/17/2025; Outstanding; null										
City-Wide Custodial Supplies	81	BRADY INDUSTRIES OF KANSAS LLC	9632614	01/09/2025	PARKS & REC-PO		100-53008-160-00000	MAINTENANCE MATERIALS	City-Wide Custodial Supplies	\$ 60.10
CHECK TOTAL FOR CHECK NUMBER 189075										\$ 60.10
189076; 01/17/2025; Outstanding; null										
City-Wide Custodial Supplies	81	BRADY INDUSTRIES OF KANSAS LLC	9635318	01/10/2025	PARKS & REC-PO		100-53008-160-00000	MAINTENANCE MATERIALS	City-Wide Custodial Supplies	\$ 281.15
CHECK TOTAL FOR CHECK NUMBER 189076										\$ 281.15
189077; 01/17/2025; Outstanding; null										
City-Wide Custodial Supplies	81	BRADY INDUSTRIES OF KANSAS LLC	9646114	01/14/2025	PARKS & REC-PO		100-53008-160-00000	MAINTENANCE MATERIALS	City-Wide Custodial Supplies	\$ 22.99
CHECK TOTAL FOR CHECK NUMBER 189077										\$ 22.99
189078; 01/17/2025; Outstanding; null										
	84	QUALITY PLUMBING, INC.	71635839	01/10/2025	UTILITIES		592-70020-802-00000	CONSTRUCTION CONTRACT	WTP - Materials not added to Invoice 70801681	\$ 1,379.59
CHECK TOTAL FOR CHECK NUMBER 189078										\$ 1,379.59
189079; 01/17/2025; Outstanding; null										
2024 fiscal year	189	DELL MARKETING LP	10787551589	12/06/2024	IT-PO		100-70002-170-00000	COMPUTER EQUIPMENT	VxRail HW upgrades - node 2	\$ 23,785.32
	189	DELL MARKETING LP	10765983840	08/14/2024	PARKS & RECREATION		460-57021-403-00000	TREE MAINTENANCE	Laptop	\$ 845.00
CHECK TOTAL FOR CHECK NUMBER 189079										\$ 24,630.32

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City of Liberty
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SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189080; 01/17/2025; Outstanding; null										
new W9 attached as well.	283	ZOHO CORPORATION	5020004653	01/08/2025	TECH & LOGISTICS		100-57030-170-000000	SOFTWARE MAINTENANCE	Zoho OpManager renewal 2025	\$ 1,285.00
CHECK TOTAL FOR CHECK NUMBER 189080										\$ 1,285.00
189081; 01/17/2025; Outstanding; null										
Contract Charge 1/1/2025 to 1/31/2025	342	CANON FINANCIAL SERVICES, INC	37564720	01/12/2025	ADMINISTRATI ON		100-53031-110-000000	COPIER LEASE & USAGE	Contract Charge 1/1/2025 to 1/31/2025	\$ 152.00
CHECK TOTAL FOR CHECK NUMBER 189081										\$ 152.00
189082; 01/17/2025; Outstanding; null										
	367	CLINICAL COUNSELING ASSOC	092024	09/30/2024	HR & RISK MGMT		100-52998-160-000000	EMPLOYEE ASSISTANCE PROGRAM	Citywide Services	\$ 1,800.00
	367	CLINICAL COUNSELING ASSOC	102024	10/31/2024	HR & RISK MGMT		100-52998-160-000000	EMPLOYEE ASSISTANCE PROGRAM	Citywide Services	\$ 1,800.00
	367	CLINICAL COUNSELING ASSOC	112024	11/30/2024	HR & RISK MGMT		100-52998-160-000000	EMPLOYEE ASSISTANCE PROGRAM	Citywide Services	\$ 1,800.00
CHECK TOTAL FOR CHECK NUMBER 189082										\$ 5,400.00
189083; 01/17/2025; Outstanding; null										
	415	CRAWFORD, MURPHY & TILLY INC	0240224	12/19/2024	PUB WRKS-PO		351-70020-201-000000	CONSTRUCTION CONTRACT	Price for Task Order	\$ 1,585.00
	415	CRAWFORD, MURPHY & TILLY INC	0239800	12/16/2024	PUB WRKS-PO		352-57044-201-000000	OVERLAY PROGRAM	Road Barrier System Design	\$ 3,900.00
CHECK TOTAL FOR CHECK NUMBER 189083										\$ 5,485.00
189084; 01/17/2025; Outstanding; null										
	487	TOYS FOR TRUCKS, INC	INV895007	01/07/2025	POLICE		100-57009-501-000000	VEHICLE MAINTENANCE	204 Graphics	\$ 888.20
CHECK TOTAL FOR CHECK NUMBER 189084										\$ 888.20

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SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189085; 01/17/2025; Outstanding; null										
	616	COLE CHRISTOPHER BRYANT	1/15/2025	01/15/2025	PARKS & RECREATION		465-55058-410-0000 00	PRIVATE SWIMMING LESSONS	SWIM INSTRUCTOR	\$ 128.00
CHECK TOTAL FOR CHECK NUMBER 189085										\$ 128.00
189086; 01/17/2025; Cleared; 01/17/2025										
	617	STAR DEVELOPMENT CORP	JAN2025	01/10/2025	NONE		709-55048-613-0000 00	DEVELOPER REIMBURSEMENT	JAN 2025 PYMT	\$ 17,578.08
CHECK TOTAL FOR CHECK NUMBER 189086										\$ 17,578.08
189087; 01/17/2025; Outstanding; null										
	635	TEAMSIDELINE.COM	TS-INV-15670	12/15/2024	PARKS & RECREATION		461-53003-451-0000 00	RECREATION SUPPLIES	League Software	\$ 1,088.00
CHECK TOTAL FOR CHECK NUMBER 189087										\$ 1,088.00
189088; 01/17/2025; Outstanding; null										
Invoice 123024-1	636	BOWIE INTERNATIONAL LLC	123024-1	01/10/2025	ANIMAL CTRL-PO		350-70001-165-0000 00	CAPITAL EQUIPMENT	Animal Control Box 2024	\$ 23,165.00
CHECK TOTAL FOR CHECK NUMBER 189088										\$ 23,165.00

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City of Liberty
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CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189089; 01/17/2025; Outstanding; null										
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-100-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 36.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		595-52002-131-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 65.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		244-52002-113-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 90.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-111-00000 0	WORKERS COMPENSATION	2025 Workers Comp	\$ 96.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		351-52002-201-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 96.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-115-00000 0	WORKERS COMPENSATION	2025 Workers Comp	\$ 105.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		590-52002-131-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 187.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		354-52002-110-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 208.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		591-52002-131-00000 0	WORKERS COMPENSATION	2025 Workers Comp	\$ 225.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-116-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 289.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-512-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 399.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-113-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 418.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-514-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 467.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		591-52002-903-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 520.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		590-52002-803-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 545.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-511-00000 0	WORKERS COMPENSATION	2025 Workers Comp	\$ 572.83

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City of Liberty
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CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189089; 01/17/2025; Outstanding; null										
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-110-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 574.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-140-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 608.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-201-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 666.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-480-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 744.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-483-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 754.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-130-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 898.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-170-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 933.00
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		460-52002-400-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 1,468.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-505-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 2,550.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-160-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 2,595.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-202-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 3,806.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-165-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 3,840.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-150-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 4,300.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-482-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 4,586.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		352-52002-203-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 5,592.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		356-52002-302-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 6,441.83

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SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189089; 01/17/2025; Outstanding; null										
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-303-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 6,879.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-300-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 7,286.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-151-00000 0	WORKERS COMPENSATION	2025 Workers Comp	\$ 10,114.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		243-52002-502-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 10,133.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-501-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 10,449.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-304-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 11,044.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		243-52002-301-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 11,495.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		460-52002-403-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 12,400.82
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		590-52002-802-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 13,011.82
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		591-52002-902-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 13,658.82
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		465-52002-420-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 13,747.82
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		461-52002-451-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 16,412.82
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		591-52002-901-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 21,900.82
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		590-52002-801-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 24,165.82
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-504-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 35,498.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-203-0000 00	WORKERS COMPENSATION	2025 Workers Comp	\$ 43,327.83

**Voided checks present and it may affect total amount calculations

City of Liberty
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SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189089; 01/17/2025; Outstanding; null										
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-502-000000	WORKERS COMPENSATION	2025 Workers Comp	\$ 126,737.83
	638	MEM-MO EMPLOYERS MUTUAL	300710084	01/13/2025	NONE		100-52002-301-000000	WORKERS COMPENSATION	2025 Workers Comp	\$ 336,912.83
CHECK TOTAL FOR CHECK NUMBER 189089										\$ 769,864.00
189090; 01/17/2025; Outstanding; null										
	656	TRAFFIC CONTROL CORPORATION	154431	10/22/2024	PUBLIC WORKS		352-55045-201-000000	TRANSPORTATION ENHANCEMENT	J-Box for SLP & Flintlock	\$ 1,415.00
	656	TRAFFIC CONTROL CORPORATION	154095	10/07/2024	PUBLIC WORKS		352-55045-201-000000	TRANSPORTATION ENHANCEMENT	Traffic Cabinet Interface - SLP & Flintlock	\$ 1,925.00
CHECK TOTAL FOR CHECK NUMBER 189090										\$ 3,340.00
189091; 01/17/2025; Outstanding; null										
2024 fiscal year	657	LOGICALIS, INC.	S163008	12/31/2024	IT-PO		100-57016-170-000000	IT MAINTENANCE & SERVICES	Logicalis Contractor Support	\$ 13,500.00
CHECK TOTAL FOR CHECK NUMBER 189091										\$ 13,500.00
189092; 01/17/2025; Outstanding; null										
	669	MYRICK MECHANICAL	2391	11/19/2024	PUBLIC WORKS		100-57019-160-000000	BUILDING MAINTENANCE	City Hall HVAC	\$ 1,933.60
CHECK TOTAL FOR CHECK NUMBER 189092										\$ 1,933.60
189093; 01/17/2025; Outstanding; null										
	669	MYRICK MECHANICAL	2500	12/30/2024	PUB WRKS-PO		100-57019-160-000000	BUILDING MAINTENANCE	City Hall HVAC	\$ 1,099.00
CHECK TOTAL FOR CHECK NUMBER 189093										\$ 1,099.00
189094; 01/17/2025; Outstanding; null										
	683	PSYCHLOGIC	1683	12/31/2024	POLICE		100-55007-501-000000	TESTING FEES	Kernell Psych	\$ 300.00
CHECK TOTAL FOR CHECK NUMBER 189094										\$ 300.00

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City of Liberty
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SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189095; 01/17/2025; Outstanding; null										
	728	CHERRYROAD MEDIA INC	DECEMBER 2024	12/31/2024	FINANCE		100-53000-130-0000 00	GENERAL SUPPLIES	Fin Subscript December 2024	\$ 51.00
CHECK TOTAL FOR CHECK NUMBER 189095										\$ 51.00
189096; 01/17/2025; Outstanding; null										
	781	TEKLAB, INC.	319771	01/08/2025	UTILITIES-PO		591-55020-902-0000 00	LAB FEES	WWT LAB SERVICES	\$ 374.20
CHECK TOTAL FOR CHECK NUMBER 189096										\$ 374.20
189097; 01/17/2025; Outstanding; null										
	789	KC HOOP GIRL	KCHOOP2025	01/13/2025	PARKS & RECREATION		460-53003-400-0000 00	RECREATION SUPPLIES	Hula Hoop Performer for Poolside Palooza 5.30.2025	\$ 495.00
CHECK TOTAL FOR CHECK NUMBER 189097										\$ 495.00
189098; 01/17/2025; Outstanding; null										
	805	EMS MANAGEMENT & CONSULTANTS	EMS-011705	12/31/2024	NONE		100-55041-160-0000 00	CONTRACT LABOR	AMB CHARGES- DEC	\$ 11,214.15
CHECK TOTAL FOR CHECK NUMBER 189098										\$ 11,214.15
189099; 01/17/2025; Outstanding; null										
	875	STRICKLAND BROTHERS 10 MIN OIL	00589-15158	10/05/2024	POLICE		100-57009-501-0000 00	VEHICLE MAINTENANCE	207 Oil Change	\$ 46.98
	875	STRICKLAND BROTHERS 10 MIN OIL	00589-15670	10/21/2024	POLICE		100-57009-501-0000 00	VEHICLE MAINTENANCE	211 Oil Change	\$ 53.98
CHECK TOTAL FOR CHECK NUMBER 189099										\$ 100.96
189100; 01/17/2025; Outstanding; null										
	894	SEARI HILYARD	2024	12/27/2024	TRANSIENT GUEST TAX		244-59026-113-0000 00	MISCELLANEOUS EXPENSES	Reimbursement for mailing back laptop and phone	\$ 84.58
CHECK TOTAL FOR CHECK NUMBER 189100										\$ 84.58

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City of Liberty
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SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189101; 01/17/2025; Outstanding; null										
	911	INDELCO PLASTICS CORPORATION	INV500089	12/20/2024	UTILITIES		590-57005-802-000000	WATER PLANT MAINTENANCE	WTP - Pipe Supplies	\$ 432.61
CHECK TOTAL FOR CHECK NUMBER 189101										\$ 432.61
189102; 01/17/2025; Outstanding; null										
	923	USIQ, INC.	28228502-1	12/31/2024	POLICE-PO		100-60000-501-000000	MINOR EQUIPMENT	EOTECH OPMOD EXPS2-DCR OP DCR Chevron Reticle Holographic Site Red Dot Sights, Black, EXPS2-DCR OP	\$ 5,780.00
CHECK TOTAL FOR CHECK NUMBER 189102										\$ 5,780.00
189103; 01/17/2025; Outstanding; null										
	930	XIRNA SPEAR	1/7-1/9/25	01/16/2025	FINANCE		100-54000-501-000000	TRAINING TRAVEL	Full Mules Training	\$ 170.00
CHECK TOTAL FOR CHECK NUMBER 189103										\$ 170.00
189104; 01/17/2025; Outstanding; null										
	1743	KONE ELEVATOR INC	1158856213	01/08/2025	PARKS & RECREATION		465-57019-420-000000	BUILDING MAINTENANCE	Elevator service call and repairs	\$ 377.01
CHECK TOTAL FOR CHECK NUMBER 189104										\$ 377.01
189105; 01/17/2025; Outstanding; null										
	1758	GEORGE BUTLER ASSOC INC	83001	08/28/2024	UTILITIES-PO		592-70017-801-000000	ENGINEERING DESIGN	WTR 16" WATER DESIGN	\$ 3,847.00
	1758	GEORGE BUTLER ASSOC INC	84191	10/28/2024	UTILITIES-PO		592-70017-801-000000	ENGINEERING DESIGN	WTR 16" WATER DESIGN	\$ 4,278.11
	1758	GEORGE BUTLER ASSOC INC	84467	11/14/2024	UTILITIES-PO		592-70017-801-000000	ENGINEERING DESIGN	WTR 16" WATER DESIGN	\$ 4,990.85
CHECK TOTAL FOR CHECK NUMBER 189105										\$ 13,115.96

**Voided checks present and it may affect total amount calculations

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SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189106; 01/17/2025; Outstanding; null										
	2300	BOUND TREE MEDICAL LLC	85621320	01/13/2025	FIRE		100-53001-302-0000 00	MEDICAL SUPPLIES	Fire medical supplies	\$ 12.23
	2300	BOUND TREE MEDICAL LLC	85616144	01/08/2025	FIRE		100-53001-302-0000 00	MEDICAL SUPPLIES	Fire medical supplies	\$ 162.50
CHECK TOTAL FOR CHECK NUMBER 189106										\$ 174.73
189107; 01/17/2025; Outstanding; null										
	2767	K C WINWATER WORKS CO	338443-01	01/02/2025	UTILITIES		590-13001-000-0000 00	INVENTORY-MATERIALS/SUPPLIES	Inventory Part - #322	\$ 530.00
CHECK TOTAL FOR CHECK NUMBER 189107										\$ 530.00
189108; 01/17/2025; Outstanding; null										
	2825	UNIFIRST CORPORATION	3281246604	01/13/2025	PARKS & RECREATION		465-57018-420-0000 00	MISC EQUIPMENT MAINT	Facility Mats 1.13.25	\$ 117.70
CHECK TOTAL FOR CHECK NUMBER 189108										\$ 117.70
189109; 01/17/2025; Outstanding; null										
	3684	CONRAD FIRE EQUIPMENT INC	581148	01/10/2025	FIRE		100-53033-301-0000 00	SCBA SUPPLIES	Scba repair	\$ 409.88
CHECK TOTAL FOR CHECK NUMBER 189109										\$ 409.88
189110; 01/17/2025; Outstanding; null										
	3763	OUTDOOR RESTROOMS LLC	L2647	01/01/2025	PARKS & RECREATION		460-60007-403-0000 00	EQUIPMENT RENTAL	Portable toilets	\$ 225.00
	3763	OUTDOOR RESTROOMS LLC	I2647	01/01/2025	PARKS & RECREATION		460-60007-403-0000 00	EQUIPMENT RENTAL	Portable toilets	\$ 225.00
CHECK TOTAL FOR CHECK NUMBER 189110										\$ 450.00

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CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189111; 01/17/2025; Outstanding; null										
Split across accounts according to the attached breakdown	4364	CHARTER COMMUNICATIONS	219601401010125	01/09/2025	TECH & LOGISTICS		465-55044-420-000000	MISCELLANEOUS FEES	CC Video Service	\$ 950.78
Split across accounts according to the attached breakdown	4364	CHARTER COMMUNICATIONS	219601401010125	01/09/2025	TECH & LOGISTICS		100-56008-170-000000	TELECOMMUNICATION CIRCUITS	spectrum SIP	\$ 1,150.96
CHECK TOTAL FOR CHECK NUMBER 189111										\$ 2,101.74
189112; 01/17/2025; Void; 01/17/2025										
	4425	ELLIOTT EQUIPMENT COMPANY	183167	12/17/2024	PUBLIC WORKS		100-57009-203-000000	VEHICLE MAINTENANCE	St Veh Maintenance - Street Sweeper	** \$ 921.62
CHECK TOTAL FOR CHECK NUMBER 189112										\$ 0.00
189113; 01/17/2025; Outstanding; null										
	4445	CLAIRE GINETTE JACKSON	1/15/2025	01/15/2025	PARKS & RECREATION		465-55058-410-000000	PRIVATE SWIMMING LESSONS	SWIM INSTRUCTOR	\$ 19.00
CHECK TOTAL FOR CHECK NUMBER 189113										\$ 19.00
189114; 01/17/2025; Outstanding; null										
	4477	GENES TIRE & SERVICE CENTER	100263	01/08/2025	POLICE		100-57009-501-000000	VEHICLE MAINTENANCE	231 Battery	\$ 200.10
CHECK TOTAL FOR CHECK NUMBER 189114										\$ 200.10

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CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189115; 01/17/2025; Outstanding; null										
	4693	LIBERTY AGGREGATES LLC	29257	12/15/2024	UTILITIES		591-57004-901-000000	MAINS & LINES MAINTENANCE	Rock - Stockpile	\$ 177.28
	4693	LIBERTY AGGREGATES LLC	29257	12/15/2024	UTILITIES		590-57004-801-000000	MAINS & LINES MAINTENANCE	Rock - Stockpile	\$ 177.28
	4693	LIBERTY AGGREGATES LLC	29411	12/31/2024	UTILITIES		590-57004-801-000000	MAINS & LINES MAINTENANCE	Rock - Stockpile	\$ 519.69
	4693	LIBERTY AGGREGATES LLC	29411	12/31/2024	UTILITIES		591-57004-901-000000	MAINS & LINES MAINTENANCE	Rock - Stockpile	\$ 519.70
	4693	LIBERTY AGGREGATES LLC	29336	12/22/2024	UTILITIES		591-57004-901-000000	MAINS & LINES MAINTENANCE	Rock - Stockpile	\$ 520.10
	4693	LIBERTY AGGREGATES LLC	29336	12/22/2024	UTILITIES		590-57004-801-000000	MAINS & LINES MAINTENANCE	Rock - Stockpile	\$ 520.10
CHECK TOTAL FOR CHECK NUMBER 189115										\$ 2,434.15
189116; 01/17/2025; Outstanding; null										
	4763	PRINTING UNLIMITED	71970	01/08/2025	POLICE		100-53032-501-000000	OUTSIDE PRINTING	Radio Labels	\$ 98.00
	4763	PRINTING UNLIMITED	72006	01/09/2025	POLICE		100-53032-501-000000	OUTSIDE PRINTING	Business Cards	\$ 232.00
	4763	PRINTING UNLIMITED	71983	01/01/2025	PR & COMMUNICATION		100-53032-113-000000	OUTSIDE PRINTING	January Utility Bill Insert	\$ 659.91
CHECK TOTAL FOR CHECK NUMBER 189116										\$ 989.91
189117; 01/17/2025; Outstanding; null										
	4817	VETERINARY CENTER OF LIBERTY	23220	01/02/2025	ANIMAL CONTROL		100-55015-165-000000	VETERINARY SERVICES	Neuter	\$ 45.00
CHECK TOTAL FOR CHECK NUMBER 189117										\$ 45.00
189118; 01/17/2025; Outstanding; null										
	4846	VALIDITY SCREENING SOLUTIONS	250856	12/01/2024	HR & RISK MGMT		100-55029-140-000000	RECRUITMENT EXPENSES	Pre-employment background screening	\$ 13.00
CHECK TOTAL FOR CHECK NUMBER 189118										\$ 13.00

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CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189119; 01/17/2025; Outstanding; null										
	4908	AMERICAN DIGITAL SECURITY LLC	INV0036112	01/01/2025	ANIMAL CONTROL		100-57015-165-00000	FACILITIES SECURITY MAINT	Monitoring	\$ 48.95
	4908	AMERICAN DIGITAL SECURITY LLC	INV0033061	10/01/2024	ANIMAL CONTROL		100-57015-165-00000	FACILITIES SECURITY MAINT	Monitoring	\$ 48.95
	4908	AMERICAN DIGITAL SECURITY LLC	INV0036534	01/01/2025	PARKS & RECREATION		465-57019-420-00000	BUILDING MAINTENANCE	Annual security system monitoring	\$ 540.00
	4908	AMERICAN DIGITAL SECURITY LLC	INV0035645	12/05/2024	UTILITIES		591-57019-902-00000	BUILDING MAINTENANCE	WWTP - Camera Replacements	\$ 4,018.03
CHECK TOTAL FOR CHECK NUMBER 189119										\$ 4,655.93
189120; 01/17/2025; Outstanding; null										
	4976	BMI	11665616	01/02/2025	PARKS & RECREATION		465-55044-420-00000	MISCELLANEOUS FEES	2025 Annual Licensing Fee	\$ 446.00
CHECK TOTAL FOR CHECK NUMBER 189120										\$ 446.00
189121; 01/17/2025; Outstanding; null										
	5142	LEXIPOL LLC	INVPR11245580	12/01/2024	POLICE		100-54001-501-00000	REGISTRATION FEES	PoliceOne Academy 2025	\$ 5,346.76
CHECK TOTAL FOR CHECK NUMBER 189121										\$ 5,346.76
189122; 01/17/2025; Outstanding; null										
	5223	CITY TREASURER	2025-01	01/10/2025	MULTI		351-57013-201-000000	RADIO MAINTENANCE	Dec PW 56 x 18.47	\$ 1,034.32
	5223	CITY TREASURER	2025-01	01/10/2025	MULTI		100-57013-301-000000	RADIO MAINTENANCE	Dec FD 64 x 18.47	\$ 1,182.08
	5223	CITY TREASURER	2025-01	01/10/2025	MULTI		100-57013-501-000000	RADIO MAINTENANCE	Dec PD 74 x 18.47	\$ 1,366.78
CHECK TOTAL FOR CHECK NUMBER 189122										\$ 3,583.18

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CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189123; 01/17/2025; Outstanding; null										
	5257	NATHAN JONES	1/14/25	01/15/2025	PARKS & RECREATION		465-55056-410-000000	SEMI-PRIVATE SWIM LESSONS		\$ 26.00
	5257	NATHAN JONES	1/14/25	01/15/2025	PARKS & RECREATION		465-55058-410-000000	PRIVATE SWIMMING LESSONS		\$ 57.00
CHECK TOTAL FOR CHECK NUMBER 189123										\$ 83.00
189124; 01/17/2025; Outstanding; null										
	5391	KANSAS CITY INDUSTRIAL CONTROL	24-802	12/30/2024	UTILITIES		590-57004-801-000000	MAINS & LINES MAINTENANCE	Bulk Water Sales Vault Repair	\$ 132.00
	5391	KANSAS CITY INDUSTRIAL CONTROL	24-569I	12/20/2024	UTILITIES-PO		591-57005-902-000000	WATER PLANT MAINTENANCE	KCIC Invoice 24-569i	\$ 37,083.17
CHECK TOTAL FOR CHECK NUMBER 189124										\$ 37,215.17
189125; 01/17/2025; Outstanding; null										
	5394	GALL'S INC	030106147	01/08/2025	FIRE		100-59014-301-000000	CLOTHING EXPENSES	Fire uniforms	\$ 149.60
	5394	GALL'S INC	030106473	01/08/2025	FIRE		100-59014-301-000000	CLOTHING EXPENSES	Fire uniforms	\$ 158.40
	5394	GALL'S INC	030120182	01/09/2025	FIRE		100-59014-301-000000	CLOTHING EXPENSES	Fire uniforms	\$ 494.14
	5394	GALL'S INC	030106602	01/08/2025	FIRE		100-59014-301-000000	CLOTHING EXPENSES	Fire uniforms	\$ 506.88
CHECK TOTAL FOR CHECK NUMBER 189125										\$ 1,309.02
189126; 01/17/2025; Outstanding; null										
	5460	VALVOLINE LLC	92649	01/10/2025	UTILITIES		590-57009-801-000000	VEHICLE MAINTENANCE	Serviced Vehicle #401	\$ 34.99
CHECK TOTAL FOR CHECK NUMBER 189126										\$ 34.99
189127; 01/17/2025; Outstanding; null										
	5526	A. W. SCHULTZ INC	27163	10/07/2024	UTILITIES		590-57005-802-000000	WATER PLANT MAINTENANCE	WTP - Troubleshoot filter effluent valves	\$ 555.00
CHECK TOTAL FOR CHECK NUMBER 189127										\$ 555.00

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CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189128; 01/17/2025; Outstanding; null										
	5616	AMERICAN RESPONSE VEHICLES INC	16256	01/07/2025	FIRE		100-57009-302-000000	VEHICLE MAINTENANCE	Fire #626 light	\$ 379.40
CHECK TOTAL FOR CHECK NUMBER 189128										\$ 379.40
189129; 01/17/2025; Outstanding; null										
	5662	SUMNERONE INC	4165074	01/13/2025	FINANCE		100-53000-130-000000	GENERAL SUPPLIES	Printer maint	\$ 21.31
	5662	SUMNERONE INC	4161640	01/08/2025	FIRE		100-53000-300-000000	GENERAL SUPPLIES	Fire printer cartridges	\$ 155.00
	5662	SUMNERONE INC	4165069	01/13/2025	POLICE		100-57018-511-000000	MISC EQUIPMENT MAINT	Maintenance Kit	\$ 486.04
CHECK TOTAL FOR CHECK NUMBER 189129										\$ 662.35
189130; 01/17/2025; Outstanding; null										
	5664	PACE ANALYTICAL SERVICES	2560220354	01/10/2025	UTILITIES-PO		590-55020-802-000000	LAB FEES	WTR CHEMICAL TESTING	\$ 861.60
CHECK TOTAL FOR CHECK NUMBER 189130										\$ 861.60
189131; 01/17/2025; Outstanding; null										
	5680	LAUREL SHOGER	1/14/2025	01/16/2025	PARKS & RECREATION		465-55056-410-000000	SEMI-PRIVATE SWIM LESSONS		\$ 26.00
	5680	LAUREL SHOGER	1/14/2025	01/16/2025	PARKS & RECREATION		465-55060-410-000000	SPECIALTY SWIM PROGRAMS		\$ 43.16
	5680	LAUREL SHOGER	1/14/2025	01/16/2025	PARKS & RECREATION		465-55058-410-000000	PRIVATE SWIMMING LESSONS		\$ 114.00
CHECK TOTAL FOR CHECK NUMBER 189131										\$ 183.16
189132; 01/17/2025; Outstanding; null										
	5722	B&B THEATRES OPERATING CO INC	263	12/18/2024	TRANSIENT GUEST TAX		244-53026-119-000000	MAKE MUSIC DAY-SUPPLIES	B&B Theatres - Art Festival Rental	\$ 1,200.00
CHECK TOTAL FOR CHECK NUMBER 189132										\$ 1,200.00

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CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189133; 01/17/2025; Outstanding; null										
	5739	NELSON SYSTEMS INC	P102762	11/06/2024	POLICE		100-57030-512-0000 00	SOFTWARE MAINTENANCE	Recorder	\$ 4,375.72
CHECK TOTAL FOR CHECK NUMBER 189133										\$ 4,375.72
189134; 01/17/2025; Outstanding; null										
	5761	MISSISSIPPI LIME CO INC	CD51577	12/27/2024	UTILITIES		590-53009-802-0000 00	CHEMICALS	WTP - Chemicals	\$ 8,659.69
CHECK TOTAL FOR CHECK NUMBER 189134										\$ 8,659.69
189135; 01/17/2025; Outstanding; null										
	5774	SCHULTE SUPPLY INC	S1212022.021	12/20/2024	UTILITIES		592-70020-801-0000 00	CONSTRUCTION CONTRACT	Southview Rd Project	\$ 592.00
CHECK TOTAL FOR CHECK NUMBER 189135										\$ 592.00
189136; 01/17/2025; Outstanding; null										
	5838	EXCELSIOR SPRINGS HOSPITAL	4675	01/06/2025	FIRE		100-53001-302-0000 00	MEDICAL SUPPLIES	Fire medical supplies	\$ 16.50
CHECK TOTAL FOR CHECK NUMBER 189136										\$ 16.50
189137; 01/17/2025; Outstanding; null										
	5859	GULF STATES DISTRIBUTORS INC	1480721-IN	01/02/2025	POLICE-PO		100-53019-502-0000 00	ARMORY SUPPLIES	P9HST2 Federal 9mm 147 gr HST HP	\$ 0.00
	5859	GULF STATES DISTRIBUTORS INC	1480721-IN	01/02/2025	POLICE-PO		100-53019-502-0000 00	ARMORY SUPPLIES	BC9NT3 Federal 9mm 100 gr CQT Frang	\$ 2,020.00
	5859	GULF STATES DISTRIBUTORS INC	1480721-IN	01/02/2025	POLICE-PO		100-53019-502-0000 00	ARMORY SUPPLIES	AE9FP Federal 9mm 147 gr FMJ	\$ 20,175.00
CHECK TOTAL FOR CHECK NUMBER 189137										\$ 22,195.00
189138; 01/17/2025; Outstanding; null										
	5894	UNISYS CORPORATION	1031365	01/08/2025	TECH & LOGISTICS		100-57030-170-0000 00	SOFTWARE MAINTENANCE	unisys renewal 2025	\$ 866.27
CHECK TOTAL FOR CHECK NUMBER 189138										\$ 866.27

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CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189139; 01/17/2025; Outstanding; null										
	5904	DR BRADFORD V HOFFMAN	JANUARY 2025	01/14/2025	FIRE-PO		100-55014-302-000000	MEDICAL FEES	Fire medical director	\$ 1,000.00
CHECK TOTAL FOR CHECK NUMBER 189139										\$ 1,000.00
189140; 01/17/2025; Outstanding; null										
2024 Budget	5910	KONICA MINOLTA BUSINESS SOLUTI	542319132	11/12/2024	PARKS & RECREATION	2024 Budget	461-57012-451-000000	OFFICE EQUIPMENT MAINTENANCE	Konica Contract	\$ 800.56
CHECK TOTAL FOR CHECK NUMBER 189140										\$ 800.56
189141; 01/17/2025; Outstanding; null										
	5997	LIBERTY HOSPITAL FOUNDATION	1133	01/03/2025	TRANSIENT GUEST TAX		244-59009-119-000000	CONTRIBUTIONS TO PROJECTS	Half Marathon Sponsorship	\$ 10,000.00
CHECK TOTAL FOR CHECK NUMBER 189141										\$ 10,000.00
189142; 01/17/2025; Outstanding; null										
	6018	HDR ENGINEERING INC	1200668942	11/12/2024	PUB WRKS-PO		352-57044-201-000000	OVERLAY PROGRAM	PW TASK ORDER #7	\$ 378.75
	6018	HDR ENGINEERING INC	1200677370-1	12/10/2024	PUB WRKS-PO		350-59026-160-000000	MISCELLANEOUS EXPENSES	MASTER PLAN - Phase 2 Comp Safety Action Plan	\$ 3,320.17
	6018	HDR ENGINEERING INC	1200660920	10/09/2024	UTILITIES-PO		592-70017-802-000000	ENGINEERING DESIGN	WTR 24"MAIN AND VAULT	\$ 7,167.50
	6018	HDR ENGINEERING INC	1200687271	01/10/2025	UTILITIES-PO		592-70017-802-000000	ENGINEERING DESIGN	WTR 24"MAIN AND VAULT	\$ 15,295.00
	6018	HDR ENGINEERING INC	1200679623	12/13/2024	UTILITIES-PO		592-70017-802-000000	ENGINEERING DESIGN	WTR 24"MAIN AND VAULT	\$ 16,013.75
	6018	HDR ENGINEERING INC	1200671068	11/15/2024	UTILITIES-PO		592-70017-802-000000	ENGINEERING DESIGN	WTR 24"MAIN AND VAULT	\$ 17,425.25
CHECK TOTAL FOR CHECK NUMBER 189142										\$ 59,600.42
189143; 01/17/2025; Outstanding; null										
	6030	REJIS COMMISSION	546338	01/13/2025	ADMINISTRATI ON		100-55044-116-000000	MISCELLANEOUS FEES	Mobile Ticketing Exported to JIS	\$ 150.00
CHECK TOTAL FOR CHECK NUMBER 189143										\$ 150.00

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CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189144; 01/17/2025; Outstanding; null										
	6045	VEENSTRA & KIMM INC	47417-1	12/20/2024	UTILITIES		592-70020-801-000000	CONSTRUCTION CONTRACT	Professional Services - Missouri St Water Main	\$ 2,200.00
CHECK TOTAL FOR CHECK NUMBER 189144										\$ 2,200.00
189145; 01/17/2025; Cleared; 01/17/2025										
	6085	BRIXMOR SPE 5 LLC	JAN2025	01/10/2025	NONE		100-48028-000-000000	TIF ADMINISTRATIVE FEE	JAN ADMIN FEE	\$ (269.50)
	6085	BRIXMOR SPE 5 LLC	JAN2025	01/10/2025	NONE		605-55008-618-000000	ADMINISTRATIVE FEES	JAN ADMIN FEE	\$ 269.50
	6085	BRIXMOR SPE 5 LLC	JAN2025	01/10/2025	NONE		605-55044-618-000000	MISCELLANEOUS FEES	JAN 2025 PYMT	\$ 25,392.04
CHECK TOTAL FOR CHECK NUMBER 189145										\$ 25,392.04
189146; 01/17/2025; Outstanding; null										
	6175	MO VOCATIONAL ENTERPRISES	695173 RI	12/20/2024	UTILITIES		591-57009-901-000000	VEHICLE MAINTENANCE	License Plates - #193, #196	\$ 23.00
	6175	MO VOCATIONAL ENTERPRISES	695173 RI	12/20/2024	UTILITIES		590-57009-801-000000	VEHICLE MAINTENANCE	License Plates - #193, #196	\$ 23.00
CHECK TOTAL FOR CHECK NUMBER 189146										\$ 46.00
189147; 01/17/2025; Outstanding; null										
	6202	MADDEN MEDIA	2024-027435	12/31/2024	TRANSIENT GUEST TAX		244-55028-119-000000	ADVERTISING	Madden Media SEM Ads - December	\$ 344.51
CHECK TOTAL FOR CHECK NUMBER 189147										\$ 344.51
189148; 01/17/2025; Outstanding; null										
	6296	INDEPENDENT DOOR & GATE OF MO	516368	01/09/2025	ANIMAL CONTROL		100-57018-165-000000	MISC EQUIPMENT MAINT	Gate Repair	\$ 250.00
CHECK TOTAL FOR CHECK NUMBER 189148										\$ 250.00

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CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189149; 01/17/2025; Outstanding; null										
	6320	CHUCK ANDERSON FORD INC	FOCS182203	11/15/2024	PUBLIC WORKS		100-57009-203-000000	VEHICLE MAINTENANCE	St Veh Maintenance - Unit #704	\$ 3,829.87
CHECK TOTAL FOR CHECK NUMBER 189149										\$ 3,829.87
189150; 01/17/2025; Outstanding; null										
	6324	VECTOR SOLUTIONS	INV107806	12/31/2024	POLICE		100-57030-512-000000	SOFTWARE MAINTENANCE	Vector Scheduling	\$ 7,739.94
CHECK TOTAL FOR CHECK NUMBER 189150										\$ 7,739.94
189151; 01/17/2025; Outstanding; null										
DIEOMATIC 2012, 2013. & 2012 PERS PROP	6360	CLAY CO COLLECTOR	2024 PILOT-DIEO	01/15/2025	NONE	DIEOMATIC 2012 PERS PROP	100-12002-000-000000	A/R REIMBURSEABLE EXPENSES	DIEOMATIC 2012 PERS PROP	\$ 368,680.72
DIEOMATIC 2012, 2013. & 2012 PERS PROP	6360	CLAY CO COLLECTOR	2024 PILOT-DIEO	01/15/2025	NONE	DIEOMATIC 2012 PERSONAL PROP	100-12002-000-000000	A/R REIMBURSEABLE EXPENSES	DIEOMATIC 2012	\$ 50,164.79
DIEOMATIC 2012, 2013. & 2012 PERS PROP	6360	CLAY CO COLLECTOR	2024 PILOT-DIEO	01/15/2025	NONE	DIEOMATIC 2013	100-12002-000-000000	A/R REIMBURSEABLE EXPENSES	DIEOMATIC 2013	\$ 36,808.91
OPUS PILOT PYMT	6360	CLAY CO COLLECTOR	2024 PILOT-OPUS	01/14/2025	NONE	OPUS DEVELOPMENT PILOT	100-12002-000-000000	A/R REIMBURSEABLE EXPENSES	2024 PILOT-OPUS DEVELOPMENT	\$ 39,005.00
WALGREENS 2024 PILOT PAYMENT	6360	CLAY CO COLLECTOR	2024 PILOT-WALG	01/14/2025	NONE	WALGREENS 2024 PILOT PAYMENT	100-12002-000-000000	A/R REIMBURSEABLE EXPENSES	2024 PILOT-WALGREENS	\$ 298,197.92
CHECK TOTAL FOR CHECK NUMBER 189151										\$ 792,857.34
189152; 01/17/2025; Outstanding; null										
	6369	FISH WINDOW CLEANING	2642-95869	01/10/2025	ANIMAL CONTROL		100-57019-165-000000	BUILDING MAINTENANCE	Window Cleaning	\$ 80.00
CHECK TOTAL FOR CHECK NUMBER 189152										\$ 80.00

**Voided checks present and it may affect total amount calculations

City of Liberty
AP List Checks Invoices

SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189153; 01/17/2025; Outstanding; null										
	6469	BRINK'S INCORPORATED	12799493	01/01/2025	FINANCE		595-55013-131-00000	FINANCIAL SERVICES	Brinks Courier Service	\$ 69.22
	6469	BRINK'S INCORPORATED	12799493	01/01/2025	FINANCE		465-55013-420-00000	FINANCIAL SERVICES	Brinks Courier Service	\$ 115.36
	6469	BRINK'S INCORPORATED	12799493	01/01/2025	FINANCE		461-55013-451-00000	FINANCIAL SERVICES	Brinks Courier Service	\$ 115.36
	6469	BRINK'S INCORPORATED	12799493	01/01/2025	FINANCE		590-55013-131-00000	FINANCIAL SERVICES	Brinks Courier Service	\$ 138.43
	6469	BRINK'S INCORPORATED	12799493	01/01/2025	FINANCE		100-55013-130-00000	FINANCIAL SERVICES	Brinks Courier Service	\$ 153.82
	6469	BRINK'S INCORPORATED	12799493	01/01/2025	FINANCE		591-55013-131-00000	FINANCIAL SERVICES	Brinks Courier Service	\$ 176.89
CHECK TOTAL FOR CHECK NUMBER 189153										\$ 769.08
189154; 01/17/2025; Outstanding; null										
	6674	SWANK MOTION PICTURES INC	2394422	01/10/2025	PARKS & RECREATION		460-53003-400-00000	RECREATION SUPPLIES	Movie License for Poolside Palooza on 5/30/2025	\$ 510.00
CHECK TOTAL FOR CHECK NUMBER 189154										\$ 510.00
189155; 01/17/2025; Outstanding; null										
	6763	MICHAEL S WIENANDS	1/14/2025	01/16/2025	PARKS & RECREATION		465-55060-410-00000	SPECIALTY SWIM PROGRAMS		\$ 20.00
CHECK TOTAL FOR CHECK NUMBER 189155										\$ 20.00

**Voided checks present and it may affect total amount calculations

City of Liberty
AP List Checks Invoices

SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189156; 01/17/2025; Outstanding; null										
	6939	TRANSYSTEMS	INV-0004690616	12/06/2024	PUB WRKS-PO		351-70023-201-000000	PROJECT CONTINGENCIES	Contract for Professional Services	\$ 3,825.81
	6939	TRANSYSTEMS	INV-0004690617	12/06/2024	PUB WRKS-PO		352-57033-201-000000	SIDEWALK MAINTENANCE PROGRAM	Contract for Professional Services	\$ 12,611.47
	6939	TRANSYSTEMS	INV-0004690615	12/06/2024	PUB WRKS-PO		352-57033-201-000000	SIDEWALK MAINTENANCE PROGRAM	Contract for Professional Services	\$ 19,856.49
CHECK TOTAL FOR CHECK NUMBER 189156										\$ 36,293.77
189157; 01/17/2025; Outstanding; null										
	7509	KAPKE & WILLERTH LLC	68591	01/03/2025	FINANCE		460-55005-400-000000	LEGAL FEES	Legal Fees	\$ 55.50
	7509	KAPKE & WILLERTH LLC	68591	01/03/2025	FINANCE		591-55005-903-000000	LEGAL FEES	Legal Fees	\$ 111.00
	7509	KAPKE & WILLERTH LLC	68591	01/03/2025	FINANCE		100-55005-111-000000	LEGAL FEES	Legal Fees	\$ 4,107.00
CHECK TOTAL FOR CHECK NUMBER 189157										\$ 4,273.50
189158; 01/17/2025; Outstanding; null										
	7959	K C CRIME COMMISSION	INV00454	12/18/2024	POLICE		100-59003-504-000000	METRO DRUG SQUAD	TIPS Hotline 2025	\$ 3,000.00
CHECK TOTAL FOR CHECK NUMBER 189158										\$ 3,000.00

**Voided checks present and it may affect total amount calculations

City of Liberty
AP List Checks Invoices

SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189159; 01/17/2025; Outstanding; null										
	8397	REPUBLIC SERVICES #468	0468-004471 336	12/31/2024	UTILITIES		591-55041-901-00000	CONTRACT LABOR	Dumpster Pickup Service	\$ 71.14
	8397	REPUBLIC SERVICES #468	0468-004471 336	12/31/2024	UTILITIES		591-55044-902-00000	MISCELLANEOUS FEES	Dumpster Pickup Service	\$ 71.14
	8397	REPUBLIC SERVICES #468	0468-004471 336	12/31/2024	UTILITIES		590-55041-801-00000	CONTRACT LABOR	Dumpster Pickup Service	\$ 71.14
	8397	REPUBLIC SERVICES #468	0468-004471 156	12/31/2024	UTILITIES		591-55041-901-00000	CONTRACT LABOR	Dumpster Pickup Service	\$ 479.43
	8397	REPUBLIC SERVICES #468	0468-004471 156	12/31/2024	UTILITIES		590-55041-801-00000	CONTRACT LABOR	Dumpster Pickup Service	\$ 479.43
	8397	REPUBLIC SERVICES #468	0468-004471 156	12/31/2024	UTILITIES		591-55041-902-00000	CONTRACT LABOR	Dumpster Pickup Service	\$ 1,915.47
CHECK TOTAL FOR CHECK NUMBER 189159										\$ 3,087.75
189160; 01/17/2025; Outstanding; null										
	999999	Rachael Frazee	2318206	01/04/2025	PARKS & RECREATION		465-20010-000-00000	REFUNDS PAYABLE	Room Rental Cancellation from Snow Storm	\$ 875.00
CHECK TOTAL FOR CHECK NUMBER 189160										\$ 875.00
189161; 01/17/2025; Outstanding; null										
	999999	Raelynne Winkelmann	2319446	01/09/2025	PARKS & RECREATION		461-20010-000-00000	REFUNDS PAYABLE	Not Playing	\$ 115.00
CHECK TOTAL FOR CHECK NUMBER 189161										\$ 115.00
189162; 01/17/2025; Outstanding; null										
	999999	Allison Fox	2319451	01/09/2025	PARKS & RECREATION		461-20010-000-00000	REFUNDS PAYABLE	Duplicate enrollment	\$ 65.00
CHECK TOTAL FOR CHECK NUMBER 189162										\$ 65.00

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City of Liberty
AP List Checks Invoices

SPECIAL INFORMATION	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	APPROVAL DEPARTMENT	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	LINE ITEM DESCRIPTION	LINE ITEM VALUE
CHECK NUMBER; CHECK DATE; CHECK STATUS; CHECK CLEARED DATE										
189163; 01/17/2025; Outstanding; null										
	999999	Perception Dance Company	2323049	01/14/2025	PARKS & RECREATION		465-44055-000-00000	MEETING ROOM RENTAL	Security Payment - remaining balance returned	\$ 1,155.00
CHECK TOTAL FOR CHECK NUMBER 189163										\$ 1,155.00
189164; 01/17/2025; Outstanding; null										
	639	LISA SHANNON	007	12/30/2024	COURT		100-55041-116-000000	CONTRACT LABOR	DEC INVOICE	\$ 4,680.00
CHECK TOTAL FOR CHECK NUMBER 189164										\$ 4,680.00
189165; 01/17/2025; Outstanding; null										
	928	JENNIFER LANGLEY	1/7-1/9/25	01/16/2025	FINANCE		100-54000-501-000000	TRAINING TRAVEL	Full Mules Training	\$ 170.00
CHECK TOTAL FOR CHECK NUMBER 189165										\$ 170.00
189166; 01/17/2025; Outstanding; null										
2025 Youth and Adult Officiating Services	9209	LIBERTY SPORTS OFFICIALS	WINTER 2 - 2025	01/02/2025	PARKS & REC-PO		461-55041-451-000000	CONTRACT LABOR	2025 sports official services	\$ 5,928.50
2025 Youth and Adult Officiating Services	9209	LIBERTY SPORTS OFFICIALS	WINTER 1 - 2025	01/02/2025	PARKS & REC-PO		461-55041-451-000000	CONTRACT LABOR	2025 sports official services	\$ 52,686.00
CHECK TOTAL FOR CHECK NUMBER 189166										\$ 58,614.50
Grand Total:										\$ 2,023,834.42

Notes :

- (a) Negative numbers are displayed in parentheses.
- (b) The filter parameters selected at the time of report submission are printed in the header section.
- (c) **Voided checks present and it may affect total amount calculations.

**Voided checks present and it may affect total amount calculations

Fiscal Year: 2024 Journal entry number: 3174 Journal entry date: 12/30/2024 UMB Visa Dec 2024

JE Line	Account Number		Description	Item Description				Debit Amount	Credit Amount
Check Number	Vendor Number	Vendor Name	Invoice Number	PO Number	PO Item Number	Split Seq Number	PO Item Compl	Encumbrance Liquid Amt	Employee Asset id Number
302	100-10001-000-000000		CASH AND INVESTMENTS					.00	18,895.31
158	100-12002-000-000000		A/R REIMBURSEABLE EXPENSES			Amazon Mark*	Ay70z2lw3	13.54	.00
2096	7674	CARD CENTER					N		
23	100-20017-000-000000		CRIMINAL HISTORY CHECK FEE			Mo State Hwy Patrol		450.00	.00
2096	7674	CARD CENTER					N		
289	100-24003-000-000000		RESERVE-SHOP W/ COP			Wm Supercenter	#234	225.42	.00
2096	7674	CARD CENTER					N		
294	100-24003-000-000000					Wal-Mart	#0234	262.48	.00
2096	7674	CARD CENTER					N		
296	100-24003-000-000000					Wal-Mart	#0234	47.86	.00
2096	7674	CARD CENTER					N		
300	100-24003-000-000000					Wm Supercenter	#234	241.42	.00
2096	7674	CARD CENTER					N		
Totals for account: 10000024003000000								777.18	*
56	100-53000-110-000000		GENERAL SUPPLIES			Sams Club	#6247	130.93	.00
2096	7674	CARD CENTER					N		
42	100-59026-110-000000		MISCELLANEOUS EXPENSES			In *eligius Bronze		3,318.00	.00
2096	7674	CARD CENTER					N		
111	100-59026-110-000000					Lowes	#01565	41.75	.00
2096	7674	CARD CENTER					N		
132	100-59026-110-000000					Sp Design A Stone		190.00	.00
2096	7674	CARD CENTER					N		
Totals for account: 10011059026000000								3,549.75	*
127	100-53000-113-000000		GENERAL SUPPLIES			Qr-Code-Generator.Com		191.88	.00
2096	7674	CARD CENTER					N		
60	100-53000-116-000000		GENERAL SUPPLIES			Amazon MktpL		70.57	.00
2096	7674	CARD CENTER					N		
252	100-53000-116-000000					Amazon MktpL		64.59	.00
2096	7674	CARD CENTER					N		
Totals for account: 10011653000000000								135.16	*
25	100-53000-130-000000		GENERAL SUPPLIES			Amazon MktpL		4.96	.00
2096	7674	CARD CENTER					N		
43	100-53000-130-000000					Amzn Mktp Us		16.66	.00
2096	7674	CARD CENTER					N		

Fiscal Year: 2024 Journal entry number: 3174 Journal entry date: 12/30/2024 UMB Visa Dec 2024

Fiscal Year: 2024 Journal entry number: 3174 Journal entry date: 12/30/2024 UMB Visa Dec 2024

JE Line	Account Number	Description	Item Description	Debit Amount	Credit Amount
Check Number	Vendor Number	Vendor Name	Invoice Number PO Number PO Item Number Po Split Seq Number PO Item Compl Liquid Amt Employee Asset id Number		
50	100-53000-130-000000	GENERAL SUPPLIES	Amzn Mktp Us	7.91	.00
2096	7674	CARD CENTER	N		
67	100-53000-130-000000		Amazon.Com*hw2z33ga3	3.88	.00
2096	7674	CARD CENTER	N		
258	100-53000-130-000000		Office Depot #2167	8.32	.00
2096	7674	CARD CENTER	N		
Totals for account: 100130530000000000				41.73	*
24	100-55044-130-000000	MISCELLANEOUS FEES	Mo State Hwy Patrol	9.25	.00
2096	7674	CARD CENTER	N		
98	100-59026-140-000000	MISCELLANEOUS EXPENSES	Blossom Shop Flowers And	75.00	.00
2096	7674	CARD CENTER	N		
156	100-53000-150-000000	GENERAL SUPPLIES	Odp Bus Sol Llc # 101080	7.04	.00
2096	7674	CARD CENTER	N		
157	100-53000-150-000000		Odp Bus Sol Llc # 106874	19.29	.00
2096	7674	CARD CENTER	N		
160	100-53000-150-000000		Odp Bus Sol Llc # 106874	83.16	.00
2096	7674	CARD CENTER	N		
Totals for account: 100150530000000000				109.49	*
15	100-59026-150-000000	MISCELLANEOUS EXPENSES	Sutherlands 1214	4.99	.00
2096	7674	CARD CENTER	N		
7	100-57009-165-000000	VEHICLE MAINTENANCE	Oreilly 142	131.88	.00
2096	7674	CARD CENTER	N		
76	100-55001-170-000000	INTERNET SERVICE FEES	Digicert	518.00	.00
2096	7674	CARD CENTER	N		
134	100-55001-170-000000		Verizon	38.00	.00
2096	7674	CARD CENTER	N		
162	100-55001-170-000000		Digicert	518.00	.00
2096	7674	CARD CENTER	N		
Totals for account: 100170550010000000				1,074.00	*
41	100-60000-170-000000	MINOR EQUIPMENT	Amazon MktpL	18.57	.00
2096	7674	CARD CENTER	N		
109	100-60000-170-000000		Amazon MktpL	7.94	.00
2096	7674	CARD CENTER	N		
139	100-60000-170-000000		Amazon MktpL	266.98	.00
2096	7674	CARD CENTER	N		

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Fiscal Year: 2024 Journal entry number: 3174 Journal entry date: 12/30/2024 UMB Visa Dec 2024

JE Account Number	Description	Item Description	Debit	Credit
Line		No	Amount	Amount
Check Vendor Vendor Name	Invoice Number PO Number	PO Item Po PO Item Encumbrance Employee Asset id		
Number Number		Number Split Compl Liquid Amt Number		
		Seq Number		
Totals for account: 100170600000000000			293.49	*
21 100-60004-170-000000	MINOR COMPUTER EQUIPMENT	Amazon MktpL	89.92	.00
2096 7674 CARD CENTER		N		
121 100-59014-201-000000	CLOTHING EXPENSES	Happy Times	72.00	.00
2096 7674 CARD CENTER		N		
5 100-57020-202-000000	FACILITIES MAINTENANCE	Lowes #01565	14.98	.00
2096 7674 CARD CENTER		N		
28 100-57020-202-000000		The Home Depot #3019	109.84	.00
2096 7674 CARD CENTER		N		
35 100-57020-202-000000		Amazon MktpL	24.69	.00
2096 7674 CARD CENTER		N		
53 100-57020-202-000000		Amazon MktpL	25.82	.00
2096 7674 CARD CENTER		N		
73 100-57020-202-000000		Lowes #01565	142.82	.00
2096 7674 CARD CENTER		N		
282 100-57020-202-000000		Amazon MktpL	129.99	.00
2096 7674 CARD CENTER		N		
Totals for account: 100202570200000000			448.14	*
214 100-59014-202-000000	CLOTHING EXPENSES	Happy Times	72.25	.00
2096 7674 CARD CENTER		N		
136 100-53000-203-000000	GENERAL SUPPLIES	Feldmans Farm And Home	109.98	.00
2096 7674 CARD CENTER		N		
197 100-53000-203-000000		Feldmans Farm And Home	109.98	.00
2096 7674 CARD CENTER		N		
203 100-53000-203-000000		Used Tire City	88.00	.00
2096 7674 CARD CENTER		N		
Totals for account: 100203530000000000			307.96	*
17 100-57009-203-000000	VEHICLE MAINTENANCE	Feldmans Farm And Home	41.96	.00
2096 7674 CARD CENTER		N		
102 100-57009-203-000000		Amzn Mktp Us	41.67	.00
2096 7674 CARD CENTER		N		
130 100-57009-203-000000		Premier Truck Group Of K	81.24	.00
2096 7674 CARD CENTER		N		
146 100-57009-203-000000		Premier Truck Group Of K	83.93	.00
2096 7674 CARD CENTER		N		

Fiscal Year: 2024 Journal entry number: 3174 Journal entry date: 12/30/2024 UMB Visa Dec 2024

Fiscal Year: 2024 Journal entry number: 3174 Journal entry date: 12/30/2024 UMB Visa Dec 2024

JE Line	Account Number	Description	Item No	Description	Debit Amount	Credit Amount		
Check Number	Vendor Number	Vendor Name	Invoice Number	PO Number	PO Item Number	PO Item Split Seq Number	Encumbrance Liquid Amt	Employee Asset id Number
173	100-57009-203-000000	VEHICLE MAINTENANCE			Diesel Solutions Llc		1,207.62	.00
2096	7674	CARD CENTER			N			
175	100-57009-203-000000				Car Parts Distributing I		104.98	.00
2096	7674	CARD CENTER			N			
179	100-57009-203-000000				Tompkins Ind - Br 8		216.32	.00
2096	7674	CARD CENTER			N			
183	100-57009-203-000000				Hanna Rubber Co.		530.00	.00
2096	7674	CARD CENTER			N			
200	100-57009-203-000000				Oreilly 142		.00	164.01
2096	7674	CARD CENTER			N			
205	100-57009-203-000000				Oreilly 142		209.75	.00
2096	7674	CARD CENTER			N			
219	100-57009-203-000000				Chuck Anderson Ford		178.59	.00
2096	7674	CARD CENTER			N			
247	100-57009-203-000000				Lowes #01565		5.65	.00
2096	7674	CARD CENTER			N			
285	100-57009-203-000000				Zamzow Manufacturing Com		369.18	.00
2096	7674	CARD CENTER			N			
288	100-57009-203-000000				Car Parts Distributing I		81.14	.00
2096	7674	CARD CENTER			N			
Totals for account: 10020357009000000							3,152.03	164.01 *
126	100-59014-203-000000	CLOTHING EXPENSES			Feldmans Farm And Home		38.13	.00
2096	7674	CARD CENTER			N			
145	100-59014-203-000000				Feldmans Farm And Home		23.75	.00
2096	7674	CARD CENTER			N			
149	100-59014-203-000000				Dicks Sporting Goods		24.99	.00
2096	7674	CARD CENTER			N			
189	100-59014-203-000000				Feldmans Farm And Home		50.00	.00
2096	7674	CARD CENTER			N			
198	100-59014-203-000000				Feldmans Farm And Home		127.09	.00
2096	7674	CARD CENTER			N			
199	100-59014-203-000000				Happy Times		121.25	.00
2096	7674	CARD CENTER			N			
204	100-59014-203-000000				Kleinschmidts Western St		89.95	.00
2096	7674	CARD CENTER			N			
212	100-59014-203-000000				Feldmans Farm And Home		59.99	.00
2096	7674	CARD CENTER			N			

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JE Line	Account Number	Description	Item Description	Debit Amount	Credit Amount
Check Number	Vendor Number	Vendor Name	Invoice Number PO Number PO Item Number PO Item Split Seq Number Encumbrance Liquid Amt Employee Asset id Number		
225	100-59014-203-000000	CLOTHING EXPENSES	Ls Rogers Sporting Go	74.99	.00
2096	7674	CARD CENTER	N		
248	100-59014-203-000000		Feldmans Farm And Home	119.98	.00
2096	7674	CARD CENTER	N		
271	100-59014-203-000000		Feldmans Farm And Home	65.99	.00
2096	7674	CARD CENTER	N		
292	100-59014-203-000000		Feldmans Farm And Home	49.98	.00
2096	7674	CARD CENTER	N		
Totals for account: 10020359014000000				846.09	*
96	100-59015-203-000000	PROTECTIVE CLOTHING	Feldmans Farm And Home	8.99	.00
2096	7674	CARD CENTER	N		
101	100-59015-203-000000		Feldmans Farm And Home	35.23	.00
2096	7674	CARD CENTER	N		
236	100-59015-203-000000		Feldmans Farm And Home	153.75	.00
2096	7674	CARD CENTER	N		
Totals for account: 10020359015000000				197.97	*
274	100-53000-300-000000	GENERAL SUPPLIES	Amazon MktpL	7.89	.00
2096	7674	CARD CENTER	N		
48	100-53007-300-000000	FOOD	Panera Bread #202372 P	60.57	.00
2096	7674	CARD CENTER	N		
72	100-53007-300-000000		Tst* 3halves Brewing Co.	170.40	.00
2096	7674	CARD CENTER	N		
163	100-53007-300-000000		Firehouse Subs 0611 Qsr	46.46	.00
2096	7674	CARD CENTER	N		
Totals for account: 10030053007000000				277.43	*
269	100-57009-300-000000	VEHICLE MAINTENANCE	McBee Coffee & Carwash -	21.99	.00
2096	7674	CARD CENTER	N		
280	100-57009-300-000000		McBee Coffee & Carwash -	21.99	.00
2096	7674	CARD CENTER	N		
Totals for account: 10030057009000000				43.98	*
148	100-57019-300-000000	BUILDING MAINTENANCE	Lowes #01565	82.89	.00
2096	7674	CARD CENTER	N		
195	100-57019-300-000000		Lowes #01565	80.46	.00
2096	7674	CARD CENTER	N		

Fiscal Year: 2024 Journal entry number: 3174 Journal entry date: 12/30/2024 UMB Visa Dec 2024

Fiscal Year: 2024 Journal entry number: 3174 Journal entry date: 12/30/2024 UMB Visa Dec 2024

JE Line	Account Number	Description	Item Description	Debit Amount	Credit Amount
Check Number	Vendor Number	Vendor Name	Invoice Number PO Number PO Item Number Po Split Seq Number PO Item Compl Liquid Amt Employee Asset id Number		
211	100-57019-300-000000	BUILDING MAINTENANCE	Lowes #01565	40.15	.00
2096	7674	CARD CENTER	N		
Totals for account: 10030057019000000				203.50	*
176	100-59013-300-000000	MEMBERSHIP DUES	Www.Iafc.Org	250.83	.00
2096	7674	CARD CENTER	N		
12	100-53004-301-000000	VEHICLE SUPPLIES	Mhc-Kw-Kansas City	75.99	.00
2096	7674	CARD CENTER	N		
13	100-53004-301-000000		Oreilly 142	131.88	.00
2096	7674	CARD CENTER	N		
31	100-53004-301-000000		Mo Dmv	129.79	.00
2096	7674	CARD CENTER	N		
154	100-53004-301-000000		Lowes #01565	13.98	.00
2096	7674	CARD CENTER	N		
256	100-53004-301-000000		Oreilly 142	197.82	.00
2096	7674	CARD CENTER	N		
Totals for account: 10030153004000000				549.46	*
29	100-53014-301-000000	STATION SUPPLIES	Amazon MktpL	7.49	.00
2096	7674	CARD CENTER	N		
143	100-53014-301-000000		Batteries Plus #243	7.63	.00
2096	7674	CARD CENTER	N		
196	100-53014-301-000000		Batteries Plus #243	201.60	.00
2096	7674	CARD CENTER	N		
249	100-53014-301-000000		Oreilly 142	27.98	.00
2096	7674	CARD CENTER	N		
Totals for account: 10030153014000000				244.70	*
8	100-57009-301-000000	VEHICLE MAINTENANCE	Fsp*strickland Brothers	89.97	.00
2096	7674	CARD CENTER	N		
36	100-57009-301-000000		Oreilly 142	13.90	.00
2096	7674	CARD CENTER	N		
86	100-57009-301-000000		Amazon MktpL	228.96	.00
2096	7674	CARD CENTER	N		
227	100-57009-301-000000		McBee Coffee & Carwash -	21.99	.00
2096	7674	CARD CENTER	N		
244	100-57009-301-000000		The Home Depot #3019	12.11	.00
2096	7674	CARD CENTER	N		

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JE Line	Account Number	Description	Item Description	Debit Amount	Credit Amount
Check Number	Vendor Number	Vendor Name	Invoice Number PO Number PO Item No Po PO Item Compl Encumbrance Liquid Amt Employee Asset id Number		
245	100-57009-301-000000	VEHICLE MAINTENANCE	The Home Depot #3019	7.71	.00
2096	7674	CARD CENTER	N		
Totals for account: 100301570090000000				374.64	*
34	100-57018-301-000000	MISC EQUIPMENT MAINT	Feldmans Farm And Home	63.95	.00
2096	7674	CARD CENTER	N		
105	100-57009-302-000000	VEHICLE MAINTENANCE	Midway Ford Truck Center	282.86	.00
2096	7674	CARD CENTER	N		
265	100-57009-302-000000		McBee Coffee & Carwash -	21.99	.00
2096	7674	CARD CENTER	N		
267	100-57009-302-000000		McBee Coffee & Carwash -	.00	21.99
2096	7674	CARD CENTER	N		
279	100-57009-302-000000		McBee Coffee & Carwash -	21.99	.00
2096	7674	CARD CENTER	N		
Totals for account: 100302570090000000				326.84	21.99 *
40	100-53000-303-000000	GENERAL SUPPLIES	Odp Bus Sol Llc # 106874	25.99	.00
2096	7674	CARD CENTER	N		
78	100-53000-303-000000		Odp Bus Sol Llc # 106874	25.72	.00
2096	7674	CARD CENTER	N		
257	100-53000-303-000000		Amazon Mktpl	64.00	.00
2096	7674	CARD CENTER	N		
Totals for account: 100303530000000000				115.71	*
182	100-54001-303-000000	REGISTRATION FEES	Www.Iafc.Org	53.75	.00
2096	7674	CARD CENTER	N		
232	100-57009-303-000000	VEHICLE MAINTENANCE	McBee Coffee & Carwash -	21.99	.00
2096	7674	CARD CENTER	N		
273	100-57009-304-000000	VEHICLE MAINTENANCE	McBee Coffee & Carwash -	21.99	.00
2096	7674	CARD CENTER	N		
284	100-53024-480-000000	CHRISTMAS TREE COMMISSION	Sams Club Renewal	110.00	.00
2096	7674	CARD CENTER	N		
164	100-55044-482-000000	MISCELLANEOUS FEES	American Red Cross	38.00	.00
2096	7674	CARD CENTER	N		
114	100-53003-483-000000	RECREATION SUPPLIES	Sams Club #6247	15.98	.00
2096	7674	CARD CENTER	N		
181	100-53035-483-000000	PROGRAM SUPPLIES	Dollar Tree	18.75	.00
2096	7674	CARD CENTER	N		

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JE Account Number	Description	Item Description	Debit Amount	Credit Amount
Line		No		
Check Vendor Vendor Name	Invoice Number PO Number	PO Item Po PO Item Encumbrance Employee Asset id		
Number Number		Number Split Compl Liquid Amt Number		
		Seq Number		
37 100-53000-501-000000	GENERAL SUPPLIES	Odp Bus Sol Llc # 106874	30.55	.00
2096 7674 CARD CENTER		N		
47 100-53000-501-000000		Amazon MktpL	49.95	.00
2096 7674 CARD CENTER		N		
135 100-53000-501-000000		Amazon MktpL	98.28	.00
2096 7674 CARD CENTER		N		
169 100-53000-501-000000		Amzn Mktp Us	64.75	.00
2096 7674 CARD CENTER		N		
217 100-53000-501-000000		Amzn Mktp Us	129.97	.00
2096 7674 CARD CENTER		N		
Totals for account: 100501530000000000			373.50	*
19 100-54000-501-000000	TRAINING TRAVEL	Courtyard Columbia	362.64	.00
2096 7674 CARD CENTER		N		
112 100-54001-501-000000	REGISTRATION FEES	Inside The Tape	310.00	.00
2096 7674 CARD CENTER		N		
286 100-54001-501-000000		Kaminsky,sullenberger	300.00	.00
2096 7674 CARD CENTER		N		
Totals for account: 100501540010000000			610.00	*
239 100-57009-501-000000	VEHICLE MAINTENANCE	Charles Car Wash Llc	255.36	.00
2096 7674 CARD CENTER		N		
216 100-59004-501-000000	MEETING EXPENSE	Tst*longboards Wraps Lib	13.49	.00
2096 7674 CARD CENTER		N		
234 100-59004-501-000000		Tst*longboards Wraps Lib	57.71	.00
2096 7674 CARD CENTER		N		
Totals for account: 100501590040000000			71.20	*
89 100-59014-501-000000	CLOTHING EXPENSES	Blauer Manufacturing	683.94	.00
2096 7674 CARD CENTER		N		
141 100-59014-501-000000		Happy Times	33.00	.00
2096 7674 CARD CENTER		N		
159 100-59014-501-000000		Blauer Manufacturing	653.94	.00
2096 7674 CARD CENTER		N		
Totals for account: 100501590140000000			1,370.88	*
99 100-60000-501-000000	MINOR EQUIPMENT	Amazon MktpL	63.91	.00
2096 7674 CARD CENTER		N		

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JE Line	Account Number	Description	Item Description	Debit Amount	Credit Amount
Check Number	Vendor Number	Vendor Name	Invoice Number PO Number PO Item Number Po Split Seq Number PO Item Compl Liquid Amt Employee Asset id Number		
266	100-60000-501-000000	MINOR EQUIPMENT	Amazon MktpL	97.12	.00
2096	7674	CARD CENTER	N		
Totals for account: 100501600000000000				161.03	*
254	100-53018-502-000000	SWAT TEAM SUPPLIES	Tuff Products Brand	35.27	.00
2096	7674	CARD CENTER	N		
63	100-53019-502-000000	ARMORY SUPPLIES	Battery Junction	23.97	.00
2096	7674	CARD CENTER	N		
221	100-53019-502-000000		Action Targets	374.77	.00
2096	7674	CARD CENTER	N		
Totals for account: 10050253019000000				398.74	*
82	100-53020-511-000000	PROPERTY ROOM SUPPLIES	Arrowhead Forensics	528.67	.00
2096	7674	CARD CENTER	N		
Totals for fund: 100				19,081.31	19,081.31 **
318	244-10001-000-000000	CASH AND INVESTMENTS		.00	1,207.77
193	244-53026-119-000000	MAKE MUSIC DAY-SUPPLIES	Sticker Mule	88.00	.00
2096	7674	CARD CENTER	N		
93	244-55028-119-000000	ADVERTISING	Linkedin Job 10047620336	100.00	.00
2096	7674	CARD CENTER	N		
9	244-55035-119-000000	OTHER FEES	Sp Sticky Brand	695.81	.00
2096	7674	CARD CENTER	N		
1	244-59011-119-000000	HOMETOWN HOLIDAYS	Dri*signs	108.63	.00
2096	7674	CARD CENTER	N		
153	244-59011-119-000000		Liberty Rental 4 U	52.32	.00
2096	7674	CARD CENTER	N		
277	244-59011-119-000000		Minskys Liberty Ec	76.30	.00
2096	7674	CARD CENTER	N		
278	244-59011-119-000000		Sutherlands 1214	7.99	.00
2096	7674	CARD CENTER	N		
290	244-59011-119-000000		Price Chopper #120	18.74	.00
2096	7674	CARD CENTER	N		
291	244-59011-119-000000		Family Tree Nursery	59.98	.00
2096	7674	CARD CENTER	N		

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JE Account Number Line	Description	Item Description No	Debit Amount	Credit Amount
Check Vendor Vendor Name Number Number	Invoice Number PO Number	PO Item Po PO Item Encumbrance Employee Asset id Number Split Compl Liquid Amt Number		
		Seq Number		
Totals for account: 24411959011000000			323.96	*
Totals for fund: 244			1,207.77	1,207.77 **
320 247-10001-000-000000	CASH AND INVESTMENTS		.00	235.22
66 247-53029-204-000000	MISCELLANEOUS SUPPLIES	Lowes #01565	20.19	.00
2096 7674 CARD CENTER		N		
201 247-59026-204-000000	MISCELLANEOUS EXPENSES	Raising Canes 0335	215.03	.00
2096 7674 CARD CENTER		N		
Totals for fund: 247			235.22	235.22 **
304 351-10001-000-000000	CASH AND INVESTMENTS		.00	242.89
253 351-57031-201-000000	ASPHALT-STREET REPAIRS	Liberty Rental 4 U	95.89	.00
2096 7674 CARD CENTER		N		
185 351-57036-201-000000	STREET SIGNS	The Work Zone	147.00	.00
2096 7674 CARD CENTER		N		
Totals for fund: 351			242.89	242.89 **
306 352-10001-000-000000	CASH AND INVESTMENTS		.00	24.48
155 352-57022-403-000000	GROUNDS/LANDSCAPING MAINT	Lowes #01565	24.48	.00
2096 7674 CARD CENTER		N		
Totals for fund: 352			24.48	24.48 **
308 353-10001-000-000000	CASH AND INVESTMENTS		.00	197.74
65 353-57019-430-000000	BUILDING MAINTENANCE	Lowes #01565	197.74	.00
2096 7674 CARD CENTER		N		
Totals for fund: 353			197.74	197.74 **

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JE Account Number	Description	Item Description	Debit	Credit
Line		No	Amount	Amount
Check Vendor Vendor Name	Invoice Number PO Number	PO Item Po PO Item Encumbrance Employee Asset id		
Number Number		Number Split Compl Liquid Amt Number		
		Seq Number		
310 356-10001-000-000000	CASH AND INVESTMENTS		.00	95.94
90 356-70020-305-000000	CONSTRUCTION CONTRACT	Lowes #01565	95.94	.00
2096 7674 CARD CENTER		N		
Totals for fund: 356			95.94	95.94 **
312 460-10001-000-000000	CASH AND INVESTMENTS		.00	4,615.23
54 460-53003-400-000000	RECREATION SUPPLIES	Mpix	12.24	.00
2096 7674 CARD CENTER		N		
165 460-53003-400-000000		Amazon MktpL	27.47	.00
2096 7674 CARD CENTER		N		
233 460-53003-400-000000		Usps Kiosk 2846869550	19.30	.00
2096 7674 CARD CENTER		N		
Totals for account: 460400530030000000			59.01	*
128 460-54001-400-000000	REGISTRATION FEES	Mpra* Mo	395.00	.00
2096 7674 CARD CENTER		N		
81 460-59002-400-000000	CHARITABLE FUND EXPENSES	Sams Club #6247	48.86	.00
2096 7674 CARD CENTER		N		
85 460-59002-400-000000		Family Tree Nursery	97.42	.00
2096 7674 CARD CENTER		N		
94 460-59002-400-000000		Hy-Vee Liberty 1384	90.93	.00
2096 7674 CARD CENTER		N		
144 460-59002-400-000000		Amazon Mark* 0L2oy4c13	93.99	.00
2096 7674 CARD CENTER		N		
170 460-59002-400-000000		Amazon MktpL	15.99	.00
2096 7674 CARD CENTER		N		
Totals for account: 460400590020000000			347.19	*
58 460-59004-400-000000	MEETING EXPENSE	Amazon Mark* Pi8r44xq3	63.13	.00
2096 7674 CARD CENTER		N		
61 460-59004-400-000000		Amazon MktpL	64.06	.00
2096 7674 CARD CENTER		N		
Totals for account: 460400590040000000			127.19	*
49 460-53008-403-000000	MAINTENANCE MATERIALS	Lowes #01565	8.48	.00
2096 7674 CARD CENTER		N		

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JE Line	Account Number	Description	Item Description	Debit Amount	Credit Amount
Check Number	Vendor Number	Vendor Name	Invoice Number PO Number PO Item Number PO Item Split Seq Number	Asset id	
32	460-57009-403-000000		VEHICLE MAINTENANCE		
2096	7674	CARD CENTER	Feldmans Farm And Home	196.41	.00
87	460-57009-403-000000		N		
2096	7674	CARD CENTER	Oreilly 142	.00	27.67
91	460-57009-403-000000		N		
2096	7674	CARD CENTER	Advance Auto Parts #6969	32.31	.00
161	460-57009-403-000000		N		
2096	7674	CARD CENTER	Oreilly 142	55.36	.00
223	460-57009-403-000000		N		
2096	7674	CARD CENTER	Kansas City Steel Supply	276.50	.00
230	460-57009-403-000000		N		
2096	7674	CARD CENTER	Lowes #01565	60.50	.00
Totals for account: 46040357009000000				621.08	27.67 *
39	460-57018-403-000000		MISC EQUIPMENT MAINT	25.92	.00
2096	7674	CARD CENTER	N		
238	460-57019-403-000000		BUILDING MAINTENANCE	79.69	.00
2096	7674	CARD CENTER	N		
270	460-57019-403-000000		Lockmart Usa	133.30	.00
2096	7674	CARD CENTER	N		
Totals for account: 46040357019000000				212.99	*
115	460-57025-403-000000		TRAILS MAINTENANCE	1,254.95	.00
2096	7674	CARD CENTER	N		
106	460-57027-403-000000		PLAYGROUND/SPRAYGROUND MAINT	57.12	.00
2096	7674	CARD CENTER	N		
220	460-57027-403-000000		Lowes #01565	46.68	.00
2096	7674	CARD CENTER	N		
Totals for account: 46040357027000000				103.80	*
6	460-59014-403-000000		CLOTHING EXPENSES	179.38	.00
2096	7674	CARD CENTER	N		
123	460-59014-403-000000		Feldmans Farm And Home	48.75	.00
2096	7674	CARD CENTER	N		
Totals for account: 46040359014000000				228.13	*
57	460-60015-403-000000		MINOR TOOLS	164.28	.00
2096	7674	CARD CENTER	Amazon Reta* G186r57s3		

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JE Account Number			Description	Item Description					Debit	Credit			
Line	Check	Vendor	Vendor Name	Invoice Number	PO Number	PO Item	Po	PO Item	Encumbrance	Employee	Asset id	Amount	Amount
	Number	Number				Number	Split	Compl	Liquid Amt	Number			
							Seq Number						
64	460-60015-403-000000			MINOR TOOLS				Amazon Mktpl				289.00	.00
2096	7674	CARD CENTER						N					
104	460-60015-403-000000							Fastenal Company 01mokc5				116.63	.00
2096	7674	CARD CENTER						N					
129	460-60015-403-000000							Lowes #01565				103.98	.00
2096	7674	CARD CENTER						N					
133	460-60015-403-000000							Waters Hardware-Independ				69.99	.00
2096	7674	CARD CENTER						N					
140	460-60015-403-000000							Amazon Mktpl				302.82	.00
2096	7674	CARD CENTER						N					
178	460-60015-403-000000							Menards 3342				29.99	.00
2096	7674	CARD CENTER						N					
243	460-60015-403-000000							Amazon Reta* A43n52zw3				34.77	.00
2096	7674	CARD CENTER						N					
246	460-60015-403-000000							Sp Jakesales.Com				147.70	.00
2096	7674	CARD CENTER						N					
Totals for account: 46040360015000000											1,259.16	*	
Totals for fund: 460											4,642.90	4,642.90 **	
314	461-10001-000-000000			CASH AND INVESTMENTS								.00	752.19
92	461-53000-451-000000			GENERAL SUPPLIES				Amazon Mktpl				14.98	.00
2096	7674	CARD CENTER						N					
151	461-53000-451-000000							Office Depot #2167				117.02	.00
2096	7674	CARD CENTER						N					
283	461-53000-451-000000							Amazon Mktpl				8.98	.00
2096	7674	CARD CENTER						N					
Totals for account: 46145153000000000											140.98	*	
3	461-53003-451-000000			RECREATION SUPPLIES				Bib Background Checks				60.77	.00
2096	7674	CARD CENTER						N					
113	461-53003-451-000000							Amazon Mktpl				199.80	.00
2096	7674	CARD CENTER						N					
207	461-53003-451-000000							Amazon Mktpl				106.14	.00
2096	7674	CARD CENTER						N					

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JE Account Number	Description	Item Description	Debit	Credit
Line		No	Amount	Amount
Check Vendor Vendor Name	Invoice Number PO Number	PO Item Po PO Item Encumbrance Employee Asset id		
Number Number		Number Split Compl Liquid Amt Number		
		Seq Number		
Totals for account: 46145153003000000			366.71	*
237 461-53008-451-000000	MAINTENANCE MATERIALS	Feldmans Farm And Home	76.99	.00
2096 7674 CARD CENTER		N		
206 461-53032-451-000000	OUTSIDE PRINTING	Vistaprint	134.99	.00
2096 7674 CARD CENTER		N		
213 461-57019-451-000000	BUILDING MAINTENANCE	Lowes #01565	32.52	.00
2096 7674 CARD CENTER		N		
Totals for fund: 461			752.19	752.19 **
316 465-10001-000-000000	CASH AND INVESTMENTS		.00	2,357.03
16 465-55062-410-000000	AEROBICS	Amazon Mktpl	119.99	.00
2096 7674 CARD CENTER		N		
10 465-53000-420-000000	GENERAL SUPPLIES	Amazon Mktpl	11.99	.00
2096 7674 CARD CENTER		N		
14 465-53000-420-000000		Amazon Mktpl	34.98	.00
2096 7674 CARD CENTER		N		
174 465-53000-420-000000		Amazon Mktpl	11.87	.00
2096 7674 CARD CENTER		N		
209 465-53000-420-000000		Personal Touch Engraving	82.50	.00
2096 7674 CARD CENTER		N		
210 465-53000-420-000000		Amazon.Com*mf3a196t3	27.65	.00
2096 7674 CARD CENTER		N		
281 465-53000-420-000000		Amazon Mktpl	8.90	.00
2096 7674 CARD CENTER		N		
287 465-53000-420-000000		Officemax/Officedept#687	34.79	.00
2096 7674 CARD CENTER		N		
293 465-53000-420-000000		Amazon Mktpl	38.12	.00
2096 7674 CARD CENTER		N		
Totals for account: 46542053000000000			250.80	*
11 465-53008-420-000000	MAINTENANCE MATERIALS	Amazon Mktpl	235.14	.00
2096 7674 CARD CENTER		N		
79 465-53008-420-000000		Bulbconnect	575.28	.00
2096 7674 CARD CENTER		N		

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JE Line	Account Number	Description	Item Description	Debit Amount	Credit Amount
Check Number	Vendor Number	Vendor Name	Invoice Number PO Number PO Item No Po PO Item Split Compl Encumbrance Liquid Amt Employee Asset id Number		
107	465-53008-420-000000	MAINTENANCE MATERIALS	Lowes #01565	275.32	.00
2096	7674	CARD CENTER	N		
142	465-53008-420-000000		Amazon MktpL	44.98	.00
2096	7674	CARD CENTER	N		
235	465-53008-420-000000		Wal-Mart #1120	98.52	.00
2096	7674	CARD CENTER	N		
Totals for account: 46542053008000000				1,229.24	*
275	465-53009-420-000000	CHEMICALS	Leslies Pool Supply #	22.60	.00
2096	7674	CARD CENTER	N		
110	465-53038-420-000000	RSVP GRANT	Lowes #01565	130.92	.00
2096	7674	CARD CENTER	N		
186	465-53038-420-000000		Sq *blush Farms Cork + B	222.00	.00
2096	7674	CARD CENTER	N		
241	465-53038-420-000000		Hy-Vee Liberty 1384	54.92	.00
2096	7674	CARD CENTER	N		
Totals for account: 46542053038000000				407.84	*
215	465-55044-420-000000	MISCELLANEOUS FEES	Pandora For Business B	32.91	.00
2096	7674	CARD CENTER	N		
242	465-55044-420-000000		Dropbox Sign Monthly	20.00	.00
2096	7674	CARD CENTER	N		
Totals for account: 46542055044000000				52.91	*
295	465-57018-420-000000	MISC EQUIPMENT MAINT	In *horns Piano Service	123.25	.00
2096	7674	CARD CENTER	N		
70	465-57022-420-000000	GROUNDS/LANDSCAPING	The Home Depot #3019	42.96	.00
2096	7674	CARD CENTER	N		
75	465-57022-420-000000		Family Tree Nursery	59.96	.00
2096	7674	CARD CENTER	N		
84	465-57022-420-000000		Lowes #01565	44.98	.00
2096	7674	CARD CENTER	N		
88	465-57022-420-000000		Dollar Tree	2.50	.00
2096	7674	CARD CENTER	N		
Totals for account: 46542057022000000				150.40	*

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JE Account Number	Description	Item Description	Debit	Credit
Line		No	Amount	Amount
Check Vendor Vendor Name	Invoice Number PO Number	PO Item Po PO Item Encumbrance Employee Asset id		
Number Number		Number Split Compl Liquid Amt Number		
		Seq Number		
Totals for fund: 465			2,357.03	2,357.03 **
322 590-10001-000-000000	CASH AND INVESTMENTS		.00	5,147.07
26 590-53000-131-000000	GENERAL SUPPLIES	Amazon MktpL	4.96	.00
2096 7674 CARD CENTER		N		
44 590-53000-131-000000		Amzn Mktp Us	16.66	.00
2096 7674 CARD CENTER		N		
51 590-53000-131-000000		Amzn Mktp Us	7.91	.00
2096 7674 CARD CENTER		N		
68 590-53000-131-000000		Amazon.Com*hw2z33ga3	3.88	.00
2096 7674 CARD CENTER		N		
259 590-53000-131-000000		Office Depot #2167	8.32	.00
2096 7674 CARD CENTER		N		
Totals for account: 59013153000000000			41.73	*
30 590-53000-801-000000	GENERAL SUPPLIES	Office Depot #2167	9.99	.00
2096 7674 CARD CENTER		N		
268 590-53000-801-000000		Lowes #01565	9.75	.00
2096 7674 CARD CENTER		N		
Totals for account: 59080153000000000			19.74	*
2 590-54001-801-000000	REGISTRATION FEES	Mo Dmv	78.79	.00
2096 7674 CARD CENTER		N		
262 590-54004-801-000000	TRAINING COSTS	Mo Dept Of Nat Resorc	61.45	.00
2096 7674 CARD CENTER		N		
77 590-57004-801-000000	MAINS & LINES MAINTENANCE	Lowes #01565	30.94	.00
2096 7674 CARD CENTER		N		
152 590-57004-801-000000		Lowes #01565	17.35	.00
2096 7674 CARD CENTER		N		
Totals for account: 59080157004000000			48.29	*
147 590-57009-801-000000	VEHICLE MAINTENANCE	Oreilly 142	15.99	.00
2096 7674 CARD CENTER		N		
297 590-57009-801-000000		Best Battery Solution	75.00	.00
2096 7674 CARD CENTER		N		
Totals for account: 59080157009000000			90.99	*

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JE Account Number			Description	Item Description					Debit	Credit	
Line				No					Amount	Amount	
Check	Vendor	Vendor Name	Invoice Number	PO Number	PO Item	Po	PO Item	Encumbrance	Employee Asset id		
Number	Number				Number	Split	Compl	Liquid Amt	Number		
						Seq Number					
255	590-57018-801-000000		MISC EQUIPMENT MAINT			Napa Store 4140018				167.30	.00
2096	7674	CARD CENTER				N					
137	590-59014-801-000000		CLOTHING EXPENSES			Feldmans Farm And Home				63.49	.00
2096	7674	CARD CENTER				N					
188	590-59014-801-000000					Feldmans Farm And Home				102.85	.00
2096	7674	CARD CENTER				N					
190	590-59014-801-000000					Feldmans Farm And Home				82.48	.00
2096	7674	CARD CENTER				N					
202	590-59014-801-000000					Feldmans Farm And Home				132.47	.00
2096	7674	CARD CENTER				N					
231	590-59014-801-000000					Feldmans Farm And Home				137.93	.00
2096	7674	CARD CENTER				N					
Totals for account: 59080159014000000									519.22		
18	590-59015-801-000000		PROTECTIVE CLOTHING			Ls Rogers Sporting Go				34.50	.00
2096	7674	CARD CENTER				N					
131	590-59015-801-000000					Feldmans Farm And Home				252.62	.00
2096	7674	CARD CENTER				N					
191	590-59015-801-000000					Feldmans Farm And Home				97.50	.00
2096	7674	CARD CENTER				N					
192	590-59015-801-000000					Feldmans Farm And Home				27.87	.00
2096	7674	CARD CENTER				N					
218	590-59015-801-000000					Feldmans Farm And Home				154.99	.00
2096	7674	CARD CENTER				N					
222	590-59015-801-000000					Feldmans Farm And Home				133.75	.00
2096	7674	CARD CENTER				N					
228	590-59015-801-000000					Feldmans Farm And Home				129.55	.00
2096	7674	CARD CENTER				N					
Totals for account: 59080159015000000									830.78		
59	590-53006-802-000000		BUILDING MAINT SUPPLIES			Lowes #01565				10.46	.00
2096	7674	CARD CENTER				N					
97	590-53006-802-000000					Lowes #01565				315.51	.00
2096	7674	CARD CENTER				N					
117	590-53006-802-000000					Lowes #01565				190.81	.00
2096	7674	CARD CENTER				N					
118	590-53006-802-000000					Amazon MktpL				24.99	.00
2096	7674	CARD CENTER				N					

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JE Account Number	Description	Item Description	Debit Amount	Credit Amount
Line	Invoice Number PO Number	No PO Item Po PO Item Encumbrance Employee Asset id		
Check Vendor Vendor Name	Number Number	Number Split Seq Number		
177 590-53006-802-000000	BUILDING MAINT SUPPLIES	Lowes #01565	61.24	.00
2096 7674 CARD CENTER		N		
226 590-53006-802-000000		Stanion Wholesale Electr	26.90	.00
2096 7674 CARD CENTER		N		
Totals for account: 59080253006000000			629.91	*
166 590-53010-802-000000	LAB SUPPLIES	Usabluebook	90.39	.00
2096 7674 CARD CENTER		N		
250 590-53010-802-000000		Usabluebook	157.17	.00
2096 7674 CARD CENTER		N		
251 590-53010-802-000000		Usabluebook	53.43	.00
2096 7674 CARD CENTER		N		
263 590-53010-802-000000		Usabluebook	469.65	.00
2096 7674 CARD CENTER		N		
Totals for account: 59080253010000000			770.64	*
108 590-54004-802-000000	TRAINING COSTS	Mo Dept Of Nat Resorc	51.25	.00
2096 7674 CARD CENTER		N		
150 590-57005-802-000000	WATER PLANT MAINTENANCE	(Pc) 3588 Rensenhouse	1,255.22	.00
2096 7674 CARD CENTER		N		
55 590-57019-802-000000	BUILDING MAINTENANCE	Wal-Mart #0234	45.68	.00
2096 7674 CARD CENTER		N		
180 590-57019-802-000000		Lowes #01565	119.00	.00
2096 7674 CARD CENTER		N		
184 590-57019-802-000000		Lowes #01565	19.42	.00
2096 7674 CARD CENTER		N		
224 590-57019-802-000000		Lowes #01565	150.17	.00
2096 7674 CARD CENTER		N		
Totals for account: 59080257019000000			334.27	*
187 590-59015-802-000000	PROTECTIVE CLOTHING	Boot Barn #210	247.49	.00
2096 7674 CARD CENTER		N		
Totals for fund: 590			5,147.07	5,147.07 **
324 591-10001-000-000000	CASH AND INVESTMENTS		.00	6,035.42

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JE Account Number			Description	Item Description					Debit	Credit	
Line				No					Amount	Amount	
Check	Vendor	Vendor Name	Invoice Number	PO Number	PO Item	Po	PO Item	Encumbrance	Employee Asset id		
Number	Number				Number	Split	Compl	Liquid Amt	Number		
						Seq Number					
27	591-53000-131-000000		GENERAL SUPPLIES			Amazon MktpL				4.97	.00
2096	7674	CARD CENTER				N					
45	591-53000-131-000000					Amzn Mktp Us				16.67	.00
2096	7674	CARD CENTER				N					
52	591-53000-131-000000					Amzn Mktp Us				7.92	.00
2096	7674	CARD CENTER				N					
69	591-53000-131-000000					Amazon.Com*hw2z33ga3				3.89	.00
2096	7674	CARD CENTER				N					
260	591-53000-131-000000					Office Depot #2167				8.31	.00
2096	7674	CARD CENTER				N					
Totals for account: 591131530000000000									41.76	*	
46	591-57004-901-000000		MAINS & LINES MAINTENANCE			Lowes #01565				52.05	.00
2096	7674	CARD CENTER				N					
298	591-57009-901-000000		VEHICLE MAINTENANCE			Best Battery Solution				75.00	.00
2096	7674	CARD CENTER				N					
125	591-59014-901-000000		CLOTHING EXPENSES			Feldmans Farm And Home				165.58	.00
2096	7674	CARD CENTER				N					
194	591-59014-901-000000					Feldmans Farm And Home				149.95	.00
2096	7674	CARD CENTER				N					
Totals for account: 591901590140000000									315.53	*	
124	591-59015-901-000000		PROTECTIVE CLOTHING			Feldmans Farm And Home				176.86	.00
2096	7674	CARD CENTER				N					
138	591-59015-901-000000					Feldmans Farm And Home				104.96	.00
2096	7674	CARD CENTER				N					
208	591-59015-901-000000					Feldmans Farm And Home				43.76	.00
2096	7674	CARD CENTER				N					
229	591-59015-901-000000					Feldmans Farm And Home				129.54	.00
2096	7674	CARD CENTER				N					
Totals for account: 591901590150000000									455.12	*	
22	591-59026-901-000000		MISCELLANEOUS EXPENSES			Lowes #01565				159.20	.00
2096	7674	CARD CENTER				N					
33	591-59026-901-000000					Office Depot #2167				104.85	.00
2096	7674	CARD CENTER				N					
172	591-59026-901-000000					Office Depot #2167				26.57	.00
2096	7674	CARD CENTER				N					

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JE Account Number	Description	Item Description	Debit	Credit
Line		No	Amount	Amount
Check Vendor Vendor Name	Invoice Number PO Number	PO Item Po PO Item Encumbrance Employee Asset id		
Number Number		Number Split Compl Liquid Amt Number		
		Seq Number		
Totals for account: 59190159026000000			290.62	*
168 591-53000-902-000000	GENERAL SUPPLIES	Stanion Wholesale Electr	553.55	.00
2096 7674 CARD CENTER		N		
171 591-53000-902-000000		Amazon Mark* Q42xz8fh3	31.85	.00
2096 7674 CARD CENTER		N		
Totals for account: 59190253000000000			585.40	*
80 591-53008-902-000000	MAINTENANCE MATERIALS	Sutherlands 1214	103.88	.00
2096 7674 CARD CENTER		N		
83 591-53008-902-000000		Reeves-Wiedeman - Libert	314.66	.00
2096 7674 CARD CENTER		N		
95 591-53008-902-000000		Feldmans Farm And Home	18.99	.00
2096 7674 CARD CENTER		N		
100 591-53008-902-000000		Reeves-Wiedeman - Libert	54.50	.00
2096 7674 CARD CENTER		N		
116 591-53008-902-000000		Reeves-Wiedeman - Libert	338.96	.00
2096 7674 CARD CENTER		N		
120 591-53008-902-000000		Amazon MktpL	52.98	.00
2096 7674 CARD CENTER		N		
264 591-53008-902-000000		Amazon MktpL	25.62	.00
2096 7674 CARD CENTER		N		
276 591-53008-902-000000		Amazon MktpL	79.03	.00
2096 7674 CARD CENTER		N		
Totals for account: 59190253008000000			988.62	*
167 591-53010-902-000000	LAB SUPPLIES	Sutherlands 1214	61.95	.00
2096 7674 CARD CENTER		N		
240 591-53010-902-000000		Amazon.Com*dh7qt1pp3	361.91	.00
2096 7674 CARD CENTER		N		
Totals for account: 59190253010000000			423.86	*
62 591-54004-902-000000	TRAINING COSTS	Joy Wok Super Buffet	85.51	.00
2096 7674 CARD CENTER		N		
74 591-54004-902-000000		Christine's Firehouse Ba	49.00	.00
2096 7674 CARD CENTER		N		
261 591-54004-902-000000		Buffalo Wild Wngs 0154	65.92	.00
2096 7674 CARD CENTER		N		

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JE Account Number	Description	Item Description	Debit	Credit
Line		No	Amount	Amount
Check Vendor Vendor Name	Invoice Number PO Number	PO Item Po PO Item Encumbrance Employee Asset id		
Number Number		Number Split Compl Liquid Amt Number		
		Seq Number		
Totals for account: 59190254004000000			200.43	*
20 591-57005-902-000000	WATER PLANT MAINTENANCE	Sq *kansas City Industri	280.12	.00
2096 7674 CARD CENTER		N		
38 591-57005-902-000000		Sq *kansas City Industri	1,216.50	.00
2096 7674 CARD CENTER		N		
122 591-57005-902-000000		Amzn Mktp Us	181.75	.00
2096 7674 CARD CENTER		N		
299 591-57005-902-000000		Teledyne Instruments Inc	650.00	.00
2096 7674 CARD CENTER		N		
Totals for account: 59190257005000000			2,328.37	*
119 591-59014-902-000000	CLOTHING EXPENSES	Amzn Mktp Us	47.70	.00
2096 7674 CARD CENTER		N		
103 591-70002-902-000000	COMPUTER EQUIPMENT	Batteries Plus #243	180.36	.00
2096 7674 CARD CENTER		N		
4 591-53000-903-000000	GENERAL SUPPLIES	Reeves-Wiedeman - Libert	50.60	.00
2096 7674 CARD CENTER		N		
Totals for fund: 591			6,035.42	6,035.42 **
326 592-10001-000-000000	CASH AND INVESTMENTS		.00	208.96
71 592-70020-801-000000	CONSTRUCTION CONTRACT	Sutherlands 1214	69.32	.00
2096 7674 CARD CENTER		N		
272 592-70020-801-000000		Siteone Landscape Supply	139.64	.00
2096 7674 CARD CENTER		N		
Totals for account: 59280170020000000			208.96	*
Totals for fund: 592			208.96	208.96 **
327 999-10001-000-000000	CASH AND INVESTMENTS		.00	40,015.25
301 999-39100-000-000000	EQ IN POOLED CASH - FUND 100		18,895.31	.00
317 999-39244-000-000000	EQ IN POOLED CASH - FUND 244		1,207.77	.00
319 999-39247-000-000000	EQ IN POOLED CASH - FUND 247		235.22	.00

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JE Line	Account Number	Description	Item No	Description	Debit Amount	Credit Amount		
Check Number	Vendor Number	Vendor Name	Invoice Number	PO Number	PO Item Number	PO Item Split Seq Number	Encumbrance Liquid Amt	Employee Asset id Number
223	100-10001-000-000000	CASH AND INVESTMENTS					.00	19,871.40
140	100-20017-000-000000	CRIMINAL HISTORY CHECK FEE			Mo State Hwy Patrol		450.00	.00
2096	7674	CARD CENTER			N			
2	100-24003-000-000000	RESERVE-SHOP W/ COP			Wal-Mart #0234		202.73	.00
2096	7674	CARD CENTER			N			
8	100-24003-000-000000				Wal-Mart #0234 Se2		.00	262.48
2096	7674	CARD CENTER			N			
10	100-24003-000-000000				Wm Supercenter #234		191.79	.00
2096	7674	CARD CENTER			N			
12	100-24003-000-000000				Wm Supercenter #234		337.01	.00
2096	7674	CARD CENTER			N			
13	100-24003-000-000000				Wal-Mart #0234		221.94	.00
2096	7674	CARD CENTER			N			
20	100-24003-000-000000				Wm Supercenter #234		84.83	.00
2096	7674	CARD CENTER			N			
Totals for account: 10000024003000000							1,038.30	262.48 *
170	100-59026-110-000000	MISCELLANEOUS EXPENSES			Adj-Anycard Usa-Flipgive		.00	100.00
2096	7674	CARD CENTER			N			
174	100-59026-110-000000				Adj-Anycard Usa-Flipgive		.00	100.00
2096	7674	CARD CENTER			N			
191	100-59026-110-000000				Anycard Usa-Flipgive		100.00	.00
2096	7674	CARD CENTER			N			
216	100-59026-110-000000				Anycard Usa-Flipgive		100.00	.00
2096	7674	CARD CENTER			N			
Totals for account: 10011059026000000							200.00	200.00 *
190	100-53000-111-000000	GENERAL SUPPLIES			Amazon MktpL		49.47	.00
2096	7674	CARD CENTER			N			
163	100-59026-113-000000	MISCELLANEOUS EXPENSES			The Business Journals		200.00	.00
2096	7674	CARD CENTER			N			
166	100-59026-113-000000				Eig		1,322.25	.00
2096	7674	CARD CENTER			N			
Totals for account: 10011359026000000							1,522.25	*
141	100-55044-130-000000	MISCELLANEOUS FEES			Mo State Hwy Patrol		9.25	.00
2096	7674	CARD CENTER			N			

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JE Line	Account Number	Description	Item Description	Debit Amount	Credit Amount
Check Number	Vendor Number	Vendor Name	Invoice Number PO Number PO Item Number Po Split Seq Number PO Item Compl Liquid Amt Employee Asset id Number		
32	100-54004-140-000000	EMPLOYEE ISSUES & FUNCTIONS	Minskys Liberty Ec	203.15	.00
2096	7674	CARD CENTER	N		
103	100-54004-140-000000		Paypal	500.00	.00
2096	7674	CARD CENTER	N		
Totals for account: 10014054004000000				703.15	*
137	100-59013-140-000000	MEMBERSHIP DUES	Pelra* Inv-14406	190.00	.00
2096	7674	CARD CENTER	N		
152	100-54001-165-000000	REGISTRATION FEES	Sq *petworkshops, Llc	99.00	.00
2096	7674	CARD CENTER	N		
76	100-60000-165-000000	MINOR EQUIPMENT	Akc Reunite	980.00	.00
2096	7674	CARD CENTER	N		
116	100-55001-170-000000	INTERNET SERVICE FEES	Amazon Web Services	46.51	.00
2096	7674	CARD CENTER	N		
142	100-55001-170-000000		Spectrum	246.74	.00
2096	7674	CARD CENTER	N		
148	100-55001-170-000000		Spectrum	899.00	.00
2096	7674	CARD CENTER	N		
Totals for account: 10017055001000000				1,192.25	*
7	100-55044-170-000000	MISCELLANEOUS FEES	Fedex	24.10	.00
2096	7674	CARD CENTER	N		
196	100-55044-170-000000		Usps Po 2846860068	6.45	.00
2096	7674	CARD CENTER	N		
Totals for account: 10017055044000000				30.55	*
36	100-57012-170-000000	OFFICE EQUIPMENT MAINTENANCE	Amazon.Com*zr4ey6jm2	99.99	.00
2096	7674	CARD CENTER	N		
37	100-57029-170-000000	TELEPHONE SYSTEM MAINTENANCE	Lowes #01565	51.54	.00
2096	7674	CARD CENTER	N		
40	100-60000-170-000000	MINOR EQUIPMENT	Amazon MktpL	179.97	.00
2096	7674	CARD CENTER	N		
89	100-60000-170-000000		Amzn Mktp Us	559.98	.00
2096	7674	CARD CENTER	N		
156	100-60000-170-000000		Amazon.Com*zl9p71cb2	100.03	.00
2096	7674	CARD CENTER	N		
Totals for account: 10017060000000000				839.98	*
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JE Account Number	Description	Item Description	Debit Amount	Credit Amount
Line	Invoice Number PO Number	No PO Item Po PO Item Encumbrance Employee Asset id	Split	
Check Number	Vendor Number	Vendor Name	Number	Seq Number
26 100-60004-170-000000	MINOR COMPUTER EQUIPMENT	Bestbuycom806999687699	3,899.87	.00
2096 7674 CARD CENTER		N		
30 100-60004-170-000000		Amazon MktpL	39.99	.00
2096 7674 CARD CENTER		N		
165 100-60004-170-000000		Amazon MktpL	83.92	.00
2096 7674 CARD CENTER		N		
208 100-60004-170-000000		Amazon MktpL	62.64	.00
2096 7674 CARD CENTER		N		
Totals for account: 10017060004000000			4,086.42	*
21 100-54001-201-000000	REGISTRATION FEES	Www.Apwa.Net	100.00	.00
2096 7674 CARD CENTER		N		
119 100-57020-202-000000	FACILITIES MAINTENANCE	Lowes #01565	17.81	.00
2096 7674 CARD CENTER		N		
120 100-57020-202-000000		Lowes #01565	38.92	.00
2096 7674 CARD CENTER		N		
214 100-57020-202-000000		Lowes #01565	4.98	.00
2096 7674 CARD CENTER		N		
Totals for account: 10020257020000000			61.71	*
162 100-59014-202-000000	CLOTHING EXPENSES	Bass Pro Store Indepe	59.90	.00
2096 7674 CARD CENTER		N		
93 100-53000-203-000000	GENERAL SUPPLIES	Lowes #01565	17.98	.00
2096 7674 CARD CENTER		N		
143 100-53000-203-000000		Amazon MktpL	28.20	.00
2096 7674 CARD CENTER		N		
177 100-53000-203-000000		Feldmans Farm And Home	79.92	.00
2096 7674 CARD CENTER		N		
184 100-53000-203-000000		Sutherlands 1214	4.99	.00
2096 7674 CARD CENTER		N		
Totals for account: 10020353000000000			131.09	*
5 100-57009-203-000000	VEHICLE MAINTENANCE	Oreilly 142	148.92	.00
2096 7674 CARD CENTER		N		
14 100-57009-203-000000		The Red Force Fire & Sec	87.49	.00
2096 7674 CARD CENTER		N		
28 100-57009-203-000000		Oreilly 142	14.87	.00
2096 7674 CARD CENTER		N		

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JE Account Number			Description	Item Description					Debit	Credit
Line				No					Amount	Amount
Check	Vendor	Vendor Name	Invoice Number	PO Number	PO Item	Po	PO Item	Encumbrance	Employee Asset id	
Number	Number				Number	Split	Compl	Liquid Amt	Number	
						Seq Number				
48	100-57009-203-000000		VEHICLE MAINTENANCE		Oreilly 142				155.88	.00
2096	7674	CARD CENTER					N			
52	100-57009-203-000000				Kc Bobcat				441.29	.00
2096	7674	CARD CENTER					N			
54	100-57009-203-000000				Kranz Of Kansas City				1,316.64	.00
2096	7674	CARD CENTER					N			
65	100-57009-203-000000				Amazon Mktpl				496.83	.00
2096	7674	CARD CENTER					N			
91	100-57009-203-000000				Amazon Mktpl				165.61	.00
2096	7674	CARD CENTER					N			
118	100-57009-203-000000				Feldmans Farm And Home				4.17	.00
2096	7674	CARD CENTER					N			
123	100-57009-203-000000				Oreilly 142				169.86	.00
2096	7674	CARD CENTER					N			
124	100-57009-203-000000				Tompkins Ind - Br 8				196.40	.00
2096	7674	CARD CENTER					N			
126	100-57009-203-000000				Feldmans Farm And Home				26.28	.00
2096	7674	CARD CENTER					N			
130	100-57009-203-000000				Tompkins Ind - Br 8				61.78	.00
2096	7674	CARD CENTER					N			
188	100-57009-203-000000				Lowes #01565				14.98	.00
2096	7674	CARD CENTER					N			
189	100-57009-203-000000				Oreilly 142				.00	8.49
2096	7674	CARD CENTER					N			
195	100-57009-203-000000				Oreilly 142				20.48	.00
2096	7674	CARD CENTER					N			
198	100-57009-203-000000				Oreilly 142				20.48	.00
2096	7674	CARD CENTER					N			
204	100-57009-203-000000				Oreilly 142				13.98	.00
2096	7674	CARD CENTER					N			
210	100-57009-203-000000				Oreilly 142				8.49	.00
2096	7674	CARD CENTER					N			
212	100-57009-203-000000				Oreilly 142				27.96	.00
2096	7674	CARD CENTER					N			
Totals for account: 10020357009000000									3,392.39	8.49 *
19	100-59014-203-000000		CLOTHING EXPENSES		Feldmans Farm And Home				148.77	.00
2096	7674	CARD CENTER					N			

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JE Line	Account Number	Description	Item No	Description	Debit Amount	Credit Amount		
Check Number	Vendor Number	Vendor Name	Invoice Number	PO Number	PO Item Number	PO Item Split Seq Number	Encumbrance Liquid Amt	Employee Asset id Number
46	100-59014-203-000000		CLOTHING EXPENSES		Wm Supercenter #234		78.90	.00
2096	7674	CARD CENTER			N			
58	100-59014-203-000000				Feldmans Farm And Home		14.99	.00
2096	7674	CARD CENTER			N			
94	100-59014-203-000000				Feldmans Farm And Home		53.13	.00
2096	7674	CARD CENTER			N			
95	100-59014-203-000000				Amzn Mktp Us		108.45	.00
2096	7674	CARD CENTER			N			
99	100-59014-203-000000				Feldmans Farm And Home		65.99	.00
2096	7674	CARD CENTER			N			
104	100-59014-203-000000				Feldmans Farm And Home		62.99	.00
2096	7674	CARD CENTER			N			
128	100-59014-203-000000				Feldmans Farm And Home		44.98	.00
2096	7674	CARD CENTER			N			
Totals for account: 10020359014000000							578.20	
42	100-59015-203-000000		PROTECTIVE CLOTHING		Feldmans Farm And Home		131.25	.00
2096	7674	CARD CENTER			N			
106	100-59015-203-000000				Feldmans Farm And Home		24.99	.00
2096	7674	CARD CENTER			N			
Totals for account: 10020359015000000							156.24	
29	100-53000-300-000000		GENERAL SUPPLIES		Lowes #01565		29.98	.00
2096	7674	CARD CENTER			N			
34	100-53000-300-000000				Amazon MktpL		19.99	.00
2096	7674	CARD CENTER			N			
Totals for account: 10030053000000000							49.97	
98	100-53004-301-000000		VEHICLE SUPPLIES		McBee Coffee & Carwash -		.01	.00
2096	7674	CARD CENTER			N			
101	100-53004-301-000000				Mo Dmv		90.52	.00
2096	7674	CARD CENTER			N			
Totals for account: 10030153004000000							90.53	
199	100-54004-303-000000		TRAINING COSTS		In *missouri Association		525.00	.00
2096	7674	CARD CENTER			N			
97	100-57009-303-000000		VEHICLE MAINTENANCE		McBee Coffee & Carwash -		21.99	.00
2096	7674	CARD CENTER			N			

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JE Account Number	Description	Item Description	Debit Amount	Credit Amount
Line		No		
Check Vendor Vendor Name	Invoice Number PO Number	PO Item Po PO Item Encumbrance Employee Asset id	Split	
Number Number		Number Seq Number	Liquid Amt Number	
164 100-57009-303-000000	VEHICLE MAINTENANCE	Fsp*strickland Brothers	58.63	.00
2096 7674 CARD CENTER		N		
Totals for account: 10030357009000000			80.62	*
70 100-53034-304-000000	FIRE PREVENTION SUPPLIES	Amazon Reta* Zl3qc0xw1	59.00	.00
2096 7674 CARD CENTER		N		
114 100-53000-480-000000	GENERAL SUPPLIES	Amazon Mark* Zl9cw9cm1	21.46	.00
2096 7674 CARD CENTER		N		
173 100-53024-480-000000	CHRISTMAS TREE COMMISSION	Samsclub.Com	5.04	.00
2096 7674 CARD CENTER		N		
157 100-53025-480-000000	MEALS ON WHEELS	Facebk *esv9zc4h32	36.95	.00
2096 7674 CARD CENTER		N		
211 100-57009-482-000000	VEHICLE MAINTENANCE	Sq *walton Services Llc	61.35	.00
2096 7674 CARD CENTER		N		
151 100-53003-483-000000	RECREATION SUPPLIES	Sams Club #6247	71.88	.00
2096 7674 CARD CENTER		N		
96 100-54000-501-000000	TRAINING TRAVEL	Courtyard Columbia	.00	25.59
2096 7674 CARD CENTER		N		
62 100-55044-501-000000	MISCELLANEOUS FEES	Tst* Hawaiian Bros - Lib	77.79	.00
2096 7674 CARD CENTER		N		
135 100-55044-501-000000		Tlo Transunion	75.00	.00
2096 7674 CARD CENTER		N		
Totals for account: 10050155044000000			152.79	*
92 100-57009-501-000000	VEHICLE MAINTENANCE	Mo Dmv	15.04	.00
2096 7674 CARD CENTER		N		
207 100-59013-501-000000	MEMBERSHIP DUES	Iafci	105.00	.00
2096 7674 CARD CENTER		N		
180 100-59014-501-000000	CLOTHING EXPENSES	Amzn Mktp Us	269.95	.00
2096 7674 CARD CENTER		N		
3 100-60000-501-000000	MINOR EQUIPMENT	Amazon MktpL	9.89	.00
2096 7674 CARD CENTER		N		
60 100-60000-501-000000		In *esstac	1,880.00	.00
2096 7674 CARD CENTER		N		
69 100-60000-501-000000		B&h Photo 800-606-6969	556.03	.00
2096 7674 CARD CENTER		N		
169 100-60000-501-000000		Amzn Mktp Us	74.98	.00
2096 7674 CARD CENTER		N		

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Check Number	Vendor Number	Vendor Name	Invoice Number PO Number PO Item Number Po Split Seq Number PO Item Compl Liquid Amt Employee Asset id Number		
175	100-60000-501-000000	MINOR EQUIPMENT	Google *youtube Tv	72.99	.00
2096	7674	CARD CENTER	N		
Totals for account: 100501600000000000				2,593.89	*
15	100-53019-502-000000	ARMORY SUPPLIES	T Rex Arms Inc	69.75	.00
2096	7674	CARD CENTER	N		
44	100-53019-502-000000		Hy-Vee Liberty 1384	20.89	.00
2096	7674	CARD CENTER	N		
134	100-53019-502-000000		Hy-Vee Liberty 1384	17.17	.00
2096	7674	CARD CENTER	N		
Totals for account: 10050253019000000				107.81	*
125	100-55039-512-000000	REGIONAL ALERT SYSTEM	Spectrum	100.00	.00
2096	7674	CARD CENTER	N		
Totals for fund: 100				20,367.96	20,367.96 **
235	244-10001-000-000000	CASH AND INVESTMENTS		.00	2,252.11
202	244-53022-119-000000	GRANT SUPPLIES	Best Value Copy	152.77	.00
2096	7674	CARD CENTER	N		
159	244-53026-119-000000	MAKE MUSIC DAY-SUPPLIES	Facebk *esv9zc4h32	49.15	.00
2096	7674	CARD CENTER	N		
153	244-55028-119-000000	ADVERTISING	Indeed 100561382	53.22	.00
2096	7674	CARD CENTER	N		
158	244-55028-119-000000		Facebk *esv9zc4h32	500.30	.00
2096	7674	CARD CENTER	N		
Totals for account: 24411955028000000				553.52	*
203	244-55035-119-000000	OTHER FEES	Sp Simple Modern Cus	673.76	.00
2096	7674	CARD CENTER	N		
16	244-59011-119-000000	HOMETOWN HOLIDAYS	Sutherlands 1214	9.99	.00
2096	7674	CARD CENTER	N		
41	244-59011-119-000000		Wal-Mart #0234	4.97	.00
2096	7674	CARD CENTER	N		
55	244-59011-119-000000		Amazon MktpL	186.75	.00
2096	7674	CARD CENTER	N		

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JE Account Number	Description	Item Description	Debit Amount	Credit Amount
Line		No		
Check Vendor Vendor Name	Invoice Number PO Number	PO Item Po PO Item Encumbrance Employee Asset id		
Number Number		Number Split Compl Liquid Amt Number		
		Seq Number		
81 244-59011-119-000000	HOMETOWN HOLIDAYS	Platte Rental And Supply	165.00	.00
2096 7674 CARD CENTER		N		
111 244-59011-119-000000		Wm Supercenter #234	35.26	.00
2096 7674 CARD CENTER		N		
112 244-59011-119-000000		Sams Club#6247	307.76	.00
2096 7674 CARD CENTER		N		
145 244-59011-119-000000		Usps Po 2846860068	58.40	.00
2096 7674 CARD CENTER		N		
149 244-59011-119-000000		Dollar Tree	5.00	.00
2096 7674 CARD CENTER		N		
160 244-59011-119-000000		Facebk *esv9zc4h32	49.78	.00
2096 7674 CARD CENTER		N		
Totals for account: 24411959011000000			822.91	*
Totals for fund: 244			2,252.11	2,252.11 **
237 247-10001-000-000000	CASH AND INVESTMENTS		.00	1,271.93
113 247-53028-204-000000	SUPPLIES-VFW	Batteries Plus #243	41.97	.00
2096 7674 CARD CENTER		N		
197 247-57022-204-000000	GROUNDS/LANDSCAPING	Family Tree Nursery	929.96	.00
2096 7674 CARD CENTER		N		
38 247-59026-204-000000	MISCELLANEOUS EXPENSES	D Agee And Co Florist	300.00	.00
2096 7674 CARD CENTER		N		
Totals for fund: 247			1,271.93	1,271.93 **
225 352-10001-000-000000	CASH AND INVESTMENTS		.00	55.95
217 352-57022-403-000000	GROUNDS/LANDSCAPING MAINT	Sutherlands 1214	55.95	.00
2096 7674 CARD CENTER		N		
Totals for fund: 352			55.95	55.95 **
227 356-10001-000-000000	CASH AND INVESTMENTS		.00	43.92

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JE Account Number Line	Description	Item Description No	Debit Amount	Credit Amount
Check Vendor Vendor Name Number Number	Invoice Number PO Number	PO Item Po PO Item Number Split Compl Seq Number	Encumbrance Liquid Amt	Employee Asset id Number
63 356-70020-305-000000 2096 7674 CARD CENTER	CONSTRUCTION CONTRACT	Lowes #01565 N	43.92	.00
Totals for fund: 356			43.92	43.92 **
229 460-10001-000-000000 83 460-12002-000-000000 2096 7674 CARD CENTER	CASH AND INVESTMENTS A/R REIMBURSEABLE EXPENSES	Asi N	.00 123.81	1,516.30 .00
9 460-53000-403-000000 2096 7674 CARD CENTER	GENERAL SUPPLIES	Lowes #01565 N	8.70	.00
22 460-53000-403-000000 2096 7674 CARD CENTER		Lowes #01565 N	9.27	.00
107 460-53000-403-000000 2096 7674 CARD CENTER		Amzn Mktp Us N	654.00	.00
136 460-53000-403-000000 2096 7674 CARD CENTER		Lowes #01565 N	26.02	.00
Totals for account: 46040353000000000			697.99	*
45 460-57009-403-000000 2096 7674 CARD CENTER	VEHICLE MAINTENANCE	Oreilly 142 N	154.49	.00
183 460-57027-403-000000 2096 7674 CARD CENTER	PLAYGROUND/SPRAYGROUND MAINT	Lowes #01565 N	13.93	.00
220 460-57027-403-000000 2096 7674 CARD CENTER		Lowes #01565 N	57.98	.00
Totals for account: 46040357027000000			71.91	*
221 460-59014-403-000000 2096 7674 CARD CENTER	CLOTHING EXPENSES	Feldmans Farm And Home N	102.87	.00
43 460-60007-403-000000 2096 7674 CARD CENTER	EQUIPMENT RENTAL	In *cyclone, Inc. N	147.66	.00
68 460-60015-403-000000 2096 7674 CARD CENTER	MINOR TOOLS	Amazon MktpL N	164.00	.00
78 460-60015-403-000000 2096 7674 CARD CENTER		Menards 3342 N	43.58	.00
201 460-60015-403-000000 2096 7674 CARD CENTER		Amazon MktpL N	9.99	.00

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JE Account Number	Description	Item Description	Debit	Credit
Line		No	Amount	Amount
Check Vendor Vendor Name	Invoice Number PO Number	PO Item Po PO Item Encumbrance Employee Asset id		
Number Number		Number Split Compl Liquid Amt Number		
		Seq Number		
Totals for account: 46040360015000000			217.57	*
Totals for fund: 460			1,516.30	1,516.30 **
231 461-10001-000-000000	CASH AND INVESTMENTS		.00	2,278.03
82 461-53000-451-000000	GENERAL SUPPLIES	Amazon MktpL	46.56	.00
2096 7674 CARD CENTER		N		
161 461-53003-451-000000	RECREATION SUPPLIES	Bib Background Checks	975.56	.00
2096 7674 CARD CENTER		N		
131 461-53008-451-000000	MAINTENANCE MATERIALS	Lowes #01565	42.96	.00
2096 7674 CARD CENTER		N		
178 461-53032-451-000000	OUTSIDE PRINTING	Amazon MktpL	22.39	.00
2096 7674 CARD CENTER		N		
185 461-54000-451-000000	TRAINING TRAVEL	Mpra* Mo	170.00	.00
2096 7674 CARD CENTER		N		
59 461-57012-451-000000	OFFICE EQUIPMENT MAINTENANCE	Lowes #01565	.00	76.94
2096 7674 CARD CENTER		N		
100 461-57012-451-000000		Lowes #01565	87.93	.00
2096 7674 CARD CENTER		N		
Totals for account: 46145157012000000			87.93	76.94 *
64 461-57022-451-000000	GROUNDS/LANDSCAPING	Feldmans Farm And Home	39.99	.00
2096 7674 CARD CENTER		N		
105 461-59014-451-000000	CLOTHING EXPENSES	Feldmans Farm And Home	167.49	.00
2096 7674 CARD CENTER		N		
181 461-59026-451-000000	MISCELLANEOUS EXPENSES	Minskys Liberty	227.09	.00
2096 7674 CARD CENTER		N		
133 461-60015-451-000000	MINOR TOOLS	Amzn Mktp Us	575.00	.00
2096 7674 CARD CENTER		N		
Totals for fund: 461			2,354.97	2,354.97 **
233 465-10001-000-000000	CASH AND INVESTMENTS		.00	5,685.20
53 465-55062-410-000000	AEROBICS	Combat Brands/Ringside/F	639.71	.00
2096 7674 CARD CENTER		N		

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JE Account Number	Description	Item Description	Debit Amount	Credit Amount
Line	Invoice Number PO Number	No		
Check Vendor Vendor Name	PO Item Po PO Item	Encumbrance Employee Asset id		
Number Number	Number Split Compl Liquid Amt Number			
		Seq Number		
102 465-55069-410-000000	SPLASH CAMP	Www.Peachjar.Com	260.00	.00
2096 7674 CARD CENTER		N		
31 465-53000-420-000000	GENERAL SUPPLIES	Amazon.Com*zr4643el2	14.21	.00
2096 7674 CARD CENTER		N		
138 465-53000-420-000000		Amazon Mark* Zl1r200a0	37.98	.00
2096 7674 CARD CENTER		N		
179 465-53000-420-000000		Smartsign	259.67	.00
2096 7674 CARD CENTER		N		
Totals for account: 465420530000000000			311.86	*
24 465-53008-420-000000	MAINTENANCE MATERIALS	Amazon MktpL	209.87	.00
2096 7674 CARD CENTER		N		
90 465-53008-420-000000		Lowe's #01565	259.52	.00
2096 7674 CARD CENTER		N		
109 465-53008-420-000000		Amazon Mark* Zl92v4ql2	35.46	.00
2096 7674 CARD CENTER		N		
139 465-53008-420-000000		Reinders 0lathe	990.78	.00
2096 7674 CARD CENTER		N		
171 465-53008-420-000000		Lowe's #01565	168.75	.00
2096 7674 CARD CENTER		N		
Totals for account: 465420530080000000			1,664.38	*
39 465-53009-420-000000	CHEMICALS	Voss Lighting Kansas Cit	960.00	.00
2096 7674 CARD CENTER		N		
77 465-53038-420-000000	RSVP GRANT	Vistaprint	99.55	.00
2096 7674 CARD CENTER		N		
84 465-53038-420-000000		Asi	185.71	.00
2096 7674 CARD CENTER		N		
Totals for account: 465420530380000000			285.26	*
218 465-55044-420-000000	MISCELLANEOUS FEES	Figure 53 Qlab	35.00	.00
2096 7674 CARD CENTER		N		
219 465-55044-420-000000		Dropbox Sign Monthly	20.00	.00
2096 7674 CARD CENTER		N		
Totals for account: 465420550440000000			55.00	*
132 465-60000-420-000000	MINOR EQUIPMENT	Reeves-Wiedeman - Libert	1,319.00	.00
2096 7674 CARD CENTER		N		

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JE Line	Account Number	Description	Item Description	Debit Amount	Credit Amount
Check Number	Vendor Number	Vendor Name	Invoice Number PO Number PO Item Number Po PO Item Split Compl Encumbrance Liquid Amt Employee Asset id Number		
194	465-60000-420-000000	MINOR EQUIPMENT	Harbor Freight Tools 388	189.99	.00
2096	7674	CARD CENTER	N		
Totals for account: 465420600000000000				1,508.99	*
Totals for fund: 465				5,685.20	5,685.20 **
239	590-10001-000-000000	CASH AND INVESTMENTS		.00	4,123.13
49	590-53011-801-000000	MAINS & LINES SUPPLIES	Lowes #01565	67.26	.00
2096	7674	CARD CENTER	N		
27	590-57004-801-000000	MAINS & LINES MAINTENANCE	Lowes #01565	30.94	.00
2096	7674	CARD CENTER	N		
205	590-57004-801-000000		Amazon.Com*z314x7n20	95.05	.00
2096	7674	CARD CENTER	N		
Totals for account: 590801570040000000				125.99	*
121	590-57009-801-000000	VEHICLE MAINTENANCE	Oreilly 142	29.99	.00
2096	7674	CARD CENTER	N		
213	590-57009-801-000000		Crossley Ford	500.00	.00
2096	7674	CARD CENTER	N		
Totals for account: 590801570090000000				529.99	*
17	590-57018-801-000000	MISC EQUIPMENT MAINT	Oreilly 142	31.48	.00
2096	7674	CARD CENTER	N		
18	590-57018-801-000000		Oreilly 142	31.48	.00
2096	7674	CARD CENTER	N		
71	590-57018-801-000000		Feldmans Farm And Home	47.48	.00
2096	7674	CARD CENTER	N		
146	590-57018-801-000000		Best Battery Solution	75.00	.00
2096	7674	CARD CENTER	N		
Totals for account: 590801570180000000				185.44	*
56	590-57019-801-000000	BUILDING MAINTENANCE	Lowes #01565	7.42	.00
2096	7674	CARD CENTER	N		
1	590-59014-801-000000	CLOTHING EXPENSES	Feldmans Farm And Home	217.28	.00
2096	7674	CARD CENTER	N		

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JE Account Number	Description	Item Description	Debit	Credit
Line		No	Amount	Amount
Check Vendor Vendor Name	Invoice Number PO Number	PO Item Po PO Item Encumbrance Employee Asset id		
Number Number		Number Split Compl Liquid Amt Number		
		Seq Number		
127 590-59014-801-000000	CLOTHING EXPENSES	Academy Sports #258	60.00	.00
2096 7674 CARD CENTER		N		
154 590-59014-801-000000		Wal-Mart #0195	60.45	.00
2096 7674 CARD CENTER		N		
Totals for account: 59080159014000000			337.73	*
66 590-59015-801-000000	PROTECTIVE CLOTHING	Feldmans Farm And Home	12.74	.00
2096 7674 CARD CENTER		N		
115 590-59015-801-000000		Academy Sports #258	137.99	.00
2096 7674 CARD CENTER		N		
Totals for account: 59080159015000000			150.73	*
79 590-59026-801-000000	MISCELLANEOUS EXPENSES	Harbor Freight Tools 388	267.26	.00
2096 7674 CARD CENTER		N		
85 590-59026-801-000000		Samsclub #6247	233.79	.00
2096 7674 CARD CENTER		N		
Totals for account: 59080159026000000			501.05	*
33 590-60015-801-000000	MINOR TOOLS	The Home Depot #3019	179.00	.00
2096 7674 CARD CENTER		N		
35 590-53000-802-000000	GENERAL SUPPLIES	Lowes #01565	7.48	.00
2096 7674 CARD CENTER		N		
117 590-53000-802-000000		Wal-Mart #0234	17.87	.00
2096 7674 CARD CENTER		N		
Totals for account: 59080253000000000			25.35	*
75 590-53006-802-000000	BUILDING MAINT SUPPLIES	Lowes #01565	130.95	.00
2096 7674 CARD CENTER		N		
88 590-53006-802-000000		Amazon Reta* Zl5nb6rs0	52.99	.00
2096 7674 CARD CENTER		N		
150 590-53006-802-000000		Reeves-Wiedeman - Libert	30.40	.00
2096 7674 CARD CENTER		N		
Totals for account: 59080253006000000			214.34	*
51 590-53010-802-000000	LAB SUPPLIES	Usabluebook	444.38	.00
2096 7674 CARD CENTER		N		
87 590-53010-802-000000		Amazon MktpL	192.90	.00
2096 7674 CARD CENTER		N		

Fiscal Year: 2024 Journal entry number: 3175 Journal entry date: 12/30/2024 UMB Visa Dec 2024

Fiscal Year: 2024 Journal entry number: 3175 Journal entry date: 12/30/2024 UMB Visa Dec 2024

JE Account Number	Description	Item Description	Debit	Credit
Line		No	Amount	Amount
Check Vendor Vendor Name	Invoice Number PO Number	PO Item Po PO Item Encumbrance Employee Asset id	Split	
Number Number		Number Seq Number	Liquid Amt	Number
Totals for account: 59080253010000000			637.28	*
206 590-55010-802-000000	LEE CHEMICAL OPERATION	Eon Products Inc	953.78	.00
2096 7674 CARD CENTER		N		
215 590-57009-802-000000	VEHICLE MAINTENANCE	Vioc 050115	119.06	.00
2096 7674 CARD CENTER		N		
186 590-57019-802-000000	BUILDING MAINTENANCE	Lowes #01565	37.14	.00
2096 7674 CARD CENTER		N		
74 590-59014-802-000000	CLOTHING EXPENSES	Feldmans Farm And Home	51.57	.00
2096 7674 CARD CENTER		N		
Totals for fund: 590			4,123.13	4,123.13 **
241 591-10001-000-000000	CASH AND INVESTMENTS		.00	5,075.36
4 591-53000-901-000000	GENERAL SUPPLIES	The Home Depot #3019	79.94	.00
2096 7674 CARD CENTER		N		
144 591-53008-901-000000	MAINTENANCE MATERIALS	Reeves-Wiedeman - Libert	29.00	.00
2096 7674 CARD CENTER		N		
122 591-57009-901-000000	VEHICLE MAINTENANCE	Oreilly 142	29.98	.00
2096 7674 CARD CENTER		N		
209 591-57009-901-000000		Crossley Ford	500.00	.00
2096 7674 CARD CENTER		N		
Totals for account: 59190157009000000			529.98	*
72 591-57018-901-000000	MISC EQUIPMENT MAINT	Feldmans Farm And Home	47.47	.00
2096 7674 CARD CENTER		N		
147 591-57018-901-000000		Best Battery Solution	75.00	.00
2096 7674 CARD CENTER		N		
Totals for account: 59190157018000000			122.47	*
57 591-57019-901-000000	BUILDING MAINTENANCE	Lowes #01565	7.42	.00
2096 7674 CARD CENTER		N		
11 591-59014-901-000000	CLOTHING EXPENSES	Feldmans Farm And Home	89.97	.00
2096 7674 CARD CENTER		N		
155 591-59014-901-000000		Wal-Mart #0195	60.45	.00
2096 7674 CARD CENTER		N		

Fiscal Year: 2024 Journal entry number: 3175 Journal entry date: 12/30/2024 UMB Visa Dec 2024

Fiscal Year: 2024 Journal entry number: 3175 Journal entry date: 12/30/2024 UMB Visa Dec 2024

JE Account Number	Description	Item Description	Debit	Credit
Line		No	Amount	Amount
Check Vendor Vendor Name	Invoice Number PO Number	PO Item Po PO Item Encumbrance Employee Asset id		
Number Number		Number Split Compl Liquid Amt Number		
		Seq Number		
Totals for account: 59190159014000000			150.42	*
6 591-59015-901-000000	PROTECTIVE CLOTHING	Feldmans Farm And Home	87.98	.00
2096 7674 CARD CENTER		N		
67 591-59015-901-000000		Feldmans Farm And Home	12.74	.00
2096 7674 CARD CENTER		N		
Totals for account: 59190159015000000			100.72	*
80 591-59026-901-000000	MISCELLANEOUS EXPENSES	Harbor Freight Tools 388	267.25	.00
2096 7674 CARD CENTER		N		
86 591-59026-901-000000		Samsclub #6247	233.79	.00
2096 7674 CARD CENTER		N		
Totals for account: 59190159026000000			501.04	*
73 591-53000-902-000000	GENERAL SUPPLIES	Reeves-Wiedeman - Libert	33.15	.00
2096 7674 CARD CENTER		N		
129 591-53000-902-000000		Amzn Mktp Us	39.00	.00
2096 7674 CARD CENTER		N		
200 591-53000-902-000000		Amazon.Com*lu5vf9d03	19.96	.00
2096 7674 CARD CENTER		N		
Totals for account: 59190253000000000			92.11	*
23 591-53008-902-000000	MAINTENANCE MATERIALS	Reeves-Wiedeman - Libert	267.65	.00
2096 7674 CARD CENTER		N		
25 591-53008-902-000000		Amazon MktpL	42.86	.00
2096 7674 CARD CENTER		N		
47 591-53008-902-000000		Amzn Mktp Us	63.98	.00
2096 7674 CARD CENTER		N		
61 591-53008-902-000000		Reeves-Wiedeman - Libert	54.56	.00
2096 7674 CARD CENTER		N		
Totals for account: 59190253008000000			429.05	*
110 591-53010-902-000000	LAB SUPPLIES	Usabluebook	655.99	.00
2096 7674 CARD CENTER		N		
50 591-54004-902-000000	TRAINING COSTS	Christine's Firehouse Ba	34.00	.00
2096 7674 CARD CENTER		N		
108 591-55034-902-000000	PRETREATMENT PROGRAM	Lowes #01565	14.16	.00
2096 7674 CARD CENTER		N		

Fiscal Year: 2024 Journal entry number: 3175 Journal entry date: 12/30/2024 UMB Visa Dec 2024

Fiscal Year: 2024 Journal entry number: 3175 Journal entry date: 12/30/2024 UMB Visa Dec 2024

JE Account Number	Description	Item Description	Debit Amount	Credit Amount
Line	Invoice Number	No		
Check Vendor Vendor Name	PO Number	PO Item Po PO Item Encumbrance Employee Asset id		
Number Number		Number Split Compl Liquid Amt Number		
		Seq Number		
167 591-59014-902-000000	CLOTHING EXPENSES	Happy Times	92.00	.00
2096 7674 CARD CENTER		N		
182 591-59014-902-000000		Duluth Trading Indepen	229.70	.00
2096 7674 CARD CENTER		N		
Totals for account: 59190259014000000			321.70	*
172 591-59015-902-000000	PROTECTIVE CLOTHING	Duluth Trading Indepen	99.53	.00
2096 7674 CARD CENTER		N		
187 591-59015-902-000000		Duluth Trading Indepen	173.10	.00
2096 7674 CARD CENTER		N		
Totals for account: 59190259015000000			272.63	*
193 591-60000-902-000000	MINOR EQUIPMENT	Mid America Pump	1,679.83	.00
2096 7674 CARD CENTER		N		
192 591-53000-903-000000	GENERAL SUPPLIES	Lowes #01565	54.90	.00
2096 7674 CARD CENTER		N		
Totals for fund: 591			5,075.36	5,075.36 **
243 592-10001-000-000000	CASH AND INVESTMENTS		.00	260.94
168 592-70020-801-000000	CONSTRUCTION CONTRACT	Lowes #01565	77.56	.00
2096 7674 CARD CENTER		N		
176 592-70020-801-000000		Sp Bchardscapes Supply	183.38	.00
2096 7674 CARD CENTER		N		
Totals for account: 59280170020000000			260.94	*
Totals for fund: 592			260.94	260.94 **
244 999-10001-000-000000	CASH AND INVESTMENTS		.00	42,434.27
222 999-39100-000-000000	EQ IN POOLED CASH - FUND 100		19,871.40	.00
234 999-39244-000-000000	EQ IN POOLED CASH - FUND 244		2,252.11	.00
236 999-39247-000-000000	EQ IN POOLED CASH - FUND 247		1,271.93	.00
224 999-39352-000-000000	EQ IN POOLED CASH - FUND 352		55.95	.00
226 999-39356-000-000000	EQ IN POOLED CASH - FUND 356		43.92	.00

Fiscal Year: 2024 Journal entry number: 3175 Journal entry date: 12/30/2024 UMB Visa Dec 2024

Fiscal Year: 2024Journal entry number: 3175Journal entry date: 12/30/2024 UMB Visa Dec 2024

JE Account Number	Description	Item Description	Debit	Credit
Line		No	Amount	Amount
Check Vendor Vendor Name	Invoice Number PO Number	PO Item Po PO Item Encumbrance Employee Asset id		
Number Number		Number Split Compl Liquid Amt Number		
		Seq Number		
228 999-39460-000-000000	EQ IN POOLED CASH - FUND 460		1,516.30	.00
230 999-39461-000-000000	EQ IN POOLED CASH - FUND 461		2,278.03	.00
232 999-39465-000-000000	EQ IN POOLED CASH - FUND 465		5,685.20	.00
238 999-39590-000-000000	EQ IN POOLED CASH - FUND 590		4,123.13	.00
240 999-39591-000-000000	EQ IN POOLED CASH - FUND 591		5,075.36	.00
242 999-39592-000-000000	EQ IN POOLED CASH - FUND 592		260.94	.00
Totals for fund: 999			42,434.27	42,434.27 **
Totals for journal entry number: 3175			85,442.04	85,442.04 ***

Fiscal Year: 2024Journal entry number: 3175Journal entry date: 12/30/2024 UMB Visa Dec 2024



STAFF REPORT

Planning and Zoning Case 25-04FDP-A

Staff: Kyle McGinnis, Planner

Date: January 27, 2025

GENERAL INFORMATION

Application:	Amended Final Development Plan for Fulkerson Cottages, a 40-unit, age-restricted community at the southwest corner of Liberty Drive and Fulkerson Circle, to remove the gate at the intersection of Fulkerson Circle and Reagan Circle.
Applicant:	Spencer Thompson 351 W. Washington St. Kearney, MO 64060
Property Owner:	Fulkerson Cottages LLC 351 W. Washington St. Kearney, MO 64060
Location:	Southwest corner of Liberty Drive and Fulkerson Circle
Existing Land Use/Zoning:	Under Construction / PD, "Planned Development District"
Future Land Use Designation:	Mixed Residential
Surrounding Land Uses/Zoning:	North: W. Liberty Drive, Single-Family Residential, Bank / R-1C, "Standard Single-Family Residential" and C-2, "General Business" South: Fulkerson Circle, Single-Family Residential / R-1C, "Standard Single-Family Residential" East: Fulkerson Circle, Single-Family Residential / R-1C, "Standard Single-Family Residential" West: Single-Family Residential / R-1C, "Standard Single-Family Residential"
Public Notice:	None Required
File Date:	December 6, 2024

PREVIOUS CASES

PZ Case 23-05FP: Final Plat of Fulkerson Cottages, an age restricted residential development on one lot at the SW corner of Liberty Dr. & Fulkerson Ct.

PZ Case 23-04FDP: Final Development Plan for Fulkerson Cottages to allow the construction of a 40-unit age

restricted community at the SW corner of Liberty Dr. & Fulkerson Ct.

PZ Case 22-20PP: Preliminary Plat for Fulkerson Cottages, 1 lot on 6.68 acres at the SW corner of Liberty Dr. & Fulkerson Ct.

PZ Case 22-19R&PDP: Proposal to rezone 6.68 acres from R-1C to PD for Fulkerson Cottages to allow the construction of a 40-unit age restricted community at the SW corner of Liberty Dr. & Fulkerson Circle.

PZ Case 16-27A: Proposal to amend the Future Land Use Map from Low-Density Residential to High-Density Residential at 73 Fulkerson Circle.

APPLICANT'S PROPOSAL

Summary

In 2023, this development received FDP approval to allow for the construction of 40 dwelling units, including five duplexes, six triplexes, and three fourplexes, in addition to a club house. The development was approved with a single public access at the northwest corner of the property onto W. Liberty Drive, with a gated emergency drive onto Fulkerson Circle. The applicant has filed this application to eliminate the gate from the drive onto Fulkerson Circle, creating a second public access into the development. The applicant's request is attached to this report as Exhibit C.

Use

The development, which has nearly completed construction, will maintain all of the same elements previously approved by the City Council but for the proposal to remove the gate from the emergency access to Fulkerson Circle.

Site Design

The development has nearly completed construction and will therefore not be making significant changes to its overall design at this time.

Access/Circulation/Parking

Access to this site was originally limited to a single public entry to W. Liberty Drive at the northwest corner of the site, with a gated emergency access available to Fulkerson Circle to be used strictly by emergency vehicles. The applicant has requested to eliminate the gate from this entry, creating a second public entry to the development at Fulkerson Circle. All other elements of the developments circulation and available parking would remain unchanged.

Building Design/ Signage/Lighting

No alterations have been proposed to the development's building design, signage, or lighting as part of this proposal.

Landscaping/ Open Space/ Tree Preservation

No alterations have been proposed to the development's landscaping or open space as part of this proposal.

PUBLIC INFRASTRUCTURE

The submitted plans for this application have been evaluated in accordance with the adequate public facilities

ordinance. The detailed Public Improvement plans are currently in review by the Public Works and Utilities departments. Final approval of these plans must be obtained prior to building permits being issued.

Streets

If the removal of the emergency access gate is approved, the development will have direct access to both W. Liberty Drive and Fulkerson Circle.

Sanitary Sewer

No alterations will be made to the development's sanitary sewer lines.

Water

No alterations will be made to the development's water lines.

Stormwater

No alterations will be made to the development's stormwater infrastructure.

STAFF ANALYSIS

In accordance with the UDO, staff's analysis of a Final Development Plan application follows section 30-27.8. Before staff may recommend approval, the UDO requires the following be determined:

1. The plan substantially complies with the intent of the comprehensive plan;

The City's Comprehensive Plan, *Leading Liberty Forward*, includes this property within its Mixed Residential Future Land Use category, which is meant to allow for a mixture of single-family detached housing alongside complementary, small-scale, and low-density attached housing styles. Staff believes that the development – which includes duplexes, triplexes, and quadplexes adjacent to existing detached single-family dwellings – aligns with the intent of this Future Land Use category and the intent of the Comprehensive Plan.

2. The plan complies with the provisions of this UDO;

Staff finds that the application substantially conforms to the requirements set forth in the UDO for development within the Planned Development District.

3. The plan substantially complies with approved city development standards and policies;

Staff finds that this application fully complies with the intent of city development standards and policies.

4. The plan substantially complies with the approved preliminary development plan, where applicable.

Staff finds that this application does substantially comply with the preliminary development plan.

STAFF RECOMMENDATION

Staff finds that this application meets the standards of review for a final development plan. Staff recommends approval of PZ Case 25-04FDP-A.

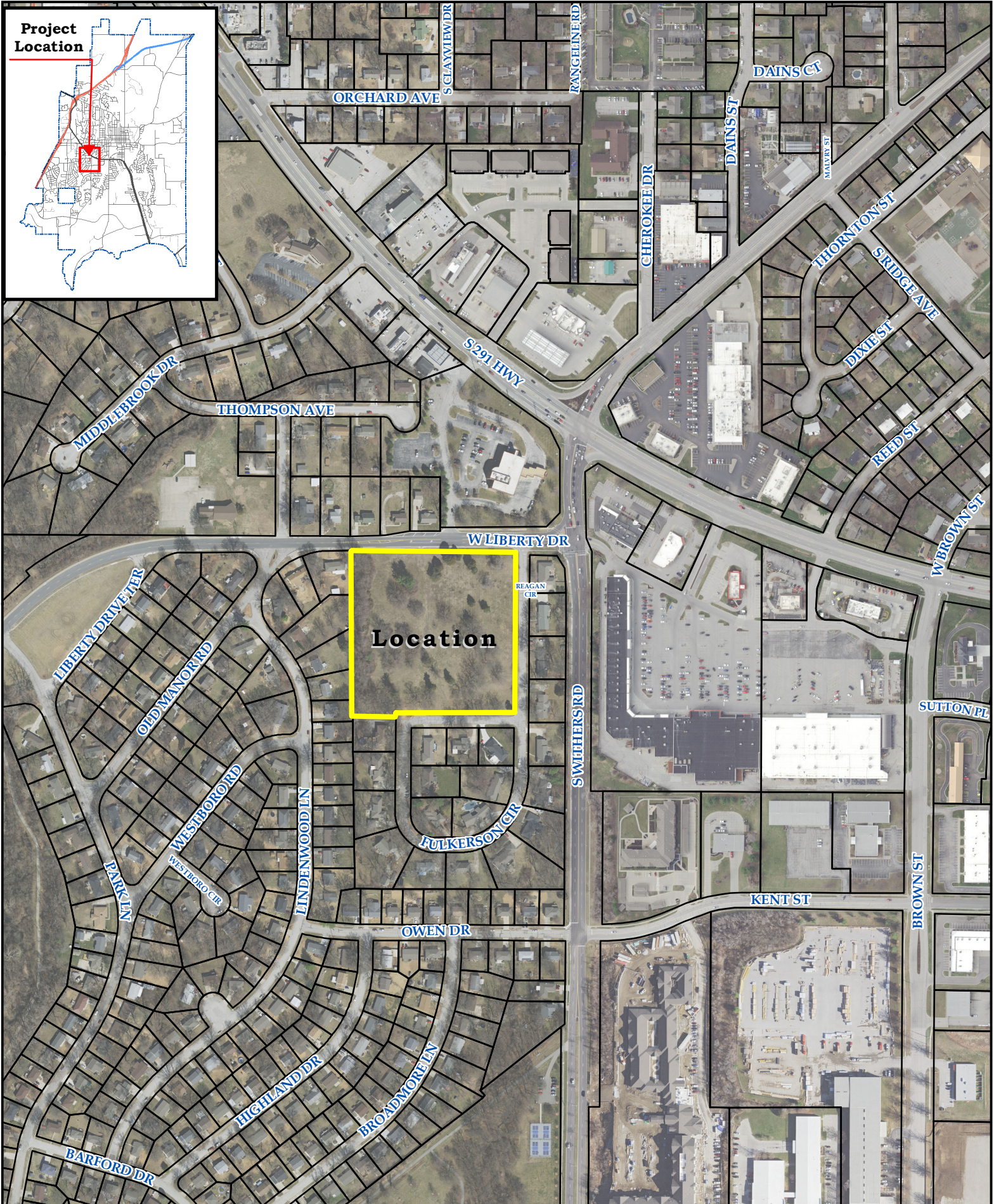
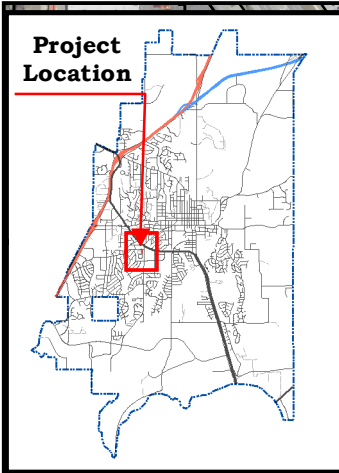
PZ RECOMMENDATION

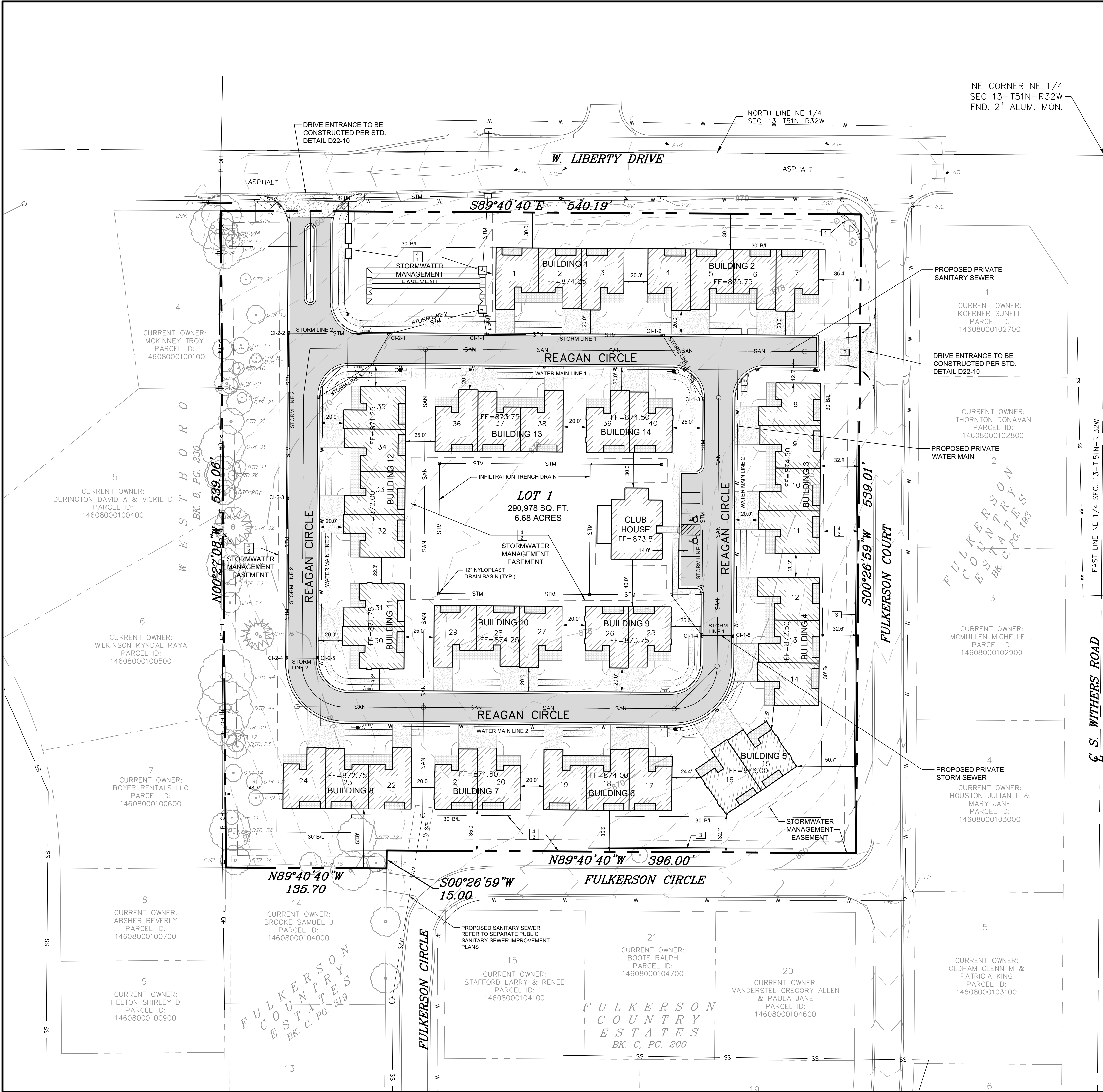
At its January 14, 2025 meeting, the Planning & Zoning Commission voted 8-0-0 to recommend approval of P&Z Case 25-04FDP-A as presented in the staff report.

ATTACHMENTS

Exhibit A:	Vicinity Map
Exhibit B:	Site Plan
Exhibit C:	Applicant's Narrative
Exhibit D:	Planning & Zoning Commission Minutes Excerpt
Exhibit E:	Resolution

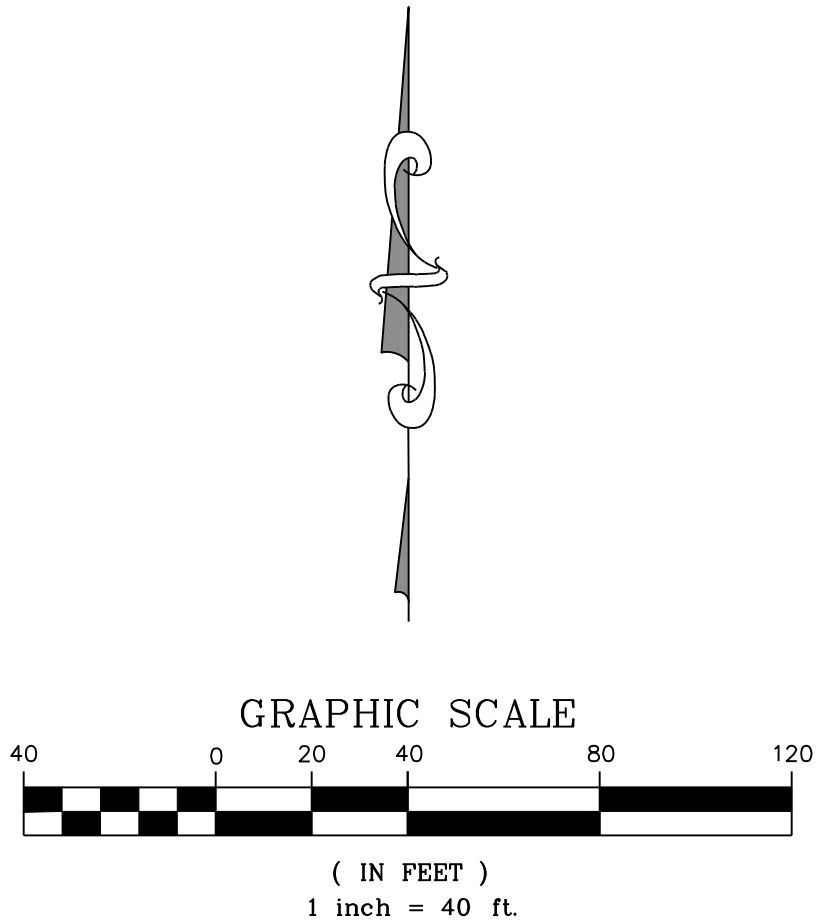
The City Council will consider this request at their regular session on January 27, 2025 held in the Council Chambers, City Hall.





GENERAL NOTES:
1. EXISTING MONUMENT SIGN TO REMAIN.
2. EMERGENCY FIRE ACCESS ONLY.
3. PROPOSED RETAINING WALLS - SEE PLANS FOR HEIGHT
4. PROPOSED STORMWATER MANAGEMENT EASEMENT AREAS.
1. NATIVE VEGETATION & INFILTRATION AREA
2. INFILTRATION AREA
3. NATIVE VEGETATION AREA

FULKERSON COTTAGES		
SITE DATA		
ZONING	EXISTING: PD	PROPOSED: MPD
GROSS AREA	290,980.80 SF	6.68 AC.
USAGE	55+ TOWNHOMES	
BUILDING DATA		
UNIT FOOTPRINT	1,456 SF	TOWNHOME
UNITS PER BUILDING	2, 3 & 4	
NUMBER OF BLDGS	14	
TOTAL NUMBER OF UNITS	40	
CLUBHOUSE TOTAL AREA	1,750 SF	
TOTAL BUILDING FOOTPRINT AREA	65,340 SF	
FLOOR AREA RATIO		
GROSS AREA	290,980.80 SF	6.68 AC.
TOTAL BUILDING FOOTPRINT AREA	65,340 SF	
NUMBER OF UNITS	40	
BUILDING COVERAGE	0.22	5.99 UNITS/AC.
PARKING DATA		
	REQUIRED	PROVIDED
UNIT PARKING STALLS (DRIVEWAY)	2 SPACES PER UNIT=80 SPACES	40 SPACES
UNIT PARKING STALLS (GARAGE)		40 SPACES
CLUBHOUSE PARKING	N/A	10 SPACES
ADA PARKING	4 SPACES	4 SPACES
OPEN SPACE DATA		
PERVIOUS AREA	149,819.00 SF	3.44 AC.
TOTAL SITE AREA	290,980.80 SF	6.68 AC.
OPEN SPACE %	51.5%	



REVISIONS

NO.	DATE	DESCRIPTION	REVIEW COMMENTS	CHECKED BY:
1	1/18/23	FF ELEVATIONS	JKR	SMW
2	4/14/23	REMOVE CHRP GATE	JKR	SMW
3	11/18/24			
4				
5				
6				
7				

FULKERSON COTTAGES
LIBERTY, CLAY COUNTY, MISSOURI
SITE DEVELOPMENT PLANS
SITE PLAN

ENGINEER'S SEAL
STATE OF MISSOURI
S.M. WARDEN
E-20997
11-18-24

R.L. Buford & Associates Engineering, LLC
LAND SURVEYING - CIVIL ENGINEERS - DEVELOPMENT CONSULTANTS
R.L. BUFORD & ASSOCIATES, LLC
P.O. BOX 14069, PARKVILLE, MO. 64152 (816) 741-6192

FOR PATRIOT PROPERTIES

JOB NO.	COUNTY	SEC-TWP-RGE.	DATE	CHECKED BY
14069	CLAY	24-02-01	SEPT. 2023	SMW

SHEET NO. 3 OF 18

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Applicant is seeking to have the previously approved development plan modified in one respect only. They are asking to remove the so-called "fire access gate" planned for the east access point at Fulkerson Circle. The fire gate would prevent access to the development via the east entrance except for emergency vehicles in the event of an emergency. Upon reviewing the options and design for a gate at that location it has become clear that such a gate is difficult to design and make work properly due to the elevations and the short distance between the street and proposed gate. In discussions with fire department leadership it became clear that they would much prefer not to have the gate and the associated delays and difficulties it could create in the event of an emergency. Further, blocking off the east entrance will remove a useful, secondary means of ingress and egress for the neighborhood behind the development. Having that second access point that allows traffic to avoid the intersection of Liberty Drive and Withers is very useful for all involved and helps to relieve congestion at that intersection. Neighbors are able to cut through Fulkerson Cottages to access Liberty Drive further west away from the intersection with Withers thereby lessening congestion at that intersection. Keeping the free flow of traffic through the east entrance improves access for all parties, is safer and more efficient and avoids the difficulties and accompanying delays and safety issues that a closed gate will create for emergency vehicle access.

Spencer R. Thomson, Esq.

Thomson, LLC

A. PZ Case 25-04FDP-A: Amended Final Development Plan for Fulkerson Cottages to change gated emergency access to full access at W. Liberty Dr. and Fulkerson Cir.

Mr. McGinnis presented the proposed Final Development Plan to the commission as described in the staff report.

Chairman Rosekrans asked if the commission had any questions of staff.

Commissioner Personett asked why this case was not given a public hearing. Ms. Sharp stated that the UDO does not require Planned Developments to go through a public hearing process for amendments of this nature, and so staff could not require it.

Commissioner Personett asked why the gate had been originally proposed if the applicant was requesting to remove it now. Ms. Sharp recalled that during the original review of this Planned Development, neighboring property owners voiced concerns about increasing traffic on Fulkerson Circle, and so the applicant agreed to provide a gate to limit the use of the access point to emergency vehicles. She said she would defer to the applicant to explain the need to now remove it.

Commissioner Personett noted that there appeared to be a retaining wall shown on the plans provided that had not yet been installed on the site despite the other landscaping elements being present. Mr. Martinez said he would look into this.

Spencer Thomson, of 1207 Campbell Avenue and Thomson, LLC, introduced himself as the applicant. Mr. Thomson explained that the gate was originally included as a compromise with concerned neighbors, but that the topography of the site and proximity to Fulkerson Circle both made its inclusion difficult. Mr. Thomson stated that he believed removing the gate would improve connectivity for motorists in the area, which can be important for senior communities who may be visited by emergency services more often than the average neighborhood. Regarding the retaining wall mentioned by Commissioner Personett, Mr. Thomson stated that as the project progressed the project engineers redesigned the topography of the site to eliminate the need for the retaining wall.

Chairman Rosekrans asked if the commission had any further questions for staff. Seeing no additional questions, Chairman Rosekrans asked for a motion.

Action: Commissioner Holt moved to approve the case as presented in the staff report, Commissioner Dilts seconded the motion.

Vote: Motion passed 8-0-0

Yes: All

No: None

Abstain: None

Chairman Rosekrans said the case would be heard in front of the City Council on Monday, January 27, 2025.

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AMENDED FINAL DEVELOPMENT PLAN FOR
FULKERSON COTTAGES, TO ELIMINATE THE GATE FROM THE ENTRY AT
REAGAN CIRCLE AND FULKERSON CIRCLE, IN LIBERTY, CLAY COUNTY,
MISSOURI

WHEREAS, an amended final development plan for Fulkerson Cottages, to eliminate the gate from the entry at Reagan Circle and Fulkerson Circle, in the City of Liberty, Clay County, Missouri, has been duly and properly presented to the Planning & Zoning Commission on January 14, 2025 and City Council on January 27, 2025; and

WHEREAS, pursuant to the Unified Development Ordinance (UDO) of the City of Liberty, the City Council finds that the final development plan described duly conforms to the standards and requirements of ordinances in place at the time of the application.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Liberty, Missouri, that the final development plan for Fulkerson Cottages, to eliminate the gate from the entry at Reagan Circle and Fulkerson Circle, in the City of Liberty, Clay County, Missouri, is hereby approved according to the final development plan on file in the office of the Department of Planning and Development.

PASSED by the City Council this _____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK



CITY COUNCIL ACTION REPORT

Meeting Date: January 27, 2025

A/R No.: 2025-11

Department: Finance

Submitted By: Vicki McClure, Director
Finance

Subject: Ordinance calling an election in the City of Liberty, Missouri on the question of increasing the general sales tax in the amount of one percent (1.0%) (Second Reading)

Summary:

- The City of Liberty, Missouri (the "City"), is authorized under Section 94.510, RSMo., to impose a city sales tax on retail sales made in the City which are subject to sales tax under Chapter 144.
- The City Council of the City of Liberty, Clay County, Missouri, hereby calls and orders an election to be held in the City of Liberty, Missouri on Tuesday, April 8, 2025
- If approved, the additional 1.0% General Sales Tax will provide funding for the construction of the police department expansion
- If approved, the additional 1.0% General Sales Tax will provide funding for salary and benefit costs for public safety
- Required documents must be submitted to the Clay County Board of Elections by January 28, 2025

Background:

The City Council has established as one of its priorities increasing available funding for public safety. Over the last eight years, the City Council has taken several steps to further these priorities.

In 2017, voters approved a 0.5% public safety sales tax which provided dedicated funding for public safety recruitment and retention, four new officers and three new firefighter/EMS positions. The approval of the Public Safety Sales Tax has also provided a funding source for the city to remain competitive with compensation and to compete with area agencies in recruiting the best quality candidates.

Since the approval of the public safety sales tax, the city has added an additional five positions within the Police Department and 11 additional positions within the Fire Department to address increased call volumes and provide improved staffing for officer and firefighter safety. To remain competitive in compensation for our Public Safety employees, the City dedicated additional funds from new revenues from the Liberty Triangle, and the voter approved 3% recreational marijuana tax in 2024 and the 2024 property tax reset.

Last year, a citizen committee was formed, with representation from each of the City's four wards and an at-large member, to review the space needs of the Liberty Police Department. Over several months, this committee studied the space utilized by the Police Department, spoke with Liberty stakeholders and police officers and worked with a third-party moderator and architecture firm to consider a modern facility.

The committee presented their findings, priorities and recommendations at the City Council Study Session on January 7. The group identified that the current 10,985 facility, built in 1982, is inadequate for the functionality of a growing and modern police department. They considered other facility locations, but determined a renovation and expansion at the current location was more cost effective. They also recommended that the expansion should accommodate the projected growth of both the community and the department through 2055. Other recommendations included improved security for police officers, a modular floor plan that supports training space, improved work-flows, and more and modern space for evidence handling and storage. The recommended that the City seek public approval for funding up to \$20 million for this purpose.

In an ever-competitive market for recruiting and retaining Public Safety employees and to provide the Liberty Police Department with a more modern facility, a 1% General Sales Tax, dedicated to public safety, could provide the necessary funding.

The City Council can ask voters on April 8, 2025 to approve increasing the General Sales Tax by 1.0% to assist with funding for salaries and benefits for public safety and for the construction of the expansion of the police department. This additional 1.0% will be solely dedicated for current and future public safety needs. This tax requires a simple majority and will not sunset.

The City is required to submit documents to Clay County Board of Elections by January 28, 2025 to have the item place on the April 8, 2025 election ballot.

Previous Action (if applicable):

City Council Discussions and Staff Presentations at January 7, 2025 City Council Study Session.

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
X Public Safety Sales Tax Oversight Committee	Completed/Recommended: 12/12/2024
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

Budgeted:	Line Item:	Amount:
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. Calling the Election - Ordinance (Liberty Sales Tax Increase)

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE CALLING AN ELECTION IN THE CITY OF LIBERTY, MISSOURI ON THE
QUESTION OF INCREASING THE GENERAL SALES TAX IN THE AMOUNT OF ONE
PERCENT (1.0%)

WHEREAS, the City of Liberty, Missouri (the "City"), is authorized under Section 94.510, RSMo., to impose a city sales tax on retail sales made in the City which are subject to sales tax under Chapter 144; and

WHEREAS, the City Council of the City desires to submit to the voters of the City the question of increasing its general sales tax in the amount of one percent (1.0%) for certain purposes as specified in the ballot question in this Ordinance; and

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby calls and orders an election to be held in the City of Liberty, Missouri on Tuesday, April 8, 2025 on the following question:

Question:

Shall the City of Liberty, Missouri be authorized to increase its general sales tax by one percent for the purpose of providing funds for costs of public safety, including the construction of a police facility?

SECTION II

The Deputy City Clerk of the City of Liberty is hereby authorized and directed to do the and perform all acts incident to the holding and conduct of such election within the terms of the applicable provisions of the Liberty City Code and to deliver to the Clay County Board of Election Commissioners all forms, certificates and material incident to the holding of such election.

SECTION III

The City Council of the City of Liberty, Clay County, Missouri, hereby authorizes the Mayor to sign the agreement described in Section I of this ordinance.

This ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

ORDINANCE NO. _____ (CONT.)

PASSED by Council this _____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK

Approved by the Mayor this _____ day of _____, 2025.

MAYOR



CITY COUNCIL ACTION REPORT

Meeting Date: January 27, 2025

A/R No.: 2025-3

Department: Finance

Submitted By: Ashley Comer, Accounting Manager

Subject: Ordinance approving a contract extension with FORVIS for the annual audit fiscal year 2024 in an amount not to exceed \$100,000.00

Summary:

- Contract authorized by Council in 2022 for five years of auditing services.
- FORVIS has provided an Engagement Letter to prepare and audit the basic financial statement of the City of Liberty, MO for year ending December 31, 2024 and the related notes to the basic financial statements.

Background:

On December 12, 2022, the City Council approved an agreement for auditing services provided by FORVIS to be the best, approved Ordinance 9519. The agreement provided for professional audit service for the year ending December 31, 2022, and provided the option for extending the contract four subsequent years.

In 2022, an internal selection committee reviewed submittals from three auditing firms. While all firms are competent auditors and would perform a quality audit for the City, the Selection Committee felt that FORVIS would provide an added value for Finance Staff. FORVIS included in the base cost of their proposal an excel spreadsheet that has helped staff determine the journal entries needed for the new GASB 87 Lease compliance. Further, the staff have benefitted from ongoing training seminars provided by FORVIS and believe those training opportunities will continue assist Finance staff in learning about upcoming changes in accounting requirements.

Staff recommends approval of a motion to authorize payment to FORVIS in an amount not to exceed \$100,000 for the preparation of the Annual Comprehensive Financial Report (ACFR).

Previous Action (if applicable):

Approved a five year contract with FORVIS on December 12, 2022 Ordinance No. 9519.

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

Budgeted:	Line Item: 100-55003-130	Amount:\$100,000.00
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. Ordinance Approving a Contract Extension with FORVIS for Audit Services
2. City of Liberty MO - Contract ATT TAX 12.31.24 (1159691) - Forvis Mazars Signed

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING A CONTRACT EXTENSION WITH
FORVIS FOR THE ANNUAL AUDIT FISCAL YEAR 2024 IN AN AMOUNT NOT TO
EXCEED \$100,000.00

WHEREAS, Ordinance # 9519 approving a contract with FORVIS with the option of extending up to four subsequent years was passed by the City Council on December 12, 2022; and

WHEREAS, approval of the 3rd extension with FORVIS for Audit services for Fiscal Year 2024

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves a contract by and between the City of Liberty and FORVIS, 1201 Walnut Street, Suite 1700, Kansas City, Missouri 64106-2246, in the amount of one hundred thousand dollars (\$100,000), to provide professional auditing services for year ending December 31, 2024.

SECTION II

The City Council hereby authorizes staff to sign the contract as described in Section I of this Ordinance.

SECTION III

This ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by the City Council this _____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this _____ day of _____, 2025.

MAYOR

January 8, 2024

City of Liberty Missouri
101 E. Kansas
Liberty, MO 64068

We appreciate your selection of **Forvis Mazars, LLP** as your service provider and are pleased to confirm the arrangements of our engagement in this contract. Within the requirements of our professional standards and any duties owed to the public, regulatory, or other authorities, our goal is to provide you an **Unmatched Client Experience**.

In addition to the terms set forth in this contract, including the detailed **Scope of Services**, our engagement is governed by the following, incorporated fully by this reference:

- The Reporting Solution End User License Agreement
- Terms and Conditions Addendum

Summary Scope of Services

As described in the attached **Scope of Services**, our services will include the following:

City of Liberty, Missouri

- Audit Services for the year ended December 31, 2024
- The Reporting Solution license for the year ended December 31, 2024

You agree to assume full responsibility for the substantive outcomes of the contracted services and for any other services we may provide, including any findings that may result.

You also acknowledge these services are adequate for your purposes, and you will establish and monitor the performance of these services to ensure they meet management's objectives. All decisions involving management responsibilities related to these services will be made by you, and you accept full responsibility for such decisions.

We understand you have designated a management-level individual(s) to be responsible and accountable for overseeing the performance of nonattest services, and you have determined this individual is qualified to conduct such oversight.

Engagement Fees

Our fees will be based on time, skill, and resources, including our proprietary information required to complete the services. The fee for our financial statement audit our expected to range between \$73,325 – \$103,600 in accordance with our proposal dated September 20, 2022. In addition, our fees for the single audit will be \$8,050 assuming one-major federal program.

The fee for The Reporting Solution license will be a one-time fee of \$800 for the updated chart of accounts and a fee of \$2,800 for the license for the year ended December 31, 2024. This fee is subject to change on a yearly basis with the issuance of our annual contract for services. Advanced payment is required for procurement of the license. Ongoing services will be based on time expended and billed at our standard hourly rates.

In addition, you will be billed travel costs and fees for services from other professionals, if any, as well as an administrative fee of five (5) percent to cover certain technology and administrative costs associated with our services.

Our pricing for this engagement and our fee structure are based upon the expectation that our invoices will be paid promptly. Payment of our invoices is due upon receipt. We will bill for services rendered in monthly amounts.

Our timely completion of services and the fees thereon depends on the assistance you provide us in accumulating information and responding to our inquiries. Inaccuracies or delays in providing this information or the responses may result in additional billings, untimely filings, or inability to meet other deadlines.

Our fees do not contemplate the following transactions or activities during the period of this engagement:

- Mergers and acquisitions
- Change in accounting principles
- Substantial doubt about the entity's ability to continue as a going concern
- Violation of covenants in debt arrangements
- Indications of fraudulent financial reporting or misappropriation of assets
- Quantitative impairment analysis of long-lived assets
- More than 1 major federal awards programs
- Changes in major funds and/or component units presented
- New ERP implementation and/or chart of accounts (expected range of fees of \$2,500 - \$3,500)

If there are changes in circumstances where these or other conditions become known and significant additional time is necessary or additional services are requested, we reserve the right to revise our fees.

Assistance with New Standards

Assistance and additional time as a result of the adoption of the following new standards are not included within our standard engagement fees. These fees will be based on time expended and will vary based on the level of assistance and procedures required.

Governmental Accounting Standards Board (GASB) Statement No. 101, *Compensated Absences*, is effective for fiscal years beginning after December 15, 2023. Early application is encouraged. GASB Statement No. 101 unifies and updates recognition, measurement, and disclosure guidance for compensated absences. Under this Statement, a government is required to record a liability for leave if that leave has been earned, accumulates, and is more likely than not to be used, paid, or otherwise settled. We can assist you with the adoption of this standard by providing services which may include, but are not limited to:

- Assessing your readiness by assisting with the evaluation of your:
 - Current controls and policies
 - Current internal resources and system capabilities

- Assisting with changes required to adopt Statement No. 101, including:
 - Assisting with information gathering by reviewing current leave programs and policies
 - Discussing potential calculation methods
 - Recommending enhancements to existing controls and policies or suggesting new controls and policies to address Statement No. 101
 - Documenting any changes from previous compensated absence calculations methodologies
 - Drafting the required disclosures

The time it will take to perform the above assistance and our additional audit procedures relating to the adoption of the Statement, and any time to assist you with the adoption, may be minimized to the extent your personnel will be available to provide timely and accurate documentation and information as requested by us.

Contract Agreement

Please sign and return this contract to indicate your acknowledgment of, and agreement with, the arrangements for our services including our respective responsibilities.

Forvis Mazars, LLP

Forvis Mazars, LLP

Acknowledged and agreed to as it relates to the entire contract, including the **Scope of Services, The Reporting Solution End User License Agreement**, and **Terms and Conditions Addendum**, on behalf of City of Liberty Missouri.

BY _____
Mrs. Vicki McClure, Director of Finance

DATE _____

BY _____
Greg Canuteson, Mayor

DATE _____

Scope of Services – Audit Services

We will audit the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information and related disclosures, which collectively comprise the basic financial statements for the following entity:

City of Liberty, Missouri as of and for the year ended December 31, 2024

The audit has the following broad objectives:

- Obtaining reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- Expressing an opinion on the financial statements
- Issuing a report on your internal control over financial reporting and compliance and other matters based on the audit of your financial statements in accordance with Government Auditing Standards
- Expressing an opinion on your compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect to each of your major federal award programs in accordance with the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)
- Issuing a report on your internal control over compliance in accordance with the Uniform Guidance
- Issuing a report on your schedule of expenditures of federal awards

You have informed us that the audited financial statements are expected to be presented along with management's annual comprehensive financial report (ACFR). Management is responsible for the other information included in the annual comprehensive financial report (ACFR). The other information comprises the annual comprehensive financial report (ACFR) but does not include the financial statements and our auditor's report thereon. Our opinion on the financial statements will not cover the other information, and we will not express an opinion or any form of assurance thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or whether the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

We will also express an opinion on whether the combining and individual fund financial statements (supplementary information) are fairly stated, in all material respects, in relation to the financial statements as a whole.

We will also provide you with the following nonattest services:

- Completing the auditee portion of the Form SF-SAC (Data Collection Form) through the Federal Audit Clearinghouse. We will not make the submission on your behalf. You will review a draft(s) of the submission prior to transmission and agree that you are solely responsible for approving the final draft for transmission as well as for the auditee submission and certification
- Assisting with preparing a draft of the financial statements and related notes
- Proposing for your review and approval the adjusting entries to convert your modified accrual accounting records to full accrual accounting records. Management is responsible for the propriety of the accrual adjustments
- The Reporting Solution - license
- The Reporting Solution - implementation assistance and training
- Assistance with the adoption of GASB 101, Compensated Absences

You agree to assume all management responsibilities and to oversee the nonattest services we will provide by designating an individual possessing suitable skill, knowledge and/or experience. You acknowledge that nonattest services are not covered under *Government Auditing Standards*. You are responsible for:

- Making all management decisions and performing all management functions
- Evaluating the adequacy and results of the services performed
- Accepting responsibility for the results of such services
- Designing, implementing, and maintaining internal controls, including monitoring ongoing activities

Jacob Holman is responsible for supervising the engagement and authorizing the signing of the report or reports.

We will issue a written report upon completion of our audit, addressed to the following parties:

Entity Name

City of Liberty, Missouri

Party Name

City Council of the City of Liberty, Missouri

You are responsible to distribute our reports to other officials who have legal oversight authority or those responsible for acting on audit findings and recommendations, and to others authorized to receive such reports.

The following apply for the audit services described above:

Our Responsibilities

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and the Uniform Guidance. Those standards require that we plan and perform:

- The audit of the financial statements to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by fraud or error
- The audit of compliance to obtain reasonable rather than absolute assurance about whether the entity complied with the types of compliance requirements described in the OMB *Compliance Supplement* that could have a direct and material effect on a major federal award program

We will exercise professional judgment and maintain professional skepticism throughout the audit.

We will identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

We will obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We will also conclude, based on audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

We will identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the entity's compliance with compliance requirements subject to audit and performing such other procedures as the auditor considers necessary in the circumstances

We will obtain an understanding of the entity's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance, regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that the auditor identified during the audit.

Limitations & Fraud

Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit that is planned and conducted in accordance with GAAS will always detect a material misstatement when it exists or material noncompliance with federal award programs when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if, there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Noncompliance with compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole.

Our understanding of internal control is not for the purpose of expressing an opinion on the effectiveness of your internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit.

We are available to perform additional procedures with regard to fraud detection and prevention at your request, subject to completion of our normal engagement acceptance procedures. The actual terms and fees of such an engagement would be documented in a separate contract to be signed by you and Forvis Mazars.

Opinion

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter paragraph or other-matter paragraph(s) to our auditor's report, or if necessary, decline to express an opinion or withdraw from the engagement.

If we discover conditions that may prohibit us from issuing a standard report, we will notify you. In such circumstances, further arrangements may be necessary to continue our engagement.

**Your
Responsibilities**

Management and, if applicable, those charged with governance acknowledge and understand their responsibility for the accuracy and completeness of all information provided and for the following:

- **Audit Support** – to provide us with:
 - Unrestricted access to persons within the entity or within components of the entity (including management, those charged with governance and component auditors) from whom we determine it necessary to obtain audit evidence
 - Information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including access to information relevant to disclosures
 - Information about events occurring or facts discovered subsequent to the date of the financial statements, of which management may become aware, that may affect the financial statements
 - Information about any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials
 - Identification and provision of report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented
 - Additional information that we may request for the purpose of the audit
- **Internal Control and Compliance** – for the:
 - Design, implementation, and maintenance of internal control relevant to compliance with laws and regulations and the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error
 - Alignment of internal control to ensure that appropriate goals and objectives are met; that management and financial information is reliable and properly reported; and that compliance with and identification of the laws, regulations, contracts, grants, or agreements (including any federal award programs) applicable to the entity's activities is achieved
 - Remedy, through timely and appropriate steps, of fraud and noncompliance with provisions of laws, regulations, contracts or other agreements reported by the auditor
 - Establishment and maintenance of processes to track the status and address findings and recommendations of auditors

- **Accounting and Reporting** – for the:
 - Maintenance of adequate records, selection and application of accounting principles, and the safeguard of assets
 - Adjustment of the financial statements to correct material misstatements and confirmation to us in the representation letter that the effects of any uncorrected misstatements aggregated by us are immaterial, both individually and in the aggregate, to the financial statements taken as a whole
 - Preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America (or other basis if indicated in the contract)
 - Inclusion of the auditor's report in any document containing financial statements that indicates that such financial statements have been audited by us
 - Distribution of audit reports to any necessary parties

The results of our tests of compliance and internal control over financial reporting performed in connection with our audit of the financial statements may not fully meet the reasonable needs of report users. Management is responsible for obtaining audits, examinations, agreed-upon procedures, or other engagements that satisfy relevant legal, regulatory, or contractual requirements or fully meet other reasonable user needs.

Required Supplementary Information

Accounting principles generally accepted in the United States of America provide for certain required supplementary information (RSI) to accompany the basic financial statements. We understand the following RSI will accompany the basic financial statements:

1. Management's Discussion and Analysis (MD&A)
2. Budgetary comparison
3. Pension and Other Postemployment Benefit information

Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Management is responsible for the fair presentation of the RSI. As part of our engagement, we will apply certain limited procedures to the RSI in GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements.

We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Supplementary
Information**

With regard to any supplementary information that we are engaged to report on:

- Management is responsible for its preparation in accordance with applicable criteria
- Management will provide certain written representations regarding the supplementary information at the conclusion of our engagement
- Management will include our report on this supplementary information in any document that contains this supplementary information and indicates we have reported on the supplementary information
- Management will make the supplementary information readily available to intended users if it is not presented with the audited financial statements

Such information is:

- Presented for the purpose of additional analysis of the financial statements
- Not a required part of the financial statements
- The responsibility of management
- Subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS

**Written
Confirmations
Required**

As part of our audit process, we will request from management, and if applicable, those charged with governance written confirmation acknowledging certain responsibilities outlined in this contract and confirming:

- The availability of this information
- Certain representations made during the audit for all periods presented
- The effects of any uncorrected misstatements, if any, resulting from errors or fraud aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole

Peer Review Report

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract, upon request. If you would like a copy, please request from your engagement executive.

Scope of Services – The Reporting Solution License and Related Implementation Services and Training

We will provide access to and use of The Reporting Solution (TRS) which is a web-based Annual Comprehensive Financial Report (ACFR) preparation software for the year ended December 31, 2024. Forvis Mazars will assist with the ACFR building in TRS based upon your objectives and will provide certain limited training with respect to your use of TRS. Specifically, Forvis Mazars will:

ACFR Building

- Assist with assessing initial data available for use in TRS
- Assist with converting and importing initial data into TRS
- Assist with configuration of TRS
- Assist with formatting the ACFR
- Provide introductory training related to TRS

Ongoing Services

- Provide support related to questions and issues related to TRS
- Provide post-ACFR build training related to TRS
- Provide assistance in preparing the ACFR

The following apply for the TRS services described above:

End User License Agreement

Terms and conditions related to TRS are set forth in the attached End User License Agreement (EULA). The executed EULA is required for access and use of TRS.

Your Responsibilities

It is your responsibility to ensure that the appropriate level of due diligence related to the ACFR building in TRS in connection with this agreement has been performed. This includes determining whether TRS possesses the appropriate level of functionality and performance for your current and future needs.

The Reporting Solution End User License Agreement

Please read this document carefully because it explains the legal rights and obligations inherent to your ability to access and use The Reporting Solution

This End User License Agreement (“EULA”) governs use of The Reporting Solution and any related, upgraded, or substitute for the web application, software, and services provided by or on behalf of Forvis Mazars, LLP (“Forvis Mazars”) relating to preparation of certain financial reports (“Software”). By accessing and/or using the Software, you and the entity you are working for or on behalf of agree to be bound by the terms of this EULA, although this EULA does not abrogate any other contract or understanding regarding the Software and your relationship with Forvis Mazars, e.g., a sales contract, purchase agreement, privacy policy, disclaimer, etc., relating to the Software and/or services provided by Forvis Mazars. This EULA is effective as of the first time the Software is accessed and it will remain in effect—in its current or any future amended form—for however long the Software is used or until another EULA is executed. Some of the obligations in this EULA survive and extend beyond the term of this EULA and/or the point in time after which you voluntarily or involuntarily stop accessing or using the Software.

1. License Grant

By providing credentials to access the Software, Forvis Mazars grants you a nonexclusive, nontransferable, non-sublicensable, limited right, and license to use the Software on compatible devices you own or control for preparation of financial reports for your entity in a single, given reporting year (the “License”). The rights granted under the License are subject to the terms of this EULA as well as any prior or future contract you have or may enter into with Forvis Mazars or that you may otherwise be explicitly or implicitly required to follow owing to your employment by or fiduciary or other duty of care owed to an entity doing business with Forvis Mazars. You (both personally and in any representative capacity you may or do have for a particular entity) may only make use of the License if you comply with all applicable terms, including but not limited to this EULA.

The Software is licensed, not sold, under this License. The License does not grant any title or ownership in the Software. Any individual accessing the Software is expressly representing they have the authority and ability to act on behalf of an entity that possesses the ability to access and use the Software, and you and that entity will be jointly and severally responsible for any and all actions taken an actor using credentials, irrespective of whether that person has the actual authority or ability to act on behalf of that entity.

2. Conditions & Restrictions on Use Pursuant to the License

You may not and will not do, attempt to do, or otherwise attempt to have anyone else do on your behalf or for your benefit any of the following with respect to the Software: (a) copy, reproduce, distribute (including via a network server), display, or use it in a way that is not expressly authorized by Forvis Mazars (either via this EULA or some other written instrument); (b) sell, rent, lease, license, distribute, transfer, or use it in a manner that actually or is reasonably likely to harm Forvis Mazars or its existing or future business prospects; (c) reverse engineer, derive source code from, modify, adapt, translate, decompile, or disassemble it or make derivative works based on it; (d) remove, disable, circumvent, or modify any security technology or proprietary notice or label included in it; (e) use it to infringe or violate the rights of any third party, including but not limited to any intellectual property, publicity, or privacy rights; (f) use, export, or re-export it in violation of any applicable law or regulation; or (g) deliberately or negligently access or use it in a manner that transmits or propagates any virus, Trojan horse, worm, bomb, and/or corrupted or malicious files or that otherwise threatens, defames, disparages, harasses, or endangers the integrity of any person or entity, the Software, Forvis Mazars’ hardware and networks, the hardware and networks of any other user of the Software or other person or entity, and/or any data and information inherent to any of the same.

In the event you gain access to data or information of others and/or to functionality in the Software, either of which is beyond the scope or intent of the understanding by which credentials were originally granted to you, you will notify Forvis Mazars as soon as is reasonably practical. Further, you will not copy, alter, delete, use,

or otherwise exploit such data, information, and/or functionality and, instead, will treat it with and use the highest degree of care necessary to protect its confidentiality. These obligations of notification and confidentiality will survive the termination of this EULA.

3. Disclaimers & Limitation of Liability

Except to the extent an explicit warranty or representation is made in a separate, written contract, the Software is provided on an “as is” and “as available” basis, “with all faults” and without warranty of any kind. Forvis Mazars, its licensors, its and their affiliates, successors, and assigns disclaim all warranties, conditions, common law duties, and representations (express, implied, oral, and written) with respect to the Software, including without limitation all express, implied, and statutory warranties and conditions of any kind. Without limiting the generality of the foregoing, Forvis Mazars, its licensors, its and their affiliates, successors, and assigns make no warranty that (1) that the operation of the Software or Services will be uninterrupted, bug free, or error free in any or all circumstances, or (2) that any defects in the Software or Services can or will be corrected. This paragraph will apply to the maximum extent permitted by applicable law.

To the maximum extent permitted by applicable law, neither Forvis Mazars, nor its licensors, nor its or their affiliates, nor any of Forvis Mazars’s agents or service providers (collectively, the “Forvis Mazars Parties”), shall be liable in any way for any loss of profits or any indirect, incidental, consequential, special, punitive, or exemplary damages, arising out of or in connection with this Agreement or the Software. Further, to the maximum extent permitted by applicable law and in the absence of any contrary written agreement, the aggregate liability of the Forvis Mazars Parties arising out of or in connection with this EULA will not exceed the total amounts you have paid to Forvis Mazars for the Software. These limitations and exclusions regarding damages apply even if any remedy fails to provide adequate compensation. For the avoidance of any doubt, these provisions shall survive termination or expiration of this EULA.

4. Indemnity

You are responsible for any damage caused to Forvis Mazars and/or any other person or entity that has a right to use the Software and was harmed as a result of your violation of this EULA.

YOU HEREBY AGREE TO DEFEND, INDEMNIFY, AND KEEP INDEMNIFIED Forvis Mazars AGAINST ANY CLAIM OR ALLEGED CLAIMS, LIABILITIES, LOSSES DAMAGES, AND ALL COSTS (INCLUDING LAWYERS’ FEES), DIRECTLY OR INDIRECTLY ATTRIBUTABLE TO YOUR FAULT AND/OR RESULTING FROM (A) A VIOLATION OF ANY PROVISION OF THIS EULA OR (B) YOUR MISUSE OF THE SOFTWARE. For the avoidance of any doubt, this provision shall survive termination or expiration of this EULA.

5. Termination

This EULA will terminate concurrently according to the understanding by which credentials were originally granted for access and use of the Software. Forvis Mazars reserves the right to terminate this EULA, without cause, with at least 30 days’ written notice to you. Forvis Mazars may immediately terminate this EULA if it reasonably concludes that doing so is warranted under the circumstances due to unlawful use or failure to pay.

6. Changes to this EULA by Forvis Mazars

Forvis Mazars reserves the right, in its sole and absolute discretion, to revise, supplement, and/or delete certain terms of this EULA for security, legal, best practice, or regulatory reasons, provided that any such revisions, supplements, and/or deletions do not contravene any separate written agreement between you and Forvis Mazars. Such changes will be effective with or, as applicable, without prior notice to you. You can review the most current version of this EULA in the Software or by requesting the same from Forvis Mazars. You are responsible for checking this EULA periodically for changes. Your continued use of the Product following any revision to this EULA constitutes your acceptance of any and all such changes.

7. Other Terms

This Agreement and any document or information referred to in this EULA constitute the entire agreement between you and Forvis Mazars relating to the subject matter covered by this EULA. All other communications, proposals, and representations with respect to the subject matter covered by this EULA are excluded and, instead, must be memorialized in a separate written agreement executed by an authorized representative of each party involved.

If any court of competent jurisdiction or competent authority finds that any provision of this EULA is invalid, illegal, or unenforceable, that provision will be, to the extent required, deemed to be deleted, and the validity and enforceability of the other provisions of this EULA will not be affected. If any invalid, unenforceable, or illegal provision of this EULA would be valid, enforceable, and legal if some part of it were deleted, the provision will apply with the minimum modification necessary to make it legal, valid, and enforceable to reflect the intent of this EULA.

Any action by Forvis Mazars to exercise, or its failure or delay in exercising, any of its rights under this Agreement will not be deemed a waiver of those or any other rights or remedies available in contract, at law, or in equity.

You agree that this Agreement does not confer any rights or remedies on any person other than the parties to this Agreement, except as expressly stated.

To the extent permitted by applicable law, this EULA, and any disputes or claims arising out of or in connection with it, or its subject matter or formation (including noncontractual disputes or claims) are governed by and construed in accordance with the laws of the United States and the State of Texas, without giving effect to any principles of conflicts of laws. This EULA shall not be governed by the United Nations Conventions of Contracts for the International Sale of Goods, the application of which is hereby expressly excluded from any interpretation of this EULA.

Forvis Mazars' obligations are subject to existing laws and legal process, and Forvis Mazars may comply with law enforcement or regulatory requests or requirements despite any contrary term in this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date.

Forvis Mazars, LLP

Forvis Mazars, LLP

By: _____

Name: _____

Title: _____

Forvis Mazars, LLP Standard Terms & Conditions Addendum

GENERAL

1. **Overview.** This addendum describes **Forvis Mazars, LLP's** standard terms and conditions ("Terms and Conditions") applicable to Our provision of services to the Client ("You"). The Terms and Conditions are a part of the contract between You and Forvis Mazars, LLP. For the purposes of the Terms and Conditions, any reference to "Firm," "We," "Us," or "Our" is a reference to Forvis Mazars, LLP ("Forvis Mazars"), and any reference to "You" or "Your" is a reference to the party or parties that have engaged Us to provide services and the party or parties ultimately responsible for payment of Our fees and costs.

BILLING, PAYMENT, & TERMINATION

2. **Billing and Payment Terms.** We will bill You for Our professional fees and costs as outlined in Our contract. Unless otherwise provided in Our contract, payment is due upon receipt of Our billing statement. Interest will be charged on any unpaid balance after 30 days at the rate of 10 percent per annum, or as allowed by law at the earliest date thereafter, and highest applicable rate if less than 10 percent. All fees, charges and other amounts payable to Forvis Mazars hereunder do not include any sales, use, excise, value added or other applicable taxes, tariffs or duties, payment of which shall be Your sole responsibility, and do not include any applicable taxes based on Forvis Mazars' net income or taxes arising from the employment or independent contractor relationship between Forvis Mazars and Forvis Mazars' personnel.

We reserve the right to suspend or terminate Our work for this engagement or any other engagement for nonpayment of fees. If Our work is suspended or terminated, You agree that We will not be responsible for Your failure to meet governmental and other deadlines, for any penalties or interest that may be assessed against You resulting from Your failure to meet such deadlines, and for any other damages (including but not limited to consequential, indirect, lost profits, or punitive damages) incurred as a result of the suspension or termination of Our services.

Our fees may increase if Our duties or responsibilities are increased by rulemaking of any regulatory body or any additional new accounting or auditing standards. Our engagement fees do not include any time for post-engagement consultation with Your personnel or third parties, consent letters and related procedures for the use of Our reports in offering documents, inquiries from regulators, or testimony or deposition regarding any subpoena. Charges for such services will be billed separately.

3. **Billing Records.** If these services are determined to be within the scope and authority of Section 1861(v)(1)(I) of the Social Security Act, We agree to make available to the Secretary of Health and Human Services, or to the U.S. Comptroller General, or any of their duly authorized representatives, such of Our books, documents, and records that are necessary to certify the nature and extent of Our services, until the expiration of four (4) years after the furnishing of these services. This contract allows access to contracts of a similar nature between subcontractors and related organizations of the subcontractor, and to their books, documents, and records.
4. **Termination.** Either party may terminate these services in good faith at any time for any reason, including Your failure to comply with the terms of Our contract or as We determine professional standards require. Both parties must agree, in writing, to any future modifications or extensions. If services are terminated, You agree to pay Forvis Mazars for time expended to date. In addition, You will be billed costs and fees for services from other professionals, if any, as well as an administrative fee of five (5) percent to cover certain technology and administrative costs associated with our services. Unless terminated sooner in accordance with its terms, this engagement shall terminate upon the completion of Forvis Mazars' services hereunder.

DISPUTES & DISCLAIMERS

5. **Mediation.** Any dispute arising out of or related to this engagement will, prior to resorting to litigation, be submitted for nonbinding mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The mediator will be selected by agreement of the parties. The mediation proceeding shall be confidential. Each party will bear its own costs in the mediation, but the fees and expenses of the mediator will be shared equally.
6. **Indemnification.** Unless disallowed by law or applicable professional standards, You agree to hold Forvis Mazars harmless from any and all claims which arise from knowing misrepresentations to Forvis Mazars, or the intentional withholding or concealment of information from Forvis Mazars by Your management or any partner, principal, shareholder, officer, director, member, employee, agent, or assign of Yours. You also agree to indemnify Forvis Mazars for any claims made against Forvis Mazars by third parties, which arise from any wrongful actions of Your management or any partner, principal, shareholder, officer, director, member, employee, agent, or assign of Yours. The provisions of this paragraph shall apply regardless of the nature of the claim.

7. **Statute of Limitations.** You agree that any claim or legal action arising out of or related to this contract and the services provided hereunder shall be commenced no more than one (1) year from the date of delivery of the work product to You or the termination of the services described herein (whichever is earlier), regardless of any statute of limitations prescribing a longer period of time for commencing such a claim under law. This time limitation shall apply regardless of whether Forvis Mazars performs other or subsequent services for You. A claim is understood to be a demand for money or services, demand for mediation, or the service of suit based on a breach of this contract or the acts or omissions of Forvis Mazars in performing the services provided herein. This provision shall not apply if enforcement is disallowed by applicable law or professional standards.
8. **Limitation of Liability.** You agree that Forvis Mazars' liability, if any, arising out of or related to this contract and the services provided hereunder, shall be limited to the amount of the fees paid by You for services rendered under this contract. This limitation shall not apply to the extent it is finally, judicially determined that the liability resulted from the intentional or willful misconduct of Forvis Mazars or if enforcement of this provision is disallowed by applicable law or professional standards.
9. **Waiver of Certain Damages.** In no event shall Forvis Mazars be liable to You or a third party for any indirect, special, consequential, punitive, or exemplary damages, including but not limited to lost profits, loss of revenue, interruption, loss of use, damage to goodwill or reputation, regardless of whether You were advised of the possibility of such damages, regardless of whether such damages were reasonably foreseeable, and regardless of whether such damages arise under a theory of contract, tort, strict liability, or otherwise.
10. **Choice of Law.** You acknowledge and agree that any dispute arising out of or related to this contract shall be governed by the laws of the State of Texas, without regard to its conflict-of-laws principles.
11. **WAIVER OF JURY TRIAL. THE PARTIES HEREBY AGREE NOT TO ELECT A TRIAL BY JURY OF ANY ISSUE TRIABLE OF RIGHT BY JURY, AND WAIVE ANY RIGHT TO TRIAL BY JURY FULLY TO THE EXTENT THAT ANY SUCH RIGHT SHALL NOW OR HEREAFTER EXIST WITH REGARD TO THIS AGREEMENT, OR ANY CLAIM, COUNTERCLAIM OR OTHER ACTION ARISING IN CONNECTION THEREWITH. THIS WAIVER OF RIGHT TO TRIAL BY JURY IS GIVEN KNOWINGLY AND VOLUNTARILY BY THE PARTIES, AND IS INTENDED TO ENCOMPASS INDIVIDUALLY EACH INSTANCE AND EACH ISSUE AS TO WHICH THE RIGHT TO A TRIAL BY JURY WOULD OTHERWISE ACCRUE.**
12. **Severability.** In the event that any term or provision of this agreement shall be held to be invalid, void or unenforceable, then the remainder of this agreement shall not be affected, and each such term and provision of this agreement shall be valid and enforceable to the fullest extent permitted by law.
13. **Assignment.** You acknowledge and agree that the terms and conditions of this contract shall be binding upon and inure to the parties' successors and assigns, subject to applicable laws and regulations.
14. **Disclaimer of Legal or Investment Advice.** Our services do not constitute legal or investment advice. You should seek the advice of legal counsel in such matters. Regulatory authorities may interpret circumstances differently than We do. In addition, the applicable laws, regulations, and regulators' enforcement activities may change over time.

RECORDS, WORKPAPERS, DELIVERABLES, & PROPRIETARY INFORMATION

15. **Maintenance of Records.** You agree to assume full responsibility for maintaining Your original data and records and that Forvis Mazars has no responsibility to maintain this information. You agree You will not rely on Forvis Mazars to provide hosting, electronic security, or backup services, e.g., business continuity or disaster recovery services, to You unless separately engaged to do so. You understand that Your access to data, records, and information from Forvis Mazars' servers, i.e., Forvis Mazars portals used to exchange information, can be terminated at any time and You will not rely on using this to host Your data and records.
16. **Forvis Mazars Workpapers.** Our workpapers and documentation retained in any form of media for this engagement are the property of Forvis Mazars. We can be compelled to provide information under legal process. In addition, We may be requested by regulatory or enforcement bodies (including any State Board) to make certain workpapers available to them pursuant to authority granted by law or regulation. Unless We are prohibited from doing so by law or regulation, Forvis Mazars will inform You of any such legal process or request. You agree We have no legal responsibility to You in the event We determine We are obligated to provide such documents or information.
17. **Subpoenas or Other Legal Process.** In the event Forvis Mazars is required to respond to any such subpoena, court order or any government regulatory inquiry or other legal process relating to You or Your management for the production of documents and/or testimony relative to information We obtained or prepared incident to this or any other engagement in a matter in which Forvis Mazars is not a party, You shall compensate Forvis Mazars for all time We expend in connection with such response at normal and customary hourly rates, and to reimburse Us for all out of pocket expenses incurred in regard to such response.
18. **Use of Deliverables and Drafts.** You agree You will not modify any deliverables or drafts prepared by Us for internal use or for distribution to third parties. You also understand that We may on occasion send You documents marked as draft and understand that those are for Your review purpose only, should not be distributed in any way, and should be destroyed as soon as possible.

Our report on any financial statements must be associated only with the financial statements that were the subject of Our engagement. You may make copies of Our report, but only if the entire financial statements (exactly as attached to Our report, including related footnotes) and any supplementary information, as appropriate, are reproduced and distributed with Our report. You agree not to reproduce or associate Our report with any other financial statements, or portions thereof, that are not the subject of Our engagement.

19. **Proprietary Information.** You acknowledge that proprietary information, documents, materials, management techniques, and other intellectual property are a material source of the services We perform and were developed prior to Our association with You. Any new forms, software, documents, or intellectual property We develop during this engagement for Your use shall belong to Us, and You shall have the limited right to use them solely within Your business. All reports, templates, manuals, forms, checklists, questionnaires, letters, agreements, and other documents which We make available to You are confidential and proprietary to Us. Neither You, nor any of Your agents, will copy, electronically store, reproduce, or make any such documents available to anyone other than Your personnel. This provision will apply to all materials whether in digital, "hard copy" format, or other medium.

REGULATORY

20. **U.S. Securities and Exchange Commission ("SEC") and other Regulatory Bodies.** Where We are providing services either for (a) an entity that is registered with the SEC, (b) an affiliate of such registrant, or (c) an entity or affiliate that is subject to rules, regulations, or standards beyond those of the American Institute of Certified Public Accountants ("AICPA"), any term of this contract that would be prohibited by or impair Our independence under applicable law or regulation shall not apply to the extent necessary only to avoid such prohibition or impairment.
21. **Offering Document.** You may wish to include Our report(s) on financial statements in an exempt offering document. You agree that any report, including any auditor's report, or reference to Our firm, will not be included in any such offering document without notifying Us. Any agreement to perform work in connection with an exempt offering document, including providing agreement for the use of the auditor's report in the exempt offering document, will be a separate engagement.

Any exempt offering document issued by You with which We are not involved will clearly indicate that We are not involved by including a disclosure such as, "Forvis Mazars, LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Forvis Mazars, LLP also has not performed any procedures relating to this offering document."

22. **Forvis Mazars Not a Municipal Advisor.** Forvis Mazars is not acting as Your municipal advisor under Section 15B of the *Securities Exchange Act of 1934*, as amended. As such, Forvis Mazars is not recommending any action to You and does not owe You a fiduciary duty with respect to any information or communications regarding municipal financial products or the issuance of municipal securities. You should discuss such matters with internal or external advisors and experts You deem appropriate before acting on any such information or material provided by Forvis Mazars.
23. **Forvis Mazars NOT A Fiduciary.** In providing Our attest services, We are required by law and our professional standards to maintain our independence from You. We take this mandate very seriously and thus guard against impermissible relationships which may impair the very independence which You and the users of our report require. As such, You should not place upon us special confidence that in the performance of Our attest services We will act solely in Your interest. Therefore, You acknowledge and agree we are not in a fiduciary relationship with You and We have no fiduciary responsibilities to You in the performance of Our services described herein.

TECHNOLOGY

24. **Electronic Sites.** You agree to notify Us if You desire to place Our report(s), including any reports on Your financial statements, along with other information, such as a report by management or those charged with governance on operations, financial summaries or highlights, financial ratios, etc., on an electronic site. You recognize that We have no responsibility to review information contained in electronic sites.
25. **Electronic Signatures and Counterparts.** This contract and other documents to be delivered pursuant to this contract may be executed in one or more counterparts, each of which will be deemed to be an original copy and all of which, when taken together, will be deemed to constitute one and the same agreement or document, and will be effective when counterparts have been signed by each of the parties and delivered to the other parties. Each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this contract are intended to authenticate this writing and to have the same force and effect as manual signatures. Delivery of a copy of this contract or any other document contemplated hereby, bearing an original manual or electronic signature by facsimile transmission (including a facsimile delivered via the internet), by electronic mail in "portable document format" (".pdf") or similar format intended to preserve the original graphic and pictorial appearance of a document, or through the use of electronic signature software, will have the same effect as physical delivery of the paper document bearing an original signature.

26. **Electronic Data Communication and Storage.** In the interest of facilitating Our services to You, We may send data over the internet, temporarily store electronic data via computer software applications hosted remotely on the internet, or utilize cloud-based storage. Your confidential electronic data may be transmitted or stored using these methods. In using these data communication and storage methods, We employ measures designed to maintain data security. We use reasonable efforts to keep such communications and electronic data secure in accordance with Our obligations under applicable laws, regulations, and professional standards.

You recognize and accept that We have no control over the unauthorized interception or breach of any communications or electronic data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by Us. You consent to Our use of these electronic devices and applications during this engagement.

OTHER MATTERS

27. **Cooperation.** You agree to cooperate with Forvis Mazars in the performance of Forvis Mazars' services to the You, including the provision to Forvis Mazars of reasonable facilities and timely access to Yours data, information and personnel. You shall be responsible for the performance of Your employees and agents.
28. **Third-Party Service Providers.** Forvis Mazars may from time to time utilize third-party service providers, including but not limited to domestic software processors or legal counsel, or disclose confidential information about You to third-party service providers in serving Your account. Forvis Mazars maintains, however, internal policies, procedures, and safeguards to protect the confidentiality and security of Your information. In addition, Forvis Mazars will secure confidentiality agreements with all service providers to maintain the confidentiality of Your information. If We are unable to secure an appropriate confidentiality agreement, You will be asked to consent prior to Forvis Mazars sharing Your confidential information with the third-party service provider.
29. **Independent Contractor.** When providing services to You, We will be functioning as an independent contractor; and in no event will We or any of Our employees be an officer of You, nor will Our relationship be that of joint venturers, partners, employer and employee, principal and agent, or any similar relationship giving rise to a fiduciary duty to You. Decisions regarding management of Your business remain the responsibility of Your personnel at all times. Neither You nor Forvis Mazars shall act or represent itself, directly or by implication, as an agent of the other or in any manner assume or create any obligation on behalf of, or in the name of, the other.
30. **Hiring of Forvis Mazars Personnel.** We ask that You respect the employment relationship that Our personnel have with Our firm and to refrain from any employment offers to Forvis Mazars personnel. However, if You find it necessary to make an offer of employment and if it is accepted, during the term of this engagement and for a period of 18 months after Forvis Mazars stops providing services, You agree that We will be paid a one-time employment fee equal to 100 percent of the employee's highest annual salary. This fee will be payable prior to Our personnel commencing employment with You. Provided, however, You shall not be in violation of the nonsolicitation covenant set forth herein with respect to any position You advertise in the form of a general solicitation not delivered to or focused upon any single individual.
31. **Use of Forvis Mazars Name.** Any time You intend to reference Forvis Mazars' firm name in any manner in any published materials, including on an electronic site, You agree to provide Us with draft materials for review and approval before publishing or posting such information.
32. **Network.** Forvis Mazars, LLP is a Delaware limited liability partnership and an independent member of Forvis Mazars Global Ltd., a leading global professional services network. Forvis Mazars Global Ltd. is a United Kingdom company limited by guarantee and does not provide any services to clients.
33. **Entire Agreement.** The contract, including this Terms and Conditions Addendum and any other attachments or addenda, encompasses the entire agreement between You and Forvis Mazars and supersedes all previous understandings and agreements between the parties, whether oral or written. Any modification to the terms of this contract must be made in writing and signed by both You and Forvis Mazars.
34. **Force Majeure.** We shall not be held responsible for any failure to fulfill Our obligations if such failure was caused by circumstances beyond Our control, including, without limitation, fire or other casualty, act of God, act of terrorism, strike or labor dispute, war or other violence, explosion, flood or other natural catastrophe, epidemic or pandemic, or any law, order or requirement of any governmental agency or authority affecting either party, including without limitation orders incident to any such epidemic or pandemic, lockdown orders, stay at home orders and curfews.



**CITY COUNCIL
ACTION REPORT**

Meeting Date: January 27, 2025

A/R No.: 2025-10

Department: Administration

Submitted By: Bailey Ball

Subject: Ordinance approving a fireworks display agreement with J&M Displays for the Liberty Fest fireworks display located at Capitol Federal Sports in an amount not to exceed \$35,000.00

Summary:

- Liberty Fest will be held on Thursday, July 3, 2025 at Capitol Federal® Sports Complex of Liberty.
- The fireworks display will last approximately 25 minutes and will include a faux finale and finale.
- The total cost is \$35,000.00.

Background:

The City of Liberty and the Liberty Area Chamber of Commerce have hosted Liberty Fest at the Sports Complex since 2016 and J&M Displays has provided the fireworks for the Liberty Fest event since 2017. The event is scheduled for Thursday, July 3, 2025. Similar to past years, the fireworks show will be a choreographed to music.

With funding from the Transient Guest Tax, the City of Liberty has budgeted \$35,000.00 for fireworks in 2025.

In December 2022 (in preparation for the July 2023 event) staff distributed a request for proposals to our list of fireworks vendor contacts and posted the RFP online. Only one proposal was submitted - from J&M Displays.

Included in the RFP was the option to renew with the selected vendor for two additional years (2024 and 2025). J&M has provided not only excellent quality fireworks, but also excellent customer service.

In addition to fireworks, the event will also include popular entertainment like inflatables, face painting, a two-hour concert, food trucks and more.

Previous Action (if applicable):

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

X	Budgeted:	Line Item: 244-59006-119-000000	Amount: \$35,000.00
		Line Item:	Amount:
		Revenue Line (if applicable):	Amount:
	Non-Budgeted	Line Item:	Amount:
		Line Item:	
		Funding Source:	Amount:

Attachments:

1. Ordinance - Pyrotechnic Services 2025
2. J&M Displays - Fireworks Display Agreement

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING A FIREWORKS DISPLAY AGREEMENT WITH J&M
DISPLAYS FOR THE LIBERTY FEST FIREWORKS DISPLAY LOCATED AT CAPITOL
FEDERAL SPORTS IN AN AMOUNT NOT TO EXCEED \$35,000.00

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri,
as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves a
certain agreement by and between the City of Liberty and J&M Displays, 18064 170th Avenue,
Yarmouth, IA 52660, in an amount not to exceed THIRTY FIVE THOUSAND DOLLARS
(\$35,000.00) for pyrotechnic services for Liberty Fest on July 3, 2025 located at the Capitol
Federal Sports Complex of Liberty, a copy of said agreement being incorporated herein by
reference and available for review as required by law.

SECTION II

The City Council of the City of Liberty, Clay County, Missouri, hereby authorizes the
Mayor to sign the agreement described in Section I of this ordinance.

SECTION III

This ordinance shall be in full force and effect from and after its passage by the City
Council and approval by the Mayor according to law.

PASSED by Council this _____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK

Approved by the Mayor this _____ day of _____, 2025.

MAYOR



FIREWORKS DISPLAY AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 20____, by and between J&M Displays, Inc., an Iowa corporation, having its principal place of business at Yarmouth, Iowa, including its employees, owners, and agents, hereinafter referred to as "Seller", and City of Liberty Mo, hereinafter referred to as "Buyer".

Seller shall furnish to Buyer one (1) fireworks display, as per the \$ 35,000.00 Choreographed program (the "Fireworks Program") submitted to and accepted by the Buyer, and which by reference is made a part hereof as Exhibit A. The display is to take place on the evening of July 3rd, 2025 at approximately 10:00 PM p.m., weather permitting.

IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE PARTIES AS FOLLOWS:

I. FIRING OF DISPLAY

- a. Seller agrees to furnish all necessary fireworks display materials and personnel for a professional fireworks display in accordance with the Fireworks Program approved by the Parties. Seller agrees to comply with all local, state, and federal regulations and guidelines pertaining to the storing and displaying of fireworks. Seller, with Buyer's assistance, shall obtain any necessary permits for the fireworks display.
- b. Buyer Agrees to provide:
 - i. Sufficient area for the display, including a minimum spectator set back as determined by Seller;
 - ii. Protection of the display area by roping off or similar facility;
 - iii. Adequate police or security protection to prevent spectators from entering the display area; and
 - iv. Persons to assist in the inspection and cleanup of fireworks debris in the fallout zone of the shoot site at first light in the morning following the display;
- c. The cost and acquisition of any site-specific materials or display restrictions (such as sand or the use of a barge) shall be discussed prior to adoption of this Agreement, and the Party responsible for any such acquisition and cost shall be specifically laid out in the Fireworks Program (Exhibit A).
- d. Buyer understands that its failure to provide an appropriate area for the fireworks display, with requirement minimum setbacks and security, may result in a change to Buyer's display (such as a restriction on the type(s) of products which can be utilized) or a cancellation of the display for safety reasons, at Seller's sole discretion. In such event, if Buyer cannot immediately remedy the setback or security concern prior to the Display time noted above, Buyer remains responsible for the entire purchase price of the display regardless of any limitation or cancellation of the display.

II. PAYMENT. The Buyer shall pay to the Seller (check one of the below options):

- ☐ The sum of \$_____ as a down payment upon execution of this Agreement. The balance of \$_____ shall be due and payable within fifteen (15) days after the date of the fireworks display. A service charge of one and one-half percent (1 ½ %) per month shall be added to the unpaid balance if the account is not paid in full with the fifteen (15) days from the date of the display. If this account remains unpaid and is turned over to a collection agency for non-payment, all fees incurred in collecting the balance will be at the Buyer's expense. All returned checks will be assessed a \$30.00 fee.
- ☒ \$ 35,000.00 in full by April, 24, 2025 (70 days prior to the display date). The Buyer will receive 8% prepayment bonus product in this fireworks display.
- ☐ \$_____ in full by _____ (30 days prior to the display date). The Buyer will receive 5% prepayment bonus product in this fireworks display.

III. LOYALTY PROGRAM

- a. Seller has in place a bonus system for Buyer's who purchase their fireworks displays exclusively from Seller year-to-year. The full terms of Seller's loyalty program have been provided to Buyer with the Program and are available on J&M's website.
- b. Pursuant to Buyer's status in the loyalty program, Buyer will receive an additional ☐ 5% ☐ 10% ☒ 15% (check one) bonus product for this display.

IV. POSTPONEMENT/CANCELLATION

- a. Rain Date: Should inclement weather prevent the firing of the display on the date intended, the Parties agree to a mutually convenient rain date of July 5th 2025 or another date as agreed to by both Parties. Once display set-up has begun, the determination to cancel the fireworks display because of inclement weather or unsafe weather conditions shall rest within the sole discretion of the Seller, the Authority Having Jurisdiction, and the Seller's lead pyrotechnician.
- b. Except as specifically provided for elsewhere in this Agreement, neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes (hereinafter referred to as "Force Majeure"), to the extent beyond the Party's reasonable control: acts of God, accident, riots, public disturbances including but not limited to an active-shooter situation, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, or generalized lack of availability of raw materials or energy.
- c. Disruption of Services due to Covid-19, supply chain disruptions, and public health. Fireworks displays and related events are prone to cancellation due to the ongoing and unforeseeable nature of the Covid-19 pandemic and related health issues, government intervention (such as stay-at-home orders or restrictions on gatherings), and unavailability of supplies and personnel. As such, Seller will work with all customers to ensure a timely and safe display, but due to circumstances outside Seller's and Buyer's control, certain fireworks displays may have to be cancelled or rescheduled with limited notice. Each Party's obligations to perform hereunder will be excused in the case of a Force Majeure Event, which is defined to include (but is not limited to) supply chain disruptions which prevent Seller from obtaining the necessary materials to perform the Display; medical conditions which result in quarantine or similar limitations, or restrictions on travel or congregation in the metropolitan area where the Display is scheduled to be held; and death, serious illness or incapacity of one or more of the display Shoot Team member(s) which renders it impossible, unsafe, or not reasonably practical for the Shoot Team to perform the display.

A governmental or municipal Buyer, who in its discretion and control, acts or adopts a restriction on public gatherings shall not be relieved of its obligations under the Force Majeure provisions of this Agreement. A Buyer who anticipates any such restriction or potential cancellation shall immediately notify and contact Seller to discuss alternative arrangements.

- d. Unless specified above: Displays postponed to an alternate date will be charged and additional 15% of the total contract price for additional expenses incurred in presenting the display on an alternate date; for Displays canceled and not rescheduled within the same calendar year, Seller shall be entitled to 20% of the contract price for out-of-pocket expenses incurred in preparation for the display.

V. INSURANCE and LIMITATIONS OF LIABILITY

- a. Seller agrees to provide, at its expense, general liability insurance coverage in an amount not less than \$10,000,000, and within two (2) weeks prior to the date of the fireworks display, shall submit to Buyer, if requested in writing, a certificate of insurance. All entities listed on the certificate of insurance will be deemed an additional insured. In the event of a claim by Buyer, the applicable deductible shall be paid by the Seller.

The Seller agrees to defend, indemnify, and hold harmless the Buyer and its agents and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney's fees that

may or shall arise out of any negligent or wrongful act or omission by the Seller related to the performance of the fireworks for the Buyer. The Buyer agrees to give the Seller prompt notice of any claims or demands and to cooperate with the Seller or its successors in interest or assigns, if any, in the defense of any such claims and/or demands.

- b. Separate from, and in addition to Seller's insurance of the fireworks, Buyer agrees to provide, at its expense, a general liability policy or "special event" insurance coverage, in an amount sufficient to meet or exceed municipality or industry standards and all applicable requirements of local, state, and federal law. For any injury or property claims that may arise during the course of Buyer's event, not arising out of Seller's acts or the performance of the fireworks, Buyer's insurance shall be primary. Buyer agrees to defend, indemnify, and hold harmless the Seller and its agents and employees from and against all such claims, costs, judgments, damages and expenses, including reasonable attorney's fees that may or shall arise out of any negligent or wrongful act or omission by the Buyer or third-parties occurring during the course of Buyer's event.
- c. In no event shall Seller's liability to Buyer arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence), or otherwise, exceed the aggregate amount of insurance coverage as described in this section. Notwithstanding any provisions to the contrary, in no event shall either Party be liable to the other, or to any third party, for any loss of use, revenue or profit, or for any consequential, incidental, indirect, exemplary, special, or punitive damages whether arising out of breach of contract, tort (including negligence), or otherwise, regardless of whether such damage was foreseeable and whether or not such party has been advised of the possibility of such damages.

VI. Each Party has read all of the provisions of this Agreement, they understand all of its provisions, and agree to be bound by them. This written contract, and its Exhibits, contains the entire agreement of the Parties and modifies and supersedes all prior agreements or negotiations, all of which are merged into and incorporated into this Agreement. If any provision of this Agreement is held invalid or unenforceable, such invalidity or unenforceability shall not affect the other provisions of this agreement.

VII. Choice of Law, Jurisdiction, and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa without regard to conflict-of-law principles, except as otherwise specifically required for the storing and displaying of fireworks as set forth by State and Federal law. Notwithstanding, the Parties must bring any legal or equitable action or proceeding arising under or related to this Agreement exclusively in the Iowa District Court in and for Des Moines County, Iowa. The Iowa District Court in and for Des Moines County, Iowa shall have exclusive jurisdiction to decide any disputes arising out of or related to this Agreement. Each party knowingly and voluntarily consents to and expressly waives any objection or defense to personal jurisdiction, improper or inconvenient venue, or inconvenient forum in the Iowa District Court in and for Des Moines County, Iowa.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first written above.

SELLER

BUYER

BY: Ted Kallhoff
ROLE: Regional VP

J&M Displays, Inc.

BY: _____
ROLE: _____

ENTITY: _____

Please include the **DISPLAY INFORMATION FORM** with this Agreement so your order is processed accurately.



**CITY COUNCIL
ACTION REPORT**

Meeting Date: January 27, 2025

A/R No.: 2025-15

Department: Public Works

Submitted By: Joshua Martinez, Capital Projects Engineer

Subject: Ordinance approving an agreement with Luebbert Engineering for professional storm water consultation services in an amount not to exceed \$9,950.00

Summary:

Acceptance of a sole service agreement in the amount of \$9,950.00 with Luebbert Engineering for Stormwater consultation.

Background:

Pursuant to the Federal Water Pollution Control Act and in compliance with the Missouri Clean Water Law, the City of Liberty holds and maintains General State Operating Permit MOR04C027 (NPDES MS4). This General Permit is both Liberty's federal discharge permit and a state operating permit. This report involves the acceptance of an agreement for the consulting services of Luebbert Engineering.

Luebbert Engineering's proposal (attached) covers all the compliance activity required for Liberty to maintain compliance with the above referenced permit. Funding for the agreement comes from 351-55049-612-000000 "NPDES Expenses". Funds from this line item are typically allocated as follows:

- \$9,950.00 for a stormwater consultant compliance contract. *Provides professional insight and assistance from Luebbert Engineering, a firm which specializes in NPDES MS4 StormWater permit compliance.*
- \$4,500.00 for the annual renewal of the MARC stormwater quality education committee. *Provides regional storm water quality insight and opportunities, contributes to satisfying the stormwater quality education component and provides Liberty a committee vote.*
- Remaining balance is used as needed for re-supply of storm drain marking program supplies and misc expenses associated with the NPDES MS4 stormwater compliance annual report fees.

Luebbert Engineering's agreement is a sole service contract. Luebbert Engineering has provided consulting services to Liberty for the past 18 years and has been instrumental in building the City's StormWater Management Program and ensuring continued compliance. Luebbert Engineering provides a combination of professional insight and intimate knowledge of Liberty's Storm Water program that cannot be replicated or replaced.

Staff recommends the approval of a sole source consulting service agreement with Luebbert Engineering in the amount of \$9,950.00.

Previous Action (if applicable):

- 18 previous annual agreements for consulting services.

Policy/Committee Review:

N A	Citizen Sales Tax Oversight Committee	Completed/Recommended:
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NA Public Safety Sales Tax Oversight Committee	Completed/Recommended:
NA Budget Committee	Completed/Recommended:
NA Other:	Completed/Recommended:

Financial Considerations:

X	Budgeted:	Line Item: 351-55049-612-000000	Amount: \$9,950.00
		Line Item:	Amount:
		Revenue Line (if applicable):	Amount:
	Non-Budgeted	Line Item:	Amount:
		Line Item:	
		Funding Source:	Amount:

Attachments:

1. Ordinance Approve Agreement with Luebbert Engineering
2. Liberty Agreement for Prof Serv 1-3-25

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING AN AGREEMENT WITH LUEBBERT ENGINEERING
FOR PROFESSIONAL STORM WATER CONSULTATION SERVICES IN AN
AMOUNT NOT TO EXCEED \$9,950.00

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri,
as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves an agreement by and between the City of Liberty and Luebbert Engineering for Professional Storm Water Consultation Services in the amount of NINE THOUSAND NINE HUNDRED FIFTY DOLLARS AND ZERO CENTS (\$9,950.00), a copy of said agreement being incorporated by reference herein and available for review as required by law.

SECTION II

The City Council hereby authorizes the Mayor to sign the agreement as described in Section I of this Ordinance.

SECTION III

This Ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by the City Council this ____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this ____ day of _____, 2025.

MAYOR



304 Travis Court
Jefferson City, MO 65101
573-291-6567

January 3, 2025

VIA E-MAIL

City of Liberty – Public Works
Attn: John Findlay, P.E.
101 E. Kansas Street
Liberty, Missouri 64068

Re: Assistance with 2025 Stormwater Program (MS4 Permit Compliance)
Agreement for Professional Services

Dear Mr. Findlay:

Thank you for considering Luebbert Engineering to provide professional services related to the City's stormwater program and MS4 permit compliance in 2025. I appreciate the long relationship we have had in this endeavor. Since 2007, Luebbert Engineering has provided a continuity for the stormwater program through multiple City Engineers and Public Works Directors. Over the years, we have weathered the storms of both a detailed EPA audit and in depth MDNR inspection, overhauled the stormwater ordinances (and other related ordinances and design guidance) to be compliant with the permit, implemented outfall inspections, developed documented policies and procedures as required by the permit, trained a wide variety of municipal employees on multiple water quality topics, inspected municipal maintenance facilities to ensure good housekeeping best management practices have been implemented, and completed numerous reports providing required documentation for the program. I am proud to have been a part of such an ongoing effort to protect the water quality of your community.

A detailed list of work to be completed during this fiscal year is listed below in the Basic Services Summary. Our total compensation, not including reimbursable expenses, for all of our services listed in the Basic Services Summary will not exceed **\$9950**. This amount will not be exceeded without prior written consent. Reimbursable expenses (out-of-pocket expenses such as printing and delivery charges) are not included in the \$9950 above and will be billed at actual cost as they occur. Alternatively, electronic files can be provided, and copies made by the City.

You will be invoiced within 60 days of completed services based on the number of hours expended toward completing the Basic Services. The hourly rate is \$135.00/hour for the principal engineer. All invoices are due and payable on receipt and will be considered past due if payment is not received within 30 days. Once invoices are past due, an interest charge will accrue to your account at the rate of one and one-half percent (1½%) per month, and we will retain the right to cease work until satisfactory arrangements are made to settle the account.

We expect to begin our services after receipt of your acceptance of this proposal. We will complete our work with all due diligence and in a timely manner. If there are protracted delays, for any reason, we will notify you immediately. You agree to provide all necessary information for the performance of our services within a reasonable time after it is requested, and Luebbert Engineering will be given timely access to any information, as necessary, to complete the Basic Services.

City of Liberty – Public Works
January 3, 2025
Page 2

The primary points of contact are listed below. Each of these contacts will receive all correspondence or notices regarding this project. The following indicates the preferred postal and email addresses as well as phone numbers for said contacts.

Luebbert Engineering

Christina Luebbert, P.E., LEED AP
304 Travis Court
Jefferson City, MO 65101
Phone: (573) 291-6567
E-mail: cluebbert6567@gmail.com

City of Liberty – Public Works

John Findlay, P.E.
101 E. Kansas Street
Liberty, MO 64068
Phone: (816) 439-4502
Email: jfindlay@libertymo.gov

This agreement, along with the attached Basic Services Summary and Terms and Conditions (2 pages), represent the entire understanding between us in respect to this project. The Terms and Conditions detail many provisions affecting this agreement, including some which limit Luebbert Engineering's liability regarding the project. The Terms and Conditions should be read and understood before entering into this agreement. If, after your review, you are not in agreement with any provision contained in the Terms and Conditions, please contact us so that we may address your concern. Otherwise, if these documents satisfactorily set forth your understanding of our agreement, please sign the enclosed copy of this letter agreement in the space provided below and return it to us. This proposal is open for acceptance until February 28, 2025.

We appreciate this opportunity to provide you with this proposal for our services and look forward to working with you on this project. If questions should arise after you review this proposal, please call the number listed above.

LUEBBERT ENGINEERING

By: 

Christina L. Luebbert, P.E., LEED AP
Principal Engineer

Accepted this ____ day of _____, 2025.

CITY OF LIBERTY – PUBLIC WORKS

Name:

Title:

BASIC SERVICES SUMMARY

Attached to and made a part of the Agreement for Professional Services dated January 3, 2025, by and between City of Liberty - Public Works and Luebbert Engineering, in respect to the stormwater program and MS4 compliance assistance during 2025.

SCOPE OF BASIC SERVICES

For the compensation outlined in this Agreement, Luebbert Engineering will perform the following professional services. Services not detailed within the Scope of Basic Services are specifically excluded from the scope of Luebbert Engineering's work. Luebbert Engineering assumes no responsibility to perform any services not specifically listed.

- Status meeting (early 2025)
- Prepare annual report and associated submittal forms (due February 28, 2025)
- Assist with developing talking points for presentation to City Council on the status of the stormwater program
- Work with City GIS and Engineering staff to develop a prioritization of post-construction BMP inspections based on more current permit requirements
- Assist with miscellaneous compliance activities, inspections and training as needed

ADDITIONAL SERVICES

If agreed to by the client and Luebbert Engineering, we will provide Additional Services. Additional Services are those not included as part of the Basic Scope of Services and shall be paid for by the Client in addition to payment for Basic Services as agreed to by the client and Luebbert Engineering.

**Luebbert Engineering
Standard Terms and Conditions**

Assignment. Neither party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party. Subcontracting to subconsultants normally contemplated by LUEBBERT ENGINEERING shall not be considered an assignment for purposes of this Agreement. "Agreement" means the attached Agreement for Professional Services, the attached Basic Services Summary, any approved Professional Services Change Order(s) and these Standard Terms and Conditions.

Betterment. If a required item or component of the Client's project should be omitted from LUEBBERT ENGINEERING's construction documents, LUEBBERT ENGINEERING shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will LUEBBERT ENGINEERING be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Client's project.

Billing and Payment. Invoices submitted by LUEBBERT ENGINEERING are due upon presentation and shall be considered PAST DUE if not paid within thirty (30) calendar days of the invoice date. If payment is not received by LUEBBERT ENGINEERING within thirty (30) calendar days of the invoice date, invoices shall bear interest at one-and-one-half (1.5) percent (or the maximum allowable by law, whichever is less) of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal. If LUEBBERT ENGINEERING incurs any costs in order to collect overdue sums from the Client, the Client agrees that all such collection costs incurred shall immediately become due and payable to LUEBBERT ENGINEERING. Collection costs shall include, without limitation, legal fees, collection agency fees and expenses, court costs, collection bonds and reasonable LUEBBERT ENGINEERING staff costs at standard billing rates for LUEBBERT ENGINEERING's time spent in efforts to collect. This obligation of the Client to pay collection costs shall survive the term of this Agreement or any earlier termination by either party.

Certificate of Merit. The Client shall make no claim for professional negligence and/or errors or omissions, either directly or by way of a cross complaint against LUEBBERT ENGINEERING unless the Client has first provided LUEBBERT ENGINEERING with a written certification executed by an independent consultant practicing in the same discipline as LUEBBERT ENGINEERING and licensed in the State of Missouri. This certification shall: a) contain the name and license number of the certifier; b) specify the acts or omissions that the certifier contends are not in conformance with the standard of care for a consultant performing professional services under similar circumstances; and c) state in detail the basis for the certifier's opinion that such acts or omissions do not conform to the standard of care. This certificate shall be provided to LUEBBERT ENGINEERING not less than thirty (30) calendar days prior to the filing of any civil

litigation. This Certificate of Merit clause will take precedence over any existing state law in force at the time of the claim.

Certifications. LUEBBERT ENGINEERING shall not be required to sign any certifications or documents, no matter by whom requested, that would result in LUEBBERT ENGINEERING's having to certify, guarantee or warrant the existence of conditions whose existence LUEBBERT ENGINEERING cannot ascertain and, within the scope of LUEBBERT ENGINEERING's Basic Services, as outlined in this Agreement, have not been and could not be ascertained. Client agrees not to make resolution of any dispute with LUEBBERT ENGINEERING or payment of any amount due to LUEBBERT ENGINEERING in any way contingent upon LUEBBERT ENGINEERING's signing any such certification.

Changed Conditions. If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to LUEBBERT ENGINEERING are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, LUEBBERT ENGINEERING may call for renegotiation of appropriate portions of this Agreement. LUEBBERT ENGINEERING shall notify the Client of the changed conditions necessitating renegotiation, and LUEBBERT ENGINEERING and the Client shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement in accordance with the Termination provision hereof.

Consequential Damages. Notwithstanding any other provision of the Agreement, and to the fullest extent permitted by law, neither party, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages incurred due to the fault of the other party, regardless of the nature of this fault or whether it was committed by the Client or LUEBBERT ENGINEERING, their employees, agents, subconsultants, or subcontractors. Consequential damages include, but are not limited to, loss of use, loss of income, loss of profit, loss of business and/or loss of reputation.

Construction Means and Safety. If this Agreement provides for any construction phase services by LUEBBERT ENGINEERING, it is understood it is the Client's contractor(s), not LUEBBERT ENGINEERING, who is responsible for the construction of the Project, and that LUEBBERT ENGINEERING is not responsible for the acts or omissions of any contractor, subcontractor, or material supplier; for safety precautions, programs, or enforcement; or for construction means, methods, techniques, sequences, and procedures used by anyone working on the Project.

Covenant Not To Sue. Because there are inherent differences in recalling or preserving information after an engagement is completed. Client and LUEBBERT ENGINEERING mutually agree and covenant that, notwithstanding any statute of limitation in effect and applicable to the contrary, neither party will file any claim based on this Agreement and/or the services provided under this Agreement

more than 12 months after the discovery of the issue of concern. However, this may not be more than 36 months after the last day LUEBBERT ENGINEERING performs services under this Agreement. Client and LUEBBERT ENGINEERING agree that this covenant not to sue applies to any claim either party may have, including but not limited to claims based in contract, common law, or warranty, and applies to claims which may not be known to exist until more than 36 months after the last day LUEBBERT ENGINEERING performs services under this Agreement.

Dispute Resolution. In the event of a dispute arising out of or relating to this Agreement or the services rendered hereunder, the Client and LUEBBERT ENGINEERING agree to attempt to resolve such disputes as follows. First, the parties agree to attempt to resolve any dispute through direct negotiations between the appropriate representatives of each party. Second, if such negotiations are not fully successful, the parties agree to attempt to resolve any remaining dispute by formal nonbinding mediation conducted in accordance with rules and procedures to be agreed upon by the parties. If any dispute or issue remains unresolved after the above steps, only then may either party initiate civil litigation.

Governing Law and Exclusive Forum. The laws of the State of Missouri will govern the validity of this Agreement, its interpretation and performance, regardless of choice of law rules. Any litigation arising from this Agreement must be brought in the District Court of Cole County, Missouri.

Limitation of Liability. To the fullest extent permitted by law, Client agrees that the total liability, in the aggregate, of LUEBBERT ENGINEERING and LUEBBERT ENGINEERING's officers, directors, stockholders, employees, agents and subconsultants, to the Client, its subsidiary and/or affiliated companies and their respective officers, directors, employees, agents and anyone claiming by, through, or under Client, for any and all injuries, claims, losses, expenses, damages whatsoever arising out of, resulting from or in any way relating to LUEBBERT ENGINEERING's services, as outlined in the Basic Services Summary of this Agreement or any Additional Services approved under this Agreement, from any cause or causes, shall be limited to two hundred percent (200%) of the total amount of compensation received by LUEBBERT ENGINEERING under this Agreement.

If this Agreement does not provide for any on-site construction phase services, such as construction staking and/or construction observation, the Client acknowledges there is an increased risk of construction disputes and a lessened assurance that the Project will be constructed in conformance with the construction documents. Therefore, if the Client elects to undertake construction without retaining LUEBBERT ENGINEERING for any on-site construction phase services, the limits of LUEBBERT ENGINEERING's liability related to services outlined in the Basic Services Summary of this Agreement, or any Additional Services approved under this Agreement, shall be limited to 50% of the total amount of compensation received by LUEBBERT ENGINEERING under this Agreement.

Non-Solicitation. LUEBBERT ENGINEERING and the Client each agree not to directly employ or solicit for employment any employee of the other party or to otherwise encourage any change of employment for the entirety of this Agreement and for one year after the expiration of this Agreement or any addendums. If either party elects to break this non-solicitation provision, said party agrees to pay \$50,000 to the party of original employ.

Opinions of Probable Cost. In providing any opinions of probable construction cost, the Client understands that LUEBBERT ENGINEERING has no control over the cost or availability of labor, equipment or materials, or over market conditions or any contractor's method of pricing, and that LUEBBERT ENGINEERING's opinions of probable construction costs are made on the basis of LUEBBERT ENGINEERING's professional judgment and experience. LUEBBERT ENGINEERING makes no warranty, express or implied, that the bids or the negotiated cost of the Work will not vary from LUEBBERT ENGINEERING's opinion of probable construction cost.

Ownership and Reuse of Documents. All reports, drawings, specifications, electronic computer files (of any format), field data, notes and other documents and instruments prepared by LUEBBERT ENGINEERING as instruments of services shall remain the property of LUEBBERT ENGINEERING who shall retain all common law, statutory and other reserved rights, including, without limitation, the copyrights thereto. LUEBBERT ENGINEERING grants Client a license to use signed and sealed hard copies of instruments of services for the purpose of constructing, occupying, and maintaining elements of the project depicted therein. Reuse or modification of any such instruments, without LUEBBERT ENGINEERING's written permission, shall be at Client's sole risk and Client agrees to indemnify and hold LUEBBERT ENGINEERING harmless from all claims, damages, and expenses, including attorney's fees, arising out of such reuse by Client or by others acting through Client. Upon request of the Client, LUEBBERT ENGINEERING will grant a license, to the Client or to other parties whom the Client approves, to use instruments of service which consist of electronic computer files. Before granting this license and transferring any electronic data, the receiving party will be required to execute a separate agreement with LUEBBERT ENGINEERING which releases LUEBBERT ENGINEERING of all liability related to the use and/or reuse of electronic instruments of service by others.

Termination. Client or LUEBBERT ENGINEERING may terminate this Agreement with seven (7) days prior written notice to the other party for convenience or cause. LUEBBERT ENGINEERING shall have no liability whatsoever to the Client for any costs or damages as a result of suspension caused by any breach of this Agreement by the Client. If this Agreement is terminated by either Client or LUEBBERT ENGINEERING, Client shall pay LUEBBERT ENGINEERING within thirty (30) day of termination for all services rendered and all costs incurred to the date of termination.

Work in Progress. It is agreed and understood that any work performed by LUEBBERT ENGINEERING shall not be deemed complete, nor may it be relied upon as complete, until delivery of the signed and sealed product. Prior to final completion, any information generated by LUEBBERT ENGINEERING, regardless of format (including survey stakes and monuments in the field) shall all be considered as preliminary and subject to revision. LUEBBERT ENGINEERING cannot guarantee the suitability of this information for any party's purposes (including selection of contractors or programming of construction costs) and shall have not liability or responsibility whatsoever for the use of such preliminary information by the Client or others.

Rev. Date 10/12/2010



CITY COUNCIL ACTION REPORT

Meeting Date: January 27, 2025

A/R No.: 2025-19

Department: Parks & Recreation

Submitted By: Jimmy Gibbs, Assistant
Parks and Recreation Director

Subject: Ordinance approving a contract with Curt Heisinger for the stabilization of headstones in Fairview and New Hope Cemeteries in an amount not to exceed \$10,000.00

Summary:

- City staff has investigated and determined an ongoing need to repair and stabilize headstones throughout the city-owned cemeteries.
- City staff recommends this contract with Mr. Heisinger for repairs and stabilization of headstones for 2025.
- After working with Mr. Heisinger for three years, City staff recommends reducing the investment in headstone repairs for 2025 to \$10,000.00. Most of the priority stones have been addressed in 2022, 2023 and 2024. This lower budget will allow Mr. Heisinger to target stones that have worsened in the last year and will continue to address the overall appearance of all three cemeteries.
- A list of priority stones for stabilization and repair in all three city-owned cemeteries will be provided to the contractor by the Cemetery Sexton. Work will primarily be done in Fairview/New Hope Cemeteries, but some stones in Mt. Memorial may be identified for stabilization.

Background:

The City has hired Curt Heisinger in 2022, 2023 and 2024 to stabilize and repair approximately 700 headstones throughout Fairview/New Hope and Mt. Memorial Cemeteries. Mr. Heisinger was the only contractor to submit a bid in 2022 and continued to provide excellent work in 2023 and 2024. The City would like to maintain this relationship by entering into this contract at the same rates for 2025.

The City has had a dedicated volunteer base for years that have worked to stabilize and reset stones throughout the city-owned cemeteries. Hiring Mr. Heisinger continues these efforts and provides the expertise needed to stabilize and repair stones that are beyond the City's volunteer capacity.

The Cemetery Sexton will provide a list of stones in need of repair which will allow the contractor to quickly begin work without needing to assess large sections of the cemetery themselves. The proposed list will account for sections previously stabilized and continue to build on that progress.

Mr. Curt Heisinger has completed several of these types of projects in Missouri and Iowa. Mr. Heisinger's references included work for the City of Kirksville, Missouri and the City of Des Moines, Iowa.

Staff has been pleased with the work done by Mr. Heisinger in 2022, 2023 and 2024. Staff recommends hiring Mr. Heisinger to work on stones in Mt. Memorial, Fairview and New Hope Cemeteries in 2025, with the primary focus being on Fairview and New Hope Cemeteries.

Staff believes it is important to continue to work with Mr. Heisinger annually to maintain the cemeteries. Each year Mr. Heisinger will address stones that have destabilized in the last year which will allow the cemeteries to receive ongoing attention and maintain their overall appearance.

Previous Action (if applicable):

Previous contract Ord. No. 11828 was approved by City Council on February 12, 2024.

Mr. Curt Heisinger was contacted in November 2024 and he confirmed that he is willing to extend the existing contract under the same rates for work completed 2022-2024.

He also shared that he has availability as soon as February 2025 and is looking forward to continuing his work in Liberty, MO.

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

X	Budgeted:	Line Item: 247-57026-204-000000	Amount: \$10,000.00
		Line Item:	Amount:
		Revenue Line (if applicable):	Amount:
	Non-Budgeted	Line Item:	Amount:
		Line Item:	
		Funding Source:	Amount:

Attachments:

1. Ordinance - Headstone Stabilization Project 2025
2. Headstone Stabilization Contract - Signed by Curt Heisinger 1.8.2025

Document No. _____

ORDINANCE NO. _____

ORDINANCE APPROVING A CONTRACT WITH CURT HEISINGER FOR THE
STABILIZATION OF HEADSTONES IN FAIRVIEW AND NEW HOPE CEMETERIES IN
AN AMOUNT NOT TO EXCEED \$10,000.00

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri,
as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves a contract by and between the City of Liberty and Curt Heisinger, 6410 Wade Road, Jefferson City, MO, 65109, in an amount not to exceed TEN THOUSAND DOLLARS AND NO/100 (\$10,000.00) for headstone stabilization in Mt. Memorial, Fairview and New Hope Cemeteries, a copy of said agreement being incorporated herein by reference and available for review as required by law.

SECTION II

The City Council of the City of Liberty, Clay County, Missouri, hereby authorizes the Mayor to sign the contract described in Section I of this ordinance.

SECTION III

This ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by Council this _____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK

Approved by the Mayor this _____ day of _____, 2025.

MAYOR



CONTRACT FOR SERVICES

2025 Fairview and New Hope Cemeteries Headstone Stabilization Project

Agreement made this **27th day of January, 2025**, between **Curt Heisinger**, an entity organized and existing under the laws of the State of Missouri, with its principal office located at **6410 Wade Road, Jefferson City, MO, 65109**, hereafter referred to as the Contractor, and Mayor, Councilmen, and Citizens of the City of Liberty, Missouri, with its principal office located at 101 E Kansas Street, Liberty, Missouri, hereafter referred to as the City.

This contract and applicable attachments represent the entire understanding and agreement between the parties and no oral, implied, alterations or variations to the contract will be binding on the parties, except to the extent that they are in writing and signed by the parties hereto. This contract shall be binding upon the heirs, successors, administrators, executors and assigns of the parties hereto. In the event there are any inconsistencies in the provisions of this contract and those contained in the proposal they will be resolved in accordance with the terms of this contract.

This contract is effective as of 1/27/2025 and is coincidental with the Mayor's signature and attestation by the Deputy City Clerk and shall remain in effect as described within the attachments.

ARTICLE I THE WORK

Contractor agrees to perform all work and provide all materials as specified in the Scope of Work and Special Provisions in Appendix A and the General Terms and Conditions in Appendix B, commonly referred to as Contract Terms and Conditions and according to Contract Agreement set forth here. Contractor agrees to provide all labor, materials, tools, permits, and/or professional services and perform the contracted work in accordance with all specifications, terms and conditions as set forth within the proposal documents, including bonding, insurance, prevailing wage requirements, and termination clauses as needed or required. The work as specified in Appendix A may commence upon the signing of this contract and scheduling and approval of the City.

ARTICLE II TIME OF COMMENCEMENT AND COMPLETION

The work shall take a maximum of 240 calendar days. The date of substantial completion shall be that date when the work is completed to the extent the City can utilize the work for the use for which it is intended and fulfills the work as described in the contract and applicable attachments and addendums. The City shall be the sole determiner as to the fulfillment of the work as described.

ARTICLE III CONTRACT SUM AND PAYMENT

The Contractor agrees to perform all work described in the Contract Documents in an amount not to exceed \$10,000.00.

The City agrees to pay the Contractor as outlined in the Contract Documents and subject to deductions provided for in Articles IV and VI.

ARTICLE IV CONTRACT PAYMENT

Payment shall be made upon receipt of invoices presented in duplicate as outlined in Appendix B.

The City will be the sole judge as to the sufficiency of the work performed.

The Contractor agrees that the City may withhold any and all payment for damage or destruction, blatant or otherwise, incurred to the City's property caused by poor performance or defective equipment or materials or personnel employed or utilized by the Contractor. Additionally, it is agreed the Contractor shall also be liable to the City for replacement of materials or services occasioned by such breach.

Third party payment agreements will not be accepted by the City.

In the event that the Missouri Department of Labor and Industrial Relations has determined that a violation of Section 292.675, RSMo, has occurred and that a penalty as described in Section X shall be assessed, the City shall withhold and retain all sums and amounts due and owing when making payments to Contractor under this Contract.

ARTICLE V INSURANCE REQUIREMENTS

Insurance shall be provided as outlined in the General Terms and Conditions Appendix B to the Contract.

ARTICLE VI DAMAGES/DELAYS/DEFECTS

The City will not sustain monetary damage if the whole or any part of this contract is delayed through the failure of the Contractor and/or his sureties to perform any part or the whole of this contract. Thus, if at any time the Contractor refuses or neglects to supply sufficiently skilled workmen or proper materials, or fails in any respect to execute the contract, including extras, with the utmost diligence, the City may take steps deemed advisable to promptly secure the necessary labor, tools, materials, equipment, services, etc., by contract or otherwise, to complete whatever portion of the contracted work which is causing delay or is not being performed in a workmanlike manner.

Contractor and/or their sureties will be liable to the City for any cost for labor, tool, materials, equipment, services, delays, or claims incurred by the City to finish the work.

Contractor will store, contain, or remove all debris, materials, tools, equipment and vehicles at the end of each day so that no hazardous or dangerous situations are created within the work location and surrounding area.

Contractor will promptly repair all damage to public and private property caused by their agents or employees. Should damages not be promptly repaired, the City will authorize the hiring of another Contractor to do the repairs. The original Contractor agrees to promptly pay for the services of any such Contractor hired to do such repairs.

Contractor shall immediately report, to the City, or a duly authorized representative, any accident whatsoever arising out of the performance of this contract, especially those resulting in death, serious injury or property damage. Contractor must provide full details and statements from any witnesses.

ARTICLE VII RESPONSIBILITIES

The City shall provide all information or services under their control with reasonable promptness and shall designate a representative to render decisions on behalf of the City and on whose actions and approvals the Contractor may rely.

The Contractor's responsibilities and obligations under this agreement are accepted subject to strikes, outside labor troubles (including strikes or labor troubles affecting vendors or suppliers of Contractor), accidents, transportation delays, floods, fires, or other acts of God, and any other causes of like or different character beyond the control of Contractor. Impossibility of performance by reason of any legislative, executive, or judicial act of any governmental authority shall excuse performance of or delay in performance of this agreement. The City and the Contractor shall agree upon such delay or cancellation of performance and execute this agreement in writing.

Contractor agrees to provide all materials, labor, tools, and equipment necessary to perform and complete the contract as specified. All equipment will be of such type and in such condition so as not to cause any damages to City property or the community at large. All equipment used on site will meet the minimum requirements of Occupational Safety Health Administration and related federal, state, county, and city regulations, including EPA NESHAPS. All material will be of a type and quality acceptable to the City, and which will not cause injury to property or persons.

Contractor will supervise and direct the work performed, and shall be responsible for his employees. Contractor will also supervise and direct the work performed by sub-contractors and their employees and be responsible for the work performed by sub-contractors hired by the contractor.

Contractor agrees to obtain and maintain during the term of this contract the necessary licenses and permits required by federal, state, county and municipal governments to perform the services as required by this contract. Contractor shall bear the cost of any permits which he is obligated to secure. Contractor will also ensure any sub-contractors hired will obtain the necessary licenses and permits as required.

Contractor agrees to comply with all applicable federal, state, county and municipal laws and regulations, including, but not limited to, affirmative action, equal employment, fair labor standards and all applicable provisions of the Occupational Safety and Health Act of 1970, as amended. Contractor agrees to ensure sub-contractors and their employees comply with all applicable laws and regulations aforementioned.

Contractor also agrees to be, at all times, in full compliance with any and all applicable federal, state and local laws and regulations as they may change from time to time.

ARTICLE VIII TERMINATION OF AGREEMENT

With Cause – If Contractor fails to perform his duties as specified in this contract, the City through its appointed representative, shall notify the Contractor to correct any default under the terms of this contract. Such notification may be made by telephone or in writing. If the Contractor fails to correct any default after notification of such default, the City shall have the right to immediately terminate this agreement by giving the Contractor ten (10) days written notice.

Without Cause – The City may terminate this agreement at any time by providing sixty (60) days written notice, by certified mail, to the Contractor at the address listed below.

In the event this agreement is terminated, the City may hold as retainer the amount needed to complete the work in accordance with bid specifications.

ARTICLE IX ARBITRATION

In case of a dispute, the Contractor and the City shall each appoint a representative, who, together, shall select a third party to arbitrate the issue. Resolution of the issue will be binding upon both parties.

ARTICLE X AFFIDAVIT OF WORK AUTHORIZATION

Pursuant to 285.530 RSMo, the bidder must affirm its enrollment and participation in a federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by:

- submitting the attached AFFIDAVIT OF WORK AUTHORIZATION, and
- providing documentation affirming the bidder's enrollment and participation in a federal work authorization program (see below) with respect to the employees proposed to work in connection with the services requested herein.

E-Verify is an example of a federal work authorization program. Acceptable enrollment and participation documentation consist of the following two pages of the E-Verify Memorandum of Understanding (MOU): 1) a valid, completed copy of the first page identifying the bidder and 2) a valid copy of the signature page completed and signed by the bidder, the Social Security Administration, and the Department of Homeland Security – Verification Division.

ARTICLE XI INDEMNIFICATION

To the fullest extent permitted by law, the Contractor agrees to defend with counsel selected by the City, and indemnify and hold harmless the City, its officers, engineers, representatives, agents, and employees from and against any and all liabilities, damages, losses, claims, or suits, including costs and attorneys' fees, for or on account of any kind of injury to person, bodily or otherwise, or death, or damage to or destruction of property, or any other circumstances, sustained by the City or others, arising from breach of the Agreement or out of services and operations performed hereunder by the Contractor, or claims relating thereto, and including but not limited to the City's reliance on or use of the services or products provided by the Contractor under the terms of this Agreement. The Contractor shall not be liable for any loss or damage attributable solely to the negligence of the City. To the extent required by law to enforce this provision, the Contractor agrees that this indemnification requires the Contractor to obtain insurance in amounts specified in the General Terms and Conditions Appendix B.

ARTICLE XII CONTRACT DOCUMENTS

The documents listed in below are attached to this Agreement (except as expressly noted otherwise above). There are no Contract Documents other than those listed below. The Contract Documents may only be amended, modified, or supplemented as provided in the General Terms and Conditions Appendix B.

- This Agreement
- Scope of Work (Appendix A)
- General Terms and Conditions (Appendix B)
- Federal Work Authorization Affidavit (Appendix C)

ARTICLE XII
ENTIRE AGREEMENT

The parties agree that this constitutes the entire agreement and there are no further items or provisions, either oral or otherwise. City agrees that it has not relied upon any representations of Bidder as to prospective performance of the goods, but has relied upon its own inspection and investigation of the subject matter.

The parties have executed this agreement at The City of Liberty the day and year first above written.

IN WITNESS WHEREOF, the parties hereunto have executed two (2) counterparts of this agreement the day and year first written above.

OWNER: **City of Liberty, Missouri**

Signature: _____

Name: _____

Title: Mayor

Attest: _____

Title: Deputy City Clerk

CONTRACTOR:

Signature: _____

Name: Curt Heisinger

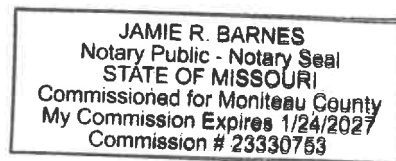
Title: Owner

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Notary

Signature: _____

Seal:



Address for giving notices:

City of Liberty, MO - Parks & Rec Department

1600 S. Withers Rd.

Liberty, MO 64068

Address for giving notices:

Curt Heisinger

6410 Wade Rd

Jefferson City, MO 65109

Liberty Occupation

License No.: _____

Scope of Work and Special Provisions
Fairview and New Hope Cemeteries Headstone Stabilization and Alignment Project

The Project will include identification of headstones that have shifted off base, tilting and or stones that have fallen over. Contractor will work with staff to identify the most critical areas with stones that need stabilization. While working on stabilizing a stone the contractor will realign the stones in the immediate block to create a uniform look and allow mowers better access to maintain the lawn. Contractor will take great care as to do no damage to the stones and be responsible should any damage occur, to alert the Cemetery Sexton of any damage and provide options to repair damage at contractor's expense. Contractor will provide all tools and equipment. A Heavy-Duty Monument Jack and Tombstone Jack capable of lifting 9600 pounds are necessary to reset monuments.

1. All head markers, foot markers, and monuments erected in City Cemeteries shall have a concrete foundation extended below the surface of the ground.
 - a. For those with a base of 288 square inches or larger, the foundation must extend below the surface of the ground a minimum of three (3) feet.
 - b. For those with a base of less than 288 inches, the foundation must extend below the surface of the ground a minimum of eighteen (18) inches.
 - c. For exceptionally large monuments, installation specifications must be submitted to the City for approval prior to installation. Foundations must be proportional in size to the monument proposed for installation.
 - d. All such foundations shall extend beyond the perimeter of the monument/base for a distance of at least 2 inches on all sides and shall be composed of concrete.
 - e. Foundations and/or bases shall be installed even with the ground level.
2. Sealant shall be used between markers, bases, and foundations to protect markers and monuments from damage due to weather. All stones to be repaired with adhesive must first be washed, dried and not touched. Epoxies rather than cement or lime mortar are required for the adhesive or the use of a commercial grade monument setting compound. The adhesive should be kept back from the edge of the stone by at least ¼". The grave stone is then clamped and braced for the recommended curing time. An industrial grade structural fill must be applied to the remaining crack to seal the stone in place. Please specify what sealants, adhesives to be used.

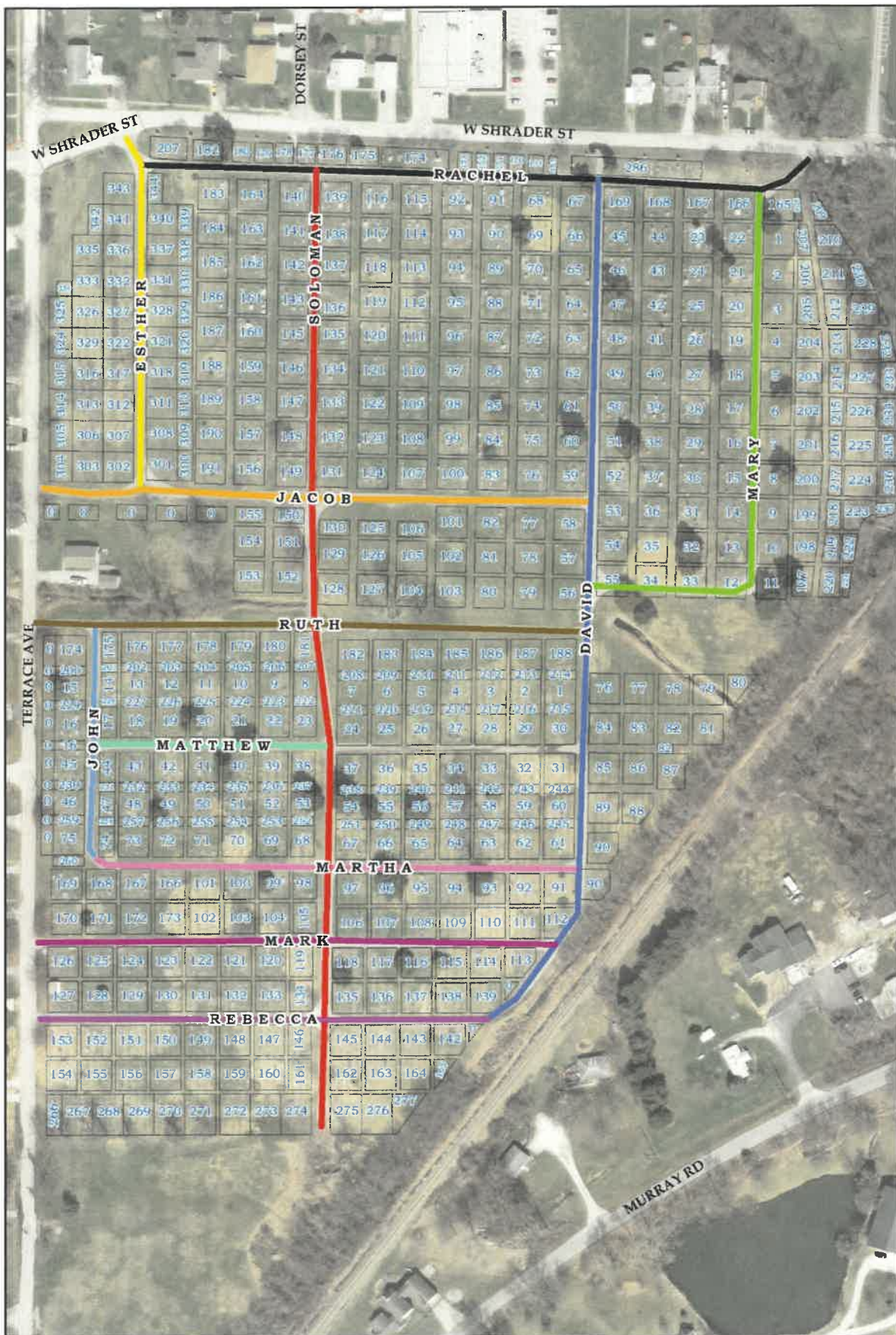
The Contractor may use designated areas within the cemetery for equipment parking and material storage. All equipment and storage must leave adequate passage for people or vehicles, as applicable. Any other arrangements need to be made with the Cemetery Sexton or designated Parks and Recreation Department contact person. The City is not liable for equipment left onsite.

Any materials used to level and straighten the monuments must be consistent in make-up, texture, and color to the monument being repaired.

Any inscription on the monuments, which may be damaged, must be replaced exactly as the original.

Monument must be **leveled** at the top (horizontally) and **straight up and down** (vertically.)

Contractor shall maintain the site in a safe manner. Contractor is responsible for control of the repair site during working hours. Tools and equipment shall not be left unattended. Contractor shall remove all rubbish, materials and equipment leaving a neat, clean and orderly site acceptable to the Cemetery Sexton or designated Parks and Recreation contact person upon completion of work. Any other areas disturbed during the process must be returned to their original conditions (i.e. contractor must replace or repair concrete, grass or other landscaping, or any other item or element which may become damaged during repair work).



**Fairview &
New Hope Cemetery**



Standard Terms and Conditions

The Contractor is expected to comply with City of Liberty Standard Contract Terms and Conditions.

A. Procedures

The extent and character of the services to be performed by the Contractor shall be subject to the general control and approval of the Cemetery Sexton or his authorized representative (s). The Contractor shall not comply with requests and/or orders issued by any other person. The Cemetery Sexton will designate his authorized representatives in writing. Both the City and the Contractor must approve any changes to the contract in writing.

B. Changes.

No change in this Agreement shall be made except in writing executed by all parties prior to the change in work or terms being performed. The Contractor shall make any and all changes in the Work without invalidating this Agreement when specifically ordered to do so in writing by the City. The Contractor, prior to the commencement of such changed or revised work, shall submit promptly to the City, a written cost or credit proposal for such revised Work. If the City and the Contractor shall not be able to agree as to the amount, either in consideration of time or money to be allowed or deducted, it shall nevertheless be the duty of the Contractor, upon written notice from the City, to immediately proceed with such alteration or change, and the Contractor shall be compensated the reasonable value of such Work. No work or change shall be undertaken or compensated for without prior written authorization from the City.

C. Insurance

The Contractor shall procure, maintain, and provide proof of, insurance coverages for injuries to persons and/or property damage as may arise from or in conjunction with, the work performed on behalf of the City by the Contractor, its agents, representatives, employees or subcontractors. The City of Liberty shall be included as an additional insured under such insurance contracts (except for Worker's Compensation coverage). A Certificate of Insurance will be required within ten calendar days from the date of receipt of the Notice of Award. Claims made on policies must be enforce or that coverage purchased for three (3) years after contract completion date. Nothing in this requirement is or shall be deemed a waiver of the City's sovereign immunity.

1. Comprehensive General Liability:

- Minimum Limits - \$2,000,000 per occurrence and \$3,370,137 aggregate

2. Comprehensive Automobile Liability:

- Minimum \$3,370,137 combined single limit for bodily injury and property damage per occurrence

3. Workers' Compensation:

- Missouri Statutory Requirement. Must show proof of workers' compensation coverage for any person performing work for the City.

4. Employers' Liability:

- \$1,000,000 each employee, \$1,000,000 each accident and \$1,000,000 policy limit

D. Exemption from Taxes

The City of Liberty is exempt from state sales tax and federal excise tax. Tax exemption certificates indicating this tax-exempt status will be furnished on request, and therefore the City shall not be charged taxes for materials or labor.

E. Employment Discrimination by Contractors Prohibited/Wages/ Information

During the performance of a contract, the Contractor shall agree that it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, or disabilities, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary

to the normal operation of the Contractor; that it will post in conspicuous places, available to employees and applicants for employment, notices setting forth nondiscrimination practices, and that it will state, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, that it is an equal opportunity employer. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient to meet this requirement.

The Contractor will include the provisions of the foregoing paragraphs in every subcontract or purchase order so that the provisions will be binding upon each subcontractor or vendor used by the Contractor.

F. Invoicing and Payment

The Contractor shall submit invoices, in duplicate, for services outlined above in the scope of services and according to the schedule agreed upon during final negotiations, with proper attachments documenting work performed, fees applied, etc.

G. Cancellation

The City reserves the right to cancel and terminate this contract in part or in whole without penalty upon 30 days written notice to the Contractor. Any contract cancellation notice shall not relieve the Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.

H. Contractual Disputes

The Contractor shall give written notice to the City of its intent to file a claim for money or other relief at the time of the occurrence or the beginning of the work upon which the claim is to be based.

The written claim shall be submitted to the City no later than sixty (60) days after final payment. If the claim is not disposed of by agreement, the City shall reduce their decision to writing and mail or otherwise forward a copy thereof to the Contractor within thirty (30) days of receipt of the claim.

The City's decision shall be final unless the Contractor appeals within thirty (30) days by submitting a written letter of appeal to the City Administrator, or his designee. The City Administrator shall render a decision within sixty (60) days of receipt of the appeal.

This Agreement shall be governed by and construed and interpreted in accordance with the internal laws of the State of Missouri, without regard to its principles of conflict of laws, and venue for any dispute shall be within the State of Missouri.

I. Severability

In the event that any provision shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

J. Applicable Laws

This contract shall be governed in all respects by federal and state laws. All work performed shall be in compliance with all applicable City of Liberty codes.

K. Drug/Crime Free Work Place

The Contractor acknowledges and certifies that it understands that the following acts by the contractor, its employees, and/or agents performing services on City of Liberty property are prohibited:

1. The unlawful manufacture, distribution, dispensing, possession or use of alcohol or other drugs; and
2. Any impairment or incapacitation from the use of alcohol or other drugs (except the use of drugs for legitimate medical purposes)
3. Any crimes committed while on City property.

The Contractor further acknowledges and certifies that it understands that a violation of these prohibitions constitutes a breach of contract and may result in default action being taken by the City in addition to any criminal penalties that may result from such conduct.

L. No Escalation of Fees

The pricing of services contained in the contract for the selected Contractor shall remain in effect for the duration of the contract. No escalation of fees will be allowed.

M. Permits

The Contractor shall be responsible for obtaining all permits, and for incurring all expenses associated with those permits, prior to proceeding with the scope of work and services described in this solicitation.

Included in these permits will be the "Occupation License" required of all contractors doing business within the City limits of Liberty. This permit can be obtained from the office of the Deputy City Clerk, 101 E. Kansas, Liberty, Missouri, 64068.

N. Release of Information

Pursuant to 610.021 RSMo, all documents within a request for proposal will become open record to the public upon a negotiated contract being executed. All documents within a request for bid become open record as soon as the bid is opened. Bidders and proposers should be aware that all documents within a submittal will become open records.

O. Nondisclosure.

The Contractor agrees that it will not divulge to third parties without the written consent of the City any information obtained from or through the City in connection with the performance of this Contract.

Nothing herein shall preclude disclosure of information by the City.

Federal Work Authorization Affidavit

STATE OF MISSOURI

COUNTY OF _____

AFFIDAVIT

(as required by Section 285.530, Revised Statutes of Missouri)

As used in this Affidavit, the following terms shall have the following meanings:

EMPLOYEE:

Any person performing work or service of any kind or character for hire within the State of Missouri.

FEDERAL WORK AUTHORIZATION PROGRAM:

Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, under the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.

KNOWINGLY:

A person acts knowingly or with knowledge,

- (a) with respect to the person's conduct or to attendant circumstances when the person is aware of the nature of the person's conduct or that those circumstances exist; or
- (b) with respect to a result of the person's conduct when the person is aware that the person's conduct is practically certain to cause that result.

UNAUTHORIZED ALIEN:

An alien who does not have the legal right or authorization under federal law to work in the United States, as defined in 8 U.S.C. 1324a(h)(3).

BEFORE ME, the undersigned authority, personally appeared Curt Heising, who, being duly sworn, states on his oath or affirmation as follows:

1. My name is Curt Heising and I am currently the Owner (Title) of Curt Heising hereinafter "Contractor", whose business address is 6810 Wade Rd Jefferson City, MO 65109, and I am authorized to make this Affidavit.
2. I am of sound mind and capable of making this Affidavit, and am personally acquainted with the facts stated herein.
3. Contractor is enrolled in and participates in a federal work authorization program with respect to the employees working in connection with the following services contracted between Contractor and the City of Liberty: **Project PK25 - 13, 2025 Fairview and New Hope Cemeteries Headstone Stabilization Project.**

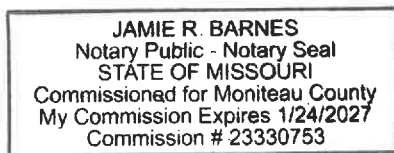
4. Contractor does not knowingly employ any person who is an unauthorized alien in connection with the contracted services set forth above.
5. Attached hereto is documentation affirming Contractor's enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Further, Affiant saith not.

Curt Heisinger
(SIGNATURE)

Curt Heisinger
[printed name], Affiant

Subscribed and sworn to before me this 8 day of January, 2025



Jamie R. Barnes
Notary Public State of Missouri

My Commission Expires: 1/24/2027
Commissioned in Moniteau County
Commission #: 23330753

PLEASE NOTE:

Acceptable enrollment and participation documentation consist of the following 2 pages of the E-Verify Memorandum of Understanding:

1. A valid, completed copy of the first page identifying the Contractor; and
2. A valid copy of the signature page completed and signed by the Contractor, and the Department of Homeland Security – Verification Division.



CITY COUNCIL ACTION REPORT

Meeting Date: January 27, 2025

A/R No.: 2025-20

Department: Public Works

Submitted By: John Findlay, City Engineer

Subject: Ordinance approving an amendment to Ordinance No. 11409 approving a change order for traffic signal maintenance with Black and McDonald, LLC by increasing the contract amount by \$31,909.00 from \$118,605.00 to \$150,514.00

Summary:

- Approve an ordinance to amending the contract with Black and McDonald, LLC for the Traffic Signal Maintenance project to increase the contract amount by \$31,909.00 from \$118,605.00 to \$150,514.00.
- The Traffic Signal Maintenance project is a 5-year, bi-annual maintenance inspection contract that inspects all of the traffic signals in the City of Liberty.
- The contract term is for the years 2021-2025 and allows for up to a 3% price escalation per year.
- Each year, the original contract is amended, and a new purchase order is established in the amount of the previous year plus the requested escalation.

Background:

This action is to increase the contract in order to allow for 2025 traffic signal preventative maintenance. The original contract with Black and McDonald was approved by City Council on May 24, 2021.

City-owned traffic signals require routine maintenance and occasional repairs. City staff has utilized the prompt on-call services of electrical contractor, Black and McDonald, LLC for many years due to their excellent service, competitive rates, and intimate knowledge of the City's traffic signal system. Previously, these services were performed in an on-call manner and invoiced to the City on a time and material basis and funded using available budgeted traffic signal maintenance funds.

City staff determined it would be beneficial to enter into an agreement with a fixed maintenance plan and annual cost in order to more accurately budget for future traffic signal needs. An agreement with Black and McDonald was negotiated in 2021 for the amount of \$28,350.00 to provide bi-annual maintenance tasks of the signals and provide fixed time and material rates for work performed above-and-beyond the scope of routine maintenance. This is an annual agreement established in 2021 for a term of five years expiring at the end of 2025, renewed each year with an allowance for annual adjustments to the maintenance cost and rates with escalations not to exceed 3%. In 2022, the contract was increased by a 3% escalation from \$29,200.00 to an overall total of \$57,550.00. In 2023, the contract was increased by a 3% escalation from \$57,550.00 to an overall contract of \$87,626.00. In 2024, the contract was increased by a 3% escalation from \$87,626.00 to an overall contract of \$118,605.00.

For 2025, Black and McDonald, LLC has requested a 3% escalation for the 2025 work

for an amount of \$31,909.00 which is incorporated into this contract amendment for a new total of \$150,514.00. For 2026 and beyond, a new maintenance contract will be bid later this year or early next year.

The traffic signal maintenance base budget was established at \$50,000 for 2025 during FY2025 budget development. This agreement will utilize \$31,909.00 of those funds with the remaining \$18,091 available for repairs above and beyond the routine maintenance scope.

Staff recommends approving an amendment to Ordinance No. 11409 approving the agreement for traffic signal maintenance with Black and McDonald, LLC by increasing the current contract amount of \$118,605.00 by \$31,909.00 to \$150,514.00 for 2025 traffic signal preventative maintenance work.

Previous Action (if applicable):

Approval of a five-year contract in the amount of \$28,350.00 with Black and McDonald, LLC for traffic signal preventative maintenance work - May 24, 2021.

Approval of an amendment in the amount of \$29,200.00 for 2022 traffic signal preventative maintenance work - April 11, 2022.

Approval of an amendment in the amount of \$30,076.00 for 2023 traffic signal preventative maintenance work - April 24, 2023.

Approval of an amendment in the amount of \$30,978.00 for 2024 traffic signal preventative maintenance work - February 26, 2024.

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

x Budgeted:	Line Item: 100-57017-201	Amount: Increase by
	Line Item:	\$31,909.00 from \$118,604.00 to \$150,514.00
		Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. Ordinance Amend Traffic Signal Maint Contract with Black & McDonald
2. Liberty Signal PM Change Order 2025 signed
3. City of Liberty Rate Inc 01142025

Document No. _____

ORDINANCE NO. _____

ORDINANCE APPROVING AN AMENDMENT TO ORDINANCE NO. 11409
APPROVING A CHANGE ORDER FOR TRAFFIC SIGNAL MAINTENANCE WITH
BLACK AND MCDONALD, LLC BY INCREASING THE CONTRACT AMOUNT BY
\$31,909.00 FROM \$118,605.00 TO \$150,514.00

WHEREAS, Ordinance No. 11409 approved on May 24, 2021 approved an Agreement for Traffic Signal Maintenance with Black and McDonald, LLC in the amount of \$28,350.00.

WHEREAS, Ordinance No. 11578 approved on April 11, 2022 approved an amendment to Ordinance No. 11409 increasing the original contract amount by \$29,200.00 from \$28,350.00 to \$57,550.00.

WHEREAS, Ordinance No. 11764 approved on April 24, 2023 approved an amendment to Ordinance No. 11578 increasing the contract amount by \$30,076 from \$57,550.00 to \$87,626.00.

WHEREAS, Ordinance No. 11888 approved on February 26, 2024 approved an amendment to Ordinance No. 11764 increasing the contract amount by \$30,978 from \$87,626.00 to \$118,604.00.

WHEREAS, this amendment is for an annual 3% escalation adjustment for 2025.

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves an amendment to Ordinance No. 11888 approving a change order for Traffic Signal Maintenance by and between the City of Liberty and Black and McDonald, LLC, by increasing the contract amount by THIRTY-ON THOUSAND NINE HUNDRED NINE AND 00/100 DOLLARS (\$31,909.00), from an amount of ONE HUNDRED EIGHTEEN THOUSAND SIX HUNDRED FIVE AND 00/100 DOLLARS (\$118,605.00), to ONE HUNDRED FIFTY FIVE HUNDRED FOURTEEN AND 00/100 DOLLARS (\$150,514.00), a copy of said amendment being incorporated by reference herein and available for review as required by law.

SECTION II

The City Council hereby authorizes the Mayor to sign the change order as described in Section I of this Ordinance.

SECTION III

This Ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

ORDINANCE NO. _____ (CONT.)

PASSED by the City Council this _____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this _____ day of _____, 2025.

MAYOR

Change Order No. 2025Date of Issuance: **January 27, 2025**Effective Date: **January 27, 2025**Owner: **City of Liberty**Owner's Contract No.: **21-010**Contractor: **Black & McDonald**

Contractor's Project No.:

Engineer: **City of Liberty, Missouri**

Engineer's Project No.:

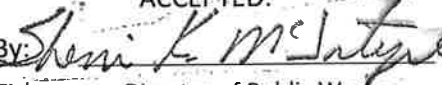
Project: **Traffic Signal Preventative Maintenance Agreement** Contract Name:

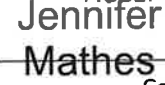
The Contract is modified as follows upon execution of this Change Order:

Description: **2025 bi-annual routine inspections of City traffic signals. Terms of original 5-year agreement (2021-2025) allow for annual price escalation cap of 3% per year.**Attachments: **Black & McDonald price proposal for 2025 work.**

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ 28,350.00	Original Contract Times: Substantial Completion: N/A Ready for Final Payment: N/A days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>2022</u> to No. <u>2024</u> : \$ 90,255.00	[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : Substantial Completion: N/A Ready for Final Payment: <u> </u> days
Contract Price prior to this Change Order: \$ 118,605.00	Contract Times prior to this Change Order: Substantial Completion: N/A Ready for Final Payment: N/A days or dates
[Increase] [Decrease] of this Change Order: \$ 31,909.00	[Increase] [Decrease] of this Change Order: Substantial Completion: N/A Ready for Final Payment: N/A days or dates
Contract Price incorporating this Change Order: \$ 150,514.00	Contract Times with all approved Change Orders: Substantial Completion: N/A Ready for Final Payment: N/A days or dates

RECOMMENDED:
By:  John Findlay, P.E.
City Engineer
2025.01.13 11:30:57-06'00"
Title: City Engineer
Date: _____

ACCEPTED:
By:  Sheri K. McIntyre
Title: Director of Public Works
Date: 1/15/2025

ACCEPTED:
By:  Jennifer Mathes
Title: Contractor
Date: Black & McDonald
Digitally signed by Jennifer Mathes
DN: cn=Jennifer Mathes, ou=Kansas City -
Executive Drive,
email=jmathes@blackandmcdonald.com
Date: 2025.01.14 13:12:03 -06'00'

Approved by Funding Agency :

By: _____
Title: Mayor, City of Liberty, Missouri
Date: _____



January 14, 2025

City of Liberty, MO
Attn: John Findlay
101 E. Kansas St
Liberty, MO 64069

RE: Labor Rate Increase- Effective 2025

Dear Mr. Findlay,

Thank you for the opportunity to continue serving the City of Liberty, MO through our on-call services for traffic signal maintenance.

We are requesting a rate increase of 3% for 2025 on the current contract terms. This will help offset the labor increases for our employees from Local 53.

We hope that you will find this acceptable so that we may continue to work with the staff of the City of Liberty on your traffic signal maintenance needs.

Regards,

Jennifer L. Mathes

Jennifer L. Mathes
Manager, Streetlight Maintenance
Black and McDonald
Ph 816-410-8633



CITY COUNCIL ACTION REPORT

Meeting Date: January 27, 2025

A/R No.: 2025-21

Department: Public Works

Submitted By: Joshua Martinez, Capital Projects Engineer

Subject: Ordinance amending Ordinance No. 11892 approving an amended STBG Funding Agreement (CFDA # 20.205; 2024-01-83215; 2024-12-86038) between the City of Liberty, Missouri and the Missouri Highways and Transportation Commission by adjusting the agreement stipulated bid opening and construction award dates

Summary:

- The City applied for and received Surface Transportation Block Grant (STBG) grant funding for the installation of a traffic signal at the intersection of M-291 and Blue Jay Dr. and improvements at the intersection of M-291 and Stewart Rd.
 - As part of the grant award, the City entered into a STBG Funding Agreement (CFDA # 20.205; 2024-01-83215) with the Missouri Highways and Transportation Commission.
- The agreement must be amended to reflect revised bid opening and construction award dates.

Background:

The Missouri Highway 291 corridor is a major commercial corridor directly adjacent to the Liberty Triangle Commercial Center. The corridor provides major arterial traffic flow for motorists and freight through the City of Liberty.

Traffic studies and historical data have both demonstrated that the intersection of M-291 & Stewart Road is a high accident location. The annual average number of traffic accidents at the intersection is ten, with approximately half of these resulting in injury. To reduce the likelihood of accidents, the City has proposed either closing or improving the intersection. Traffic studies have determined that altering the intersection of M-291 & Stewart Rd. will divert significant traffic through the intersection of M-291 & Blue Jay Drive, thus warranting signalization.

In 2020, the City of Liberty applied for funds through the Federal Surface Transportation Block Grant Program (STBG) for the following improvements:

1. Signalization of the intersection of M-291 & Blue Jay Dr.
2. Improvement of the intersection of M-291 & Stewart Rd.
3. Pedestrian connectivity east of M-291 from the intersection of M-291 & Blue Jay Dr. to the North Havens Commercial Center development.

The project is currently out for bid with a bid opening date scheduled for February 11, 2025.

The grant funds, which have been awarded, will be available as reimbursement for construction

costs and require coordination and an agreement with the Missouri Department of Transportation (MoDOT). The City entered into a funding agreement through Ordinance 11892 on March 11, 2024 for \$800,000.00 in funding assistance. This agreement must be amended as it stipulated a bid opening date of November 15, 2024 and construction contract award date of December 16, 2024 both of which have since passed. The original bid opening and construction award dates were not able to be met as the acquisition of required Right of Way and easements took much longer than expected and ROW acquisition and approval were required to move forward with the project. The amended agreement stipulates a bid opening date of August 29, 2025 and construction contract award date of October 31, 2025. While the project is currently out to bid with an opening date scheduled for Feb. 11, 2025, the August 29, 2025 date provides cushion in case there are unforeseen circumstances between bid opening and award of construction.

The amended Missouri Highways and Transportation Commission STBG Agreement is attached for review and signature.

Staff recommends approval of an ordinance authorizing the Mayor of the City of Liberty, Missouri to execute an amended STBG Agreement (CFDA # 20.205; 2024-01-83215; 2024-12-86038) with the Missouri Highways and Transportation Commission thereby revising the agreement stipulated bid opening date to August 29, 2025 and construction contract award date to October 31, 2025.

Previous Action (if applicable):

- Approved Phase I of a design contract with TranSystems Corporation on November 14, 2022
- Approved Amendment to Phase I of a design contract with TranSystems Corporation on July 24, 2023
- Approved Phase II of a design contract with TranSystems Corporation on September 11, 2023
- City Ordinance No. 11892 authorized accepting an STBG funding agreement on March 11, 2024
- Missouri Highways and Transportation Commission authorized the STBG (CFDA # 20.205; 2024-01-83215) funding agreement on April 11, 2024
- MoDOT ROW approval January 06, 2025
- MoDOT authorization to advertise project January 08, 2025

Policy/Committee Review:

N Citizen Sales Tax Oversight Committee A	Completed/Recommended:
N Public Safety Sales Tax Oversight A Committee	Completed/Recommended:
NA Budget Committee	Completed/Recommended:
NA Other:	Completed/Recommended:

Financial Considerations:

Budgeted:	Line Item: 352-42002-000-000000	Amount: \$800,000.00
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:

Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. 2025-021 Approve an Amended STBG Agreement BlueJay 291 - ORD
2. 2024-12-86038-LibertySTBG

Document No. _____

ORDINANCE NO. _____

ORDINANCE AMENDING ORDINANCE NO. 11892 APPROVING AN AMENDED STBG
FUNDING AGREEMENT (CFDA # 20.205; 2024-01-83215; 2024-12-86038) BETWEEN
THE CITY OF LIBERTY, MISSOURI AND THE MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION BY ADJUSTING THE AGREEMENT STIPULATED
BID OPENING AND CONSTRUCTION AWARD DATES

WHEREAS, on March 11, 2024 City Council passed Ordinance No. 11892
approving an STBG funding agreement (CFDA # 20.205; 2024-01-83215) between the
City of Liberty and the Missouri highways and Transportation Commission;

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri,
as follows:

SECTION I

Attached hereto and incorporated herein by specific reference thereto is the
proposed amended agreement (CFDA # 20.205; 2024-01-83215; 2024-12-86038)
between the City of Liberty, Missouri and the Missouri Highways and Transportation
Commission. The amended agreement stipulates a revised bid opening date of August 29,
2025 and construction contract award date of October 31, 2025.

SECTION II

The City Council of the City of Liberty, Clay County, Missouri, hereby approves said
agreement.

SECTION III

The City Council of the City of Liberty, Clay County, Missouri, hereby authorizes the
Mayor of the City of Liberty to execute said agreement on behalf of the City.

SECTION IV

This Ordinance shall be in full force and effect from and after its passage by the City
Council and approval by the Mayor according to law.

PASSED by the City Council this _____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK

ORDINANCE NO. _____(CONT.)

APPROVED by the Mayor this _____ day of _____, 2025.

MAYOR

CCO Form: FS27
Approved: 05/02 (BDG)
Revised: 10/22 (MWH)
Modified:

Clay County
City of Liberty
Project STBG-3392(407)

CFDA Number: CFDA #20.205
CFDA Title: Highway Planning and Construction
Award name/number: STBG – 3392(407)
Award Year: 2023
Federal Agency: Federal Highway Administration, Department of Transportation

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
STBG PROGRAM
SUPPLEMENTAL AGREEMENT**

THIS SUPPLEMENTAL AGREEMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and the city of Liberty (hereinafter, "City").

WITNESSETH:

WHEREAS, on April 11th, 2024 the Commission and the City previously entered into a STBG Program Agreement as to public improvements designated as 2024-01-83215, for the construction of a sidewalk from the intersection of Blue Jay and M-291 along the east side of M-291 north to the North Havens Center development, (hereinafter, "Original Agreement"); and

WHEREAS, the Commission and the City now desire to revise the Original Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations contained herein, the parties agree as follows:

(1) REVISION: Exhibit B Project Schedule of the Original Agreement is hereby removed and replaced with the following:

Task	Date
Date funding is made available or allocated to recipient	October 1, 2023
Solicitation for Professional Engineering Services	April 27, 2022
Engineering Services Contract Approved	November 14, 2022
Conceptual Traffic Study	June 30, 2023
Preliminary and Right-of-Way Plans Submittal	January 25, 2024

Plans, Specifications & Estimate (PS&E) Submittal	May 17, 2024
Plans, Specifications & Estimate (PS&E) Approval	October 15, 2024
Advertisement for Letting	October 15, 2024
Bid Opening	August 29, 2025
Construction Contract Award	October 31, 2025

(2) ORIGINAL AGREEMENT: Except as otherwise modified, amended, or supplemented by this Supplemental Agreement, the Original Agreement between the parties shall remain in full force and effect and shall extend and apply to this Supplemental Agreement as if fully written in this Supplemental Agreement.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by the City this _____ (date).

Executed by the Commission this _____ (date).

MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION

CITY OF LIBERTY

Title: _____

By _____
Title: _____

ATTEST:

ATTEST:

Secretary to the Commission

By _____
Title: _____

Approved as to Form:

Approved as to Form:

Commission Counsel

Title: _____

Ordinance No.: _____



CITY COUNCIL ACTION REPORT

Meeting Date: January 27, 2025

A/R No.: 2025-22

Department: Public Works

Submitted By: Joshua Martinez, Capital
Projects Engineer

Subject: Ordinance amending Ordinance No. 11895 approving an amended Cost Share Agreement (KU0402; 2023-12-82732; 2024-12-86039) between the City of Liberty, Missouri and the Missouri Highways and Transportation Commission by adjusting the agreement stipulated bid opening and construction award dates

Summary:

- The City applied for and received Cost Share funding for the installation of a traffic signal at the intersection of M-291 and Blue Jay Dr., improvements at the intersection of M-291 and Stewart Rd and sidewalk connectivity along 291 between Stewart Rd. to Kansas St.
 - As part of the grant award, the City must enter into a Cost Share funding agreement (KU0402; 2023-12-82732) with the Missouri Highways and Transportation Commission.
- The agreement must be amended to reflect revised bid opening and construction award dates.

Background:

The Missouri Highway 291 corridor is a major commercial corridor directly adjacent to the Liberty Triangle commercial center. The corridor provides major arterial traffic flow for motorists and freight through the City of Liberty.

Traffic studies and historical data have both demonstrated that the intersection of M-291 & Stewart Rd. has a high accident rate. The annual average number of traffic accidents at the intersection is 10, with approximately half of these resulting in injury. To reduce the likelihood of accidents, the City has proposed either closing or improving the intersection. Traffic studies have determined that altering the intersection of M-291 & Stewart Rd. will divert significant traffic through the intersection of M-291 & Blue Jay Dr., thus warranting signalization.

In 2023 the City of Liberty applied for funds through the Missouri Cost Share Program for the following improvements:

1. Signalization of the intersection of M-291 & Blue Jay Dr.
2. Improvement of the intersection of M-291 & Stewart Rd.
3. Pedestrian connectivity from North Havens Commercial Center development to Kansas St.

The project is currently out for bid with a bid opening date scheduled for Feb. 11, 2025.

The grant funds, which have been awarded, will be available as reimbursement for construction and construction engineering costs and require coordination and an agreement with the Missouri Department of Transportation (MoDOT). The City entered into a funding agreement through Ordinance 11895 on March 11, 2024 for \$1,092,500.00 (\$760,002.00 in 2024 and \$332,498.00 in

2025 funding) in funding assistance. This agreement must be amended as it stipulated a bid opening date of Nov. 15, 2024 and construction contract award date of December 16, 2024 both of which have since passed. The original bid opening and construction award dates were not able to be met as the acquisition of required Right of Way and easements took much longer than expected and ROW acquisition and approval were required to move forward with the project. The amended agreement stipulates a bid opening date of Aug. 29, 2025 and construction contract award date of October 31, 2025. While the project is currently out to bid with an opening date scheduled for Feb. 11, 2025, the Aug. 29, 2025 date provides cushion in case there are unforeseen circumstances between bid opening and award of construction. The amended Cost Share Agreement is attached for review and signature.

Staff recommends approval of an ordinance authorizing the Mayor of the City of Liberty, Missouri to execute an amended Cost Share Agreement (KU0402; 2023-12-82732; 2024-12-86039) with the Missouri Highways and Transportation Commission thereby revising the agreement stipulated bid opening date to August 29, 2025 and construction contract award date to October 31, 2025.

Previous Action (if applicable):

- Approved Phase I of a design contract with TranSystems Corporation on November 14, 2022
- Approved Amendment to Phase I of a design contract with TranSystems Corporation on July 24, 2023
- Approved Phase II of a design contract with TranSystems Corporation on September 11, 2023
- City Ordinance No. 11895 authorized accepting an Cost Share funding agreement on March 11, 2024
- Missouri Highways and Transportation Commission authorized the Cost Share (KU0402; 2023-12-82732) funding agreement on April 11, 2024
- MoDOT ROW approval January 06, 2025
- MoDOT authorization to advertise project January 08, 2025

Policy/Committee Review:

N A	Citizen Sales Tax Oversight Committee	Completed/Recommended:
NA	Public Safety Sales Tax Oversight Committee	Completed/Recommended:
NA	Budget Committee	Completed/Recommended:
NA	Other:	Completed/Recommended:

Financial Considerations:

N A	Budgeted:	Line Item: 352-42002-000-00000	Amount: \$1,092,500.00
		Line Item:	Amount:
		Revenue Line (if applicable):	Amount:
Non-Budgeted		Line Item:	Amount:
		Line Item:	
		Funding Source:	Amount:

Attachments:

1. 2025-022 Approve an Amended Cost Share Agreement BlueJay 291 - ORD
2. 2024-12-86039-LibertyCostShare

Document No. _____

ORDINANCE NO. _____

ORDINANCE AMENDING ORDINANCE NO. 11895 APPROVING AN AMENDED COST SHARE AGREEMENT (KU0402; 2023-12-82732; 2024-12-86039) BETWEEN THE CITY OF LIBERTY, MISSOURI AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION BY ADJUSTING THE AGREEMENT STIPULATED BID OPENING AND CONSTRUCTION AWARD DATES

WHEREAS, on March 11, 2024 City Council passed Ordinance No. 11895 approving a Cost Share funding agreement (KU0402; 2023-12-82732) between the City of Liberty and the Missouri highways and Transportation Commission;

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

Attached hereto and incorporated herein by specific reference thereto is the proposed amended agreement (KU0402; 2023-12-82732; 2024-12-86039) between the City of Liberty, Missouri and the Missouri Highways and Transportation Commission. The amended agreement stipulates a revised bid opening date of August 29, 2025 and construction contract award date of October 31, 2025.

SECTION II

The City Council of the City of Liberty, Clay County, Missouri, hereby approves said agreement.

SECTION III

The City Council of the City of Liberty, Clay County, Missouri, hereby authorizes the Mayor of the City of Liberty to execute said agreement on behalf of the City.

SECTION IV

This Ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by the City Council this _____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK

ORDINANCE NO. _____ (CONT.)

APPROVED by the Mayor this _____ day of _____, 2025.

MAYOR

CCO Form: FS38
Approved:
Revised:
Modified:

Route 291
Clay County
Project No. KU0402
City of Liberty

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
COST SHARE [ECONOMIC DEVELOPMENT]¹ PROGRAM
SUPPLEMENTAL AGREEMENT**

THIS SUPPLEMENTAL AGREEMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and the City of Liberty (hereinafter, "Entity").

WITNESSETH:

WHEREAS, on September 21, 2023_ the Commission and the Entity previously entered into a Cost Share Agreement as to public improvements designated as 2023-12-82732, for the construction of the Commission's Project KU0402, (hereinafter, "Original Agreement"); and

WHEREAS, the Commission and the Entity now desire to revise the Original Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations contained herein, the parties agree as follows:

(1) REVISION: Exhibit C Project Schedule of the Original Agreement is hereby removed and replaced with the following:

Task	Date
Date funding is made available or allocated to recipient	October 1, 2023
Solicitation for Professional Engineering Services	April 27, 2022
Engineering Services Contract Approved	November 14, 2022
Conceptual Traffic Study	June 30, 2023
Preliminary and Right-of-Way Plans Submittal	January 25, 2024
Plans, Specifications & Estimate (PS&E) Submittal	May 17, 2024
Plans, Specifications & Estimate (PS&E) Approval	October 15, 2024
Advertisement for Letting	October 15, 2024
Bid Opening	August 29, 2025

Construction Contract Award	October 31, 2025
------------------------------------	-------------------------

(2) ORIGINAL AGREEMENT: Except as otherwise modified, amended, or supplemented by this Supplemental Agreement, the Original Agreement and all previous Supplemental Agreements between the parties shall remain in full force and effect and shall extend and apply to this Supplemental Agreement as if fully written in this Supplemental Agreement.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by the Entity this _____ (date).

Executed by the Commission this _____ (date).

MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION

CITY OF LIBERTY

By _____

Title: _____

Title: _____

ATTEST:

ATTEST:

Secretary to the Commission

By _____

Title: _____

Approved as to Form:

Approved as to Form:

Commission Counsel

Title: _____

Ordinance No.: _____



CITY COUNCIL ACTION REPORT

Meeting Date: January 27, 2025

A/R No.: 2024-390

Department: Parks & Recreation

Submitted By: Jimmy Gibbs, Assistant
Parks and Recreation Director

Subject: Ordinances Approving a Guaranteed Pricing Contract with Challenger Teamwear, Custom Graphics, Show Me Logos and TW Custom Branding for FY2025 Adult and Youth Sports Apparel

Summary:

- The Parks and Recreation Department facilitates a wide variety of youth and adult sports leagues and camps throughout the year which require the purchase of uniforms, jerseys, caps, socks, champion apparel, and the like.
- A Request for Proposals (RFP) was advertised soliciting vendors to provide full service apparel management. The bid was not limited to a single-vendor award and was written with the ability to split the award among vendors offering the best price and service.
- The division's operating budget includes funding for this set of services in the amount of \$63,000.00. This pricing is based on past participation levels and may fluctuate pending the increase or decrease of 2025 participation levels.

This document represents year one (2025) of the potential three, one-year agreements (2025, 2026 and 2027).

Background:

The Parks and Recreation Department facilitates a wide variety of youth and adult sports leagues and camps throughout the year which require the purchase of uniforms, jerseys, caps, socks, champion apparel, and the like.

An RFP was advertised soliciting vendors to provide full service apparel management for each of the programs. The bid was not limited to a single-vendor award and was written with the ability to split the award among vendors offering the best price and/or service.

Five proposals were received. A "basket of goods" analysis was used to compare unit pricing proposed. Staff used FY 2024 numbers of apparel units managed to project FY 2025 annual costs per item bid, which are summarized in the tables below. Please note that not all vendors bid on all items and not all items met specifications.

- Award #1 – Challenger Teamwear – Youth Soccer - \$13,355.00
- Award #2 – Custom Graphics – Youth Baseball/Softball Jerseys, Baseball Caps, and Basketball Jerseys - \$29,483.50
- Award #3 – TW Custom Branding for Bitty Sports - \$4,791.00
- Award #4 -- Show Me Logos for Adult Sports Championship Shirts - \$13,562.50
- Contracts have been written for each of the awards at the amount budgeted for each set of anticipated apparel purchases.

For ease of review, each league is listed within its own table and the tables are organized to illustrate the league groupings recommended for contract award.

Award #1 – Challenger Teamwear for Youth Soccer (\$13,355)

YOUTH SOCCER JERSEY:

BIDDER	"basket of goods" ANNUAL COST ESTIMATE	NOTES
Challenger Teamwear	\$13,355	
TW Custom Branding	\$16,627.20	
Play It Again Sports	\$12,807.20	*Did Not Meet Bid Specs
Show Me Logos	\$8,627.50	*Did Not Meet Bid Specs

Award #2 – Custom Graphics for Youth Baseball/Softball, Baseball Caps, and Basketball (\$29,483.50)

YOUTH BASEBALL/SOFTBALL JERSEYS:

BIDDER	"basket of goods" ANNUAL COST ESTIMATE	NOTES
Custom Graphics	\$10,970	
Play It Again Sports	\$16,692	
TW Custom Branding	\$15,545.20	
Challenger Teamwear	\$12,570	
Show Me Logos	\$12,160	

BASEBALL CAPS:

BIDDER	"basket of goods" ANNUAL COST ESTIMATE	NOTES
Custom Graphics	\$9,920	
Play It Again Sports	\$14,960	
Challenger Teamwear	\$5,600	*Did Not Meet Bid Specs
TW Custom Branding	\$11,504	

BASKETBALL:

BIDDER	"basket of goods" ANNUAL COST ESTIMATE	NOTES
Custom Graphics	\$8,593.50	
Play It Again Sports	\$14,506.05	
TW Custom Branding	\$11,652.50	
Challenger Teamwear	\$10,373.75	

Show Me Logos	\$9,650	
---------------	---------	--

**Award #3 – TW Custom Branding for Volleyball, Bitty Sports.
(\$4,791.00) YOUTH VOLLEYBALL JERSEYS:**

BIDDER	"basket of goods" ANNUAL COST ESTIMATE	NOTES
TW Custom Branding	\$2,596	
Custom Graphics	\$3,100	
Challenger	\$3,595	
Play It Again Sports	\$4,616	
Show Me Logos	\$6,600	

BITTY SPORTS:

BIDDER	"basket of goods" ANNUAL COST ESTIMATE	NOTES
TW Custom Branding	\$2,195	
Custom Graphics	\$3,800	
Challenger	\$4,080	
Show Me Logos	\$2,760	

**Award #4 -- Show Me Logos for Adult Sports Championship Shirts. (\$13,562.50)
ADULT SPORTS CHAMPIONSHIP SHIRTS:**

BIDDER	"basket of goods" ANNUAL COST ESTIMATE	NOTES
Show Me Logos	\$13,562.50	
Custom Graphics	\$16,920	
Challenger	\$17,940	
TW Custom Branding	\$14,813.80	

Previous Action (if applicable):

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
X Other: Park Board	Completed/Recommended: January 9, 2025

Financial Considerations:

Budgeted:	Line Item: 461-53003-451-000000	Amount: \$61,192.00
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

None

Document No. _____

ORDINANCE NO. _____

ORDINANCE APPROVING A GUARANTEED PRICING AGREEMENT WITH
CHALLENGER TEAMWEAR GROUP FOR FY 2025 ADULT AND YOUTH SPORTS
APPAREL – YOUTH SOCCER IN AN AMOUNT NOT TO EXCEED \$13,355.00

WHEREAS, this is a one-year contract, with the option of up to two additional one-year extensions for adult and youth sports apparel with Challenger Teamwear; and

WHEREAS, not to exceed amounts are based on historical average sales and may fluctuate pending increased or decreased team enrollments; therefore

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves a certain agreement by and between the City of Liberty and Challenger Teamwear, 8263 Flint Street, Lenexa, KS 66214, in an amount not to exceed THIRTEEN THOUSAND THREE HUNDRED FIFTY-FIVE DOLLARS AND 00/100 (\$13,355.00), for FY2025 sports complex recreation supplies, a copy of said agreement being incorporated herein by reference and available for review as required by law.

SECTION II

The City Council of the City of Liberty, Clay County, Missouri, hereby authorizes the Mayor to sign the agreement described in Section I of this ordinance.

SECTION III

This ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by Council this _____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK

ORDINANCE NO. _____ (CONT.)

Approved by the Mayor this _____ day of _____, 2025.

MAYOR



**GUARANTEED PRICING CONTRACT
2025 Adult and Youth Sports Apparel**

AGREEMENT FOR PROVISION OF THE FOLLOWING SERVICES

This agreement is made and entered into this **1st Day of January 2025**, by and between the **The Challenger Teamwear**, an entity organized and existing under the laws of the State of Kansas, with its principal office located at 8263 Flint St., Lenexa, KS 66214, hereafter referred to as the Contractor, and the Mayor, Councilmen, and Citizens of the City of Liberty, Clay County, Missouri, 101 E. Kansas St., a municipal corporation hereinafter referred to as CITY

This contract and applicable attachments represent the entire understanding and agreement between the parties and no oral, implied, alterations or variations to the contract will be binding on the parties, except to the extent that they are in writing and signed by the parties hereto. This contract shall be binding upon the heirs, successors, administrators, executors and assigns of the parties hereto. In the event there are any inconsistencies in the provisions of this contract and those contained in the proposal they will be resolved in accordance with the terms of this contract.

This contract was approved on **December 16, 2024** and is effective as of **January 1, 2025**, and shall remain in effect as described within.

**ARTICLE I
THE WORK**

Contractor agrees to perform all work and provide all products as specified in Request for Proposal **PK25-06** and the General Terms and Conditions in Appendix B, commonly referred to as Contract Terms and Conditions and according to Contract Agreement set forth here. Contractor agrees to provide all labor, materials, tools, permits, and/or professional services and perform the contracted work in accordance with all specifications, terms and conditions as set forth within the proposal documents, including bonding, insurance, prevailing wage requirements, and termination clauses as needed or required. The work as specified in Appendix A may commence upon the signing of this contract and scheduling and approval of the City.

**ARTICLE II
CONTRACT TERM**

The term of the agreement shall be upon approval by City Council January 1, 2025 – December 2025.

ARTICLE III CONTRACT SUM AND PAYMENT

The Contractor agrees to perform all work described in the Contract Documents and to enter in to a guaranteed pricing contract with the City in an amount not to exceed \$13,355 and in accordance with the service rates proposed with the contractor's bid submission.

The City agrees to pay the Contractor as outlined in the Contract Documents and subject to deductions provided for in Articles IV and VI.

ARTICLE IV CONTRACT PAYMENT

The City agrees to pay the Contractor for the completed work as follows: the Contractor will invoice the City upon the delivery of pre-ordered goods. Payment shall be made upon receipt of invoices presented in duplicate as outlined in Appendix B.

All cost for freight and delivery is the sole responsibility of the Contractor selected as the best bid and is to be included in the bid price.

The City will be the sole judge as to the sufficiency of the work performed.

The Contractor agrees that the City may withhold any and all payment for damage or destruction, blatant or otherwise, incurred to the City's property caused by poor performance or defective product or personnel employed or utilized by the Contractor. Additionally, it is agreed the Contractor shall also be liable to the City for replacement of products or services occasioned by such breach.

Third party payment agreements will not be accepted by the City.

ARTICLE V INSURANCE REQUIREMENTS

Insurance shall be provided as outlined in the General Terms and Conditions Appendix B to the Contract.

ARTICLE VI DAMAGES/DELAYS/DEFECTS

The City will not sustain monetary damage if the whole or any part of this contract is delayed through the failure of the Contractor and/or their sureties to perform any part or the whole of this contract. Thus, if at any time the Contractor refuses or neglects to supply the ordered products, or fails in any respect to execute the contract, including extras, with the utmost diligence, the City may take steps deemed advisable to promptly secure the necessary services by contract or otherwise, to complete whatever portion of the contracted work which is causing delay or is not being performed in a workmanlike manner.

Contractor and/or their sureties will be liable to the City for any cost for labor, services, delays, or claims incurred by the City to finish the work.

Contractor shall immediately report, to the City, or a duly authorized representative, any accident whatsoever arising out of the performance of this contract, especially those resulting in death, serious injury or property damage. Contractor must provide full details and statements from any witnesses.

ARTICLE VII RESPONSIBILITIES

The City shall provide all information or services under their control with reasonable promptness and shall designate a representative to render decisions on behalf of the City and on whose actions and approvals the Contractor may rely.

The Contractor's responsibilities and obligations under this agreement are accepted subject to strikes, outside labor troubles (including strikes or labor troubles affecting vendors or suppliers of Contractor), accidents, transportation delays, floods, fires, or other acts of God, and any other causes of like or different character beyond the control of Contractor. Impossibility of performance by reason of any legislative, executive, or judicial act of any governmental authority shall excuse performance of or delay in performance of this agreement. The City and the Contractor shall agree upon such delay or cancellation of performance and execute this agreement in writing.

Contractor agrees to provide all services necessary to perform and complete the contract as specified.

Contractor will supervise and direct the work performed, and shall be responsible for their employees. Contractor will also supervise and direct the work performed by sub-contractors and their employees and be responsible for the work performed by sub-contractors hired by the contractor.

Contractor agrees to obtain and maintain during the term of this contract the necessary licenses and permits required by federal, state, county and municipal governments to perform the services as required by this contract. Contractor shall bear the cost of any permits which he is obligated to secure. Contractor will also ensure any sub-contractors hired will obtain the necessary licenses and permits as required.

Contractor agrees to comply with all applicable federal, state, county and municipal laws and regulations, including, but not limited to, affirmative action, equal employment, fair labor standards and all applicable provisions of the Occupational Safety and Health Act of 1970, as amended. Contractor agrees to ensure sub-contractors and their employees comply with all applicable laws and regulations aforementioned.

Contractor also agrees to be, at all times, in full compliance with any and all applicable federal, state and local laws and regulations as they may change from time to time.

FORCE MAJEURE

Neither the City nor Contractor shall be in breach of this Contract, failure or inability to provide any facility or service at any time as a result of circumstances beyond its control, such as, but not limited to, war, terrorism, strikes, fires, floods, hurricanes, acts of God, power failures, or damage or destruction of any facility related thereto. Impossibility of performance by reason of any legislative, executive, or judicial act of any governmental authority shall excuse performance of or delay in performance of this agreement. The City and the Contractor shall agree upon such delay or cancellation of performance and execute this agreement in writing.

ARTICLE VIII TERMINATION OF AGREEMENT

With Cause – If Contractor fails to perform their duties as specified in this contract, the City through its appointed representative, shall notify the Contractor to correct any default under the terms of this contract. Such notification may be made by telephone or in writing. If the Contractor fails to correct any default after notification of such default, the City shall have the right to immediately terminate this agreement by giving the Contractor ten (10) days written notice.

Without Cause – The City may terminate this agreement at any time by providing sixty (60) days written notice, by certified mail, to the Contractor at the address listed below.

In the event this agreement is terminated, the City may hold as retainer the amount needed to complete the work in accordance with bid specifications.

ARTICLE IX ARBITRATION

In case of a dispute, the Contractor and the City shall each appoint a representative, who, together, shall select a third party to arbitrate the issue. Resolution of the issue will be binding upon both parties.

ARTICLE X ENTIRE AGREEMENT

The parties agree that this constitutes the entire agreement and there are no further items or provisions, either oral or otherwise. City agrees that it has not relied upon any representations of Bidder as to prospective performance of the goods, but has relied upon its own inspection and investigation of the subject matter.

The parties have executed this agreement at The City of Liberty the day and year first above written.

IN WITNESS WHEREOF, the parties hereunto have executed two (2) counterparts of this agreement the day and year first written above.

(SEAL)

THE CITY OF LIBERTY, MISSOURI

By: _____
Mayor

Attest: _____
Deputy City Clerk

(SEAL)

CHALLENGER TEAMWEAR
Company Name

By: M. Ray

Title: REGIONAL SALES DIRECTOR

Attest: Brent B.

GUARANTEED PRICING AGREEMENT:

SOCCER PLAYER JERSEYS Spring & Fall

- Moisture Management Jersey – Moisture Wicking/Anti-Microbial – Dry Fit
 - Must be a good quality
 - Up to 12-18 different color options
 - Soccer style jersey with soccer kit. (shorts and socks)
 - Made with CT AIR-CON fabric, style Yuma or equivalent quality (must be approved)
- All shirts will have approved artwork logo printed on full front left chest with one color ink print.
- Participant shirts will have a number printed on the back. Heat pressed or screen printed numbers will be accepted.

YOUTH SOCCER JERSEY:

Challenger Teamwear	Item	Price	Quantity	Total Price
Moisture Management	YS	\$13.10	400	\$4,560
Moisture Management	YM	\$13.10	450	\$5,895
Moisture Management	YL	\$13.10	100	\$1,310
Moisture Management	AS	\$14	40	\$560
Moisture Management	AM	\$14	10	\$140
Moisture Management	AL	\$14	10	\$140
Moisture Management	AXL	\$14	5	\$70
Total			1015	\$13,355

Please Include Brand Names

Description of Jersey: Description of Jersey: Yuma Style Jersey

CITY OF LIBERTY, MISSOURI

Appendix B

Standard Terms and Conditions

All bid/quote/RFQ respondents are expected to comply with City of Liberty Standard Contract Terms and Conditions. Submission of a response to this proposal constitutes acceptance of these standard terms and conditions.

A. *Procedures*

The extent and character of the services to be performed by the Contractor shall be subject to the general control and approval of the City Administrator or his authorized representative (s). The Contractor shall not comply with requests and/or orders issued by any other person. The City Administrator will designate his authorized representatives in writing. Both the City of Liberty and the Contractor must approve any changes to the contract in writing.

B. *Contract Award*

Award of this contract is anticipated no later than 60 days after bid deadline.

C. *Insurance*

The Contractor shall procure, maintain, and provide proof of, insurance coverages for injuries to persons and/or property damage as may arise from or in conjunction with, the work performed on behalf of the City of Liberty by the Contractor, its agents, representatives, employees or subcontractors. Proof of coverage as contained herein shall be submitted prior to the commencement of work and such coverage shall be maintained by the Contractor for the duration of the contract period. Claims made on policies must be enforce or that coverage purchased for three (3) years after contract completion date.

1. Comprehensive General Liability:

- Minimum Limits - \$2,000,000 per occurrence and \$2,000,000 aggregate

2. Comprehensive Automobile Liability:

- Minimum \$2,000,000 combine single limit for bodily injury and property damage per occurrence

3. Workers' Compensation:

- Missouri Statutory Requirement. Must show proof of workers' compensation coverage for any person performing work for the City.

4. Employers' Liability:

- \$1,000,000 each employee, \$1,000,000 each accident and \$1,000,000 policy limit

D. Hold Harmless Clause

The Contractor shall, during the term of the contract including any warranty period, indemnify, defend, and hold harmless the City of Liberty, its officials, employees, agents, residents and representatives thereof from all suits, actions, or claims of any kind, including attorney's fees, brought on account of any personal injuries, damages, or violations of rights, sustained by any person or property as a consequence of any neglect in safeguarding contract work or on account of any act or omission by the Contractor or his employees, or from any claims or amounts arising from violation of any law, bylaw, ordinance, regulation or decree. The vendor agrees that this clause shall include claims involving infringement of patent or copyright.

E. Exemption from Taxes

The City of Liberty is exempt from state sales tax and federal excise tax. Tax exemption certificates indicating this tax exempt status will be furnished on request, and therefore the City shall not be charged taxes for materials or labor.

F. Employment Discrimination by Contractors Prohibited/Wages/ Information

During the performance of a contract, the Contractor shall agree that it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, or disabilities, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor; that it will post in conspicuous places, available to employees and applicants for employment, notices setting forth nondiscrimination practices, and that it will state, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, that it is an equal opportunity employer. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient to meet this requirement.

The Contractor will include the provisions of the foregoing paragraphs in every subcontract or purchase order so that the provisions will be binding upon each subcontractor or vendor used by the Contractor.

G. Invoicing and Payment

The Contractor shall submit invoices, in duplicate, for services outlined above in the scope of services and according to the schedule agreed upon during final negotiations, with proper attachments documenting work performed, fees applied, etc.

H. Cancellation

The City of Liberty reserves the right to cancel and terminate this contract in part or in whole without penalty upon 60 days written notice to the Contractor. Any contract cancellation notice shall not relieve the Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.

I. Contractual Disputes

The Contractor shall give written notice to the City of Liberty of its intent to file a claim for money or other relief at the time of the occurrence or the beginning of the work upon which the claim is to be based.

The written claim shall be submitted to the City no later than sixty (60) days after final payment. If the claim is not disposed of by agreement, the City of Liberty shall reduce their decision to writing and mail or otherwise forward a copy thereof to the Contractor within thirty (30) days of receipt of the claim.

City decision shall be final unless the Contractor appeals within thirty (30) days by submitting a written letter of appeal to the City Administrator, or his designee. The City Administrator shall render a decision within sixty (60) days of receipt of the appeal.

J. Severability

In the event that any provision shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

K. Applicable Laws

This contract shall be governed in all respects by federal and state laws. All work performed shall be in compliance with all applicable City of Liberty codes.

L. Drug/Crime Free Work Place

The Respondent acknowledges and certifies that it understands that the following acts by the contractor, its employees, and/or agents performing services on City of Liberty property are prohibited:

1. The unlawful manufacture, distribution, dispensing, possession or use of alcohol or other drugs; and
2. Any impairment or incapacitation from the use of alcohol or other drugs (except the use of drugs for legitimate medical purposes)
3. Any crimes committed while on City property.

The Respondent further acknowledges and certifies that it understands that a violation of these prohibitions constitutes a breach of contract and may result in default action being taken by the City of Liberty in addition to any criminal penalties that may result from such conduct.

M. No Escalation of Fees

The pricing of services contained in the contract for the selected Contractor shall remain in effect for the duration of the contract. No escalation of fees will be allowed.

N. Permits

The successful Contractor shall be responsible for obtaining all permits, and for incurring all expenses associated with those permits, prior to proceeding with the scope of work and services described in this solicitation. Included in these permits will be the "Occupation License" required of all contractors doing business within the City limits of Liberty. This permit can be obtained from the office of the Deputy City Clerk, 101 E. Kansas, Liberty, Missouri, 64069.

O. Compliance with Missouri Law Regarding the Employment of Illegal Aliens

The successful Contractor shall be responsible for understanding and complying with all Missouri laws pertaining to the employment of illegal aliens. This will include certification to the City of such.

Document No. _____

ORDINANCE NO. _____

ORDINANCE APPROVING A GUARANTEED PRICING AGREEMENT WITH CUSTOM
GRAPHICS FOR FY 2025 ADULT AND YOUTH SPORTS APPAREL – YOUTH
BASEBALL/SOFTBALL JERSEYS, BASEBALL CAPS, AND BASKETBALL JERSEYS IN
AN AMOUNT NOT TO EXCEED \$29,483.50

WHEREAS, this is a one-year contract, with the option of up to two additional one-year extensions for adult and youth sports apparel with Custom Graphics; and

WHEREAS, not to exceed amounts are based on historical average sales and may fluctuate pending increased or decreased team enrollments; therefore

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves a certain agreement by and between the City of Liberty and Custom Graphics, 1035 NE Jib Ct., Suite A, Lee's Summit, MO 64064, in an amount not to exceed TWENTY-NINE THOUSAND FOUR HUNDRED EIGHTY-THREE DOLLARS AND 50/100 (\$29,483.50), for FY2025 sports complex recreation supplies, a copy of said agreement being incorporated herein by reference and available for review as required by law.

SECTION II

The City Council of the City of Liberty, Clay County, Missouri, hereby authorizes the Mayor to sign the agreement described in Section I of this ordinance.

SECTION III

This ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by Council this _____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK

ORDINANCE NO. _____ (CONT.)

Approved by the Mayor this _____ day of _____, 2025.

MAYOR



**GUARANTEED PRICING CONTRACT
2025 Adult and Youth Sports Apparel**

AGREEMENT FOR PROVISION OF THE FOLLOWING SERVICES

This agreement is made and entered into this **1st day of January, 2025**, by and between **Custom Graphics**, an entity organized and existing under the laws of the State of Missouri, with its principal office located at **1035 NE Jib Ct., Suite A, Lee's Summit, MO 64064**, hereafter referred to as the Contractor, and the Mayor, Councilmen, and Citizens of the City of Liberty, Missouri, with its principal office located at 101 E. Kansas Street, Liberty, Missouri, hereafter referred to as the City.

This contract and applicable attachments represent the entire understanding and agreement between the parties and no oral, implied, alterations or variations to the contract will be binding on the parties, except to the extent that they are in writing and signed by the parties hereto. This contract shall be binding upon the heirs, successors, administrators, executors and assigns of the parties hereto. In the event there are any inconsistencies in the provisions of this contract and those contained in the proposal they will be resolved in accordance with the terms of this contract.

This contract was approved on **December 16, 2024** and is effective as of **January 1, 2025**, and shall remain in effect as described within.

**ARTICLE I
THE WORK**

Contractor agrees to perform all work and provide all products as specified in original Request for Proposal **PK25-06** and the General Terms and Conditions in Appendix B, commonly referred to as Contract Terms and Conditions and according to Contract Agreement set forth here. Contractor agrees to provide all labor, materials, tools, permits, and/or professional services and perform the contracted work in accordance with all specifications, terms and conditions as set forth within the proposal documents, including bonding, insurance, prevailing wage requirements, and termination clauses as needed or required. The work as specified in Appendix A may commence upon the signing of this contract and scheduling and approval of the City.

**ARTICLE II
CONTRACT TERM**

The term of the agreement shall be upon approval by City Council January 1, 2025 – December 2025.

ARTICLE III CONTRACT SUM AND PAYMENT

The Contractor agrees to perform all work described in the Contract Documents and to enter in to a guaranteed pricing contract with the City in an amount not to exceed **\$29,483.50** and in accordance with the service rates proposed with the contractor's bid submission.

The City agrees to pay the Contractor as outlined in the Contract Documents and subject to deductions provided for in Articles IV and VI.

ARTICLE IV CONTRACT PAYMENT

The City agrees to pay the Contractor for the completed work as follows: the Contractor will invoice the City upon the delivery of pre-ordered goods. Payment shall be made upon receipt of invoices presented in duplicate as outlined in Appendix B.

All cost for freight and delivery is the sole responsibility of the Contractor selected as the best bid and is to be included in the bid price.

The City will be the sole judge as to the sufficiency of the work performed.

The Contractor agrees that the City may withhold any and all payment for damage or destruction, blatant or otherwise, incurred to the City's property caused by poor performance or defective product or personnel employed or utilized by the Contractor. Additionally, it is agreed the Contractor shall also be liable to the City for replacement of products or services occasioned by such breach.

Third party payment agreements will not be accepted by the City.

ARTICLE V INSURANCE REQUIREMENTS

Insurance shall be provided as outlined in the General Terms and Conditions Appendix B to the Contract.

ARTICLE VI DAMAGES/DELAYS/DEFECTS

The City will not sustain monetary damage if the whole or any part of this contract is delayed through the failure of the Contractor and/or their sureties to perform any part or the whole of this contract. Thus, if at any time the Contractor refuses or neglects to supply the ordered products, or fails in any respect to execute the contract, including extras, with the utmost diligence, the City may take steps deemed advisable to promptly secure the necessary services by contract or otherwise, to complete whatever portion of the

contracted work which is causing delay or is not being performed in a workmanlike manner.

Contractor and/or their sureties will be liable to the City for any cost for labor, services, delays, or claims incurred by the City to finish the work.

Contractor shall immediately report, to the City, or a duly authorized representative, any accident whatsoever arising out of the performance of this contract, especially those resulting in death, serious injury or property damage. Contractor must provide full details and statements from any witnesses.

ARTICLE VII RESPONSIBILITIES

The City shall provide all information or services under their control with reasonable promptness and shall designate a representative to render decisions on behalf of the City and on whose actions and approvals the Contractor may rely.

The Contractor's responsibilities and obligations under this agreement are accepted subject to strikes, outside labor troubles (including strikes or labor troubles affecting vendors or suppliers of Contractor), accidents, transportation delays, floods, fires, or other acts of God, and any other causes of like or different character beyond the control of Contractor. Impossibility of performance by reason of any legislative, executive, or judicial act of any governmental authority shall excuse performance of or delay in performance of this agreement. The City and the Contractor shall agree upon such delay or cancellation of performance and execute this agreement in writing.

Contractor agrees to provide all services necessary to perform and complete the contract as specified.

Contractor will supervise and direct the work performed, and shall be responsible for their employees. Contractor will also supervise and direct the work performed by sub-contractors and their employees and be responsible for the work performed by sub-contractors hired by the contractor.

Contractor agrees to obtain and maintain during the term of this contract the necessary licenses and permits required by federal, state, county and municipal governments to perform the services as required by this contract. Contractor shall bear the cost of any permits which he is obligated to secure. Contractor will also ensure any sub-contractors hired will obtain the necessary licenses and permits as required.

Contractor agrees to comply with all applicable federal, state, county and municipal laws and regulations, including, but not limited to, affirmative action, equal employment, fair labor standards and all applicable provisions of the Occupational Safety and Health Act of 1970, as amended. Contractor agrees to ensure sub-contractors and their employees comply with all applicable laws and regulations aforementioned.

Contractor also agrees to be, at all times, in full compliance with any and all applicable federal, state and local laws and regulations as they may change from time to time.

FORCE MAJEURE

Neither the City nor Contractor shall be in breach of this Contract, failure or inability to provide any facility or service at any time as a result of circumstances beyond its control, such as, but not limited to, war, terrorism, strikes, fires, floods, hurricanes, acts of God, power failures, or damage or destruction of any facility related thereto. Impossibility of performance by reason of any legislative, executive, or judicial act of any governmental authority shall excuse performance of or delay in performance of this agreement. The City and the Contractor shall agree upon such delay or cancellation of performance and execute this agreement in writing.

ARTICLE VIII TERMINATION OF AGREEMENT

With Cause – If Contractor fails to perform their duties as specified in this contract, the City through its appointed representative, shall notify the Contractor to correct any default under the terms of this contract. Such notification may be made by telephone or in writing. If the Contractor fails to correct any default after notification of such default, the City shall have the right to immediately terminate this agreement by giving the Contractor ten (10) days written notice.

Without Cause – The City may terminate this agreement at any time by providing sixty (60) days written notice, by certified mail, to the Contractor at the address listed below.

In the event this agreement is terminated, the City may hold as retainer the amount needed to complete the work in accordance with bid specifications.

ARTICLE IX ARBITRATION

In case of a dispute, the Contractor and the City shall each appoint a representative, who, together, shall select a third party to arbitrate the issue. Resolution of the issue will be binding upon both parties.

ARTICLE X ENTIRE AGREEMENT

The parties agree that this constitutes the entire agreement and there are no further items or provisions, either oral or otherwise. City agrees that it has not relied upon any representations of Bidder as to prospective performance of the goods, but has relied upon its own inspection and investigation of the subject matter.

The parties have executed this agreement at The City of Liberty the day and year first above written.

IN WITNESS WHEREOF, the parties hereunto have executed two (2) counterparts of this agreement the day and year first written above.

(SEAL)

THE CITY OF LIBERTY, MISSOURI

By: _____
Mayor

Attest: _____
Deputy City Clerk

(SEAL)

Custom Graphics
Company Name

By: Todd Barnett

Title: Owner

Attest: [Signature]

GUARANTEED PRICING AGREEMENT:

Adult and Youth Sports Apparel
Contract #FY25-06
Page 5 of 11

GUARANTEED PRICING AGREEMENT:

SPRING T-BALL/BASEBALL/SOFTBALL PLAYERS JERSEY

- Moisture Management Youth Baseball/Softball Jersey
 - 100% Polyester Fabric
 - Moisture wicking, odor resistant, hemmed sleeves w/contrast underarm panel
 - DRI-GEAR, 2-button self-collar front
 - Up to 15-20 different shirt options
 - Must be Champro or A4 brand or equivalent quality (must be approved)
- All shirts will have approved artwork logo printed on full front chest with one color ink print.
- Participant shirts will have a number printed on the back. Heat pressed or screen printed numbers will be accepted.

Jerseys

CUSTOM GRAPHICS	Size	Item Price	Quantity	Total Price
Jerseys	YS	\$8.50	450	\$3,825.00
Jerseys	YM	\$8.50	400	\$3,400.00
Jerseys	YL	\$8.50	250	\$2,125.00
Jerseys	AS	\$9.00	100	\$900.00
Jerseys	AM	\$9.00	50	\$450.00
Jerseys	AL	\$9.00	20	\$180.00
Jerseys	AXL	\$9.00	10	\$90.00
Total			1280	\$10,970.00

Please Include Brand Names

Description of Jersey: Champro – Turn Two, 2-Button Jersey

HATS

- GL-271 Outdoor Cap with LPR Logo
 - All 44 colors available
 - Adjustable back

SIZE	ITEM PRICE	QUANTITY	TOTAL PRICE
Youth	\$6.20	1,000	\$6,200
Adult	\$6.20	600	\$3,720
		1,280	\$9,920

**GUARANTEED PRICING AGREEMENT:
WINTER YOUTH BASKETBALL PLAYER JERSEYS**

- Reversible Wide Shoulder with hemmed subtle V-neck Basketball Jersey
- Jerseys – Assorted Colors and Sizes (Youth Small – Adult XXXL)
 - Must be a good quality jersey
 - 70 Denier Polyester Tricot Mesh Fabric
 - Double-stitched seams with reinforced construction
 - Wide-shoulder with hemmed subtle v-neck
 - Reversible
 - Must be YBA brand, style ID #765 or equivalent quality (must be approved)
- All shirts will have approved artwork logo printed on full front chest with one color ink print.
- Participant shirts will have a number printed on the back (both sides). Heat pressed or screen printed numbers will be accepted.

SIZE	ITEM PRICE	QUANTITY	TOTAL PRICE
YS	\$8.90	250	\$2,472.25
YM	\$8.90	275	\$2,022.75
YL	\$8.90	175	\$1,483.35
AS	\$8.90	140	\$1,078.80
AM	\$8.90	80	\$539.40
AL	\$8.90	30	\$359.60
AXL	\$8.90	10	\$89.90
AXXL	\$9.90	5	\$54.95
Total		965	\$8,593.50

Please Include Brand Names

Description of Jersey: Champro BBJP Jersey & 1 Free Coach Shirt Per Team

CITY OF LIBERTY, MISSOURI

Appendix B

Standard Terms and Conditions

All bid/quote/RFQ respondents are expected to comply with City of Liberty Standard Contract Terms and Conditions. Submission of a response to this proposal constitutes acceptance of these standard terms and conditions.

A. Procedures

The extent and character of the services to be performed by the Contractor shall be subject to the general control and approval of the City Administrator or his authorized representative (s). The Contractor shall not comply with requests and/or orders issued by any other person. The City Administrator will designate his authorized representatives in writing. Both the City of Liberty and the Contractor must approve any changes to the contract in writing.

B. Contract Award

Award of this contract is anticipated no later than 60 days after bid deadline.

C. Insurance

The Contractor shall procure, maintain, and provide proof of, insurance coverages for injuries to persons and/or property damage as may arise from or in conjunction with, the work performed on behalf of the City of Liberty by the Contractor, its agents, representatives, employees or subcontractors. Proof of coverage as contained herein shall be submitted prior to the commencement of work and such coverage shall be maintained by the Contractor for the duration of the contract period. Claims made on policies must be enforce or that coverage purchased for three (3) years after contract completion date.

1. Comprehensive General Liability:

- Minimum Limits - \$2,000,000 per occurrence and \$2,000,000 aggregate

2. Comprehensive Automobile Liability:

- Minimum \$2,000,000 combine single limit for bodily injury and property damage per occurrence

3. Workers' Compensation:

- Missouri Statutory Requirement. Must show proof of workers' compensation coverage for any person performing work for the City.

4. Employers' Liability:

- \$1,000,000 each employee, \$1,000,000 each accident and \$1,000,000 policy limit

D. Hold Harmless Clause

The Contractor shall, during the term of the contract including any warranty period, indemnify, defend, and hold harmless the City of Liberty, its officials, employees, agents, residents and representatives thereof from all suits, actions, or claims of any kind, including attorney's fees, brought on account of any personal injuries, damages, or violations of rights, sustained by any person or property as a consequence of any neglect in safeguarding contract work or on account of any act or omission by the Contractor or his employees, or from any claims or amounts arising from violation of any law, bylaw, ordinance, regulation or decree. The vendor agrees that this clause shall include claims involving infringement of patent or copyright.

E. Exemption from Taxes

The City of Liberty is exempt from state sales tax and federal excise tax. Tax exemption certificates indicating this tax exempt status will be furnished on request, and therefore the City shall not be charged taxes for materials or labor.

F. Employment Discrimination by Contractors Prohibited/Wages/ Information

During the performance of a contract, the Contractor shall agree that it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, or disabilities, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor; that it will post in conspicuous places, available to employees and applicants for employment, notices setting forth nondiscrimination practices, and that it will state, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, that it is an equal opportunity employer. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient to meet this requirement.

The Contractor will include the provisions of the foregoing paragraphs in every subcontract or purchase order so that the provisions will be binding upon each subcontractor or vendor used by the Contractor.

G. Invoicing and Payment

The Contractor shall submit invoices, in duplicate, for services outlined above in the scope of services and according to the schedule agreed upon during final negotiations, with proper attachments documenting work performed, fees applied, etc.

H. Cancellation

The City of Liberty reserves the right to cancel and terminate this contract in part or in whole without penalty upon 60 days written notice to the Contractor. Any contract cancellation notice shall not relieve the Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.

I. Contractual Disputes

The Contractor shall give written notice to the City of Liberty of its intent to file a claim for money or other relief at the time of the occurrence or the beginning of the work upon which the claim is to be based.

The written claim shall be submitted to the City no later than sixty (60) days after final payment. If the claim is not disposed of by agreement, the City of Liberty shall reduce their decision to writing and mail or otherwise forward a copy thereof to the Contractor within thirty (30) days of receipt of the claim.

City decision shall be final unless the Contractor appeals within thirty (30) days by submitting a written letter of appeal to the City Administrator, or his designee. The City Administrator shall render a decision within sixty (60) days of receipt of the appeal.

J. Severability

In the event that any provision shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

K. Applicable Laws

This contract shall be governed in all respects by federal and state laws. All work performed shall be in compliance with all applicable City of Liberty codes.

L. Drug/Crime Free Work Place

The Respondent acknowledges and certifies that it understands that the following acts by the contractor, its employees, and/or agents performing services on City of Liberty property are prohibited:

1. The unlawful manufacture, distribution, dispensing, possession or use of alcohol or other drugs; and
2. Any impairment or incapacitation from the use of alcohol or other drugs (except the use of drugs for legitimate medical purposes)
3. Any crimes committed while on City property.

The Respondent further acknowledges and certifies that it understands that a violation of these prohibitions constitutes a breach of contract and may result in default action being taken by the City of Liberty in addition to any criminal penalties that may result from such conduct.

M. No Escalation of Fees

The pricing of services contained in the contract for the selected Contractor shall remain in effect for the duration of the contract. No escalation of fees will be allowed.

N. Permits

The successful Contractor shall be responsible for obtaining all permits, and for incurring all expenses associated with those permits, prior to proceeding with the scope of work and services described in this solicitation. Included in these permits will be the "Occupation License" required of all contractors doing business within the City limits of Liberty. This permit can be obtained from the office of the Deputy City Clerk, 101 E. Kansas, Liberty, Missouri, 64069.

O. Compliance with Missouri Law Regarding the Employment of Illegal Aliens

The successful Contractor shall be responsible for understanding and complying with all Missouri laws pertaining to the employment of illegal aliens. This will include certification to the City of such.

Document No. _____

ORDINANCE NO. _____

ORDINANCE APPROVING A GUARANTEED PRICING AGREEMENT WITH SHOW ME LOGOS FOR FY 2025 ADULT AND YOUTH SPORTS APPAREL –ADULT CHAMPIONSHIP SHIRTS IN AN AMOUNT NOT TO EXCEED \$13,562.50

WHEREAS, this is a one-year contract, with the option of up to two additional one-year extensions for adult and youth sports apparel with SHOW ME LOGOS; and

WHEREAS, not to exceed amounts are based on historical average sales and may fluctuate pending increased or decreased team enrollments; therefore

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves a certain agreement by and between the City of Liberty and Show Me Logos, 6813 Sobbie Rd, Pleasant Valley, MO 64068, in an amount not to exceed THIRTEEN THOUSAND FIVE HUNDRED SIXTY-TWO DOLLARS AND 50/100 (\$13,562.50), for FY 2025 sports complex recreation supplies, a copy of said agreement being incorporated herein by reference and available for review as required by law.

SECTION II

The City Council of the City of Liberty, Clay County, Missouri, hereby authorizes the Mayor to sign the agreement described in Section I of this ordinance.

SECTION III

This ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by Council this _____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK

ORDINANCE NO. _____ (CONT.)

Approved by the Mayor this _____ day of _____, 2025.

MAYOR



GUARANTEED PRICING CONTRACT
2025 Adult and Youth Sports Apparel

AGREEMENT FOR PROVISION OF THE FOLLOWING SERVICES

This agreement is made and entered into this **1st day of January, 2025**, by and between **Show Me Logos**, an entity organized and existing under the laws of the State of Missouri, with its principal office located at **6813 Sobbie Rd. Pleasant Valley, MO 64068**, hereafter referred to as the Contractor and the Mayor, Councilmen, and Citizens of the City of Liberty, Clay County, Missouri, 101 E. Kansas St., a municipal corporation hereinafter referred to as CITY.

This contract and applicable attachments represent the entire understanding and agreement between the parties and no oral, implied, alterations or variations to the contract will be binding on the parties, except to the extent that they are in writing and signed by the parties hereto. This contract shall be binding upon the heirs, successors, administrators, executors and assigns of the parties hereto. In the event there are any inconsistencies in the provisions of this contract and those contained in the proposal they will be resolved in accordance with the terms of this contract.

This contract was approved on **December 16, 2024** and is effective as of **January 1, 2025**, and shall remain in effect as described within.

ARTICLE I
THE WORK

Contractor agrees to perform all work and provide all products as specified in Request for Proposal **PK25-06** and the General Terms and Conditions in Appendix B, commonly referred to as Contract Terms and Conditions and according to Contract Agreement set forth here. Contractor agrees to provide all labor, materials, tools, permits, and/or professional services and perform the contracted work in accordance with all specifications, terms and conditions as set forth within the proposal documents, including bonding, insurance, prevailing wage requirements, and termination clauses as needed or required. The work as specified in Appendix A may commence upon the signing of this contract and scheduling and approval of the City.

ARTICLE II
CONTRACT TERM

The term of the agreement shall be upon approval by City Council January 1, 2025 – December 2025.

ARTICLE III CONTRACT SUM AND PAYMENT

The Contractor agrees to perform all work described in the Contract Documents and to enter in to a guaranteed pricing contract with the City in an amount not to exceed **\$13,562.50** and in accordance with the service rates proposed with the contractor's bid submission.

The City agrees to pay the Contractor as outlined in the Contract Documents and subject to deductions provided for in Articles IV and VI.

ARTICLE IV CONTRACT PAYMENT

The City agrees to pay the Contractor for the completed work as follows: the Contractor will invoice the City upon the delivery of pre-ordered goods. Payment shall be made upon receipt of invoices presented in duplicate as outlined in Appendix B.

All cost for freight and delivery is the sole responsibility of the Contractor selected as the best bid and is to be included in the bid price.

The City will be the sole judge as to the sufficiency of the work performed.

The Contractor agrees that the City may withhold any and all payment for damage or destruction, blatant or otherwise, incurred to the City's property caused by poor performance or defective product or personnel employed or utilized by the Contractor. Additionally, it is agreed the Contractor shall also be liable to the City for replacement of products or services occasioned by such breach.

Third party payment agreements will not be accepted by the City.

ARTICLE V INSURANCE REQUIREMENTS

Insurance shall be provided as outlined in the General Terms and Conditions Appendix B to the Contract.

ARTICLE VI DAMAGES/DELAYS/DEFECTS

The City will not sustain monetary damage if the whole or any part of this contract is delayed through the failure of the Contractor and/or their sureties to perform any part or the whole of this contract. Thus, if at any time the Contractor refuses or neglects to supply the ordered products, or fails in any respect to execute the contract, including extras, with the utmost diligence, the City may take steps deemed advisable to promptly secure the necessary services by contract or otherwise, to complete whatever portion of the

contracted work which is causing delay or is not being performed in a workmanlike manner.

Contractor and/or their sureties will be liable to the City for any cost for labor, services, delays, or claims incurred by the City to finish the work.

Contractor shall immediately report, to the City, or a duly authorized representative, any accident whatsoever arising out of the performance of this contract, especially those resulting in death, serious injury or property damage. Contractor must provide full details and statements from any witnesses.

ARTICLE VII RESPONSIBILITIES

The City shall provide all information or services under their control with reasonable promptness and shall designate a representative to render decisions on behalf of the City and on whose actions and approvals the Contractor may rely.

The Contractor's responsibilities and obligations under this agreement are accepted subject to strikes, outside labor troubles (including strikes or labor troubles affecting vendors or suppliers of Contractor), accidents, transportation delays, floods, fires, or other acts of God, and any other causes of like or different character beyond the control of Contractor. Impossibility of performance by reason of any legislative, executive, or judicial act of any governmental authority shall excuse performance of or delay in performance of this agreement. The City and the Contractor shall agree upon such delay or cancellation of performance and execute this agreement in writing.

Contractor agrees to provide all services necessary to perform and complete the contract as specified.

Contractor will supervise and direct the work performed, and shall be responsible for their employees. Contractor will also supervise and direct the work performed by sub-contractors and their employees and be responsible for the work performed by sub-contractors hired by the contractor.

Contractor agrees to obtain and maintain during the term of this contract the necessary licenses and permits required by federal, state, county and municipal governments to perform the services as required by this contract. Contractor shall bear the cost of any permits which he is obligated to secure. Contractor will also ensure any sub-contractors hired will obtain the necessary licenses and permits as required.

Contractor agrees to comply with all applicable federal, state, county and municipal laws and regulations, including, but not limited to, affirmative action, equal employment, fair labor standards and all applicable provisions of the Occupational Safety and Health Act of 1970, as amended. Contractor agrees to ensure sub-contractors and their employees comply with all applicable laws and regulations aforementioned.

Contractor also agrees to be, at all times, in full compliance with any and all applicable federal, state and local laws and regulations as they may change from time to time.

FORCE MAJEURE

Neither the City nor Contractor shall be in breach of this Contract, failure or inability to provide any facility or service at any time as a result of circumstances beyond its control, such as, but not limited to, war, terrorism, strikes, fires, floods, hurricanes, acts of God, power failures, or damage or destruction of any facility related thereto. Impossibility of performance by reason of any legislative, executive, or judicial act of any governmental authority shall excuse performance of or delay in performance of this agreement. The City and the Contractor shall agree upon such delay or cancellation of performance and execute this agreement in writing.

ARTICLE VIII TERMINATION OF AGREEMENT

With Cause – If Contractor fails to perform their duties as specified in this contract, the City through its appointed representative, shall notify the Contractor to correct any default under the terms of this contract. Such notification may be made by telephone or in writing. If the Contractor fails to correct any default after notification of such default, the City shall have the right to immediately terminate this agreement by giving the Contractor ten (10) days written notice.

Without Cause – The City may terminate this agreement at any time by providing sixty (60) days written notice, by certified mail, to the Contractor at the address listed below.

In the event this agreement is terminated, the City may hold as retainer the amount needed to complete the work in accordance with bid specifications.

ARTICLE IX ARBITRATION

In case of a dispute, the Contractor and the City shall each appoint a representative, who, together, shall select a third party to arbitrate the issue. Resolution of the issue will be binding upon both parties.

ARTICLE X ENTIRE AGREEMENT

The parties agree that this constitutes the entire agreement and there are no further items or provisions, either oral or otherwise. City agrees that it has not relied upon any representations of Bidder as to prospective performance of the goods, but has relied upon its own inspection and investigation of the subject matter.

The parties have executed this agreement at The City of Liberty the day and year first above written.

IN WITNESS WHEREOF, the parties hereunto have executed two (2) counterparts of this agreement the day and year first written above.

(SEAL)

THE CITY OF LIBERTY, MISSOURI

By: _____
Mayor

Attest: _____
Deputy City Clerk

(SEAL)

Show Me logos
Company Name

By: Carla J. Neely

Title: Owner

Attest: _____

**GUARANTEED PRICING AGREEMENT:
ADULT SPORTS LEAGUE CHAMPIONS APPAREL**

- T-shirts – Assorted Colors and Sizes (Adult Small – Adult XXXL)
 - o Must be a good quality t-shirt with hemmed cuffs
 - o Up to 20 different shirt colors
 - o 50% Cotton/50% Polyester
 - o Acceptable brands include, but are not limited to Russell, Fruit of the Loom Best, Hanes Beefy-T, Gildan Ultra Cotton and Jerzees.
- Long Sleeve T-shirts, Crew Neck Sweatshirts and Hooded Sweatshirts
 - o Similar specifications as to T-shirts listed above
- Artwork must be approved by the City of Liberty Parks and Recreation Department.
 - o Minimum of a two color logo
- All shirts will have approved artwork logo printed on full front chest with one color ink print.

		Item Price	Quantity	Total Price
White Short Sleeve	AS-AL	\$5.00	100	\$500.00
White Short Sleeve	AXL-AXXXL	\$7.00	100	\$700.00
White Long Sleeve	AS-AL	\$8.75	100	\$875.00
White Long Sleeve	AXL-AXXXL	\$9.75	100	\$975.00
Color Short Sleeve	AS-AL	\$5.20	100	\$520.00
Color Short Sleeve	AXL-AXXXL	\$7.20	100	\$720.00
Color Long Sleeve	AS-AL	\$9.00	100	\$900.00
Color Long Sleeve	AXL-AXXXL	\$11.00	100	\$1,100.00
White Crew Neck	AS-AL	\$10.50	70	\$735.00
White Crew Neck	AXL-AXXXL	\$12.50	60	\$750.00
Color Crew Neck	AS-AL	\$11.00	70	\$770
Color Crew Neck	AXL-AXXXL	\$13.00	60	\$780
White Hooded	AS-AL	\$15.25	70	\$1067.50
White Hooded	AXL-AXXXL	\$17.25	60	\$1035
Color Hooded	AS-AL	\$15.50	70	\$1085
Color Hooded	AXL-AXXXL	\$17.50	60	\$1050
Total			1320	\$13,562.50

Please Include Brand Names

Description of T-Shirt: Gildan 8000/8400, Gildan 18000,

CITY OF LIBERTY, MISSOURI

Appendix B

Standard Terms and Conditions

All bid/quote/RFQ respondents are expected to comply with City of Liberty Standard Contract Terms and Conditions. Submission of a response to this proposal constitutes acceptance of these standard terms and conditions.

A. Procedures

The extent and character of the services to be performed by the Contractor shall be subject to the general control and approval of the City Administrator or his authorized representative (s). The Contractor shall not comply with requests and/or orders issued by any other person. The City Administrator will designate his authorized representatives in writing. Both the City of Liberty and the Contractor must approve any changes to the contract in writing.

B. Contract Award

Award of this contract is anticipated no later than 60 days after bid deadline.

C. Insurance

The Contractor shall procure, maintain, and provide proof of, insurance coverages for injuries to persons and/or property damage as may arise from or in conjunction with, the work performed on behalf of the City of Liberty by the Contractor, its agents, representatives, employees or subcontractors. Proof of coverage as contained herein shall be submitted prior to the commencement of work and such coverage shall be maintained by the Contractor for the duration of the contract period. Claims made on policies must be enforce or that coverage purchased for three (3) years after contract completion date.

1. Comprehensive General Liability:

- Minimum Limits - \$2,000,000 per occurrence and \$2,000,000 aggregate

2. Comprehensive Automobile Liability:

- Minimum \$2,000,000 combine single limit for bodily injury and property damage per occurrence

3. Workers' Compensation:

- Missouri Statutory Requirement. Must show proof of workers' compensation coverage for any person performing work for the City.

4. Employers' Liability:

- \$1,000,000 each employee, \$1,000,000 each accident and \$1,000,000 policy limit

D. Hold Harmless Clause

The Contractor shall, during the term of the contract including any warranty period, indemnify, defend, and hold harmless the City of Liberty, its officials, employees, agents, residents and representatives thereof from all suits, actions, or claims of any kind, including attorney's fees, brought on account of any personal injuries, damages, or violations of rights, sustained by any person or property as a consequence of any neglect in safeguarding contract work or on account of any act or omission by the Contractor or his employees, or from any claims or amounts arising from violation of any law, bylaw, ordinance, regulation or decree. The vendor agrees that this clause shall include claims involving infringement of patent or copyright.

E. Exemption from Taxes

The City of Liberty is exempt from state sales tax and federal excise tax. Tax exemption certificates indicating this tax exempt status will be furnished on request, and therefore the City shall not be charged taxes for materials or labor.

F. Employment Discrimination by Contractors Prohibited/Wages/ Information

During the performance of a contract, the Contractor shall agree that it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, or disabilities, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor; that it will post in conspicuous places, available to employees and applicants for employment, notices setting forth nondiscrimination practices, and that it will state, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, that it is an equal opportunity employer. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient to meet this requirement.

The Contractor will include the provisions of the foregoing paragraphs in every subcontract or purchase order so that the provisions will be binding upon each subcontractor or vendor used by the Contractor.

G. Invoicing and Payment

The Contractor shall submit invoices, in duplicate, for services outlined above in the scope of services and according to the schedule agreed upon during final negotiations, with proper attachments documenting work performed, fees applied, etc.

H. Cancellation

The City of Liberty reserves the right to cancel and terminate this contract in part or in whole without penalty upon 60 days written notice to the Contractor. Any contract cancellation notice shall not relieve the Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.

I. Contractual Disputes

The Contractor shall give written notice to the City of Liberty of its intent to file a claim for money or other relief at the time of the occurrence or the beginning of the work upon which the claim is to be based.

The written claim shall be submitted to the City no later than sixty (60) days after final payment. If the claim is not disposed of by agreement, the City of Liberty shall reduce their decision to writing and mail or otherwise forward a copy thereof to the Contractor within thirty (30) days of receipt of the claim.

City decision shall be final unless the Contractor appeals within thirty (30) days by submitting a written letter of appeal to the City Administrator, or his designee. The City Administrator shall render a decision within sixty (60) days of receipt of the appeal.

J. Severability

In the event that any provision shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

K. Applicable Laws

This contract shall be governed in all respects by federal and state laws. All work performed shall be in compliance with all applicable City of Liberty codes.

L. Drug/Crime Free Work Place

The Respondent acknowledges and certifies that it understands that the following acts by the contractor, its employees, and/or agents performing services on City of Liberty property are prohibited:

1. The unlawful manufacture, distribution, dispensing, possession or use of alcohol or other drugs; and
2. Any impairment or incapacitation from the use of alcohol or other drugs (except the use of drugs for legitimate medical purposes)
3. Any crimes committed while on City property.

The Respondent further acknowledges and certifies that it understands that a violation of these prohibitions constitutes a breach of contract and may result in default action being taken by the City of Liberty in addition to any criminal penalties that may result from such conduct.

M. No Escalation of Fees

The pricing of services contained in the contract for the selected Contractor shall remain in effect for the duration of the contract. No escalation of fees will be allowed.

N. Permits

The successful Contractor shall be responsible for obtaining all permits, and for incurring all expenses associated with those permits, prior to proceeding with the scope of work and services described in this solicitation. Included in these permits will be the "Occupation License" required of all contractors doing business within the City limits of Liberty. This permit can be obtained from the office of the Deputy City Clerk, 101 E. Kansas, Liberty, Missouri, 64069.

O. Compliance with Missouri Law Regarding the Employment of Illegal Aliens

The successful Contractor shall be responsible for understanding and complying with all Missouri laws pertaining to the employment of illegal aliens. This will include certification to the City of such.

Document No. _____

ORDINANCE NO. _____

ORDINANCE APPROVING A GUARANTEED PRICING AGREEMENT WITH TW
CUSTOM BRANDING FOR FY 2025 ADULT AND YOUTH SPORTS APPAREL –BITTY
SPORTS IN AN AMOUNT NOT TO EXCEED \$4,791.00

WHEREAS, this is a one-year contract, with the option of up to two additional one-year extensions for adult and youth sports apparel with TW Custom Branding; and

WHEREAS, not to exceed amounts are based on historical average sales and may fluctuate pending increased or decreased team enrollments; therefore

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves a certain agreement by and between the City of Liberty and TW Custom Branding, 14450 N. 169 HWY, Smithville, MO 64089, in an amount not to exceed FOUR THOUSAND SEVEN HUNDRED NINETY-ONE DOLLARS AND 00/100 (\$4,791.40), for FY 2025 sports complex recreation supplies, a copy of said agreement being incorporated herein by reference and available for review as required by law.

SECTION II

The City Council of the City of Liberty, Clay County, Missouri, hereby authorizes the Mayor to sign the agreement described in Section I of this ordinance.

SECTION III

This ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by Council this _____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK

ORDINANCE NO. _____ (CONT.)

Approved by the Mayor this _____ day of _____, 2025.

MAYOR



**GUARANTEED PRICING CONTRACT
2025 Adult and Youth Sports Apparel**

AGREEMENT FOR PROVISION OF THE FOLLOWING SERVICES

This agreement is made and entered into this **1st day of January, 2025**, by and between **TW Custom Branding**, an entity organized and existing under the laws of the State of Missouri, with its principal office located at **14450 N 169 HWY Smithville, MO 64089**, hereafter referred to as the Contractor and the Mayor, Councilmen, and Citizens of the City of Liberty, Clay County, Missouri, 101 E. Kansas St., a municipal corporation hereinafter referred to as CITY.

This contract and applicable attachments represent the entire understanding and agreement between the parties and no oral, implied, alterations or variations to the contract will be binding on the parties, except to the extent that they are in writing and signed by the parties hereto. This contract shall be binding upon the heirs, successors, administrators, executors and assigns of the parties hereto. In the event there are any inconsistencies in the provisions of this contract and those contained in the proposal they will be resolved in accordance with the terms of this contract.

This contract was approved on **December 16, 2024** and is effective as of **January 1, 2024**, and shall remain in effect as described within.

**ARTICLE I
THE WORK**

Contractor agrees to perform all work and provide all products as specified in Request for Proposal **PK25-06** and the General Terms and Conditions in Appendix B, commonly referred to as Contract Terms and Conditions and according to Contract Agreement set forth here. Contractor agrees to provide all labor, materials, tools, permits, and/or professional services and perform the contracted work in accordance with all specifications, terms and conditions as set forth within the proposal documents, including bonding, insurance, prevailing wage requirements, and termination clauses as needed or required. The work as specified in Appendix A may commence upon the signing of this contract and scheduling and approval of the City.

**ARTICLE II
CONTRACT TERM**

The term of the agreement shall be upon approval by City Council January 1, 2025 – December 2025.

ARTICLE III CONTRACT SUM AND PAYMENT

The Contractor agrees to perform all work described in the Contract Documents and to enter in to a guaranteed pricing contract with the City in an amount not to exceed \$4,791 and in accordance with the service rates proposed with the contractor's bid submission.

The City agrees to pay the Contractor as outlined in the Contract Documents and subject to deductions provided for in Articles IV and VI.

ARTICLE IV CONTRACT PAYMENT

The City agrees to pay the Contractor for the completed work as follows: the Contractor will invoice the City upon the delivery of pre-ordered goods. Payment shall be made upon receipt of invoices presented in duplicate as outlined in Appendix B.

All cost for freight and delivery is the sole responsibility of the Contractor selected as the best bid and is to be included in the bid price.

The City will be the sole judge as to the sufficiency of the work performed.

The Contractor agrees that the City may withhold any and all payment for damage or destruction, blatant or otherwise, incurred to the City's property caused by poor performance or defective product or personnel employed or utilized by the Contractor. Additionally, it is agreed the Contractor shall also be liable to the City for replacement of products or services occasioned by such breach.

Third party payment agreements will not be accepted by the City.

ARTICLE V INSURANCE REQUIREMENTS

Insurance shall be provided as outlined in the General Terms and Conditions Appendix B to the Contract.

ARTICLE VI DAMAGES/DELAYS/DEFECTS

The City will not sustain monetary damage if the whole or any part of this contract is delayed through the failure of the Contractor and/or their sureties to perform any part or the whole of this contract. Thus, if at any time the Contractor refuses or neglects to supply the ordered products, or fails in any respect to execute the contract, including extras, with the utmost diligence, the City may take steps deemed advisable to promptly secure the necessary services by contract or otherwise, to complete whatever portion of the contracted work which is causing delay or is not being performed in a workmanlike manner.

Contractor and/or their sureties will be liable to the City for any cost for labor, services, delays, or claims incurred by the City to finish the work.

Contractor shall immediately report, to the City, or a duly authorized representative, any accident whatsoever arising out of the performance of this contract, especially those resulting in death, serious injury or property damage. Contractor must provide full details and statements from any witnesses.

ARTICLE VII RESPONSIBILITIES

The City shall provide all information or services under their control with reasonable promptness and shall designate a representative to render decisions on behalf of the City and on whose actions and approvals the Contractor may rely.

The Contractor's responsibilities and obligations under this agreement are accepted subject to strikes, outside labor troubles (including strikes or labor troubles affecting vendors or suppliers of Contractor), accidents, transportation delays, floods, fires, or other acts of God, and any other causes of like or different character beyond the control of Contractor. Impossibility of performance by reason of any legislative, executive, or judicial act of any governmental authority shall excuse performance of or delay in performance of this agreement. The City and the Contractor shall agree upon such delay or cancellation of performance and execute this agreement in writing.

Contractor agrees to provide all services necessary to perform and complete the contract as specified.

Contractor will supervise and direct the work performed, and shall be responsible for their employees. Contractor will also supervise and direct the work performed by sub-contractors and their employees and be responsible for the work performed by sub-contractors hired by the contractor.

Contractor agrees to obtain and maintain during the term of this contract the necessary licenses and permits required by federal, state, county and municipal governments to perform the services as required by this contract. Contractor shall bear the cost of any permits which he is obligated to secure. Contractor will also ensure any sub-contractors hired will obtain the necessary licenses and permits as required.

Contractor agrees to comply with all applicable federal, state, county and municipal laws and regulations, including, but not limited to, affirmative action, equal employment, fair labor standards and all applicable provisions of the Occupational Safety and Health Act of 1970, as amended. Contractor agrees to ensure sub-contractors and their employees comply with all applicable laws and regulations aforementioned.

Contractor also agrees to be, at all times, in full compliance with any and all applicable federal, state and local laws and regulations as they may change from time to time.

FORCE MAJEURE

Neither the City nor Contractor shall be in breach of this Contract, failure or inability to provide any facility or service at any time as a result of circumstances beyond its control, such as, but not limited to, war, terrorism, strikes, fires, floods, hurricanes, acts of God, power failures, or damage or destruction of any facility related thereto. Impossibility of performance by reason of any legislative, executive, or judicial act of any governmental authority shall excuse performance of or delay in performance of this agreement. The City and the Contractor shall agree upon such delay or cancellation of performance and execute this agreement in writing.

ARTICLE VIII TERMINATION OF AGREEMENT

With Cause – If Contractor fails to perform their duties as specified in this contract, the City through its appointed representative, shall notify the Contractor to correct any default under the terms of this contract. Such notification may be made by telephone or in writing. If the Contractor fails to correct any default after notification of such default, the City shall have the right to immediately terminate this agreement by giving the Contractor ten (10) days written notice.

Without Cause – The City may terminate this agreement at any time by providing sixty (60) days written notice, by certified mail, to the Contractor at the address listed below.

In the event this agreement is terminated, the City may hold as retainer the amount needed to complete the work in accordance with bid specifications.

ARTICLE IX ARBITRATION

In case of a dispute, the Contractor and the City shall each appoint a representative, who, together, shall select a third party to arbitrate the issue. Resolution of the issue will be binding upon both parties.

ARTICLE X ENTIRE AGREEMENT

The parties agree that this constitutes the entire agreement and there are no further items or provisions, either oral or otherwise. City agrees that it has not relied upon any representations of Bidder as to prospective performance of the goods, but has relied upon its own inspection and investigation of the subject matter.

The parties have executed this agreement at The City of Liberty the day and year first above written.

IN WITNESS WHEREOF, the parties hereunto have executed two (2) counterparts of this agreement the day and year first written above.

(SEAL)

THE CITY OF LIBERTY, MISSOURI

By: _____
Mayor

Attest: _____
Deputy City Clerk

(SEAL)

TW Custom Branding
Company Name
By: *Michelle Webb*
Title: *Owner*

Attest: _____

**GURANTEED PRICING AGREEMENT
SPRING/FALL YOUTH VOLLEYBALL PLAYERS JERSEYS**

- Moisture Management Jersey – Moisture Wicking/Anti-Microbial – Dry Fit
 - Must be a good quality
 - 100% Polyester Interlock
 - Up to 10-15 different color options
 - Must be A4 brand or equivalent quality (must be approved)
- All shirts will have approved artwork logo printed on full front left chest with one color ink print.
- Participant shirts will have a number printed on the back. Heat pressed or screen printed numbers will be accepted.

SPRING/FALL SEASON

CUSTOM GRAPHICS

Item Price Quantity Total Price

Spring

Jerseys	YS	\$6.49	150	\$973.50
Jerseys	YM	\$6.49	150	\$973.50
Jerseys	YL	\$6.49	50	\$324.50
Jerseys	AS	\$6.49	25	\$162.25
Jerseys	AM	\$6.49	10	\$64.90
Jerseys	AL	\$6.49	10	\$64.90
Jerseys	AXL	\$6.49	5	\$32.45
Total			400	\$2,596

Please Include Brand Names

Description of Jersey: _____ Port & Company PC380 and PC380Y _____

BITTY SPORTS

- T-Shirt – Assorted colors and sizes
 - Must be a good quality t-shirts with hemmed cuffs
 - Up to 10-15 different color options
 - 50% cotton / 50% polyester
 - Must be Gildan brand Heavy Cotton or equivalent quality (must be approved)
- All shirts will have approved artwork logo printed on full front left chest with one color ink print.
- Participant shirts will have a number printed on the back. Heat pressed or screen printed numbers will be accepted.

SIZE	ITEM PRICE	QUANTITY	TOTAL PRICE
YS	\$4.39	60	\$1,122.50
YM	\$4.39	5	\$112.25

SUMMER TINY TOT TBALL

SIZE	ITEM PRICE	QUANTITY	TOTAL PRICE
YS	\$4.49	200	\$1,122.50
YM	\$4.49	40	\$112.25

BITTY FALL SOCCER

SIZE	ITEM PRICE	QUANTITY	TOTAL PRICE
YS	\$4.49	60	\$1,122.50
YM	\$4.49	5	\$112.25

BITTY WINTER BASKETBALL

SIZE	ITEM PRICE	QUANTITY	TOTAL PRICE
YS	\$4.49	120	\$1,122.50
YM	\$4.49	10	\$112.25
Total			\$2,195

Any additional incentives _____

Description of T-shirt: _____ Gildan 800 or P&C 55 _____

CITY OF LIBERTY, MISSOURI

Appendix B

Standard Terms and Conditions

All bid/quote/RFQ respondents are expected to comply with City of Liberty Standard Contract Terms and Conditions. Submission of a response to this proposal constitutes acceptance of these standard terms and conditions.

A. *Procedures*

The extent and character of the services to be performed by the Contractor shall be subject to the general control and approval of the City Administrator or his authorized representative (s). The Contractor shall not comply with requests and/or orders issued by any other person. The City Administrator will designate his authorized representatives in writing. Both the City of Liberty and the Contractor must approve any changes to the contract in writing.

B. *Contract Award*

Award of this contract is anticipated no later than 60 days after bid deadline.

C. *Insurance*

The Contractor shall procure, maintain, and provide proof of, insurance coverages for injuries to persons and/or property damage as may arise from or in conjunction with, the work performed on behalf of the City of Liberty by the Contractor, its agents, representatives, employees or subcontractors. Proof of coverage as contained herein shall be submitted prior to the commencement of work and such coverage shall be maintained by the Contractor for the duration of the contract period. Claims made on policies must be enforce or that coverage purchased for three (3) years after contract completion date.

1. Comprehensive General Liability:

- Minimum Limits - \$2,000,000 per occurrence and \$2,000,000 aggregate

2. Comprehensive Automobile Liability:

- Minimum \$2,000,000 combine single limit for bodily injury and property damage per occurrence

3. Workers' Compensation:

- Missouri Statutory Requirement. Must show proof of workers' compensation coverage for any person performing work for the City.

4. Employers' Liability:

- \$1,000,000 each employee, \$1,000,000 each accident and \$1,000,000 policy limit

D. Hold Harmless Clause

The Contractor shall, during the term of the contract including any warranty period, indemnify, defend, and hold harmless the City of Liberty, its officials, employees, agents, residents and representatives thereof from all suits, actions, or claims of any kind, including attorney's fees, brought on account of any personal injuries, damages, or violations of rights, sustained by any person or property as a consequence of any neglect in safeguarding contract work or on account of any act or omission by the Contractor or his employees, or from any claims or amounts arising from violation of any law, bylaw, ordinance, regulation or decree. The vendor agrees that this clause shall include claims involving infringement of patent or copyright.

E. Exemption from Taxes

The City of Liberty is exempt from state sales tax and federal excise tax. Tax exemption certificates indicating this tax exempt status will be furnished on request, and therefore the City shall not be charged taxes for materials or labor.

F. Employment Discrimination by Contractors Prohibited/Wages/ Information

During the performance of a contract, the Contractor shall agree that it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, or disabilities, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor; that it will post in conspicuous places, available to employees and applicants for employment, notices setting forth nondiscrimination practices, and that it will state, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, that it is an equal opportunity employer. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient to meet this requirement.

The Contractor will include the provisions of the foregoing paragraphs in every subcontract or purchase order so that the provisions will be binding upon each subcontractor or vendor used by the Contractor.

G. Invoicing and Payment

The Contractor shall submit invoices, in duplicate, for services outlined above in the scope of services and according to the schedule agreed upon during final negotiations, with proper attachments documenting work performed, fees applied, etc.

H. Cancellation

The City of Liberty reserves the right to cancel and terminate this contract in part or in whole without penalty upon 60 days written notice to the Contractor. Any contract cancellation notice shall not relieve the Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.

I. Contractual Disputes

The Contractor shall give written notice to the City of Liberty of its intent to file a claim for money or other relief at the time of the occurrence or the beginning of the work upon which the claim is to be based.

The written claim shall be submitted to the City no later than sixty (60) days after final payment. If the claim is not disposed of by agreement, the City of Liberty shall reduce their decision to writing and mail or otherwise forward a copy thereof to the Contractor within thirty (30) days of receipt of the claim.

City decision shall be final unless the Contractor appeals within thirty (30) days by submitting a written letter of appeal to the City Administrator, or his designee. The City Administrator shall render a decision within sixty (60) days of receipt of the appeal.

J. Severability

In the event that any provision shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

K. Applicable Laws

This contract shall be governed in all respects by federal and state laws. All work performed shall be in compliance with all applicable City of Liberty codes.

L. Drug/Crime Free Work Place

The Respondent acknowledges and certifies that it understands that the following acts by the contractor, its employees, and/or agents performing services on City of Liberty property are prohibited:

1. The unlawful manufacture, distribution, dispensing, possession or use of alcohol or other drugs; and
2. Any impairment or incapacitation from the use of alcohol or other drugs (except the use of drugs for legitimate medical purposes)
3. Any crimes committed while on City property.

The Respondent further acknowledges and certifies that it understands that a violation of these prohibitions constitutes a breach of contract and may result in default action being taken by the City of Liberty in addition to any criminal penalties that may result from such conduct.

M. No Escalation of Fees

The pricing of services contained in the contract for the selected Contractor shall remain in effect for the duration of the contract. No escalation of fees will be allowed.

N. Permits

The successful Contractor shall be responsible for obtaining all permits, and for incurring all expenses associated with those permits, prior to proceeding with the scope of work and services described in this solicitation. Included in these permits will be the "Occupation License" required of all contractors doing business within the City limits of Liberty. This permit can be obtained from the office of the Deputy City Clerk, 101 E. Kansas, Liberty, Missouri, 64069.

O. Compliance with Missouri Law Regarding the Employment of Illegal Aliens

The successful Contractor shall be responsible for understanding and complying with all Missouri laws pertaining to the employment of illegal aliens. This will include certification to the City of such.



CITY COUNCIL ACTION REPORT

Meeting Date: January 27, 2025

A/R No.: 2025-23

Department: Public Works

Submitted By: Joshua Martinez, Capital
Projects Engineer

Subject: Ordinance amending Ordinance No. 11934 approving a change order with Leavenworth Excavating & Equipment Company, Inc. (Lexeco) for City of Liberty Project 24-006 Moss Street and Old 210 Highway guardrail by decreasing the current contract by \$62,407.05 from \$297,860.75 to \$235,453.70

Summary:

- Approve a final Ordinance amending Ordinance No. 11934
 - Adjusting the contract from the current contract amount of \$297,860.75 to a final total of \$235,453.70

Background:

The Moss Street and Old 210 Highway Guardrail project was awarded to Leavenworth Excavating & Equipment Company, Inc. (Lexeco) in the amount of \$297,860.75 on June 10, 2024 (Ordinance No. 11934).

The project involved the installation of guardrail at two locations:

Location 1: Old State Hwy 210 running over Town Branch

The segment of Old State Hwy 210 as it runs over Town Branch Creek posed a significant hazard. The narrow shoulder did not provide adequate space for a vehicle to correct itself in the event of an emergency. In the event that a vehicle was to leave the roadway, there was a high likelihood of the driver becoming submerged underwater and of the vehicle rolling.





Location 2: Moss Ave. adjacent to City Park

The segment of Moss Avenue as it runs adjacent to City Park experiences a steep grade change on the eastern side. While there was not the danger of a driver becoming submerged, there was concern that a vehicle exiting the roadway would lose control as it continued downhill on the eastern side of Moss Avenue. On the eastern side of Moss Avenue there is a high-volume-high-frequency park. A vehicle that exits the roadway and loses control could continue into the park area.



Throughout the project minor adjustments were made to the design based on changed field conditions, these additions and subtractions in scope of work resulted in a net reduction in overall contract price from \$297,860.75 to a final total of \$235,453.70. This amendment is required to:

- Incorporate additional agreed to line items of work which were not in the original contract and
- Reconcile all line item costs from estimated quantities to final installed quantities.

Staff recommends approval of an Ordinance amending Ordinance No. 11934, establishing a contract with Leavenworth Excavating & Equipment Company, Inc. for the Moss Street and Old 210 Highway Guardrail project Project, by decreasing the contract amount from \$297,860.75 to \$235,453.70.

Previous Action (if applicable):

- Approved design contract with CMT to design guardrail - May 22, 2023
- Approved construction contract with Leavenworth Excavating & Equipment Company, Inc. - June 10, 2024

Policy/Committee Review:

X Citizen Sales Tax Oversight Committee	Completed/Recommended: Ruled Meets Voter Intent - March 2024
N Public Safety Sales Tax Oversight A Committee	Completed/Recommended:
NA Budget Committee	Completed/Recommended:
NA Other:	Completed/Recommended:

Financial Considerations:

X	Budgeted: Line Item: Old Account No. 50.75.604.36.7515 now listed as Account No. 351-70023-600-000000 Line Item:	Amount: \$235,453.70 Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	Amount:
	Funding Source:	Amount:

Attachments:

1. Ordinance Amending the Change Order for Lexeco
2. CO_Final for Signature

Document No. _____

ORDINANCE NO. _____

ORDINANCE AMENDING ORDINANCE NO. 11934 APPROVING A CHANGE ORDER WITH LEAVENWORTH EXCAVATING & EQUIPMENT COMPANY, INC. (LEXECO) FOR CITY OF LIBERTY PROJECT 24-006 MOSS STREET AND OLD 210 HIGHWAY GUARDRAIL BY DECREASING THE CURRENT CONTRACT BY \$62,407.05 FROM \$297,860.75 TO \$235,453.70

WHEREAS, on June 10, 2024 City Council approved Ordinance No. 11934 approving a contract between the City of Liberty and Leavenworth Excavating & Equipment Company, Inc. in an amount of \$297,860.75;

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby amends Ordinance No. 11934 approving a change order by and between the City of Liberty and Leavenworth Excavating & Equipment Company, Inc. for the Moss Street and Old 210 Highway Guardrail project by decreasing the contract amount from TWO HUNDRED NINETY SEVEN THOUSAND EIGHT HUNDRED SIXTY AND 75/100 DOLLARS (\$297,860.75) to a final contract amount of TWO HUNDRED THIRTY FIVE THOUSAND FOUR HUNDRED FIFTY THREE AND 70/100 DOLLARS (\$235,453.70) thereby providing a final change order and contract line item quantity reconciliation. A copy of said amendment being incorporated by reference herein and available for review as required by law.

SECTION II

The City Council hereby authorizes the Mayor to sign the change order as described in Section I of this Ordinance.

SECTION III

This Ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by the City Council this ____ day of _____, 2025.

MAYOR

ORDINANCE NO. _____(CONT.)

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this ____ day of _____, 2025.

MAYOR

Change Order

PROJECT: (Name and Address)

Moss & 210 Guardrail
101 E Kansas St
Liberty, MO 64068

CONTRACT INFORMATION:

Contract For: General Construction

Date: 10-07-2024

CHANGE ORDER INFORMATION:

Change Order Number: 1

Date: 01-17-2025

OWNER: (Name and Address)

City of Liberty MO
101 E. Kansas Street
Liberty, MO 64068

ARCHITECT: (Name and Address)

Leavenworth Excavating & Equipment Co, Inc.
5037 S. 4th St.
Leavenworth, KS 66048

CONTRACTOR: (Name and Address)

Leavenworth Excavating & Equipment Co, Inc.
5037 S. 4th St.
Leavenworth, KS 66048

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

The original Contract Sum was	\$ 297,860.75
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 297,860.75
The Contract Sum will be increased by this Change Order in the amount of	\$ -62,407.06
The new Contract Sum including the Change Order will be	\$ 235,453.70

The Contract Time will be increased by 0 days.

The new date of Substantial Completion will be 01-04-2025

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE CONTRACTOR, CONSULTANT, AND OWNER.

CONTRACTOR

Jeff Bollin

Jeff Bollin, Project Manager
Jan 17, 2025 @ 9:26 AM

Joshua Martinez - City of Liberty MO

Joshua Martinez, Capital Projects Engineer
Jan 16, 2025 @ 2:45 PM

John Findlay - City of Liberty MO

John Findlay, City Engineer
Jan 17, 2025 @ 9:52 AM

Sherri McIntyre - City of Liberty MO

Sherri McIntyre, Director of Public Works
Jan 17, 2025 @ 10:04 AM

Mayor, Greg Canuteson

Date



**CITY COUNCIL
ACTION REPORT**

Meeting Date: January 27, 2025

A/R No.: 2025-24

Department: Public Works

Submitted By: Joshua Martinez, Capital
Projects Engineer

Subject: Resolution accepting the Moss Street and Old 210 Highway guardrail project with Leavenworth Excavating & Equipment Company, Inc.

Summary:

- Approve a Resolution accepting the Moss Street and Old 210 Highway Guardrail Project and authorizing final payment to Leavenworth Excavating & Equipment Company, Inc.

Background:

The Moss Street and Old 210 Highway Guardrail project was awarded to Leavenworth Excavating & Equipment Company, Inc. (Lexeco) in the amount of \$297,860.75 on June 10, 2024 (Ordinance No. 11934).

All contract work has been completed by Leavenworth Excavating & Equipment Company, Inc. in accordance with City standards, specifications and contract requirements. This action accepts the Moss Street and Old 210 Highway Guardrail Project, thus allowing release of retainage which has been held per the project contract.

Staff recommends acceptance of a Resolution accepting the Moss Street and Old 210 Highway Guardrail Project as completed by Leavenworth Excavating & Equipment Company, Inc., thereby authorizing the release of all retainage.

Previous Action (if applicable):

- Approved design contract with CMT to design guardrail - May 22, 2023
- Approved construction contract with Leavenworth Excavating & Equipment Company, Inc. - June 10, 2024

Policy/Committee Review:

X Citizen Sales Tax Oversight Committee	Completed/Recommended: Ruled Meets Voter Intent - March 2024
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

Budgeted:	Line Item: Old Account No.	Amount: \$235,453.70
------------------	----------------------------	----------------------

X	50.75.604.36.7515 now listed as Account No. 351-70023-600-000000 Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non- Budgeted	Line Item:	Amount:
	Line Item:	Amount:
	Funding Source:	Amount:

Attachments:

1. 2025-024 Accept 2024 Lexeco - RES

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE MOSS STREET AND OLD 210 HIGHWAY
GUARDRAIL PROJECT WITH LEAVENWORTH EXCAVATING & EQUIPMENT
COMPANY, INC.

WHEREAS, the project has been completed by Leavenworth Excavating & Equipment Company, Inc. and

WHEREAS, the project has been constructed in accordance with the plans and specifications of the City of Liberty;

NOW, THEREFORE, BE IT RESOLVED that the City of Liberty does hereby accept the Moss Street and Old 210 Highway Guardrail Project;

PASSED by the City Council of Liberty, Clay County, Missouri, this _____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK



CITY COUNCIL ACTION REPORT

Meeting Date: January 27, 2025

A/R No.: 2025-14

Department: Public Works

Submitted By: Joshua Martinez, Capital
Projects Engineer

Subject: Resolution accepting a public fire hydrant from Burnaugh Construction, LLC for the Complete PT project located at 1005 N. 291 Highway in Liberty, Clay County, Missouri

Summary:

- A Public Hydrant was constructed to facilitate the development of the Complete PT renovation.
- The above-referenced project has been constructed according to the approved plans.

Background:

Complete PT is located at 1005 N. 291 Hwy in Liberty Missouri.

To facilitate the interior renovation and new usage, the following public improvements were constructed:

- (1) Public Hydrant by Burnaugh Construction, LLC. under permit No. ROW-10-24-00162

The above cited hydrant was constructed in accordance with approved plans. Staff recommends approving a resolution accepting the public hydrant associated with the Complete PT project.

Previous Action (if applicable):

NA

Policy/Committee Review:

N Citizen Sales Tax Oversight Committee A	Completed/Recommended:
N Public Safety Sales Tax Oversight A Committee	Completed/Recommended:
NA Budget Committee	Completed/Recommended:
NA Other:	Completed/Recommended:

Financial Considerations:

N A	Budgeted:	Line Item:	Amount:
		Line Item:	Amount:
		Revenue Line (if applicable):	Amount:
NA	Non-Budgeted	Line Item:	Amount:
		Line Item:	
		Funding Source:	Amount:

Attachments:

1. 2025-014 Accept Hydrant Complete PT - RES (1)

RESOLUTION NO. _____

RESOLUTION ACCEPTING PUBLIC FIRE HYDRANT FROM BURNAUGH
CONSTRUCTION, LLC FOR THE COMPLETE PT PROJECT LOCATED AT 1005 N.
291 HIGHWAY IN LIBERTY, CLAY COUNTY, MISSOURI

WHEREAS, the hydrant has been completed by Burnaugh Construction, LLC. and

WHEREAS, the project has been constructed in accordance with the plans and
specifications of the City of Liberty;

NOW, THEREFORE, BE IT RESOLVED that the City of Liberty does hereby
accept (1) Public Hydrant built under permit ROW-10-24-00162 and required for the
Complete PT project;

PASSED by the City Council of Liberty, Clay County, Missouri, this _____ day
of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK



CITY COUNCIL ACTION REPORT

Meeting Date: January 27, 2025

A/R No.: 2025-13

Department: Public Works

Submitted By: Joshua Martinez, Capital
Projects Engineer

Subject: Resolution adopting a new storm water master plan and associated capital improvement plan for the City of Liberty as developed by HDR Engineering Inc.

Summary:

- Resolution adopting a new Storm Water Master Plan with associated Capital Storm Water Improvement Plan

Background:

The Current City of Liberty Storm Water Master Plan is dated March 2003. Some examples of projects that were completed from the 2003 plan are:

- Camelot Estates Drainage Swale Stabilization Project, Major creek stabilization project which involved enclosing a creek in a pipe along the back side of properties off of N. Clayview Dr.
- Little Shoal Creek Storm Drainage Improvements. Major creek stabilization project, which involved the installation of gabion baskets and structures around the Amesbury Ave., Liberty Dr. area
- Conistor Box Culvert Repair Project. Repair of a box culvert which runs under Conistor Street and installation of gabion baskets up and downstream of the culvert

In the two decades since the last plan, the City has experienced rapid industrial, commercial and residential growth. In conjunction with this growth, new design standards, Federal Storm Water Regulations and a 2015 revision to the City of Liberty FEMA flood maps have contributed to the need for a revised and updated Storm Water Master Plan.

In order to better allocate future resources, prioritize repairs to the existing infrastructure and guide the growth of the City's Storm Water infrastructure, the City entered in to a contract with HDR Engineering Inc on May 11, 2023 (Ordinance No. 11809) to develop a new Storm Water Master Plan. Since that time HDR and City staff have:

1. Investigated and Assessed Existing Infrastructure
2. Provided Avenues for Public Communication
3. Studied Storm Water Detention
4. Reviewed the FEMA Floodplain and Conducted a Flood Risk Reduction Assessment
5. Identified High Risk Stream Channel Erosion Locations

6. Established a Project Prioritization Matrix and Identified a Capital Improvement Plan Project
7. Developed Technical Memorandums memorializing the assimilated data and results

Attached to this Resolution are the following Storm Water Master Plan Final Technical Memorandums:

- Project Prioritization and 10-year CIP Programming
- Flood Risk Reduction Memo
- Stream Assessment Findings Summary
- Storm Master Plan Condition Assessment Summary Report

Staff recommends acceptance of a Resolution adopting a New Storm Water Master Plan and Associated Capital Improvement Plan for the City of Liberty as developed by HDR Engineering Inc.

Previous Action (if applicable):

- 05/11/2023 - CSTOC recommendation for the Storm Water Master Plan Project
- 08/28/2023 - City Council approval of Storm Water Master Plan Project Contract with HDR
- 11/16/2023 - Public Meeting provided an opportunity for the public to learn about the project and speak with City representatives and provide feedback for the project planning process.
- 12/2023 - Public Online Survey provided an opportunity for the public to inform the project team of specific concerns and priorities.
- 08/26/2024 - City Council formally presented with Rating Criteria which would be used to identify and prioritize Capital Improvement Projects for the Storm Water Master Plan.
- 10/17/2024 - Public Open House provided an opportunity for the public to learn about the prioritized projects and discuss specifics with the project team.

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

Budgeted:	Line Item:	Amount:
	Line Item	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. 2025-013 Adopt Storm Water Master Plan - RES
2. Liberty SMP_CIP Programming_TechnicalMemorandum
3. Liberty_SMP_-_Flood_Risk_Reduction_Memo
4. Stream_Assessment_Finding_Summary
5. TREKK_Liberty_Condition_Assessment_Report

RESOLUTION NO. _____

RESOLUTION ADOPTING A NEW STORM WATER MASTER PLAN AND
ASSOCIATED CAPITAL IMPROVEMENT PLAN FOR THE CITY OF LIBERTY AS
DEVELOPED BY HDR ENGINEERING INC.

WHEREAS, the Storm Water Master Plan has been developed by HDR Engineering Inc. and

WHEREAS, the Storm Water Master Plan has been developed in accordance with the guidance and direction of the City of Liberty;

NOW, THEREFORE, BE IT RESOLVED that the City of Liberty does hereby adopt the Storm Water Master Plan and Associated Capital Improvement Plan for the City of Liberty as developed by HDR Engineering Inc.;

PASSED by the City Council of Liberty, Clay County, Missouri, this _____ day of _____, 2025.

MAYOR

ATTEST:

DEPUTY CITY CLERK



Project Prioritization and 10-year CIP Programming

City of Liberty - Stormwater Master Plan
Technical Memorandum

City of Liberty, MO

October 2024

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Link to Liberty Stormwater Master Plan Hub

[Liberty Stormwater Master Plan Hub](#)

Appendices

Appendix A: Project Cost Tables

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1 Introduction

1.1 Purpose

The City of Liberty is located in the northeast portion of the Kansas City metro area within Clay County, Missouri. As part of the expanding metro area, the city has experienced substantial growth since the development of the previous Stormwater Master Plan, completed in 2003. Substantial development can often lead to increases in impervious areas, changes in flow patterns and runoff volumes, sediment loading and stream instability challenges, and reduction in water quality, etc. which can lead to many challenges with stormwater management needs within the city. The evolving nature of the watersheds that make up the City of Liberty, in addition to changes in design standards, has presented a need to update the City's Stormwater Master Plan.

As part of a comprehensive stormwater master plan for the City of Liberty, Missouri, HDR Engineering, Inc. (HDR) has worked in conjunction with city staff to define high priority projects to be included in the City of Liberty Capital Improvement Plan (CIP). The goal of the City CIP program is to help maintain city assets through replacement and improvements of city infrastructure, revitalizing the city to continue to deliver reliable infrastructure and access to city residents and visitors. The Stormwater CIP prioritization and framework will aid in aligning future projects with the city's goals to continue to address the city stormwater management needs.

1.2 Scope

As part of the project prioritization and CIP programming portion of the Stormwater Master Plan development, a project prioritization methodology along with up to fifteen proposed projects and their respective projected construction costs and operation and maintenance (O&M) requirements are detailed in the technical memorandum presented herein. The project prioritization methodology shall utilize information obtained from public meeting sessions, storm sewer modeling results, the condition assessment risk model, stream bank and flood risk assessments, and should also consider sustainable stormwater solutions.

2 Background

There are four main watersheds within the City of Liberty, including Little Shoal Creek, Rush Creek, Cates Branch and Town Branch. The Little Shoal Creek watershed captures drainage from the southwest portion of the city and outlets to Shoal Creek which is ultimately tributary to the Missouri River. The Rush Creek Watershed captures drainage from a majority of the northern half of the city and outlets directly into the Missouri River. Cates Branch Watershed

captures drainage from the city center and is tributary to the Town Branch Watershed on the southeast portion of the city which outlets to Shoal Creek and ultimately the Missouri River.

The existing stormwater network consists of various open channels, ditches, and various stormwater conduits and associated structures/inlets that provide essential stormwater management functions serving over 30,000 residents and numerous visitors.

3 Project Pool Selection Methodology

3.1 Master Plan Components Leveraged in Project Pool Selection

There are 5 main components of the Stormwater Master Plan that were assessed when determining key stormwater improvement projects throughout the city that would provide maximum benefit to the community. The five components that were utilized in the project pool selection include public communication and input, field data collection, storm sewer system modeling, streambank erosion assessments and flood risk reduction assessments.

3.1.1 Public Communication and Input

As part of the stormwater master planning effort, HDR hosted a public meeting on Thursday, November 18th, 2023, to gather input from City of Liberty residents. Through comment cards, conversation and interaction with attendees, several locations of public interest were brought up for consideration. In parallel with the public meeting, a survey was distributed to residents to identify the communities' top concerns and the feedback received from the survey was reviewed and incorporated. The City of Liberty also provided HDR with areas of reported public concern received throughout the life of the study. All areas of interest were taken into consideration during the CIP project selection and ranking process.

3.1.2 Investigation and Assessment of Existing Stormwater Infrastructure

Field Data Collection

Trekk Design Group performed a condition assessment on the existing stormwater network. Approximately 223 structures were inspected and conditions were recorded. A combination of descriptions, photos, Closed Conduit Television (CCTV), and Pipeline Assessment and Certification Program (PACP) ratings were provided for the City's use. The data collected during the field inspections was leveraged during the project ranking process. Further information from the field data collection is provided under a separate cover. The Stormwater Master Plan Condition Assessment Summary Report, dated March 2024, can be accessed through the Liberty Stormwater Master Plan ArcGIS Hub Site.

Storm Sewer System Model Development

HDR developed a 2D Rain-on-Mesh Infoworks ICM model of the existing storm system, inclusive of pipe networks 36-inches or greater in diameter. Some of the model outputs consist of flooding depths, flooding hazard (function of water depth multiplied by velocity + 0.5 with the addition of a debris factor), structure flooding depth, and structure surcharge data, which are useful tools when identifying impacts and risk associated with potential deficiencies in the existing stormwater system. The ICM model results were taken into consideration to identify and prioritize likely areas of flooding concern where the existing system is inadequate.

3.1.3 Stream Channel Erosion Analysis

City of Liberty staff identified ten streams of interest to be investigated as part of a rapid assessment of stream bank stability. HDR performed stream bank assessments along the identified streams in December 2023 through January 2024. As part of the assessment, photographs and descriptions were recorded along with severity ratings for identified areas of stream degradation and instability particularly within proximity to city assets and private infrastructure. The findings from the stream assessment were utilized in identifying projects and assigning priorities within the CIP ranking. Further information from the stream bank assessment is provided under a separate cover. The Stream Assessment Findings Summary, Technical Memorandum, dated April 2024, can be accessed through the Liberty Stormwater Master Plan ArcGIS Hub Site.

3.1.4 Flood Risk Reduction Assessment

HDR performed a flood risk reduction assessment utilizing the mapped FEMA floodplains and effective FEMA modeling. As part of the assessment, HDR identified existing flood prone areas where there is potential opportunity to alleviate flooding conditions within the watershed. Potential improvements evaluated include hydraulic structure improvements in order to alleviate upstream flooding conditions due to a hydraulic restriction as well as implementation of regional detention to help manage peak discharges downstream. Locations identified as part of the Flood Risk Reduction were taken into consideration during the CIP prioritization process. The Flood Risk Reduction, Technical Memorandum, dated September 2024, can be accessed through the Liberty Stormwater Master Plan ArcGIS Hub Site.

3.2 Potential Project Locations

Based on the voiced community concerns and the project investigations and assessments described above, an overall list of potential projects was developed to help address the City's stormwater challenges. A total of 47 potential projects were identified to be included in the project pool and were then ranked according to the prioritization methodology outlined in the following sections. Of the total 47 projects, 13 were located in areas identified as community

concerns, 5 during the condition assessment, 11 from the enclosed system modeling, 9 from the flood risk assessment and 9 from the stream bank assessments (Figure 1).

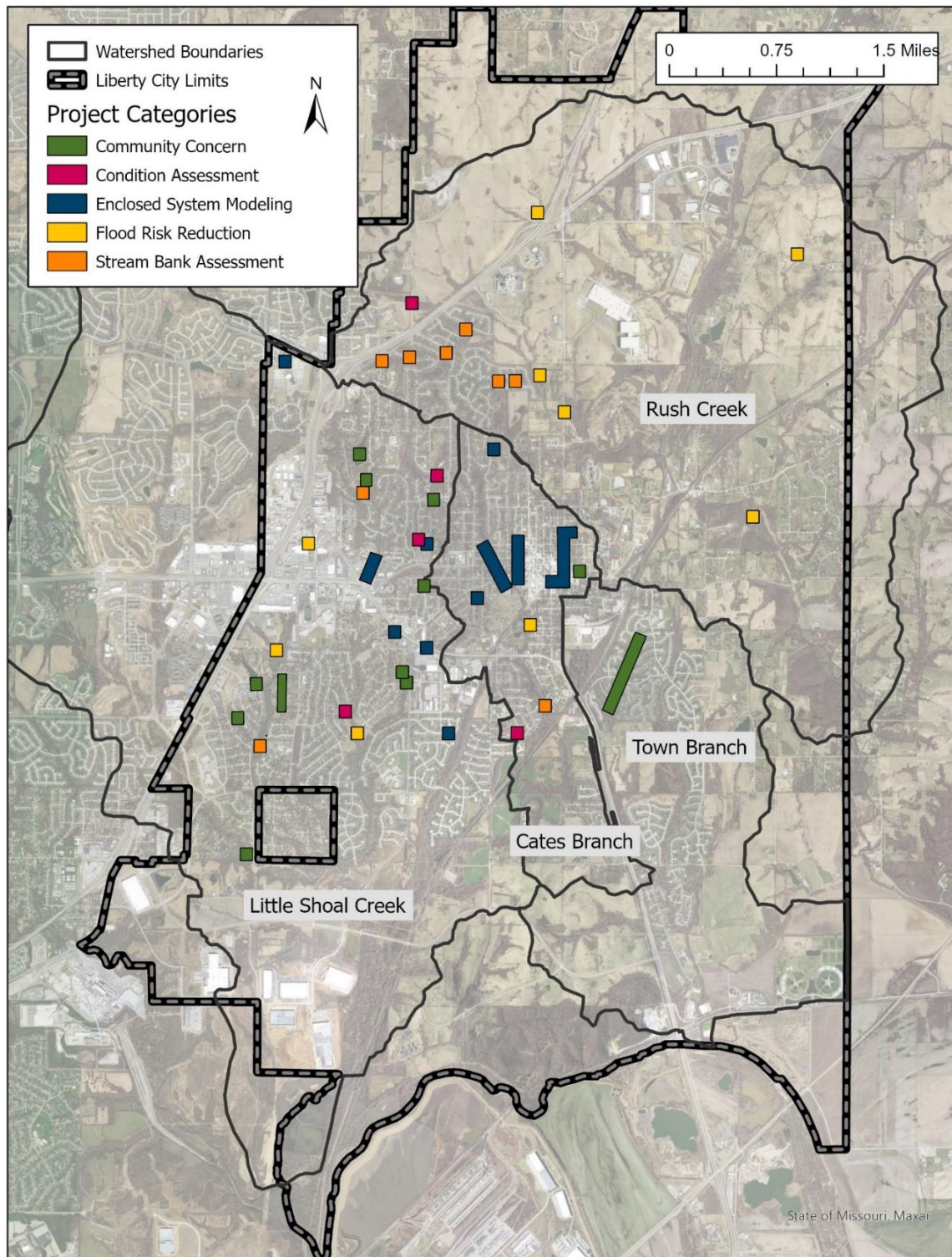


Figure 1: Potential Project Locations

4 CIP Prioritization Methodology

The CIP prioritization methodology establishes the project ranking criteria and associated weighting components were developed with consideration of the communities' values and City of Liberty stormwater management and infrastructure revitalization goals. Through workshop discussions with city staff, as well as taking into consideration public feedback, a scoring approach was developed to help prioritize stormwater improvement projects that provide maximum benefit to the community to align city funds with key stormwater projects throughout the city.

4.1 Project Scoring

The scoring criteria were developed within 3 main categories including customer service, public safety and environmental considerations, with a large priority placed on the public safety criteria which aligns with public feedback received as well as city staff priorities. Individual criteria are listed in Table 1 and summarized below.

- *Reported Public Concern:* Criteria is ranked based on whether or not a public concern has been received at the project location, and also receives a higher ranking by amount of properties that will benefit from the project.
- *Structure Condition:* Criteria assesses the condition of City stormwater assets (pipes, RCBs, manholes, inlets, etc.) and is ranked from non-functioning to good condition.
- *Roadway Level of Service:* Criteria assesses roadway flooding depths during the 10-year design storm and is ranked based on the magnitude of depth, access to critical emergency facilities and roadway classification.
- *Risk of Infrastructure and/or Utility Failure:* Criteria assesses risk to public infrastructure and residential habitable structures based on degree of erosion as well as critical facility loss due to flood impacts and is ranked from imminent risk with active erosion to inactive erosion with potential indicators of risk.
- *Habitable Structure Flooding:* Criteria identifies potential flooding impacts to critical and non-critical habitable structure for a range of rainfall events, assigning a higher ranking for more frequent flooding of structures.
- *Water Quality/Sustainable Solutions:* Criteria assesses water quality, stream stabilization, and reduction to peak discharges (i.e. detention) and is ranked from the highest degree of environmental benefit to basic detention and/or streambank stabilization.

See Table 1 for the breakdown of individual measures and associated rank per each criteria discussed above.

Table 1: Project Criteria and Associated Scoring Measure

Project Criteria Development for the City of Liberty Stormwater CIP			
	Criteria	Score	Measure
Customer Service	Reported Public Concern	5	Notice of issue, project improves conditions at multiple properties.
		2	Notice of issue, project improves conditions at single property.
		0	City has no record of prior notice of issue
Public Safety	Structure Condition	5	Existing structure is non-functional
		3	Existing structure is in poor condition and is deteriorating
		1	Existing structure is in moderate condition
		0	Existing structure is in good condition/no available data
	Roadway Level of Service	5	Roadway flooding limits access to critical emergency facilities
		4	Roadway flooding more than 12 inches during the 10-year storm for an arterial, collector, and/or residential with open channel DS of street
		3	Roadway flooding less than 12 inches during the 10-year storm for an arterial, collector, and/or residential with open channel DS of street
		2	Roadway flooding more than 12 inches during the design storm (10-year) for a residential street
		1	Roadway flooding less than 12 inches during the design storm (10-year) for a residential street
		0	Roadway does not flood during the 10-year storm
		Risk of Infrastructure and/or Utility Failure	5
	4		Project reduces risk of imminent failure of residential habitable structures (active erosion)
	3		Project reduces risk of future failure of public infrastructure and assets (active erosion - not imminent, and/or loss of access and minor damages to critical utilities)
	2		Project reduces risk of future failure of residential habitable structures (active erosion - not imminent)
	1		Project reduces risk of future failure of public infrastructure and assets (no active erosion - high velocity/hazard area, and/or loss of access to critical utility controls)
	0		Project does not provide any measurable infrastructure benefit
	Habitable Structure Flooding	5	Project reduces modeled/presumed flooding of critical structure for the 10-year design storm or multiple critical structures for the 100-year storm
		4	Project reduces modeled/presumed flooding of non-critical structure for the 2-year design storm or multiple non-critical structures for the 10-year storm
		3	Project reduces modeled/presumed flooding of critical structure for the 100-year storm
		2	Project reduces modeled/presumed flooding of non-critical structure for the 10-year storm or multiple non-critical structures for the 100-year storm
		1	Project reduces modeled/presumed flooding of non-critical structure for the 100-year storm
		0	Project does not provide any measurable benefit to habitable structure flooding
Environmental	Water Quality/ Sustainable Solutions	5	Project reduces runoff volume and/or improves water quality through infiltration and/or bioengineered stream stabilization and/or elimination of sanitary sewer exfiltration
		2	Project improves water quality through inert stabilization methods to correct larger sediment loads
		1	Project reduces sediment generation through stormwater detention or minor scour/bank repairs
		0	Improvements do not provide water quality improvements or reduce runoff
Note: ASCE /SEI 24-14 can be referenced as a guideline to define critical and essential facilities.			

4.2 Project Weighting

In addition to the project criteria and ranking measures discussed above, a supplemental weighting component was added to the project ranking methodology in order to ensure that appropriate value was given to the criteria to further align projects with the City's goals. The weighting component allows for criteria associated with public safety to have greater influence on the overall project score (structure condition, level of service, risk to infrastructure and utilities, and flooding of habitable structures). The environmental and community service components have less influence on project selection; however, they function to add value to further elevate projects that also check the boxes for multiple other criteria related to public safety. The highest score possible in each criteria is 5 with the lowest score being 0. As shown in the below table, to determine the total percentage of the overall score each criterion receives the maximum score of 5 is multiplied by the weighting factor. A breakdown of the individual criteria weight and maximum score is shown in Table 2 below.

Table 2: Criteria Weighting Values

Criteria	Criteria Score	Weighting	Score
Reported Public Concern	5	1.20	6.00
Structure Condition	5	2.60	13.00
Roadway Level of Service	5	4.50	22.50
Risk of Infrastructure and/or Utility Failure	5	5.20	26.00
Habitable Structure Flooding	5	4.50	22.50
Water Quality/Sustainable Solutions	5	2.00	10.00
TOTAL SCORE			100.00

5 Recommended Capital Improvement Projects and Approximated Cost Estimates

All 47 potential projects were ranked using the project prioritization criteria and weighting methodology outlined in section 4 above to establish the top 15 highest ranked projects for inclusion in the CIP. The top 15 projects represent the locations of improvement that will provide maximum benefit to the community and align with the city's stormwater infrastructure goals as outlined in the prioritization methodology section and are represented in Figure 2. The project ranking spreadsheet can be found on the CIP tab linked in the Stormwater Masterplan Hub site.

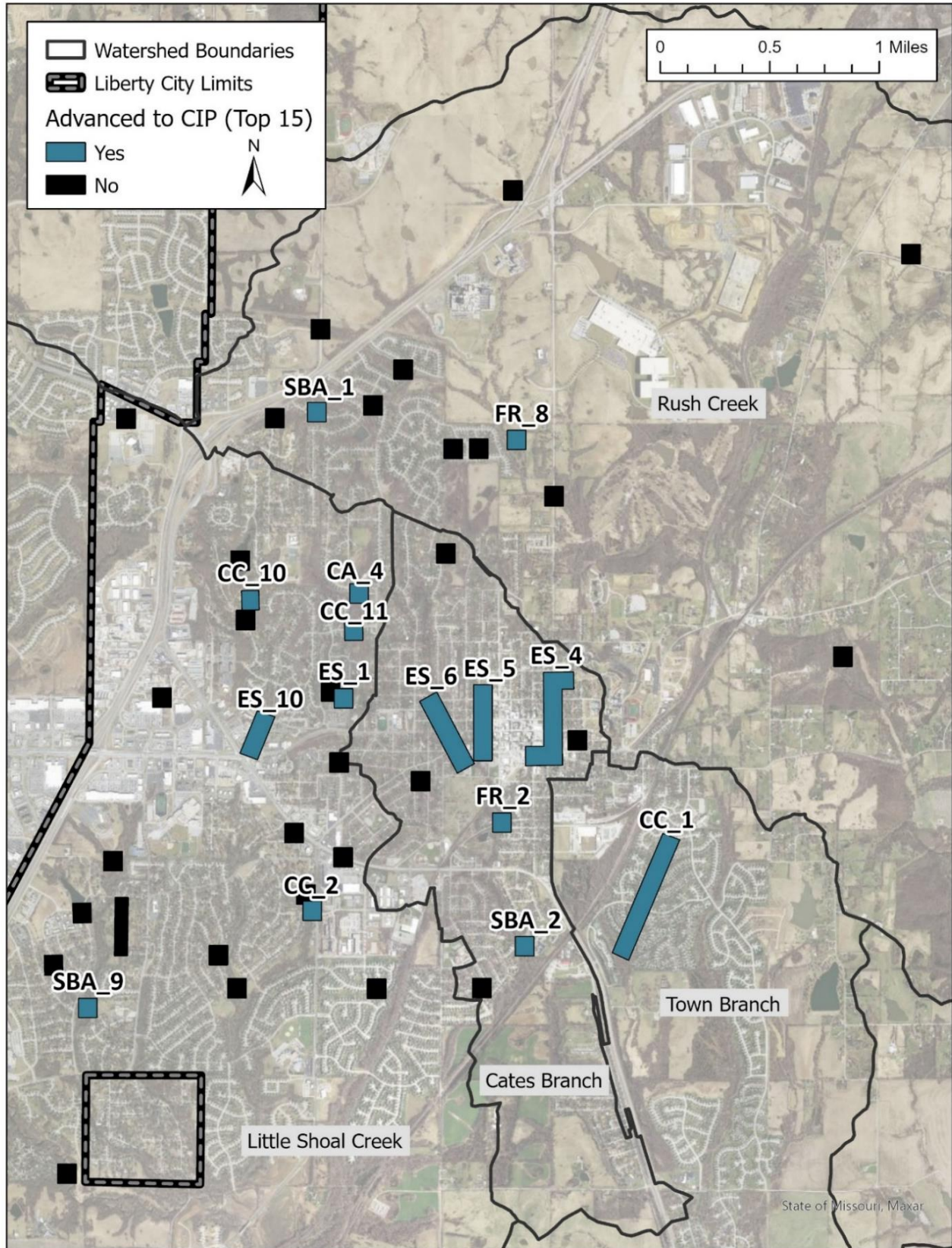


Figure 2: Top 15 CIP Project Locations

5.1 Project Cost and Analysis Assumptions

General project costs and potential O&M requirements were developed for each of the top 15 CIP projects and were generated at a preliminary/conceptual level due to the high-level analysis stage and planning nature of this CIP study. Any further refinements to cost at the time of project design and implementation should be further assessed and defined as the project stage progresses and project components and extents are finalized.

Proposed conditions modeling efforts were not included as part of this scope and as such, the cost estimates are based on the assumption that all pipes, structures, inlets and manholes in the vicinity of the problem area for the stormwater infrastructure projects will need to be replaced and potentially upsized where existing capacity is inadequate. The existing enclosed system ICM modeling generated as part of the Master Plan effort included only pipe segments equal to or greater than 36" and deemed significant as defined in the scope, therefore, all site conditions should be further assessed at the time of project analysis and design to take into consideration all necessary existing and potential proposed stormwater features contributing to site dynamic and function.

Generalized costs were developed to associate an inclusive construction cost per linear ft. of pipe for structures greater than or equal to 72" and less than 72" as shown in Table 3. Additionally, a standard unit price was determined to be applied to all storm structures. For larger RCB/box culvert structures, an assumed cost per sq. ft. of open area multiplied by structure length was applied and an additional cost per cu. Ft. of projected riprap quantities was assumed for the box culvert structures (Table 4). At the time of further investigation, project components and extents can be finalized and updated costs will need to be studied.

Table 3: Enclosed System Pipe & Inlet Cost Assumptions

Enclosed System Pipe & Inlet Cost Assumptions		
Pipe < 72"	\$350	/linear ft. of pipe
Pipe >= 72"	\$1,500	/linear ft. of pipe
Storm Structures	\$15,000	/unit

Table 4: RCB/Box Cost Assumptions

RCB/Box Cost Assumptions		
Box Culvert	\$45	/sq. ft. of box open area
Rip Rap	\$40	/cu. Ft. of Rip Rap

For the streambank stabilization projects, a generalized price per linear ft. of stabilization along the channel centerline was also developed (Table 5). The assumed length of stabilization was based on context from site photos and general site assumptions. The cost assumes inert stabilization to correct larger sediment loads, however, more robust bioengineered alternatives can be assessed at the time of implementation. At the time of

project design, further study should be conducted to determine the current extent of erosion and appropriate stabilization measures to address site specific geomorphological conditions, overall stream health and sediment transport loads. Once the design is finalized updated costs will need to be studied.

Table 5: Bank Stabilization Cost Assumptions

Bank Stabilization & Material Cost Assumptions		
Stabilization Materials	\$600	/linear ft. of bank along channel centerline

For the detention location, the cost developed during the 2003 Stormwater Master Plan was used as a baseline for the 2024 project cost and was escalated to account for inflation to determine an appropriate price associated with 2024 rates. A multiplier was developed to bring the 2003 dollars to 2024 dollars (Table 6) using a compounded inflation rate, assuming 3% yearly inflation between 2003-2020, 15% yearly inflation between 2020-2023, and a 5% inflation rate for 2024. The Turner Building Cost Index, developed by Turner Construction, was referenced to support the accuracy of the compounded inflation rate multiplier. It was determined that the compounded inflation rate multiplier of 2.6 as derived from the assumptions above aligns closely with the information obtained from the Turner Building Cost Index and is considered to be a conservative assumption. Additional analysis and detention modeling should be conducted at the time of design to further define optimal location, volume, configuration, outlet works, structure sizes and overflow configurations. Once the project components and extents have been determined, updated costs will need to be studied. Additionally, it may be advantageous to assess the watershed as a whole to determine if downstream projects may see improvement from an upstream detention facility.

Table 6: Detention Cost Assumptions

Detention Cost Assumptions	
General multiplier of 2003 \$ converted to 2024 \$	2.6

A general contracting fee was also applied to the general project costs (excluding detention, FR_8) to account for mobilization, demolition, survey, demobilization, erosion control, etc. An engineering design fee of 20% of the total construction cost and the assumed general contracting fee was applied to all projects. A 30% contingency was applied for the purposes of the planning level cost estimates and was applied to the overall project and design cost. See Table 7. Any costs associated with right-of-way acquisition, utility relocations and related public involvement were not considered as part of the initial cost assumptions and all project costs will need to be refined once the project components have been determined.

Table 7: General Project Cost Assumptions

General Project Cost Assumptions	
General Contracting Fee as % of Total Construction Cost	5%
Engineering Design Fee as % of Total Construction Cost & General Contracting Fees	20%
Contingency as % of Total Cost	30%

All general cost assumptions outlined above are considered the best available information at time of this analysis and may be subject to change due to varying market conditions. The opinion of general construction cost presented herein is based on information available to the engineer at the time of the writing of this report and the engineer's experience and qualifications. Since the engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over the contractor's methods of determining prices, or over competitive bidding or market conditions, the engineer does not guarantee that actual project or construction costs will not vary from the opinions of general construction costs prepared. The opinions of general cost provided in this report are intended to facilitate planning level activities and do not constitute a detailed evaluation or prediction of actual construction costs.

Total approximated project costs for all projects are outlined in Table 8 below. Refer to Appendix A for a more detailed cost breakdowns for each project.

Table 8: Project Cost Overview

Project ID	Rank	Approximate Total Project Cost
ES_6	1	\$6,010,000
CC_1	2	\$3,440,000
ES_5	3	\$7,530,000
CC_2	4	\$810,000
CC_11	5	\$520,000
ES_10	6	\$1,690,000
SBA_1	7	\$380,000
FR_8	8	\$3,550,000
FR_2	9	\$3,240,000
SBA_2	9	\$70,000
SBA_9	9	\$70,000
CC_10	12	\$150,000
ES_10	13	\$460,000
CA_4	14	\$70,000
ES_4	15	\$4,320,000
Total:		\$32,310,000

5.2 General Project O&M Requirements and Assumptions

For all stormwater infrastructure projects, it is assumed that city staff will provide routine maintenance (approximately every 5 years) of city owned structures and will perform all visual inspections and routine cleanings as necessary. Associated O&M is assumed to be rolled up in the existing city maintenance schedule and associated budget.

For all streambank stabilization projects, it is assumed that city staff will provide visual inspections following repairs, however, the intent of the streambank stabilization efforts is to allow for natural function of the stream and aquatic habitat and therefore would not likely require any routine maintenance measures. Since the City of Liberty has adopted the “modified common enemy doctrine” a public education component may be advantageous to inform residents of corridor repairs and stabilization efforts to ensure project features remain in place in the case that a residential easement encroach on the repair efforts. The goal would be to minimize potential compromise to the proposed project features due to residence lack of background and pertinent project information. Associated O&M is assumed to be rolled up in the existing city maintenance schedule and associated budget.

For the detention project, it is assumed that city staff will provide routine maintenance including visual inspection of the basin and outfall structure, as well as any necessary mowing and associated embankment upkeep. Visual inspections are recommended to occur more frequently during the first three years (once a year) of operation and then city staff can reassess inspection frequency based on performance results and past inspections. Associated O&M is assumed to be rolled up in the existing city maintenance schedule and associated budget.

5.3 Project Descriptions

ID: ES 6, Rank #1

Identified potential undersized storm piping resulting in potential flooding of roadway and residential structures based on modeling results. Recommendation: Upsize existing pipes to reduce hazard on minor arterial street and local routes and reduce flooding of several residential structures. ES_5 and FR_2 should be considered when designing engineering solutions. The proposed project location consists of several project improvements along a single stream corridor that likely work together to convey stormwater. A phased approach to project implementation may be required to maximize available city budget to complete necessary project components. This project location may also present opportunities to seek grant funds specifically due to its proximity to the city police department and emergency operations center.

ID: CC 1, Rank #2

Street Department reported a sinkhole at the southeast corner of the intersection. Investigations indicate a 24” CMP from Plum Rose connects (tee, no structure) into a 54”

CMP storm main along White Oak. The connection and mainline pipe is deteriorated. Invert is rusted. The failed connection at Plum Rose is being replaced prior to the CIP rollout as part of a separate, more immediate repair plan. Recommendation: Rehabilitate or replace/upsized existing CMP along main trunk line.

ID: ES 5, Rank #3

Identified potential undersized storm piping resulting in potential road flooding based on modeling results, limiting possible access to critical facilities. Recommendation: Upsize existing pipes and add new inlets to reduce flooding on minor arterial route and building flooding. ES_6 should be considered when designing engineering solutions. This proposed project location also consists of several project improvements along a single corridor that work together to convey stormwater. A phased approach to project implementation may be required to maximize available city budget to complete necessary project components. This project location may also present opportunities to seek grant funds specifically due to its proximity to the city police department, emergency operations center and fire department.

ID: CC 2, Rank #4

Identified potential undersized existing culvert resulting in possible standing water based on modeling results. Community reports indicate large presence of mosquitos. Recommendation: Upsize DS culvert to 72" to reduce draw down time and add local inlet/outlet protection to prevent against scour and reduce aquatic vegetation where mosquitos thrive. Upsizing the structure also will reduce potential ponding depth on local route.

ID: CC 11, Rank #5

Identified potential undersized crossroad culvert and enclosed system pipes resulting in potential roadway flooding based on modeling results. Recommendation: Upsize existing crossroad culvert and incoming enclosed system pipes to reduce potential roadway flooding on local street. Add local inlet/outlet protection to minimize scour potential, reducing silting concerns.

ID: ES 10, Rank #6

Identified potential undersized storm piping resulting in potential flooding of roadway and habitable structures based on modeling results. Members of the police department indicated known flooding issues here. Recommendation: Upsize system to reduce potential hazard and depth at buildings and on expressway. State owned/maintained infrastructure will not be included in the City CIP efforts.

ID: SBA 1, Rank #7

Identified residential structure and retaining wall at possible risk due to stream erosion during 2024 stream bank assessment (S1.36) (SBA Severity Index 5). Recommendation: Streambank stabilization extended to confluence due to sewer line exposure.

ID: FR 8, Rank #8

Reviewed proposed Detention RCM-2 from 2003 Master Plan and identified potential to reduce possible flood hazard on roadways and for a local residence. (2024 Flood Risk Assessment ID D-1) Recommendation: provide detention in this area.

ID: FR 2, Rank #9

Identified potential flood hazard for approximately 25 residential homes within floodplain based on FEMA effective modeling. (2024 Flood Risk Assessment ID HR-6) Recommendation: Upsize culvert crossing (existing 12x10 RCB) at Murray Rd to improve hydraulic capacity and reduce potential flooding extents. ES_6 should be considered when designing engineering solutions.

ID: SBA 2, Rank #9

Identified Utility Crossing Support Pier at risk of potential failure due to scour during 2024 stream bank assessment (S5.58) (SBA Severity Index 5). Recommendation: Scour mitigation.

ID: SBA 9, Rank #9

Identified bank failure at bridge during 2024 stream bank assessment. Bridge at risk of potential failure due to erosion. (S7.4) (SBA Severity Index 4). Recommendation: Scour mitigation at abutments.

ID: CC 10, Rank #12

Community feedback indicated crossroad drainage is causing water to run across roadway resulting in ponding and icing in winter. Recommendation: Add inlets and connecting pipes to outlet into existing crossroad structure to reduce potential depth on local road.

ID: ES 1, Rank #13

Identified potential flood hazard for roadway and multiple structures based on modeling results. Recommendation: Upsize existing pipes to reduce ponding depth on local street and potential building flooding upstream.

ID: CA 4, Rank #14

Identified existing parallel 30" CMP culverts with significant corrosion. Potential for pipe failure based on condition assessment. (FACILITYID = 48485to48486 and 5829to5830) Recommendation is to upsize and replace pipes.

ID: ES 4, Rank #15

Identified potential flooding hazard along Mill St. based on modeling results, potentially blocking access to emergency facilities. Recommendation: Upsize existing pipes and extend system to reduce potential hazard on minor arterial street. This proposed project location consists of several project improvements along a single corridor that work together to convey stormwater in the area. A phased approach to project implementation may be required to

maximize available city budget to complete necessary project components. This project location may also present opportunities to seek grant funds specifically due to its proximity to the city police department and emergency operations center.

5.4 Conclusion and Further Project Design Considerations

All project improvements outlined above are required to meet all local, state and federal permitting requirements and applicable design standards. Project improvements should be designed in accordance with APWA 5600 criteria and follow recommendations in the MARC BMP Manual, or the most recent versions of the guidance documents. The APWA 5600 and MARC BMP Manual are in the process of being updated and will consist of a combined manual. It is recommended that the latest APWA 5600 and MARC BMP Manual be incorporated as part of any future projects, providing a more insightful development approach for runoff reduction (i.e. preserving or restoring areas, planting trees, and disconnecting impervious areas). In addition to the design standard updates, the emerging APWA 5600 guidance contains further information regarding beneficial green infrastructure including details on green inlet implementation which may be valuable to consider during the construction of the project features in the downtown area. Additionally, any improvements in the vicinity of FEMA regulatory floodplains or floodways should adhere to 44 CFR 60.3 to meet local floodplain ordinances and regulations.

There are several grant and loan programs which Liberty may be eligible for to address the stormwater infrastructure needs identified in this master plan. Examples include:

- The EPA's Clean Water State Revolving Fund (CWSRF) supports, among other projects, "measures to manage, reduce, treat, reuse or recapture stormwater or subsurface drainage water."
- The EPA's Sewer Overflow and Stormwater Reuse Municipal Grant program (OSG) helps communities address stormwater and sewer infrastructure needs. Projects involving stormwater and subsurface drainage water are eligible for funding. Missouri has been allocated \$1,567,000 for FY2024.
- The EPA's Section 319 Grant Program, which may be used to fund urban stormwater runoff activities that are not specifically required by an NPDES permit. Frequently funded urban projects include rain garden/bioretention, porous pavement, landscaped swales, vegetated swales, wetland/riparian protection, and education and outreach.

These and other programs would likely require a significant match from the City of Liberty but offer useful funding to assist communities in meeting their stormwater goals.

APPENDICES

Appendix A: Project Cost Tables

Project ID		ES_6
Project Rank		#1
Approximate Total Pipe Length < 72"	1,190	ft
Approximate Total Pipe Length >= 72"	730	ft
Approximate Number of Storm Structures	46	inlets
Approximate Box Culvert Open Area	85	sq. ft.
Approximate Structure Length	380	ft
Approximate Total Construction Cost	\$3,660,000	
General Contracting Fee	\$190,000	
Engineering Design Fee	\$770,000	
Contingency	\$1,390,000	
Approximate Total Project Cost	\$6,010,000	

Project ID		CC_1
Project Rank		#2
Approximate Total Pipe Length < 72"	3,600	ft
Approximate Total Pipe Length >= 72"	0	ft
Approximate Number of Storm Structures	55	inlets
Approximate Total Construction Cost	\$2,090,000	
General Contracting Fee	\$110,000	
Engineering Design Fee	\$440,000	
Contingency	\$800,000	
Approximate Total Project Cost	\$3,440,000	

Project ID		ES_5
Project Rank		#3
Approximate Total Pipe Length < 72"	2,285	ft
Approximate Total Pipe Length >= 72"	1,825	ft
Approximate Number of Storm Structures	70	inlets
Approximate Total Construction Cost	\$4,590,000	
General Contracting Fee	\$230,000	
Engineering Design Fee	\$970,000	
Contingency	\$1,740,000	
Approximate Total Project Cost	\$7,530,000	

Project ID		CC_2
Project Rank		#4
Approximate Total Pipe Length < 72"	0	ft
Approximate Total Pipe Length >= 72"	295	ft
Approximate Number of Storm Structures	2	inlets
Approximate Total Construction Cost	\$480,000	
General Contracting Fee	\$30,000	
Engineering Design Fee	\$110,000	
Contingency	\$190,000	
Approximate Total Project Cost	\$810,000	

Project ID		CC_11
Project Rank		#5
Approximate Total Pipe Length < 72"	700	ft
Approximate Total Pipe Length >= 72"	0	ft
Approximate Number of Storm Structures	4	inlets
Approximate Total Construction Cost	\$310,000	
General Contracting Fee	\$20,000	
Engineering Design Fee	\$70,000	
Contingency	\$120,000	
Approximate Total Project Cost	\$520,000	

Project ID		ES_10
Project Rank		#6
Approximate Total Pipe Length < 72"	0	ft
Approximate Total Pipe Length >= 72"	595	ft
Approximate Number of Storm Structures	8	inlets
Approximate Total Construction Cost	\$1,020,000	
General Contracting Fee	\$60,000	
Engineering Design Fee	\$220,000	
Contingency	\$390,000	
Approximate Total Project Cost	\$1,690,000	

Project ID		SBA_1
Project Rank		#7
Approximate Stream Length	365	ft
Approximate Total Construction Cost	\$220,000	
General Contracting Fee	\$20,000	
Engineering Design Fee	\$50,000	
Contingency	\$90,000	
Approximate Total Project Cost	\$380,000	

Project ID		FR_8
Project Rank		#8
Estimated Project Cost (2003 SWMP)	\$870,000	
Approximate Total Construction Cost	\$2,270,000	
Engineering Design Fee	\$460,000	
Contingency	\$820,000	
Approximate Total Project Cost	\$3,550,000	

Project ID		FR_2
Project Rank		#9
Approximate Box Culvert Open Area	240	sq. ft.
Approximate Structure Length	155	ft
Approximate Rip Rap Area	7,200	ft. ³
Approximate Total Construction Cost	\$1,970,000	
General Contracting Fee	\$100,000	
Engineering Design Fee	\$420,000	
Contingency	\$750,000	
Total Project Cost	\$3,240,000	

Project ID		SBA_2
Project Rank		#9
Approximate Stream Length	50	ft
Approximate Total Construction Cost	\$30,000	
General Contracting Fee	\$10,000	
Engineering Design Fee	\$10,000	
Contingency	\$20,000	
Approximate Total Project Cost	\$70,000	

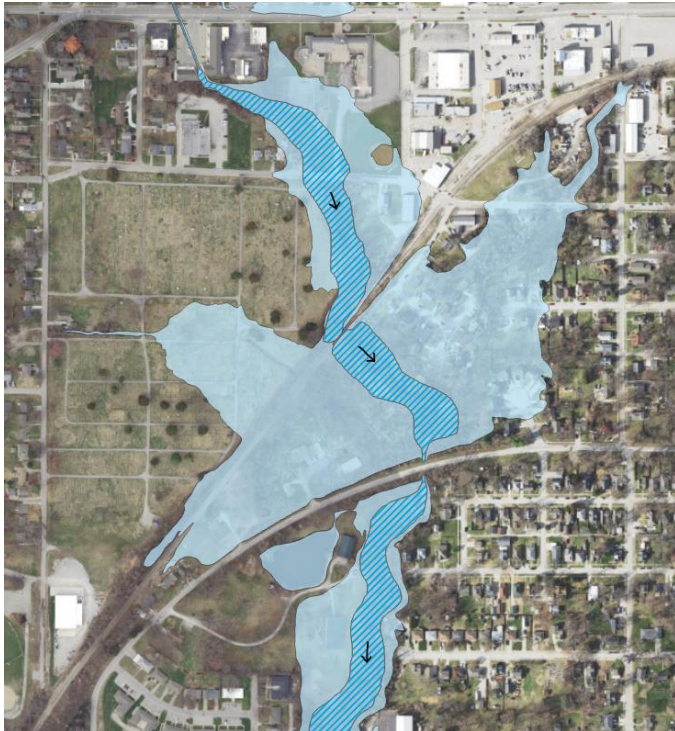
Project ID		SBA_9
Project Rank		#9
Approximate Stream Length	50	ft
Approximate Total Construction Cost	\$30,000	
General Contracting Fee	\$10,000	
Engineering Design Fee	\$10,000	
Contingency	\$20,000	
Approximate Total Project Cost	\$70,000	

Project ID		CC_10
Project Rank		#12
Approximate Total Pipe Length < 72"	142	ft
Approximate Total Pipe Length >= 72"	0	ft
Approximate Number of Storm Structures	2	inlets
Approximate Total Construction Cost	\$80,000	
General Contracting Fee	\$10,000	
Engineering Design Fee	\$20,000	
Contingency	\$40,000	
Approximate Total Project Cost	\$150,000	

Project ID		ES_1
Project Rank		#13
Approximate Total Pipe Length < 72"	449	ft
Approximate Total Pipe Length >= 72"	0	ft
Approximate Number of Storm Structures	7	inlets
Approximate Total Construction Cost	\$270,000	
General Contracting Fee	\$20,000	
Engineering Design Fee	\$60,000	
Contingency	\$110,000	
Approximate Total Project Cost	\$460,000	

Project ID		CA_4
Project Rank		#14
Approximate Total Pipe Length < 72"	80	ft
Approximate Total Pipe Length >= 72"	0	ft
Approximate Number of Storm Structures	0	inlets
Approximate Total Construction Cost	\$30,000	
General Contracting Fee	\$10,000	
Engineering Design Fee	\$10,000	
Contingency	\$20,000	
Approximate Total Project Cost	\$70,000	

Project ID		ES_4
Project Rank		#15
Approximate Total Pipe Length < 72"	2,890	ft
Approximate Total Pipe Length >= 72"	688	ft
Approximate Number of Storm Structures	38	inlets
Approximate Total Construction Cost	\$2,620,000	
General Contracting Fee	\$140,000	
Engineering Design Fee	\$560,000	
Contingency	\$1,000,000	
Approximate Total Project Cost	\$4,320,000	



Flood Risk Reduction

City of Liberty - Stormwater Master Plan
Technical Memorandum

City of Liberty, MO
September 2024

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Link to Liberty Stormwater Master Plan Hub

[Liberty Stormwater Master Plan Hub](#)

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1 Introduction

The City of Liberty, Missouri is part of a rapidly developing Kansas City metro area, and has experienced ongoing residential, industrial and commercial growth since completion of the previous City of Liberty Stormwater Master Plan in 2003. Growth and development can sometimes lead to challenges with stormwater management including stresses and deficiencies in the existing stormwater system capacity and performance, increased flooding frequency and peak flow volumes, increased sediment loading and stream instability, and possible reduction in water quality throughout the watersheds. These challenges, in combination with evolving design standards, have contributed to the City's need to update the Stormwater Master Plan. HDR is working with the City of Liberty to provide these updates, including performing various investigations and defining high priority projects to be included in the Capital Improvement Plan (CIP). Refer to individual technical memorandums for additional information regarding each investigation and the final Project Prioritization and CIP for concluding findings.

As part of this effort, HDR performed a flood risk reduction assessment within the Liberty city limits, which is the focus of this technical memorandum. The purpose of the assessment is to identify and characterize existing flood prone areas along FEMA mapped floodplains, where there may be opportunities to improve conditions and alleviate flooding. Potential improvements generally considered system improvements at existing hydraulic restrictions to alleviate upstream flooding as well as consideration of regional detention opportunities to better manage peak discharges within the watershed.

2 Assessment

The flood risk reduction assessment was performed as a desktop analysis and no hydrologic/hydraulic modeling activities were developed as part of this scope of work. The desktop analysis was based on review of the following:

- FEMA effective floodplain mapping, flood profiles, and hydraulic models (FEMA, 2015)
- Infoworks ICM storm sewer system model developed as part of a separate investigation for the City's existing stormwater infrastructure (HDR, 2024)
- Public reported concerns
- 2003 Stormwater Master Plan

The primary goal of this assessment is to identify key areas susceptible to flooding that may benefit from structure improvements or regional detention. A map of the effective FEMA mapping within City limits is provided in Figure 1.

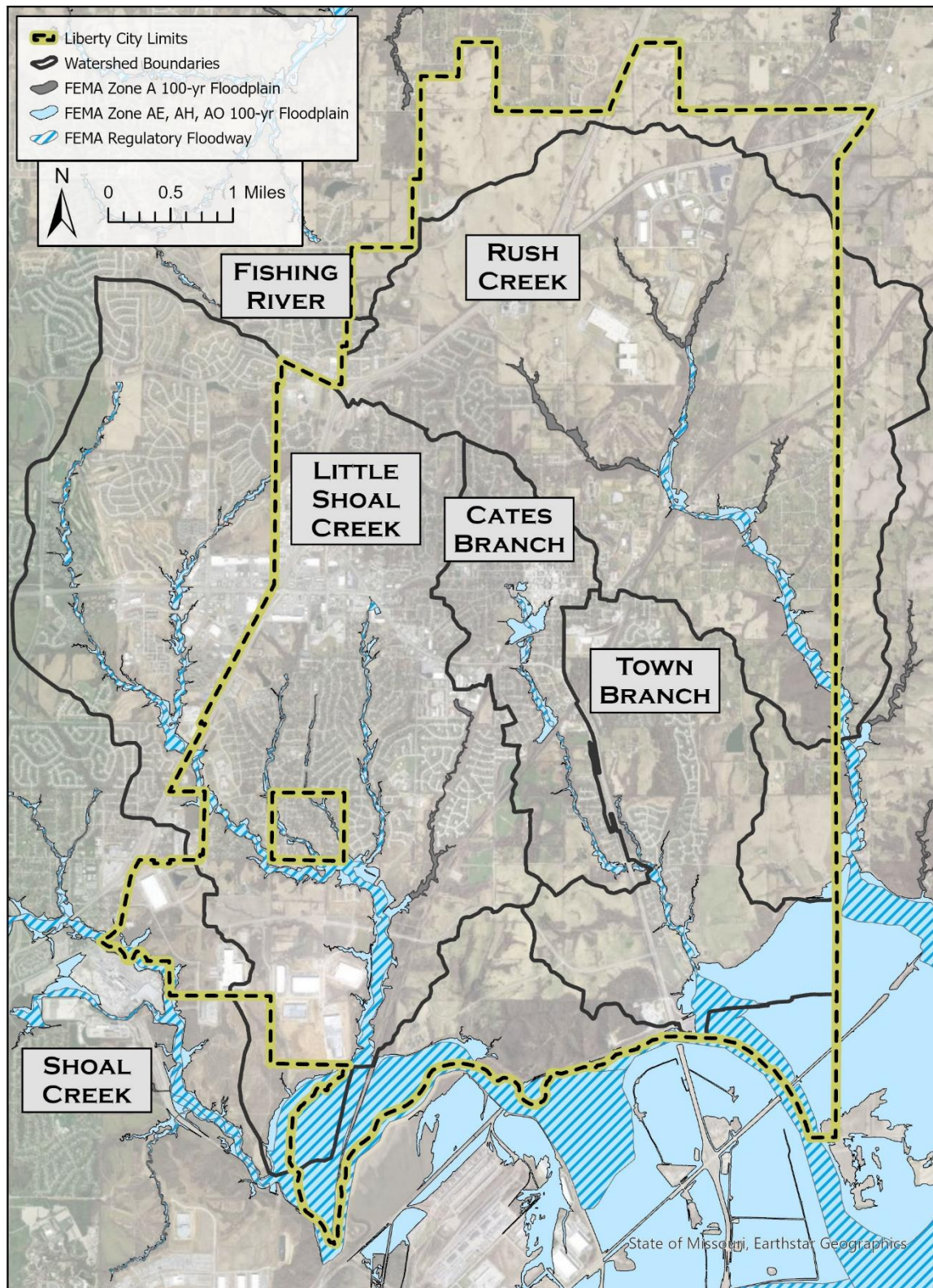


Figure 1: FEMA Effective Mapping (2015) Within Liberty City Limits

2.1 Hydraulic Restrictions

The presence of a roadway crossing over an open waterway generally changes the natural flow conditions and creates an obstruction to the open channel flow and in wider floodplains can create a significant contraction and expansion dynamic at the structure. Typically, the roadway crossing and associated drainage structure have reduced capacity in comparison to the original channel conveyance, which creates a hydraulic restriction at that point in the system. This hydraulic restriction can result in increased headwater depths upstream of the structure, potentially resulting in increased flooding hazards to upstream properties. The current FEMA regulatory mapping (effective August 2015), FEMA flood profiles from the 2015 Flood Insurance Study, and HEC-RAS hydraulic models for Cates Branch, Rush Creek, Town Branch, and Little Shoal Creek and tributaries were reviewed to identify if any such hydraulic restrictions are evident within the City's watersheds.

Hydraulic restrictions identified from the various data sources are summarized in Figures 2 and 3. The locations are designated with a project identifier starting with the prefix 'HR-'. The potential sites were evaluated and further vetted to identify areas where a hydraulic improvement would offer maximum benefit to surrounding public and private properties and increase roadway level service, which would improve public safety and reduce flooding. Considerations for right-of-way and required acquisitions were also noted as the projects were being evaluated. Project improvements that extend beyond City right-of-way can face additional challenges, including increased coordination and higher cost if additional right-of-way or easements are needed. Through this process, the overall benefit of the potential improvement was compared and only the projects with the greatest potential benefit advanced for CIP consideration. All locations are included in the Liberty Stormwater Master Plan hub site (see link in Table of Contents); however, for purposes of this Flood Risk Assessment, the projects were classified as those that were or were not advanced for CIP consideration. Additional details are provided in Table 1 for each potential project location.

Of the potential options, it was determined that improvements at 4 out of the 11 identified locations would offer greater benefit to the community. The project improvements would generally consist of upsizing the drainage structures to improve hydraulic conveyance, thus reducing the headwater upstream of the structure and reducing flood levels along public and private infrastructure.

Each location should be carefully evaluated during subsequent design and analysis phases to assess potential impacts to downstream properties. Increasing hydraulic conveyance at these locations could reduce attenuation of flow that may occur, increasing the volume of water passing through the hydraulic opening and potentially causing adverse impacts to downstream areas. In some cases, it may be advantageous to combine detention measures with the removal of hydraulic restrictions to mitigate these risks.

Proposed improvements would be required to meet all local, state and federal permitting requirements and applicable design standards. Project improvements should be designed

in accordance with the most recent version of APWA 5600. Current design standards are based on a design storm which aligns with the street classification and limits roadway overtopping during the 100-year event to seven (7) inches at the high point in the roadway, not to exceed fourteen (14) inches at the deepest point in the roadway. Projects should adhere to 44 CFR 60.3 and local requirements to meet floodplain ordinances and regulations and all work within the regulatory floodway would be required to demonstrate no-rise conditions for the 100-year base flood. Depending on the effective floodplain mapping, it may be prudent to obtain a Conditional Letter of Map Revision (prior to construction) and/or Letter of Map Revision (following construction) to document any changes to the regulatory mapping to allow for adjustments to insurance premiums. Additionally, new culverts within jurisdictional waters may require embedment for passage of aquatic organisms.

Table 1: List of Potential Projects for Hydraulic Restriction Improvement

Project ID	Watershed	Stormwater Challenge / Benefit	Advanced for CIP Consideration
HR-1	Rush Creek	Existing 2 - 16' W x 10' H Reinforced Concrete Box (RCB). Hydraulic restriction located along unnamed tributary to Rush Creek at Lightburne Street within a Zone A floodplain. ICM stormwater modeling indicates roadway flooding and potential property impacts. Increasing structure capacity could reduce flooding for residential properties upstream and along Lightburne Street, improving public safety. Pairing Detention D-1 with HR-1 may be beneficial in mitigating the potential risk to downstream properties due to upsizing the structure.	Yes
HR-2	Rush Creek	Existing 12' W x 12' H arch structure. Hydraulic restriction identified at railroad crossing along unnamed tributary to Rush Creek within a FEMA Zone A floodplain. Does not appear to negatively impact public or private infrastructure. Securing right-of-way and coordination with the railroad could present additional challenges. Improvement offers minimal benefit to City / watershed.	No
HR-3	Rush Creek	Existing 60" steel pipe. Minor hydraulic restriction identified at railroad crossing along unnamed tributary to Rush Creek within a FEMA Zone AE floodplain. Does not appear to negatively impact public or private infrastructure. Securing right-of-way and coordination with the railroad could present additional challenges. Improvement offers minimal benefit to City / watershed.	No

Project ID	Watershed	Stormwater Challenge / Benefit	Advanced for CIP Consideration
HR-4	Rush Creek	Existing 15' W x 12' H arch structure. Hydraulic restriction identified at railroad crossing along unnamed tributary to Rush Creek in a FEMA Zone AE. Does not appear to negatively impact public or private infrastructure. Securing right-of-way and coordination with the railroad could present additional challenges. Improvement offers minimal benefit to City / watershed.	No
HR-5	Rush Creek	Existing 44' W x 22' H arch structure. Substantial hydraulic restriction at abandoned railroad crossing along Rush Creek. Located in FEMA floodplain with regulatory floodway. FEMA flood profile indicates ~4 ft of headwater at structure. Several homes located within 100-year floodplain. Work within floodway would require no-rise certification. Increasing structure capacity could reduce headwater, reducing flooding for residential properties. Securing right-of-way and coordination with the railroad could present additional challenges. Incorporation of D-1, D-2, and D-3 may help manage peak discharges within the watershed to help mitigate any potential volume changes from upsizing the structure.	Yes
HR-6	Cates Branch	Existing 12' W x 10' H RCB. Substantial hydraulic restriction along Cates Branch at Murray Road. Located in FEMA floodplain and regulatory floodway. FEMA flood profile indicates ~ 16 ft of headwater at structure. Several homes and local streets within 100-year floodplain. Work within floodway would require no-rise certification. Increasing structure capacity could reduce flooding for residential properties and along roadways, improving public safety.	Yes
HR-7	Cates Branch	Existing 12' W x 10' H RCB. Substantial hydraulic restriction along Cates Branch at railroad crossing. Located in FEMA floodplain and regulatory floodway. Several homes and an apartment building within 100-year floodplain. Securing right-of-way and coordination with the railroad could present additional challenges.	No
HR-8	Little Shoal Creek	Existing 14' W x 10' H RCB. Substantial hydraulic restriction along Little Shoal Creek Tributary 5 and Liberty Drive crossing. Located in FEMA floodplain and regulatory floodway. Restriction does not appear to negatively impact public or private infrastructure.	No

Project ID	Watershed	Stormwater Challenge / Benefit	Advanced for CIP Consideration
HR-9	Little Shoal Creek	Existing 2 - 14' W x 10' H RCB. Substantial hydraulic restriction along Little Shoal Creek Tributary 5 and a side road located between Liberty Drive and South Wales Road within the Westboro-Canterbury Greenway. Located in FEMA floodplain and regulatory floodway. FEMA flood profile indicates ~ 7 ft of headwater at structure. Two homes within 100-year floodplain. Work within floodway would require no-rise certification. Increasing structure capacity could reduce headwater, reducing flood elevations at residential properties.	Yes
HR-10	Little Shoal Creek	Existing 2 - 15' W x 10' H RCB. Hydraulic restriction along Little Shoal Creek Tributary 5 and S. Wales Road. Located in FEMA floodplain and regulatory floodway. Restriction does not appear to negatively impact public or private infrastructure for the 100-year base flood. ICM modeling results indicate street flooding; however, appears to be from local stormwater system flooding and not the roadway crossing.	No
HR-11	Little Shoal Creek	Existing 2 - 14' W x 12' H RCB. Substantial hydraulic restriction along Little Shoal Creek at Liberty Drive crossing. Located in FEMA floodplain and regulatory floodway. Minor street flooding within 100-year floodplain, no other visible impacts to public or private infrastructure.	No

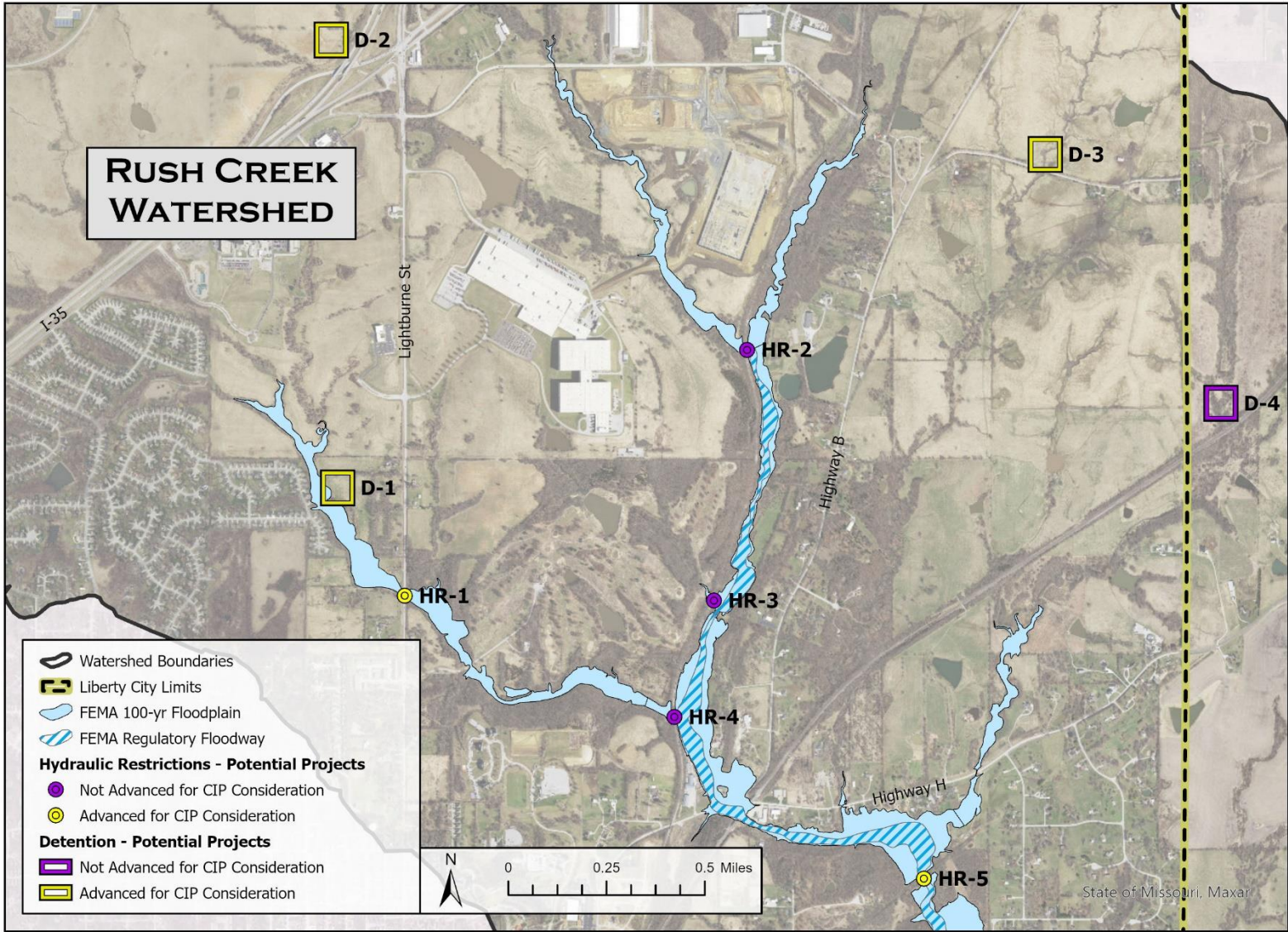


Figure 2: Potential Flood Risk Reduction Projects Identified within Rush Creek

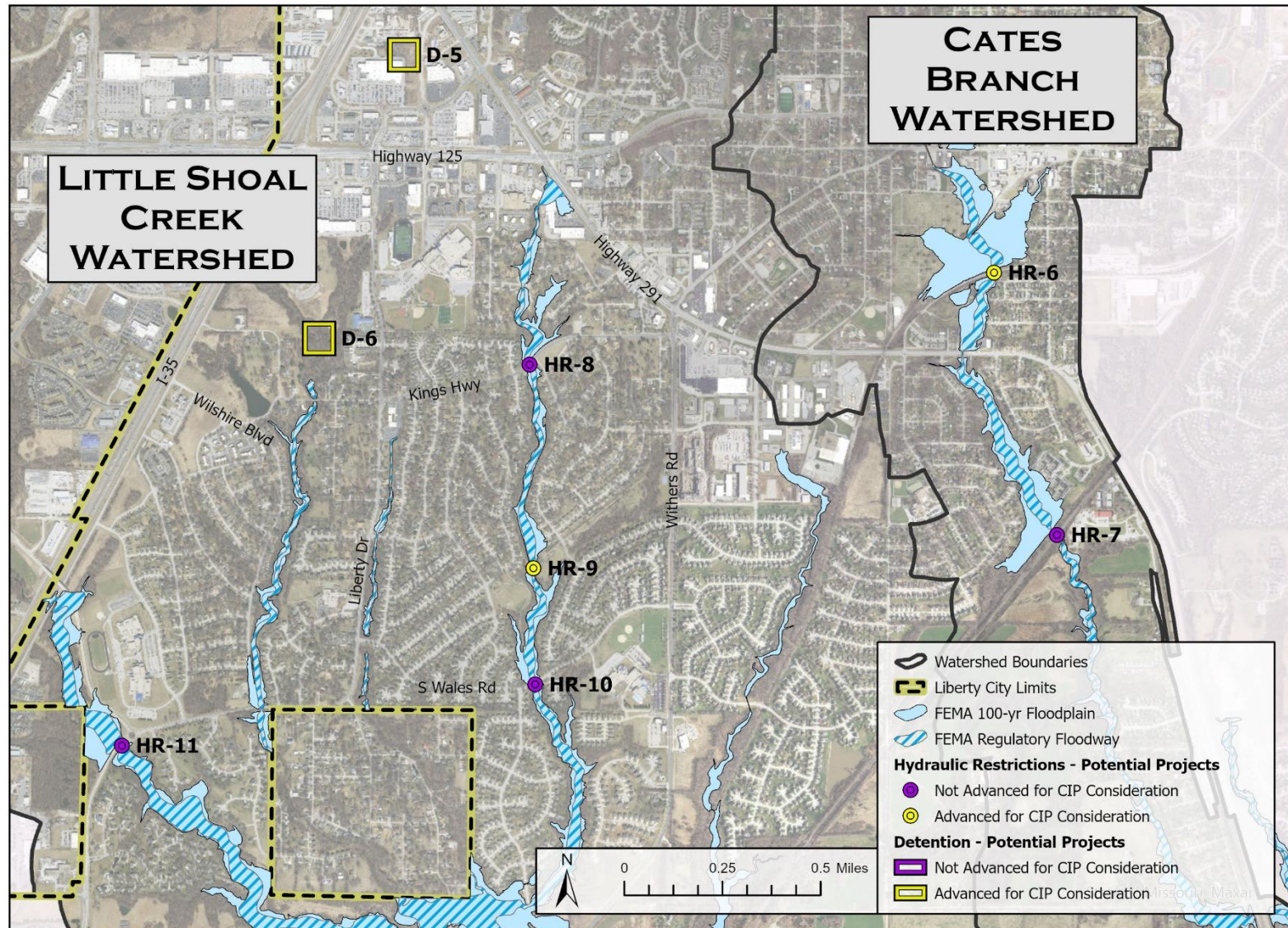


Figure 3: Potential Flood Risk Reduction Projects Identified within Cates Branch and Little Shoal Creek

2.2 Stormwater Detention

As communities continue to expand, thrive and prosper, development within the residential, industrial and commercial sectors continues to occur. This development results in watersheds with increased impervious footprints, reducing pervious areas where natural infiltration occurs. Consequently, the watersheds generate more stormwater runoff, which is potentially routed more quickly to the streams and confluence points. As such, developing watersheds often experience challenges with stormwater management including undersized stormwater infrastructure, degraded channels, and impaired water quality due to the overall increases in peak discharges throughout the system.

Stormwater detention offers an opportunity to detain or store runoff in key locations to reduce peak discharge rates downstream and help manage the timing of the storm peak. Placement of detention facilities is generally most beneficial when situated within the upstream or middle reaches of a watershed. This placement typically has the most impact to hydraulic timing within a watershed, allowing for a reduction in peak discharges, and generally results in lower construction costs and lower volume requirements which can reduce overall footprint.

The City's stormwater management program enforces management of stormwater runoff from new development or redevelopment projects disturbing greater than or equal to one (1) acre. Such projects are to limit post construction peak discharges and volumes to that of pre-development peak discharges to minimize flooding and water quality impacts downstream. The program adheres to the City of Liberty MS4 Stormwater Management Plan (December 2021), APWA Section 5600, and the Mid-America Regional Council Manual of Best Management Practices for Stormwater Quality (MARC BMP Manual). Several detention basins are present throughout the watersheds within the City limits. It is beyond this scope of work to evaluate the effectiveness or performance of existing stormwater detention facilities.

Several detention locations were evaluated in detail as part of the 2003 Stormwater Master Plan, and due to the high level, conceptual nature of this analysis, the 2003 master plan locations for detention were reconsidered as part of this assessment and for CIP consideration. No additional locations were identified as part of this effort in order to capitalize on the previous detailed efforts performed in the 2003 plan.

As part of the 2003 Stormwater Master Plan, a number of potential detention basin locations were investigated within each of the City watersheds. Of those evaluated, only six basins were recommended in the 2003 Master Plan. The rationale for selecting these six basins was reviewed and the justifications provided at each site remain valid today. Thus, these six potential detention locations were included in this investigation and are summarized in Figures 2 and 3. The locations are designated with a project identifier beginning in 'D-' to signify detention. Considerations for right-of-way and required acquisitions were included in the evaluation process. Project improvements that extend beyond City right-of-way can face

additional challenges, including increased coordination and higher cost if additional right-of-way or easements are needed. Additional details for each potential detention location are provided in Table 2.

Detention basins within Cates Branch watershed were not recommended as part of the 2003 Master Plan due to the highly developed areas and limited space available for an effectively sized detention basin. The 2003 Master Plan evaluated a couple locations within Town Branch; however, these were not deemed as high priority and were not ultimately recommended. While there is sufficient area available, the detention basins would not offer as much benefit as other locations. The Town Branch watershed provides substantial infiltration through pervious areas, flooding does not appear to be a major concern, and the 2003 Master Plan concluded that ultimate land use condition flows do not show that existing culverts are undersized. Potential detention locations within Rush Creek and Little Shoal Creek watersheds are described in more detail in Table 2. Refer to the 2003 Stormwater Master Plan for more details regarding the initial detention analysis and findings.

Additional analysis and detention modeling would be required to further assess the impact and overall benefit of each potential location. Details regarding the detention basin, including detention volume, configuration, outlet works, structure sizes and overflow configurations would be determined during the design process. As previously stated, it may be advantageous to pair detention with the removal of hydraulic restrictions to mitigate risk to downstream properties. In addition to stormwater benefit, detention basins can also offer benefits including water quality improvement and potential recreational and aesthetic value, which can be further evaluated during the design and analysis phase of these projects.

All improvements would be required to meet all local, state and federal permitting requirements and applicable design standards. Project improvements should be designed in accordance with APWA 5600 criteria and follow recommendations in the MARC BMP Manual, or the most recent versions of the guidance documents. Both APWA 5600 and the MARC BMP Manual are undergoing major updates, and the revised guidance will consist of a single combined manual. It is suggested to incorporate the latest APWA 5600 and MARC BMP Manual updates for any future projects, providing a more proactive development approach for runoff reduction (i.e. preserving or restoring areas, planting trees, and disconnecting impervious areas). Additionally, any improvements in the vicinity of FEMA regulatory floodplains or floodways should adhere to 44 CFR 60.3 and local requirements to meet floodplain ordinances and regulations.

Table 2: List of Potential Project Locations for Detention

Project ID	Watershed	Detention Challenge / Benefit	Advanced for CIP Consideration
D-1	Rush Creek	The Rush Creek watershed is not highly developed, offering available space for potential detention locations within the upper and middle portions of the watershed. The 2003 Stormwater Master Plan optimized the detention analysis to provide a combination of detention in the watershed to reduce flows with the fewest basins and in the most cost-effective manner as possible. Results indicated the placement of basins D-1, D-2, D-3, and D-4 reduces flooding and eliminates the need to upsize culverts on Richfield Road (located downstream of HR-5) and along Highway H. Flooding along Highway H was also confirmed with the ICM stormwater model that was developed. These basins are referenced as RCM-2 (D-1), RCU-3 (D-2), RCU-5 (D-3) and RCU-7 (D-4) in the 2003 Stormwater Master Plan. Basin D-4 was not advanced for CIP consideration as it lies outside City limits and additional ROW and acquisitions could present additional challenges and ultimately will not rank as high as the other locations.	Yes
D-2	Rush Creek		Yes
D-3	Rush Creek		Yes
D-4	Rush Creek		No
D-5	Little Shoal Creek	The Little Shoal Creek watershed is heavily developed and offers limited opportunities/space for detention. These basins were recommended in the 2003 Master Plan, referencing a 1999 study that indicated two basins placed north (D-5) and south (D-6) of State Route 125 would alleviate flooding and further required culvert improvements at Kings Highway and Liberty Drive/Wilshire Blvd. These basins are referenced as LSC-1 (D-5) and LSC-2 (D-6) in the 2003 Stormwater Master Plan.	Yes
D-6	Little Shoal Creek		Yes

4 Conclusion

Based on the flood risk reduction desktop assessment, several opportunities were presented to improve flooding conditions through condition improvements at several existing hydraulic restrictions or placement of regional detention basins. These potential locations were evaluated at a conceptual level to assess the locations that will offer the greatest benefit to the community.

These potential projects that advanced for consideration in the CIP will then be evaluated as part of the City CIP project prioritization, to rank, prioritize and align the projects with the communities' ultimate stormwater values and goals.

Additional analysis and design effort is warranted during future project design phases to thoroughly evaluate each area and gain a better understanding of the benefits and risks of each improvement. Required structure sizes, volumes, downstream impacts, and overall system performance will require further assessment to develop the design.

Potential project locations shared within this memorandum are available on the Flood Risk Reduction tab within the Liberty Stormwater Master Plan hub site (see link in Table of Contents).



Stream Assessment Findings Summary

City of Liberty - Stormwater Master Plan
Technical Memorandum

City of Liberty, MO
April 10, 2024

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Appendix A: Stream Bank Assessment Maps

Appendix B: Stream Survey Tables

Appendix C: Bedrock Geologic Map of Liberty 7.5' Quadrangle, Clay and Jackson Counties, Missouri

1 Introduction

As part of a comprehensive stormwater master plan for the City of Liberty, Missouri, HDR has performed a rapid assessment of stream bank stability for ten streams located within City limits. The purpose of the assessment is to identify and characterize locations of stream degradation in order to prioritize areas of concern. The assessment will identify stream banks that are unstable, focusing on those in close proximity to City assets and/or private infrastructure, and streams that currently are outside of the drainage easement limits or are likely to migrate outside easements in the future.

The data collection for this effort consisted of a review of available GIS data, historic aerial imagery, and five days of on-site stream walks. City of Liberty staff identified the ten streams to be investigated during these stream walks. During the stream walks, GPS coordinates, photographs, and approximate banks heights were collected for banks which appeared to be unstable.

Comprehensive geomorphic definitions are provided to establish a foundational understanding of stream morphology and elements. Additionally, an aerial imagery desktop analysis and rapid site reconnaissance observations were recorded, providing firsthand insights into stream morphology, stability, and habitat conditions. Lastly, sediment gradation analysis of bed materials is performed to evaluate sediment dynamics and their impact on stream health.

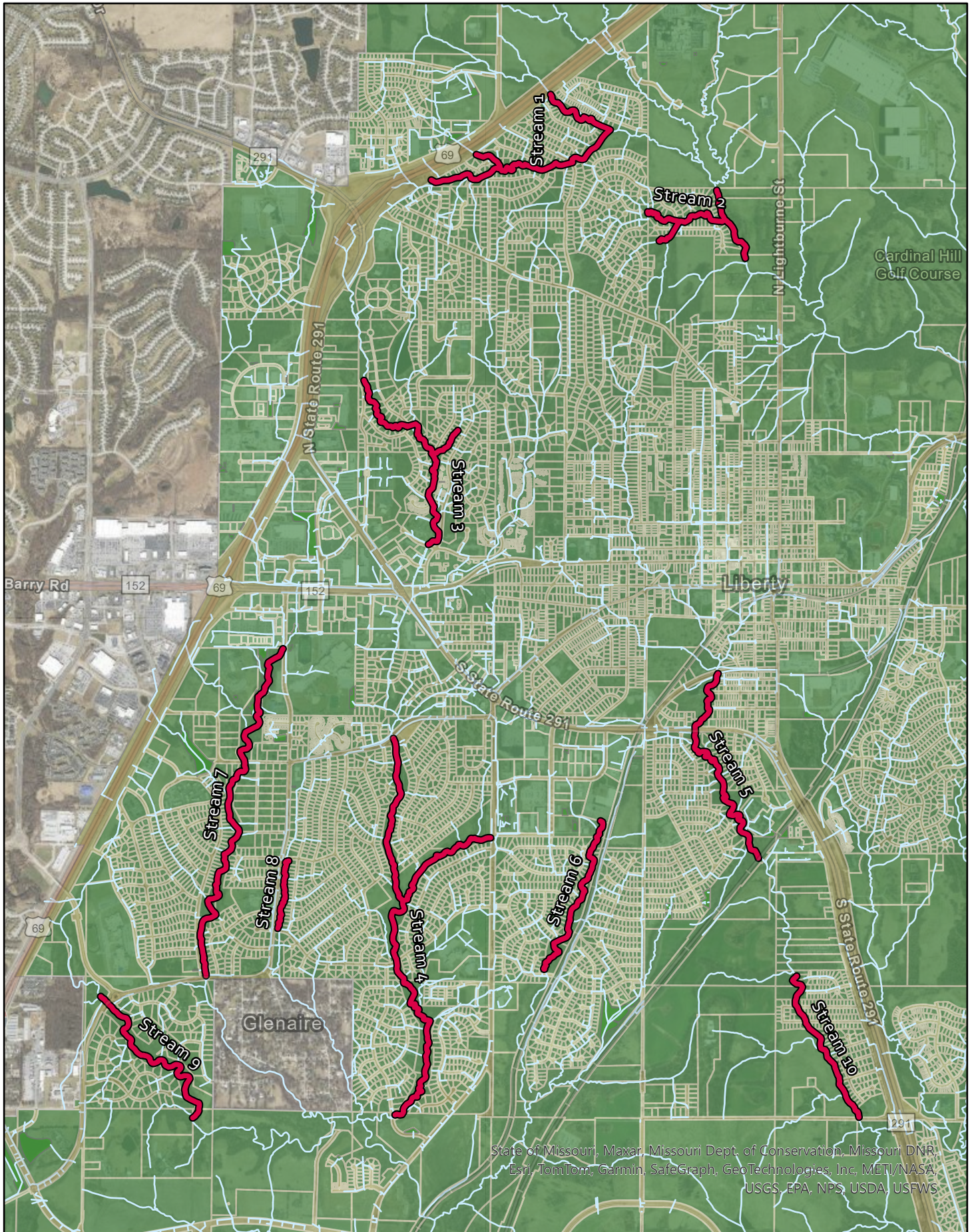


FIGURE 1-1. STREAM AERIAL IMAGERY ANALYSIS

2 Existing Conditions

2.1 Geomorphic Definitions

The natural streams within the municipal boundaries vary from ephemeral to perennial flow streams. Ephemeral streams typically flow only in response to precipitation events or seasonal runoff, while perennial streams maintain continuous flow throughout the year, often sourced from groundwater or sustained by consistent runoff inputs.

The local streams typically follow a sinuous or meandering planform with pool and riffle morphology. Pools are typically situated within the stream bends and riffles are located within the straighter sections. Figure 2-1 depicts the geomorphic characteristics of a typical meandering stream (USACE 2001).

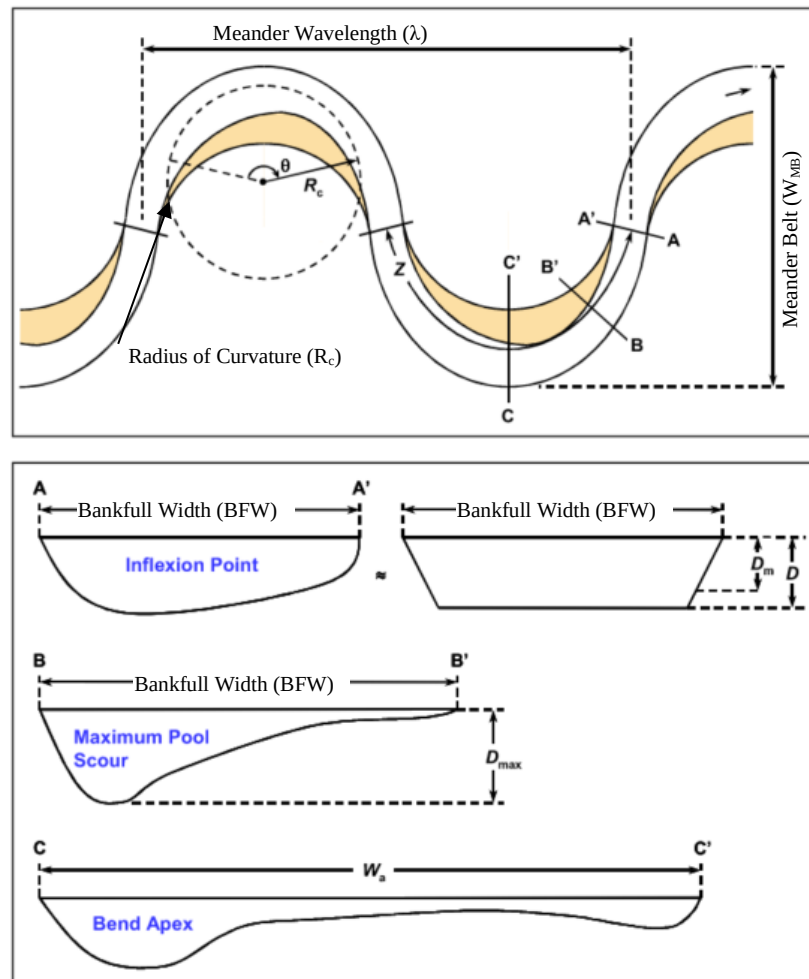


Figure 2-1. Geomorphic Characteristics and Parameters of a Meandering Stream (Source: USACE 2001)

2.2 Aerial Imagery Desktop Analysis

Google Earth aerial images from April 2003 and April 2020 were reviewed for all 10 streams identified for analysis and compared to identify major land use changes and stream instability indicators. The aerial imagery from 2003 was relatively low quality/resolution; however, it was sufficient to identify the general stream location. Comparison of the stream alignment between 2003 and 2020 allowed for the identification of channel migration and meander movement during that time period.

Table 2-1 presents comprehensive information regarding the characteristics of each investigated stream. This includes determining whether the stream exhibits meandering, its positioning relative to City-owned parcels, and if any location along the stream imposes risk of stream bank erosion near infrastructure.

Table 2-1. Desktop Analysis Summary of Stream Meandering

Stream Number	Meandering	Located Within City-Owned Parcels	Infrastructure at Risk
S1	Yes	Partial	Yes
S2	Yes	No	Yes
S3	Yes	No	Yes
S4	Yes	Yes	Yes
S5	Yes	Partial	Yes
S6	Yes	Partial	No
S7	Yes	Yes	Yes
S8	Yes	No	No
S9	Yes	No	Yes
S10	Yes	Yes	Yes

2.3 Site Investigations – Rapid Site Reconnaissance

HDR staff conducted site visits between December 5, 2023, and January 19, 2024, with the objective to perform an evaluation known as rapid site reconnaissance. This is a qualitative visual inspection and geomorphic analysis of each stream identified for investigation as shown in Figure 1-1. HDR's team walked these streams and collected data via handheld GPS equipment. Each data point was then processed in GIS and includes site specific information along with field photographs.

The Location ID provided in this report corresponds to each survey point collected, with 1 to 4 pictures associated with each point. The nomenclature convention adheres to the following

structure: S[stream number].[point number]. For example, the Location ID “S1.72,” indicates the data point is located within stream 1 and is point 72 taken during the visit. All survey data gathered during field investigations that is discussed or shared within this report are accessible on the Stream Bank Investigations tab within the Liberty Stormwater Master Plan hub site.

The field investigations revealed notable similarities among all 10 streams. The land use within the watershed is predominantly suburban mainly characterized by single-family dwellings. The width of the riparian buffer strip varied across streams but generally extended from 2 to 6 times the stream width, often encompassing the 100-year floodplain.

The United States Department of Agriculture (USDA) soil mapping indicated mostly Silt Loam near the surface of the evaluated stream channel bottoms. Bremer Silt Loam is predominant along Stream 4, while Nodaway Silt Loam characterizes Streams 2, 6, 8, and 9. The Sharpsburg – Urban land complex is prevalent along Streams 1, 5, 7, and 10, whereas the Greenton – Urban Land Complex is prevalent within Stream 3.

MDNR mapping identified the exposed bedrock¹ as the Linn Subgroup on the Liberty quadrangle and is composed of the Cherryvale Formation, Nellie Bly Formation, Dewey Formation, and Chanute Shale, as can be observed in Appendix C (Bedrock Geological Map of the Liberty 7.5’ Quadrangle, Clay and Jackson Counties, Missouri). According to the Geologic Map of Missouri 2003, Sesquicentennial Edition, the streams explored present cyclic deposits, including limestone and shale with minor occurrences of sandstone and coal, alongside alluvium containing clay, silt, sand, and gravel. Additionally, the area features the Pleasanton Group, primarily characterized by shale and sandstone with minor occurrences of coal.

Bedrock outcrops in channels can act as bed control and limit the rate of vertical channel adjustment. However, the limestone ledge rock is thin, typically measuring 1-foot or less, and the shale is erodible leading to retreating headcuts that progress upstream.

The streambeds² are mainly comprised of sand to coarse gravel, possibly weathered limestone, with cobbles and ledge rock boulders near bedrock outcrops. Stream bank soil materials consist of finer alluvial material prone to mobilization and erosion during high-flow events. Signs of active horizontal stream instability, including exposed tree roots, bank erosion, and lateral instability, were prevalent throughout all inspected streams.

The observed streams exhibited a single-threaded flow path with a meandering course during the survey. Sinuosity, or the ratio of stream length to valley length, ranged from low to moderate for the streams within the study. Many of the streams appeared entrenched, which means the channel has been deeply incised into the surrounding landscape suggesting the channel has cut down into

¹ Bedrock is the solid rock layer that underlies the Earth's surface and can often be exposed in streambeds due to erosion.

² Streambeds refer specifically to the bottom surfaces of a watercourse.

the earth over time due to erosion. Morphologically, the streams primarily consisted of riffles and pools, indicating shallow, fast-flowing stretches alternating with deeper, slower-moving areas. Evidence of multiple cycles of downcutting was apparent from abandoned terraces above the current riverbank.

No natural or constructed levees were observed, and floodplain width varied similarly to riparian buffer strip width. Existing stream controls such as rock riprap bank protection and armored sewer crossings were noted during stream walks, with some requiring additional intervention to maintain stability. Infrequent debris dams formed by large and small woody material were observed, likely influencing stream stability.

Severity ratings were assigned to each data point along the stream segments to classify the degree of degradation. The severity rating was developed on a 5-point scale as presented in Table 2-2. The rating can then be used as guidance for the City in prioritizing and shaping future maintenance schedules.

Table 2-2. Severity Rating – Potential Impact to Infrastructure

Severity Rating	Rating Description
1	Infrastructure in good state of repair and in a stable stream section
2	Infrastructure in moderate state of repair and in a stable stream section
3	Infrastructure in good to moderate state of repair but located at an eroding bank 10-feet or taller or located at a stream flow line
4	Infrastructure in good to moderate state of repair but exposed due to an eroding bank or stream flow line
5	Infrastructure in a moderate or poor state of repair and exposed due to an eroding bank or stream flow line

The maps included in Appendix A provide visual summaries of the extensive data gathered during the stream walk investigation. This data is also available on the Stream Bank Investigation tab within the Liberty Stormwater Master Plan hub site. The maps illustrate key features along the stream banks, such as bank failures, structures, crossings, culverts, knickpoints, sanitary sewers, utilities and identified areas of infrastructure at risk.

The tables listed in the subsequent sections catalog the inventory of instability concerns at each stream segment classified with severity rating of 3 or higher, pertaining to infrastructure observed during the stream investigation. A complete inventory list of all datapoints can be found in Appendix B or on the Stream Bank Investigation tab within the Liberty Stormwater Master Plan hub site.

2.3.1 Stream 1

Investigation of Stream 1 began near N Forest Ln and concluded near houses between Carter Ct and Beagle Ct, close to North of Glenn Hendren Dr. Stream 1 detailed map is available within Appendix A, Figures 1-1 and 1-2.



Figure 2-2. Observed Stream 1 Bank Erosion (Location ID: S1.17)

Figure 2-2 illustrates the bank erosion posing a threat to nearby residences and exposing a manhole. Multiple instances of infrastructure risk were identified during investigations of Stream 1. Table 2-3 displays the inventory of instability concerns identified with severity rating of 3 or higher along Stream 1.

Table 2-3. Infrastructure at Risk along Stream 1

Location ID	Infrastructure at Risk	Description	Severity Rating
S1.2	Sanitary Sewer	Manhole exposed	3
S1.3	Other Utilities	Conduit and exposed electrical wire.	4
S1.7	Building	Nearby residential fencing.	3

Location ID	Infrastructure at Risk	Description	Severity Rating
S1.10	Building	Nearby residential fencing.	3
S1.11	Sanitary Sewer	Manhole in channel bed.	3
S1.17	Building	Residential housing at risk from bank failure. Also a sewer manhole on bank.	4
S1.18	Sanitary Sewer	Exposed manhole adjacent to house.	4
S1.20	Building	Both banks failing. House at risk.	3
S1.29	Building	Residential housing at risk from bank failure.	3
S1.36	Building	Concrete retaining wall being undercut by stream. Residential house at risk from bank failure.	5
S1.37	Building	Residential housing at risk from bank failure. Banks eroding from both sides.	5
S1.38	Building	Residential housing at risk from bank failure. Banks eroding from both sides.	5
S1.39	Sanitary Sewer	Sewer line crossing exposed. Wood piling and putting pressure on top. At risk of breaking.	4
S1.41	Building	Residential fencing at risk from bank failure.	3
S1.42	Building	Residential housing at risk from bank failure. Rock wall along residence. Stream undercutting wall. Wall has a gravel base. Evidence of wall collapsing.	4
S1.43	Building	Right bank armoring causing left bank to fail.	3
S1.46	Crossing	RCB outlet. Right wall is collapsing.	3
S1.48	Sanitary Sewer	Utility exposed. Potential for structure failure.	5
S1.49	Other	Exposed pipe crossing the stream	3
S1.50	Other Utilities	Utility pipe crossing. Dented in the center.	3
S1.51	Building	Residential housing at risk from bank failure.	3
S1.53	Sanitary Sewer	Sewage odor present.	5
S1.54	Building	Residential housing at risk from bank failure.	3
S1.57	Building	Steep bank but low slope up to houses.	3
S1.60	Building	Bank eroding nearby backyard.	3
S1.65	Building	Rip Rap on left bank causing right bank to fail.	3

Location ID	Infrastructure at Risk	Description	Severity Rating
S1.65	Building	Rip Rap on left bank causing right bank to fail.	3
S1.66	Building	Bank failing nearby fence and RCB.	3
S1.72	Building	Both banks are failing. Residential along left bank.	3
S1.73	Other	Exposed pipe crossing the stream. Both banks are failing. Residential along left bank.	3
S1.76	Building	Bank eroding nearby fence.	3
S1.80	Building	Residential house at risk from bank failure.	4
S1.81	Sanitary Sewer	Sewer crossing. Abutments are eroding.	3
S1.84	Crossing	RCB right wing wall eroding. Left wall is also but to a lesser degree.	3
S1.85	Crossing	RCB right wing wall eroding. Left wall is also but to a lesser degree.	3
S1.91	Building	Rock rip rap around culvert outfall nearby residence.	3
S1.93	Building	Residential housing nearby and could eventually be at risk from stream migration.	4
S1.99	Building	Bank eroding nearby residence.	3
S1.101	Building	Bank eroding nearby residence.	3
S1.104	Building	Residential at risk from bank failing.	4
S1.109	Building	Residential housing at risk from bank failure.	4

2.3.2 Stream 2

Investigation of Stream 2 began near Deer Drive and concluded near Duncan Drive, passing along Deer Drive. Stream 2 detailed map is available within Appendix A, Figures 1-3 and 1-4.

The erosion of the stream banks poses risks to nearby residential buildings and public infrastructure, as evidenced in the Figure 2-3, which depicts the presence of slump-off slope without vegetation and meander downcutting along the bank.



Figure 2-3. Observed Bank Erosion Occurring in Stream 2 (Location ID: S2.30)

Table 2-4 provides the inventory of instability concerns with severity rate of 3 or higher, pertaining to private or public infrastructure observed during the stream investigations along Stream 2.

Table 2-4. Infrastructure at Risk along Stream 2

Location ID	Infrastructure at Risk	Description	Severity Rating
S2.1	Other	CMP exposed and bank eroding.	3
S2.9	Building	Fence and shed at risk from bank failure.	3
S2.11	Building	Residential housing at risk from bank failure.	4
S2.12	Building	Residential housing at risk from bank failure.	4
S2.13	Building	Residential housing at risk from bank failure.	4
S2.14	Building	Residential housing at risk from bank failure.	4
S2.16	Building	Residential housing at risk from bank failure.	4
S2.22	Building	Residential housing at risk from bank failure.	4
S2.23	Building	Residential housing at risk from bank failure.	4
S2.24	Building	Residential housing at risk from bank failure.	4
S2.29	Building	Residential housing at risk from bank failure.	4
S2.30	Building	Residential housing at risk from bank failure.	3
S2.33	Building	Residential fencing at risk from bank failure.	3
S2.34	Building	Residential housing at risk from bank failure.	3
S2.38	Building	Residential housing at risk from bank failure.	3

2.3.3 Stream 3

Investigation of Stream 3 began near N Forest Avenue and concluded near N Clayview Dr. Stream 3 detailed map is available within Appendix A, Figures 1-5, 1-6, and 1-7.

Figure 2.4 illustrates stream bank erosion along Stream 3, revealing exposed tree roots and fluvial erosion increasingly close to residential areas, marked by the fence line. The erosion poses a significant risk to property boundaries.



Figure 2-4. Observed Stream Bank Erosion along Stream 3 (Location ID: S3.24)

Table 2-5 provides the inventory of instability concerns with a severity rate of 3 or higher, pertaining to private or public infrastructure observed during the stream investigations along Stream 3.

Table 2-5. Infrastructure at Risk along Stream 3

Location ID	Infrastructure at Risk	Description	Severity Rating
S3.4	Building	Residential housing at risk from bank failure.	3
S3.9	Sanitary Sewer	Exposed manhole and concrete pipe.	3
S3.10	Building	Residential housing at risk from bank failure.	3

Location ID	Infrastructure at Risk	Description	Severity Rating
S3.13	Building	House close to left bank. Right bank recently failed pushing the stream against the left bank and causing it to erode.	3
S3.14	Building	Outbuilding is close to bank and at risk from bank failure.	3
S3.17	Building	Residential housing at risk from bank failure.	3
S3.21	Building	Residential housing at risk from bank failure.	3
S3.24	Building	Residential housing at risk from bank failure.	3
S3.26	Crossing	RCB entrance is blocked by debris. Water may be flowing underneath or still entering RCB to some capacity.	5
S3.30	Crossing	RCB entrance is blocked by debris. Water may be flowing underneath or still entering RCB to some capacity.	5
S3.36	Building	Residential building at risk from bank failure.	3
S3.39	Building	Residential fencing at risk from bank failure.	3
S3.41	Sanitary Sewer	Manhole located directly within the channel.	3
S3.42	Building	Residential housing at risk from bank failure.	3
S3.44	Building	Residential housing at risk from bank failure. Building foundation close to bank and at risk. Bank failure moderate.	3
S3.45	Building	Multiple residential at risk from bank failure.	3
S3.47	Other Utilities	Underground electric line exposed.	4
S3.49	Building	Bank eroding with risk of failure nearby residence. Not an immediate threat.	3
S3.62	Building	Residential housing at risk from bank failure.	3
S3.67	Building	Residential housing at risk from bank failure.	3
S3.75	Building	Residential housing at risk from bank failure.	4

2.3.4 Stream 4

Investigation of Stream 4 began near the intersection of Buckingham Dr. and Old Withers Rd. and concluded near the intersection between W Liberty Dr. and Park Ln. Stream 4 detailed map is available within Appendix A, Figures 1-8, 1-9, 1-10, 1-11, 1-12, and 1-13.

A knickpoint is shown in Figure 2-5. A knickpoint is a location within a stream with a sharp change in the stream bed slope, most often a steep drop. A knickpoint can be an indicator of stream degradation because it often represents a sudden interruption in the stream's natural equilibrium as it actively adjusts to new conditions. As the stream flows over the knickpoint, it accelerates the erosion process downstream, leading to channel incision, widening, and increased sediment transportation. This was a typical knickpoint observed during the stream investigation.



Figure 2-5. Knickpoint Observed within Stream 4 (Location ID: S4.35)

Photographs of the actively eroding banks are provided in the geodatabase and Table 2-6 provides the inventory of instability concerns with a severity rate of 3 or higher, pertaining to private or public infrastructure observed during the stream investigations along Stream 4.

Table 2-6 . Infrastructure at Risk along Stream 4

Location ID	Infrastructure at Risk	Description	Severity Rating
S4.22	Sanitary Sewer	Exposed sewer manhole.	3
S4.34	Building	Residential housing at risk from bank failure. + Knickpoint	3
S4.43	Sanitary Sewer	Manhole exposed.	3
S4.44	Sanitary Sewer	Manhole exposed.	4
S4.45	Sanitary Sewer	Manhole exposed.	4
S4.46	Sanitary Sewer	Manhole exposed.	4
S4.47	Sanitary Sewer	Manhole exposed.	4
S4.48	Sanitary Sewer	Manhole exposed.	4
S4.49	Sanitary Sewer	Manhole exposed.	4
S4.50	Other	Pipe under water.	3
S4.51	Other	Pipe under water.	3
S4.52	Other	Pipe under water.	3
S4.53	Sanitary Sewer	Manhole exposed.	4
S4.54	Sanitary Sewer	Manhole exposed.	4
S4.57	Building	Residential housing at risk from bank failure.	3
S4.63	Building	Residential housing at risk from bank failure.	3
S4.128	Crossing	CMP eroded underneath.	3

2.3.5 Stream 5

Investigation of Stream 5 began near the intersection of W Murray St and S Main St, tracing its course downstream until it intersected with the railroad. Stream 5 detailed map is available within Appendix A, Figures 1-14, 1-15, and 1-16.



Figure 2-6. Bank Erosion Observed in Stream 5 (Location ID: S5.34)

In Figure 2-6, bank fluvial erosion on Stream 5 is depicted, with exposed orange hairy roots indicating recent exposure, likely within the last six months. Additionally, the image portrays surfing trees, which are trees leaning or falling into the stream as a result of erosion undermining the bank beneath them.

Table 2-7 provides the inventory of instability concerns with a severity rate of 3 or higher, pertaining to private or public infrastructure observed during the stream investigations along Stream 5.

Table 2-7. Infrastructure at Risk along Stream 5

Location ID	Infrastructure at Risk	Description	Severity Rating
S5.1	Crossing	Box culvert. Left wing wall is eroding.	3
S5.5	Building	Residential fencing along top of bank.	3
S5.8	Building	Residential housing at risk of bank failing.	3
S5.10	Building	Residential housing at risk of bank failing.	3
S5.30	Building	Fencing and utility lines at risk from bank failure. Sycamore recently fell.	3
S5.32	Crossing	Greenway trail low water crossing. The culvert is being filled with sediment.	3
S5.33	Crossing	Greenway trail low water crossing. The culvert is being filled with sediment.	3
S5.35	Other	Greenway trail will eventually be undercut by stream.	4
S5.36	Building	Residential fencing along top of bank. At risk of failure.	4
S5.47	Culvert	Culvert outfall creating scour hole.	3
S5.54	Building	Residential housing at risk of foundation issues from bank failure.	3
S5.56	Building	Residential housing at risk of foundation issues from bank failure. Bank has already failed recently contributing to a log jam.	3
S5.58	Other Utilities	Pipe crossing. Concrete support column eroded at base and at risk of failure.	5

2.3.6 Stream 6

Investigation of Stream 6 began behind the WestRock building located on 933 Kent St and extends downstream until crossing Hold Dr. Stream 6 detailed map is available within Appendix A, Figures 1-17 and 1-18.



Figure 2-7. Rock Riprap along Bank on Stream 6 (Location ID: S6.23)

It was observed that rock riprap was added along multiple bank locations within the streams investigated. Figure 2-7 shows riprap encountered within Stream 6 with the purpose of bank erosion control.

Table 2-8 provides the inventory of instability concerns with a severity rate of 3 or higher, pertaining to private or public infrastructure observed during the stream investigations along Stream 6.

Table 2-8. Infrastructure at Risk along Stream 6

Location ID	Infrastructure at Risk	Description	Severity Rating
S6.9	Other	Retaining Wall failing.	3
S6.15	Building	Residential housing at risk from bank failure.	3
S6.24	Crossing	Residential bridge at failure risk due to bank erosion.	3

2.3.7 Stream 7

Investigation of Stream 7 began near intersection between Liberty Dr and Wilshire Blvd and concludes near Conistor St near Liberty High School. Stream 7 detailed map is available within Appendix A, Figures 1-19, 1-20, 1-21, and 1-22.



Figure 2-8. Bank Failure Observed on Stream 7 (Location ID: S7.66)

A bank failure estimated over 30 feet in height was observed along Stream 7. This specific location does not involve public infrastructure and thus is not listed within Table 2-9, however, is available within the Master Plan hub – Stream Bank Investigation tab.

Table 2-9 provides the inventory of instability concerns with a severity rate of 3 or higher, pertaining to private or public infrastructure observed during the stream investigations along Stream 7.

Table 2-9. Infrastructure at Risk along Stream 7

Location ID	Infrastructure at Risk	Description	Severity Rating
S7.11	Crossing	CMP outlet	4
S7.19	Crossing	Erosion on both sides of wing walls.	3

Location ID	Infrastructure at Risk	Description	Severity Rating
S7.22	Building	Erosion next to fence.	3
S7.23	Building	Residential housing at risk from bank failure.	4
S7.35	Sanitary Sewer	RCP damage.	4
S7.36	Other	CMP outlet around eroding bank	3

2.3.8 Stream 8

Investigation of Stream 8 began near Liberty Dr and High Dr. and concluded near the intersection between Liberty Dr. and S Wales. Stream 8 detailed map is available within Appendix A, Figure 1-23.

Figure 2-9 illustrates the presence of abandoned terraces, fluvial bank erosion, exposed tree roots, and at-risk backyards along Stream 8 that are indicators of stream degradation.



Figure 2-9. Stream Bank Erosion observed in Stream 8 (Location ID: S8.12)

Table 2-10 provides the inventory of instability concerns with a severity rate of 3 or higher, pertaining to private or public infrastructure observed during the stream investigations along Stream 8.

Table 2-10. Infrastructure at Risk along Stream 8

Location ID	Infrastructure at Risk	Description	Severity Rating
S8.13	Building	Banks are eroding nearby residences.	3
S8.17	Other	Non identified structure exposed and bank eroding.	3

2.3.9 Stream 9

Investigation of Stream 9 began near the Southwest of Oak Crest Dr. on Little Shoal Creek and concluded near a roundabout located between Liberty Dr. and Flintlock Rd. Stream 9 detailed map is available within Appendix A, Figures 1-24 and 1-25.



Figure 2-10. Stream bank erosion along Stream 9 (Location ID: S9.5)

Figure 2-10 shows an abandoned terrace and mini knickpoint observed on Stream 9.

Table 2-10 provides the inventory of instability concerns with a severity rate of 3 or higher, pertaining to private or public infrastructure observed during the stream investigations along Stream 9.

Table 2-11. Infrastructure at Risk along Stream 9

Location ID	Infrastructure at Risk	Description	Severity Rating
S9.14	Building	Residential housing at risk from bank failure.	3
S9.23	Other	Concrete structure exposed.	3
S9.24	Building	Residential housing at risk from bank failure.	3

2.3.10 Stream 10

Investigation of Stream 10 began near Fawn Ln and concluded near the intersection of E Ruth Ewing Rd. and Southview Dr. Stream 10 detailed map is available within Appendix A, Figures 1-26 and 1-27.



Figure 2-11. Stream Bank Erosion Observed along Stream 10 (Location ID: S10.3)

Figure 2-11 shows erosion occurring on a steep bank within Stream 10.

Table 2-12 provides the inventory of instability concerns with a severity rate of 3 or higher, pertaining to private or public infrastructure observed during the stream investigations along Stream 10.

Table 2-12. Infrastructure at Risk along Stream 10

Location ID	Infrastructure at Risk	Description	Severity Rating
S10.8	Sanitary Sewer	Bank failing and exposing sanitary sewer.	3
S10.24	Building	Nearby residential at risk from bank failure.	3
S10.39	Other Utilities	Utility poles and also residential nearby bank.	3
S10.44	Building	Backyard sheds at risk from bank failing.	4
S10.47	Building	Residential properties losing backyard to bank failure.	4

2.4 Sediment Data Collection and Geotechnical Investigation

Sediment gradation was calculated periodically from high resolution digital images taken during stream walks of the 3-inch diameter to cobble sized sediment bars. Sediment bars selected are defined as actively moving non-vegetated features typically on the inside bend of streams at meanders.

The sediment gradation analysis helps to understand or predict the movement, deposition, and erosion of sediment along riverbanks. Specifically, examining the sediment gradation present within these sediment bars provides insight into the stream's ability to mobilize various materials amidst runoff occurrences. Additionally, this analysis serves to enhance understanding regarding the potential movement of the stream, particularly in instances where the prevailing substrate and banks predominantly consist of finer materials. This is useful for assessing the stability of stream banks.

Table 2-13 provides the sediment size in millimeters at each evaluated stream reach. The terms D5, D15, D50, D85, and D100 represent percentiles that indicate the particle sizes at which a certain percentage of the sediment sample's mass lies below. For instance, D5 represents the

particle size below which 5% of the sediment sample's mass falls, or 5% of the sediment particles are smaller than this size. The analysis of digital rock/sediment gradation was performed using the Hydraulic Toolbox MFC Application.

Table 2-13. Sediment Gradation Analysis at Each Stream

Stream	D5 (mm)	D15 (mm)	D50 (mm)	D85 (mm)	D100 (mm)
S1	11.26	20.90	55.55	129.55	220.62
S2	4.88	7.90	16.15	27.13	56.33
S3	7.10	11.43	22.88	41.48	71.83
S4	9.76	16.32	31.52	60.73	122.14
S5	7.15	12.17	30.24	66.25	133.88
S6*	N/A	N/A	N/A	N/A	N/A
S7*	N/A	N/A	N/A	N/A	N/A
S8	5.00	8.05	16.75	36.89	77.76
S9	13.98	22.59	48.98	83.67	109.09
S10	6.76	11.97	31.01	71.54	131.62

* Sediment gradation analysis was not performed at Streams S6 and S7.

Sediment gradation analysis reveals varying particle size distributions among the analyzed streams, which reflects differences in flow velocities, sediment transport capacities, and environmental conditions within each stream. These differences can have implications for ecosystem dynamics, sediment transport, and general stream health. Overall, the sediment gradation analysis results displayed in Table 2-13 can be used as a potential indicator of the stream's disposition to fluvial erosion and stream bank degradation and can serve as an important tool for identifying erosion processes and stream bank stability.

3 Conclusion and Summary of Findings

Based on the rapid geomorphic analysis conducted, the natural streams within the City of Liberty should be considered mobile and are in the process of adjusting to the increased flow from urbanization. The stream banks consist of a silt loam soil material that is easily eroded, while the stream bottoms consist of shale that also is erodible. Based on field investigations, the streams show signs of down cutting, widening and meander migration.

Due to urbanization, the streams are deepening, lacking a resilient bedrock layer to impede the degradation process. With this deepening, there are successive stages of widening until eventual stabilization in the future. Further bank failures and stream widening is anticipated within these reaches. While both banks are likely to experience issues, typically, one side will undergo most of the fluvial erosion. This erosion will manifest as meander migration on aerial views; however, the inside bank typically fails to stabilize during typical meander migration processes. This means that streams will be continually changing.

As the stream continues to adjust, it is highly recommended to perform periodic rapid reconnaissance assessments to evaluate the threat to public infrastructure. The streams will continue to widen and meander causing large woody debris dams to form. This could cause flooding and additional stream stability concerns. Due to this risk, it is recommended that the debris dams should be located and removed on an annual basis.

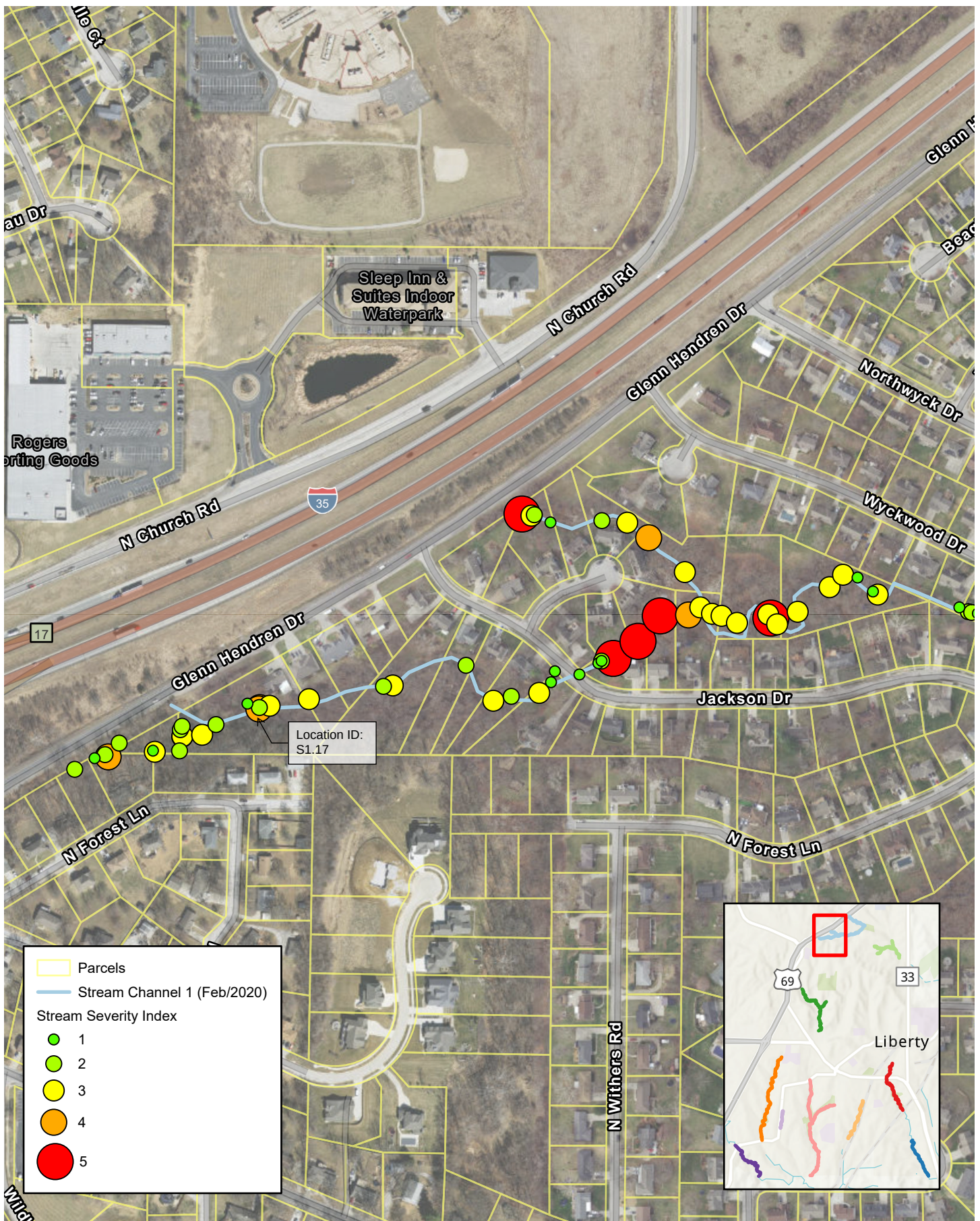
All data shared in this report was collected during the stream assessments completed between December 2023 and January 2024 and is available within the Stream Bank Investigation tab on the Liberty Stormwater Master Plan hub site.

4 References

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5 Appendices

Appendix A



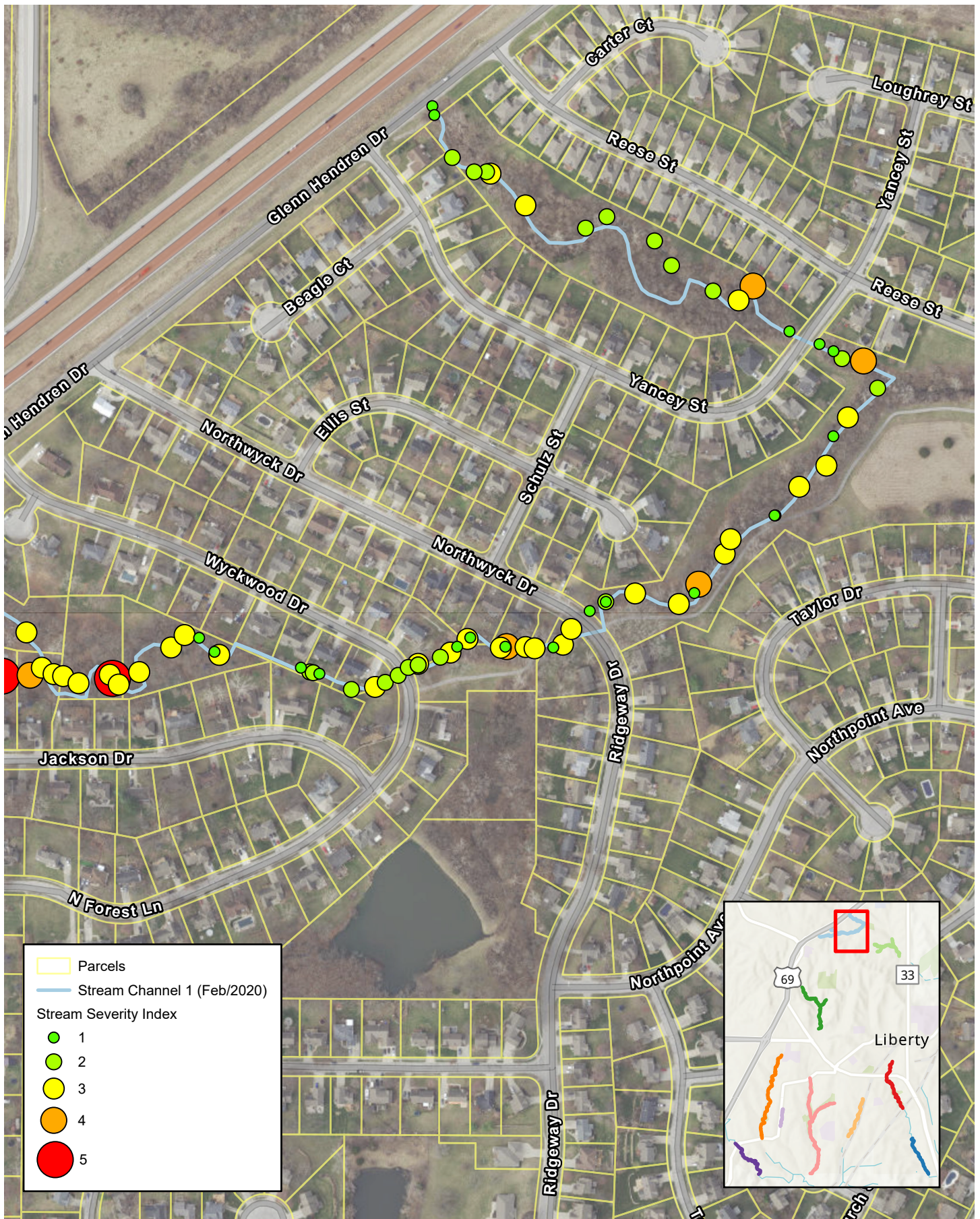
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STREAM BANK ASSESSMENT

Figure 1-1

Stormwater Master Plan



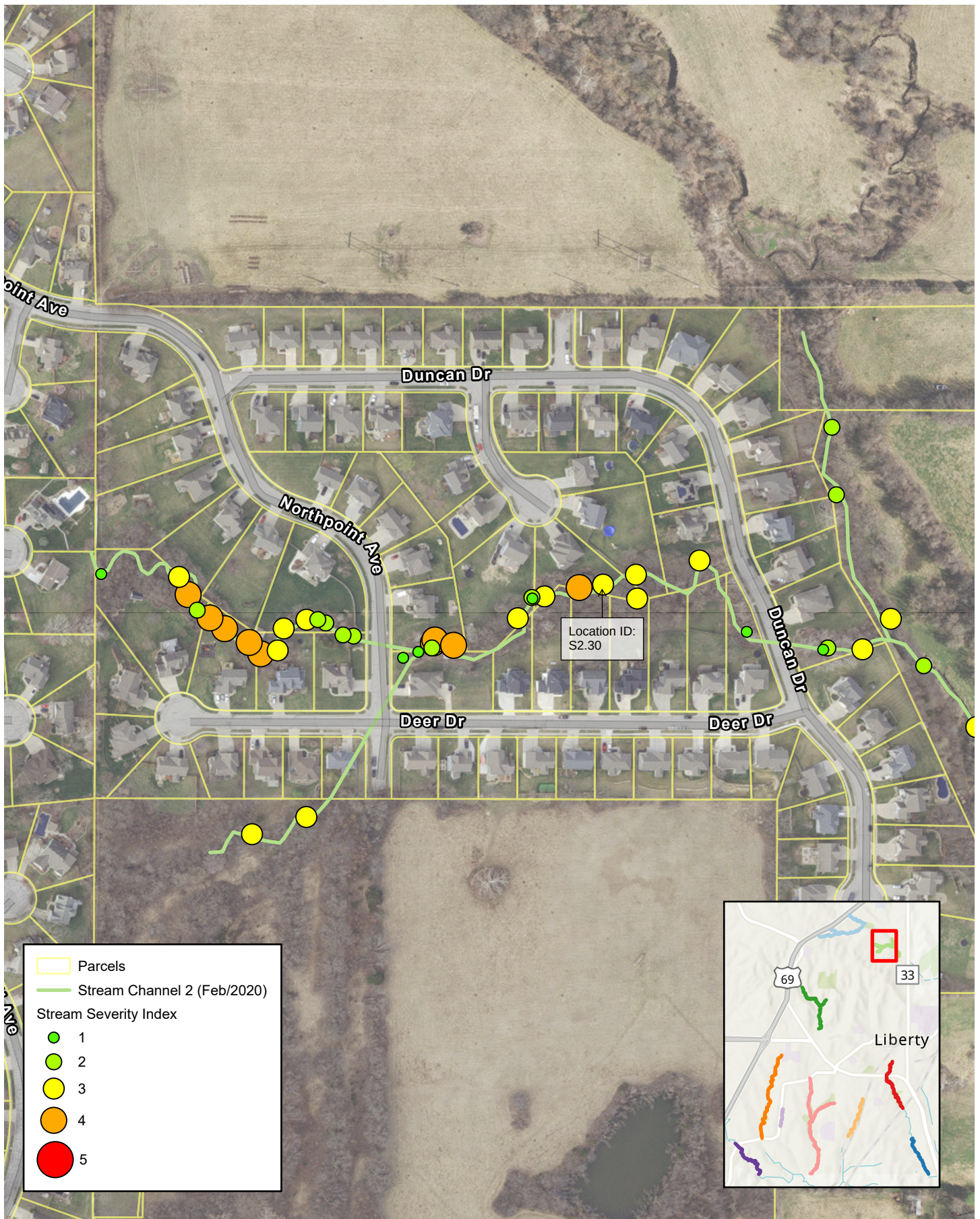
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STREAM BANK ASSESSMENT

Figure 1-2

Stormwater Master Plan



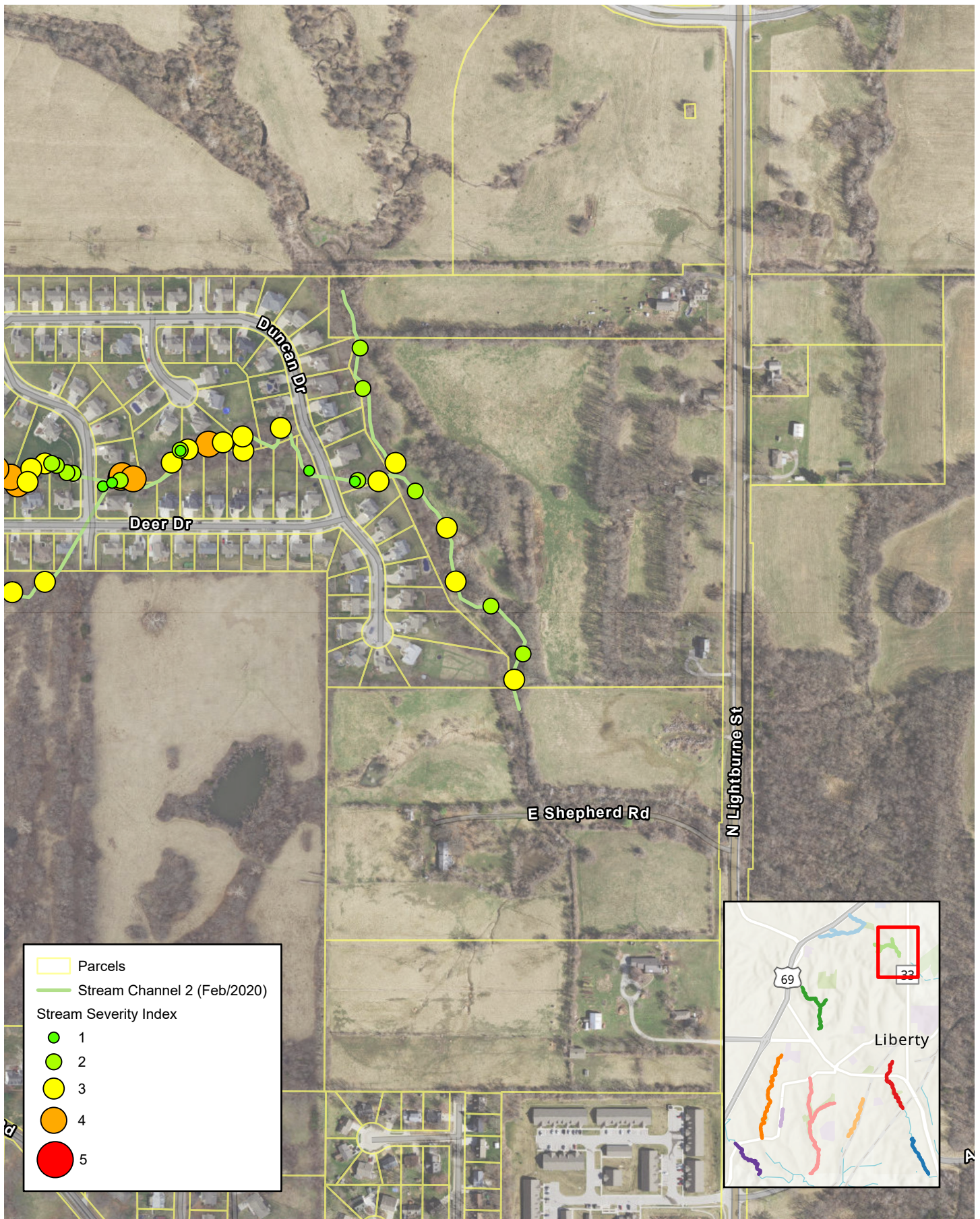
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STREAM BANK ASSESSMENT

Figure 1-3

Stormwater Master Plan



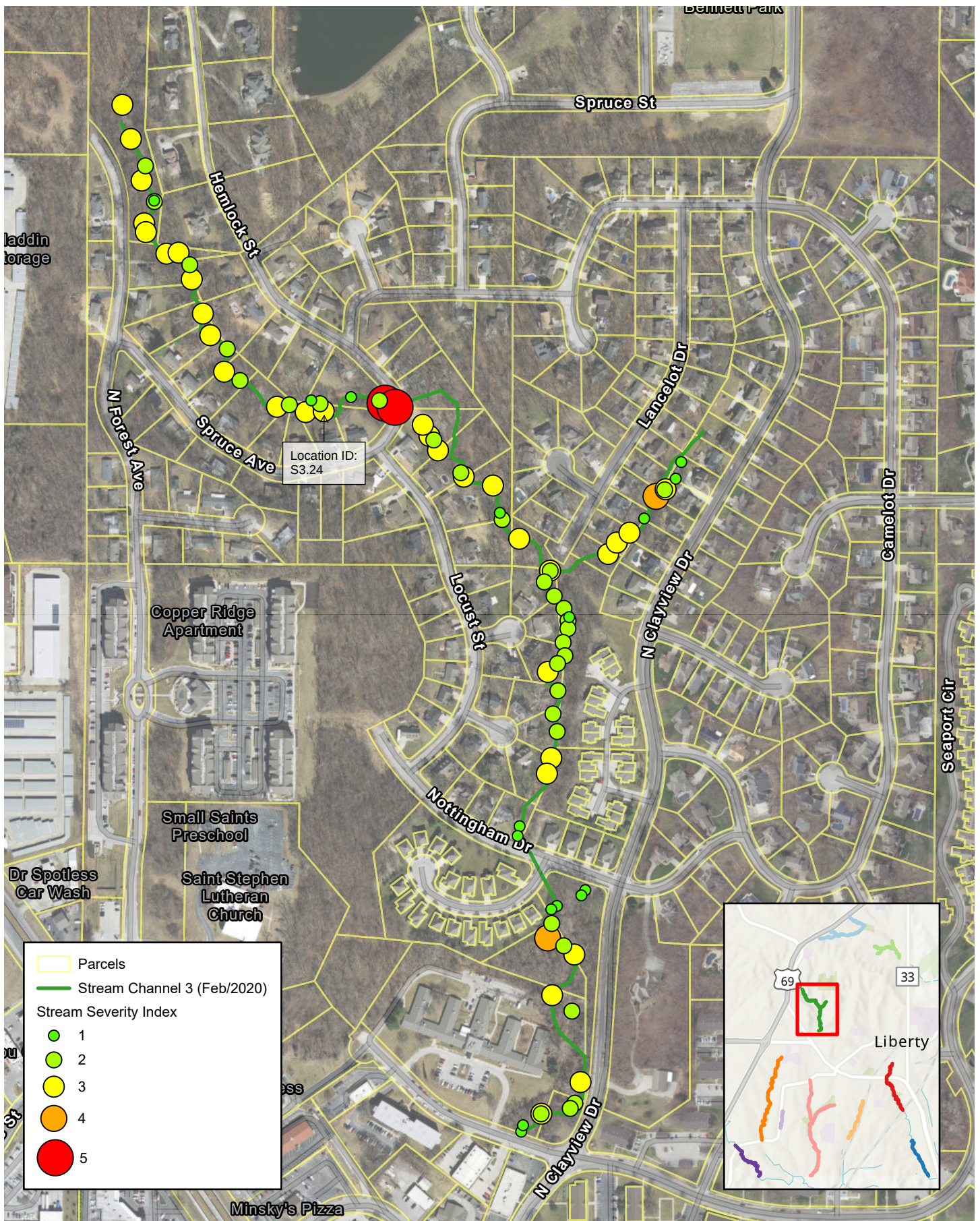
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STREAM BANK ASSESSMENT

Figure 1-4

Stormwater Master Plan



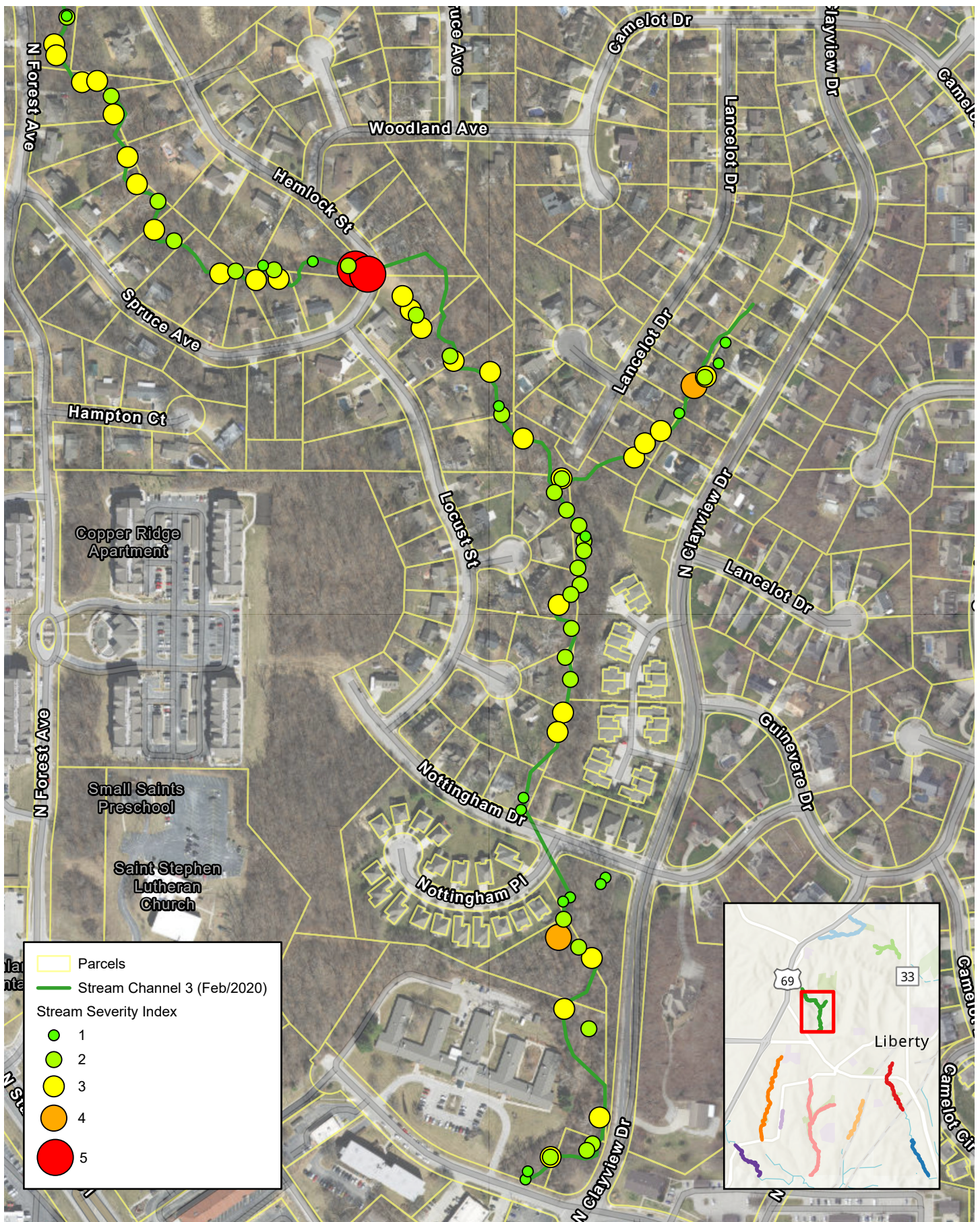
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STREAM BANK ASSESSMENT

Figure 1-5

Stormwater Master Plan



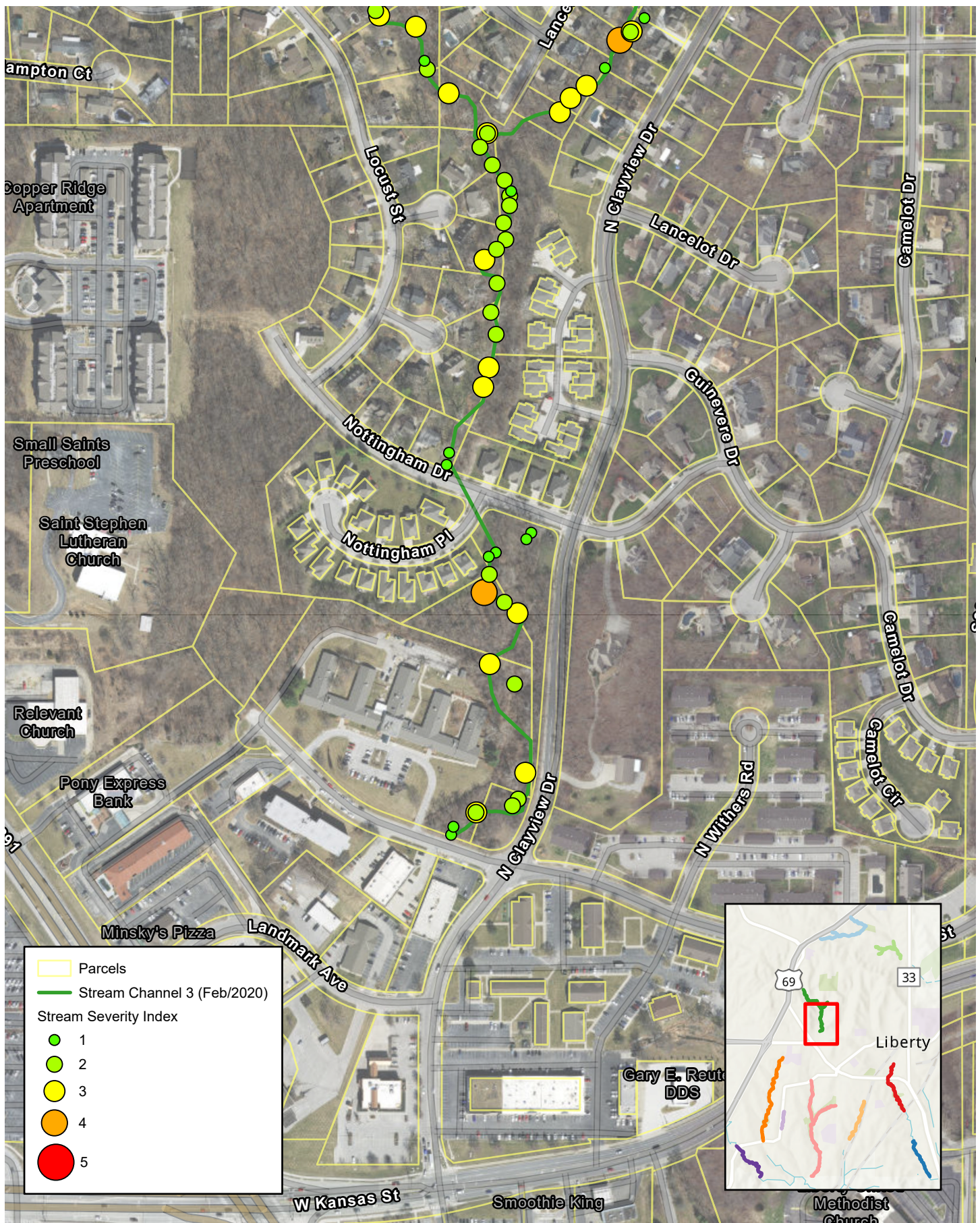
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STREAM BANK ASSESSMENT

Figure 1-6

Stormwater Master Plan



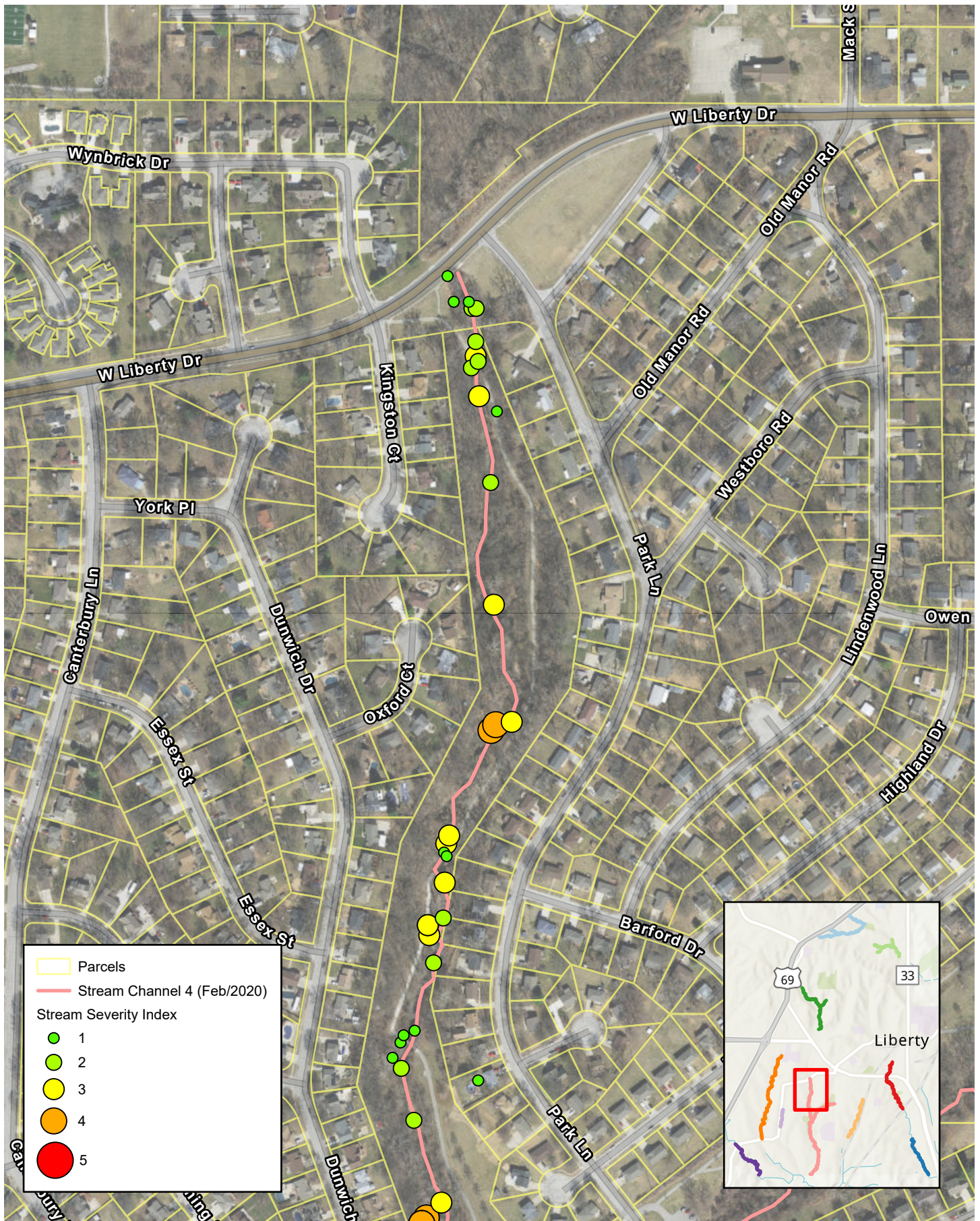
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STREAM BANK ASSESSMENT

Figure 1-7

Stormwater Master Plan



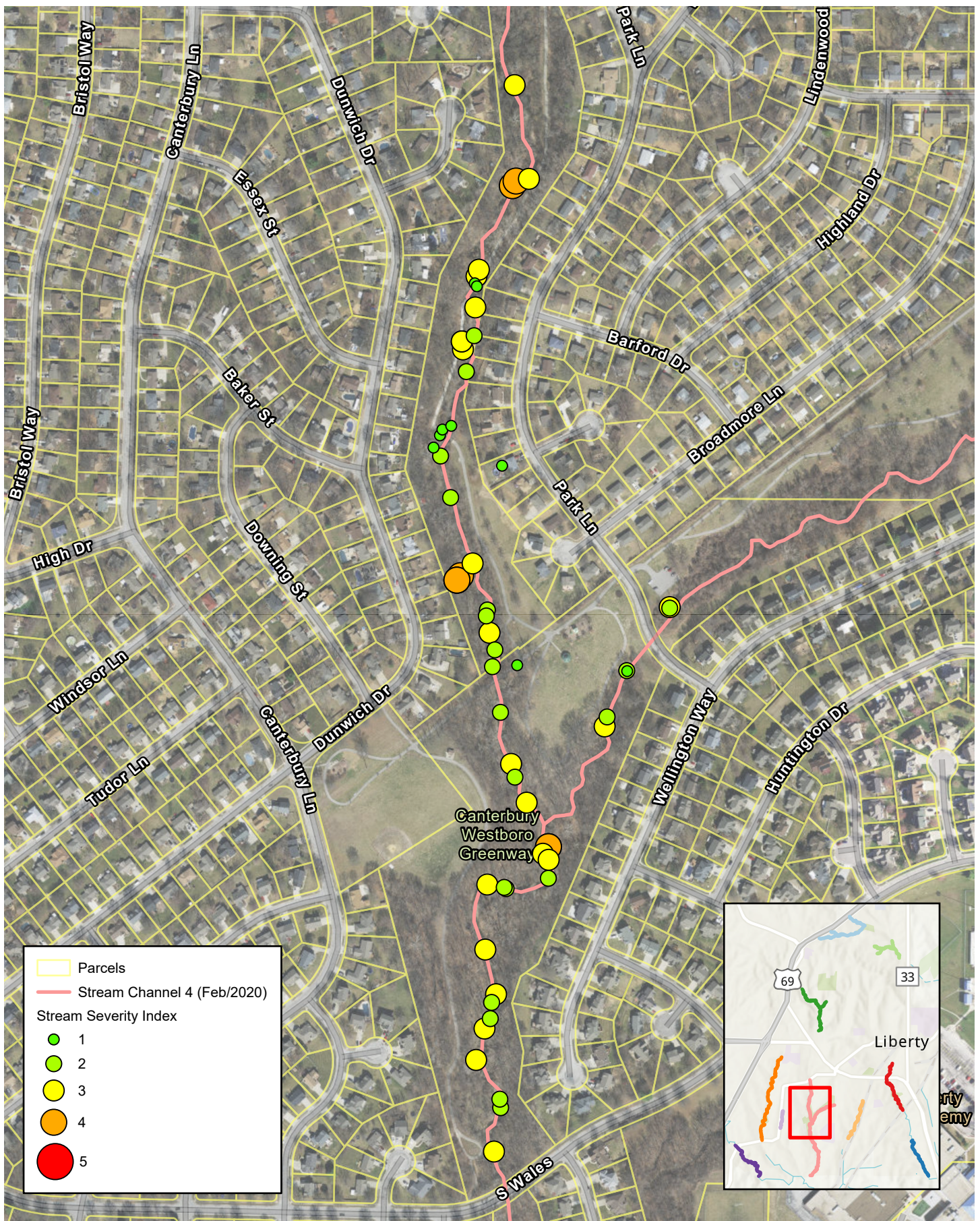
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STREAM BANK ASSESSMENT

Figure 1-8

Stormwater Master Plan



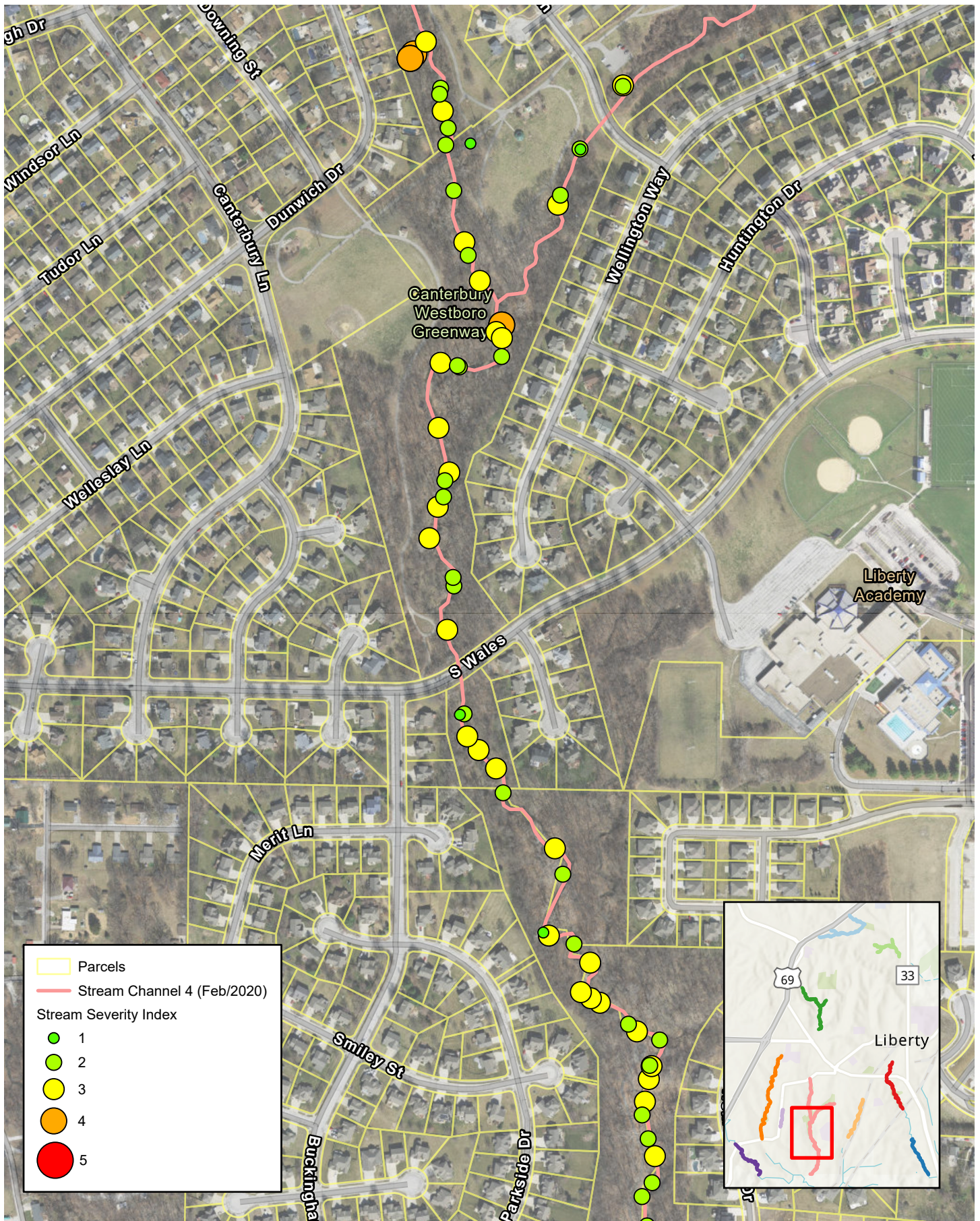
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STREAM BANK ASSESSMENT

Figure 1-9

Stormwater Master Plan



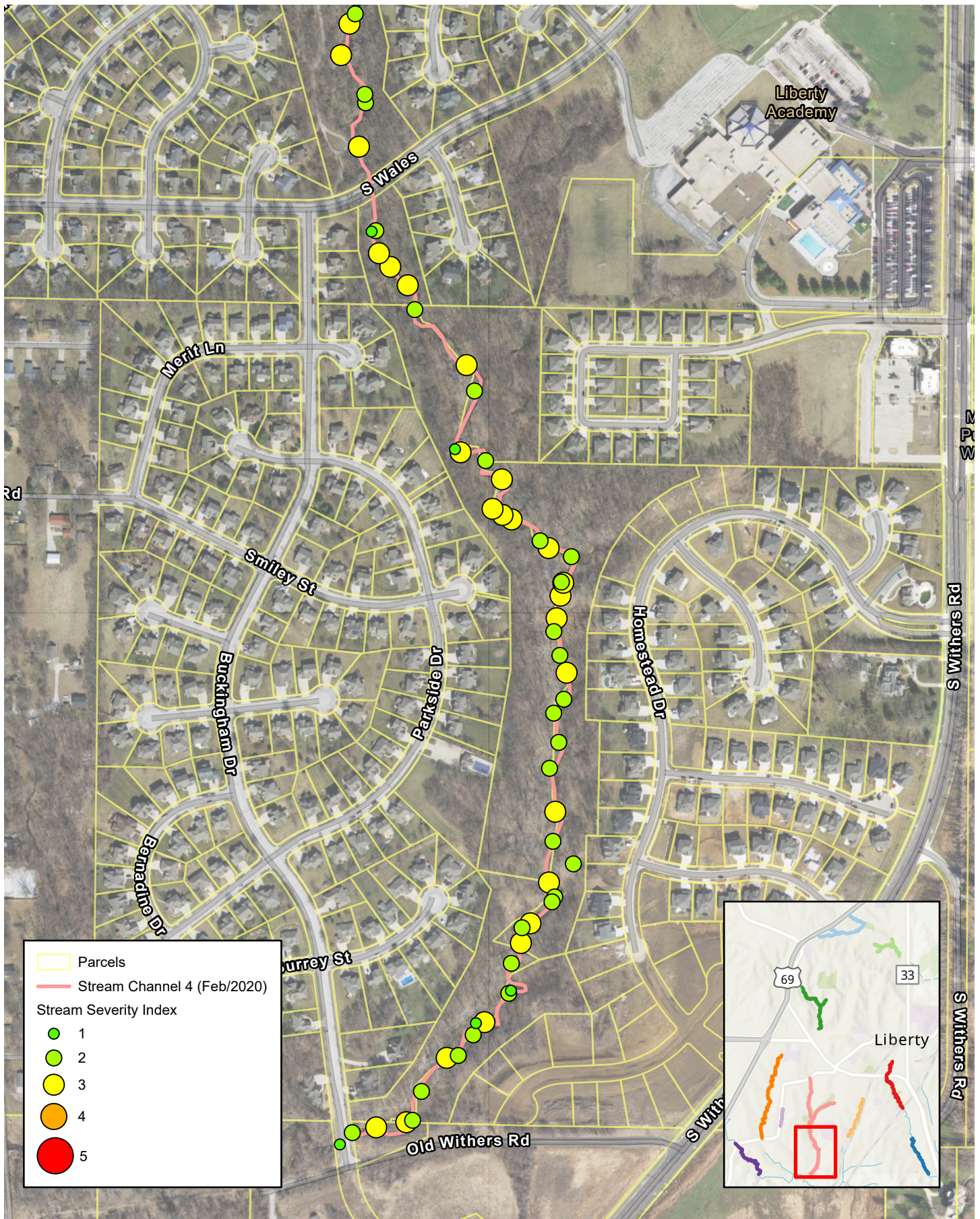
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STREAM BANK ASSESSMENT

Figure 1-10

Stormwater Master Plan



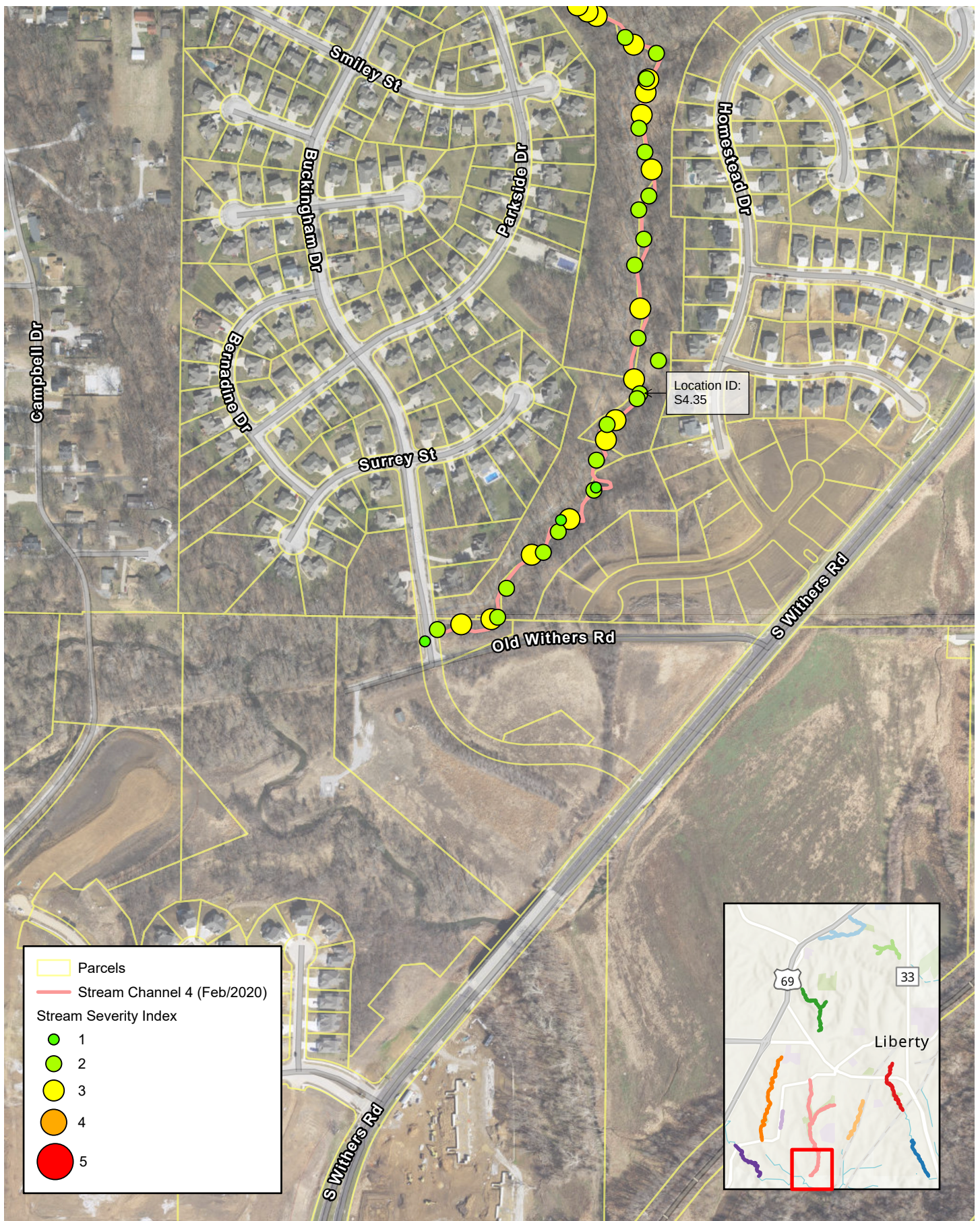
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STREAM BANK ASSESSMENT

Figure 1-11

Stormwater Master Plan



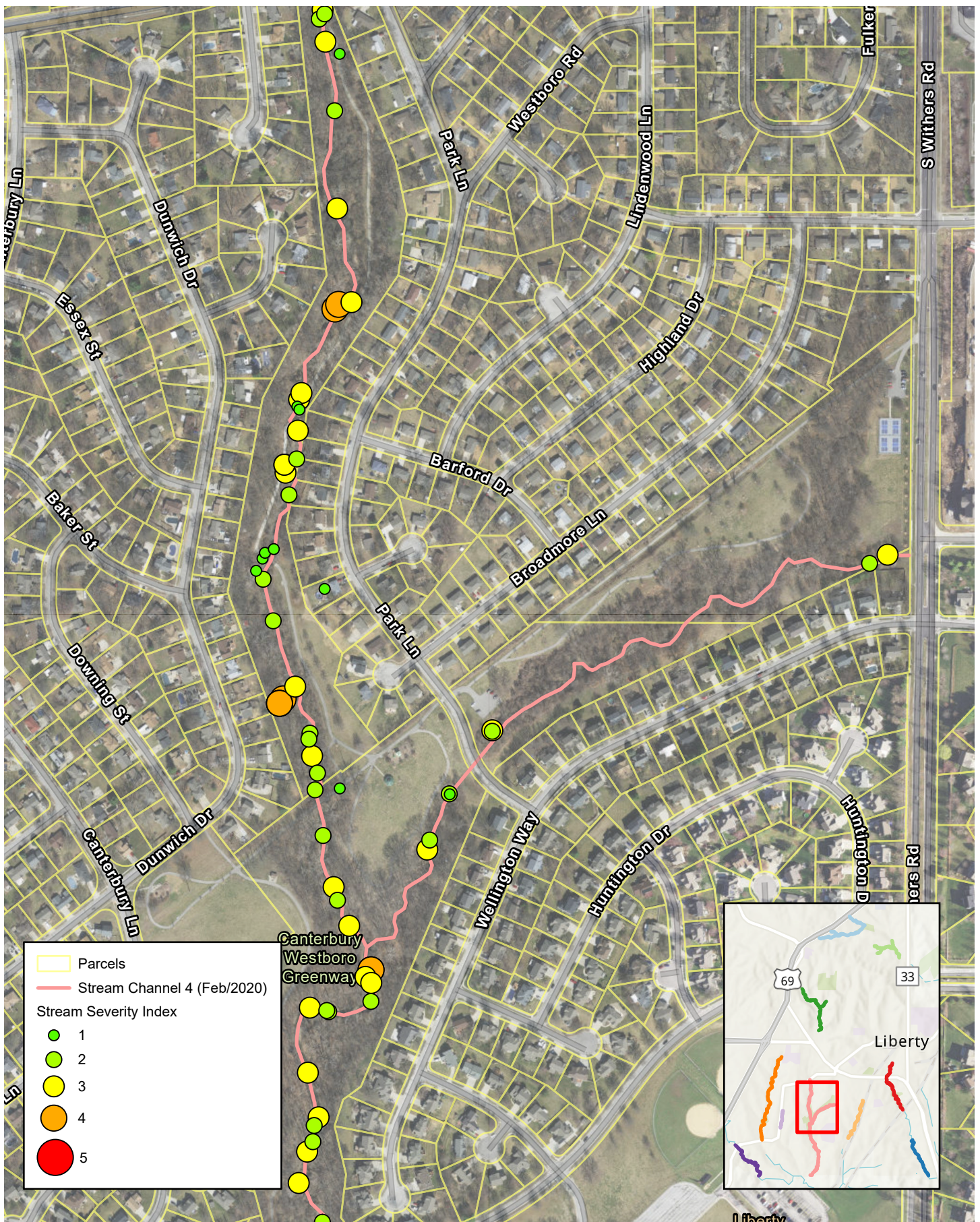
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STREAM BANK ASSESSMENT

Figure 1-12

Stormwater Master Plan



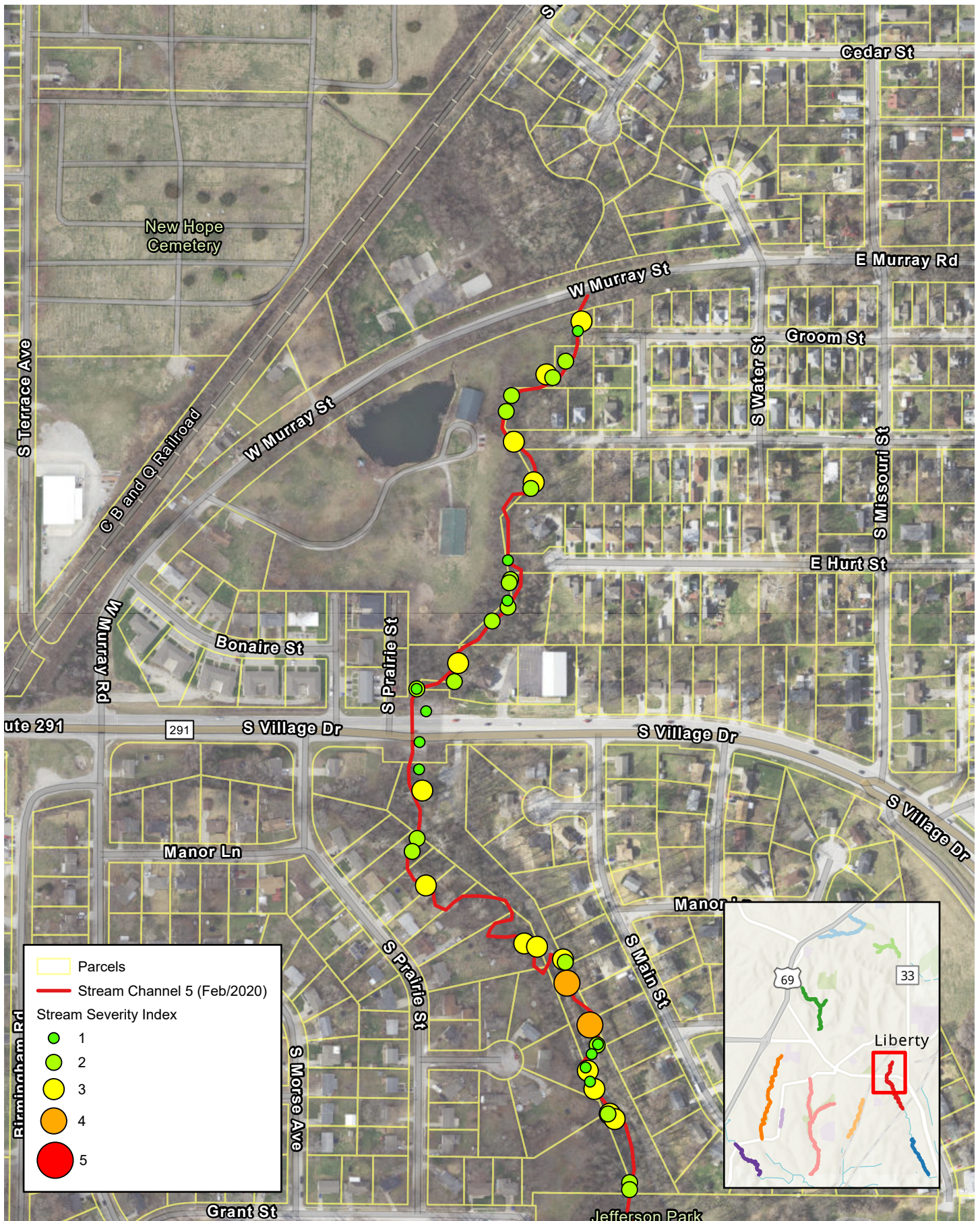
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STREAM BANK ASSESSMENT

Figure 1-13

Stormwater Master Plan



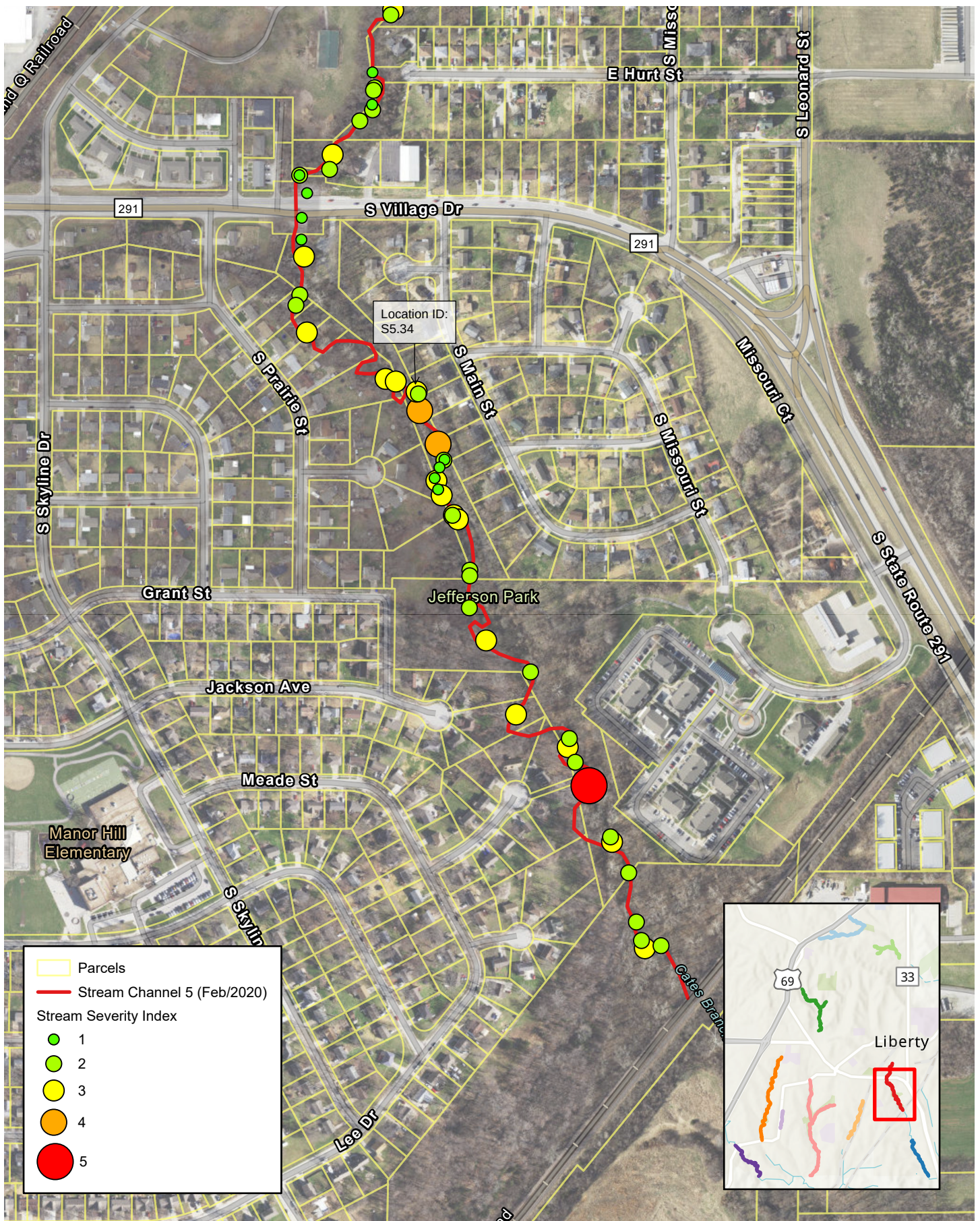
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STREAM BANK ASSESSMENT

Figure 1-14

Stormwater Master Plan



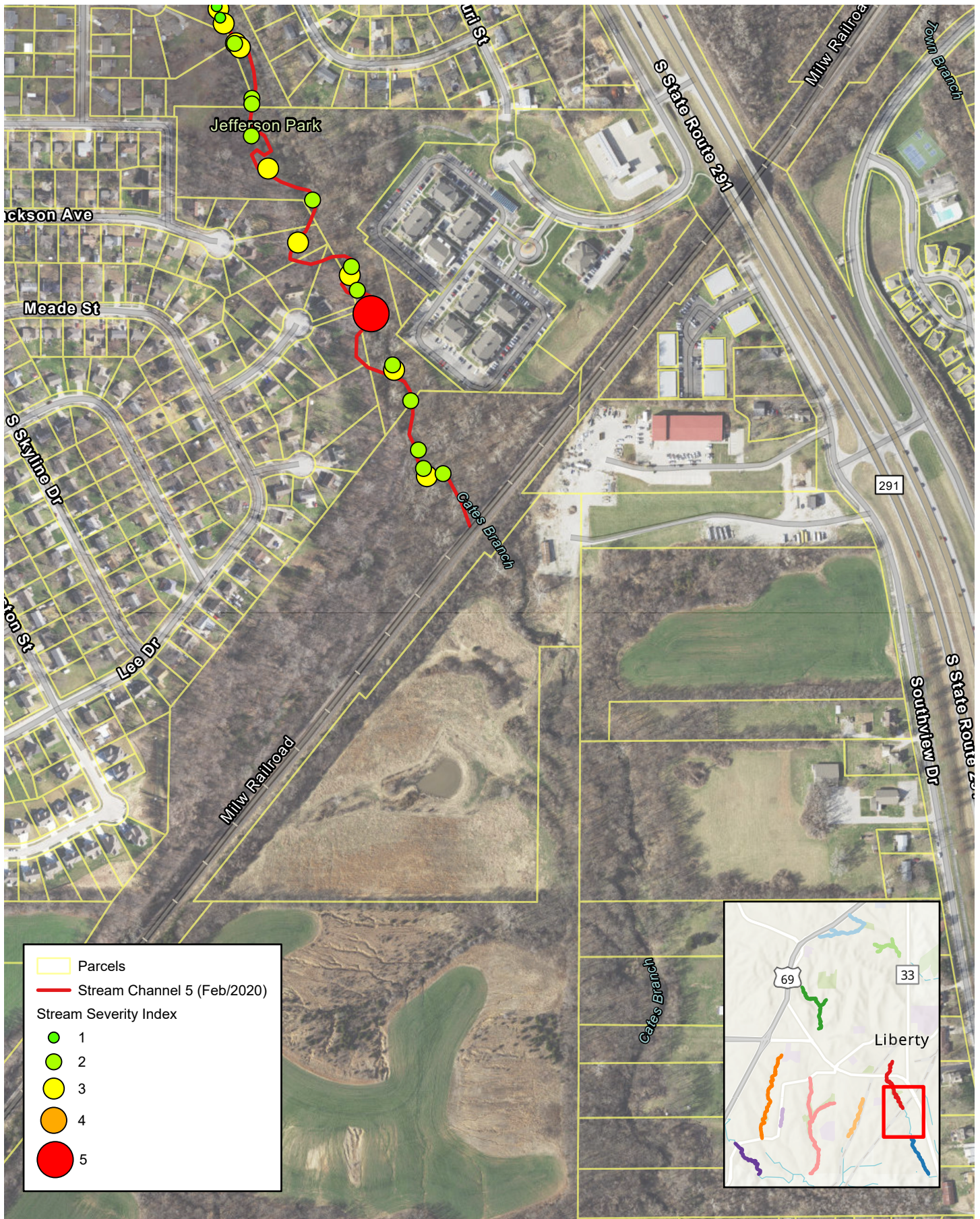
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STREAM BANK ASSESSMENT

Figure 1-15

Stormwater Master Plan



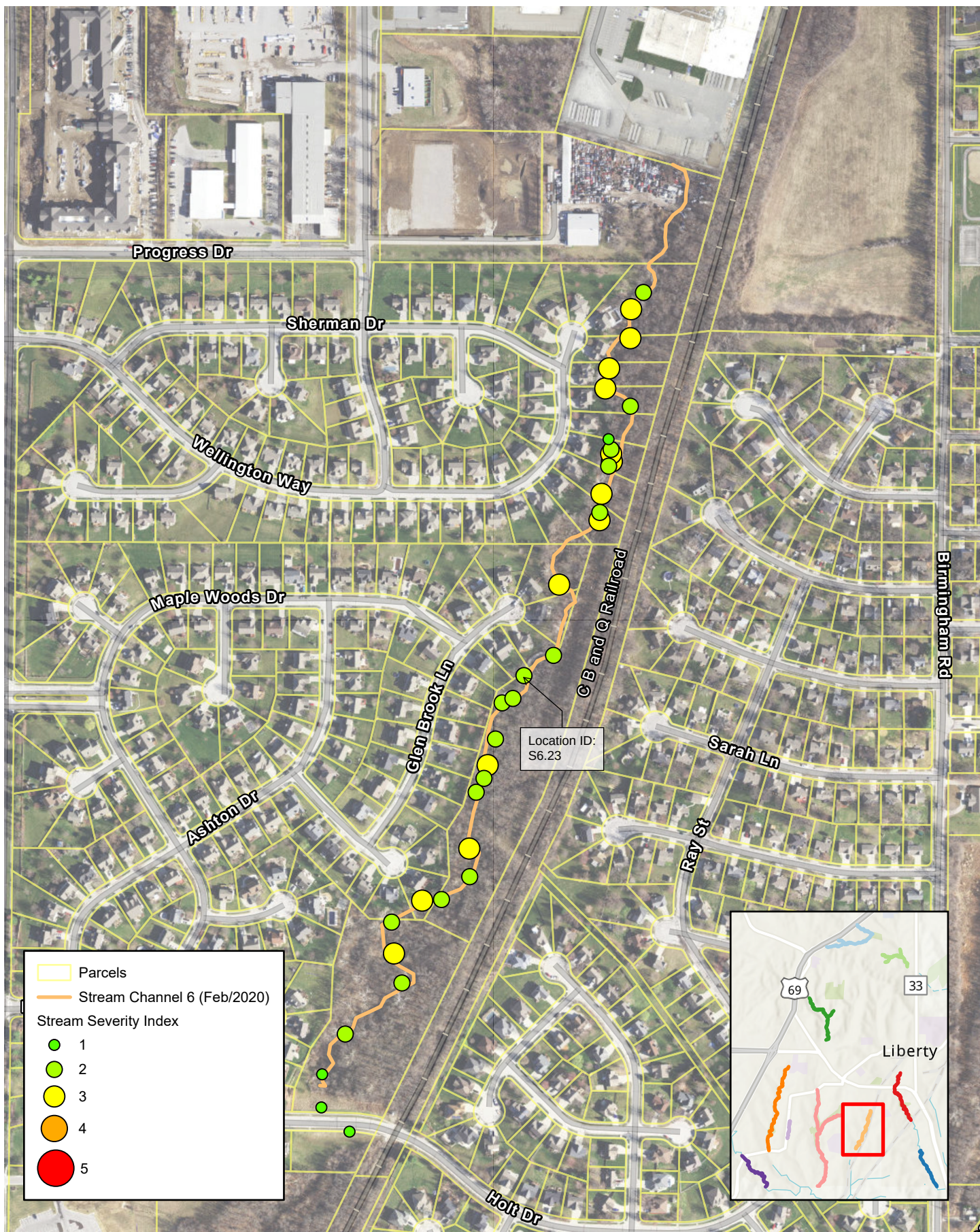
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STREAM BANK ASSESSMENT

Figure 1-16

Stormwater Master Plan



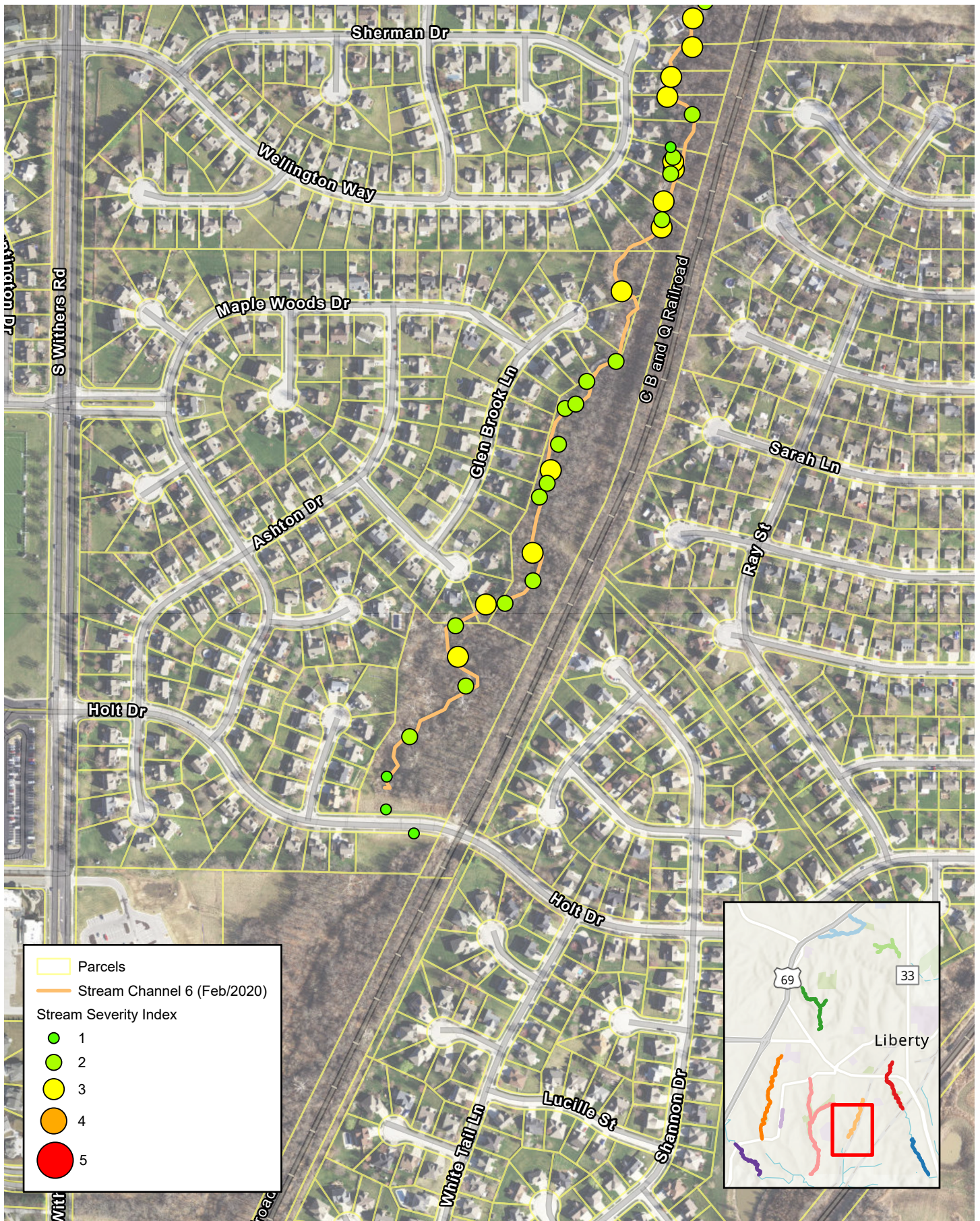
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STREAM BANK ASSESSMENT

Figure 1-17

Stormwater Master Plan



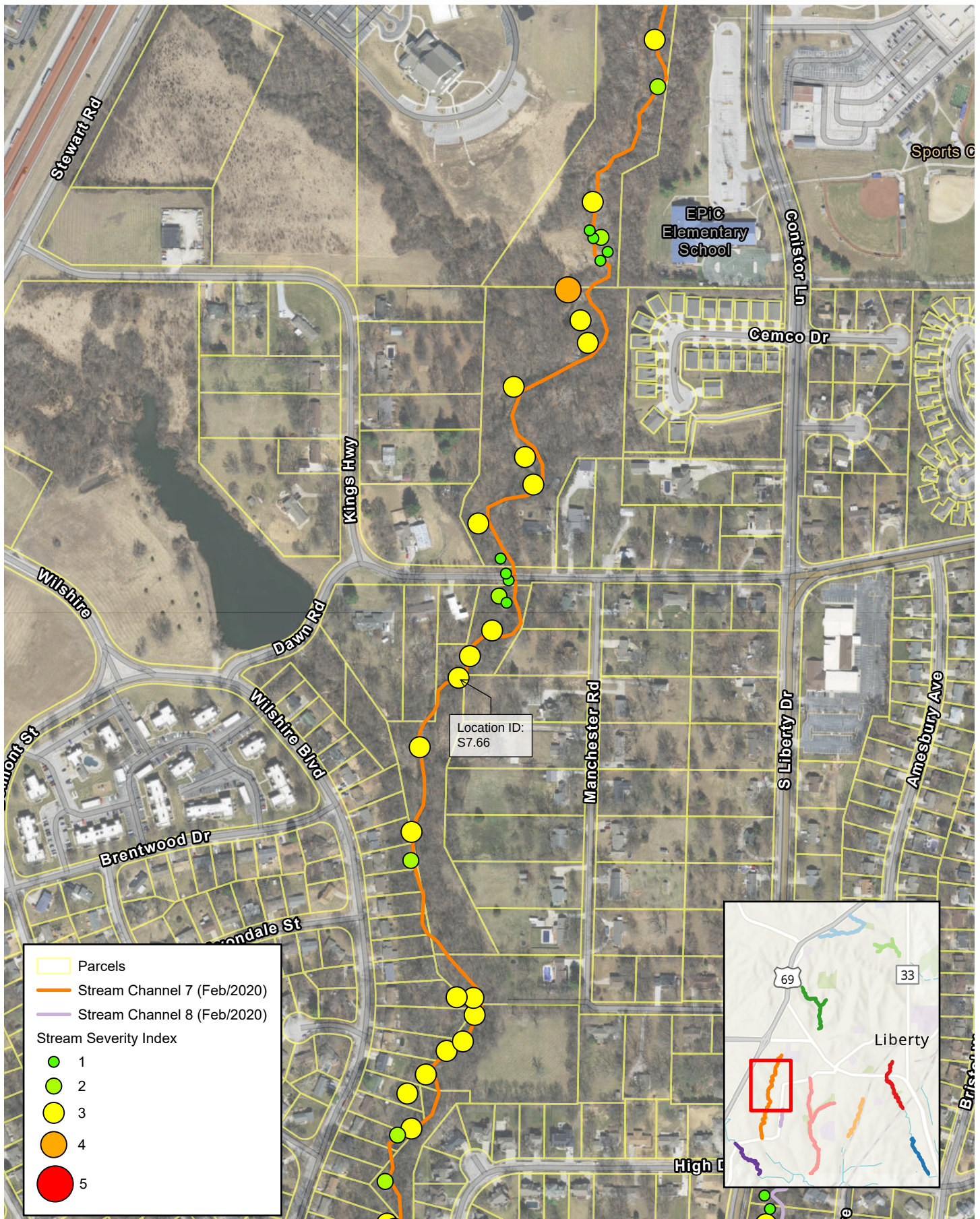
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STREAM BANK ASSESSMENT

Figure 1-18

Stormwater Master Plan



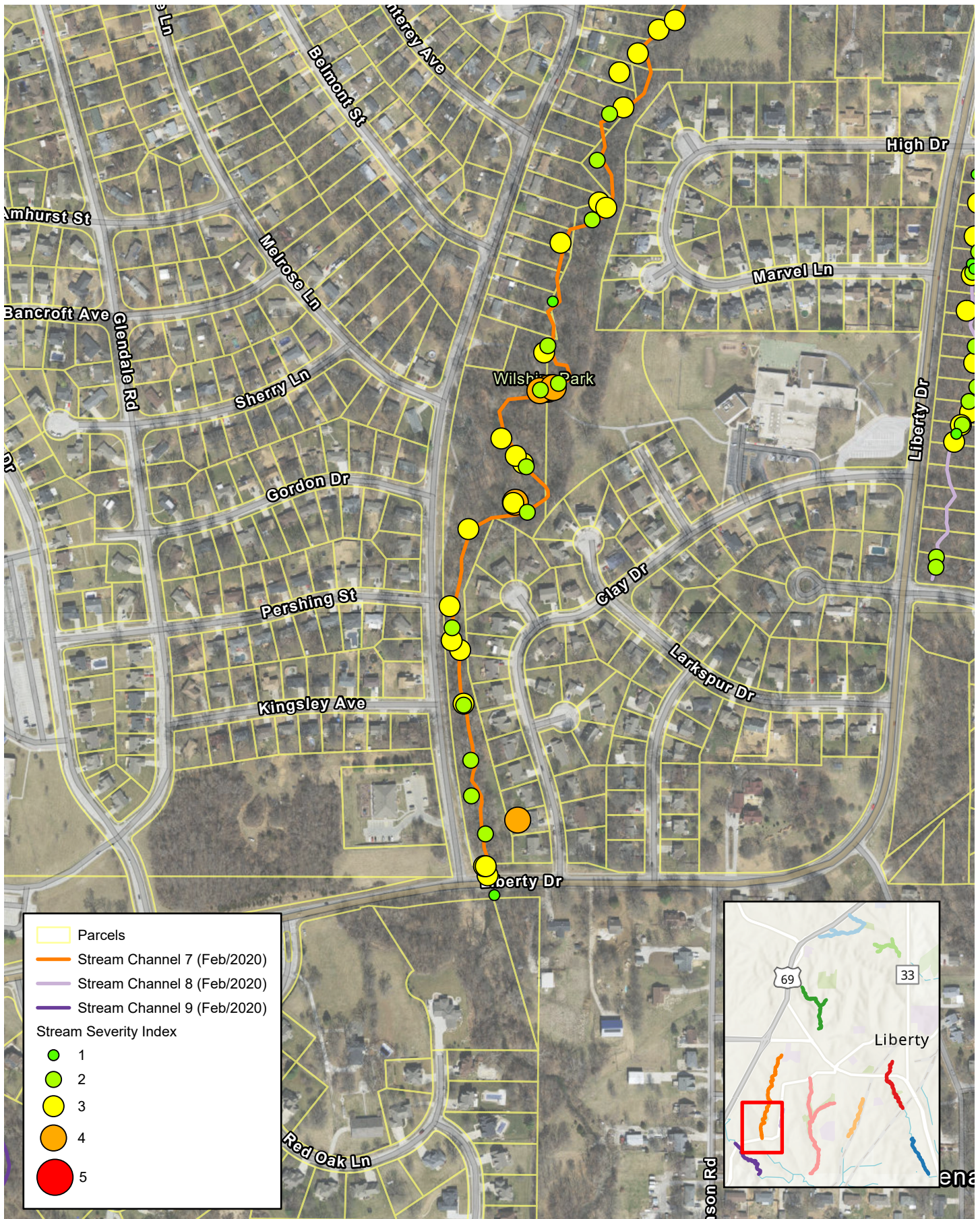
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STREAM BANK ASSESSMENT

Figure 1-20

Stormwater Master Plan



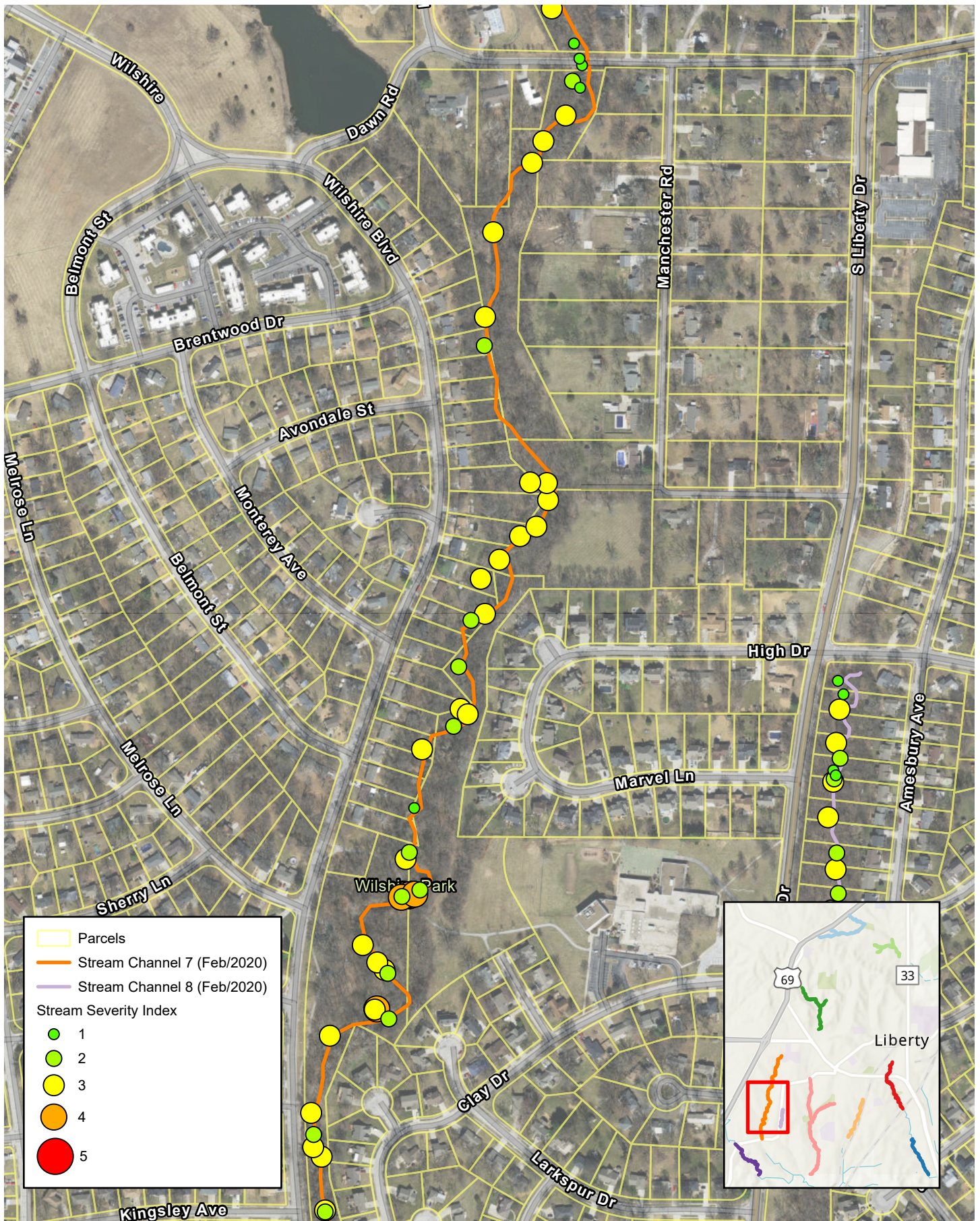
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STREAM BANK ASSESSMENT

Figure 1-21

Stormwater Master Plan



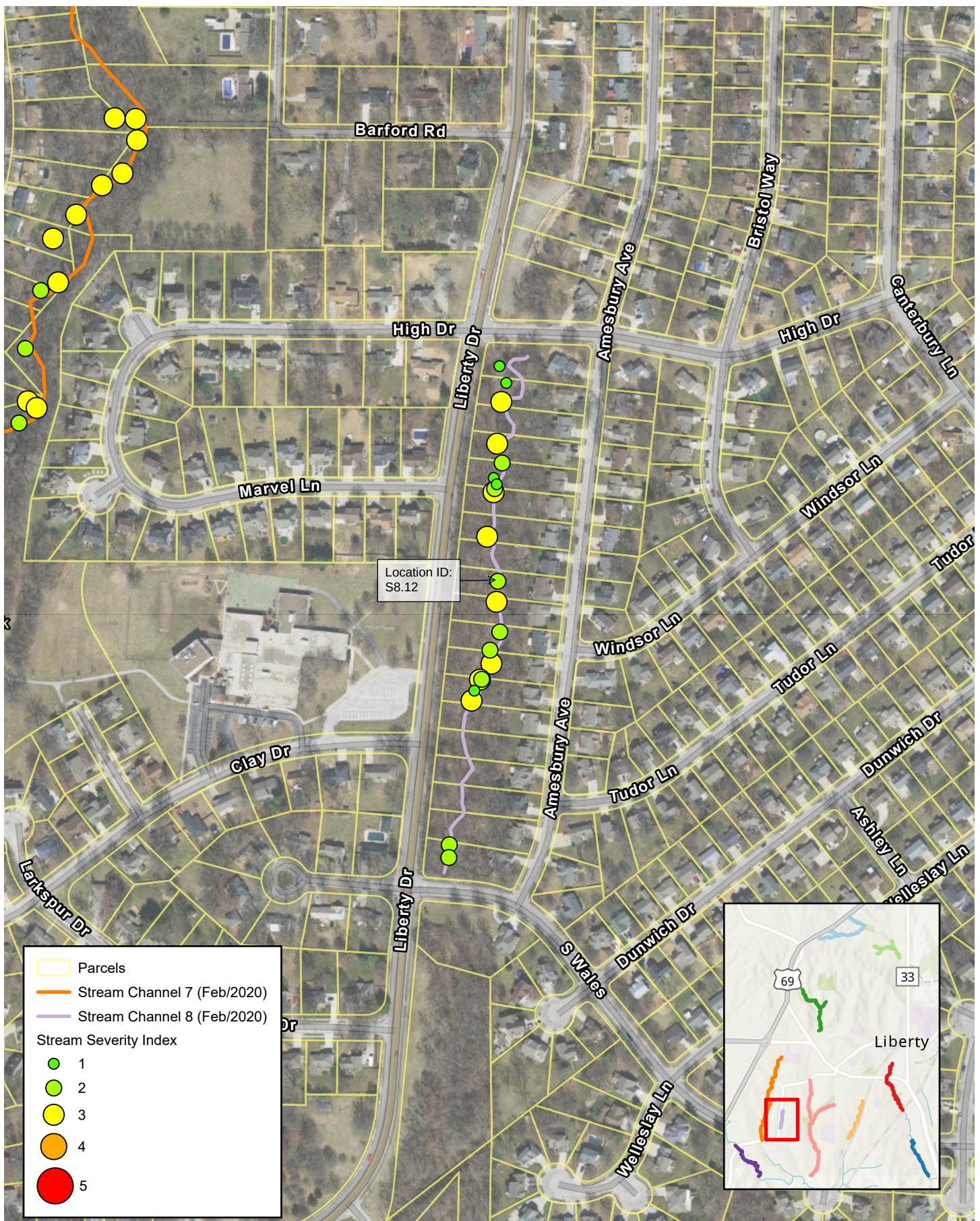
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STREAM BANK ASSESSMENT

Figure 1-22

Stormwater Master Plan



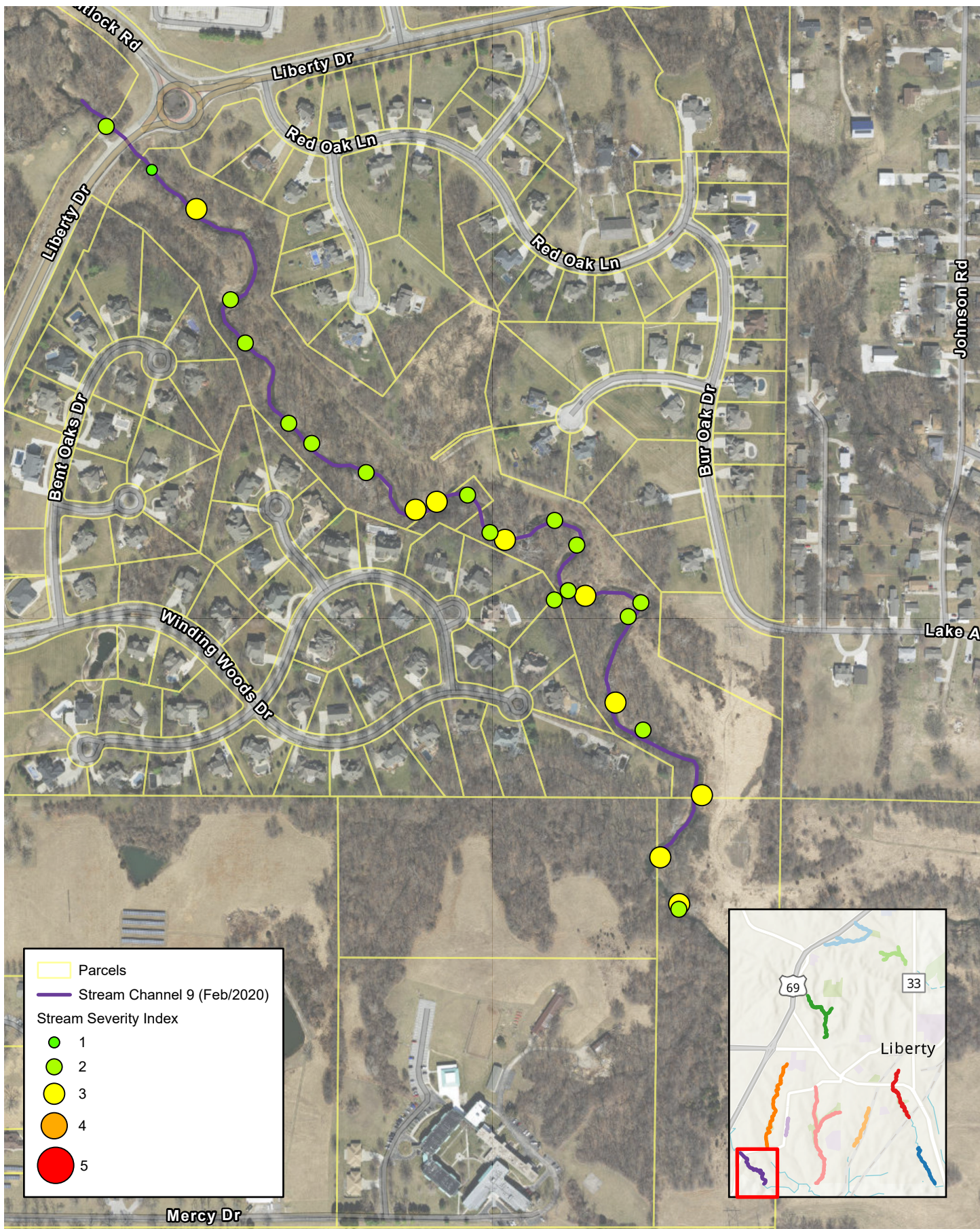
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STREAM BANK ASSESSMENT

Figure 1-23

Stormwater Master Plan



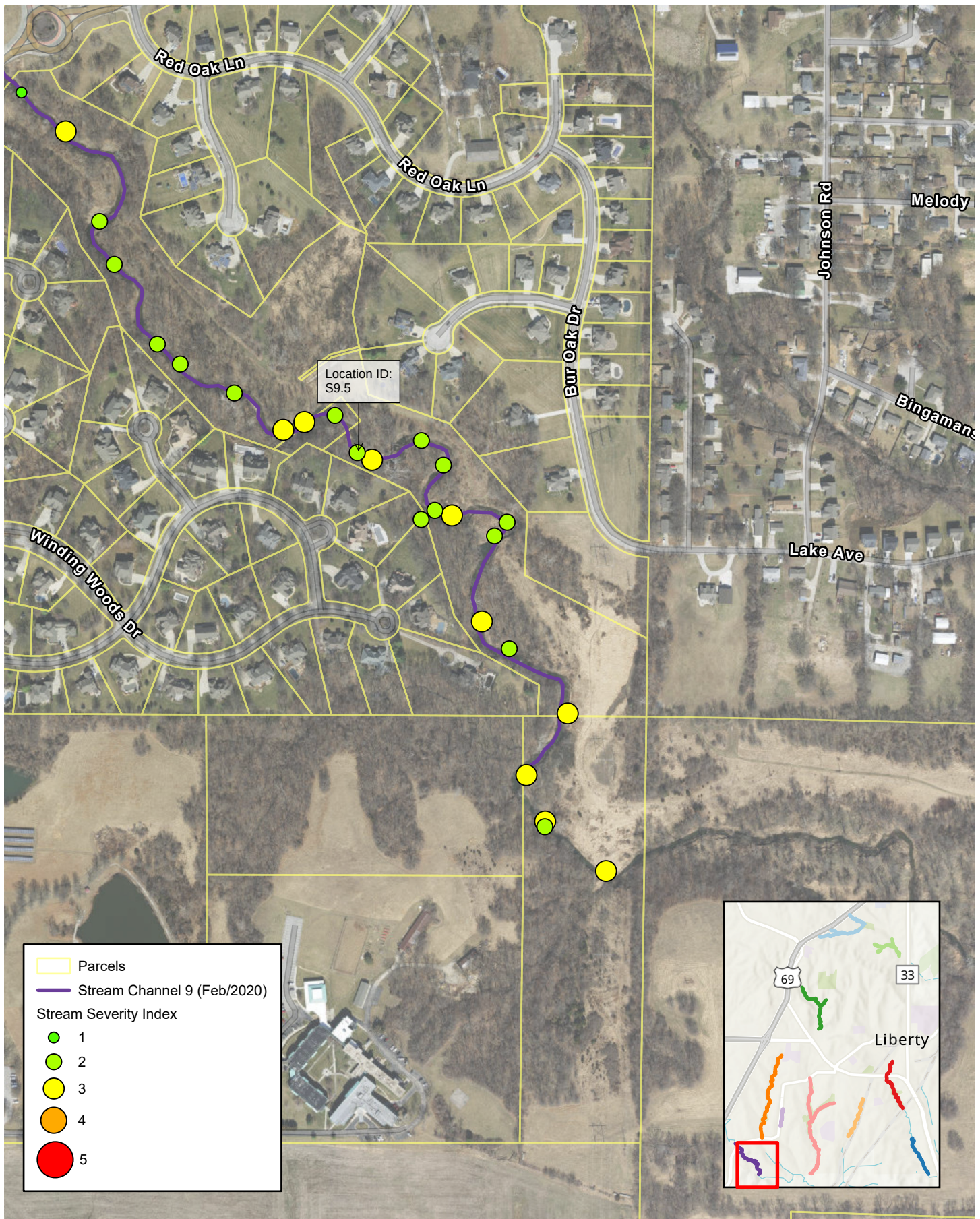
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STREAM BANK ASSESSMENT

Figure 1-24

Stormwater Master Plan



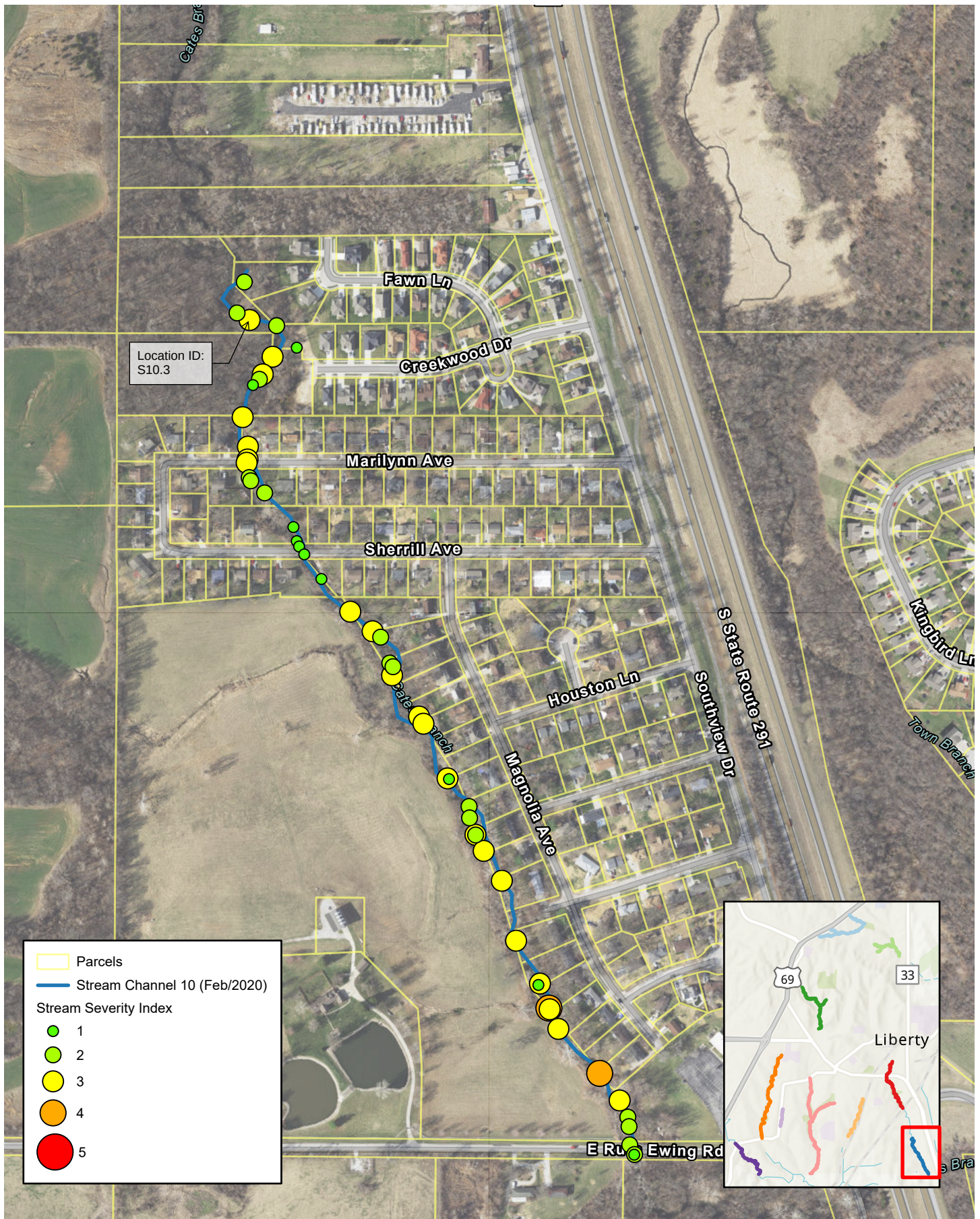
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STREAM BANK ASSESSMENT

Figure 1-25

Stormwater Master Plan



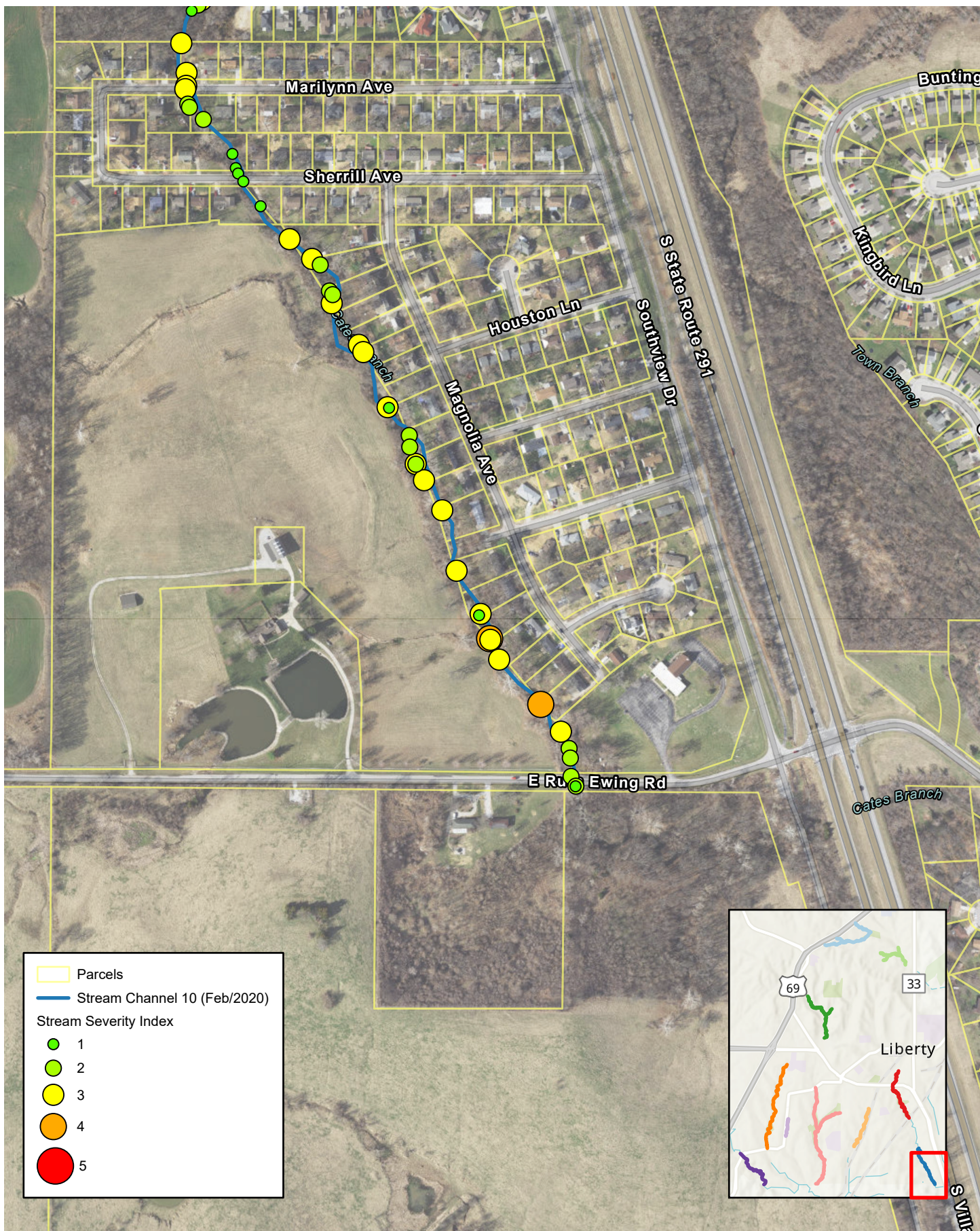
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STREAM BANK ASSESSMENT

Figure 1-26

Stormwater Master Plan



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STREAM BANK ASSESSMENT

Figure 1-27

Stormwater Master Plan

Appendix B

Stream Walk Survey Table

Location ID	Infrastructure at Risk	Description	Severity Rating
S1.1	Crossing	RCB.Slight erosion around walls.	2
S1.2	Sanitary Sewer	Manhole exposed	3
S1.3	Other Utilities	Conduit and exposed wire.	4
S1.4	Building	Nearby residential fencing.	2
S1.5	Bank Failure	Nearby residential fencing.	2
S1.6	Culvert	Culvert outfall.	1
S1.7	Building	Nearby residential fencing.	3
S1.8	Other	Sediment size	1
S1.9	Knickpoint	Change in channel bed slope.	2
S1.10	Building	Nearby residential fencing.	3
S1.11	Sanitary Sewer	Manhole in channel bed.	3
S1.12	Bank Failure	Bank eroding	2
S1.13	Knickpoint	Change in channel bed slope.	2
S1.14	Bank Failure	Bank eroding	3
S1.15	Bank Failure	Bank eroding	2
S1.16	Culvert	Culvert outlet to tributary.	1
S1.17	Building	Residential housing at risk from bank failure. Also a sewer manhole on bank.	4
S1.18	Sanitary Sewer	Exposed manhole adjacent to house.	4
S1.19	Knickpoint	Change in channel bed slope.	2
S1.20	Building	Both banks failing. House at risk.	3
S1.21	Bank Failure	Surfing trees	3
S1.22	Bank Failure	Bank is being undercut.	2
S1.23	Bank Failure	Bank eroding	3
S1.24	Bank Failure	Parts of the bank armored.	2
S1.25	Other	Tributary	1
S1.26	Other	Tributary	1
S1.27	Bank Failure	Bank eroding	3
S1.28	Bank Failure	Private pedestrian bridge supports indicate the stream has migrated 4 feet to the left bank since construction of the bridge.	2
S1.29	Building	Residential housing at risk from bank failure.	3
S1.30	Crossing	Culvert functioning well and in good condition.	1
S1.31	Crossing	Culvert functioning well and in good condition.	1
S1.32	Crossing	Culvert functioning well and in good condition.	1
S1.33	Crossing	Culvert functioning well and in good condition.	1
S1.34	Sanitary Sewer	Sewer pipe exposed. No leaks detected.	1
S1.35	Knickpoint	Change in channel bed slope.	2
S1.36	Building	Concrete retaining wall being undercut by stream. Residential house at risk from bank failure.	5
S1.37	Building	Residential housing at risk from bank failure. Banks eroding from both sides.	5
S1.38	Building	Residential housing at risk from bank failure. Banks eroding from both sides.	5
S1.39	Sanitary Sewer	Sewer line crossing exposed. Wood piling and putting pressure on top. At risk of breaking.	4
S1.40	Bank Failure	Both sides failing.	3
S1.41	Building	Residential fencing at risk from bank failure.	3
S1.42	Building	Residential housing at risk from bank failure. Rock wall along residence. Stream undercutting wall. Wall has a gravel base. Evidence of wall collapsing.	4
S1.43	Building	Right bank armoring causing left bank to fail.	3
S1.44	Knickpoint	Change in channel bed slope.	2
S1.45	Crossing	Culvert outlet.	1
S1.46	Crossing	RCB outlet. Right wall is collapsing.	3
S1.47	Knickpoint	Change in channel bed slope.	2
S1.48	Sanitary Sewer	Utility exposed. Potential for structure failure.	5
S1.49	Other	Exposed pipe crossing the stream	3
S1.50	Other Utilities	Utility pipe crossing. Dented in the center.	3
S1.51	Building	Residential housing at risk from bank failure.	3
S1.52	Bank Failure	Bank eroding	3
S1.53	Sanitary Sewer	Sewage odor present.	5
S1.54	Building	Residential housing at risk from bank failure.	3
S1.55	Bank Failure	Bank eroding	3
S1.56	Bank Failure	Bank eroding	3
S1.57	Bank Failure	Steep bank but low slope up to houses.	3
S1.58	Culvert	Culvert outfall.	1
S1.59	Other Utilities	Pipe outlet.	1
S1.60	Building	Bank eroding nearby backyard.	3
S1.61	Sanitary Sewer	Manhole in good condition. Bank is not at risk of failing.	1
S1.62	Knickpoint	Change in channel bed slope.	2

NOTE: Data is available digitally on the Liberty Stormwater Master Plan hub site - Stream Investigation tab.

Stream Walk Survey Table

Location ID	Infrastructure at Risk	Description	Severity Rating
S1.63	Sanitary Sewer	Pipe is exposed.	2
S1.64	Culvert	Culvert outfall.	1
S1.65	Building	Rip Rap on left bank causing right bank to fail.	3
S1.66	Building	Bank failing nearby fence and RCB.	3
S1.67	Crossing	RCB is overall in good condition. Some erosion around right bank wall.	2
S1.68	Crossing	RCB is overall in good condition. Some erosion around right bank wall.	2
S1.69	Crossing	RCB is overall in good condition. Some erosion around right bank wall.	2
S1.70	Crossing	RCB is overall in good condition. Some erosion around right bank wall.	2
S1.71	Other	RCB good conditions.	2
S1.72	Building	Both banks are failing. Residential along left bank.	3
S1.73	Other	Exposed pipe crossing the stream. Both banks are failing. Residential along left bank.	3
S1.74	Sanitary Sewer	Exposed sewer pipe in right bank.	2
S1.75	Sanitary Sewer	Sewer crossing.	1
S1.76	Building	Bank eroding nearby fence.	3
S1.77	Other Utilities	Exposed coax line.	1
S1.78	Bank Failure	Bank eroding	3
S1.79	Other Utilities	Old ceramic pipe.	1
S1.80	Building	Residential house at risk from bank failure.	4
S1.81	Sanitary Sewer	Sewer crossing. Abutments are eroding.	3
S1.82	Bank Failure	Both banks failing.	3
S1.83	Sanitary Sewer	Pipe crossing stream	1
S1.84	Crossing	RCB right wing wall eroding. Left wall is also but to a lesser degree.	3
S1.85	Crossing	RCB right wing wall eroding. Left wall is also but to a lesser degree.	3
S1.86	Crossing	Downstream from bridge	1
S1.87	Crossing	RCB downstream looks okay.	1
S1.88	Knickpoint	Change in channel bed slope. Knickpoint cause from RCB.	2
S1.89	Bank Failure	Left bank that is not armored is eroding.	3
S1.90	Other	Sediment size	1
S1.91	Building	Rock rip rap around culvert outfall nearby residence.	3
S1.92	Culvert	Culvert outfall	1
S1.93	Building	Residential housing nearby and could eventually be at risk from stream migration.	4
S1.94	Bank Failure	Bank eroding	3
S1.95	Bank Failure	Both banks failing.	3
S1.96	Culvert	Culvert outfall.	1
S1.97	Culvert	Culvert outfall.	1
S1.98	Bank Failure	Both banks eroding.	3
S1.99	Building	Bank eroding nearby residence.	3
S1.100	Other Utilities	Unknown pipe outlet.	1
S1.101	Building	Bank eroding nearby residence.	3
S1.102	Other	Sediment size	1
S1.103	Knickpoint	Change in channel bed slope. Potential sewer crossing.	2
S1.104	Building	Residential at risk from bank failing.	4
S1.105	Knickpoint	Change in channel bed slope.	2
S1.106	Crossing	CMP in good condition.	1
S1.107	Crossing	CMP in good condition.	1
S1.108	Crossing	CMP in good condition.	1
S1.109	Building	Residential housing at risk from bank failure.	4
S1.110	Bank Failure	Bank eroding	3
S1.111	Building	Residential not directly adjacent to stream bank but are at risk from stream migration.	2
S1.112	Building	Residential not directly adjacent to stream bank but are at risk from stream migration.	2
S1.113	Building	Both stream banks eroding. Residential not directly adjacent to stream bank but are at risk from stream migration.	2
S1.114	Knickpoint	Change in channel bed slope.	2
S1.115	Knickpoint	Change in channel bed slope.	2
S1.116	Other	Tributary	1
S1.117	Bank Failure	Both banks failing.	3
S1.118	Bank Failure	Both banks failing.	3
S1.119	Knickpoint	Change in channel bed slope.	2
S1.120	Building	Both banks failing. Residential housing at risk from bank failure.	2
S1.121	Knickpoint	Change in channel bed slope.	2
S1.122	Crossing	RCB in good condition.	1
S1.123	Crossing	RCB in good condition.	1
S2.1	Other	CMP exposed and bank eroding.	3
S2.2	Bank Failure	Both banks eroding on outside meander. Carries low flow.	3
S2.3	Crossing	CMP. Sediment buildup on left inside wall.	2
S2.4	Crossing	CMP. Sediment buildup on left inside wall.	2

NOTE: Data is available digitally on the Liberty Stormwater Master Plan hub site - Stream Investigation tab.

Stream Walk Survey Table

Location ID	Infrastructure at Risk	Description	Severity Rating
S2.5	Knickpoint	Change in channel bed slope.	2
S2.6	Bank Failure	Bank eroding	2
S2.7	Other	Sediment size	1
S2.8	Bank Failure	Bank eroding	3
S2.9	Building	Fence and shed at risk from bank failure.	3
S2.10	Bank Failure	Log across stream	3
S2.11	Building	House at risk from bank failure.	4
S2.12	Building	Residential housing at risk from bank failure.	4
S2.13	Building	Residential housing at risk from bank failure.	4
S2.14	Building	Residential housing at risk from bank failure.	4
S2.15	Knickpoint	Change in channel bed slope.	2
S2.16	Building	Residential housing at risk from bank failure.	4
S2.17	Bank Failure	Bank eroding	3
S2.18	Crossing	Concrete pipe and cmp outlet. In good condition.	1
S2.19	Crossing	CMP and concrete pipe.	1
S2.20	Crossing	CMP and concrete pipe. In good condition.	1
S2.21	Knickpoint	Change in channel bed slope. Log jam.	2
S2.22	Building	Residential housing at risk from bank failure.	4
S2.23	Building	Residential housing at risk from bank failure.	4
S2.24	Building	Residential housing at risk from bank failure.	4
S2.25	Bank Failure	Bank eroding with hairy roots	3
S2.26	Culvert	Culvert outfall.	1
S2.27	Knickpoint	Change in channel bed slope.	2
S2.28	Bank Failure	Bank eroding with hairy roots	3
S2.29	Building	Residential housing at risk from bank failure.	4
S2.30	Building	Residential housing at risk from bank failure.	3
S2.31	Other	Sediment size.	1
S2.32	Bank Failure	Bank eroding.	3
S2.33	Building	Residential housing at risk from bank failure.	3
S2.34	Building	Residential housing at risk from bank failure.	3
S2.35	Crossing	Double CMP. In good condition.	1
S2.36	Crossing	Double CMP. In good condition.	1
S2.37	Knickpoint	Change in channel bed slope.	2
S2.38	Building	Residential housing at risk from bank failure.	3
S2.39	Bank Failure	Banks are steep but appear stable.	3
S2.40	Knickpoint	Long knickpoint on bedrock.	2
S2.41	Knickpoint	Change in channel bed slope.	2
S2.42	Bank Failure	Banks are steep but appear stable.	3
S2.43	Bank Failure	Banks are eroding.	3
S2.44	Knickpoint	Change in channel bed slope.	2
S2.45	Bank Failure	Banks are eroding.	3
S2.46	Building	Residential buildings at low risk from bank failure.	2
S2.47	Bank Failure	Bank eroding.	2
S3.1	Bank Failure	Bank eroding.	3
S3.2	Other	Sediment size	1
S3.3	Bank Failure	Bank eroding.	3
S3.4	Building	Residential housing at risk from bank failure.	3
S3.5	Bank Failure	Bank eroding.	3
S3.6	Culvert	Culvert outfall	1
S3.7	Building	Bank eroding.	2
S3.8	Bank Failure	Bank eroding with hairy roots	3
S3.9	Sanitary Sewer	Exposed manhole and concrete pipe.	3
S3.10	Building	Residential housing at risk from bank failure.	3
S3.11	Bank Failure	Left bank is armored causing the inside meander bank to fail.	3
S3.12	Knickpoint	Change in channel bed slope.	2
S3.13	Building	House close to left bank. Right bank recently failed pushing the stream against the left bank and causing it to erode.	3
S3.14	Building	Outbuilding is close to bank and at risk from bank failure.	3
S3.15	Bank Failure	Bank eroding with hairy roots	3
S3.16	Bank Failure	Bank eroding	2
S3.17	Building	Residential housing at risk from bank failure.	3
S3.18	Bank Failure	Bank eroding with hairy roots	3
S3.19	Bank Failure	Bank eroding	3
S3.20	Bank Failure	Bank eroding with hairy roots	2
S3.21	Building	Residential housing at risk from bank failure.	3
S3.22	Building	Residential housing next to a bank eroding with hairy roots	2

NOTE: Data is available digitally on the Liberty Stormwater Master Plan hub site - Stream Investigation tab.

Stream Walk Survey Table

Location ID	Infrastructure at Risk	Description	Severity Rating
S3.23	Culvert	Culvert outfall.	1
S3.24	Building	Residential at risk from bank failure.	3
S3.25	Sanitary Sewer	No risk from erosion.	1
S3.26	Crossing	RCB entrance is blocked by debris. Water may be flowing underneath or still entering RCB to some capacity.	5
S3.27	Knickpoint	Change in channel bed slope.	2
S3.28	Crossing	Culvert appears to still be capturing all of the creeks flow.	2
S3.29	Crossing	Culvert appears to still be capturing all of the creeks flow.	2
S3.30	Crossing	RCB entrance is blocked by debris. Water may be flowing underneath or still entering RCB to some capacity.	5
S3.31	Bank Failure	Bank eroding with hairy roots	3
S3.32	Bank Failure	Bank eroding with hairy roots	3
S3.33	Other	Tributary	1
S3.34	Bank Failure	Private pedestrian bridge.	2
S3.35	Bank Failure	Bank eroding with hairy roots	3
S3.36	Building	Residential building at risk from bank failure.	3
S3.37	Sanitary Sewer	Manhole not at immediate risk from bank erosion.	1
S3.38	Knickpoint	Change in channel bed slope.	2
S3.39	Building	Residential building at risk from bank failure. (fence is at the edge of the bank)	3
S3.40	Knickpoint	Change in channel bed slope.	2
S3.41	Sanitary Sewer	Manhole located directly within the channel.	3
S3.42	Building	Residential housing at risk from bank failure.	3
S3.43	Other	Sediment size	1
S3.44	Building	Residential housing at risk from bank failure. Building foundation close to bank and at risk. Bank failure moderate.	3
S3.45	Building	Multiple residential at risk from bank failure.	3
S3.46	Culvert	Culvert outfall.	1
S3.47	Other Utilities	Electric line exposed.	4
S3.48	Knickpoint	Change in channel bed slope.	2
S3.49	Building	Bank eroding with risk of failure nearby residence. Not an immediate threat.	3
S3.50	Crossing	Culvert outfall	1
S3.51	Crossing	Culvert outfall	1
S3.52	Building	Residential housing at risk from bank failure. Bank failure not imminent.	2
S3.53	Bank Failure	Bank eroding with hairy roots	2
S3.54	Building	Residential housing at risk from bank failure. Bank failure not imminent.	2
S3.55	Other Utilities	Old storm sewer outlet.	1
S3.56	Knickpoint	Change in channel bed slope.	2
S3.57	Other	Sediment size	1
S3.58	Bank Failure	Bank eroding with hairy roots	2
S3.59	Sanitary Sewer	Located on outside meander that is eroding.	2
S3.60	Bank Failure	Bank eroding with hairy roots	2
S3.61	Knickpoint	Change in channel bed slope.	2
S3.62	Building	Residential bridge at failure risk due to bank erosion.	3
S3.63	Bank Failure	Bank eroding with hairy roots	2
S3.64	Building	Some notable erosion along right bank.	2
S3.65	Bank Failure	Bank eroding with hairy roots	2
S3.66	Bank Failure	Bank eroding with hairy roots and log trees	3
S3.67	Building	Residential housing at risk from bank failure.	3
S3.68	Crossing	CMP. Heavily armored.	1
S3.69	Crossing	CMP. Heavily armored.	1
S3.70	Crossing	CMP. Heavily armored.	1
S3.71	Crossing	CMP. Heavily armored.	1
S3.72	Crossing	CMP. Heavily armored.	1
S3.73	Crossing	CMP. Heavily armored. In good condition.	1
S3.74	Bank Failure	Bank eroding with hairy roots	2
S3.75	Building	Residential housing at risk from bank failure.	4
S3.76	Bank Failure	Bank eroding with hairy roots	2
S3.77	Bank Failure	Bank eroding with hairy roots	3
S3.78	Bank Failure	Chain link fence overhanging bank.	3
S3.79	Bank Failure	Bank eroding	2
S3.80	Bank Failure	Bank eroding with hairy roots	3
S3.81	Knickpoint	Change in channel bed slope.	2
S3.82	Bank Failure	Bank eroding with hairy roots	2
S3.83	Bank Failure	Bank eroding with hairy roots	3
S3.84	Knickpoint	Change in channel bed slope.	2
S3.85	Crossing	CMP	1

NOTE: Data is available digitally on the Liberty Stormwater Master Plan hub site - Stream Investigation tab.

Stream Walk Survey Table

Location ID	Infrastructure at Risk	Description	Severity Rating
S3.86	Crossing	CMP	1
S4.1	Sanitary Sewer	Manhole exposed	1
S4.2	Crossing	Culvert	2
S4.3	Bank Failure	channel 4 with shale	3
S4.4	Sanitary Sewer	sewer manhole	1
S4.5	Other	Tributary	1
S4.6	Other	Tributary	1
S4.8	Other	tributary down	1
S4.9	Sanitary Sewer	Sewer manhole	1
S4.10	Culvert	Culvert	1
S4.11	Crossing	RCB	1
S4.12	Culvert	CMP exposed	1
S4.13	Crossing	Upstream view from the bridge	1
S4.14	Crossing	Bridge with exposed reinforced steel and cracks	3
S4.15	Sanitary Sewer	Sewer manhole exposed	2
S4.16	Crossing	Upstream view from the bridge	1
S4.17	Crossing	Downstream view from the bridge	1
S4.18	Sanitary Sewer	Sewer manhole exposed.	1
S4.19	Culvert	Culvert exposed	1
S4.20	Crossing	Downstream view from the bridge.	1
S4.21	Crossing	Upstream view from the bridge	1
S4.22	Sanitary Sewer	Sewer manhole exposed	3
S4.23	Culvert	Culvert exposed	1
S4.24	Crossing	Downstream view from the bridge	2
S4.25	Crossing	Upstream view from the bridge	2
S4.26	Sanitary Sewer	Sewer manhole exposed	1
S4.27	Crossing	Downstream view from the bridge	1
S4.28	Crossing	Wood bridge	1
S4.29	Crossing	Wood bridge	2
S4.30	Crossing	Wood bridge	2
S4.31	Crossing	Wood bridge	2
S4.32	Crossing	Wood bridge	2
S4.33	Crossing	RCB culvert under bridge in good conditions	1
S4.34	Building	Residential housing at risk from bank failure. + Knickpoint (Change in channel bed slope.)	2
S4.35	Knickpoint	Change in channel bed slope.	2
S4.36	Knickpoint	Change in channel bed slope.	2
S4.37	Knickpoint	Change in channel bed slope.	2
S4.38	Knickpoint	Change in channel bed slope.	2
S4.39	Knickpoint	Change in channel bed slope.	2
S4.40	Knickpoint	Change in channel bed slope.	2
S4.41	Knickpoint	4 Knick points	2
S4.42	Knickpoint	Change in channel bed slope.	2
S4.43	Sanitary Sewer	Manhole exposed.	3
S4.44	Sanitary Sewer	Manhole exposed.	4
S4.45	Sanitary Sewer	Manhole exposed.	4
S4.46	Sanitary Sewer	Manhole exposed.	4
S4.47	Sanitary Sewer	Manhole exposed.	4
S4.48	Sanitary Sewer	Manhole exposed.	4
S4.49	Sanitary Sewer	Manhole exposed.	4
S4.50	Other	Pipe under water.	3
S4.51	Other	Pipe under water.	3
S4.52	Other	Pipe under water.	3
S4.53	Sanitary Sewer	Manhole exposed.	4
S4.54	Sanitary Sewer	Manhole exposed	4
S4.55	Sanitary Sewer	Manhole exposed	2
S4.56	Other	Pipe under water.	2
S4.57	Building	Residential housing at risk from bank failure.	3
S4.58	Bank Failure	Bank eroding.	3
S4.59	Bank Failure	Bank eroding.	2
S4.60	Bank Failure	Bank eroding.	3
S4.61	Bank Failure	Bank eroding.	2
S4.62	Bank Failure	Bank eroding.	3
S4.63	Building	Residential housing at risk from bank failure.	3
S4.64	Bank Failure	Bank eroding.	3
S4.65	Bank Failure	Bank eroding.	3

NOTE: Data is available digitally on the Liberty Stormwater Master Plan hub site - Stream Investigation tab.

Stream Walk Survey Table

Location ID	Infrastructure at Risk	Description	Severity Rating
S4.66	Bank Failure	Bank eroding.	3
S4.67	Bank Failure	Bank eroding.	3
S4.68	Bank Failure	Bank eroding.	3
S4.69	Bank Failure	Bank eroding.	2
S4.70	Bank Failure	Bank eroding.	3
S4.71	Bank Failure	Bank eroding.	3
S4.72	Bank Failure	Bank eroding.	3
S4.73	Bank Failure	Bank eroding.	3
S4.74	Bank Failure	Bank eroding.	3
S4.75	Bank Failure	Bank eroding.	3
S4.76	Bank Failure	Bank eroding.	3
S4.77	Bank Failure	Bank eroding.	3
S4.78	Bank Failure	Bank eroding.	3
S4.79	Bank Failure	Bank eroding.	3
S4.80	Bank Failure	Bank eroding.	3
S4.81	Bank Failure	Bank eroding.	3
S4.82	Bank Failure	Bank eroding with terrace.	2
S4.83	Bank Failure	Bank eroding with hairy roots exposed.	3
S4.84	Bank Failure	Bank eroding with hairy roots exposed.	3
S4.85	Bank Failure	Bank eroding with hairy roots exposed.	3
S4.86	Bank Failure	Bank eroding with hairy roots exposed.	3
S4.87	Bank Failure	Bank eroding.	3
S4.88	Bank Failure	Bank eroding.	3
S4.89	Bank Failure	Bank eroding with hairy roots exposed.	3
S4.90	Bank Failure	Bank eroding with hairy roots exposed.	3
S4.91	Bank Failure	Bank eroding with hairy roots exposed.	3
S4.92	Bank Failure	Bank eroding with hairy roots exposed.	3
S4.93	Bank Failure	Bank eroding.	3
S4.94	Bank Failure	Bank eroding with falling trees.	3
S4.95	Bank Failure	Bank eroding.	3
S4.96	Bank Failure	Bank eroding.	3
S4.97	Bank Failure	Bank eroding with hairy roots exposed.	3
S4.98	Bank Failure	Bank eroding with hairy roots exposed.	3
S4.99	Bank Failure	Bank eroding with hairy roots exposed.	3
S4.100	Bank Failure	Bank eroding with hairy roots exposed.	3
S4.101	Other	Bed material	2
S4.102	Bank Failure	Fallen logs across stream.	3
S4.103	Bank Failure	Bank erosion	3
S4.104	Bank Failure	Bank eroding.	2
S4.105	Bank Failure	Rock rip rap	3
S4.106	Bank Failure	Bank eroding.	3
S4.107	Bank Failure	Bank eroding.	3
S4.108	Bank Failure	Bank eroding.	3
S4.109	Bank Failure	Bank eroding with orange roots exposed.	2
S4.110	Bank Failure	Bank eroding.	3
S4.111	Bank Failure	Bank eroding with hairy roots	3
S4.112	Bank Failure	Bank eroding with hairy roots	3
S4.113	Bank Failure	Bank eroding	3
S4.114	Bank Failure	Bank eroding with hairy roots	3
S4.115	Bank Failure	Bank eroding	3
S4.116	Bank Failure	Bank eroding	3
S4.117	Bank Failure	Bank eroding with hairy roots	3
S4.118	Bank Failure	Bank eroding with hairy roots	3
S4.119	Sanitary Sewer	Mainhole exposed	3
S4.120	Bank Failure	Bank eroding	3
S4.121	Bank Failure	Bank eroding with hairy roots	2
S4.122	Bank Failure	Bank eroding with hairy roots	3
S4.123	Culvert	CMP outlet	3
S4.124	Crossing	Stream is starting to undercut CMP.	2
S4.125	Other	Sediment size	1
S4.126	Bank Failure	Banks failing on outside meanders.	3
S4.127	Crossing	CMP	1
S4.128	Crossing	CMP eroded underneath.	3
S4.129	Knickpoint	Change in channel bed slope. Bedrock.	2
S4.130	Bank Failure	Banks failing on outside meanders.	3
S4.128	Crossing	CMP eroded underneath.	3

NOTE: Data is available digitally on the Liberty Stormwater Master Plan hub site - Stream Investigation tab.

Stream Walk Survey Table

Location ID	Infrastructure at Risk	Description	Severity Rating
S4.127	Knickpoint	Bedrock knickpoint	2
S5.1	Crossing	Box culvert. Left wing wall is eroding.	3
S5.2	Culvert	Culvert outfall	1
S5.3	Knickpoint	Change in channel bed slope.	2
S5.4	Bank Failure	Bank Eroding	3
S5.5	Building	Residential fencing along top of bank.	3
S5.6	Knickpoint	Change in channel bed slope.	2
S5.7	Bank Failure	Rock wall along right bank causing left bank to fail.	2
S5.8	Building	Residential housing at risk of bank failing.	3
S5.9	Other	Bed material size	1
S5.10	Building	Residential housing at risk of bank failing.	3
S5.11	Bank Failure	Bank eroding	3
S5.12	Culvert	Culvert outfall.	1
S5.13	Knickpoint	Rock run.	2
S5.14	Bank Failure	Bank eroding	2
S5.15	Other Utilities	Old pipe outlet.	1
S5.16	Bank Failure	Bank eroding	3
S5.17	Knickpoint	Change in channel bed slope.	2
S5.18	Bank Failure	Bank eroding	3
S5.19	Bank Failure	Bank eroding	3
S5.20	Knickpoint	Exposed bedrock. Occurs directly upstream of box culvert crossing.	2
S5.21	Crossing	Box culvert. In good condition.	1
S5.22	Crossing	Box culvert downstream. In good condition.	1
S5.23	Crossing	Box culvert downstream. In good condition.	1
S5.24	Crossing	Box culvert. In good condition.	1
S5.25	Bank Failure	Bank eroding	3
S5.26	Other	Bed material size.	1
S5.27	Other	Tributary	1
S5.28	Knickpoint	Change in channel bed slope. Log jam and bedrock.	2
S5.29	Bank Failure	Bank eroding	3
S5.30	Building	Fencing and utility lines at risk from bank failure. Sycamore recently fell.	3
S5.31	Bank Failure	Bank eroding	3
S5.32	Crossing	Greenway trail low water crossing. The culvert is being filled with sediment.	3
S5.33	Crossing	Greenway trail low water crossing. The culvert is being filled with sediment.	3
S5.34	Bank Failure	Bank is being undercut.	3
S5.35	Other	Greenway trail will eventually be undercut by stream.	4
S5.36	Building	Residential fencing along top of bank. At risk of failure.	4
S5.37	Knickpoint	Change in channel bed slope. Log jam	2
S5.38	Crossing	Greenway trail crossing. Culverts functioning well.	1
S5.39	Crossing	Greenway trail crossing. Culverts functioning well.	1
S5.40	Crossing	Greenway trail crossing. Culverts functioning well.	1
S5.41	Bank Failure	Bank eroding	3
S5.42	Sanitary Sewer	Manhole approximately 40 feet from bank.	1
S5.43	Bank Failure	Bank eroding	3
S5.44	Knickpoint	Change in channel bed slope.	2
S5.45	Bank Failure	Bank eroding	3
S5.46	Other	Tributary	1
S5.47	Culvert	Culvert outfall creating scour hole.	3
S5.48	Knickpoint	Change in channel bed slope.	2
S5.49	Bank Failure	Left bank starts failing right where rip rap armoring stops.	2
S5.50	Knickpoint	Change in channel bed slope.	2
S5.51	Bank Failure	Bank eroding	3
S5.52	Other	Bed sediment size.	1
S5.53	Bank Failure	Bank eroding	3
S5.54	Building	Residential housing at risk of foundation issues from bank failure.	3
S5.55	Bank Failure	Bank eroding	2
S5.56	Building	Residential housing at risk of foundation issues from bank failure. Bank has already failed recently contributing to a log jam.	3
S5.57	Knickpoint	Log jam.	2
S5.58	Other Utilities	Pipe crossing. Concrete support column eroded at base and at risk of failure.	5
S5.59	Knickpoint	Change in channel bed slope.	2
S5.60	Bank Failure	Bank eroding	3
S5.61	Bank Failure	Bank eroding	3
S5.62	Other	Tributary	1
S5.63	Bank Failure	Bank eroding	2
S5.64	Knickpoint	Change in channel bed slope.	2

NOTE: Data is available digitally on the Liberty Stormwater Master Plan hub site - Stream Investigation tab.

Stream Walk Survey Table

Location ID	Infrastructure at Risk	Description	Severity Rating
S5.65	Bank Failure	Bank eroding	3
S5.66	Crossing	Box culvert crossing under railroad. Stream is cutting behind left side of culvert.	2
S6.1	Culvert	Culvert outlet	1
S6.2	Crossing	Culvert	1
S6.3	Crossing	Culvert	1
S6.4	Crossing	Double culvert outlet	1
S6.5	Knickpoint	Change in channel bed slope. Bedrock, log jam	2
S6.6	Other	Concrete lined channel	2
S6.7	Knickpoint	Change in channel bed slope.	2
S6.8	Knickpoint	Change in channel bed slope.	2
S6.9	Other	Retaining Wall failing	3
S6.11	Bank Failure	Pool	2
S6.12	Bank Failure	Pool	3
S6.13	Bank Failure	Bank eroding	3
S6.14	Bank Failure	Bank eroding	3
S6.15	Building	Residential housing at risk from bank failure.	3
S6.16	Bank Failure	Bank eroding	2
S6.17	Bank Failure	Bank eroding	3
S6.18	Bank Failure	Bank eroding	2
S6.19	Bank Failure	Bank eroding	3
S6.20	Bank Failure	Bank eroding	3
S6.21	Bank Failure	Rip Rap	2
S6.22	Bank Failure	Bank eroding	3
S6.23	Bank Failure	Rip rap	2
S6.24	Crossing	Residential bridge at failure risk due to bank erosion.	3
S6.25	Bank Failure	Bank eroding	3
S6.26	Bank Failure	Bank eroding	2
S6.27	Building	Residential housing at risk from bank failure.	3
S6.28	Bank Failure	Bank eroding	3
S6.29	Bank Failure	Bank eroding	3
S6.30	Bank Failure	Bank eroding	3
S6.31	Bank Failure	Bank eroding	2
S6.32	Bank Failure	Bank eroding both sides	3
S6.33	Bank Failure	Bank eroding	3
S6.34	Bank Failure	Bank eroding	3
S6.35	Bank Failure	Bank eroding	3
S7.1	Crossing	RCB culvert under bridge in good conditions	2
S7.2	Crossing	Bridge View	2
S7.3	Crossing	Bridge View	2
S7.4	Crossing	Bridge	2
S7.5	Crossing	Bridge	2
S7.6	Other Utilities	Pipe crossing	1
S7.7	Other Utilities	Pipe crossing	1
S7.8	Crossing	Bridge	1
S7.9	Crossing	Bridge	1
S7.10	Crossing	Bridge	1
S7.11	Crossing	CMP outlet	4
S7.12	Crossing	Culvert	1
S7.13	Crossing	Culvert	1
S7.14	Crossing	Culvert	1
S7.15	Crossing	Culvert	1
S7.16	Culvert	Culvert outfall	1
S7.17	Crossing	Culvert	1
S7.18	Crossing	Culvert	1
S7.19	Crossing	Erosion on both sides of wing walls.	3
S7.20	Bank Failure	Erosion on both sides of the channel	2
S7.21	Bank Failure	Erosion on both sides	2
S7.22	Building	Erosion next to fence	3
S7.23	Building	Residential housing at risk from bank failure.	4
S7.24	Other	Fork in stream	1
S7.25	Sanitary Sewer	Sewer manhole	1
S7.26	Bank Failure	channel 6 - bank 12'	3
S7.27	Bank Failure	channel 6 - bank stability 12ft	3
S7.28	Other Utilities	pipe exposed on channel 7	2
S7.29	Sanitary Sewer	channel 7 MH	2
S7.30	Knickpoint	Change in channel bed slope.	2

NOTE: Data is available digitally on the Liberty Stormwater Master Plan hub site - Stream Investigation tab.

Stream Walk Survey Table

Location ID	Infrastructure at Risk	Description	Severity Rating
S7.31	Other	Pipe crossing the stream.	2
S7.32	Knickpoint	Change in channel bed slope.	2
S7.33	Knickpoint	Change in channel bed slope.	2
S7.34	Knickpoint	Change in channel bed slope.	2
S7.35	Sanitary Sewer	RCP damage.	4
S7.36	Other	CMP outlet around eroding bank	3
S7.37	Bank Failure	Bank eroding	3
S7.38	Bank Failure	Bank eroding	3
S7.39	Bank Failure	Bank eroding	3
S7.40	Bank Failure	Bank eroding	3
S7.41	Bank Failure	Bank eroding	3
S7.42	Bank Failure	Bank eroding	3
S7.43	Bank Failure	Pool	3
S7.44	Bank Failure	Bank eroding	3
S7.45	Bank Failure	Bank eroding	3
S7.46	Bank Failure	Bank eroding	3
S7.47	Bank Failure	Bank eroding	3
S7.48	Bank Failure	Bank eroding	3
S7.49	Bank Failure	Bank eroding	3
S7.50	Bank Failure	Bank eroding	3
S7.51	Bank Failure	Bank eroding	3
S7.52	Bank Failure	Bank eroding	3
S7.53	Bank Failure	Bank eroding	3
S7.54	Bank Failure	Bank eroding	3
S7.55	Bank Failure	Bank eroding	2
S7.56	Bank Failure	Bank eroding	3
S7.57	Bank Failure	Bank eroding	3
S7.58	Bank Failure	Bank eroding	3
S7.59	Bank Failure	Bank eroding	3
S7.60	Bank Failure	Bank eroding	3
S7.61	Bank Failure	Bank eroding	3
S7.62	Bank Failure	Bank eroding	3
S7.63	Bank Failure	Bank eroding	2
S7.64	Bank Failure	Bank eroding	3
S7.65	Bank Failure	Bank eroding	3
S7.66	Bank Failure	Bank eroding	3
S7.67	Bank Failure	Bank eroding	3
S7.68	Bank Failure	Bank eroding	3
S7.69	Bank Failure	Bank eroding	3
S7.70	Bank Failure	Bank eroding	3
S7.71	Bank Failure	Bank eroding	3
S7.72	Bank Failure	Bank eroding	3
S7.73	Bank Failure	Bank eroding	3
S7.74	Bank Failure	Bank eroding	3
S7.75	Bank Failure	Bank eroding	3
S7.76	Bank Failure	Bank eroding	3
S7.77	Bank Failure	Bank eroding	3
S7.78	Bank Failure	Bank eroding	3
S7.79	Bank Failure	Bank eroding	3
S7.80	Bank Failure	Bank eroding	3
S8.1	Crossing	Downstream view from bridge	1
S8.2	Crossing	CMP in good condition.	1
S8.3	Bank Failure	Bank eroding	3
S8.4	Other	Sediment size	1
S8.5	Bank Failure	Bank eroding	3
S8.6	Bank Failure	Bank eroding	2
S8.7	Culvert	Culvert outlet.	1
S8.8	Culvert	Culvert outlet.	1
S8.9	Knickpoint	Change in channel bed slope.	2
S8.10	Bank Failure	Both banks are eroding.	3
S8.11	Bank Failure	Bank eroding	3
S8.12	Bank Failure	Nearby residential.	2
S8.13	Building	Banks are eroding nearby residences.	3
S8.14	Bank Failure	Bank eroding	2
S8.15	Knickpoint	Change in channel bed slope.	2
S8.16	Bank Failure	Bank eroding	3

NOTE: Data is available digitally on the Liberty Stormwater Master Plan hub site - Stream Investigation tab.

Stream Walk Survey Table

Location ID	Infrastructure at Risk	Description	Severity Rating
S8.17	Other	Non identified structure exposed and bank eroding.	3
S8.18	Knickpoint	Change in channel bed slope. Log jam	2
S8.19	Other Utilities	Abandoned concrete structure.	1
S8.20	Bank Failure	Bank eroding	3
S8.21	Crossing	CMP is covered with debris.	2
S8.22	Crossing	CMP is covered with debris.	2
S9.1	Crossing	Bridge	1
S9.2	Crossing	Bridge	2
S9.3	Knickpoint	Change in channel bed slope.	2
S9.4	Knickpoint	Change in channel bed slope.	2
S9.5	Knickpoint	Change in channel bed slope.	2
S9.6	Knickpoint	Change in channel bed slope.	2
S9.7	Knickpoint	Change in channel bed slope.	2
S9.8	Knickpoint	Change in channel bed slope.	2
S9.9	Sanitary Sewer	RCP damage.	2
S9.10	Bank Failure	Bank eroding	3
S9.11	Bank Failure	pool	3
S9.12	Bank Failure	Bank eroding	3
S9.13	Bank Failure	Bank eroding	3
S9.14	Building	Residential housing at risk from bank failure.	3
S9.15	Bank Failure	Bank eroding	3
S9.16	Bank Failure	Tree logs across stream	3
S9.17	Bank Failure	Bank eroding	3
S9.18	Bank Failure	Bank eroding	2
S9.19	Bank Failure	Bank eroding	3
S9.20	Other	bed material	2
S9.21	Bank Failure	Bank eroding	3
S9.22	Bank Failure	Bank eroding	3
S9.23	Other	Concrete structure exposed.	3
S9.24	Building	Residential housing at risk from bank failure.	3
S9.25	Bank Failure	Bank eroding with terraces	2
S9.26	Other	Bed material	2
S9.27	Bank Failure	Bank eroding	3
S10.1	Sanitary Sewer	Manhole outside of stream bank.	1
S10.2	Bank Failure	Nearby residential housing at risk from widening stream.	3
S10.3	Bank Failure	Steep bank at risk of failing.	3
S10.4	Bank Failure	Steep bank at risk of failing.	3
S10.5	Bank Failure	Nearby residential housing at risk from widening stream.	3
S10.6	Other	Bank stabilization.	1
S10.7	Bank Failure	Bank failing opposite of rip rap armoring.	3
S10.8	Sanitary Sewer	Bank failing and exposing sanitary sewer.	3
S10.9	Culvert	Culvert outlet contributing to bank failure.	2
S10.10	Sanitary Sewer	Sewer crossing.	1
S10.11	Bank Failure	Both banks have been armored with wire baskets.	3
S10.12	Crossing	Upstream	3
S10.13	Crossing	Upstream	3
S10.14	Crossing	Downstream	3
S10.15	Crossing	Downstream. Bridge wing walls are stable and armored.	2
S10.16	Bank Failure	Bank armored with wire mesh baskets. Stream thalweg is deepening because of the bank stabilization.	2
S10.17	Sanitary Sewer	Manhole in proximity to widening stream.	2
S10.18	Sanitary Sewer	Sewer crossing.	1
S10.19	Crossing	Upstream bridge crossing.	1
S10.20	Crossing	Upstream bridge crossing.	1
S10.21	Crossing	Downstream bridge crossing. Concrete lined channel.	1
S10.22	Crossing	Downstream bridge crossing. Concrete lined channel.	1
S10.23	Bank Failure	Exposed roots.	3
S10.24	Building	Nearby residential at risk from bank failure.	3
S10.25	Knickpoint	Change in channel bed slope. Starts from concrete lined channel.	2
S10.26	Other	Bed material size.	1
S10.27	Building	Nearby residential at risk from stream widening.	2
S10.28	Knickpoint	Change in channel bed slope.	2
S10.29	Bank Failure	Surfing trees	3
S10.30	Bank Failure	Bank eroding	3
S10.31	Bank Failure	Bank eroding	3
S10.32	Bank Failure	Bank eroding.	3

NOTE: Data is available digitally on the Liberty Stormwater Master Plan hub site - Stream Investigation tab.

Stream Walk Survey Table

Location ID	Infrastructure at Risk	Description	Severity Rating
S10.33	Culvert	Culvert outfall.	1
S10.34	Knickpoint	Change in channel bed slope.	2
S10.35	Building	Nearby residential at risk from stream widening.	2
S10.36	Knickpoint	Change in channel bed slope.	2
S10.37	Bank Failure	Stream has been widening as noted by the fence.	3
S10.38	Bank Failure	Bank eroding	3
S10.39	Other Utilities	Utility poles and also residential nearby bank.	3
S10.40	Bank Failure	Both banks failing. Note the floating fence on the right bank.	3
S10.41	Other Utilities	Pole exposed	1
S10.42	Bank Failure	Both banks failing.	3
S10.43	Bank Failure	Both banks failing.	3
S10.44	Building	Backyard sheds at risk from bank failing.	4
S10.45	Bank Failure	Both banks failing.	3
S10.47	Building	Residential properties losing backyard to bank failure.	4
S10.48	Bank Failure	Bank eroding	3
S10.49	Bank Failure	Bank eroding	2
S10.50	Crossing	Bridge crossing upstream. Box culvert walls are stable. Left box is silted in.	2
S10.51	Crossing	Bridge crossing upstream.	2
S10.52	Sanitary Sewer	Sanitary sewer at downstream RCB opening.	2
S10.53	Sanitary Sewer	Pipe cross stream	1

NOTE: Data is available digitally on the Liberty Stormwater Master Plan hub site - Stream Investigation tab.

Appendix C

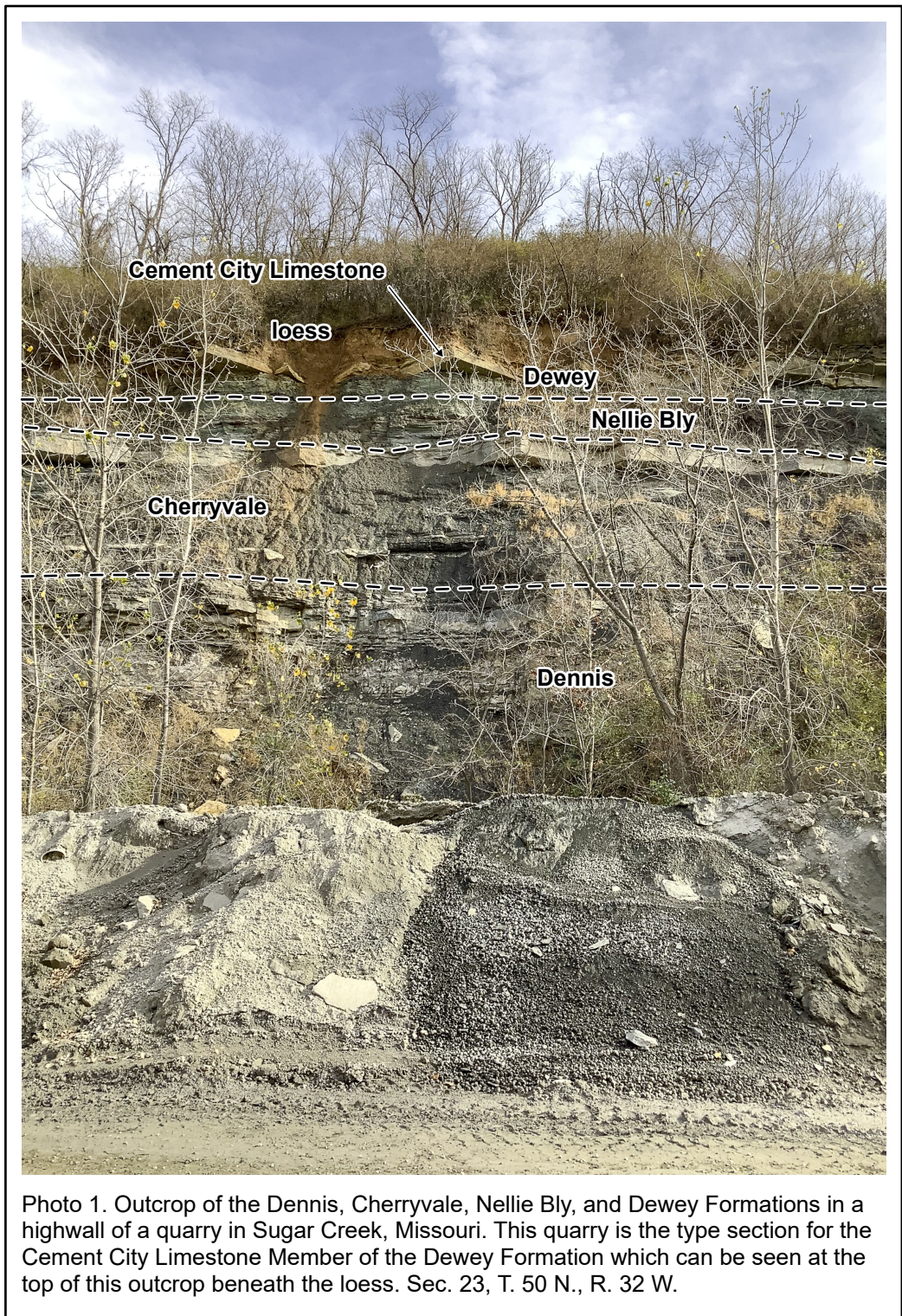
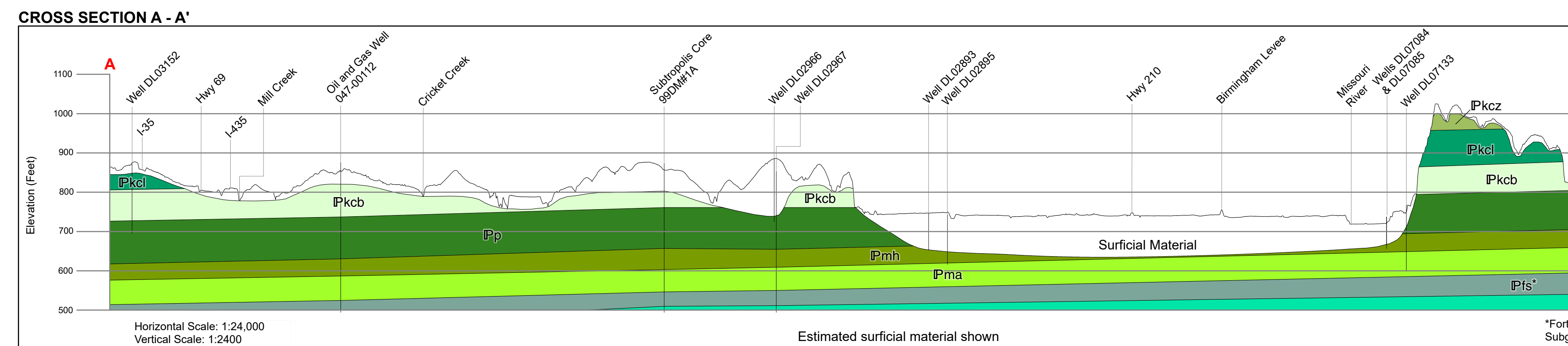
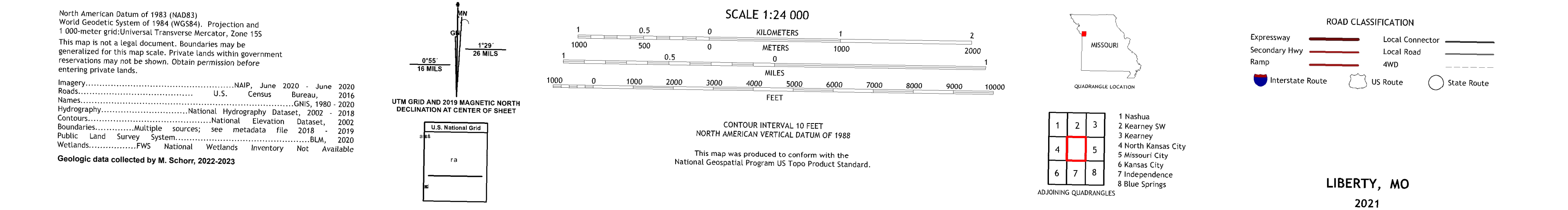
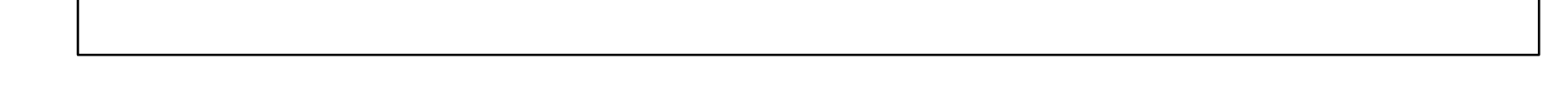
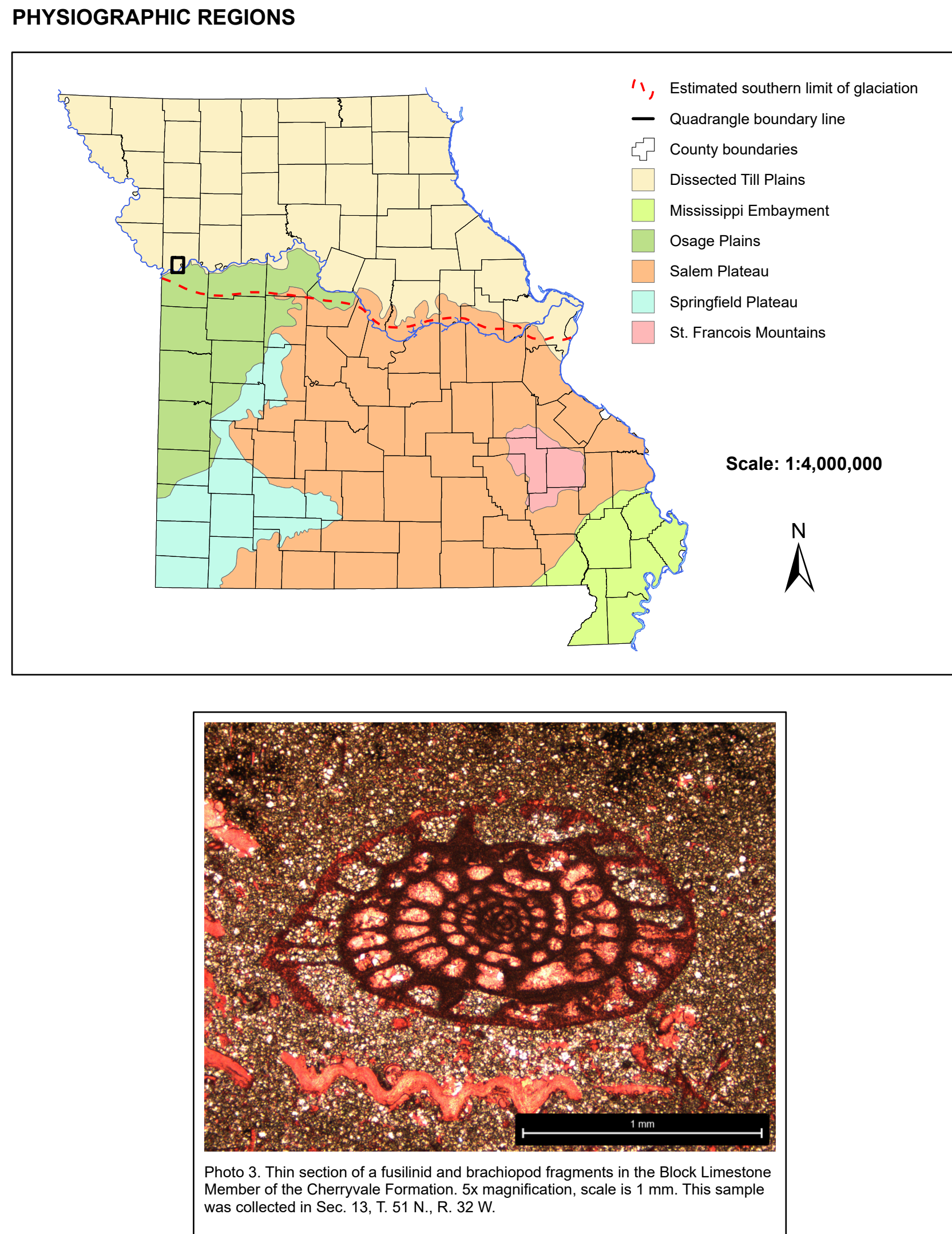


Photo 1. Outcrop of the Dennis, Cherryvale, Nellie Bly, and Dewey Formations in a highwall of a quarry in Sugar Creek, Missouri. This quarry is the type section for the Cement City Limestone Member of the Dewey Formation which can be seen at the top of this outcrop beneath the loess. Sec. 23, T. 50 N., R. 32 W.

up (Pfs) and Cabanis
ess section only

Missouri Department of Natural Resources solid waste disposal area permit No. 10519; Waste Management of Missouri, Inc., Sugar Creek, Missouri, 108 p.





City of Liberty, Missouri – Stormwater Master Plan Condition Assessment Summary Report

Presented to: City of Liberty

Prepared by: TREKK Design Group

March 2024

P.N. 23-0177

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Abbreviations

CCTV	Closed Circuit Television
City	City of Liberty, Missouri
CMP	Corrugated Metal Pipe
Ft	Feet
GIS	Graphical Interface System
GPS	Global Positioning System
HDR	HDR Engineering, Inc.
IN or in	Inch
LF or lf	Linear Feet
NASSCO	National Association of Sewer Service Companies
O&M	Operational and Maintenance
PACP	Pipeline Assessment and Certification Program
PE	Polyethylene Pipe
PVC	Polyvinyl Chloride Pipe
RCP	Reinforced Concrete Pipe
TREKK	TREKK Design Group
VCP	Vitrified Clay Pipe
%	Percent

1 Introduction

1.1 Project Objectives

The City of Liberty hired HDR Engineering Inc. (HDR) to complete a Stormwater Master Plan. The Stormwater Master Plan will evaluate the existing stormwater system, natural asset inventory, flood control assessment and ultimately prioritize projects within a Capital Improvement Plan (CIP). TREKK Design Group LLC (TRKK) was hired as a sub-consultant to HDR to perform an investigation and assessment of a portion of the existing stormwater infrastructure as part of the Stormwater Master Plan.

1.2 Project Scope

This project has two tasks, Task 1 – Stormwater Structure Inspections, Task 2 – Closed Circuit Television (CCTV) of Stormwater Pipe.

- Task 1 – Condition assessment of storm water structures utilizing TREKK360 camera.
- Task 2 - Conduct CCTV inspections of stormwater pipes in National Association of Sewer Service Companies (NASSCO) Pipeline Assessment and Certification Program (PACP) format.

This report summarizes the findings from Tasks 1 and 2.

2 Field Inspection Activities

2.1 General

The goal of the stormwater condition assessments was to inspect approximately 10% of the corrugated metal pipe (CMP) 18" and larger and the structures connected to these pipes. The City's Geographic Information System (GIS) was provided to TREKK. A map of all the CMP pipe 18" and larger was created. The City of Liberty chose which pipes they wanted inspected.

2.2 Stormwater Structure Inspections

Inspections were attempted on structures identified for assessment. The structure inspections were completed by capturing 360 camera imaging data. Structures were inspected from the topside using the TREKK360 camera to collect panoramic photos, as well as mirrors and/or high-powered spotlights if necessary. These images were then processed to create a 360-degree perspective view and model of the stormwater structure which allowed for inspection of the structure from any angle and any elevation. The 60-degree imaging data was reviewed to complete the structure condition assessment inspection. Each structural component of the structure was documented and assigned a rating. Stormwater structure inspection PDF reports were included in the deliverables.

The following information was gathered and recorded from each stormwater structure within a web-based program:

- Address
- Location
- General Location
- Type of Asset Overview
- Asset Type
- Debris Present and Severity
- Pollution Observation
- Illicit Discharge Suspected
- Area Photo
- Top Photo
- Stormwater Marked Confirmed
- Structure Depth
- Grade
- Structure Shape, Length and Width
- Overall Condition
- Cover Type, Material, Shape and Diameter, and Condition and Defect Photos
- Frame Condition, Material, Height, Offset, Seal Condition, Frame Seal Material and Defect Photos
- Chimney Condition, Material, Height and Defect Photos
- Cone Material and Condition and Defect Photos
- Number of Grates, Grate Material, Grate Length and Width and Grate Condition and Defect Photos
- Top Slab Material, Condition, Number of Throats, Throat Material, Throat Condition and Defect Photos
- Wall Material, Condition, Channel/Bench Material, Channel/Bench Condition and Defect Photos
- Pipe Number, ID, Direction of Flow, Clock Position, Pipe Location, Shape, Pipe Material, Pipe Depth, Diameter, Pipe Seal Condition, Pipe Condition and Photos
- Pipe End Material and Condition, Headwall and Wingwall Material and Defect Photos

Area photos showing the structure top and the surrounding area were taken for each structure. Topside photos were taken from the surface looking into each structure. Any identified defects were also photographed. Photographs of each pipe within the structures were taken as well.

Each structural component within the storm structure was assigned a condition rating based on the following criteria:

- Good – Asset shows no signs of corrosion, cracking, or fractures.
- Fair – Component shows signs of minor deterioration including light corrosion, hairline cracking, minor infiltration/inflow, or minor spalling.
- Poor – Component shows signs of major deterioration including fractures (cracks that are open), heavy corrosion, structural holes, partial or full collapses, significant infiltration/inflow, or major spalling.

A total of 281 stormwater structures were attempted to be inspected. However, it was found through the field inspections that there were portions of the GIS were not accurate. Some of the structures in the GIS did not exist in the field and were noted. Of the total 281 storm sewer structures 223 were inspected. Table 2-1 summarizes the total structures inspected and the number of structures that could not or were not inspected. Structures that could not be accessed may be buried or are in an area where they could not be reached to complete an inspection. The inspection status of each structure is represented visually in Figure 2-2.

Table 2-1 Storm Sewer Structure Inspection Summary

Structure Type	Inspection Completed	Could Not Locate	Could Not Access	Does Not Exist	Surcharged	Total
Area Inlet	10	0	0	0	0	10
Curb Inlet	98	0	0	0	0	98
Inlet/Outlet – End of Pipe	39	0	1	0	1	41
Inlet/Outlet – End Section	29	0	0	0	0	29
Grate Inlet	8	0	2	0	2	12
Inlet/Outlet – Headwall	10	0	1	0	1	12
Junction Box	13	0	1	0	1	15
Manhole	16	0	0	0	0	16
Unknown	0	6	34*	8	0	48
Total	223 (79%)	6 (2%)	39 (14%)	8 (3%)	5(2%)	281

Each structural component was assigned a score as described above. The majority of the stormwater structures are in good condition. The slab, throat, and walls of the structures have the largest fair and poor condition ratings. Table 2-2 summarizes the condition ratings for each structure inspected.

Table 2-2 Summary of Condition Ratings

Structure Type	Good	Fair	Poor	Not Assessed/No Component	Total
Cover Condition					
Area Inlet	9	0	0	1	30
Curb Inlet	84	1	1	12	98
Inlet/Outlet – End of Pipe	0	0	0	40	40
Inlet/Outlet – End Section	0	0	0	29	29
Grate Inlet	8	0	2	0	10
Inlet/Outlet – Headwall	0	0	0	11	11
Junction Box	13	1	0	0	14
Manhole	16	0	0	0	16
Unknown	0	0	0	53	53
Total	130 (46%)	2 (1%)	3 (1%)	146 (52%)	281
Frame Condition					
Area Inlet	8	0	0	2	10
Curb Inlet	84	2	0	12	98
Inlet/Outlet – End of Pipe	0	0	0	40	40
Inlet/Outlet – End Section	0	0	0	29	29
Grate Inlet	6	1	1	2	10
Inlet/Outlet – Headwall	0	0	0	11	11
Junction Box	9	4	0	1	14
Manhole	16	0	0	0	16
Unknown	0	0	0	53	53
Total	123 (44%)	7 (3%)	1 (0%)	150 (53%)	281
Frame Seal Condition					
Area Inlet	8	0	0	2	10
Curb Inlet	83	3	0	12	98
Inlet/Outlet – End of Pipe	0	0	0	40	40
Inlet/Outlet – End Section	0	0	0	29	29
Grate Inlet	5	2	1	2	10
Inlet/Outlet – Headwall	0	0	0	11	11
Junction Box	10	2	1	1	14
Manhole	13	3	0	0	16
Unknown	0	0	0	53	53
Total	119 (42%)	10 (4%)	2 (1%)	150 (53%)	281

Structure Type	Good	Fair	Poor	Not Assessed/No Component	Total
Chimney Condition					
Area Inlet	0	0	0	10	10
Curb Inlet	0	0	0	98	98
Inlet/Outlet – End of Pipe	0	0	0	40	40
Inlet/Outlet – End Section	0	0	0	29	29
Grate Inlet	0	0	0	10	10
Inlet/Outlet – Headwall	0	0	0	11	11
Junction Box	2	3	0	9	14
Manhole	5	3	0	8	16
Unknown	0	0	0	53	53
Total	7 (3%)	6 (2%)	0 (0%)	268 (95%)	281
Cone Condition					
Area Inlet	0	0	0	10	10
Curb Inlet	0	0	0	98	98
Inlet/Outlet – End of Pipe	0	0	0	40	40
Inlet/Outlet – End Section	0	0	0	29	29
Grate Inlet	1	0	0	9	10
Inlet/Outlet – Headwall	0	0	0	11	11
Junction Box	5	8	0	1	14
Manhole	10	5	1	0	16
Unknown	0	0	0	53	53
Total	16 (6%)	13 (5%)	1 (0%)	251 (89%)	281
Grate Condition					
Area Inlet	1	0	0	9	10
Curb Inlet	1	0	0	97	98
Inlet/Outlet – End of Pipe	0	0	0	40	40
Inlet/Outlet – End Section	0	0	0	29	29
Grate Inlet	8	1	1	0	10
Inlet/Outlet – Headwall	0	0	0	11	11
Junction Box	0	0	0	14	14
Manhole	0	0	0	16	16
Unknown	0	0	0	53	53
Total	10 (4%)	1 (0%)	1 (0%)	269 (96%)	281

Structure Type	Good	Fair	Poor	Not Assessed/No Component	Total
Top Slab Condition					
Area Inlet	9	1	0	0	10
Curb Inlet	72	21	4	1	98
Inlet/Outlet – End of Pipe	0	0	0	40	40
Inlet/Outlet – End Section	0	0	0	29	29
Grate Inlet	3	2	0	5	10
Inlet/Outlet – Headwall	0	0	0	11	11
Junction Box	0	0	0	14	14
Manhole	0	0	0	16	16
Unknown	0	0	0	53	53
Total	84 (30%)	24 (9%)	4 (1%)	169 (60%)	281
Throat Condition					
Area Inlet	9	1	0	0	10
Curb Inlet	75	19	4	0	98
Inlet/Outlet – End of Pipe	0	0	0	40	40
Inlet/Outlet – End Section	0	0	0	29	29
Grate Inlet	0	0	0	10	10
Inlet/Outlet – Headwall	0	0	0	11	11
Junction Box	0	0	0	14	14
Manhole	0	0	0	16	16
Unknown	0	0	0	53	53
Total	84 (30%)	20 (7%)	4 (1%)	173 (62%)	281
Wall Condition					
Area Inlet	9	1	0	0	10
Curb Inlet	49	40	9	0	98
Inlet/Outlet – End of Pipe	0	0	0	40	40
Inlet/Outlet – End Section	0	0	0	29	29
Grate Inlet	3	4	1	2	10
Inlet/Outlet – Headwall	0	0	0	11	11
Junction Box	8	5	0	1	14
Manhole	13	3	0	0	16
Unknown	0	0	0	53	53
Total	82 (29%)	53 (19%)	10 (4%)	136 (48%)	281

Structure Type	Good	Fair	Poor	Not Assessed/No Component	Total
Channel Bench Condition					
Area Inlet	8	2	0	0	10
Curb Inlet	89	7	2	0	98
Inlet/Outlet – End of Pipe	0	0	0	40	40
Inlet/Outlet – End Section	0	0	0	29	0
Grate Inlet	7	1	0	1	10
Inlet/Outlet – Headwall	0	0	0	11	11
Junction Box	11	1	1	1	14
Manhole	14	2	0	0	16
Unknown	0	0	0	53	53
Total	129 (46%)	13 (5%)	3 (1%)	135 (48%)	281
Pipe End Condition					
Area Inlet	0	0	0	10	10
Curb Inlet	0	0	0	98	98
Inlet/Outlet – End of Pipe	18	18	3	1	40
Inlet/Outlet – End Section	26	1	2	0	29
Grate Inlet	0	0	0	10	10
Inlet/Outlet – Headwall	3	6	1	1	11
Junction Box	0	0	0	14	14
Manhole	0	0	0	16	16
Unknown	0	0	0	53	53
Total	47 (17%)	25 (9%)	6 (2%)	203 (72%)	281
Headwall Condition					
Area Inlet	0	0	0	10	10
Curb Inlet	0	0	0	98	98
Inlet/Outlet – End of Pipe	1	0	0	39	40
Inlet/Outlet – End Section	2	0	0	27	29
Grate Inlet	0	0	0	10	10
Inlet/Outlet – Headwall	7	3	0	1	11
Junction Box	0	0	0	14	14
Manhole	0	0	0	16	16
Unknown	0	0	0	53	53
Total	10 (4%)	1 (0%)	1 (0%)	269 (96%)	281

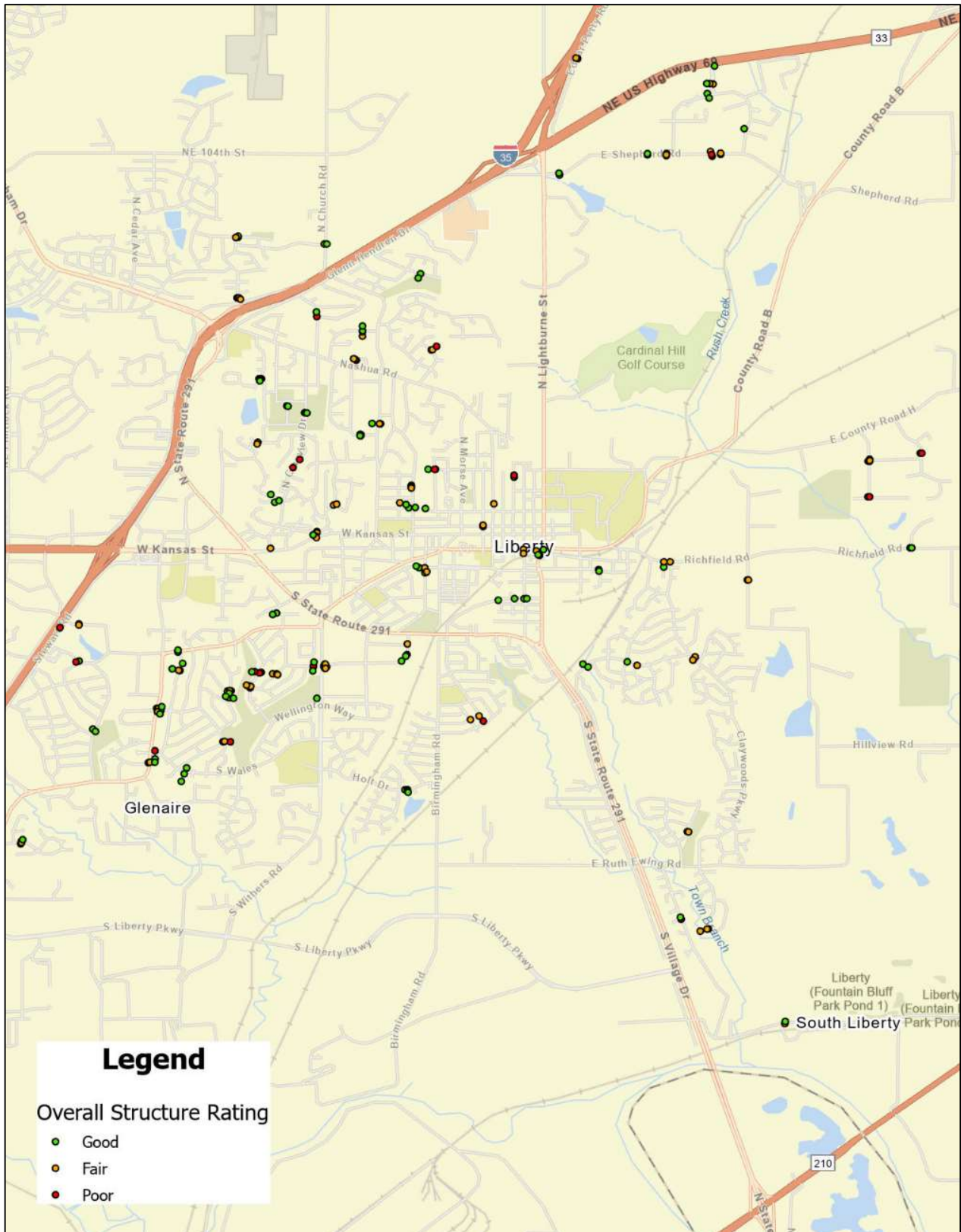
Structure Type	Good	Fair	Poor	Not Assessed/No Component	Total
Wing Wall Condition					
Area Inlet	0	0	0	10	10
Curb Inlet	0	0	0	98	98
Inlet/Outlet – End of Pipe	1	0	0	39	40
Inlet/Outlet – End Section	0	0	0	29	29
Grate Inlet	0	0	0	10	10
Inlet/Outlet – Headwall	6	0	0	5	11
Junction Box	0	0	0	14	14
Manhole	0	0	0	16	16
Unknown	0	0	0	53	53
Total	7 (3%)	0 (0%)	0 (0%)	274 (97%)	281

Each structure was given an overall structural rating based on the worst individual component rating of each structure. The overall condition rating for each structure is in Table 2-3 and shown graphically in Figure 2-3.

Table 2-3 Summary of Overall Condition

Structure Type	Good	Fair	Poor	Not Assessed/No Component	Total
Overall Condition					
Area Inlet	7	3	0	0	10
Curb Inlet	34	50	14	0	9818
Inlet/Outlet – End of Pipe	18	18	3	1	40
Inlet/Outlet – End Section	26	1	2	0	29
Grate Inlet	2	3	3	2	10
Inlet/Outlet – Headwall	3	6	1	1	11
Junction Box	1	10	2	1	14
Manhole	6	9	1	0	16
Unknown	0	0	0	53	53
Total	97 (35%)	100 (36%)	26 (9%)	58 (20%)	281

Figure 2-2 Structure Overall Condition Rating



2.3 Stormwater Visual Pipe Inspections

All incoming and outgoing stormwater pipes were inspected at each structure. Inspection results were used to identify sections of pipe that are structurally defective or require some form of maintenance. Visual pipe inspections were completed on a total of 396 pipes.

Each pipe component within the storm structure was assigned a condition rating based on the following criteria:

- Good – Asset shows no signs of deterioration, cracking, or fractures.
- Fair – Component shows signs of minor deterioration including defective pipe seals, hairline cracking, minor infiltration/inflow, or minor spalling.
- Poor – Component shows signs of major deterioration including fractures (cracks that are open), structural issues around pipe seal, structural holes, partial collapses, significant infiltration/inflow, or major spalling.

The results of the visual pipe inspections are shown in Table 2-4. Photographs were taken of each visual pipe inspection and can be found in each of the stormwater structure inspection reports.

Table 2-4 Summary of Visual Pipe Inspections

Component Observed	Good	Fair	Poor	Not Assessed/No Component	Total
Pipe Condition	326	59	10	1	396
Total	326 (82%)	59 (15%)	10 (3%)	1 (0%)	396
Pipe Seal Condition	316	57	10	13	396
Total	316 (80%)	57 (14%)	10 (3%)	13 (3%)	396

The following photos show some of the defects identified during visual pipe inspections:

C11-10-1337: Rebar intruding through pipe seal



A23-24-890: Pipe rusted through at the bottom



2.4 Stormwater Pipe CCTV

The 18” and larger CMP stormwater pipe identified for inspection was attempted to be televised. All CCTV inspections were completed per the guidelines and standards of the National Association of Sewer Service Companies (NASSCO) Pipeline Assessment and Certification Program (PACP), and pipe ratings were based on their structural condition and Operational and Maintenance (O&M) needs.

A total of 215 stormwater pipe segments were identified for CCTV. A total of 143 stormwater pipe segments were completely televised and 10 were partially televised. If the stormwater segment could not be televised from one direction it was attempted from the other direction. Some stormwater segments were able to be completely televised or the camera zoomed to see the entire pipe. Some stormwater segments were only able to be televised partially due to debris in the pipe, defects preventing the camera from passing, obstructions in the pipe, missing bottom of pipe, etc. A total of 62 stormwater pipes could not be televised due to pipes not existing, pipe surcharged, pipe not accessible, bottom of pipe missing, etc.

Table 2-5 summarizes the stormwater pipes attempted. Figure 2-6 shows this information graphically as well.

Table 2-5 Storm Sewer Pipe Inspection Summary

Inspect Status	Pipe Segments	Linear Footage Televised
Completed	143 (67%)	12,282 (99%)
Unable to Complete – partially televised	10 (5%)	523 (4%)
Unable to Televises – Does Not Exist	27 (12%)	0 (0%)
Unable to Televises – Surcharged/Blockage/Debris	9 (4%)	0 (0%)
Unable to Televises – Could Not Access	17 (8%)	0 (0%)
Unable to Televises – Holes in Bottom	6 (3%)	0 (0%)
Unable to Televises – City Working In Area	3 (1%)	0 (0%)
Total	215 (100%)	12,805 (100%)

Figure 2-3 CCTV Inspection Status

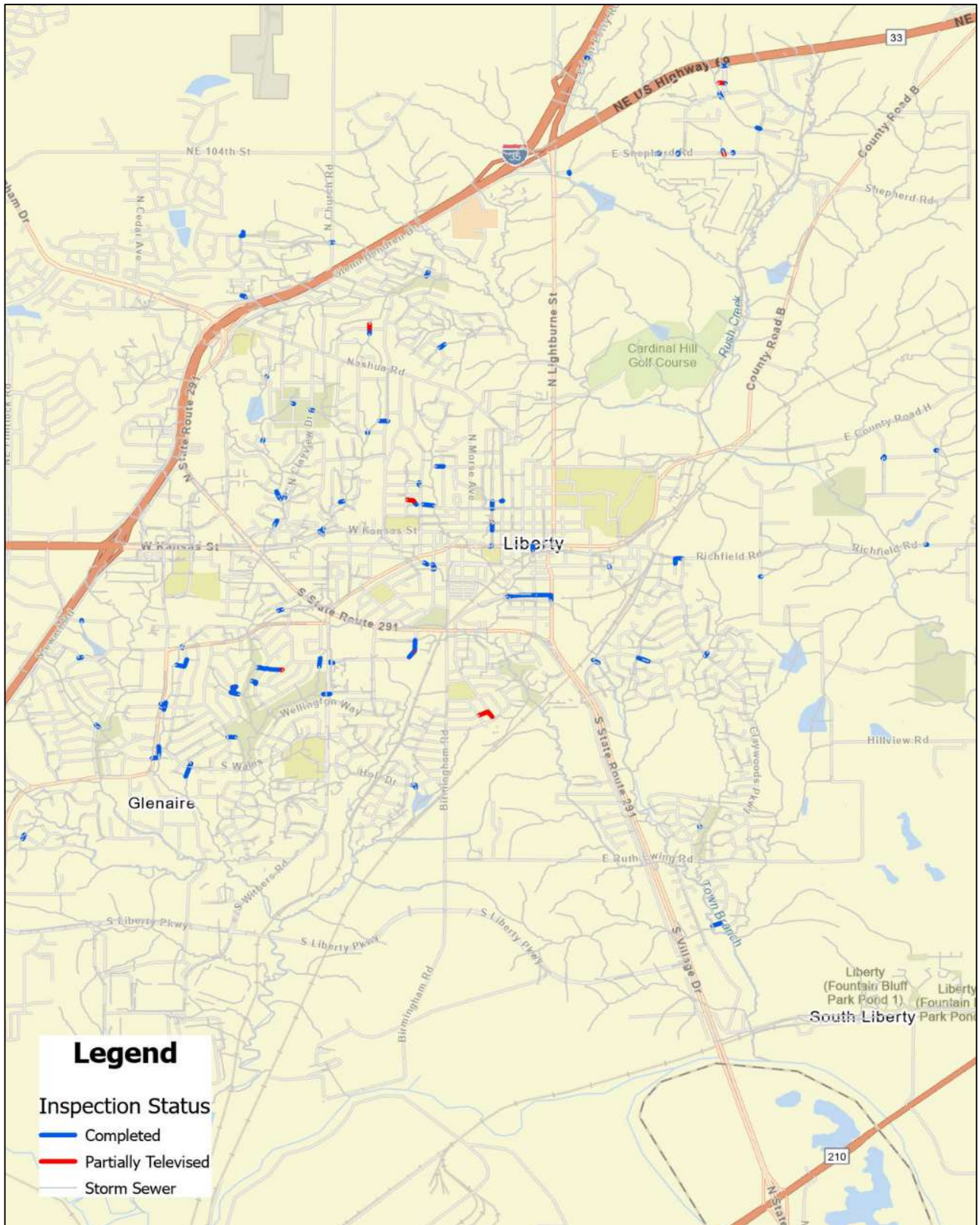


Table 2-6 summarizes the sizes and materials of the storm pipes televised completely or partially within the system. It was assumed that the pipe material does not change on segments only partially viewed or televised.

Table 2-6 Pipe Material & Footage Summary

Pipe Size	Linear Footage						Total
	CMP	CAS	PE	PVC	RCP	VCP	
12"	20	0	0	0	0	0	20
15"	290	0	0	0	0	0	290
18"	768	0	36	0	0	0	804
21"	284	0	0	0	0	0	284
22"	70	0	0	0	0	0	70
24"	1,965	0	71	0	0	0	2,036
30"	868	0	0	0	115	0	983
36"	1,772	0	0	0	1,187	0	2,959
38"	70	0	0	0	0	0	70
40"	110	0	0	0	0	0	110
42"	540	0	0	0	612	0	1,152
44"	0	0	0	0	63	0	63
48"	537	0	0	0	590	0	1,127
54"	381	0	0	0	493	0	874
60"	383	0	0	0	158	0	541
62"	0	95	0	0	0	0	95
72"	464	0	0	0	141	0	605
84"	670	0	0	0	0	0	670
102"	52	0	0	0	0	0	52
Total	9,244 (72%)	95 (1%)	107 (1%)	0 (0%)	3,359 (26%)	0 (0%)	12,805 (100%)

Each storm pipe segment that was completely or partially televised was assigned a condition rating per the PACP Condition Grading System. Condition grades are assigned for two defect categories, structural and operation and maintenance. Grades and definitions are listed below:

- 5 – most significant defect grade
- 4 – significant defect grade
- 3 – moderate defect grade
- 2 – minor to moderate defect grade
- 1 – minor defect grade

Each coded CCTV observation is assigned a grade per NASSCO PACP guidelines. The storm pipe segment is then assigned a 4-digit quick rating per the following:

- Digit 1 – Highest severity grade
- Digit 2 – Total number of occurrences of highest severity grade
- Digit 3 – Next highest severity grade
- Digit 4 – Total number of occurrences of second highest severity grade

Table 2-7 summarizes the linear footage of storm pipe segments based on their highest severity PACP Quick Rating. This information is illustrated in Figure 2-7 as well.

Table 2-7 Summary of PACP Ratings

CCTV Storm Sewer Investigation – Most Severe PACP Defect (0 – 5)							
Pipe Diameter (IN)	0 (LF)	1 (LF)	2 (LF)	3 (LF)	4 (LF)	5 (LF)	Total
12"	0	0	0	0	20	0	20
15"	0	0	0	37	0	253	290
18"	36	0	9	210	41	507	803
21"	2	0	0	65	16	201	284
22"	0	0	0	70	0	0	70
24"	33	0	38	167	744	1,055	2,037
30"	0	0	0	360	233	390	983
36"	234	0	469	1,132	654	470	2,959
38"	0	0	0	0	70	0	70
40"	0	0	0	110	0	0	110
42"	321	0	93	358	43	336	1,151
44"	63	0	0	0	0	0	63
48"	236	0	37	332	176	347	1,128
54"	18	285	22	244	249	56	874
60"	27	0	0	289	131	94	541
62"	0	0	95	0	0	0	95
72"	0	0	0	605	0	0	605
84"	34	0	0	478	158	0	670
102"	0	0	0	0	52	0	52
Total	1,004 (8%)	285 (2%)	763 (6%)	4,457 (35%)	2,587 (20%)	3,709 (29%)	12,805 (100%)

An Access Database that outlines the PACP quick rating of each pipe segment was included in the deliverable.

Figure 2-4 Storm Sewer PACP Quick Rating

