



Agenda

City Council Regular Session

Monday, June 10, 2024 - 7:00 PM
Council Chambers

- I. Call to Order**
- II. Invocation and Pledge of Allegiance**
 - A. COUNCIL MEMBER SHELTON PONDER
- III. Roll Call**
- IV. Approve Minutes and Summaries**
- V. Meeting Schedule**
- VI. Consent Agenda**
 - A. RESOLUTION APPROVING A TEMPORARY EVENT LIQUOR LICENSE FOR THE SOROPTIMIST INTERNATIONAL TACO NIGHT FUNDRAISER EVENT AT ST. JAMES CHURCH, 309 SOUTH STEWART ROAD ON JUNE 18, 2024 FROM 5:30 P.M. TO 8:00 P.M.
 - B. RESOLUTION APPROVING A TEMPORARY EVENT LIQUOR LICENSE FOR THE LIBERTY AREA CHAMBER OF COMMERCE LIBERTY FEST EVENT AT CAPITOL FEDERAL SPORTS COMPLEX, 2200 E. OLD STATE HIGHWAY 210 ON JULY 3, 2024
- VII. Public Hearings**
- VIII. Ordinances, Contracts and Resolutions**
 - A. ORDINANCE ACKNOWLEDGING VENDOR PAYMENTS FOR THE PERIOD OF MAY 10, 2024 TO MAY 31, 2024
 - B. RESOLUTION APPROVING A SPECIAL USE PERMIT FOR A 2.91-ACRE RECREATIONAL VEHICLE STORAGE FACILITY AT 1300 H HIGHWAY, IN LIBERTY, CLAY COUNTY, MISSOURI (P&Z CASE 24-10SUP) (POSTPONED FROM MAY 20 TO BE FURTHER POSTPONED TO JUNE 24)
 - C. ORDINANCE ACCEPTING A ONE YEAR AGREEMENT WITH URBAN SDK, INC. TO PROVIDE GEOSPATIAL DATA ANALYTICS WITH THE OPTION TO RENEW ON AN ANNUAL BASIS IN AN AMOUNT NOT TO EXCEED \$24,500.00
 - D. RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MISSOURI DIVISION OF HIGHWAY SAFETY FOR A HIGHWAY SAFETY LAW ENFORCEMENT GRANT (DWI ENFORCEMENT)
 - E. RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MISSOURI DIVISION OF HIGHWAY SAFETY FOR A HIGHWAY SAFETY LAW ENFORCEMENT GRANT (HAZARDOUS MOVING VEHICLES)
 - F. ORDINANCE APPROVING A CONTRACT WITH LEAVENWORTH

EXCAVATING & EQUIPMENT COMPANY, INC. (LEXECO) FOR CITY OF
LIBERTY PROJECT 24-006 MOSS STREET AND OLD 210 HIGHWAY
GUARDRAIL

- G. RESOLUTION APPROVING AN UPDATED CITY PURCHASING POLICY OF
THE CITY OF LIBERTY, MISSOURI

IX. Other Business

X. Citizens' Participation

XI. Miscellaneous Matters from City Administrator

XII. Miscellaneous Matters from Mayor and City Council

XIII. Adjournment

For ADA access to City Hall, please use the Kansas Street entrance.



**CITY COUNCIL
ACTION REPORT**
Meeting Date: June 10, 2024
A/R No.: 2024-128

Department: Administration

Submitted By: Sarah Ranes, Deputy City Clerk

Subject: RESOLUTION APPROVING A TEMPORARY EVENT LIQUOR LICENSE FOR THE SOROPTIMIST INTERNATIONAL TACO NIGHT FUNDRAISER EVENT AT ST. JAMES CHURCH, 309 SOUTH STEWART ROAD ON JUNE 18, 2024 FROM 5:30 P.M. TO 8:00 P.M.

Summary:

TEMPORARY EVENT LIQUOR LICENSE FOR THE SOROPTIMIST INTERNATIONAL

Background:

In 2003, the City Code was amended, adding a temporary liquor license for events of short duration (7 days or less). Patterned after the state's license, this temporary liquor license allows any church, school, civic, service, fraternal, veteran, political or charitable club or organization to sell or serve alcohol, upon approval of the license by the City Council.

Soroptimist International has applied for a temporary liquor license to serve alcohol for the Taco Night Fundraiser event on June 18, 2024, from 5:30 p.m. to 8:00 p.m. Because the public will have access to the event, State statute and City ordinance require a license. The organization contacted the owners/occupants of all properties within one hundred eighty-five (185) feet of the event locations, notifying them of the proposed events and the time and place of the Council meeting at which the applications will be considered.

The applications and necessary certificate of liability insurance have been reviewed by the appropriate staff, and approval is recommended.

The City Code requires all paid employees of a business with a liquor license to obtain liquor dispensing permits. Unpaid staff are exempt from this requirement. It is the responsibility of the applicant to ensure that all individuals working with alcohol and consuming alcohol at the event meet age and other requirements.

Upon Council approval, a letter would be provided to Soroptimist International for use in applying to the State for the temporary licenses. Council approval and a state license must be in place before the city issues its temporary liquor license.

Previous Action (if applicable):

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:

Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

Budgeted:	Line Item:	Amount:
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. RESOLUTION Soroptimist International Taco Night Fundraiser

RESOLUTION NO. _____

A RESOLUTION APPROVING A TEMPORARY EVENT LIQUOR LICENSE
FOR THE SOROPTIMIST INTERNATIONAL TACO NIGHT FUNDRAISER EVENT AT
ST. JAMES CHURCH, 309 SOUTH STEWART ROAD ON JUNE 18, 2024

WHEREAS, a temporary event liquor license application has been duly and properly presented to City Council; and

WHEREAS, the City Council finds that the application duly conforms to the standards and requirements of Chapter 3, Liberty Code of Ordinances, as amended;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Liberty, Clay County, Missouri, that a temporary event liquor license is hereby approved for issuance to the Soroptimist International for the Taco Night Fundraiser event at St. James Church, 309 South Stewart Road, Liberty, Missouri, on Tuesday, June 18, 2024 from 5:30 p.m. to 8:00 p.m. with the following stipulation:

1. No license shall be issued by the City until proof is provided of the State of Missouri having issued a temporary liquor license for the same event.

PASSED by the City Council this _____ day of _____, 2024.

MAYOR

ATTEST:

DEPUTY CITY CLERK



**CITY COUNCIL
ACTION REPORT**
Meeting Date: June 10, 2024
A/R No.: 2024-131

Department: Administration

Submitted By: Sarah Ranes, Deputy City Clerk

Subject: RESOLUTION APPROVING A TEMPORARY EVENT LIQUOR LICENSE FOR THE LIBERTY AREA CHAMBER OF COMMERCE LIBERTY FEST EVENT AT CAPITOL FEDERAL SPORTS COMPLEX, 2200 E. OLD STATE HIGHWAY 210 ON JULY 3, 2024

Summary:

TEMPORARY EVENT LIQUOR LICENSE FOR THE LIBERTY AREA CHAMBER OF COMMERCE LIBERTY FEST EVENT AT 2200 E. OLD STATE HIGHWAY 210 (CAPITOL FEDERAL SPORTS COMPLEX)

Background:

In 2003, the City Code was amended, adding a temporary liquor license for events of short duration (7 days or less). Patterned after the state's license, this temporary liquor license allows any church, school, civic, service, fraternal, veteran, political or charitable club or organization to sell or serve alcohol, upon approval of the license by the City Council.

The Liberty Area Chamber of Commerce has applied for a temporary liquor license to serve alcohol at Liberty Fest to be held on July 3, 2024, at the Capitol Federal Sports Complex. Because the public will have access to the event, State statute and City ordinance require a license. The necessary certificate of liability insurance and authorization letter have been provided by the applicant. The application and necessary certificate of liability insurance has been reviewed by the appropriate staff and approval is recommended.

The City Code requires all paid employees of a business with a liquor license to obtain liquor dispensing permits. Unpaid staff are exempt from this requirement. It is the responsibility of the applicant to ensure that all individuals working with alcohol and consuming alcohol at the event meet age and other requirements.

Council approval and a state license must be in place before the City issues its temporary liquor license.

Previous Action (if applicable):

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:

Other:	Completed/Recommended:
--------	------------------------

Financial Considerations:

Budgeted:	Line Item:	Amount:
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. RESOLUTION Liberty Area Chamber of Commerce Liberty Fest

RESOLUTION NO. _____

A RESOLUTION APPROVING A TEMPORARY EVENT LIQUOR LICENSE
FOR THE LIBERTY AREA CHAMBER OF COMMERCE LIBERTY FEST
EVENT AT CAPITOL FEDERAL SPORTS COMPLEX, 2200 OLD STATE
HIGHWAY 210 ON JULY 3, 2024

WHEREAS, a temporary event liquor license application has been duly and properly presented to City Council; and

WHEREAS, the City Council finds that the application duly conforms to the standards and requirements of Chapter 3, Liberty Code of Ordinances, as amended;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Liberty, Clay County, Missouri, that a temporary event liquor license is hereby approved for issuance to the Liberty Area Chamber of Commerce Liberty Fest at Capitol Federal Sports Complex, 2200 Old State Highway 210, Liberty, Missouri, on Wednesday, July 3, 2024 with the following stipulation:

1. No license shall be issued by the City until proof is provided of the State of Missouri having issued a temporary liquor license for the same event.

PASSED by the City Council this _____ day of _____, 2024.

MAYOR

ATTEST:

DEPUTY CITY CLERK

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE ACKNOWLEDGING VENDOR PAYMENTS
FOR THE PERIOD OF May 10, 2024 TO May 31, 2024

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri,
as follows:

The attached lists of vendor checks as drawn by the finance director is hereby
acknowledged, in the amounts and to the persons as listed. Said report is hereby
incorporated by reference as part of this ordinance. Total disbursements by individual
fund is also hereby acknowledged as listed below:

FUND NAME	FUND NUMBER	AMOUNT
GENERAL OPERATING FUND	10	\$ 513,597.52
LIMITED CAPITAL FUND	11	\$ 44,256.25
CAPTIAL SALES TAX FUND	50	\$ 14,994.37
TRANSPORTATION SALES TAX FUND	52	\$ 26,096.26
PARK SALES TAX FUND	54	\$ 49,699.00
ECO/DEVO SALES TAX FUND	56	\$ 1,073.12
PARKS FUND	60	\$ 15,585.86
SPORTS COMPLEX FUND	61	\$ 56,723.35
COMMUNITY CENTER FUND	65	\$ 25,039.83
TRANSIENT GUEST TAX FUND	67	\$ 21,713.64
CEMETERY MAINTENANCE FUND	73	\$ 13,957.33
WATER OPERATING FUND	90	\$ 93,937.76
WASTEWATER OPERATING FUND	92	\$ 146,316.66
WATER CAPITAL FUND	94	\$ 131,556.70
SOLID WASTE FUND	98	\$ 206,991.77
PAYROLL CHECKS & BENEFITS	5/17 & 5/31	\$ 2,788,706.74
TOTAL APPROPRIATIONS		<u><u>\$ 4,150,246.16</u></u>

PASSED by the Council this 10th day of June, 2024.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this 10th day of June, 2024.

MAYOR

Appropriations Legend

Account Number	Fund and Departments
10	General Fund
10.10	Council
10.20	Administration
10.25	Human Resources
10.30	Finance
10.40	Police
10.50	Fire
10.60	Parks-Aging Services
10.70	Public Works
10.80	Planning and Development Services
10.90	Information Services
10.95	City Wide
11	Limited Capital Fund
14	Downtown 353
15	Residential 353
16	TIF-Liberty Commons
17	CID-Liberty Commons
18	TDD-Liberty Commons
20-21	TIF-Liberty Triangle Project
22	TIF-Liberty Triangle Series 2007
23	TIF-Roger's Plaza
24	TIF-Blue Jay Crossing
25	TIF-Triangle Project B-1
26	TIF-Triangle Project F
27	Rogers CID Sales Tax
28	Blue Jay Crossing CID Sales Tax
29	Triangle CID Sales Tax
30	South Liberty Parkway
31	TIF-South Liberty Parkway-Whitehall
32	TIF-Project E
33	TIF-Triangle Project E
35	TIF-Tiangle Project E-4
36	Liberty Corners CID
37	TIF-Triangle Project E-1
38	TIF-Triangle Project E-2
39	Healthy Living Community
40 & 41	Cemetery Trust Funds
42	F Hughes Library Trust
50	Capital Sales Tax Fund
51	PFA Construction Fund
52	Transportation Sales Tax Fund
54	Park Sales Tax Fund
55	Parks Development Fund
56	Eco/Devo Sales Tax Fund
57	Capital Const Bond Fund
58	Fire Sales Tax Fund
59	Public Safety Sales Tax Fund
60	Parks Fund
61	Sports Complex Fund
65	Community Center Fund
67	Transient Guest Tax Fund
68	Preservation & Development Fund
69	Police Training Fund
70	Cable Reserve Fund
73	Cemetery Maintenance Fund
75	Loss Control Fund
80	Debt Service Fund
81	Tax Escrow Fund
82	TIF-Triangle B-1 Debt Service (CCHC)
83	TIF Debt Service 2007 Fund
86	TIF Debt Service Fund
87	NID Debt Service Fund
88	PFA Debt Service Fund
90	Water Operating Fund
90.30	Finance-Utility Billing
90.70	Public Works
92	Wastewater Operating Fund
92.30	Finance-Utility Billing
92.70	Public Works
94	Water Capital Fund
96	Wastewater Capital Fund
97	Wastewater Treatment Facility
98	Solid Waste Fund
98.30	Finance-Utility Billing
98.70	Public Works

MAY 17th CHECKS

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
A-1 SEWER & SEPTIC SERVI				005363							
		186084	05/17/24	CCTR SINK REPAIRS	370.25		047675 364764			P - W BUILDING MAINTEN	65.60.491.14.5571
ABBEY-SIMONS CO INC				004818							
		186085	05/17/24	PWK MOTORIZED SHADES	4,095.00		047723 24-1120A			P - W FACILITIES MAINT	10.70.221.14.5572
AMEREN MISSOURI				007206							
		2027	05/15/24	ELECTRIC SERVICE	44.49		047717 543344-08113			P - H ELECTRIC	90.70.801.12.5401
		2027	05/15/24	ELECTRIC SERVICE	33.36		047718 29334-08115			P - H ELECTRICITY-STRE	10.70.225.12.5405
		2027	05/15/24	ELECTRIC SERVICE	13.93		047719 483344-08115			P - H EMERGENCY MGT MA	10.50.300.14.5553
					91.78		*CHECK TOTAL				
				VENDOR TOTAL	91.78						
AMERICAN DIGITAL SECURIT				004908							
		186086	05/17/24	PWK ALARM MONITORING	24.95		047724 INV0028183			P - W BUILDING MAINTEN	10.70.225.14.5571
AMERICAN RESPONSE VEHICL				005616							
		186087	05/17/24	FIRE #625 WALL SEAT RPR	481.25		047676 15265			P - W VEHICLE MAINTENA	10.50.311.14.5541
		186087	05/17/24	FIRE #625 REAR HEATER	1,985.20		047677 15277			P - W VEHICLE MAINTENA	10.50.311.14.5541
		186087	05/17/24	FIRE #627 AIR TANK RPR	540.55		047678 15270			P - W VEHICLE MAINTENA	10.50.311.14.5541
					3,007.00		*CHECK TOTAL				
				VENDOR TOTAL	3,007.00						
ARC PHYSICAL THERAPY PLU				006467							
		186088	05/17/24	PRE EMPLOY TEST	300.00		047680 030424927			P N W EMPLOYMENT TESTI	10.40.500.08.5392
		186088	05/17/24	PRE EMPLOY TEST	100.00		047680 030424927			P N W EMPLOYMENT TESTI	10.50.300.08.5392
		186088	05/17/24	PRE EMPLOY TEST	150.00		047680 030424927			P N W MISCELLANEOUS FE	60.60.415.08.5399
		186088	05/17/24	PRE EMPLOY TEST	450.00		047680 030424927			P N W TRAINING TRAVEL	92.70.901.06.5210
		186088	05/17/24	PRE EMPLOY TEST	150.00		047716 0501243315			P N W EMPLOYMENT TESTI	10.40.500.08.5392
		186088	05/17/24	PRE EMPLOY TEST	100.00		047716 0501243315			P N W EMPLOYMENT TESTI	10.50.300.08.5392
		186088	05/17/24	PRE EMPLOY TEST	750.00		047716 0501243315			P N W MISCELLANEOUS FE	60.60.415.08.5399
		186088	05/17/24	PRE EMPLOY TEST	150.00		047716 0501243315			P N W TRAINING TRAVEL	92.70.901.06.5210
					2,150.00		*CHECK TOTAL				
				VENDOR TOTAL	2,150.00						
BARTS ELECTRIC CO INC				002795							
		186089	05/17/24	CCTR POOL GFI OUTLET	322.23		047681 28330			P - W BUILDING MAINTEN	65.60.491.14.5571
BENSON/ADAM				006613							
		186090	05/17/24	FIRE TRAINING REIMB	250.00		047682 3/2/24			P - W TRAINING COSTS	10.50.301.06.5259
BLACK & MCDONALD ELECTRI				006424							
		186091	05/17/24	PWK ST LIGHT MAINT	201.47		047725 76-1630371			P - W STREET/TRAFFIC L	10.70.201.14.5556
		186091	05/17/24	PWK ST LIGHT MAINT	392.40		047726 76-1630373			P - W STREET/TRAFFIC L	10.70.201.14.5556
		186091	05/17/24	PWK ST LIGHT MAINT	268.62		047727 76-1630372			P - W STREET/TRAFFIC L	10.70.201.14.5556
					862.49		*CHECK TOTAL				
				VENDOR TOTAL	862.49						
BOUND TREE MEDICAL LLC				002300							
		186092	05/17/24	FIRE EMS SUPPLIES	398.63		047683 85324411			P - W MEDICAL SUPPLIES	10.50.311.04.5003

Payments by Vendor

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
BRADY INDUSTRIES OF KANS 000081									
186093	05/17/24	2024 CITYWIDE CUSTODIAL	334.46	047777	8852226		240015 P N W	MAINTENANCE MATE	10.95.140.04.5009
186093	05/17/24	2024 CITYWIDE CUSTODIAL	106.29	047778	8852227		240015 P N W	MAINTENANCE MATE	10.95.140.04.5009
			440.75	*CHECK TOTAL					
		VENDOR TOTAL	440.75						
BRINK'S INCORPORATED 006469									
186094	05/17/24	COURIER SERVICE	145.65	047780	12600692		P - W	FINANCIAL SERVIC	10.30.130.08.5346
186094	05/17/24	COURIER SERVICE	109.23	047780	12600692		P - W	FINANCIAL SERVIC	61.60.458.08.5346
186094	05/17/24	COURIER SERVICE	131.08	047780	12600692		P - W	FINANCIAL SERVIC	90.30.133.08.5346
186094	05/17/24	COURIER SERVICE	167.50	047780	12600692		P - W	FINANCIAL SERVIC	92.30.134.08.5346
186094	05/17/24	COURIER SERVICE	65.54	047780	12600692		P - W	FINANCIAL SERVIC	98.30.135.08.5346
186094	05/17/24	COURIER SERVICE	109.23	047780	12600692		P - W	FINANCIAL SERVIC	65.60.491.08.5346
186094	05/17/24	COURIER SERVICE	44.33	047823	6577009		P - W	FINANCIAL SERVIC	10.30.130.08.5346
			772.56	*CHECK TOTAL					
		VENDOR TOTAL	772.56						
BRYANT/COLE CHRISTOPHER 000616									
186095	05/17/24	CCTR SWIM INSTR	120.00	047781	5/7-5/11		P N W	PRIVATE SWIMMING	65.60.417.08.8125
C&H PRECISION 000816									
186096	05/17/24	POL OPTIC PLATES	3,172.25	047782	11031		P - W	ARMORY SUPPLIES	10.40.501.04.5051
CENTRAL JACKSON CO FPD 008355									
186097	05/17/24	FIRE CPR CARDS	1,200.00	047684	TC24-111		P - W	CPR TRAINING SUP	10.50.315.04.5025
CHARTER COMMUNICATIONS 004364									
186098	05/17/24	CABLE SERVICE	915.44	047728	219601401		P N W	MISCELLANEOUS FE	65.60.491.08.5399
186098	05/17/24	CABLE SERVICE	1,149.38	047728	219601401		P N W	TELECOMMUNICATIO	10.90.132.12.5455
			2,064.82	*CHECK TOTAL					
		VENDOR TOTAL	2,064.82						
CHERRYROAD MEDIA INC 000728									
186099	05/17/24	FIRE SUBSCRIPTION	51.00	047685	APRIL 2024		P - W	GENERAL SUPPLIES	10.30.130.04.5001
186099	05/17/24	LEGAL AD	142.44	047729	119347		P - W	MISCELLANEOUS FE	98.70.227.08.5399
			193.44	*CHECK TOTAL					
		VENDOR TOTAL	193.44						
CIVIC PLUS INC 008846									
186100	05/17/24	ORDINANCE SUPPLEMENT	4,553.43	047730	296764		P - W	OUTSIDE PRINTING	10.20.021.04.5120
CLAY & BAILEY MFG CO 001835									
186101	05/17/24	ST CAPITAL STORM IMPR	177.59	047731	340966		P - W	STORMWATER IMPRO	50.77.653.36.7510
CLAYTON HOLDINGS, LLC 000319									
2028	05/15/24	SO BONDS 2020	30,000.00	047720	SO BONDS 2020		P N H	LEASE PRINCIPAL	10.40.500.24.6003
2028	05/15/24	SO BONDS 2020	120,000.00	047720	SO BONDS 2020		P N H	LEASE-PRINCIPAL	10.90.132.24.6001
2028	05/15/24	SO BONDS 2020	35,000.00	047720	SO BONDS 2020		P N H	LEASE-PRINCIPAL	10.90.132.24.6001
2028	05/15/24	SO BONDS 2020	457.50	047720	SO BONDS 2020		P N H	LEASE INTEREST	10.40.500.24.6013
2028	05/15/24	SO BONDS 2020	1,868.13	047720	SO BONDS 2020		P N H	LEASE-INTEREST	10.90.132.24.6011
2028	05/15/24	SO BONDS 2020	533.75	047720	SO BONDS 2020		P N H	LEASE-INTEREST	10.90.132.24.6011

Payments by Vendor

VENDOR NAME AND NUMBER									
CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CLAYTON HOLDINGS, LLC		000319							
			187,859.38		*CHECK TOTAL				
2029	05/15/24	SRS 2021 LEASE	631.75	047721	SRS 2021			P N H LEASE INTEREST	10.40.500.24.6013
2029	05/15/24	SRS 2021 LEASE	2,194.50	047721	SRS 2021			P N H LEASE-INTEREST	10.90.132.24.6011
			2,826.25		*CHECK TOTAL				
		VENDOR TOTAL	190,685.63						
CONRAD FIRE EQUIPMENT IN		003684							
186102	05/17/24	FIRE #605 DEF PUMP	1,764.57	047686	575056			P - W VEHICLE MAINTENA	10.50.301.14.5541
186102	05/17/24	FIRE #613 HEATER CORE	301.44	047687	574596			P - W VEHICLE MAINTENA	10.50.301.14.5541
			2,066.01		*CHECK TOTAL				
		VENDOR TOTAL	2,066.01						
CONSTRUCTION MATERIAL TR		001216							
186103	05/17/24	SOUTHVIEW RD PROJECT	4,440.00	047732	05247035			P - W CONST CNTRCT-CLA	94.70.801.36.7510
CORE & MAIN LP		008799							
186104	05/17/24	WTR INVENTORY	1,043.56	047733	U632658			P - W INVENTORY-MATERI	90.1700
DAVEY RESOURCE GROUP, IN		000791							
186105	05/17/24	PKS TREE INVENTORY	35,700.00	047783	9000045239		240056	F - W MISCELLANEOUS EX	10.95.140.38.5989
EIDE BAILLY LLP		000811							
186106	05/17/24	PRINTLOGIC SOFTWARE MAIN	1,947.29	047688	S100031093			P N W SOFTWARE MAINTEN	10.90.132.14.5591
186106	05/17/24	PRINTLOGIC SOFTWARE MAIN	2,726.21	047688	S100031093			P N W OTHER PREPAYMENT	10.1810
			4,673.50		*CHECK TOTAL				
		VENDOR TOTAL	4,673.50						
ENGINEERED SYSTEMS INC		005777							
186107	05/17/24	WTP MAINT	2,995.00	047734	890339			P - W WATER PLANT MAIN	90.70.802.14.5534
FISH WINDOW CLEANING		006369							
186108	05/17/24	PWK WINDOW WASH	80.00	047735	2642-90806			P N W FACILITIES MAINT	10.70.221.14.5572
FP MAILING SOLUTIONS INC		004739							
2026	05/15/24	POSTAGE	1,000.00	047722	128			P - H POSTAGE	10.95.140.38.5808
GALL'S INC		005394							
186109	05/17/24	FIRE UNIFORMS	194.64	047689	027818064			P - W CLOTHING EXPENSE	10.50.321.38.5812
186109	05/17/24	FIRE UNIFORMS	959.80	047690	027818137			P - W CLOTHING EXPENSE	10.50.321.38.5812
186109	05/17/24	FIRE UNIFORMS	29.90	047691	027797140			P - W CLOTHING EXPENSE	10.50.321.38.5812
186109	05/17/24	POL HANDCUFFS	169.94	047736	027673930			P - W CLOTHING EXPENSE	10.40.500.38.5812
186109	05/17/24	POL UNIFORM BOOTS	144.99	047737	027728439			P - W CLOTHING EXPENSE	10.40.500.38.5812
			1,499.27		*CHECK TOTAL				
		VENDOR TOTAL	1,499.27						
GRASS ACTION INC		005447							
186110	05/17/24	ST IRRIGATION RPRS	1,600.00	047738	20989			P - W STORMWATER IMPRO	50.77.653.36.7510

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GUILD COLLECTIVE 000147		186111	05/17/24	ADMIN VISIT LIBERTY	4,925.00	047784	3363	240032	P N W	CONSULTING SERV-	67.20.061.08.5342
HALES MECHANICAL LLC 000807		186112	05/17/24	PKS AC COMPRESSOR REPAIR	1,645.87	047785	90118433	240095	F - W	BUILDING MAINTEN	61.60.458.14.5571
HALL TURF, INC. 000568		186113	05/17/24	PKS SYNTHETIC TURF	45,487.00	047786	3593	240054	F - W	GENERAL PARK IMP	54.60.415.36.7303
		186113	05/17/24	PKS SYNTHETIC TURF	4,212.00	047787	3593		P - W	GENERAL PARK IMP	54.60.415.36.7303
				VENDOR TOTAL	49,699.00						
HAMPEL OIL INC 006639		186114	05/17/24	WTR GST OIL/HYDR OIL	587.32	047739	91805835		P - W	WATER PLANT MAIN	90.70.802.14.5534
HEARTLAND COCA-COLA 000076		186115	05/17/24	PKS PRODUCTS AT CFSC	691.60	047788	41205174018	240018	P N W	CONCESSION	61.60.458.04.5007
HELGET GAS PRODUCTS 006305		186116	05/17/24	FIRE OXYGEN	28.05	047693	0002175677		P - W	CHEMICALS	10.50.311.04.5010
		186116	05/17/24	FIRE OXYGEN	28.59	047694	2792630		P - W	CHEMICALS	10.50.311.04.5010
				VENDOR TOTAL	56.64						
HENDRIX HOMESTEAD LLC 000814		186117	05/17/24	WWT FLOOR PREP & APP	17,500.00	047789	5/13/24		P - W	WWTR PLANT MAINT	92.70.902.14.5534
HILL/DAVID 000528		186118	05/17/24	CCTR SWIM INSTR	306.00	047790	5/11-5/12		P N W	PRIVATE SWIMMING	65.60.417.08.8125
HUNT/KELLY .14914		186119	05/17/24	CREDIT FOR DISCOUNT	120.00	047696	2108738		P - W	REFUNDS PAYABLE	65.2265
JCI INDUSTRIES INC 006471		186120	05/17/24	WTP VALVE-GORDON WTR TWR	500.00	047740	8267577		P - W	WATER TOWERS MAI	90.70.802.14.5537
		186120	05/17/24	WWT MAINT	1,356.70	047741	8267390		P - W	WWTR PLANT MAINT	92.70.902.14.5534
				VENDOR TOTAL	1,856.70						
K C WINWATER WORKS CO 002767		186121	05/17/24	WTR INVENTORY	5,254.00	047791	326383 01		P - W	INVENTORY-MATERI	90.1700
		186121	05/17/24	WTR SUPPLIES	240.00	047792	326383 01		P - W	MAINS & LINES MA	90.70.801.14.5532
				VENDOR TOTAL	5,494.00						
KAPKE & WILLERTH LLC 007509		186122	05/17/24	LEGAL FEES	1,998.00	047695	67893		P N W	LEGAL FEES	10.20.021.08.5311
		186122	05/17/24	LEGAL FEES	1,073.00	047695	67893		P N W	LEGAL FEES	60.60.415.08.5311
				VENDOR TOTAL	3,071.00						

Payments by Vendor

VENDOR NAME AND NUMBER			CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
KEY EQUIPMENT & SUPPLY C 007275												
	186123	05/17/24	WWT CAMERA VAN EQUIP	201.00	047742 KC212608					P - W	MISC EQUIPMENT M	92.70.901.14.5559
KIMBALL MIDWEST INC 1 006275												
	186124	05/17/24	WTR MISC SUPPLIES	661.56	047743 102198143					P - W	MAINS & LINES MA	90.70.801.14.5532
KITCHS LAWN CARE & LANDSC 006136												
	186125	05/17/24	2024 MOWING CONTRACT	2,100.00	047793 1693				240009	P - W	MOWING CONTRACT	73.70.226.14.5577
KOHL WHOLESALE INC 000713												
	186126	05/17/24	PKS CONCESSION FOOD	3,743.21	047794 624356				240026	P - W	CONCESSION	61.60.458.04.5007
LIBERTY AGGREGATES LLC 004693												
	186127	05/17/24	ROCK-SOUTHVIEW RD PROJ	1,026.28	047744 26432					P - W	CONST CNTRCT-CLA	94.70.801.36.7510
	186127	05/17/24	ROCK-SOUTHVIEW RD PROJ	302.29	047745 26523					P - W	CONST CNTRCT-CLA	94.70.801.36.7510
				1,328.57	*CHECK TOTAL							
			VENDOR TOTAL	1,328.57								
LIBERTY HOSPITAL URGENT 000690												
	186128	05/17/24	MONTHLY TESTING	538.00	047697 00132676-00					P M W	RECRUITMENT EXPE	10.25.011.08.5372
	186128	05/17/24	MONTHLY TESTING	1,520.00	047697 00132676-00					P M W	MISCELLANEOUS FE	10.25.011.08.5399
	186128	05/17/24	MONTHLY TESTING	1,914.00	047698 00131370-00					P M W	RECRUITMENT EXPE	10.25.011.08.5372
	186128	05/17/24	MONTHLY TESTING	1,170.00	047698 00131370-00					P M W	MISCELLANEOUS FE	10.25.011.08.5399
	186128	05/17/24	MONTHLY TESTING	2,227.00	047699 00132363-00					P M W	RECRUITMENT EXPE	10.25.011.08.5372
	186128	05/17/24	MONTHLY TESTING	684.00	047699 00132363-00					P M W	MISCELLANEOUS FE	10.25.011.08.5399
				8,053.00	*CHECK TOTAL							
			VENDOR TOTAL	8,053.00								
LIBERTY PLUMBING HEATING 005701												
	186129	05/17/24	PKS AC RPR IN BARN	105.00	047700 1107					P N W	BUILDING MAINTEN	61.60.458.14.5571
LINEAGE MAILING SERVICES 000391												
	186130	05/17/24	UTIL BILL PROCESSING	67.21	047795 211675					P N W	OUTSIDE PRINTING	90.30.133.04.5120
	186130	05/17/24	UTIL BILL PROCESSING	67.21	047795 211675					P N W	OUTSIDE PRINTING	92.30.134.04.5120
	186130	05/17/24	UTIL BILL POSTAGE	206.13	047795 211675					P N W	POSTAGE	90.30.133.38.5808
	186130	05/17/24	UTIL BILL POSTAGE	206.13	047795 211675					P N W	POSTAGE	92.30.134.38.5808
	186130	05/17/24	UTIL BILL PROCESSING	419.53	047796 211673					P N W	OUTSIDE PRINTING	90.30.133.04.5120
	186130	05/17/24	UTIL BILL PROCESSING	419.52	047796 211673					P N W	OUTSIDE PRINTING	92.30.134.04.5120
	186130	05/17/24	UTIL BILL POSTAGE	1,067.20	047796 211673					P N W	POSTAGE	90.30.133.38.5808
	186130	05/17/24	UTIL BILL POSTAGE	1,067.20	047796 211673					P N W	POSTAGE	92.30.134.38.5808
	186130	05/17/24	UTIL BILL PROCESSING	53.85	047797 211676					P N W	OUTSIDE PRINTING	90.30.133.04.5120
	186130	05/17/24	UTIL BILL PROCESSING	53.84	047797 211676					P N W	OUTSIDE PRINTING	92.30.134.04.5120
	186130	05/17/24	UTIL BILL POSTAGE	135.90	047797 211676					P N W	POSTAGE	90.30.133.38.5808
	186130	05/17/24	UTIL BILL POSTAGE	135.90	047797 211676					P N W	POSTAGE	92.30.134.38.5808
	186130	05/17/24	UTIL BILL PROCESSING	408.97	047799 211674					P N W	OUTSIDE PRINTING	90.30.133.04.5120
	186130	05/17/24	UTIL BILL PROCESSING	408.97	047799 211674					P N W	OUTSIDE PRINTING	92.30.134.04.5120
	186130	05/17/24	UTIL BILL PROCESSING	951.57	047799 211674					P N W	POSTAGE	90.30.133.38.5808
	186130	05/17/24	UTIL BILL PROCESSING	951.57	047799 211674					P N W	POSTAGE	92.30.134.38.5808
				6,620.70	*CHECK TOTAL							
			VENDOR TOTAL	6,620.70								

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
METRO ASPHALT INC 005923											
	186131	05/17/24	PWK	CONNECT DRIVE	8,841.00	047800	6973		P - W	MISCELLANEOUS EX	10.95.140.38.5989
METROPOLITAN CONCRETE 005651											
	186132	05/17/24	CONCRETE	PICK UP	2,245.00	047746	22854		P N W	CONST CNTRCT-CLA	94.70.801.36.7510
MID-AMERICA REGIONAL COU 000073											
	186133	05/17/24	AERIAL	PHOTOGRAPHY PROJ	1,849.31	047701	D-I-0005053		P - W	MISCELLANEOUS FE	10.90.132.08.5399
MIDWAY FORD TRUCK CENTER 000582											
	186134	05/17/24	FIRE #627	OIL PAN RPR	4,884.90	047702	R100435027:01		P - W	VEHICLE MAINTENA	10.50.311.14.5541
MIDWEST ALARM SERVICES 000577											
	186135	05/17/24	WTR	SERVICE CALL	390.00	047747	450229		P - W	WATER PLANT MAIN	90.70.802.14.5534
MIDWEST CUTS LAWN & LAND 000776											
	186136	05/17/24	WTR	MOWING AND TRIMMING	695.00	047801	13	240044	P N W	CONTRACT LABOR	90.70.802.08.5397
	186136	05/17/24	WWT	MOWING SERVICES	360.00	047802	14	240052	P N W	CONTRACT LABOR	92.70.902.08.5397
					1,055.00	*CHECK TOTAL					
			VENDOR TOTAL		1,055.00						
MIDWEST OFFICE TECHNOLOG 008612											
	186137	05/17/24	COPIER	USAGE	62.64	047748	INST410988		P - W	COPIER LEASE & U	10.80.151.04.5110
	186137	05/17/24	COPIER	USAGE	62.64	047748	INST410988		P - W	COPIER LEASE & U	10.70.201.04.5110
					125.28	*CHECK TOTAL					
			VENDOR TOTAL		125.28						
MISSISSIPPI LIME CO INC 005761											
	186138	05/17/24	WTR	HYDRATED LIME	9,092.34	047803	1725395	240048	P - W	CHEMICALS	90.70.802.04.5010
MO STATE HIGHWAY PATROL 001184											
	186139	05/17/24	POL	ADVANCED CRASH CLASS	850.00	047749	1005131		P - W	REGISTRATION FEE	10.40.500.06.5251
	186139	05/17/24	POL	ADVANCED CRASH LODGE	450.00	047749	1005131		P - W	TRAINING TRAVEL	10.40.500.06.5210
					1,300.00	*CHECK TOTAL					
			VENDOR TOTAL		1,300.00						
MOAZ CONSTRUCTION INC 006100											
	186140	05/17/24	WTR	CONCRETE	231.00	047750	128		P - W	MAINS & LINES MA	90.70.801.14.5532
	186140	05/17/24	WTR	CONCRETE	2,016.00	047751	129		P - W	MAINS & LINES MA	92.70.901.14.5532
					2,247.00	*CHECK TOTAL					
			VENDOR TOTAL		2,247.00						
NEOGOV 000404											
	186141	05/17/24	HR	SUBSCRIPTION	1,963.92	047692	INV-43029		P - W	RECRUITMENT EXPE	10.25.011.08.5372
OMEGA DOOR CO INC 007923											
	186142	05/17/24	FIRE	STATION DOOR RPR #2	253.65	047703	53151		P - W	BUILDING MAINTEN	10.50.300.14.5571
PRENTICE & BUSH TREE SER 002684											
	186143	05/17/24	WWT	TREE/BUSH REMOVAL	12,000.00	047804	7524		P N W	MAINS & LINES MA	92.70.901.14.5532

Payments by Vendor

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
PRIDE CLEANERS 000186								
186144	05/17/24	POL UNIFORM CLEANING	418.49	047752	333472-043024		P - W CLOTHING EXPENSE	10.40.500.38.5812
186144	05/17/24	POL JAIL LAUNDRY	111.44	047753	168997-050724		P - W CLOTHING EXPENSE	10.40.500.38.5812
			529.93	*CHECK TOTAL				
VENDOR TOTAL			529.93					
RANDY RUSSELL SERVICE CO 001794								
186145	05/17/24	PKS ICE MACHINE	959.91	047704	2899		P N W BUILDING MAINTEN	61.60.458.14.5571
RBE LAWN CARE LLC 006213								
186146	05/17/24	FORCED MOWS	1,500.00	047754	9231		P N W CONTRACT LABOR	10.70.225.08.5397
REPUBLIC SERVICES #468 008397								
186147	05/17/24	DUMPSTER SERVICE	2,413.68	047755	0468-004327322		P - W FEES-BIOSOLID DI	92.70.902.08.5370
186147	05/17/24	DUMPSTER SERVICE	380.53	047755	0468-004327322		P - W CONTRACT LABOR	90.70.801.08.5397
186147	05/17/24	DUMPSTER SERVICE	380.53	047755	0468-004327322		P - W CONTRACT LABOR	92.70.901.08.5397
186147	05/17/24	DUMPSTER SERVICE	596.99	047756	0468-004327457		P - W MISCELLANEOUS FE	92.70.902.08.5399
186147	05/17/24	DUMPSTER SERVICE	596.99	047756	0468-004327457		P - W CONTRACT LABOR	90.70.801.08.5397
186147	05/17/24	DUMPSTER SERVICE	596.99	047756	0468-004327457		P - W CONTRACT LABOR	92.70.901.08.5397
			4,965.71	*CHECK TOTAL				
VENDOR TOTAL			4,965.71					
RICOH USA, INC 000314								
186148	05/17/24	FIRE COPIER USAGE	191.62	047706	5069392172		P - W COPIER LEASE & U	10.50.300.04.5110
186148	05/17/24	COPIER USAGE	14.41	047805	5069380349		P - W COPIER LEASE & U	10.20.131.04.5110
			206.03	*CHECK TOTAL				
VENDOR TOTAL			206.03					
RICOH USA, INC 007683								
186149	05/17/24	FIRE COPIER LEASE	137.89	047705	108243281		P - W COPIER LEASE & U	10.50.300.04.5110
RIEKES EQUIPMENT 000244								
186150	05/17/24	WTR FORKLIFT	32,902.00	047806	ESA005833-1	240061	F - W VEHICLES	94.70.802.36.7101
ROADBUILDERS MACHINERY I 002958								
186151	05/17/24	TRACKHOE FILTERS	23.43	047757	P79947		P - W MISC EQUIPMENT M	90.70.801.14.5559
186151	05/17/24	TRACKHOE FILTERS	23.43	047757	P79947		P - W MISC EQUIPMENT M	92.70.901.14.5559
			46.86	*CHECK TOTAL				
VENDOR TOTAL			46.86					
SCHULTE SUPPLY INC 005774								
186152	05/17/24	WTR MAIN FITTING, VALVE	802.81	047807	51212022.006	240083	P - W CONST CNTRCT-CLA	94.70.801.36.7510
186152	05/17/24	WTR MAIN FITTING, VALVE	285.00	047808	51212022.007	240083	P - W CONST CNTRCT-CLA	94.70.801.36.7510
186152	05/17/24	WTR MAIN FITTING, VALVE	1,016.00	047809	51212022.008	240083	P - W CONST CNTRCT-CLA	94.70.801.36.7510
186152	05/17/24	WTR MAIN FITTING, VALVE	12,840.00	047810	51212022.010	240083	P - W CONST CNTRCT-CLA	94.70.801.36.7510
			14,943.81	*CHECK TOTAL				
VENDOR TOTAL			14,943.81					
SECURITAS TECHNOLOGY COR 000647								
186153	05/17/24	WTR MONITORING FEES	868.56	047758	6004065762		P - W CONTRACT LABOR	90.70.802.08.5397

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
SERENITY ON THE SQUARE 006687		186154	05/17/24	ACTL REIKI SESSIONS	200.00	047707	APRIL		P N W	OTHER	10.25.011.38.5989
SHOGER/LAUREL 005680		186155	05/17/24	CCTR SWIM INSTR	162.00	047811	5/12		P N W	PRIVATE SWIMMING	65.60.417.08.8125
STERICYCLE, INC. 000777		186156	05/17/24	SHREDDING SERVICE	119.03	047759	8006902347		P - W	MISCELLANEOUS FE	10.40.500.08.5399
		186156	05/17/24	SHREDDING SERVICE	20.69	047759	8006902347		P - W	MISCELLANEOUS FE	10.20.131.08.5399
		186156	05/17/24	SHREDDING SERVICE	20.96	047759	8006902347		P - W	MISCELLANEOUS FE	10.25.011.08.5399
		186156	05/17/24	SHREDDING SERVICE	27.95	047759	8006902347		P - W	MISCELLANEOUS FE	10.20.021.08.5399
		186156	05/17/24	SHREDDING SERVICE	30.34	047759	8006902347		P - W	MISCELLANEOUS FE	10.30.130.08.5399
					218.97	*CHECK TOTAL					
VENDOR TOTAL					218.97						
SUBSURFACE SOLUTIONS INC 005773		186157	05/17/24	SOFTWARE UPDATE	231.00	047760	24543		P - W	MISC EQUIPMENT M	90.70.801.14.5559
		186157	05/17/24	SOFTWARE UPDATE	231.00	047760	24543		P - W	MISC EQUIPMENT M	92.70.901.14.5559
					462.00	*CHECK TOTAL					
VENDOR TOTAL					462.00						
SUMNERONE INC 005662		186158	05/17/24	TONER CARTRIDGE	63.33	047708	3934281		P - W	GENERAL SUPPLIES	10.30.130.04.5001
		186158	05/17/24	TONER CARTRIDGE	63.33	047708	3934281		P - W	GENERAL SUPPLIES	90.30.133.04.5001
		186158	05/17/24	TONER CARTRIDGE	63.34	047708	3934281		P - W	GENERAL SUPPLIES	92.30.134.04.5001
		186158	05/17/24	ST TONER CARTRIDGE	80.00	047761	3930745		P - W	GENERAL SUPPLIES	10.70.225.04.5001
		186158	05/17/24	ST TONER CARTRIDGE	81.00	047762	3924833		P - W	GENERAL SUPPLIES	10.70.225.04.5001
					351.00	*CHECK TOTAL					
VENDOR TOTAL					351.00						
SUTTON/KATELYN DANIELLE 000327		186159	05/17/24	CCTR SWIM INSTR	20.00	047812	5/7-5/13		P N W	SPECIALTY SWIM P	65.60.417.08.8128
		186159	05/17/24	CCTR SWIM INSTR	160.00	047812	5/7-5/13		P N W	PRIVATE SWIMMING	65.60.417.08.8125
		186159	05/17/24	CCTR SWIM INSTR	22.00	047812	5/7-5/13		P N W	SEMI-PRIVATE SWI	65.60.417.08.8123
		186159	05/17/24	CCTR SWIM INSTR	40.00	047812	5/7-5/13		P N W	SWIM TEAM BASICS	65.60.417.08.8121
		186159	05/17/24	CCTR SWIM INSTR	25.00	047812	5/7-5/13		P N W	SWIM TEAM COMPET	65.60.417.08.8113
		186159	05/17/24	CCTR SWIM INSTR	20.00	047812	5/7-5/13		P N W	PRE-SEASON CONDI	65.60.417.08.8114
					287.00	*CHECK TOTAL					
VENDOR TOTAL					287.00						
T & M MOBILE SERVICE 004621		186160	05/17/24	FIRE #612 ENG OUTPUT SEN	741.08	047709	44636		P - W	VEHICLE MAINTENA	10.50.301.14.5541
T & W TIRE LLC 005952		186161	05/17/24	FIRE #625 TIRES-2	963.78	047763	3040092419		P N W	VEHICLE MAINTENA	10.50.311.14.5541
TEKLAB, INC. 000781		186162	05/17/24	WWT LAB SERVICES	509.20	047813	306566	240051	P - W	LAB FEES	92.70.902.08.5365

Payments by Vendor

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
THE ARTISAN MARKET 004984								
186163	05/17/24	ART MINI GRANT	1,000.00	047776	1220		P N W OTHER FEES-ARTS	67.20.061.08.5389
TOWN AND COUNTRY BUILDIN 007143								
186164	05/17/24	2024 JANITORIAL SERVICES	2,380.00	047814	00165869	240022	P - W CONTRACT LABOR	10.70.221.08.5397
TW CUSTOM BRANDING 005575								
186165	05/17/24	UNIFORM APPAREL	2,043.33	047710	26308		P - W CLOTHING EXPENSE	65.60.491.38.5812
186165	05/17/24	UNIFORM APPAREL	194.92	047710	26308		P - W CLOTHING EXPENSE	60.60.420.38.5812
186165	05/17/24	UNIFORM APPAREL	143.92	047710	26308		P - W CLOTHING EXPENSE	10.60.482.38.5812
186165	05/17/24	UNIFORM APPAREL	25.98	047710	26308		P - W CLOTHING EXPENSE	10.60.481.38.5812
186165	05/17/24	UNIFORM APPAREL	133.90	047710	26308		P - W CLOTHING EXPENSE	10.60.483.38.5812
186165	05/17/24	UNIFORM APPAREL	97.95	047710	26308		P - W CLOTHING EXPENSE	61.60.458.38.5812
186165	05/17/24	UNIFORM APPAREL	290.87	047710	26308		P - W CLOTHING EXPENSE	60.60.415.38.5812
186165	05/17/24	UNIFORM APPAREL	120.43	047710	26308		P - W CLOTHING EXPENSE	73.70.226.38.5812
186165	05/17/24	PKS CHAMPIONSHIP SHIRTS	19.36	047815	50241	240012	P - W RECREATION SUPPL	61.60.458.04.5004
			3,070.66	*CHECK TOTAL				
		VENDOR TOTAL	3,070.66					
TYLER TECHNOLOGIES-INCOD 005066								
186166	05/17/24	INCODE ONLINE SEARCH	1,604.00	047711	025-462076		P - W SOFTWARE MAINTEN	10.90.132.14.5591
186166	05/17/24	INCODE ONLINE SEARCH	1,146.00	047711	025-462076		P - W OTHER PREPAYMENT	10.1810
186166	05/17/24	COURT ONLINE	175.00	047765	025-462476		P - W SOFTWARE MAINTEN	10.90.132.14.5591
			2,925.00	*CHECK TOTAL				
		VENDOR TOTAL	2,925.00					
UNIFIRST CORPORATION 002825								
186167	05/17/24	CCTR MATS	107.02	047712	3281166374		P - W MISC EQUIPMENT M	65.60.491.14.5559
UNITED RENTALS - NORTH A 008963								
186168	05/17/24	WTR TRAINING	175.00	047816	233303686-001		P - W TRAINING COSTS	90.70.801.06.5259
VALIDITY SCREENING SOLUT 004846								
186169	05/17/24	HR BACKGROUND CHECKS	638.50	047713	243420		P - W RECRUITMENT EXPE	10.25.011.08.5372
186169	05/17/24	HR BACKGROUND CHECKS	702.85	047714	242246		P - W RECRUITMENT EXPE	10.25.011.08.5372
			1,341.35	*CHECK TOTAL				
		VENDOR TOTAL	1,341.35					
VALVOLINE LLC 005460								
186170	05/17/24	POL #206 OIL CHANGE	34.99	047766	77290		P - W VEHICLE MAINTENA	10.40.500.14.5541
VANCE BROTHERS INC 000957								
186171	05/17/24	ST ASPHALT	663.13	047767	IG00025091		P - W ASPHALT-STREET R	50.75.607.14.5621
186171	05/17/24	ST ASPHALT	754.38	047768	IG00025109		P - W ASPHALT-STREET R	50.75.607.14.5621
186171	05/17/24	ST EMULSION	186.05	047769	ZH00029817		P - W ASPHALT-STREET R	50.75.607.14.5621
186171	05/17/24	ST ASPHALT	753.13	047770	IG00025128		P - W ASPHALT-STREET R	50.75.607.14.5621
186171	05/17/24	ST ASPHALT	753.75	047771	IG00025027		P - W ASPHALT-STREET R	50.75.607.14.5621
186171	05/17/24	ST ASPHALT	420.00	047772	IG00025059		P - W ASPHALT-STREET R	50.75.607.14.5621
			3,530.44	*CHECK TOTAL				
		VENDOR TOTAL	3,530.44					

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	9	S	ACCOUNT NAME	ACCOUNT
VEENSTRA & KIMM INC				006045									
	186172	05/17/24	MARILYNN	BRIDGE DESIGN	7,431.33		047817 47413-3		230166	P	-	W BRIDGE MAINT REP	52.75.607.14.5627
	186172	05/17/24	RICHFIELD	BRIDGE DESIGN	8,854.94		047818 47412.4		230165	P	-	W BRIDGE MAINT REP	52.75.607.14.5627
					16,286.27		*CHECK TOTAL						
				VENDOR TOTAL	16,286.27								
VESTIS GROUP, INC				000289									
	186173	05/17/24	PKS	AED'S	5,169.89		047819 79435			P	-	W RECREATION SUPPL	61.60.458.04.5004
VON FINTEL/ROSEMARIE				005659									
	186174	05/17/24	CCTR	DOG OBEDIENCE INSTR	1,071.00		047715 W/S 2024-3			P	N	W COMMUNITY PROGRA	65.60.417.08.8602
VSM ENGINEERING LLC				000471									
	186175	05/17/24	SIDEWALK/	TRAIL PROJECT	1,690.00		047820 1208		220048	P	-	W SIDEWALK MAINTEN	52.75.607.14.5625
	186175	05/17/24	SIDEWALK/	TRAIL PROJECT	6,100.00		047821 1213		220048	P	-	W SIDEWALK MAINTEN	52.75.607.14.5625
					7,790.00		*CHECK TOTAL						
				VENDOR TOTAL	7,790.00								
WESTLAND LANDSCAPE CO IN				004232									
	186176	05/17/24	ST	IRRIGATION RPRS	3,065.13		047773 40261			P	-	W STORMWATER IMPRO	50.77.653.36.7510
WORK ZONE INC/THE				008901									
	186177	05/17/24	ST	SIGN MATERIALS	588.00		047774 68950			P	-	W STREET SIGNS	50.75.607.14.5641
	186177	05/17/24	ST	SIGN MATERIALS	28.75		047775 68868			P	-	W STREET SIGNS	50.75.607.14.5641
					616.75		*CHECK TOTAL						
				VENDOR TOTAL	616.75								
ZIPCO CONTRACTING INC				005442									
	186178	05/17/24	PW	BATHROOM REMODEL	10,355.00		047822 24-172B		230157	P	-	W CONSTRUCTION CON	11.95.140.36.7510

MAY 24th CHECKS

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
A T & T MOBILITY 008295											
		186179	05/24/24	MOBILE PHONE SERVICE	44.87	047826	287301248547		P N W	MOBILE PHONES	10.50.311.12.5453
		186179	05/24/24	MOBILE PHONE SERVICE	57.65	047826	287301248547		P N W	MOBILE PHONES	10.50.315.12.5453
		186179	05/24/24	MOBILE PHONE SERVICE	98.89	047826	287301248547		P N W	MOBILE PHONES	10.50.321.12.5453
		186179	05/24/24	MOBILE PHONE SERVICE	470.05	047826	287301248547		P N W	MOBILE PHONES	10.50.300.12.5453
		186179	05/24/24	MOBILE PHONE SERVICE	401.92	047826	287301248547		P N W	MOBILE PHONES	10.90.132.12.5453
					1,073.38	*CHECK TOTAL					
				VENDOR TOTAL	1,073.38						
ALTERATIONS & CUSTOM SEW 005482											
		186180	05/24/24	POL UNIFORMS	460.45	047918	4609		P N W	CLOTHING EXPENSE	10.40.500.38.5812
		186180	05/24/24	POL UNIFORMS	178.48	047919	4610		P N W	CLOTHING EXPENSE	10.40.500.38.5812
		186180	05/24/24	POL UNIFORMS	134.00	047920	4876		P N W	CLOTHING EXPENSE	10.40.500.38.5812
		186180	05/24/24	POL UNIFORMS	88.00	047921	4847		P N W	CLOTHING EXPENSE	10.40.500.38.5812
		186180	05/24/24	POL UNIFORMS	9.00	047960	4855		P N W	CLOTHING EXPENSE	10.40.500.38.5812
					869.93	*CHECK TOTAL					
				VENDOR TOTAL	869.93						
AMERICAN RESPONSE VEHICL 005616											
		186181	05/24/24	FIRE #626 ELEC AIR SOLEN	97.97	047824	15345		P - W	VEHICLE MAINTENA	10.50.311.14.5541
AMERIGLASS CLEANING INC 006196											
		186182	05/24/24	FIRE WINDOW CLEANING	80.00	047825	189461		P - W	BUILDING MAINTEN	10.50.300.14.5571
BLISS STUDIO & GALLERY 000515											
		186183	05/24/24	ART STIPEND	2,000.00	047863	5/9/24		P N W	OTHER FEES-ARTS	67.20.061.08.5389
BLUEBEAM, INC 000354											
		186184	05/24/24	BLUEBEAM PRIME CONNECTOR	1,365.00	047885	1939553		P - W	SOFTWARE MAINTEN	10.90.132.14.5591
		186184	05/24/24	BLUEBEAM PRIME CONNECTOR	975.00	047885	1939553		P - W	OTHER PREPAYMENT	10.1810
					2,340.00	*CHECK TOTAL					
				VENDOR TOTAL	2,340.00						
BOARD OF POLICE COMMISSI 000142											
		186185	05/24/24	POL LAB FEES	1,380.00	047922	11230		P - W	MISCELLANEOUS FE	10.40.500.08.5399
BOONE/BRADLEY JASON 007562											
		2032	05/22/24	NETWORK/SEC SERVICES	8,625.00	047882	070		P N H	CONTRACT LABOR	10.90.132.08.5397
BOUND TREE MEDICAL LLC 002300											
		186186	05/24/24	FIRE EMS SUPPLIES	1,605.89	047827	85297586		P - W	MEDICAL SUPPLIES	10.50.311.04.5003
		186186	05/24/24	FIRE EMS SUPPLIES	318.22	047828	85299492		P - W	MEDICAL SUPPLIES	10.50.311.04.5003
		186186	05/24/24	FIRE EMS SUPPLIES	230.39	047829	85342443		P - W	MEDICAL SUPPLIES	10.50.311.04.5003
		186186	05/24/24	FIRE EMS SUPPLIES	206.19	047830	85339432		P - W	MEDICAL SUPPLIES	10.50.311.04.5003
					2,360.69	*CHECK TOTAL					
				VENDOR TOTAL	2,360.69						
BRADY INDUSTRIES OF KANS 000081											
		186187	05/24/24	2024 CITYWIDE CUSTODIAL	718.76	047923	8881740	240015	P N W	MAINTENANCE MATE	10.95.140.04.5009

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
BRYANT/COLE CHRISTOPHER 000616		186188	05/24/24	CCTR SWIM INSTR	195.00	047887	5/14-5/20		P N W	PRIVATE SWIMMING	65.60.417.08.8125
CANON FINANCIAL SERVICES 000342		186189	05/24/24	COPIER LEASE	76.00	047864	32591052		P - W	COPIER LEASE & U	10.80.151.04.5110
		186189	05/24/24	COPIER LEASE	76.00	047864	32591052		P - W	COPIER LEASE & U	10.70.201.04.5110
		186189	05/24/24	COPIER LEASE	152.00	047865	32591053		P - W	COPIER LEASE & U	10.20.001.04.5110
				VENDOR TOTAL	304.00	*CHECK TOTAL					
					304.00						
CARPENTER/BRANDY .14915		186190	05/24/24	REFUND OVERPMT	3.55	047886	SUNLIFE		P - W	LONG TERM INS-SU	10.2165
CAVALLO/MEGAN .14916		186191	05/24/24	REFUND OVERPMT	3.66	047889	SUNLIFE		P - W	LONG TERM INS-SU	10.2165
CINTAS RENTAL SERVICE 000129		186192	05/24/24	FIRE MOPS	43.12	047831	4192733892		P - W	PEST CONTROL/MOP	10.50.300.08.5369
CITY TREASURER 005223		186193	05/24/24	MARRS RADIO	1,242.50	047924	2024-05		P - W	RADIO MAINTENANC	10.40.500.14.5552
		186193	05/24/24	MARRS RADIO	1,136.00	047924	2024-05		P - W	RADIO MAINTENANC	10.50.301.14.5552
		186193	05/24/24	MARRS RADIO	994.00	047924	2024-05		P - W	RADIO MAINTENANC	50.70.201.14.5552
				VENDOR TOTAL	3,372.50	*CHECK TOTAL					
					3,372.50						
CONSTRUCTION MATERIAL TR 001216		186194	05/24/24	SOUTHVIEW RD PROJECT	1,635.00	047890	05247075		P - W	CONST CNTRCT-CLA	94.70.801.36.7510
		186194	05/24/24	WWT BIOSOLIDS REMOVAL	2,280.00	047891	05247076		P - W	FEES-BIOSOLID DI	92.70.902.08.5370
				VENDOR TOTAL	3,915.00	*CHECK TOTAL					
					3,915.00						
COURTNEY RIDGE RDF 000885		186195	05/24/24	WWT BIOSOLIDS REMOVAL	22,484.49	047925	4138-000030551		P - W	FEES-BIOSOLID DI	92.70.902.08.5370
CUNNINGHAM, VOGEL & ROST 008654		186196	05/24/24	LEGAL FEES	2,537.00	047892	69229		P N W	LEGAL FEES	10.20.021.08.5311
		186196	05/24/24	LEGAL FEES	8,374.07	047893	69230		P N W	LEGAL FEES	10.20.021.08.5311
		186196	05/24/24	LEGAL FEES	17.23	047894	69231		P N W	LEGAL FEES	10.20.021.08.5311
				VENDOR TOTAL	10,928.30	*CHECK TOTAL					
					10,928.30						
CUSTOM GRAPHICS LLC 006668		186197	05/24/24	PKS BASEBALL SOFTBALL VB	2,191.10	047926	1811		240013 P N W	RECREATION SUPPL	61.60.458.04.5004
		186197	05/24/24	PKS BASEBALL SOFTBALL VB	1,821.95	047927	1809		240013 P N W	RECREATION SUPPL	61.60.458.04.5004
		186197	05/24/24	PKS BASEBALL SOFTBALL VB	5,766.00	047928	1810		240013 P N W	RECREATION SUPPL	61.60.458.04.5004
		186197	05/24/24	PKS BASEBALL SOFTBALL VB	630.00	047929	1875		240013 P N W	RECREATION SUPPL	61.60.458.04.5004
				VENDOR TOTAL	10,409.05	*CHECK TOTAL					
					10,409.05						

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
DELL MARKETING LP				000189							
		186198	05/24/24	POL LAPTOP,DOCK	1,086.99	047832	10746402280			P N W MINOR EQUIPMENT	10.40.500.18.5601
		186198	05/24/24	POL MONITORS	355.58	047833	10745319990			P N W MINOR EQUIPMENT	10.40.500.18.5601
		186198	05/24/24	PKS DOCK,MONITOR	419.78	047834	10747888512			P N W A/R REIMBURSEABL	60.1405
		186198	05/24/24	FIRE LAPTOP	1,086.99	047930	10749702322			P N W MISC EQUIPMENT M	10.50.301.14.5559
					2,949.34	*CHECK TOTAL					
				VENDOR TOTAL	2,949.34						
DJUNUSHEV/ERMEK				.14917							
		186199	05/24/24	CCTR REFUND MEMBERSHIP	200.25	047895	2122348			P - W REFUNDS PAYABLE	65.2265
ELLIS & ASSOC. INC.				005355							
		186200	05/24/24	CCTR LICENSE RENEWAL	675.00	047835	20120142			P - W LIFEGUARD TRAINI	65.60.417.08.8127
EMS COMPLIANCE, LLC				000818							
		186201	05/24/24	FIRE EMS COMPLIANCE	3,000.00	047866	CE67663B-0006			P N W MEMBERSHIP DUES	10.50.311.38.5811
EMS MANAGEMENT & CONSULT				000805							
		186202	05/24/24	AMB BILLING CHARGES	5,244.33	047836	EMS-004312			P - W CONTRACT LABOR-A	10.95.140.08.5397
ENSZ & JESTER PC				004522							
		186203	05/24/24	HR LEGAL SERVICES	70.00	047867	4/30/24			P N W MISCELLANEOUS FE	10.25.011.08.5399
FISH WINDOW CLEANING				006369							
		186205	05/24/24	ACTL WINDOW CLEANING	80.00	047869	2642-91010			P N W BUILDING MAINTEN	10.20.051.14.5571
FLEX MADE EASY				005921							
		186206	05/24/24	HR FLEX SPENDING FEES	40.00	047896	LIB APRIL 2024			P N W MISCELLANEOUS FE	10.25.011.08.5399
FOLEY EQUIPMENT CO INC				006120							
		186207	05/24/24	ST PARTS	4,239.09	047868	SS700117415			P - W VEHICLE MAINTENA	10.70.225.14.5541
FRATERNAL ORDER OF POLIC				004537							
		186208	05/24/24	PAYROLL DEDUCTION	2,273.00	047897	MAY			P - W UNION DUES PAYAB	10.2190
GALL'S INC				005394							
		186209	05/24/24	FIRE UNIFORMS	57.20	047837	027900602			P - W CLOTHING EXPENSE	10.50.321.38.5812
		186209	05/24/24	FIRE UNIFORMS	74.24	047838	027848717			P - W CLOTHING EXPENSE	10.50.321.38.5812
		186209	05/24/24	FIRE UNIFORMS	147.20	047839	027776373			P - W CLOTHING EXPENSE	10.50.321.38.5812
		186209	05/24/24	FIRE UNIFORMS	74.24	047840	027848720			P - W CLOTHING EXPENSE	10.50.321.38.5812
		186209	05/24/24	FIRE UNIFORMS	181.62	047841	027833175			P - W CLOTHING EXPENSE	10.50.321.38.5812
		186209	05/24/24	FIRE UNIFORMS	132.00	047842	027833184			P - W CLOTHING EXPENSE	10.50.321.38.5812
		186209	05/24/24	FIRE UNIFORMS	230.03	047843	027833193			P - W CLOTHING EXPENSE	10.50.321.38.5812
		186209	05/24/24	FIRE UNIFORMS	129.22	047844	027833194			P - W CLOTHING EXPENSE	10.50.321.38.5812
		186209	05/24/24	FIRE UNIFORMS	39.00	047845	027833197			P - W CLOTHING EXPENSE	10.50.321.38.5812
		186209	05/24/24	FIRE UNIFORMS	76.54	047846	027837614			P - W CLOTHING EXPENSE	10.50.321.38.5812
					1,141.29	*CHECK TOTAL					
				VENDOR TOTAL	1,141.29						

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GUILD COLLECTIVE				000147							
		186210	05/24/24	ADVERTISING	1,000.38	047861	3345		P N W	ADVERTISING	67.20.061.08.5371
		186210	05/24/24	ADVERTISING	260.00	047862	3364		P N W	ADVERTISING	67.20.061.08.5371
					1,260.38	*CHECK TOTAL					
				VENDOR TOTAL	1,260.38						
HASTY AWARDS				004458							
		186211	05/24/24	PKS SPORT MEDALS	728.27	047847	4241450		P - W	RECREATION SUPPL	61.60.458.04.5004
		186211	05/24/24	PKS SPORT MEDALS	92.24	047931	5241144		P - W	RECREATION SUPPL	61.60.458.04.5004
					820.51	*CHECK TOTAL					
				VENDOR TOTAL	820.51						
HDR ENGINEERING INC				006018							
		186212	05/24/24	PW SHEPHERD ROAD STUDY	1,426.25	047932	1200619910	230069	P - W	ENGINEERING DESI	11.70.225.36.7501
HEARTLAND COCA-COLA				000076							
		186213	05/24/24	PKS PRODUCTS AT CFSC	2,087.91	047933	41322593024	240018	P N W	CONCESSION	61.60.458.04.5007
IDEKER INC				005268							
		186214	05/24/24	ST ASPHALT	93.10	047870	24737		P - W	ASPHALT-STREET R	50.75.607.14.5621
INNOVATIVE CONCESSIONS				005719							
		186215	05/24/24	PKS CONCESSION SUPPLIES	1,094.40	047898	305000586		P - W	CONCESSION	61.60.458.04.5007
INTERSTATE BATTERIES				005016							
		186216	05/24/24	POL BATTERIES	35.58	047934	1904399015794		P - W	GENERAL SUPPLIES	10.40.500.04.5001
JACKSON LEWIS PC				000377							
		186217	05/24/24	POL UNION NEGOTIATIONS	3,487.50	047871	8505141		P - W	MISCELLANEOUS FE	10.40.500.08.5399
JONES/NATHAN				005257							
		186218	05/24/24	CCTR SWIM INSTR	144.00	047899	5/19		P N W	PRIVATE SWIMMING	65.60.417.08.8125
		186218	05/24/24	CCTR SWIM INSTR	52.00	047899	5/19		P N W	SEMI-PRIVATE SWI	65.60.417.08.8123
					196.00	*CHECK TOTAL					
				VENDOR TOTAL	196.00						
K C WINWATER WORKS CO				002767							
		186219	05/24/24	WTR INVENTORY	2,333.00	047900	326923 01		P - W	INVENTORY-MATERI	90.1700
		186219	05/24/24	WTR SUPPLIES	83.00	047900	326923 01		P - W	MAINS & LINES MA	90.70.801.14.5532
		186219	05/24/24	WTR SAMPLE STATION	2,292.20	047901	326463 01		P - W	WATER PLANT MAIN	90.70.802.14.5534
					4,708.20	*CHECK TOTAL					
				VENDOR TOTAL	4,708.20						
KOHL WHOLESALE INC				000713							
		186220	05/24/24	PKS CONCESSION FOOD	3,017.32	047935	629229	240026	P - W	CONCESSION	61.60.458.04.5007
KONA ICE				000503							
		186221	05/24/24	PKS EVENT-SHAVED ICE	500.00	047848	0818425		P N W	GENERAL SUPPLIES	60.60.415.04.5001

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
KONE ELEVATOR INC				001743							
	186222	05/24/24	PKW ELEV MAINT		3,391.08	047872	871352527		P - W	FACILITIES MAINT	10.70.221.14.5572
KONICA MINOLTA BUSINESS				005910							
	186223	05/24/24	COPIER LEASE		409.73	047849	529090102		P - W	MAINT-OFFICE EQU	65.60.491.14.5551
	186223	05/24/24	COPIER LEASE		409.72	047849	529090102		P - W	OFFICE EQUIPMENT	10.60.483.14.5551
	186223	05/24/24	PKS COPIER LEASE		381.22	047902	529090334		P - W	OFFICE EQUIPMENT	61.60.458.14.5551
					1,200.67	*CHECK TOTAL					
			VENDOR TOTAL		1,200.67						
L-L TOWING CO				002879							
	186224	05/24/24	POL #209 FLAT TIRE		40.00	047936	87295		P N W	MISCELLANEOUS FE	10.40.500.08.5399
LAW OFFICE OF MARY M PAR				000161							
	186225	05/24/24	LEGAL FEE		500.00	047873	15964		P N W	LEGAL FEES	10.20.121.08.5311
LIBERTY AGGREGATES LLC				004693							
	186226	05/24/24	ROCK-STOCKPILE		339.39	047903	26565		P - W	MAINS & LINES MA	90.70.801.14.5532
	186226	05/24/24	ROCK-STOCKPILE		339.38	047903	26565		P - W	MAINS & LINES MA	92.70.901.14.5532
					678.77	*CHECK TOTAL					
			VENDOR TOTAL		678.77						
LIBERTY ROOFING INC				005207							
	186227	05/24/24	PKS CUPULAS REMOVED		1,950.00	047937	1426-2841		P - W	BUILDING MAINTEN	61.60.458.14.5571
LIBERTY SPORTS OFFICIALS				009209							
	186228	05/24/24	PKS OFFICIATING SERVICES		8,638.00	047938	SUMMER 1 2024	240001	P - W	CONTRACT LABOR	61.60.458.08.5397
	186228	05/24/24	PKS OFFICIATING SERVICES		456.00	047939	SPRING 9 2024	240001	P - W	CONTRACT LABOR	61.60.458.08.5397
					9,094.00	*CHECK TOTAL					
			VENDOR TOTAL		9,094.00						
LOZPROMO.COM				000023							
	186229	05/24/24	PKS REPL BANNERS		732.00	047850	19289		P N W	MISCELLANEOUS FE	61.60.458.08.5399
MADDEN MEDIA				006202							
	186230	05/24/24	ADVERTISING		334.13	047958	2024-023540		P N W	ADVERTISING	67.20.061.08.5371
MCGIFFIN/THOMAS				007641							
	186231	05/24/24	MMACJA CONF		178.50	047851	5/21-5/24		P N W	TRAINING TRAVEL	10.20.121.06.5210
METROPOLITAN CONCRETE				005651							
	186232	05/24/24	CONCRETE PICK UP-SOUTHVI		1,265.00	047905	22945		P N W	CONST CNTRCT-CLA	94.70.801.36.7510
METROPOLITAN TELECOMM; M				000243							
	186233	05/24/24	POTS LINES		663.67	047852	01005310623638		P - W	TELECOMMUNICATIO	10.90.132.12.5455
MID-AMERICA REGIONAL COU				000073							
	186234	05/24/24	2024 HAZARDOUS WASTE		34,775.75	047940	S-1-0002044	240027	F - W	HAZARDOUS WASTE	98.70.227.08.5389

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
MISSISSIPPI LIME CO INC 005761		186235	05/24/24	WTR HYDRATED LIME	9,110.18	047941	1726538	240048	P - W	CHEMICALS	90.70.802.04.5010
NATL FIRE SUPPRESSION 006438		186236	05/24/24	DRY SYSTEM ALARM TRIP	132.50	047906	NAT045505		P - W	BUILDING MAINTEN	90.70.801.14.5571
		186236	05/24/24	DRY SYSTEM ALARM TRIP	132.50	047906	NAT045505		P - W	BUILDING MAINTEN	92.70.901.14.5571
		186236	05/24/24	DRY SYSTEM ALARM TRIP	132.50	047906	NAT045505		P - W	BUILDING MAINTEN	92.70.902.14.5571
					397.50	*CHECK TOTAL					
VENDOR TOTAL					397.50						
NITV 007602		186237	05/24/24	POL CVSA RECERTIFICATION	595.00	047942	13704		P - W	REGISTRATION FEE	10.40.500.06.5251
PETTY CASH/LIBERTY COMM 003524		186238	05/24/24	MILEAGE	109.88	047907	APRIL		P - W	TRAINING TRAVEL	60.60.415.06.5210
		186238	05/24/24	MILEAGE	155.44	047907	APRIL		P - W	MISCELLANEOUS EX	61.60.458.38.5989
		186238	05/24/24	MILEAGE	52.93	047907	APRIL		P - W	MISCELLANEOUS EX	61.60.458.38.5989
		186238	05/24/24	MILEAGE	46.23	047907	APRIL		P - W	MISCELLANEOUS EX	61.60.458.38.5989
		186238	05/24/24	MILEAGE	155.04	047907	APRIL		P - W	MISCELLANEOUS EX	10.60.481.38.5989
		186238	05/24/24	AGING FOOD HANDLER CLASS	25.00	047907	APRIL		P - W	REGISTRATION FEE	10.60.483.06.5251
		186238	05/24/24	AGING FOOD HANDLER CLASS	25.00	047907	APRIL		P - W	REGISTRATION FEE	10.60.483.06.5251
		186238	05/24/24	CCTR GUARD TRAINING EXP	65.27	047907	APRIL		P - W	SPECIALTY SWIM P	65.40.8128
					634.79	*CHECK TOTAL					
VENDOR TOTAL					634.79						
PGAV PLANNERS LLC 000735		186239	05/24/24	P&D INFILL CONCEPT PLAN	2,500.00	047943	119093	230134	P N W	MISCELLANEOUS EX	10.95.140.38.5989
POLYDYNE INC. 000715		186240	05/24/24	WWT CHEMICALS	4,941.20	047908	1833075		P - W	CHEMICALS	92.70.902.04.5010
PRINTING UNLIMITED 004763		186241	05/24/24	UTIL BILL INSERT	1,376.80	047853	70847		P - W	PRINTING	10.21.032.04.5120
		186241	05/24/24	POL BUSINESS CARDS	116.00	047944	70918		P - W	OUTSIDE PRINTING	10.40.500.04.5120
					1,492.80	*CHECK TOTAL					
VENDOR TOTAL					1,492.80						
REJIS COMMISSION 006030		186242	05/24/24	POL SUBSCRIPTION	911.77	047945	531319		P - W	REGIONAL ALERT S	10.40.512.08.5393
ROADBUILDERS MACHINERY I 002958		186243	05/24/24	TRACKHOE EQUIP	97.85	047909	P79511		P - W	MISC EQUIPMENT M	90.70.801.14.5559
		186243	05/24/24	TRACKHOE EQUIP	97.84	047909	P79511		P - W	MISC EQUIPMENT M	92.70.901.14.5559
					195.69	*CHECK TOTAL					
VENDOR TOTAL					195.69						
ROHAUS/KESSLER 000680		186244	05/24/24	CCTR SWIM INSTR	225.00	047910	5/11-5/20		P N W	PRIVATE SWIMMING	65.60.417.08.8125

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
ROUSE FRETS WHITE GOSS G				006287							
	186245	05/24/24	LEGAL FEES	ECODEVO	1,073.12	047854	100073889		P - W	OTHER MISC FEES	56.20.001.08.5365
SCHOELLER PLUMBING				005042							
	186246	05/24/24	AGING GARBAGE DISPOSAL		2,355.00	047855	3794		P - W	MINOR EQUIPMENT	10.60.483.18.5601
SCHULTE SUPPLY INC				005774							
	186247	05/24/24	WTR MAIN FITTING, VALVE	900.00	047946	S1212022.011	240083	P - W	CONST CNTRCT-CLA	94.70.801.36.7510	
	186247	05/24/24	WTR MAIN FITTING, VALVE	10,960.00	047947	S1212022.012	240083	P - W	CONST CNTRCT-CLA	94.70.801.36.7510	
	186247	05/24/24	WTR MAIN FITTING, VALVE	16,650.00	047948	S1212022.013	240083	P - W	CONST CNTRCT-CLA	94.70.801.36.7510	
				28,510.00	*CHECK TOTAL						
	VENDOR TOTAL				28,510.00						
SHI INTERNATIONAL CORP				000027							
	186248	05/24/24	APC BATTERIES		2,921.06	047856	B18255751		P - W	MAINT-OFFICE EQU	10.90.132.14.5551
SHOGER/LAUREL				005680							
	186249	05/24/24	CCTR SWIM INSTR	306.00	047911	5/18-5/19		P N W	PRIVATE SWIMMING	65.60.417.08.8125	
	186249	05/24/24	CCTR SWIM INSTR	26.00	047911	5/18-5/19		P N W	SEMI-PRIVATE SWI	65.60.417.08.8123	
				332.00	*CHECK TOTAL						
	VENDOR TOTAL				332.00						
SMITH/ABIGAIL				000433							
	186250	05/24/24	CCTR SWIM INSTR	105.00	047912	5/15-5/20		P N W	PRIVATE SWIMMING	65.60.417.08.8125	
	186250	05/24/24	CCTR SWIM INSTR	44.00	047912	5/15-5/20		P N W	SEMI-PRIVATE SWI	65.60.417.08.8123	
				149.00	*CHECK TOTAL						
	VENDOR TOTAL				149.00						
SPIRE MISSOURI INC				005357							
	2030	05/22/24	GAS SERVICE	93.28	047883	APRIL		P - H	NATURAL GAS	61.60.458.12.5421	
	2030	05/22/24	GAS SERVICE	267.52	047883	APRIL		P - H	NATURAL GAS	10.50.300.12.5421	
	2030	05/22/24	GAS SERVICE	95.80	047883	APRIL		P - H	NATURAL GAS	10.50.300.12.5421	
	2030	05/22/24	GAS SERVICE	118.66	047883	APRIL		P - H	NATURAL GAS	10.50.300.12.5421	
	2030	05/22/24	GAS SERVICE	1,858.13	047883	APRIL		P - H	NATURAL GAS	10.70.221.12.5421	
	2030	05/22/24	GAS SERVICE	235.43	047883	APRIL		P - H	NATURAL GAS	10.70.225.12.5421	
	2030	05/22/24	GAS SERVICE	4,549.45	047883	APRIL		P - H	NATURAL GAS	65.60.491.12.5421	
	2030	05/22/24	GAS SERVICE	180.86	047883	APRIL		P - H	NATURAL GAS	10.70.225.12.5421	
	2030	05/22/24	GAS SERVICE	57.74	047883	APRIL		P - H	NATURAL GAS	90.70.802.12.5421	
	2030	05/22/24	GAS SERVICE	165.21	047883	APRIL		P - H	NATURAL GAS	10.20.051.12.5421	
	2030	05/22/24	GAS SERVICE	50.12	047883	APRIL		P - H	NATURAL GAS	90.70.802.12.5421	
	2030	05/22/24	GAS SERVICE	31.86	047883	APRIL		P - H	NATURAL GAS	92.70.902.12.5421	
	2030	05/22/24	GAS SERVICE	31.86	047883	APRIL		P - H	NATURAL GAS	92.70.901.12.5421	
	2030	05/22/24	GAS SERVICE	31.86	047883	APRIL		P - H	NATURAL GAS	90.70.801.12.5421	
	2030	05/22/24	GAS SERVICE	61.54	047883	APRIL		P - H	NATURAL GAS	60.60.420.12.5421	
	2030	05/22/24	GAS SERVICE	94.55	047883	APRIL		P - H	NATURAL GAS	10.70.221.12.5421	
	2030	05/22/24	GAS SERVICE	69.16	047883	APRIL		P - H	NATURAL GAS	10.70.221.12.5421	
				7,993.03	*CHECK TOTAL						
	VENDOR TOTAL				7,993.03						

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
STAR SIGNS LLC				000552							
		186251	05/24/24	SIGNAGE UPDATES	5,850.00	047913	7206		P - W	SITE WAYFINDING	67.20.061.38.5853
SUTTON/KATELYN DANIELLE				000327							
		186252	05/24/24	CCTR SWIM INSTR	144.00	047959	5/14-5/20		P N W	PRIVATE SWIMMING	65.60.417.08.8125
		186252	05/24/24	CCTR SWIM INSTR	22.00	047959	5/14-5/20		P N W	SEMI-PRIVATE SWI	65.60.417.08.8123
		186252	05/24/24	CCTR SWIM INSTR	50.00	047959	5/14-5/20		P N W	SWIM TEAM BASICS	65.60.417.08.8121
		186252	05/24/24	CCTR SWIM INSTR	20.00	047959	5/14-5/20		P N W	SWIM TEAM BASICS	65.60.417.08.8121
		186252	05/24/24	CCTR SWIM INSTR	20.00	047959	5/14-5/20		P N W	SPECIALTY SWIM P	65.60.417.08.8128
					256.00	*CHECK TOTAL					
				VENDOR TOTAL	256.00						
SWIM THINGS INC				008987							
		186253	05/24/24	CCTR SWIM TEAM SUITS	2,746.00	047857	494186-1		P - W	SWIM TEAM	65.60.417.08.8124
		186253	05/24/24	CCTR SWIM TEAM SUITS	325.51	047858	489161-1		P - W	SWIM TEAM	65.60.417.08.8124
					3,071.51	*CHECK TOTAL					
				VENDOR TOTAL	3,071.51						
TAXPAYERS UNLIMITED INC				004954							
		186254	05/24/24	FIRE DUES	20.00	047915	MAY		P - W	UNION DUES PAYAB	10.2188
TECHNOLOGY GROUP SOLUTIO				004267							
		186255	05/24/24	FORTIMANAGER	1,012.75	047859	57009		P - W	IT MAINTENANCE &	10.90.132.14.5555
		186255	05/24/24	FORTIMANAGER	506.37	047859	57009		P - W	OTHER PREPAYMENT	10.1810
					1,519.12	*CHECK TOTAL					
				VENDOR TOTAL	1,519.12						
TEKLAB, INC.				000781							
		186256	05/24/24	WWT LAB SERVICES	741.10	047949	307084	240051	P - W	LAB FEES	92.70.902.08.5365
THE ARTISAN MARKET				004984							
		186257	05/24/24	TOURISM GRANT	5,000.00	047950	2024 162		P N W	CONTRIBUTIONS TO	67.20.061.38.5807
THE REDESIGN GROUP				000798							
		186258	05/24/24	IT DOMAIN BACKUP STORAGE	50,385.00	047951	7580	240079	F - W	CAPITAL EQUIPMEN	10.90.132.36.7201
TW CUSTOM BRANDING				005575							
		186259	05/24/24	PKS CHAMPIONSHIP SHIRTS	487.40	047952	50495	240012	P - W	RECREATION SUPPL	61.60.458.04.5004
		186259	05/24/24	PKS CHAMPIONSHIP SHIRTS	18.98	047953	50241	240012	P - W	RECREATION SUPPL	61.60.458.04.5004
					506.38	*CHECK TOTAL					
				VENDOR TOTAL	506.38						
UMB BANK N A				004100							
		2031	05/22/24	WWT SRF 2005C	1,250.24	047884	5/25/24		P - H	SRF 2005 INTERES	92.2502
		2031	05/22/24	WWT SRF 2005C	35,000.00	047884	5/25/24		P - H	TRUSTEE SRF PRIN	92.1274
					36,250.24	*CHECK TOTAL					
				VENDOR TOTAL	36,250.24						
UNIFIRST CORPORATION				002825							
		186260	05/24/24	CCTR MATS	107.02	047954	3281171198		P - W	MISC EQUIPMENT M	65.60.491.14.5559

Payments by Vendor

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
UNITE PRIVATE NETWORKS L 005621								
186204	05/24/24	TELECOMMUNICATIONS	8,572.00	047916	SI-24-014597		P N W TELECOMMUNICATIO	10.90.132.12.5455
VALVOLINE LLC 005460								
186261	05/24/24	POL #220 OIL CHANGE	69.89	047955	77645		P - W VEHICLE MAINTENA	10.40.500.14.5541
186261	05/24/24	POL #207 OIL CHANGE	34.99	047956	77783		P - W VEHICLE MAINTENA	10.40.500.14.5541
			104.88	*CHECK TOTAL				
		VENDOR TOTAL	104.88					
VANCE BROTHERS INC 000957								
186262	05/24/24	ST ASPHALT	440.00	047874	IG00025159		P - W ASPHALT-STREET R	50.75.607.14.5621
186262	05/24/24	ST ASPHALT	751.25	047875	IG00025182		P - W ASPHALT-STREET R	50.75.607.14.5621
186262	05/24/24	ST ASPHALT	459.38	047876	IG00025209		P - W ASPHALT-STREET R	50.75.607.14.5621
			1,650.63	*CHECK TOTAL				
		VENDOR TOTAL	1,650.63					
VERIZON 008933								
186263	05/24/24	MOBILE PHONE SERVICE	4,927.98	047917	9961236047		P - W MOBILE PHONES	10.90.132.12.5453
186263	05/24/24	MOBILE PHONE SERVICE	560.50	047917	9961236047		P - W MISC EQUIPMENT M	10.40.511.14.5559
186263	05/24/24	MOBILE PHONE SERVICE	480.44	047917	9961236047		P - W MOBILE PHONES	10.50.311.12.5453
186263	05/24/24	MOBILE PHONE SERVICE	268.42	047917	9961236047		P - W MOBILE PHONES	60.60.415.12.5453
186263	05/24/24	MOBILE PHONE SERVICE	45.57	047917	9961236047		P - W MOBILE PHONES	10.60.481.12.5453
186263	05/24/24	MOBILE PHONE SERVICE	217.85	047917	9961236047		P - W MOBILE PHONES	65.60.491.12.5453
186263	05/24/24	MOBILE PHONE SERVICE	91.14	047917	9961236047		P - W MOBILE PHONES	60.60.420.12.5453
186263	05/24/24	MOBILE PHONE SERVICE	375.13	047917	9961236047		P - W MOBILE PHONES	61.60.458.12.5453
186263	05/24/24	MOBILE PHONE SERVICE	212.85	047917	9961236047		P - W MOBILE PHONES	10.60.482.12.5453
186263	05/24/24	MOBILE PHONE SERVICE	87.17	047917	9961236047		P - W MOBILE PHONES	92.70.903.12.5453
186263	05/24/24	MOBILE PHONE SERVICE	364.56	047917	9961236047		P - W MOBILE PHONES	92.30.134.12.5453
186263	05/24/24	MOBILE PHONE SERVICE	1,069.14	047917	9961236047		P - W MOBILE PHONES	92.70.901.12.5453
186263	05/24/24	MOBILE PHONE SERVICE	514.49	047917	9961236047		P - W MOBILE PHONES	92.70.902.12.5453
186263	05/24/24	MOBILE PHONE SERVICE	45.57	047917	9961236047		P - W MOBILE PHONES	90.70.803.12.5453
186263	05/24/24	MOBILE PHONE SERVICE	470.11	047917	9961236047		P - W MOBILE PHONES	90.70.802.12.5453
			9,730.92	*CHECK TOTAL				
		VENDOR TOTAL	9,730.92					
VETERINARY CENTER OF LIB 004817								
186264	05/24/24	ACTL VET SERVICES	65.00	047877	22567		P - W VETERINARY SERVI	10.20.051.08.5358
186264	05/24/24	ACTL VET SERVICES	65.00	047878	22113		P - W VETERINARY SERVI	10.20.051.08.5358
186264	05/24/24	ACTL VET SERVICES	52.00	047879	492923		P - W VETERINARY SERVI	10.20.051.08.5358
186264	05/24/24	ACTL VET SERVICES	26.00	047880	493522		P - W VETERINARY SERVI	10.20.051.08.5358
			208.00	*CHECK TOTAL				
		VENDOR TOTAL	208.00					
ZIPCO CONTRACTING INC 005442								
186265	05/24/24	PWK PLUMBING RPRS	2,244.00	047881	24-236		P - W FACILITIES MAINT	10.70.221.14.5572
186265	05/24/24	PW BATHROOM REMODEL	32,475.00	047961	23-589A	230157	P - W CONSTRUCTION CON	11.95.140.36.7510
			34,719.00	*CHECK TOTAL				
		VENDOR TOTAL	34,719.00					

VENDOR NAME AND NUMBER									
CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
ZOLL MEDICAL CORPORATION 006014									
186266	05/24/24	FIRE EMS SUPPLIES	175.50	047860	3961510		P - W	MEDICAL SUPPLIES	10.50.311.04.5003

MAY 31st CHECKS

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK# DATE		DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
AMERICAN RESPONSE VEHICL				005616							
186267		05/31/24		FIRE #626 LED FLASHERS	981.29	048018	15389		P - W	VEHICLE MAINTENA	10.50.311.14.5541
ARNOLD/GREGORY R				005518							
186268		05/31/24		POL SUPPORT SERVICES	2,719.98	047980	4/13-5/24		P N W	CONTRACT LABOR	10.40.500.08.5397
BADGER METER, INC.				000820							
186269		05/31/24		WWT TEST & REPAIR	511.84	047981	1650835		P - W	MINOR EQUIPMENT	92.70.902.18.5601
BOUND TREE MEDICAL LLC				002300							
186270		05/31/24		FIRE EMS SUPPLIES	1,093.27	047962	85345296		P - W	MEDICAL SUPPLIES	10.50.311.04.5003
BRYANT/COLE CHRISTOPHER				000616							
186271		05/31/24		CCTR SWIM INSTR	192.00	048019	5/22-5/25		P N W	PRIVATE SWIMMING	65.60.417.08.8125
CINTAS FIRST AID & SAFET				004991							
186273		05/31/24		1ST AID SUPPLIES	48.00	047982	5213111642		P - W	MAINTENANCE MATE	10.95.140.04.5009
CLINICAL COUNSELING ASSO				000367							
186272		05/31/24		WEEKLY SERVICES	1,350.00	047983	5/28/24		P - W	EMPLOYEE ASSISTA	10.95.140.02.4110
CORE & MAIN LP				008799							
186274		05/31/24		WTR INVENTORY	215.48	047984	U651106		P - W	INVENTORY-MATERI	90.1700
186274		05/31/24		WTR INVENTORY	3,806.40	047985	U835682		P - W	INVENTORY-MATERI	90.1700
186274		05/31/24		WTR SUPPLIES	120.48	047986	U835682		P - W	MAINS & LINES MA	90.70.801.14.5532
186274		05/31/24		WTR APP SUPPORT,FEE	185.00	047987	U840903		P - W	SOFTWARE MAINTEN	90.70.801.14.5591
186274		05/31/24		WWT APP SUPPORT,FEE	315.00	047988	U840903		P - W	SOFTWARE MAINTEN	92.70.901.14.5591
					4,642.36	*CHECK TOTAL					
				VENDOR TOTAL	4,642.36						
CUMMINS SALES AND SERVIC				004424							
186275		05/31/24		WWT RUSH CREEK INSPECT	360.25	047989	H9-5220		P - W	LIFT STATION MAI	92.70.902.14.5525
CYCLONE INC				000095							
186276		05/31/24		FIRE PORT A POT	90.00	048020	42295		P - W	BUILDING MAINTEN	10.50.300.14.5571
FLEX MADE EASY				005921							
186277		05/31/24		HR FLEX SPENDING FEES	44.00	047990	LIB MAY 2024		P N W	MISCELLANEOUS FE	10.25.011.08.5399
FLUID EQUIPMENT CO INC				008060							
186278		05/31/24		WTP FILTER PACK	609.79	047991	5593879		P - W	WATER PLANT MAIN	90.70.802.14.5534
FNF PETROLEUM				000610							
186279		05/31/24		PSK DIESEL FUEL	1,263.92	047963	IFNF15938		P - W	DIESEL FUEL	60.60.420.14.5522
FOLEY EQUIPMENT CO INC				006120							
186280		05/31/24		ST PARTS	1,204.73	047992	PS400524511		P - W	VEHICLE MAINTENA	10.70.225.14.5541
FRICK/RUSSELL				005694							
186310		05/31/24		DIRT	150.00	047993	752295		P N W	MAINS & LINES MA	90.70.801.14.5532
186310		05/31/24		DIRT	150.00	047993	752295		P N W	MAINS & LINES MA	92.70.901.14.5532

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
FRICK/RUSSELL				005694							
					300.00		*CHECK TOTAL				
				VENDOR TOTAL	300.00						
GALL'S INC				005394							
		186281	05/31/24	FIRE UNIFORMS	66.00	047964	027959828		P - W	CLOTHING EXPENSE	10.50.321.38.5812
		186281	05/31/24	FIRE UNIFORMS	141.76	047965	027962596		P - W	CLOTHING EXPENSE	10.50.321.38.5812
		186281	05/31/24	FIRE UNIFORMS	133.36	047966	027987646		P - W	CLOTHING EXPENSE	10.50.321.38.5812
		186281	05/31/24	FIRE UNIFORMS	67.50	047967	028003120		P - W	CLOTHING EXPENSE	10.50.321.38.5812
					408.62		*CHECK TOTAL				
				VENDOR TOTAL	408.62						
GEORGE BUTLER ASSOC INC				001758							
		186282	05/31/24	ENGINEERING-SOUTHVIEW PR	8,469.00	047994	80954		P - W	CONST CNTRCT-CLA	94.70.801.36.7510
HEARTLAND COCA-COLA				000076							
		186283	05/31/24	PKS PRODUCTS AT CFSC	2,675.62	048021	41437847019	240018	P N W	CONCESSION	61.60.458.04.5007
HELGET GAS PRODUCTS				006305							
		186284	05/31/24	FIRE OXYGEN	27.59	047968	0002799730		P - W	CHEMICALS	10.50.311.04.5010
HILL/DAVID				000528							
		186285	05/31/24	CCTR SWIM INSTR	342.00	048022	5/25-5/26		P N W	PRIVATE SWIMMING	65.60.417.08.8125
HOFFMAN/DR BRADFORD V				005904							
		186286	05/31/24	FIRE MEDICAL DIRECTOR	1,000.00	048023	JUNE	240004	P M W	MEDICAL FEES	10.50.311.08.5356
HOLICEK/MARLEY				.14918							
		186287	05/31/24	PKS REFUND REG	115.00	048024	2104847		P - W	REFUNDS PAYABLE	61.2265
K C WINWATER WORKS CO				002767							
		186288	05/31/24	WTR MANHOLE JOINT SEALNT	288.00	047995	326822 01		P - W	MAINS & LINES MA	90.70.801.14.5532
KITCHS LAWCARE & LANDSC				006136							
		186289	05/31/24	2024 MOWING CONTRACT	2,100.00	048025	1747	240009	P - W	MOWING CONTRACT	73.70.226.14.5577
		186289	05/31/24	2024 MOWING CONTRACT	2,100.00	048026	1755	240009	P - W	MOWING CONTRACT	73.70.226.14.5577
					4,200.00		*CHECK TOTAL				
				VENDOR TOTAL	4,200.00						
KOHL WHOLESALE INC				000713							
		186290	05/31/24	PKS CONCESSION FOOD	4,330.22	048027	634171	240026	P - W	CONCESSION	61.60.458.04.5007
LAFFEY/SEAN				000111							
		186291	05/31/24	FIRE TRAINING REIMB	482.16	048028	5/28/24		P - W	TRAINING COSTS	10.50.301.06.5259
LIBERTY AGGREGATES LLC				004693							
		186292	05/31/24	ROCK-STOCKPILE	288.70	047996	26628		P - W	MAINS & LINES MA	90.70.801.14.5532
		186292	05/31/24	ROCK-STOCKPILE	288.71	047996	26628		P - W	MAINS & LINES MA	92.70.901.14.5532
					577.41		*CHECK TOTAL				
				VENDOR TOTAL	577.41						

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
MAY/MATTHEW				002653							
		186293	05/31/24	FIRE BUNKER BOOT REIMB	300.00	048029	53460			P N W PROTECTIVE CLOTH	10.50.301.38.5813
MIDWEST CUTS LAWN & LAND				000776							
		186294	05/31/24	WTR MOWING AND TRIMMING	575.00	048030	16	240044	P N W	CONTRACT LABOR	90.70.802.08.5397
		186294	05/31/24	WTR MOWING AND TRIMMING	695.00	048031	17	240044	P N W	CONTRACT LABOR	90.70.802.08.5397
		186294	05/31/24	WWT MOWING SERVICES	250.00	048032	15	240052	P N W	CONTRACT LABOR	92.70.902.08.5397
		186294	05/31/24	WWT MOWING SERVICES	360.00	048033	18	240052	P N W	CONTRACT LABOR	92.70.902.08.5397
					1,880.00						
				VENDOR TOTAL	1,880.00						
MIDWEST DIESEL PERFORMAN				000533							
		186295	05/31/24	WTR #181 BRAKE DRUM,SHOE	1,468.92	047997	3275			P N W VEHICLE MAINTENA	90.70.801.14.5541
		186295	05/31/24	WWT #181 BRAKE DRUM,SHOE	1,468.92	047997	3275			P N W VEHICLE MAINTENA	92.70.901.14.5541
					2,937.84						
				VENDOR TOTAL	2,937.84						
MIKE HAGEN ELECTRIC, INC				006727							
		186296	05/31/24	ELECTRICAL AT FLAGPOLE	6,100.00	048034	14593	240066	F - W	SUPPLIES-VFW	73.70.226.04.5075
MILLS/JOHN				005197							
		186297	05/31/24	FIRE FORGING CONNECTIONS	177.50	047969	6/4-6/7			P - W TRAINING COSTS	10.50.315.06.5259
MISSISSIPPI LIME CO INC				005761							
		186298	05/31/24	WTR HYDRATED LIME	8,639.15	048035	1727673	240048	P - W	CHEMICALS	90.70.802.04.5010
MOAZ CONSTRUCTION INC				006100							
		186299	05/31/24	WTR CONCRETE	6,759.93	047998	130			P - W MAINS & LINES MA	90.70.801.14.5532
MSA SAFETY SALES LLC				006530							
		186300	05/31/24	FIRE THERMAL CAMERA RPR	584.44	047970	963989682			P - W MISC EQUIPMENT M	10.50.301.14.5559
MYRICK MECHANICAL				000669							
		186301	05/31/24	CITY WIDE HVAC MAINTENAN	690.94	048036	1998	240003	P - W	BUILDING MAINTEN	10.95.140.14.5571
PAOLETTI/ISABELLA				008879							
		186302	05/31/24	CCTR SWIM INSTR	60.00	048037	5/28			P N W PRIVATE SWIMMING	65.60.417.08.8125
POLYDYNE INC.				000715							
		186303	05/31/24	WWT CHEMICALS	14,322.00	047999	1835309			P - W CHEMICALS	92.70.902.04.5010
PROFESSIONAL PEST SOLUTI				006333							
		186304	05/31/24	FIRE PEST CONTROL	30.00	047971	13143			P - W PEST CONTROL/MOP	10.50.300.08.5369
		186304	05/31/24	FIRE PEST CONTROL	30.00	047972	13142			P - W PEST CONTROL/MOP	10.50.300.08.5369
		186304	05/31/24	FIRE PEST CONTROL	30.00	047973	13141			P - W PEST CONTROL/MOP	10.50.300.08.5369
		186304	05/31/24	PEST CONTROL	43.00	048000	13144			P - W BUILDING MAINTEN	10.70.225.14.5571
		186304	05/31/24	PEST CONTROL	40.00	048001	13136			P - W FACILITIES MAINT	10.70.221.14.5572
		186304	05/31/24	PEST CONTROL	22.50	048002	13145			P - W BUILDING MAINTEN	90.70.801.14.5571
		186304	05/31/24	PEST CONTROL	22.50	048002	13145			P - W BUILDING MAINTEN	92.70.902.14.5571
					218.00						
				VENDOR TOTAL	218.00						

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
PURCELL TIRE AND RUBBER	001787	186305	05/31/24	ST VEH TIRES	781.27	048003	3278081		P - W	VEHICLE MAINTENA	10.70.225.14.5541
REJIS COMMISSION	006030	186306	05/31/24	TICKET INTERFACE	157.50	048004	531005		P - W	MISCELLANEOUS FE	10.20.131.08.5399
REPUBLIC SERVICES #468	008397	186307	05/31/24	SOLID WASTE COLLECTION	132,209.34	048005	3-0468-0011069		P - W	NEIGHBORHOOD COL	98.70.227.08.5381
		186307	05/31/24	RECYCLING COLLECTION	39,798.70	048005	3-0468-0011069		P - W	NEIGHBORHOOD COL	98.70.227.08.5381
					172,008.04	*CHECK TOTAL					
				VENDOR TOTAL	172,008.04						
RICOH USA, INC	000314	186308	05/31/24	FIN COPIER LEASE	139.85	048006	39312145		P - W	COPIER LEASE & U	10.30.130.04.5110
ROHAUS/KESSLER	000680	186309	05/31/24	CCTR SWIM INSTR	100.00	048038	5/20-5/23		P N W	SWIM TEAM STROKE	65.60.417.08.8111
SCHULTE SUPPLY INC	005774	186311	05/31/24	WTR RACHET HYDR WRENCH	399.90	048007	S1213870.001		P - W	SMALL TOOLS	90.70.801.04.5018
		186311	05/31/24	WTR MAIN FITTING, VALVE	18,130.00	048039	51212022.014	240083	P - W	CONST CNTRCT-CLA	94.70.801.36.7510
					18,529.90	*CHECK TOTAL					
				VENDOR TOTAL	18,529.90						
SHI INTERNATIONAL CORP	000027	186312	05/31/24	IS APC UPS REFRESH	9,756.81	048040	B18248398	240091	P - W	CAPITAL EQUIPMEN	10.90.132.36.7201
SUMNERONE INC	005662	186313	05/31/24	COPIER USAGE	6.95	048008	3943550		P - W	GENERAL SUPPLIES	90.70.801.04.5001
		186313	05/31/24	COPIER USAGE	6.96	048008	3943550		P - W	GENERAL SUPPLIES	92.70.901.04.5001
		186313	05/31/24	COPIER USAGE	6.96	048008	3943550		P - W	GENERAL SUPPLIES	92.70.902.04.5001
					20.87	*CHECK TOTAL					
				VENDOR TOTAL	20.87						
SUPERIOR ELECTRICAL CONS	005735	186314	05/31/24	WTR SERVICE PUMP #2	14,460.00	048041	358089	240082	F - W	CONSTRUCTION CON	94.70.802.36.7510
SUTTON/KATELYN DANIELLE	000327	186315	05/31/24	CCTR SWIM INSTR	224.00	048042	5/13-5/28		P N W	PRIVATE SWIMMING	65.60.417.08.8125
		186315	05/31/24	CCTR SWIM INSTR	22.00	048042	5/13-5/28		P N W	SEMI-PRIVATE SWI	65.60.417.08.8123
		186315	05/31/24	CCTR SWIM INSTR	300.00	048042	5/13-5/28		P N W	SWIM TEAM STROKE	65.60.417.08.8111
		186315	05/31/24	CCTR SWIM INSTR	200.00	048042	5/13-5/28		P N W	PRE-SEASON CONDI	65.60.417.08.8114
					746.00	*CHECK TOTAL					
				VENDOR TOTAL	746.00						
TEKLAB, INC.	000781	186316	05/31/24	WWT LAB SERVICES	475.60	048043	307254	240051	P - W	LAB FEES	92.70.902.08.5365
THE BLOWHARD COMPANY	000819	186317	05/31/24	FIRE FAN RETROFIT	833.00	047974	18493		P - W	MINOR EQUIPMENT	10.50.301.18.5601

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
ULINE, INC				000630							
		186318	05/31/24	LOCATOR SUPPLIES	3,536.70	048009	177848463		P - W	MAINS & LINES MA	90.70.801.14.5532
		186318	05/31/24	LOCATOR SUPPLIES	3,536.70	048009	177848463		P - W	MAINS & LINES MA	92.70.901.14.5532
				VENDOR TOTAL	7,073.40	*CHECK TOTAL					
					7,073.40						
UNITED RENTALS - NORTH A				008963							
		186319	05/31/24	WTR WEBEX TRAINING	175.00	048010	233346712-001		P - W	TRAINING COSTS	90.70.801.06.5259
UTILITY SERVICE CO INC				005709							
		186320	05/31/24	WTR NASHUA TWR MAINT	6,438.80	048011	603111		P - W	WATER TOWERS MAI	90.70.802.14.5537
VALVOLINE LLC				005460							
		186321	05/31/24	WTR #124 OIL CHANGE	34.99	048012	77788		P - W	VEHICLE MAINTENA	90.70.801.14.5541
VANCE BROTHERS INC				000957							
		186322	05/31/24	ST ASPHALT	490.00	048013	IG00025239		P - W	ASPHALT-STREET R	50.75.607.14.5621
		186322	05/31/24	ST ASPHALT	472.50	048014	IG00025275		P - W	ASPHALT-STREET R	50.75.607.14.5621
		186322	05/31/24	ST ASPHALT	1,314.38	048015	IG00025304		P - W	ASPHALT-STREET R	50.75.607.14.5621
				VENDOR TOTAL	2,276.88	*CHECK TOTAL					
					2,276.88						
VERIZON				008933							
		186323	05/31/24	MOBILE PHONE SERVICE	4,925.14	048017	9963735869		P - W	MOBILE PHONES	10.90.132.12.5453
		186323	05/31/24	MOBILE PHONE SERVICE	560.53	048017	9963735869		P - W	MISC EQUIPMENT M	10.40.511.14.5559
		186323	05/31/24	MOBILE PHONE SERVICE	480.42	048017	9963735869		P - W	MOBILE PHONES	10.50.311.12.5453
		186323	05/31/24	MOBILE PHONE SERVICE	268.42	048017	9963735869		P - W	MOBILE PHONES	60.60.415.12.5453
		186323	05/31/24	MOBILE PHONE SERVICE	45.57	048017	9963735869		P - W	MOBILE PHONES	10.60.481.12.5453
		186323	05/31/24	MOBILE PHONE SERVICE	217.85	048017	9963735869		P - W	MOBILE PHONES	65.60.491.12.5453
		186323	05/31/24	MOBILE PHONE SERVICE	91.14	048017	9963735869		P - W	MOBILE PHONES	60.60.420.12.5453
		186323	05/31/24	MOBILE PHONE SERVICE	375.13	048017	9963735869		P - W	MOBILE PHONES	61.60.458.12.5453
		186323	05/31/24	MOBILE PHONE SERVICE	212.85	048017	9963735869		P - W	MOBILE PHONES	10.60.482.12.5453
		186323	05/31/24	MOBILE PHONE SERVICE	87.17	048017	9963735869		P - W	MOBILE PHONES	92.70.903.12.5453
		186323	05/31/24	MOBILE PHONE SERVICE	364.56	048017	9963735869		P - W	MOBILE PHONES	92.30.134.12.5453
		186323	05/31/24	MOBILE PHONE SERVICE	1,018.12	048017	9963735869		P - W	MOBILE PHONES	92.70.901.12.5453
		186323	05/31/24	MOBILE PHONE SERVICE	463.47	048017	9963735869		P - W	MOBILE PHONES	92.70.902.12.5453
		186323	05/31/24	MOBILE PHONE SERVICE	45.57	048017	9963735869		P - W	MOBILE PHONES	90.70.803.12.5453
		186323	05/31/24	MOBILE PHONE SERVICE	424.58	048017	9963735869		P - W	MOBILE PHONES	90.70.802.12.5453
				VENDOR TOTAL	9,580.52	*CHECK TOTAL					
					9,580.52						
WORK ZONE INC/THE				008901							
		186324	05/31/24	ST SIGN MATERIALS	273.75	048016	69071		P - W	STREET SIGNS	50.75.607.14.5641
YOUNG/CHRIS				005837							
		186325	05/31/24	FIRE FORGING CONNECTIONS	177.50	047975	6/4-6/7		P - W	TRAINING COSTS	10.50.315.06.5259
ZOLL MEDICAL CORPORATION				006014							
		186326	05/31/24	FIRE EMS SUPPLIES	268.00	047976	3968827		P - W	MEDICAL SUPPLIES	10.50.311.04.5003

Payments by Vendor

VENDOR NAME AND NUMBER									
CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
ZOLL MEDICAL CORPORATION 006014									
186326	05/31/24	FIRE EMS SUPPLIES	536.00	047977	3969188		P -	W MEDICAL SUPPLIES	10.50.311.04.5003
186326	05/31/24	FIRE EMS SUPPLIES	73.80	047978	3970121		P -	W MEDICAL SUPPLIES	10.50.311.04.5003
186326	05/31/24	FIRE EMS SUPPLIES	356.25	047979	3973059		P -	W MEDICAL SUPPLIES	10.50.311.04.5003
			1,234.05	*CHECK TOTAL					
VENDOR TOTAL			1,234.05						

Payments by Vendor

VENDOR NAME AND NUMBER									
CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CARD CENTER 007674									
2033	05/31/24	SHIRTS FOR PCO MCDERMOTT	38.01				M	CLOTHING EXPENSE	10.40.500.38.5812
2033	05/31/24	TRAINING FOR LICENSE	100.00				M	TRAINING COSTS	90.70.802.06.5259
2033	05/31/24	PLUMBING PARTS FOR GORDO	50.86				M	WATER TOWERS MAI	90.70.802.14.5537
2033	05/31/24	METRO CHIEFS MEETING LUN	16.86				M	MEETING EXPENSE	10.40.500.38.5803
2033	05/31/24	601 CW MAY 24	21.99				M	VEHICLE MAINTENA	10.50.300.14.5541
2033	05/31/24	BOUGHT DOOR HINGES FOR T	10.76				M	VEHICLE MAINTENA	92.70.901.14.5541
2033	05/31/24	2" CHECK VALVE FOR GORDO	52.25				M	WATER TOWERS MAI	90.70.802.14.5537
2033	05/31/24	HOTEL TO AIRPORT, CENTRA	37.88				M	TRAINING TRAVEL	10.40.500.06.5210
2033	05/31/24	CENTRAL SQUARE PARKING 1	27.06				M	TRAINING COSTS	10.50.315.06.5259
2033	05/31/24	CREDIT VOUCHER (REFUND O	38.01	CR			M	CLOTHING EXPENSE	10.40.500.38.5812
2033	05/31/24	SOUTHVIEW, HANDLE ,SCREW	10.49				M	CONST CNTRCT-CLA	94.70.801.36.7510
2033	05/31/24	AMAZON - CAR CLEANING SU	36.37				M	VEHICLE MAINTENA	10.40.500.14.5541
2033	05/31/24	MANHOLE LIFTER	1,038.98				M	MINOR EQUIPMENT	92.70.901.18.5601
2033	05/31/24	YOUTH ORIENTATION WRISTB	36.46				M	RECREATION SUPPL	65.60.491.04.5004
2033	05/31/24	COOKIES AND BROWNIES FOR	42.95				M	GENERAL SUPPLIES	10.50.300.04.5001
2033	05/31/24	APOGEE LEAVE SOFTWARE	5,760.00				M	SOFTWARE MAINTEN	10.90.132.14.5591
2033	05/31/24	604 CW MAY 24	21.99				M	VEHICLE MAINTENA	10.50.311.14.5541
2033	05/31/24	CREDIT VOUCHER AMZN MKTP	65.99	CR			M	GENERAL SUPPLIES	10.40.500.04.5001
2033	05/31/24	LUNCH-N-LEARN; CITYWIDE	70.60				M	TRAINING TRAVEL	10.25.011.06.5210
2033	05/31/24	CABIN AIR FILTERS	54.98				M	VEHICLE MAINTENA	60.60.420.14.5541
2033	05/31/24	603 CW MAY 24	21.99				M	VEHICLE MAINTENA	10.50.321.14.5541
2033	05/31/24	FIRE STATION SUPPLIES	15.93				M	STATION SUPPLIES	10.50.301.04.5020
2033	05/31/24	VALVE STEMS	22.50				M	MISC EQUIPMENT M	60.60.420.14.5559
2033	05/31/24	APRIL FLEET CAR WASH BIL	210.00				M	VEHICLE MAINTENA	10.40.500.14.5541
2033	05/31/24	SHIRTS FOR PCO MCDERMOTT	34.60				M	CLOTHING EXPENSE	10.40.500.38.5812
2033	05/31/24	NEW MOUSE	11.99				M	GENERAL SUPPLIES	10.40.500.04.5001
2033	05/31/24	REPLACEMENT LUG NUTS	55.51				M	VEHICLE MAINTENA	92.70.902.14.5541
2033	05/31/24	WORK PANTS	100.63				M	CLOTHING EXPENSE	90.70.802.38.5812
2033	05/31/24	PAINT SHELTER 1 CITY PAR	58.32				M	MAINTENANCE MATE	60.60.420.04.5009
2033	05/31/24	CIT INTERNATIONAL FLIGHT	25.00				M	TRAINING TRAVEL	10.40.500.06.5210
2033	05/31/24	GUARD SUNGLASSES	36.48				- M	CLOTHING EXPENSE	65.60.491.38.5812
2033	05/31/24	HOTEL ROOM FOR DRONE TRA	289.66				M	TRAINING TRAVEL	10.40.500.06.5210
2033	05/31/24	RECHARGEABLE D-CELL BATT	53.98				M	MAINTENANCE SUPP	92.70.902.04.5009
2033	05/31/24	HOTEL ROOM FOR DRONE TRA	289.66				M	TRAINING TRAVEL	10.40.500.06.5210
2033	05/31/24	SPANNER WRENCH AND OXICL	21.46				M	GENERAL SUPPLIES	92.70.902.04.5001

2033	05/31/24	SCRAPER TOOL	25.96
2033	05/31/24	PLANNER	69.90
2033	05/31/24	GRASS SEED FOR DUMP SITE	378.95
2033	05/31/24	GRASS SEED FOR DUMP SITE	378.95
2033	05/31/24	PROMOTIONAL ITEMS FOR DE	150.00
2033	05/31/24	BOTTLE WATER	53.58
2033	05/31/24	WINDOW TINT FOR UNIT 214	108.00
2033	05/31/24	MOWING TRAILER VALVE STE	2.40
2033	05/31/24	CIT INTERNATIONAL FLIGHT	269.97
2033	05/31/24	FIRE MEDICARE RELICENSUR	709.00
2033	05/31/24	THANK YOU CARDS AND CUPC	20.97
2033	05/31/24	TOILET VALVES	20.89
2033	05/31/24	TOILET VALVES	20.89
2033	05/31/24	CIT INTERNATIONAL REGIST	525.00
2033	05/31/24	SILT FENCE.	50.94

M SMALL TOOLS	92.70.902.04.5018
M GENERAL SUPPLIES	92.70.901.04.5001
M BUILDING MAINTEN	92.70.901.14.5571
M BUILDING MAINTEN	90.70.801.14.5571
- M GENERAL SUPPLIES	10.40.500.04.5001
M BUILDING MAINTEN	60.60.420.14.5571
M VEHICLE MAINTENA	10.40.500.14.5541
M MISC EQUIPMENT M	60.60.420.14.5559
M TRAINING TRAVEL	10.40.500.06.5210
M MEMBERSHIP DUES	10.50.311.38.5811
M GENERAL SUPPLIES	10.20.051.04.5001
M BUILDING MAINTEN	90.70.801.14.5571
M BUILDING MAINTEN	92.70.901.14.5571
M REGISTRATION FEE	10.40.500.06.5251
M GENERAL SUPPLIES	10.70.225.04.5001

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
CARD CENTER		007674						
2033	05/31/24	LIGHT BULBS FOR FORD TRA	24.61				M MISC EQUIPMENT M	60.60.420.14.5559
2033	05/31/24	WASP PRINTER RETURN SHIP	45.58				M MAINT-OFFICE EQU	10.40.500.14.5551
2033	05/31/24	CENTRAL SQUARE PARKING 2	27.06				- M TRAINING COSTS	10.50.315.06.5259
2033	05/31/24	JUNIOR POLICE OFFICER BA	300.64				M NEIGHBORHOOD WTC	10.40.501.18.5602
2033	05/31/24	SEAT FOR 2120	183.99				M MISC EQUIPMENT M	60.60.420.14.5559
2033	05/31/24	LUNCH FOR STACEY PENNING	13.45				M MEETING EXPENSE	10.30.130.38.5803
2033	05/31/24	LUNCH FOR STACEY PENNING	17.52				M MEETING EXPENSE	10.90.132.38.5803
2033	05/31/24	PLANT FOOD	13.68				M GROUNDS/LANDSCAP	73.70.226.14.5575
2033	05/31/24	PURCHASING APWA PUBLIC W	42.00				M GENERAL SUPPLIES	10.70.201.04.5001
2033	05/31/24	GARDEN HOSE PARTS	19.98				- M FACILITIES MAINT	10.70.221.14.5572
2033	05/31/24	WHISTLES FOR GUARDS.	67.95				M CLOTHING EXPENSE	65.60.491.38.5812
2033	05/31/24	UNIFORM CLOTHING HATS	262.00				M CLOTHING EXPENSE	92.70.901.38.5812
2033	05/31/24	UNIFORM CLOTHING HATS	262.00				M CLOTHING EXPENSE	90.70.801.38.5812
2033	05/31/24	SAFETY GLASSES FOR WWTP	54.85				M PROTECTIVE CLOTH	92.70.902.38.5813
2033	05/31/24	NAME TAGS	15.00				M GENERAL SUPPLIES	65.60.491.04.5001
2033	05/31/24	CIT INTERNATIONAL FLIGHT	25.00				M TRAINING TRAVEL	10.40.500.06.5210
2033	05/31/24	PAINT FIELD 1 LIGHT BOX	69.21				M MAINTENANCE MATE	60.60.420.04.5009
2033	05/31/24	ROLLER CHAIN, CHAIN TOOL	115.45				M WATER PLANT MAIN	90.70.802.14.5534
2033	05/31/24	GLOVES.	16.99				M PROTECTIVE CLOTH	10.70.225.38.5813
2033	05/31/24	2ND PART OF GARDEN HOSE	39.39				- M FACILITIES MAINT	10.70.221.14.5572
2033	05/31/24	PARTS FOR UNIT #750.	91.97				M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	STIHL AIR FILTER, SPARK	30.49				M CONST CNTRCT-CLA	94.70.801.36.7510
2033	05/31/24	LANTERN BATTERY ADAPTERS	19.98				M MAINTENANCE SUPP	92.70.902.04.5009
2033	05/31/24	RADIATOR FLUSH FOR UNIT	6.99				M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	LAB CLEANING/SANITIZING	33.95				M LAB SUPPLIES	92.70.902.04.5014
2033	05/31/24	NEW 5PLEX FREEZER	749.00				M RECREATION SUPPL	61.60.458.04.5004
2033	05/31/24	1 5/16 WRENCH	22.99				M CONST CNTRCT-CLA	94.70.801.36.7510
2033	05/31/24	COLD PATCH.	208.20				M ASPHALT-STREET R	50.75.607.14.5621
2033	05/31/24	IA TRAINING-MASSEY	425.00				M REGISTRATION FEE	10.40.500.06.5251
2033	05/31/24	PROMOTIONAL ITEMS FOR DE	209.00				- M GENERAL SUPPLIES	10.40.500.04.5001
2033	05/31/24	FIRE FUNERAL FLOWERS	100.00				M GENERAL SUPPLIES	10.50.300.04.5001
2033	05/31/24	BOLTS	0.80				M CONST CNTRCT-CLA	94.70.801.36.7510
2033	05/31/24	WELDING CLAMPS.	213.50				M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	SOCKET	18.95				M CONST CNTRCT-CLA	94.70.801.36.7510
2033	05/31/24	HOTEL-CRONIN	828.96				M LODGING	10.40.500.06.5252
2033	05/31/24	TRAINING HOTEL-H. HIDY	828.96				M LODGING	10.40.500.06.5252
2033	05/31/24	CENTRAL SQUARE UBER 1	47.94				- M TRAINING COSTS	10.50.315.06.5259
2033	05/31/24	MEALS ON WHEELS MONTHLY	185.71				M A/R REIMBURSEABL	60.1405
2033	05/31/24	MEALS ON WHEELS MONTHLY	123.81				M RSVP GRANT	65.60.491.04.5064
2033	05/31/24	FIRE #624 PREV. MAINT.	274.53				M VEHICLE MAINTENA	10.50.311.14.5541
2033	05/31/24	CAUTION TAPE.	155.88				M GENERAL SUPPLIES	10.70.225.04.5001
2033	05/31/24	PSHRA KC CHAPTER MEMBERS	150.00				M MEMBERSHIP DUES	10.25.011.38.5811
2033	05/31/24	FIRE #627 VEHICLE SUPPLI	8.01				M VEHICLE SUPPLIES	10.50.311.04.5006
2033	05/31/24	REST OF UNIFORM CLOTHING	144.95				M CLOTHING EXPENSE	92.70.902.38.5812
2033	05/31/24	PLOW BOLTS	48.24				M CONST CNTRCT-CLA	94.70.801.36.7510
2033	05/31/24	TRANSFER PUMP	180.48				M MAINS & LINES MA	90.70.801.14.5532
2033	05/31/24	BELT PADS	642.78				M CLOTHING EXPENSE	10.40.500.38.5812
2033	05/31/24	BEDDING PLANTS	38.99				- M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	UNIFORM PROTECTIVE GLOVE	24.40				M PROTECTIVE CLOTH	92.70.901.38.5813
2033	05/31/24	UNIFORM PROTECTIVE GLOVE	24.39				M PROTECTIVE CLOTH	90.70.801.38.5813

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
CARD CENTER		007674						
2033	05/31/24	CLIPS FOR SOLIDS ROLL OF	509.80				M MAINTENANCE SUPP	92.70.902.04.5009
2033	05/31/24	TENT, TABLE AND CHAIRS R	319.75				M LIBERTY FEST	67.20.061.38.5804
2033	05/31/24	CR123 BATTERIES	188.08				M ARMORY SUPPLIES	10.40.501.04.5051
2033	05/31/24	WORK SHOES	68.75				M PROTECTIVE CLOTH	92.70.902.38.5813
2033	05/31/24	CENTRAL SQUARE UBER 2	46.54				- M TRAINING COSTS	10.50.315.06.5259
2033	05/31/24	UNIFORM NAME TAPES	56.75				M CLOTHING EXPENSE	10.40.500.38.5812
2033	05/31/24	AIRPORT TO HOTEL, CENTRA	71.64				M TRAINING TRAVEL	10.40.500.06.5210
2033	05/31/24	5 LOGO WORK SHIRTS	73.75				M CLOTHING EXPENSE	10.70.221.38.5812
2033	05/31/24	WORK PANTS	39.99				M CLOTHING EXPENSE	92.70.901.38.5812
2033	05/31/24	HYDRAULIC HOSES FOR TRUC	621.65				M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	FLOATING AERATOR FOR SOU	27.99				M MAINTENANCE SUPP	92.70.902.04.5009
2033	05/31/24	FUEL LINE AND OIL FILTER	53.69				M MISC EQUIPMENT M	60.60.420.14.5559
2033	05/31/24	FIRE CREDIT	20.95CR				M STATION SUPPLIES	10.50.301.04.5020
2033	05/31/24	NEW HOLLAND 2120 REPAIR	118.46				M MISC EQUIPMENT M	60.60.420.14.5559
2033	05/31/24	BATTERY FOR SARAH	168.20				M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	UNIFORM PANTS	31.88				- M CLOTHING EXPENSE	92.70.901.38.5812
2033	05/31/24	CLAY CO PARKS DIRECTOR T	11.58				M MEETING EXPENSE	60.60.415.38.5803
2033	05/31/24	FAUCET FOR TOOL ROOM	59.17				M BUILDING MAINTEN	60.60.420.14.5571
2033	05/31/24	YOGA BLANKETS--HEATHER B	159.99				M AEROBICS	65.60.417.08.8201
2033	05/31/24	UNIFORM CLOTHING	24.99				- M CLOTHING EXPENSE	90.70.801.38.5812
2033	05/31/24	FLOOR MATS FOR UNIT 214	135.65				M VEHICLE MAINTENA	10.40.500.14.5541
2033	05/31/24	BIKE RACKS	1,049.63				M PLAYGROUND/SPRAY	60.60.420.14.5582
2033	05/31/24	FUEL FILTER.	15.92				M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	FIRE FUNERAL FLOWERS	100.00				M GENERAL SUPPLIES	10.50.300.04.5001
2033	05/31/24	CREDIT VOUCHER AMZN MKTP	7.99CR				M VEHICLE MAINTENA	10.40.500.14.5541
2033	05/31/24	PINS FOR BUCKET OF EXCAV	123.44				M MISC EQUIPMENT M	90.70.801.14.5559
2033	05/31/24	FIRE MEMBERSHIP DUES	1,725.00				M MEMBERSHIP DUES	10.50.321.38.5811
2033	05/31/24	RETIREMENT/PROMOTIONAL C	117.02				M GENERAL SUPPLIES	10.40.500.04.5001
2033	05/31/24	FIRE PLYWOOD	20.95				M STATION SUPPLIES	10.50.301.04.5020
2033	05/31/24	REGISTRATION/ MEMBERSHIP	350.00				M TRAINING TRAVEL	10.20.131.06.5210
2033	05/31/24	FITNESS ROOM EQUIPMENT	447.67				M BUILDING MAINTEN	92.70.901.14.5571
2033	05/31/24	FITNESS ROOM EQUIPMENT	447.67				M BUILDING MAINTEN	90.70.801.14.5571
2033	05/31/24	HOSE CLAMPS FOR BULK WAT	13.98				M MAINS & LINES MA	90.70.801.14.5532
2033	05/31/24	SEWER MACHINE	199.00				M MINOR EQUIPMENT	10.70.221.18.5601
2033	05/31/24	POL SUPPLIES	171.98				- M GENERAL SUPPLIES	10.40.500.04.5001
2033	05/31/24	COLD PATCH.	104.10				M ASPHALT-STREET R	50.75.607.14.5621
2033	05/31/24	BACKGROUND CHECKS	246.37				M RECREATION SUPPL	61.60.458.04.5004
2033	05/31/24	TAPE	2.19				M MISC EQUIPMENT M	90.70.801.14.5559
2033	05/31/24	TAPE	2.18				M MISC EQUIPMENT M	92.70.901.14.5559
2033	05/31/24	BELT FOR UNIT#750.	77.10				M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	STARTER FOR FORD TRACTOR	161.85				M MISC EQUIPMENT M	60.60.420.14.5559
2033	05/31/24	CLAY CO PARK DIRECTORS T	174.78				M MEETING EXPENSE	60.60.415.38.5803
2033	05/31/24	RAIN PONCHOS	17.78				M RECREATION SUPPL	61.60.458.04.5004
2033	05/31/24	HOOKS FOR TRASH BARRELS.	19.84				M GROUNDS MAINTENA	60.60.420.14.5575
2033	05/31/24	SUMMER BAND POSTERS	38.20				M CONTRIBUTIONS TO	67.20.061.38.5807
2033	05/31/24	BENS CLOTHING T-SHIRTS,	106.47				M CLOTHING EXPENSE	90.70.801.38.5812
2033	05/31/24	RETIREMENT PLAQUES POULI	11.99				M MINOR EQUIPMENT	10.40.500.18.5601
2033	05/31/24	TLO-APRIL	158.00				M MISCELLANEOUS FE	10.40.500.08.5399
2033	05/31/24	OIL CHANGE TRUCK #705.	85.97				M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	AWS DRUVA APRIL 2024	343.34				M INTERNET SERVICE	10.90.132.08.5304

VENDOR NAME AND NUMBER									
CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CARD CENTER		007674							
2033	05/31/24	HOSE FOR TRACTOR #750.	19.50					M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	REPLACEMENT STAGE MONITO	593.99					M MINOR EQUIPMENT	65.60.491.18.5601
2033	05/31/24	FIRE POSTAGE	17.11					M POSTAGE	10.50.300.38.5808
2033	05/31/24	SPRAYER HOSE	28.95					M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	JUMP DRIVES FOR CLAIRE S	14.50					M GENERAL SUPPLIES	10.20.031.04.5001
2033	05/31/24	JUMP DRIVES FOR CLAIRE S	8.99					M GENERAL SUPPLIES	10.20.001.04.5001
2033	05/31/24	JUMP DRIVES FOR CLAIRE	29.00					M GENERAL SUPPLIES	10.20.031.04.5001
2033	05/31/24	OIL CHANGE FOR TRUCK #70	179.77					M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	HIGHLIGHTERS REQUESTED G	5.94					M GENERAL SUPPLIES	10.20.031.04.5001
2033	05/31/24	HIGHLIGHTERS REQUESTED G	1.46					M GENERAL SUPPLIES	10.20.001.04.5001
2033	05/31/24	LODGING FOR CHIEF MARTIN	444.06					M TRAINING TRAVEL	10.40.500.06.5210
2033	05/31/24	CLAY RIDGE/RUTH EWING PA	35.44					M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	FEMININE HYGIENE TRASH C	300.00					M FACILITIES MAINT	10.70.221.14.5572
2033	05/31/24	REPLACEMENT STAGE MONITO	469.00					M MINOR EQUIPMENT	65.60.491.18.5601
2033	05/31/24	REPLACEMENT SUMP PUMP FO	628.68					M WATER TOWERS MAI	90.70.802.14.5537
2033	05/31/24	ANT TRAPS FOR WELLHOUSES	27.96					M WELLFIELD MAINT	90.70.802.14.5535
2033	05/31/24	SHOP SUPPLIES	91.57					M MISCELLANEOUS EX	92.70.901.38.5989
2033	05/31/24	SHOP SUPPLIES	91.56					M MISCELLANEOUS EX	90.70.801.38.5989
2033	05/31/24	UPS STORE TO SHIP USB'S	13.73					M GENERAL SUPPLIES	10.50.300.04.5001
2033	05/31/24	GRASS SEED	46.12					M GENERAL SUPPLIES	90.70.802.04.5001
2033	05/31/24	1ML PIPETTE	329.22					M LAB SUPPLIES	92.70.902.04.5014
2033	05/31/24	TRIM PIECE FOR UNIT #217	55.09					M VEHICLE MAINTENA	10.40.500.14.5541
2033	05/31/24	PAINT FOR CITY PARK	415.60					M MAINTENANCE MATE	60.60.420.04.5009
2033	05/31/24	CREDIT VOUCHER AMZN MKTP	30.40CR					M RSVP GRANT	65.60.491.04.5064
2033	05/31/24	PAINT FOR CITY PARK SHEL	243.50					M MAINTENANCE MATE	60.60.420.04.5009
2033	05/31/24	RADIATOR FLUSH FOR TRACT	20.97					M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	SUPPLIES FOR STORM DRAIN	63.65					M STORM WATER MAIN	50.75.607.14.5663
2033	05/31/24	BACKGROUND CHECKS.	450.00					M CRIMINAL HISTORY	10.2474
2033	05/31/24	BACKGROUND CHECKS.	9.25					M MISCELLANEOUS FE	10.30.130.08.5399
2033	05/31/24	FOOTWEAR FOR PCO	69.99					M CLOTHING EXPENSE	10.40.500.38.5812
2033	05/31/24	GRINDING WHEEL.	52.98					M GENERAL SUPPLIES	10.70.225.04.5001
2033	05/31/24	EMERGENCY TREE REMOVAL @	2,500.00					M MAINS & LINES MA	90.70.801.14.5532
2033	05/31/24	KENNEL CLEANING CHEMICAL	627.87					M CHEMICALS	10.20.051.04.5010
2033	05/31/24	BRANDED GOLF BALLS FOR T	571.32					M CHARITABLE FUND	60.60.415.38.5802
2033	05/31/24	REPLACEMENT FOR STOLEN P	41.96					M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	CONNECTS FOR 4PLEX WATER	18.98					M BUILDING MAINTEN	61.60.458.14.5571
2033	05/31/24	PUBLIC WORKS MANAGEMENT	100.00					M REGISTRATION FEE	10.70.201.06.5251
2033	05/31/24	BLUE BYE FOR FOUNTAIN FO	240.00					M FACILITIES MAINT	10.70.221.14.5572
2033	05/31/24	SMALL TOOLS AND SUPPLIES	170.34					M SMALL TOOLS	92.70.901.04.5018
2033	05/31/24	SMALL TOOLS AND SUPPLIES	170.34					M SMALL TOOLS	90.70.801.04.5018
2033	05/31/24	REGISTRATION FEE FOR ATT	20.00					M REGISTRATION FEE	10.70.201.06.5251
2033	05/31/24	DYE FOR FOUNTAIN	120.00					- M FACILITIES MAINT	10.70.221.14.5572
2033	05/31/24	LIME FOR SSO	701.61					M GENERAL SUPPLIES	92.70.902.04.5001
2033	05/31/24	SANDING DISKS	47.43					M SMALL TOOLS	60.60.420.04.5018
2033	05/31/24	9MM BORE SIGHTS	30.11					M ARMORY SUPPLIES	10.40.501.04.5051
2033	05/31/24	CREDIT VOUCHER MPRA* MO	50.00CR					M REGISTRATION FEE	61.60.458.06.5251
2033	05/31/24	FACEBOOK ADS FOR VISIT L	29.98					M ADVERTISING	67.20.061.08.5371
2033	05/31/24	FACEBOOK ADS FOR VISIT L	25.00					M RECREATION SUPPL	60.60.415.04.5004
2033	05/31/24	TRAILER TIRES	399.99					M VEHICLE MAINTENA	60.60.420.14.5541
2033	05/31/24	PARKING FOR APWA KC, SHO	12.95					- M TRAINING TRAVEL	10.80.153.06.5210

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
CARD CENTER		007674						
2033	05/31/24	PARKS & REC SUNGLASSES F	429.01				M RECREATION SUPPL	60.60.415.04.5004
2033	05/31/24	OFFICE SUPPLIES	19.33				M GENERAL SUPPLIES	90.30.133.04.5001
2033	05/31/24	OFFICE SUPPLIES	19.33				M GENERAL SUPPLIES	92.30.134.04.5001
2033	05/31/24	OFFICE SUPPLIES	19.34				M GENERAL SUPPLIES	10.30.130.04.5001
2033	05/31/24	TRES DE MAYA SUPPLIES	42.42				M PROGRAM SUPPLIES	10.60.483.04.5099
2033	05/31/24	OFFICE SUPPLIES	21.04				- M GENERAL SUPPLIES	10.80.151.04.5001
2033	05/31/24	COLD MIX.	34.70				M ASPHALT-STREET R	50.75.607.14.5621
2033	05/31/24	SPECTRUM FIBER	495.00				M INTERNET SERVICE	10.90.132.08.5304
2033	05/31/24	SPECTRUM	87.54				M INTERNET SERVICE	10.90.132.08.5304
2033	05/31/24	SENDING BACK TEST CAMERA	18.29				M POSTAGE	10.40.512.38.5808
2033	05/31/24	FLOOR SCRAPER	60.98				M SMALL TOOLS	92.70.902.04.5018
2033	05/31/24	HOSE REPAIR VOLVO TRACKH	51.64				M CONST CNTRCT-CLA	94.70.801.36.7510
2033	05/31/24	DRILL BIT.	27.06				M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	U-CART AND CONCRETE FOR	235.00				M MAINS & LINES MA	90.70.801.14.5532
2033	05/31/24	SHARKBITE DEMOUNT	2.38				M BUILDING MAINTEN	61.60.458.14.5571
2033	05/31/24	CREDIT VOUCHER AMZN MKTP	9.99CR				M MINOR EQUIPMENT	10.90.132.18.5601
2033	05/31/24	GENERAL SUPPLIES- FORKS	27.46				M GENERAL SUPPLIES	10.30.130.04.5001
2033	05/31/24	GENERAL SUPPLIES- FORKS	27.46				M GENERAL SUPPLIES	90.30.133.04.5001
2033	05/31/24	U-CART AND CONCRETE FOR	245.14				M MAINS & LINES MA	90.70.801.14.5532
2033	05/31/24	MO PROSECUTOR'S CONFEREN	331.99				M TRAINING TRAVEL	10.40.500.06.5210
2033	05/31/24	602 CW MAY 2024	21.99				M VEHICLE MAINTENA	10.50.315.14.5541
2033	05/31/24	PRINTER TONER FOR MASSEY	402.63				M GENERAL SUPPLIES	10.40.500.04.5001
2033	05/31/24	LOCATING WIRE	653.07				M CONST CNTRCT-CLA	94.70.801.36.7510
2033	05/31/24	OIL CHANGE 323	69.40				M VEHICLE MAINTENA	10.60.482.14.5541
2033	05/31/24	NEW 4PLEX WATER HEATER	574.00				M BUILDING MAINTEN	61.60.458.14.5571
2033	05/31/24	WIRE CONNECTORS	221.09				M CONST CNTRCT-CLA	94.70.801.36.7510
2033	05/31/24	TAMPON WALL TRASH CAN FO	150.00				M FACILITIES MAINT	10.70.221.14.5572
2033	05/31/24	BACKDROP FOR EVENTS	418.60				M GENERAL SUPPLIES	10.40.500.04.5001
2033	05/31/24	LIBERTY FEST PARKING HAN	348.22				M LIBERTY FEST	67.20.061.38.5804
2033	05/31/24	OIL CHANGE	59.87				M VEHICLE MAINTENA	10.80.151.14.5541
2033	05/31/24	ANNUAL CHAPTER MEMBERSHI	150.00				M MEMBERSHIP DUES	10.25.011.38.5811
2033	05/31/24	RETIREMENT PLAQUES: POU	90.00				M MINOR EQUIPMENT	10.40.500.18.5601
2033	05/31/24	CALCULATOR	35.97				M GENERAL SUPPLIES	90.30.133.04.5001
2033	05/31/24	CALCULATOR	35.97				M GENERAL SUPPLIES	92.30.134.04.5001
2033	05/31/24	CALCULATOR	35.96				M GENERAL SUPPLIES	10.30.130.04.5001
2033	05/31/24	RAIN COAT	48.99				M PROTECTIVE CLOTH	90.70.802.38.5813
2033	05/31/24	KARL'S FOR CEMETERY	97.44				M GROUNDS/LANDSCAP	73.70.226.14.5575
2033	05/31/24	KEN'S CLOTHES	210.11				M CLOTHING EXPENSE	90.70.801.38.5812
2033	05/31/24	DUMP TRUCK TOP BOARD	16.99				M VEHICLE MAINTENA	90.70.801.14.5541
2033	05/31/24	DUMP TRUCK TOP BOARD	16.98				M VEHICLE MAINTENA	92.70.901.14.5541
2033	05/31/24	LUNCH FOR WORKING THE LI	34.35				M GENERAL SUPPLIES	10.70.225.04.5001
2033	05/31/24	UNIFORM CLOTHING	101.09				M CLOTHING EXPENSE	90.70.801.38.5812
2033	05/31/24	LAB SUPPLIES	55.73				M LAB SUPPLIES	90.70.802.04.5014
2033	05/31/24	UNIFORM PROTECTIVE JACKE	133.70				M PROTECTIVE CLOTH	92.70.901.38.5813
2033	05/31/24	UNIFORM PROTECTIVE JACKE	133.69				M PROTECTIVE CLOTH	90.70.801.38.5813
2033	05/31/24	YOUTUBE TV. SO WE CAN MO	72.99				M MINOR EQUIPMENT	10.40.500.18.5601
2033	05/31/24	ELEC. CORD	15.34				M MISC EQUIPMENT M	90.70.801.14.5559
2033	05/31/24	ELEC. CORD	15.33				M MISC EQUIPMENT M	92.70.901.14.5559
2033	05/31/24	UNIFORM CLOTHING SHIRTS	35.98				M CLOTHING EXPENSE	92.70.901.38.5812
2033	05/31/24	UNIFORM CLOTHING SHIRTS	35.98				M CLOTHING EXPENSE	90.70.801.38.5812

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
CARD CENTER		007674						
2033	05/31/24	TARP FOR WATER PIPE, ZIP	111.96				M MAINS & LINES MA	90.70.801.14.5532
2033	05/31/24	GENERAL SUPPLIES	1.85				M GENERAL SUPPLIES	92.70.902.04.5001
2033	05/31/24	WIRELESS MOUSE	12.99				M GENERAL SUPPLIES	10.80.151.04.5001
2033	05/31/24	LUNCH FOR SGT. ORAL BOAR	49.64				M MEETING EXPENSE	10.40.500.38.5803
2033	05/31/24	COMBINED MEMBERSHIP FOR	493.00				M MEMBERSHIP DUES	10.21.032.38.5811
2033	05/31/24	TRUCK 310 REPAIR	22.97				M VEHICLE MAINTENA	60.60.420.14.5541
2033	05/31/24	NEW VACUUM FOR OFFICES.	199.00				M BUILDING MAINTEN	10.70.225.14.5571
2033	05/31/24	TEA AND ART SUPPLIES	33.94				M PROGRAM SUPPLIES	10.60.483.04.5099
2033	05/31/24	GUM FOR CULTURE CLUB MAY	14.17				M CHILD CARE PROGR	65.60.417.08.8701
2033	05/31/24	GUM FOR CULTURE CLUB MAY	29.78				M OTHER TRAINING	60.60.415.06.5259
2033	05/31/24	UNIFORM ITEM.	27.50				M CLOTHING EXPENSE	10.70.225.38.5812
2033	05/31/24	BUCKET FOR OIL	4.98				M MISCELLANEOUS EX	92.70.901.38.5989
2033	05/31/24	SHOP SUPPLIES.	195.48				M GENERAL SUPPLIES	10.70.225.04.5001
2033	05/31/24	GUM FOR MAY THE 4TH GIFT	15.61				M OTHER TRAINING	60.60.415.06.5259
2033	05/31/24	CONNECTIONS FOR 316	27.97				M VEHICLE MAINTENA	60.60.420.14.5541
2033	05/31/24	STATION AMPLIFIER	218.95				- M MISC EQUIPMENT M	10.50.301.14.5559
2033	05/31/24	OFFICE SUPPLIES	2.42				M GENERAL SUPPLIES	90.30.133.04.5001
2033	05/31/24	OFFICE SUPPLIES	2.42				M GENERAL SUPPLIES	92.30.134.04.5001
2033	05/31/24	OFFICE SUPPLIES	2.41				M GENERAL SUPPLIES	10.30.130.04.5001
2033	05/31/24	NEW HOLLAND 2120 REPAIR	1,020.79				M MISC EQUIPMENT M	60.60.420.14.5559
2033	05/31/24	ANTI-FREEZE FOR THE VACT	43.98				M VEHICLE MAINTENA	92.70.901.14.5541
2033	05/31/24	TAIL LIGHT LENS	5.29				M VEHICLE MAINTENA	90.70.801.14.5541
2033	05/31/24	TAIL LIGHT LENS	5.29				M VEHICLE MAINTENA	92.70.901.14.5541
2033	05/31/24	NEW CABIN FILTER FOR TRU	18.40				M VEHICLE MAINTENA	10.80.153.14.5541
2033	05/31/24	NEW PARK SIGN FOR RUTH E	378.41				M OUTSIDE PRINTING	60.60.415.04.5120
2033	05/31/24	PART OF ORDER FROM 4.24.	52.33				M GENERAL SUPPLIES	10.80.151.04.5001
2033	05/31/24	TOOLS FOR MOWING CREW.	79.85				M MISC EQUIPMENT M	60.60.420.14.5559
2033	05/31/24	CREDIT BACK FROM LOWES	29.98CR				M WATER PLANT MAIN	90.70.802.14.5534
2033	05/31/24	HAND SANITIZER TO REFILL	13.00				M GENERAL SUPPLIES	10.60.483.04.5001
2033	05/31/24	CITY PARK CONCESSION	28.74				M BUILDING MAINTEN	60.60.420.14.5571
2033	05/31/24	POLLINATOR BED AT ART AT	40.68				M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	STAFF ONBOARDING SUPPLIE	43.40				M GENERAL SUPPLIES	10.60.481.04.5001
2033	05/31/24	NITRILE GLOVES	334.27				M BUILDING MAINT S	90.70.802.04.5008
2033	05/31/24	CAULKING FOR ROOF REPAIR	12.96				M BUILDING MAINTEN	90.70.802.14.5571
2033	05/31/24	WATER , GLOVES	172.88				M MISCELLANEOUS EX	92.70.901.38.5989
2033	05/31/24	WATER , GLOVES	172.87				M MISCELLANEOUS EX	90.70.801.38.5989
2033	05/31/24	BACKGROUND CHECK SUBSCRI	60.77				M RECREATION SUPPL	61.60.458.04.5004
2033	05/31/24	PARTS FOR WEED SPRAYER.	49.99				M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	PLACE MATS	67.86				M GENERAL SUPPLIES	10.60.483.04.5001
2033	05/31/24	SEED	122.98				M CONST CNTRCT-Cla	94.70.801.36.7510
2033	05/31/24	CITY PARK PRIMER SHELTER	182.00				M GROUNDS MAINTENA	60.60.420.14.5575
2033	05/31/24	GRASS SEEDING SUPPLIES	492.88				M GROUNDS/LANDSCAP	73.70.226.14.5575
2033	05/31/24	HAMMER AND BROOM FOR 186	65.56				M SMALL TOOLS	90.70.801.04.5018
2033	05/31/24	CPR, ACLS & PALS TRAININ	565.40				M TRAINING COSTS	10.50.300.06.5259
2033	05/31/24	SCRUB PADS FOR KITCHEN	13.99				M GENERAL SUPPLIES	10.60.483.04.5001
2033	05/31/24	CREDIT VOUCHER BEST BUY	329.99CR				M MINOR EQUIPMENT	10.40.500.18.5601
2033	05/31/24	GRASS SEEDING SUPPLIES	17.99				M GROUNDS/LANDSCAP	73.70.226.14.5575
2033	05/31/24	MATS FOR WORKOUT AREA IN	146.97				- M GENERAL SUPPLIES	10.50.300.04.5001
2033	05/31/24	CLAMPS FOR SHOP.	34.20				M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	FUEL NOZZLE FOR FUEL	123.99				- M BUILDING MAINTEN	10.70.225.14.5571

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CARD CENTER				007674							
		2033	05/31/24	CHECKS FOR COURT	311.04					M GENERAL SUPPLIES	10.20.131.04.5001
		2033	05/31/24	MONTHLY SERVICE FEE	20.00					M MISCELLANEOUS FE	65.60.491.08.5399
		2033	05/31/24	QTIPS	2.18					M GENERAL SUPPLIES	90.70.802.04.5001
		2033	05/31/24	CREDIT (TAXED)	97.21CR					M SMALL TOOLS	92.70.901.04.5018
		2033	05/31/24	CREDIT (TAXED)	97.20CR					M SMALL TOOLS	90.70.801.04.5018
		2033	05/31/24	DUCT TAPE FOR SHOP	16.76					M GENERAL SUPPLIES	90.70.801.04.5001
		2033	05/31/24	PIPE SAW REPAIR/MAINTENA	784.46					M MAINS & LINES MA	90.70.801.14.5532
		2033	05/31/24	METAL FOR NEW TRAILER FE	137.58					M VEHICLE MAINTENA	10.70.225.14.5541
		2033	05/31/24	TAKE YOUR CHILD TO WORK	16.53					M MISCELLANEOUS EX	10.95.140.38.5989
		2033	05/31/24	ELEVATOR OPERATING LICEN	25.75					M BUILDING MAINTEN	65.60.491.14.5571
		2033	05/31/24	TRAILER JACK.	83.95					M VEHICLE MAINTENA	10.70.225.14.5541
		2033	05/31/24	WINDSHIELD WIPERS FOR 12	22.18					M VEHICLE MAINTENA	90.70.801.14.5541
		2033	05/31/24	KID DAY PLANTS	25.20					M LANDSCAPING	52.60.420.14.5583
		2033	05/31/24	TOOTH PINS	201.44					M CONST CNTRCT-CLA	94.70.801.36.7510
		2033	05/31/24	ADMINISTRATIVE PROFESSIO	106.00					M MEETING EXPENSE	10.40.500.38.5803
		2033	05/31/24	FERTILIZER	125.98					M LANDSCAPING	52.60.420.14.5583
		2033	05/31/24	POWER WASHER TO REPLACE	119.00					M MINOR EQUIPMENT	65.60.491.18.5601
		2033	05/31/24	VISIT LIBERTY GIVEAWAY I	179.99					M ADVERTISING	67.20.061.08.5371
		2033	05/31/24	UTILITY TOOLS	88.49					M SMALL TOOLS	92.70.901.04.5018
		2033	05/31/24	UTILITY TOOLS	88.49					M SMALL TOOLS	90.70.801.04.5018
		2033	05/31/24	EVENT SUPPLIES	47.62					- M MISCELLANEOUS EX	10.95.140.38.5989
		2033	05/31/24	TAKE YOUR CHILD TO WORK	434.94					M MISCELLANEOUS EX	10.95.140.38.5989
		2033	05/31/24	LEATHER GLOVES FOR NICK	16.99					M LANDSCAPING	52.60.420.14.5583
		2033	05/31/24	SIGN HARDWARE.	37.49					M STREET SIGNS	50.75.607.14.5641
		2033	05/31/24	CLAY RIDGE PICNIC TABLE	257.50					M PLAYGROUND/SPRAY	60.60.420.14.5582
		2033	05/31/24	CLASS FOR "B" TEST.	299.99					M TRAINING COSTS	92.70.902.06.5259
		2033	05/31/24	DEF	25.98					M CONST CNTRCT-CLA	94.70.801.36.7510
		2033	05/31/24	WEED KILLER AND HARDWARE	87.91					M MAINTENANCE MATE	65.60.491.04.5009
		2033	05/31/24	CLEANING SUPPLIES	26.92					M MAINTENANCE MATE	65.60.491.04.5009
		2033	05/31/24	SUMP PUMP TO REPLACE OLD	109.99					M MINOR EQUIPMENT	65.60.491.18.5601
		2033	05/31/24	TV FOR POLICE CONFERENCE	399.99					M MINOR EQUIPMENT	10.40.500.18.5601
		2033	05/31/24	HACH CHEMKEYS AND SAFETY	299.55					M LAB SUPPLIES	90.70.802.04.5014
		2033	05/31/24	HACH CHEMKEYS AND SAFETY	25.65					M SAFETY EQUIPMENT	90.70.802.38.5832
		2033	05/31/24	REPLACEMENT FOR BROKEN B	907.98					M WATER PLANT MAIN	90.70.802.14.5534
		2033	05/31/24	CONCRETE FOR STORM SEWER	208.00					M STORM WATER MAIN	50.75.607.14.5663
		2033	05/31/24	WEED KILLER GRASS SEED T	130.93					M FACILITIES MAINT	10.70.221.14.5572
		2033	05/31/24	601 OIL CHANGE	86.22					M VEHICLE MAINTENA	10.50.300.14.5541
		2033	05/31/24	CREDIT VOUCHER LIBERTY R	20.67CR					M GENERAL SUPPLIES	90.70.802.04.5001
		2033	05/31/24	CLEANING SUPPLIES FOR CL	81.10					M MAINTENANCE MATE	65.60.491.04.5009
		2033	05/31/24	WOOD FOR ROOF REPAIR AT	23.18					M BUILDING MAINTEN	60.60.420.14.5571
		2033	05/31/24	PIZZA FOR SGT.'S REVIEW	39.27					M MEETING EXPENSE	10.40.500.38.5803
		2033	05/31/24	PIZZA FOR CREWS ON WATER	103.14					M GENERAL SUPPLIES	90.70.801.04.5001
		2033	05/31/24	GRASS SEED ON 2ND RECEIP	84.00					M FACILITIES MAINT	10.70.221.14.5572
		2033	05/31/24	WOOD FOR ROOF REPAIR AT	109.25					M BUILDING MAINTEN	60.60.420.14.5571
		2033	05/31/24	LAB SUPPLIES	322.84					M LAB SUPPLIES	92.70.902.04.5014
		2033	05/31/24	SUPPLIES FOR FILLING OUT	11.69					M MAINTENANCE MATE	65.60.491.04.5009
		2033	05/31/24	ELECTRICAL TEST LEADS	20.49					M SMALL TOOLS	60.60.420.04.5018
		2033	05/31/24	UNIFORM CLOTHING	49.99					- M CLOTHING EXPENSE	92.70.902.38.5812
		2033	05/31/24	SOFTWARE SERVICE FEES	10.00					M MISCELLANEOUS FE	65.60.491.08.5399
		2033	05/31/24	TRUCK 316 HOIST REPAIR	57.28					M VEHICLE MAINTENA	60.60.420.14.5541

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
CARD CENTER		007674						
2033	05/31/24	UTILITY TOOLS	97.21				M SMALL TOOLS	92.70.901.04.5018
2033	05/31/24	UTILITY TOOLS	97.20				M SMALL TOOLS	90.70.801.04.5018
2033	05/31/24	UNIFORM CLOTHING	147.98				M CLOTHING EXPENSE	92.70.902.38.5812
2033	05/31/24	REGISTRATION FEE FOR THE	200.00				M REGISTRATION FEE	10.50.321.06.5251
2033	05/31/24	CITY HALL POTS	13.16				M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	TX GATOR REPAIR	201.46				M MISC EQUIPMENT	M 61.60.458.14.5559
2033	05/31/24	NEW SAUNA HEATING UNIT S	198.00				M BUILDING MAINTEN	65.60.491.14.5571
2033	05/31/24	GLOVES,BITS,EXTENSIONS	54.87				M MISCELLANEOUS EX	92.70.901.38.5989
2033	05/31/24	GLOVES,BITS,EXTENSIONS	54.87				M MISCELLANEOUS EX	90.70.801.38.5989
2033	05/31/24	CABLE AND CARABINERS FOR	706.06				M BUILDING IMPROVE	61.60.458.36.7402
2033	05/31/24	2024 BUDGET BOOK AWARD A	445.00				M MISCELLANEOUS FE	10.30.130.08.5399
2033	05/31/24	NEW SAUNA HEATER	1,950.00				M BUILDING MAINTEN	65.60.491.14.5571
2033	05/31/24	FRAME FOR MINSKY'S FIELD	24.99				M MISCELLANEOUS FE	61.60.458.08.5399
2033	05/31/24	DEF	25.98				M CONST CNTRCT-CLA	94.70.801.36.7510
2033	05/31/24	BESTBUY TV PURCHASE PION	383.98				M MINOR EQUIPMENT	10.40.500.18.5601
2033	05/31/24	WEED EATER AND BLOWER WE	188.93				M MINOR EQUIPMENT	10.70.221.18.5601
2033	05/31/24	ENGINE TOOLS	99.42				M SMALL TOOLS	60.60.420.04.5018
2033	05/31/24	HAND TOOLS.	37.96				M GENERAL SUPPLIES	10.70.225.04.5001
2033	05/31/24	WORK PANTS	30.39				M CLOTHING EXPENSE	92.70.901.38.5812
2033	05/31/24	OFFICE SUPPLIES	22.62				M GENERAL SUPPLIES	90.30.133.04.5001
2033	05/31/24	OFFICE SUPPLIES	22.62				M GENERAL SUPPLIES	92.30.134.04.5001
2033	05/31/24	OFFICE SUPPLIES	22.62				M GENERAL SUPPLIES	10.30.130.04.5001
2033	05/31/24	FIRE CERTIFICATE FRAMES	22.96				M GENERAL SUPPLIES	10.50.300.04.5001
2033	05/31/24	PAIN AND PAINT GUN TO MA	55.94				M GENERAL SUPPLIES	10.80.151.04.5001
2033	05/31/24	TX GATOR LIGHT BULB	6.99				M VEHICLE MAINTENA	61.60.458.14.5541
2033	05/31/24	INTERNATIONAL CODE COUNC	160.00				M REGISTRATION FEE	10.80.153.06.5251
2033	05/31/24	TRAVIS SS SHIRTS	35.00				M CLOTHING EXPENSE	92.70.901.38.5812
2033	05/31/24	GUN PARTS	266.00				M ARMORY SUPPLIES	10.40.501.04.5051
2033	05/31/24	PAD FOR TRASH CAN ON KAN	53.06				M FACILITIES MAINT	10.70.221.14.5572
2033	05/31/24	BACKGROUND CHECKS.	450.00				M CRIMINAL HISTORY	10.2474
2033	05/31/24	BACKGROUND CHECKS.	9.25				M MISCELLANEOUS FE	10.30.130.08.5399
2033	05/31/24	OFFICE SUPPLIES	9.31				M GENERAL SUPPLIES	90.30.133.04.5001
2033	05/31/24	OFFICE SUPPLIES	9.31				M GENERAL SUPPLIES	92.30.134.04.5001
2033	05/31/24	OFFICE SUPPLIES	9.30				M GENERAL SUPPLIES	10.30.130.04.5001
2033	05/31/24	ADDITIONAL PAINT FOR LIB	29.94				M GENERAL SUPPLIES	10.80.151.04.5001
2033	05/31/24	OFFICE SUPPLIES	55.43				M GENERAL SUPPLIES	92.70.901.04.5001
2033	05/31/24	FIRE SURGE PROTECTOR	14.98				M STATION SUPPLIES	10.50.301.04.5020
2033	05/31/24	CLEANING SUPPLIES FOR TR	287.52				M GENERAL SUPPLIES	90.70.801.04.5001
2033	05/31/24	VISIT LIBERTY GIVEAWAYS	340.00				M ADVERTISING	67.20.061.08.5371
2033	05/31/24	625 PM AND COOLANT LEAK	1,188.02				M VEHICLE MAINTENA	10.50.311.14.5541
2033	05/31/24	CLEANING SUPPLIES FOR TR	35.94				M GENERAL SUPPLIES	90.70.801.04.5001
2033	05/31/24	DRILL BITS FOR CAGES	100.19				M BUILDING IMPROVE	61.60.458.36.7402
2033	05/31/24	CHARGERS	75.89				M MINOR EQUIPMENT	10.90.132.18.5601
2033	05/31/24	FOLDERS FOR COURT	24.93				M GENERAL SUPPLIES	10.20.131.04.5001
2033	05/31/24	PICKLEBALL LEAGUE SIGNS	35.69				M CONTRACT LABOR	60.60.415.08.5397
2033	05/31/24	PICKLEBALL LEAGUE SIGNS	83.34				M OUTSIDE PRINTING	60.60.415.04.5120
2033	05/31/24	FOLERS FOR COURT	24.93				M GENERAL SUPPLIES	10.20.131.04.5001
2033	05/31/24	DRILL BITS FOR CAGES	36.58				M BUILDING IMPROVE	61.60.458.36.7402
2033	05/31/24	BAR OIL , SOCKET EXTENSI	18.88				M MISCELLANEOUS EX	92.70.901.38.5989
2033	05/31/24	BAR OIL , SOCKET EXTENSI	18.87				M MISCELLANEOUS EX	90.70.801.38.5989

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
CARD CENTER		007674						
2033	05/31/24	ANNUALS FOR POTS AT CEME	77.17				M GROUNDS/LANDSCAP	73.70.226.14.5575
2033	05/31/24	ANNUALS FOR POTS AT CEME	258.80				M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	A ARM FOR GATOR	553.27				M MISC EQUIPMENT M	61.60.458.14.5559
2033	05/31/24	AIR BRAKE CHAMBER FOR TR	164.65				M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	KID SIZED GLOVES FOR PAR	13.49				M RECREATION SUPPL	60.60.415.04.5004
2033	05/31/24	CREDIT VOUCHER LOWES #01	11.09	CR			M BUILDING MAINTEN	60.60.420.14.5571
2033	05/31/24	SHOP ITEMS FOR STOCK.	64.26				M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	UNKNOWN, WILL BE GETTING	20.67				M GENERAL SUPPLIES	90.70.802.04.5001
2033	05/31/24	PUSH BOLT TO REPAIR EXHA	5.05				M VEHICLE MAINTENA	92.70.901.14.5541
2033	05/31/24	MICRO USB CABLES.	23.98				M MINOR EQUIPMENT	10.90.132.18.5601
2033	05/31/24	DELL CHARGER	25.99				M MINOR COMPUTER E	10.90.132.18.5605
2033	05/31/24	METAL FOR SHOP REPAIR.	126.06				M GENERAL SUPPLIES	10.70.225.04.5001
2033	05/31/24	SEAT CUSHION FOR MACK TR	11.99				M VEHICLE MAINTENA	90.70.801.14.5541
2033	05/31/24	SEAT CUSHION FOR MACK TR	11.99				M VEHICLE MAINTENA	92.70.901.14.5541
2033	05/31/24	RECHARGEABLE WORK LIGHT,	51.05				M SMALL TOOLS	60.60.420.04.5018
2033	05/31/24	ZERO TURN MOWER PARTS.	102.99				M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	SAND PAPER	15.35				M BUILDING MAINTEN	92.70.902.14.5571
2033	05/31/24	PICTURE HANGERS FOR CITY	12.89				M FACILITIES MAINT	10.70.221.14.5572
2033	05/31/24	GLOVES FOR OFFICERS	916.80				M MINOR EQUIPMENT	10.40.500.18.5601
2033	05/31/24	BACKGROUND CHECKS.	450.00				M CRIMINAL HISTORY	10.2474
2033	05/31/24	BACKGROUND CHECKS.	9.25				M MISCELLANEOUS FE	10.30.130.08.5399
2033	05/31/24	RSVP APPRECIATION EVENT	573.20				M RSVP GRANT	65.60.491.04.5064
2033	05/31/24	SHADOW BOXES FOR UPCOMIN	99.98				M MINOR EQUIPMENT	10.40.500.18.5601
2033	05/31/24	PRUNING SAW	174.47				M MINOR EQUIPMENT	92.70.901.18.5601
2033	05/31/24	PRUNING SAW	174.47				M MINOR EQUIPMENT	90.70.801.18.5601
2033	05/31/24	WRONG TOILET FLAPPER	11.09				M BUILDING MAINTEN	60.60.420.14.5571
2033	05/31/24	PROPANE TANK AND FUEL FO	335.92				M VEHICLE MAINTENA	90.70.802.14.5541
2033	05/31/24	TOILET FLAPPER FOR SHOP.	14.86				M BUILDING MAINTEN	60.60.420.14.5571
2033	05/31/24	TRAINING COURSE FOR CERT	229.99				M TRAINING COSTS	92.70.902.06.5259
2033	05/31/24	DISH DRAINER RACK	12.49				M MISCELLANEOUS EX	92.70.901.38.5989
2033	05/31/24	DISH DRAINER RACK	12.49				M MISCELLANEOUS EX	90.70.801.38.5989
2033	05/31/24	CLEANING SPONGERS REFILL	13.99				M GENERAL SUPPLIES	10.60.483.04.5001
2033	05/31/24	CLEANING SPONGERS REFILL	26.99				M RECREATION SUPPL	10.60.483.04.5004
2033	05/31/24	HAND CLEANER WIPES.	35.98				M GENERAL SUPPLIES	10.70.225.04.5001
2033	05/31/24	ANNUAL PSHRA-KC CHAPTER	170.00				M MEMBERSHIP DUES	10.25.011.38.5811
2033	05/31/24	MEMORIAL BENCHES, DAUGHT	654.00				M CHARITABLE FUND	60.60.415.38.5802
2033	05/31/24	YEARLY WEED SPRAYING	212.16				M BUILDING MAINTEN	92.70.902.14.5571
2033	05/31/24	CLOTHING ALLOWANCE	80.72				M CLOTHING EXPENSE	10.70.201.38.5812
2033	05/31/24	BUCKLES AND BOLTS CAGES	71.20				M BUILDING IMPROVE	61.60.458.36.7402
2033	05/31/24	CEMETERY FLAG POLE GARDE	202.56				M GROUNDS/LANDSCAP	73.70.226.14.5575
2033	05/31/24	FBI LEEDA - 276	795.00				M FIREARMS TRAININ	10.40.501.06.5259
2033	05/31/24	EMPLOYEE FOLDER LABELS	32.99				M GENERAL SUPPLIES	10.25.011.04.5001
2033	05/31/24	FIRE SHORT LINE PLUG	30.44				M MISC EQUIPMENT M	10.50.311.14.5559
2033	05/31/24	FIRE SHORE LINE PLUG	20.48				M MISC EQUIPMENT M	10.50.311.14.5559
2033	05/31/24	PATRICK WEBB CLOTHING	110.00				M CLOTHING EXPENSE	90.70.801.38.5812
2033	05/31/24	OIL CHANGE AND TIRE ROTA	104.29				M VEHICLE MAINTENA	10.80.153.14.5541
2033	05/31/24	POTTING SOIL FOR POTS	23.98				M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	DRILL BITS CAGES	478.49				M BUILDING IMPROVE	61.60.458.36.7402
2033	05/31/24	WASTEWATER CLASS 4 COURS	349.99				M TRAINING COSTS	92.70.902.06.5259
2033	05/31/24	ICE AND WATER RECEIPT FO	8.98				M MISCELLANEOUS EX	10.40.500.38.5989

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
CARD CENTER		007674						
2033	05/31/24	TONY POTHOFF CLOTHING	69.25				M CLOTHING EXPENSE	90.70.801.38.5812
2033	05/31/24	WATERCOLORS FOR PAINT CL	30.98				M RECREATION SUPPL	10.60.483.04.5004
2033	05/31/24	NEW LOCKS FOR LOCKERS	150.19				M PROPERTY ROOM SU	10.40.511.04.5052
2033	05/31/24	SPECTRUM FEB - APRIL FOR	500.00				M REGIONAL ALERT S	10.40.512.08.5393
2033	05/31/24	BATWING WHEELS AND MISC	159.08				M MISC EQUIPMENT M	60.60.420.14.5559
2033	05/31/24	BATWING WHEELS AND MISC	679.92				M MISC EQUIPMENT M	61.60.458.14.5559
2033	05/31/24	HYDRAULIC HOSE	382.25				M CONST CNTRCT-CLA	94.70.801.36.7510
2033	05/31/24	OIL	143.96				M CONST CNTRCT-CLA	94.70.801.36.7510
2033	05/31/24	MONITOR ARM.	49.99				M MINOR EQUIPMENT	10.90.132.18.5601
2033	05/31/24	RUBBER BANDS FOR CITY PA	44.91				M MAINTENANCE MATE	60.60.420.04.5009
2033	05/31/24	CLOTHING ALLOWANCE	71.86				M CLOTHING EXPENSE	10.70.201.38.5812
2033	05/31/24	OFFICE SUPPLIES	87.02				- M GENERAL SUPPLIES	92.70.901.04.5001
2033	05/31/24	OFFICE SUPPLIES	87.02				- M GENERAL SUPPLIES	90.70.801.04.5001
2033	05/31/24	FLAGS,DRUM CADDY/GAUGE,S	188.18				M PROTECTIVE CLOTH	92.70.901.38.5813
2033	05/31/24	FLAGS,DRUM CADDY/GAUGE,S	188.19				M PROTECTIVE CLOTH	90.70.801.38.5813
2033	05/31/24	FLAGS,DRUM CADDY/GAUGE,S	594.37				M MAINS & LINES MA	90.70.801.14.5532
2033	05/31/24	FLAGS,DRUM CADDY/GAUGE,S	1,386.08				M MAINS & LINES MA	92.70.901.14.5532
2033	05/31/24	FLAGS,DRUM CADDY/GAUGE,S	263.43				M BUILDING MAINTEN	92.70.901.14.5571
2033	05/31/24	FLAGS,DRUM CADDY/GAUGE,S	263.44				M BUILDING MAINTEN	90.70.801.14.5571
2033	05/31/24	OFFICE SUPPLIES/REIMBURS	28.94				M GENERAL SUPPLIES	10.30.130.04.5001
2033	05/31/24	OFFICE SUPPLIES/REIMBURS	28.93				M GENERAL SUPPLIES	90.30.133.04.5001
2033	05/31/24	PARTS FOR LAS FEED PUMPS	266.30				M WATER PLANT MAIN	90.70.802.14.5534
2033	05/31/24	(SOUTHVIEW) 2 HYDRO HOSE	179.05				M CONST CNTRCT-CLA	94.70.801.36.7510
2033	05/31/24	CAULK	5.84				M BUILDING MAINTEN	90.70.801.14.5571
2033	05/31/24	CAULK	5.84				M BUILDING MAINTEN	92.70.901.14.5571
2033	05/31/24	MEASURING WHEEL	64.98				- M MAINS & LINES MA	92.70.901.14.5532
2033	05/31/24	BOLTS FOR FLOW METER @14	129.04				M WELLFIELD MAINT	90.70.802.14.5535
2033	05/31/24	WIRING KIT	45.52				M SMALL TOOLS	60.60.420.04.5018
2033	05/31/24	BOLTS FOR FLOW METER @14	32.26				M WELLFIELD MAINT	90.70.802.14.5535
2033	05/31/24	FRAMES FOR AWARD WINNERS	44.74				M RSVP GRANT	65.60.491.04.5064
2033	05/31/24	SAFETY GLOVES	154.08				M SAFETY EQUIPMENT	90.70.802.38.5832
2033	05/31/24	LOCKER FOR OUTER PROPERT	118.97				M PROPERTY ROOM SU	10.40.511.04.5052
2033	05/31/24	KEYS FOR NEW LOCK ON CAB	18.83				M BUILDING MAINTEN	92.70.901.14.5571
2033	05/31/24	FRAME FOR CITY COUNCIL P	19.79				M GENERAL SUPPLIES	10.10.101.04.5001
2033	05/31/24	FRAME FOR CITY COUNCIL P	14.79				M GENERAL SUPPLIES	10.20.001.04.5001
2033	05/31/24	VOLTAGE TESTERS	8.33				M BUILDING MAINTEN	92.70.901.14.5571
2033	05/31/24	VOLTAGE TESTERS	8.33				M BUILDING MAINTEN	90.70.801.14.5571
2033	05/31/24	FILL STICK	4.02				M BUILDING MAINTEN	90.70.801.14.5571
2033	05/31/24	FILL STICK	4.02				M BUILDING MAINTEN	92.70.901.14.5571
2033	05/31/24	TRAINING REGISTRATION FO	360.45				M TRAINING TRAVEL	10.20.131.06.5210
2033	05/31/24	TAGS FOR THE PROPERTY RO	23.99				M PROPERTY ROOM SU	10.40.511.04.5052
2033	05/31/24	4 TREES DONATED TO ERNES	573.24				M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	SHIPPING FEES FOR STATE	41.20				M GENERAL SUPPLIES	90.70.802.04.5001
2033	05/31/24	RAIN JACKET FOR JAMES	34.99				M PROTECTIVE CLOTH	92.70.901.38.5813
2033	05/31/24	BLUE FLAGS FOR LOCATING.	29.80				M MAINS & LINES MA	90.70.801.14.5532
2033	05/31/24	FERTILIZER AND STRAW.	153.86				M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	KEYS FOR FLAGPOLE	9.75				M GROUNDS/LANDSCAP	73.70.226.14.5575
2033	05/31/24	REGISTRATION FOR CONFERE	360.45				M TRAINING TRAVEL	10.20.131.06.5210
2033	05/31/24	CAP FOR PIPE	12.45				M MAINTENANCE MATE	65.60.491.04.5009
2033	05/31/24	LUNCH FOR CBA MEETING	273.16				M OTHER	10.25.011.38.5989

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
CARD CENTER		007674						
2033	05/31/24	GREASE	35.96				M CONST CNTRCT-CLA	94.70.801.36.7510
2033	05/31/24	SCANNER FOR MULCH	269.49				M MINOR EQUIPMENT	10.40.500.18.5601
2033	05/31/24	NUTS FOR FLOW METER @14	55.38				M WELLFIELD MAINT	90.70.802.14.5535
2033	05/31/24	ANCHOR BOLTS FOR NEW MET	72.32				M MISCELLANEOUS FE	61.60.458.08.5399
2033	05/31/24	CREDIT VOUCHER LOWES #01	30.39	CR			M MAINS & LINES MA	90.70.801.14.5532
2033	05/31/24	RUBBER BANDS FOR CITY PA	24.86				M MAINTENANCE MATE	60.60.420.04.5009
2033	05/31/24	THE CLERK FORGOT TO TAKE	30.39				- M MAINS & LINES MA	90.70.801.14.5532
2033	05/31/24	TOOLS FOR SIDEWALK FORM.	27.92				M MAINS & LINES MA	90.70.801.14.5532
2033	05/31/24	COMMUNITY GARDEN -RSVP R	115.24				M RSVP GRANT	65.60.491.04.5064
2033	05/31/24	LOCK FOR THE CABINET	6.49				M BUILDING MAINTEN	92.70.901.14.5571
2033	05/31/24	DISPATCHER APPRECIATION	56.47				M FOOD	10.50.300.04.5013
2033	05/31/24	COMMUNITY GARDEN SUPPLIE	59.42				M RSVP GRANT	65.60.491.04.5064
2033	05/31/24	FIRE GARDEN HOSE, NOZZLE	111.94				M STATION SUPPLIES	10.50.301.04.5020
2033	05/31/24	SAND TO SET FLAGPOLE	13.32				M SUPPLIES-VFW	73.70.226.04.5075
2033	05/31/24	SAW BLADES FOR THE CHOP	169.00				M MINOR EQUIPMENT	90.70.801.18.5601
2033	05/31/24	AGINGIS CARD HOLDERS, CA	31.81				M RECREATION SUPPL	10.60.483.04.5004
2033	05/31/24	AGINGIS CARD HOLDERS, CA	35.24				M GENERAL SUPPLIES	10.60.483.04.5001
2033	05/31/24	3/4" COPPER TUBING FOR S	779.00				M MAINS & LINES MA	90.70.801.14.5532
2033	05/31/24	OFFICE SUPPLIES	8.99				M MISCELLANEOUS EX	10.21.032.38.5989
2033	05/31/24	PO CONNER 2024 DUTY BOOT	189.99				M CLOTHING EXPENSE	10.40.500.38.5812
2033	05/31/24	STAFF MO PRIMA CONFERENC	302.16				M TRAINING TRAVEL	10.25.011.06.5210
2033	05/31/24	WEED EATER STRING AND GA	63.18				M FACILITIES MAINT	10.70.221.14.5572
2033	05/31/24	NEW REMOTE HEADSET BASE	535.00				M MINOR EQUIPMENT	10.40.500.18.5601
2033	05/31/24	BUCKLES AND BOLTS CAGES	368.09				M BUILDING IMPROVE	61.60.458.36.7402
2033	05/31/24	MP PRIMA CONFERENCE	279.80				M TRAINING TRAVEL	10.25.011.06.5210
2033	05/31/24	VERIZON CONNECT	38.00				M INTERNET SERVICE	10.90.132.08.5304
2033	05/31/24	ROLLS OF EMERY CLOTH	27.27				M MAINS & LINES MA	90.70.801.14.5532
2033	05/31/24	BOXWOODS TO REPLACE DEAD	129.97				M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	CESSPIT TREATMENT FOR VA	23.98				M MAINTENANCE MATE	60.60.420.04.5009
2033	05/31/24	DISPATCHER APPRECIATION	60.47				M FOOD	10.50.300.04.5013
2033	05/31/24	CLEANING SUPPLIES	95.38				- M MISCELLANEOUS EX	92.70.901.38.5989
2033	05/31/24	CLEANING SUPPLIES	95.38				- M MISCELLANEOUS EX	90.70.801.38.5989
2033	05/31/24	BUCKLES AND BOLTS CAGES	174.09				M BUILDING IMPROVE	61.60.458.36.7402
2033	05/31/24	FOLDERS FOR COURT	64.26				M GENERAL SUPPLIES	10.20.131.04.5001
2033	05/31/24	PENCILS, TONER FOR RECOR	193.63				M GENERAL SUPPLIES	10.40.500.04.5001
2033	05/31/24	HOOKS FOR LOCKS	7.99				M PROPERTY ROOM SU	10.40.511.04.5052
2033	05/31/24	TRACER WIRE	435.38				M CONST CNTRCT-CLA	94.70.801.36.7510
2033	05/31/24	MIDWEST INVESTIGATORS TR	250.00				M REGISTRATION FEE	10.40.500.06.5251
2033	05/31/24	COLILERT	1,726.13				M LAB SUPPLIES	90.70.802.04.5014
2033	05/31/24	FIRE CREDIT	6.00	CR			M VEHICLE SUPPLIES	10.50.311.04.5006
2033	05/31/24	PAINTING SAFETY YELLOW O	30.42				M MAINTENANCE SUPP	92.70.902.04.5009
2033	05/31/24	FIRE ANTIFREEZE	27.98				M VEHICLE SUPPLIES	10.50.311.04.5006
2033	05/31/24	CROSBY 7/8 SIZE SHACKLE	36.64				M MAINS & LINES MA	92.70.901.14.5532
2033	05/31/24	CROSBY 7/8 SIZE SHACKLE	36.63				M MAINS & LINES MA	90.70.801.14.5532
2033	05/31/24	CREDIT VOUCHER AMZN MKTP	98.09	CR			M MAINS & LINES MA	92.70.901.14.5532
2033	05/31/24	MONITOR DESK MOUNT.	59.99				M MAINT-OFFICE EQU	10.90.132.14.5551
2033	05/31/24	OFFICE SUPPLIES	33.66				M MISCELLANEOUS EX	10.21.032.38.5989
2033	05/31/24	BARRICADE TRAILER REGIST	74.71				M VEHICLE MAINTENA	10.40.500.14.5541
2033	05/31/24	POLESAW REPAIR	99.97				M SMALL TOOLS	60.60.420.04.5018
2033	05/31/24	DIGITAL SUBSCRIPTION TO	54.00				M MISCELLANEOUS EX	10.21.032.38.5989

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
CARD CENTER		007674						
2033	05/31/24	FIRE ANTIFREEZE	21.98				M VEHICLE SUPPLIES	10.50.311.04.5006
2033	05/31/24	BRAD NAILER	102.96				M SMALL TOOLS	92.70.902.04.5018
2033	05/31/24	VINYL FOR CUTTING TRUCK	63.83				M GENERAL SUPPLIES	10.70.225.04.5001
2033	05/31/24	PARTS FOR ZERO TURN MOWE	44.56				M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	BATWING BLADES	253.14				M MISC EQUIPMENT M	60.60.420.14.5559
2033	05/31/24	MOOD MUSIC APRIL -GYM MU	28.95				M MISCELLANEOUS FE	65.60.491.08.5399
2033	05/31/24	WORK BENCH TOPPER	28.50				M MAINTENANCE SUPP	92.70.902.04.5009
2033	05/31/24	CARHARTT MENS SHIRTS	54.98				M CLOTHING EXPENSE	90.70.801.38.5812
2033	05/31/24	CREDIT VOUCHER LOWES #01	224.07	CR			M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	SHIRTS FOR ANDREW	66.94				M CLOTHING EXPENSE	92.70.901.38.5812
2033	05/31/24	PRINTER INK.	404.97				M GENERAL SUPPLIES	10.70.225.04.5001
2033	05/31/24	TEST POINTS	617.58				M CONST CNTRCT-CLA	94.70.801.36.7510
2033	05/31/24	LAMINATING SHEETS	29.99				M CLOTHING EXPENSE	90.70.801.38.5812
2033	05/31/24	LAMINATING SHEETS	24.95				- M CLOTHING EXPENSE	90.70.801.38.5812
2033	05/31/24	TWO DOZEN HPL REPLACEMEN	383.52				M MAINTENANCE MATE	65.60.491.04.5009
2033	05/31/24	GRASS SEED	40.97				M BUILDING MAINT S	90.70.802.04.5008
2033	05/31/24	TWO DOZEN BVT REPLACEMEN	682.56				M MAINTENANCE MATE	65.60.491.04.5009
2033	05/31/24	SUNSCREEN AND BATWING MO	57.16				M MISCELLANEOUS EX	61.60.458.38.5989
2033	05/31/24	CONCRETE FOR FLAGPOLE BA	202.00				M SUPPLIES-VFW	73.70.226.04.5075
2033	05/31/24	MADI'S NEW NOTARY AFTER	41.58				M MISCELLANEOUS FE	10.40.500.08.5399
2033	05/31/24	PALLET OF SAKRETE	212.52				M MAINS & LINES MA	90.70.801.14.5532
2033	05/31/24	HOTEL ROOM FOR TRAVEL TO	107.00				M TRAINING TRAVEL	10.40.500.06.5210
2033	05/31/24	FOLDERS, RULERS FOR COUR	53.27				M GENERAL SUPPLIES	10.20.131.04.5001
2033	05/31/24	REGISTRATION FOR WATER I	250.00				M REGISTRATION FEE	90.70.803.06.5251
2033	05/31/24	LUNCH FOR TRAVEL TO PRIS	45.12				M TRAINING TRAVEL	10.40.500.06.5210
2033	05/31/24	PLAYGROUND MAINTENANCE	6.49				M PLAYGROUND/SPRAY	60.60.420.14.5582
2033	05/31/24	UNIFORM CLOTHING	98.98				- M CLOTHING EXPENSE	92.70.901.38.5812
2033	05/31/24	HOTEL ROOM FOR TRAVEL TO	107.00				M TRAINING TRAVEL	10.40.500.06.5210
2033	05/31/24	RENEWAL FEE-PERNICE	135.00				M MEMBERSHIP DUES	10.40.500.38.5811
2033	05/31/24	HDMI TO MINIDISPLAY PORT	19.88				M MINOR EQUIPMENT	10.90.132.18.5601
2033	05/31/24	PANTS AND SHIRT	90.00				M CLOTHING EXPENSE	92.70.901.38.5812
2033	05/31/24	TWO DUPLICATES MADE	6.50				M GENERAL SUPPLIES	65.60.491.04.5001
2033	05/31/24	SHIPPING UNIFORM SHIRTS	15.69				M CLOTHING EXPENSE	10.40.500.38.5812
2033	05/31/24	FOOD FOR TRAVEL TO PRISO	5.62				- M TRAINING TRAVEL	10.40.500.06.5210
2033	05/31/24	GLOVES.	35.96				M PROTECTIVE CLOTH	10.70.225.38.5813
2033	05/31/24	HELIUM TANK FILL	150.23				M GENERAL SUPPLIES	65.60.491.04.5001
2033	05/31/24	HELIUM TANK FILL	150.23				M MISCELLANEOUS FE	10.60.483.08.5399
2033	05/31/24	COMMUNITY GARDEN	172.70				M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	LEADSONLINE LEADERSHIP C	209.00				M REGISTRATION FEE	10.40.500.06.5251
2033	05/31/24	TOOLS FOR EVAN	385.12				M SMALL TOOLS	60.60.420.04.5018
2033	05/31/24	RESTOCK 20 DESKTOP UPSS	2,279.90				M MINOR COMPUTER E	10.90.132.18.5605
2033	05/31/24	CLEANING SUPPLIES AND PA	131.77				M MINOR EQUIPMENT	10.40.500.18.5601
2033	05/31/24	WIRING FOR NEW F-550.	167.50				M VEHICLE MAINTENA	10.70.225.14.5541
2033	05/31/24	LAB SUPPLIES	438.76				M LAB SUPPLIES	92.70.902.04.5014
2033	05/31/24	PLIERS, WRENCHES	44.56				M SMALL TOOLS	60.60.420.04.5018
2033	05/31/24	DINNER FOR TRAVEL TO PRI	39.90				M TRAINING TRAVEL	10.40.500.06.5210
2033	05/31/24	WALL ANCHORS	17.96				M GENERAL SUPPLIES	10.90.132.04.5001
2033	05/31/24	TORDON BRUSH KILLER	39.98				M CHEMICALS	60.60.420.04.5010
2033	05/31/24	CABLES, CHARGERS, ADAPTE	22.98				M MINOR EQUIPMENT	10.90.132.18.5601
2033	05/31/24	METAL FOR NEW DUMP TRUCK	92.92				M VEHICLE MAINTENA	10.70.225.14.5541

Payments by Vendor

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
CARD CENTER		007674						
2033	05/31/24	BATWING BLADES	129.66				M MISC EQUIPMENT M	60.60.420.14.5559
2033	05/31/24	OIL PLUG	5.04				M MISC EQUIPMENT M	60.60.420.14.5559
2033	05/31/24	BATWING BLADES	674.95				M MISC EQUIPMENT M	60.60.420.14.5559
2033	05/31/24	BLOWER BATTERY REPLACEME	224.07				M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	HEALTHY EATING EVERY DAY	366.11				M TRAINING COSTS	65.60.491.06.5259
2033	05/31/24	UNIFORM CLOTHING SHIRTS	34.48				M CLOTHING EXPENSE	92.70.901.38.5812
2033	05/31/24	UNIFORM CLOTHING SHIRTS	34.48				M CLOTHING EXPENSE	90.70.801.38.5812
2033	05/31/24	WATER FOR SHOP.	382.08				M GENERAL SUPPLIES	10.70.225.04.5001
2033	05/31/24	VOLLEYBALLS	138.52				M RECREATION SUPPL	61.60.458.04.5004
2033	05/31/24	CEMETERY WORK DAY SIGN,	35.20				M MISCELLANEOUS EX	73.70.226.38.5989
2033	05/31/24	CEMETERY WORK DAY SIGN,	147.87				M RSVP GRANT	65.60.491.04.5064
2033	05/31/24	CEMETERY WORK DAY SIGN,	176.28				M OUTSIDE PRINTING	60.60.415.04.5120
2033	05/31/24	CREDIT VOUCHER LOWES #01	212.00CR				M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	WATER AEROBICS DUMBELL S	81.80				M AEROBICS	65.60.417.08.8201
2033	05/31/24	ARMORY SUPPLIES	74.97				M ARMORY SUPPLIES	10.40.501.04.5051
2033	05/31/24	FOR THE LUNCH ROOM.	60.06				M GENERAL SUPPLIES	90.70.802.04.5001
2033	05/31/24	UNIFORM UPFIT CHARGE	26.00				M CLOTHING EXPENSE	10.40.500.38.5812
2033	05/31/24	HELLO SIGN	20.00				M MISCELLANEOUS FE	65.60.491.08.5399
2033	05/31/24	CEMETERY BROCHURES	194.95				M MISCELLANEOUS EX	73.70.226.38.5989
2033	05/31/24	VOLLEYBALLS	118.92				M RECREATION SUPPL	61.60.458.04.5004
2033	05/31/24	VOLLEYBALLS	36.38				M RECREATION SUPPL	61.60.458.04.5004
2033	05/31/24	PAINT FOR RUTH MOORE SHE	147.63				M MAINTENANCE MATE	60.60.420.04.5009
2033	05/31/24	CITY HALL NEW LANDSCAPIN	157.16				M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	BINDERS	24.98				M GENERAL SUPPLIES	10.90.132.04.5001
2033	05/31/24	SUPPLIES	87.96				- M GENERAL SUPPLIES	90.70.802.04.5001
2033	05/31/24	YARD WASTE & TRASH BAGS	46.58				M RECREATION SUPPL	60.60.415.04.5004
2033	05/31/24	2X4'S AND CONCRETE FORM	57.16				M MAINS & LINES MA	90.70.801.14.5532
2033	05/31/24	CABLES, CHARGERS, ADAPTE	24.96				M MINOR EQUIPMENT	10.90.132.18.5601
2033	05/31/24	MUSIC FOR SUMMER BAND	87.99				M CONTRIBUTIONS TO	67.20.061.38.5807
2033	05/31/24	SGT HIDY 2024 BOOTS REPL	267.88				M CLOTHING EXPENSE	10.40.500.38.5812
2033	05/31/24	GIFT CARDS FOR STAFF FOR	176.25				M GENERAL SUPPLIES	10.20.051.04.5001
2033	05/31/24	CREDIT VOUCHER NEWEGG MA	33.98CR				M MINOR COMPUTER E	10.90.132.18.5605
2033	05/31/24	BRASS FITTINGS FOR DRAIN	81.88				M VEHICLE MAINTENA	90.70.801.14.5541
2033	05/31/24	SUPPLIES	89.26				- M MISCELLANEOUS EX	92.70.901.38.5989
2033	05/31/24	SUPPLIES	89.26				- M MISCELLANEOUS EX	90.70.801.38.5989
2033	05/31/24	FIRE STATION SUPPLIES	57.94				M STATION SUPPLIES	10.50.301.04.5020
2033	05/31/24	RANGER PRO	68.99				M CHEMICALS	61.60.458.04.5010
2033	05/31/24	FENCE CAP	356.66				M GROUNDS/LANDSCAP	61.60.458.14.5575
2033	05/31/24	POTTING SOIL FOR VF	19.99				- M GROUNDS/LANDSCAP	73.70.226.14.5575
2033	05/31/24	FANS FOR THE GYM AT THE	65.98				M BUILDING MAINTEN	92.70.901.14.5571
2033	05/31/24	CITY HALL LANDSCAPING PA	226.73				M LANDSCAPING	52.60.420.14.5583
2033	05/31/24	SHOVELS FOR ASPHALT.	59.96				M ASPHALT-STREET R	50.75.607.14.5621
2033	05/31/24	POTTING SOIL FOR COLUMBA	59.97				M GROUNDS/LANDSCAP	73.70.226.14.5575
2033	05/31/24	PRIMER FOR RUTH MOORE SH	103.26				M MAINTENANCE MATE	60.60.420.04.5009
			102,479.04				*CHECK TOTAL	
		VENDOR TOTAL	102,479.04					



STAFF REPORT

Planning and Zoning Case 24-10SUP

Staff: Kyle McGinnis, Planner

Date: May 20, 2024

GENERAL INFORMATION

Application: **Special Use Permit for a recreational vehicle storage facility use in the M-1, Light Industrial District at 1300 H Highway.**

Applicant: Andy Greene, Crockett Engineering Consultants
1000 W. Nifong Boulevard, Building 1
Columbia, MO 65203

Owner: Liberty Hills Ventures LLC
P.O. Box 177
Liberty, MO 64069-0177

Location: 1300 H Highway

Site Acreage: 2.91 acres

Existing Land Use/Zoning: Vacant / M-1, Light Industrial District

Neighboring Land Use/Zoning: **North:** Vacant land / M-1, Light Industrial District
South: Vacant land / M-1, Light Industrial District
East: Telecommunications Contractor / M-1, Light Industrial District
West: Office / M-1, Light Industrial District

Public Notice: Legal Notice printed in Courier Tribune- April 25
Letter sent to property owners within 185 ft. on April 25
Sign Posted on site- April 25

File Date: April 2, 2024

APPLICANTS PROPOSAL

The applicant is requesting the approval of a Special Use Permit for an outdoor recreational vehicle (RV) and vehicular storage facility in the M-1, Light Industrial District (Section 30-68 of the Unified Development Ordinance), for which a project description has been provided as part of Exhibit B. The proposed storage area, which will be set back from the south property line along H Highway by approximately 245 feet, will encompass 2.91 acres of land as depicted in Exhibit C. The existing concrete access drive onto H Highway will be rehabilitated; though the storage area will not be paved, it will utilize gravel contained within a perimeter curb and gutter. All vehicles stored on-site will be parked beneath open-air canopy structures, of the same or similar design as shown in Exhibit D. The storage area will be enclosed within a six-foot perimeter privacy fence and the south edge of the facility, facing H Highway, will be landscaped to provide additional screening as viewed from public right-of-way.

SITE ANALYSIS

Use

The proposal is to construct a 2.91-acre outdoor storage facility with four open-air canopy structures of varying size, ranging from approximately 3,380 square feet to approximately 16,576 square feet, for the purpose of storing RVs and other vehicles for customers. These canopies are anticipated to be at least 14 feet tall.

Site Layout/Access/Parking

The site is currently comprised of three unplatted tracts totaling a land area of 5.88 acres, which the applicant intends to plat during the review of their Final Development Plan to be submitted at a later date. The proposed storage facility encompasses 2.91 acres within the northern half of the property. The storage facility would be accessed by a single concrete drive, approximately 29 feet wide, off of H Highway to the south. This concrete drive exists on the site today and would be rehabilitated to serve the property and the proposed storage facility located approximately 245 feet north of the widened H Highway right-of-way. Ingress and egress into and out of the storage area would be restricted by a double-gated entry located along its south edge.

The storage area itself would be laid with gravel contained within a perimeter concrete curb and gutter. The entirety of the storage facility would be enclosed within a six-foot privacy fence, all of which would be set back at least 10 feet from the east and west property lines, and 15 feet from the north property line. The facility would be further screened along its south edge with five small trees, 10 large deciduous shrubs, 10 perennials, and 40 ornamental grasses to help enhance the view of the site as seen from public right-of-way. Per the conceptual site plan provided by the applicant, 75 storage spaces have been proposed, all located beneath the four open-air canopy structures depicted.

PUBLIC INFRASTRUCTURE

Streets

The site has direct access to H Highway, a public Collector roadway. Improvements to H Highway will be required, including the widening of right-of-way from a 35-foot half-width to a 41-foot half-width along the property's frontage. In addition, the construction of a public sidewalk will be required. These improvements will be officially outlined within Public Improvement Plans to be submitted as part of a future Final Development Plan and Final Plat applications.

Sanitary Sewer

Sanitary sewer service would be extended from its current location across H Highway in order to serve the storage facility's RV waste station. This would be the facility's only use for sewer service. These improvements will be officially outlined within Public Improvement Plans to be submitted as part of a future Final Development Plan and Final Plat applications.

Water

Water service is available to the existing tracts along their southern property line abutting H Highway; however, a water main will be extended north to serve the proposed storage facility as a future plat would restrict its access to the existing service line along H Highway. These improvements will be officially outlined within Public Improvement Plans to be submitted as part of a future Final Development Plan and Final Plat applications.

Stormwater

Stormwater runoff will be directed by the concrete curb and gutter surrounding the facility into proposed stormwater inlets, which will convey the runoff into a proposed stormwater BMP treatment area located on-site to the south of the facility. As part of the Final Development Plan to be submitted at a future date, a Stormwater Study will be required to ensure that the stormwater BMP treatment area will be of appropriate size and design to meet the needs of this development.

STAFF ANALYSIS

In accordance with Section 30.25, Special Use Permit, of the Liberty *Unified Development Ordinance* (UDO), staff's analysis of a special use permit application is guided by Section 30-25.3, which provides six findings to which each application must conform:

1. The proposed use is consistent with the intent of the City's Comprehensive Plan.

The proposed use is consistent with the intent of the City's Comprehensive Plan. The subject site has been provided the Rural Residential designation within the Comprehensive Plan's Future Land Use Framework; this designation is intended to encompass those uses commonly associated with rural settings, including detached single-family homes on large lots, and hobby or small-scale farms. However, these land use designations are not regulatory in the same fashion as zoning districts, and instead act as a guide to assist the City in achieving its long-term vision for development when considering current development proposals.

The property maintains the same zoning designation as was present when the Comprehensive Plan was drafted and approved - the M-1, Light Industrial District, which permits outdoor storage facilities with the approval of a Special Use Permit. Even should this Special Use Permit fail to receive approval, the site would remain available for development for certain non-residential uses permitted by right in this district, including light manufacturing, distribution, and warehousing facilities. Unless a rezoning is requested by the property owner, this site is likely to develop into non-residential uses despite the Future Land Use Framework's designation of Rural Residential. It is therefore more appropriate to consider the layout and design of a given non-residential development at this location than to strictly consider the Future Land Use designation.

In addition to the above, one of *Leading Liberty Forward's* core values is to foster and maintain a Vibrant Economy, including the pursuit of the revitalization of underutilized commercial corridors, such as this segment of H Highway. To encourage future commercial development along this site's frontage on H Highway, the proposed storage facility has been set back from public right-of-way by approximately 245 feet. The future platting of these lots is intended to encourage additional development along this corridor, which would also serve to further shield the storage facility from view while traversing the highway.

2. The proposed use is one specifically permitted by this article or, as an exception, any previously granted special use permit may be considered for renewal.

This application is being reviewed as allowed by Section 30-25.5, Special use permit, uses to be considered, which states that:

(47) Storage facilities in accordance with the following provisions:

- a. The business is in the C-3, M-1, or PD zoning district;*
- b. The business is not within 200 feet of a residentially zoned property; and*
- c. Parking may be determined on an as-needed basis*

The proposed business would be located on a property currently zoned M-1, Light Industrial District. The proposed business would not be located within 200 feet of a residentially zoned property. Based on the proposed use, staff has determined that no standard vehicular parking would be necessary.

3. The proposed use does not adversely impact the public health, safety, comfort or general welfare.

Staff feels the proposed storage facility does not have an adverse impact to the area. Per an Anticipated Peak Traffic Memo provided by the applicant, it is expected that this use would generate no more than five trips per hour.

- 4. The proposed use conforms to all conditions and performance standards as set forth herein.**
Staff feels the proposed storage facility would be an appropriate use at this location and meets the standards of UDO Section 30-25.5 (47). This application requires no variances.
- 5. The proposed use does not adversely impact the public infrastructure system.**
Staff believes the proposed use does not adversely impact the public infrastructure system. The proposed storage facility will require extensions of public sewer and water mains, the details of which will be outlined in a set of Public Improvement Plants to accompany the submission of a Final Development Plan. In addition, stormwater inlets will be constructed to convey the flow of runoff into a proposed stormwater BMP treatment area, for which a Stormwater Study will be submitted with the Final Development Plan.
- 6. The proposed use is compatible with the use, scale, orientation and setback of properties in the general vicinity.**
Staff believes the proposal appears to be compatible with the use, scale, orientation and setback of properties in the general vicinity, many of which already contain non-residential land uses and structures.

STAFF RECOMMENDATION

Staff finds that this application meets the standards of review for a Special Use Permit in Section 30.25 in the UDO and recommends approval of P&Z Case 24-10SUP.

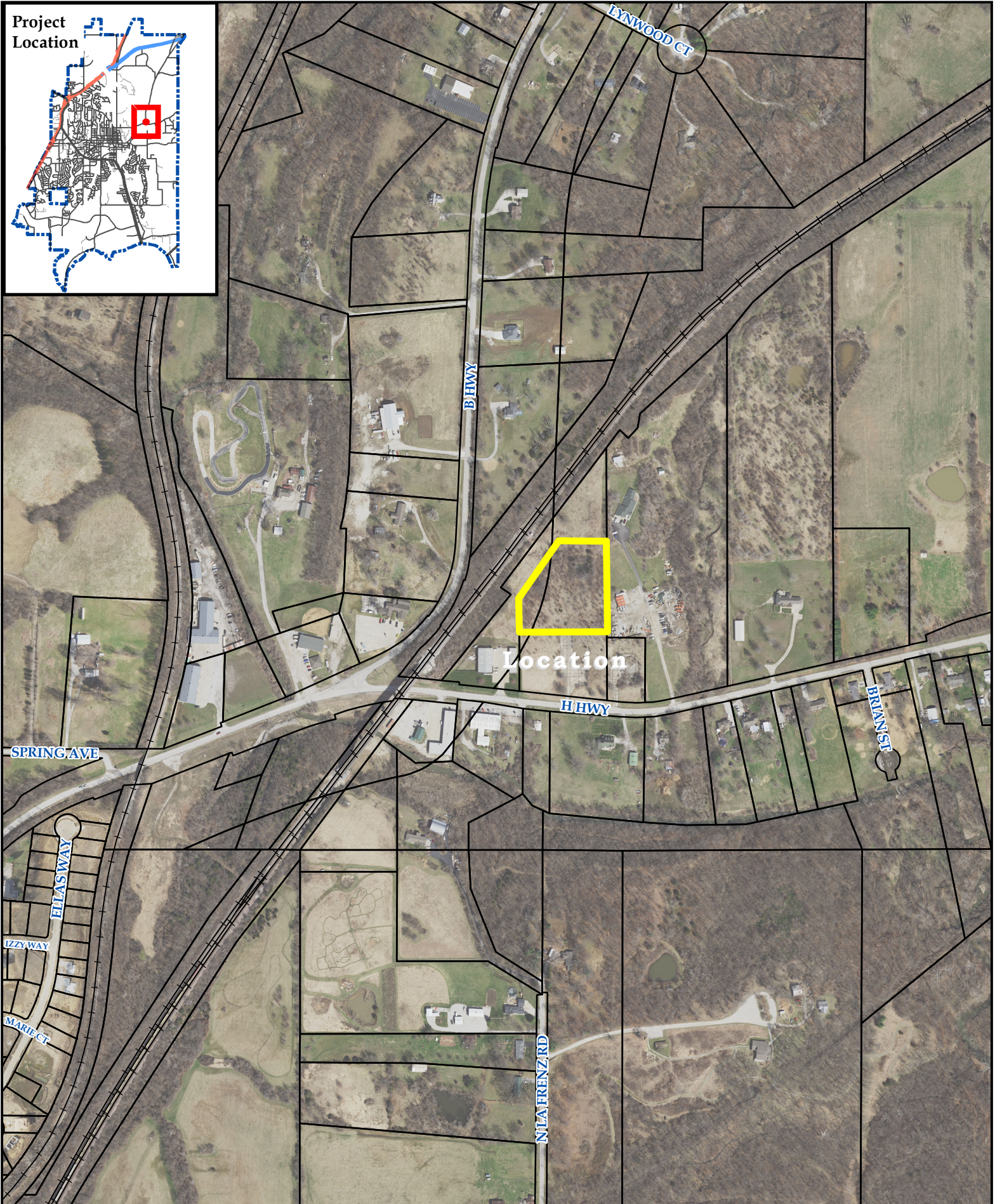
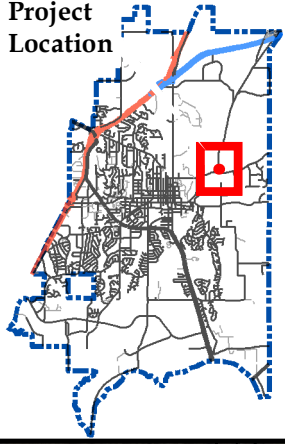
PZ RECOMMENDATION

At its May 14, 2024 meeting, the Planning Commission voted 6-0-0 to recommend approval of P&Z Case 24-10SUP as presented in the staff report.

ATTACHMENTS

- | | |
|------------|--------------------------|
| Exhibit A: | Vicinity Map |
| Exhibit B: | Proposal Description |
| Exhibit C: | Conceptual Site Plan |
| Exhibit D: | Example Canopy Structure |
| Exhibit E: | PZ Minutes Excerpt |
| Exhibit F: | Resolution |

Project
Location





Project Description for Highway H Storage

The owner desires to construct an outdoor storage area for RV/vehicular storage on the north portion of the property, as depicted on the Preliminary Development Plan (PDP).

The north portion of the property being proposed for this use contains about 2.9 acres and lies on property zoned M-1. A concurrent special use permit for this use in this zoning district is submitted along with this PDP.

As shown on the PDP, the storage use area is not within 200 feet of a residentially zoned property.

Access to the storage area will come from a rebuilt existing driveway connection onto Highway H. From this driveway, users will travel on an existing concrete drive to the storage area. The proposed gravel storage area will be contained in a perimeter curb and gutter. This curb and gutter will direct stormwater runoff to proposed stormwater inlets which will convey the flow to the stormwater BMP treatment area.

Highway H has been identified as a D14-10 Rural Route which requires us to widen the road to 26' along our frontage plus the installation of sidewalk, both as shown on the PDP.

The parent property is currently described as 3 tracts and will require a subdivision plat prior to construction. While the exact proposed lot configuration is unknown at this time, it is anticipated that the storage area could be platted as a separate lot with an access easement along the driveway to Highway H. The remaining southern portion of the parent property may be developed in the future. The future platting will dedicate the required 41' half with for Highway H at that time.

The operation of the storage area will be generally protected from view from Highway H and adjacent properties by the installation of a perimeter privacy fence and vegetative screening placed between the storage area and Highway H, as shown on the PDP. With the perimeter fencing, the site will be secure. The duration of the storage use shall be in perpetuity.

Any lighting of the storage area will meet lighting requirements of the City of Liberty, specifically as it relates to spillage onto adjacent properties.

Within the gravel storage area, the owner may desire to construct covered structures to further enhance the storage options for the users.

Regarding utilities, the owner plans to extend public water for fire hydrants and public sewer for potential RV waste dumping. All extensions for public utilities will have construction plans prepared and approved prior to installation.

HIGHWAY H STORAGE

PRELIMINARY DEVELOPMENT PLAN

LOCATION MAP

NOT TO SCALE



GENERAL NOTES:

ANY PUBLIC STREET, STORM DRAIN, AND/OR SANITARY SEWER CONSTRUCTION TO BE IN ACCORDANCE WITH THE SPECIFICATIONS AND STANDARDS OF THE CITY OF LIBERTY, MISSOURI.

THE SPECIAL USE PERMIT AREA CONTAINS APPROXIMATELY 2.91 ACRES.

THIS TRACT IS ZONED M-1.

EXISTING UTILITIES SHOWN FOR REFERENCE ONLY. CONTRACTOR SHALL COORDINATE LOCATES (HORIZONTAL AND VERTICAL) PRIOR TO ANY EXCAVATION.

A GEOTECHNICAL EVALUATION OF THE SUBSURFACE SOIL, GROUNDWATER CONDITIONS, AND A SLOPE STABILITY ANALYSIS HAS NOT BEEN PERFORMED BY THIS ENGINEER. THE OWNER SHALL SATISFY THEMSELVES OF ALL GEOTECHNICAL CONDITIONS PRIOR TO ANY CONSTRUCTION.

ALL SLOPES ARE 3:1 OR FLATTER UNLESS OTHERWISE NOTED.

IT IS THE INTENT OF THESE PLANS TO COMPLY WITH THE REQUIREMENTS OF THE MO DNR CLEAN WATER COMMISSION.

ALL DISTURBED AREAS WITHIN THE "LIMITS OF DISTURBANCE" SHALL BE FINE GRADED, SEEDED, AND MULCHED.

ALL SEWERLINES SHALL BE CONSTRUCTED AT LEAST 10 FEET HORIZONTALLY, EDGE TO EDGE, FROM ANY WATERLINE AND AT LEAST 24 INCHES VERTICALLY BETWEEN THE OUTSIDE LIMITS OF THE SANITARY SEWER AND WATERLINE. FOR CONDITIONS OTHER THAN THOSE IDENTIFIED ABOVE, CONTACT THE ENGINEER FOR SPECIFIC INSTRUCTIONS.

TOTAL DISTURBED AREA ON SITE IS ANTICIPATED TO BE ABOUT 3 ACRES BUT SHALL BE DETERMINED BY THE FINAL GRADING PLAN AS PART OF THE FINAL CONSTRUCTION PLANS.

MISSOURI DNR LAND DISTURBANCE PERMIT TO BE OBTAINED PRIOR TO CONSTRUCTION.

THIS DEVELOPMENT IS SUBJECT TO THE CITY OF LIBERTY STORMWATER ORDINANCE, RULES AND REGULATIONS.

PHASING PLAN:

PHASE 1 OF THIS DEVELOPMENT SHALL BE THE OUTDOOR STORAGE AREA AS SHOWN ON THE PLAN VIEWS. THE COVERED CANOPIES WILL BE BUILT BASED ON MARKET DEMAND AND MAY BE BUILT AS NEEDED.

PHASE 2 OF THE DEVELOPMENT SHALL BE AREAS SOUTH OF THE OUTDOOR STORAGE AREA, EXCLUDING THE STORMWATER MANAGEMENT BASIN WHICH WILL BE CONSTRUCTED DURING PHASE 1. THE EXACT DETAILS OF PHASE 2 DEVELOPMENT ARE TO BE DETERMINED IN THE FUTURE.

Sheet List Table

Sheet Number	Sheet Title	ORIGINAL	REVISION 1 CITY COMMENTS 04/18/2024	REVISION 2	REVISION 3
CE 0	COVER SHEET	X	X		
CE 1	EXHIBIT OF ALTA SURVEY	X			
CE 2	EXISTING CONDITIONS PLAN	X	X		
CE 3	CONCEPTUAL SITE PLAN	X	X		
CE 4	CONCEPTUAL UTILITY PLAN	X	X		
CE 5	CONCEPTUAL GRADING PLAN	X	X		

LEGAL DESCRIPTION:

SEE EXHIBIT OF ALTA SURVEY FOR OVERALL TRACT DESCRIPTIONS.

PROJECT BENCHMARK:

TBM #1 - LOWER FLANGE BOLT OF EXISTING FIRE HYDRANT LOCATION NEAR THE SOUTHEAST CORNER OF THE PROPERTY.
ELEVATION = 795.98'

FLOOD PLAIN STATEMENT:

THIS TRACT IS NOT LOCATED WITHIN THE 100 YEAR FLOOD PLAIN AS SHOWN BY CLAY COUNTY FIRM PANEL #29047C0144E DATED AUGUST 03, 2015.

UTILITY COMPANIES:

LOCATES:

MISSOURI ONE CALL INC.
1022 B NORTHEAST DRIVE
JEFFERSON CITY, MO 65109
1-800-344-7483



WATER/SANITARY SEWER:

CITY OF LIBERTY
101 E KANSAS
WATER AND SEWER UTILITY DEPARTMENT
LIBERTY, MO 64068
816-439-4450

ELECTRIC:

EVERGY
816-471-5275

FIBER/TELE./T.V.:

AT&T DISTRIBUTION
9152 NE BARRY RD.
KANSAS CITY, MO 64157
816-781-2400

NATURAL GAS:

SPIRE MO WEST
800-582-1234

T.V.:

SPECTRUM
888-406-7063

LEGEND OF SYMBOLS:

----	EXISTING CURB	FF-XXXX	FINISHED FLOOR OF STRUCTURE
=====	PROPOSED CURB	XXXX.XX TC	PROPOSED TOP OF CURB ELEVATION
[Pattern]	RIP RAP	XXXX.XX TP	PROPOSED TOP OF PAVEMENT ELEVATION
[Symbol]	EXISTING STRUCTURE	XXXX.XX FG	PROPOSED FINISHED GRADE ELEVATION
~~~~~	EXISTING TREELINE	XXXX.XX TW	PROPOSED TOP OF WALL
=====	PROPOSED TREELINE	XX	LOT NUMBER
---o---o---	EDGE OF WATERWAY	[X]	STORM SEWER STRUCTURE LABEL
---W---	EXISTING WATERLINE	[X]	SANITARY SEWER STRUCTURE LABEL
---W---	PROPOSED WATERLINE	H.P.	HIGH POINT
---G---	EXISTING GAS LINE	L.P.	LOW POINT
---G---	PROPOSED GAS LINE	[Symbol]	EXISTING SIGNS
---T---	EXISTING TELEPHONE	[Symbol]	EXISTING POWER POLE
---FO---	EXISTING FIBER OPTIC	[Symbol]	EXISTING GAS VALVE
---OE---	EXISTING OVERHEAD ELECTRIC	[Symbol]	EXISTING WATER VALVE
---UE---	EXISTING UNDERGROUND ELECTRIC	[Symbol]	EXISTING GAS METER
---UE---	PROPOSED UNDERGROUND ELECTRIC	[Symbol]	EXISTING WATER METER
---OETV---	EXISTING OVERHEAD ELEC. & TV	[Symbol]	EXISTING FIRE HYDRANT
---OETV---	EXISTING OVERHEAD ELEC., TV & TELE.	[Symbol]	MANHOLE
---S---	EXISTING SANITARY SEWER	[Symbol]	EXISTING SANITARY SEWER LATERAL
---S---	PROPOSED SANITARY SEWER	[Symbol]	PROPOSED SANITARY SEWER LATERAL
.....XXX.....	EXISTING MINOR CONTOUR	[Symbol]	PROPOSED TRACER WIRE TEST STATION BOX
---XXX---	EXISTING MAJOR CONTOUR	[Symbol]	EXISTING AIR CONDITIONER
---XXX---	PROPOSED MINOR CONTOUR	[Symbol]	EXISTING TELEPHONE PEDESTAL
---XXX---	PROPOSED MAJOR CONTOUR	[Symbol]	EXISTING ELECTRICAL TRANSFORMER
=====	100 YEAR FLOOD PLAIN	[Symbol]	EXISTING ELECTRIC METER
TTTTTTTTTT	FLOODWAY	[Symbol]	EXISTING LIGHT POLE
---	ORDINARY HIGH WATER MARK	[Symbol]	EXISTING GUY WIRE
---	STREAM SIDE BUFFER	[Symbol]	PROPOSED CONCRETE/ASPHALT
-----	OUTER STREAM BUFFER	[Symbol]	PROPOSED GRAVEL
[Symbol]	EXISTING STORM SEWER	[Symbol]	PROPOSED DETENTION/WATER QUALITY AREA
[Symbol]	PROPOSED STORM SEWER	[Symbol]	BUILDING/YARD SETBACK
---	EASEMENT		
---	EXISTING FENCE		
---	PROPOSED FENCE		

### REVISIONS:

NO.	DATE
ORIGINAL	04/05/2024
1	04/19/2024

THIS SHEET HAS BEEN SIGNED, SEALED AND DATED ELECTRONICALLY

ANDREW T. GREENE  
MO LICENSE: 2020000043

PREPARED BY:  
**CROCKETT**  
ENGINEERS & ARCHITECTS  
1000 W. N. Highway 100  
Columbia, Missouri 65203  
(314) 487-0500  
www.crockettengineering.com  
Crockett Engineering Consultants, LLC  
Missouri Certificate of Authority  
#000000001

OWNER:  
LIBERTY HILLS VENTURES, LLC.  
P.O. BOX 87  
LIBERTY, MO 65033

**HIGHWAY H STORAGE**  
PRELIMINARY DEVELOPMENT PLAN  
LIBERTY, CLAY COUNTY, MISSOURI

### DRAWING INCLUDES:

COVER SHEET

DESIGNED: ATG

DRAWN: NMD

PROJECT NO: 2303339

SHEET:

CE 0



PROPERTY DESCRIPTIONS:  
TRACT I:  
PART OF THE SW 1/4, SEC. 4, T51W, R31W, CLAY COUNTY, MISSOURI, DESCRIBED AS FOLLOWS: FROM THE SW CORNER OF SAID SEC. 4, GO NORTH ALONG THE WEST LINE OF SAID 4, 628.1 FEET TO THE NORTHERLY RIGHT-OF-WAY LINE OF STATE HIGHWAY 10 ("H"); THENCE S 82°51'02" E, (S 83°51'02" E, MEASURED) ALONG SAID R/W LINE 69.7 FEET, TO THE TRUE POINT OF BEGINNING; THENCE NORTH 642.6 FEET; THENCE EAST 200 FEET, (200.75 FEET MEASURED); THENCE SOUTH 664.23 FEET, TO THE NORTHERLY R/W LINE OF SAID HWY. 10 ("H"); THENCE N 83°51'02" W, ALONG SAID R/W LINE, 200.2 FEET, (201.91 FEET MEASURED) TO THE POINT OF BEGINNING.

TRACT II:  
ALL THAT PART OF SECTION 4, TOWNSHIP 51, RANGE 31 AND ALL THAT PART OF SECTION 4, TOWNSHIP 51, RANGE 31, CLAY COUNTY, MISSOURI, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 4; THENCE NORTH 0 DEGREES 23 MINUTES 54 SECONDS WEST ALONG THE WEST LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 4, A DISTANCE OF 601.18 FEET TO A POINT ON THE CENTERLINE OF MISSOURI STATE ROUTE "H", ( 635.54 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF SAID ROUTE "H" ); THENCE NORTH 83 DEGREES 51 MINUTES 02 SECONDS WEST ALONG SAID CENTERLINE, ( ALONG NORTH RIGHT-OF-WAY LINE), A DISTANCE OF 92.98 FEET, (93.37 FEET MEASURED) TO THE POINT OF BEGINNING OF THE TRACT OF LAND HEREIN TO BE DESCRIBED; THENCE NORTH 0 DEGREES EAST, A DISTANCE OF 419.71 FEET, (384.17 FEET MEASURED); THENCE NORTH 33 DEGREES 54 MINUTES 37 SECONDS EAST, A DISTANCE OF 290.36 FEET; THENCE SOUTH 0 DEGREES WEST, A DISTANCE OF 678.14 FEET TO A POINT ON THE CENTERLINE OF SAID MISSOURI STATE ROUTE "H" ( 642.60 FEET TO A POINT ON SAID NORTH RIGHT-OF-WAY LINE); THENCE NORTH 83 DEGREES 51 MINUTES 02 SECONDS WEST, ALONG SAID CENTERLINE, ( ALONG SAID NORTH RIGHT-OF-WAY LINE), A DISTANCE OF 162.93 FEET TO THE POINT OF BEGINNING.

TRACT III:  
THE SOUTH 301.95 FEET, AS MEASURED ALONG THE EAST LINE THEREOF, OF THE FOLLOWING DESCRIBED TRACT, ( THE SOUTH 266.49 FEET, AS MEASURED ALONG SAID EAST LINE TO THE NORTH RIGHT-OF-WAY LINE OF MISSOURI STATE ROUTE 10, ("H"):  
ALL THAT PART OF THE SOUTHWEST QUARTER OF SECTION 4, TOWNSHIP 51 NORTH, RANGE 31 WEST IN LIBERTY, CLAY COUNTY, MISSOURI, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 4; THENCE NORTH 0°23'54" WEST ALONG THE WEST LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 4, A DISTANCE OF 601.18 FEET TO A POINT ON THE CENTERLINE OF MISSOURI STATE ROUTE 10 ("H"); THENCE SOUTH 83°51'02" EAST ALONG SAID CENTERLINE, A DISTANCE OF 271.86 FEET TO THE TRUE POINT OF BEGINNING OF THE TRACT OF LAND HEREIN TO BE DESCRIBED; THENCE NORTH 0° EAST, A DISTANCE OF 1085.53 FEET TO A POINT ON THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD; THENCE NORTH 37°39'47" EAST ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 69.76 FEET; THENCE SOUTH 52°20'13" EAST, A DISTANCE OF 50.00 FEET; THENCE NORTH 37°39'47" EAST ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 31.00 FEET; THENCE CONTINUING NORTHEASTERLY ALONG SAID RIGHT-OF-WAY LINE AND ALONG A CURVE TO THE RIGHT, HAVING THE LAST DESCRIBED COURSE AS A TANGENT, HAVING A RADIUS OF 3719.83 FEET, AN ARC DISTANCE OF 75.89 FEET; THENCE NORTH 54°35'46" EAST ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 11.97 FEET; THENCE SOUTH 0° EAST, A DISTANCE OF 1207.51 FEET TO A POINT ON THE CENTERLINE OF MISSOURI STATE ROUTE 10 ("H"); THENCE WESTERLY ALONG SAID CENTERLINE AND ALONG A CURVE TO THE RIGHT, THE INITIAL TANGENT HAVING A BEARING OF SOUTH 87°01'54" WEST, HAVING A RADIUS OF 860.34 FEET, AN ARC DISTANCE OF 136.91 FEET; THENCE NORTH 83°51'02" WEST ALONG SAID CENTERLINE, A DISTANCE OF 21.41 FEET TO THE TRUE POINT OF BEGINNING.

SAID TRACTS SUBJECT TO ALL EASEMENTS, RESTRICTIONS, RESERVATIONS AND CONDITIONS OF RECORD, AND TO ALL EXISTING ROADS AND POWER LINES, WHETHER OF RECORD OR NOT.

NOTES:  
THE WORD "CERTIFY" OR "CERTIFICATION": AS SHOWN AND USED HEREON MEANS AN EXPRESSION OF PROFESSIONAL OPINION REGARDING THE FACTS OF THE SURVEY AND DOES NOT CONSTITUTE A WARRANTY OR GUARANTEE, EXPRESSED OR IMPLIED.

DECLARATION IS MADE TO THE PARTIES NAMED HEREON AND IT IS NOT TRANSFERABLE TO ADDITIONAL INSTITUTIONS OR SUBSEQUENT OWNERS.

THE LOCATION AND/OR EXISTANCE OF UTILITY SERVICE LINES TO THE SUBJECT PROPERTY ARE UNKNOWN AND ARE NOT SHOWN HEREON.

AS OF JANUARY 24, 2023 WE HAVE MADE NO INVESTIGATION FOR, OR LOCATIONS OF, POSSIBLE USABLE SUBSURFACE AREAS OF PRIVATE LAND OR PUBLIC WAYS.

ALL INFORMATION PROVIDED BY THE CLIENT.  
BASIS OF BEARINGS: WEST LINE LINE, SOUTHWEST QUARTER, N00°00'00"E.

OWNERS POLICY OF TITLE INSURANCE ISSUED BY "THOMSON-AFFINITY TITLE, LLC".  
FILE NO: 230601-a, DATED: JUNE 16, 2022, AT 8:00 A.M.

THIS SURVEY WAS MADE IN ACCORDANCE WITH LAWS AND/OR MINIMUM STANDARDS OF THE STATE OF MISSOURI.

THE PROPERTY DESCRIBED HEREON IS THE SAME AS THE PROPERTY DESCRIBED IN THOMSON-AFFINITY TITLE, LLC  
FILE NO: 230601-a WITH AN EFFECTIVE DATE OF JUNE 16, 2022.

AND THAT ALL EASEMENTS, COVENANTS AND RESTRICTIONS REFERENCED IN SAID TITLE COMMITMENT OR APPARENT FROM A PHYSICAL INSPECTION OF THE PROPERTY OR OTHERWISE KNOWN TO ME HAVE BEEN PLOTTED HEREON OR OTHERWISE NOTED AS TO THEIR EFFECT ON THE PROPERTY.

ALL UTILITIES SERVING THE PROPERTY ENTER THROUGH ADJOINING PUBLIC STREETS AND/OR EASEMENTS OF RECORD.

THERE ARE NO ENCROACHMENTS ONTO ADJOINING PREMISES, STREETS OR ALLEYS BY ANY BUILDINGS, STRUCTURES OR OTHER IMPROVEMENTS LOCATED ON THE PROPERTY, AND NO ENCROACHMENTS ONTO THE PROPERTY BY BUILDINGS, STRUCTURES OR OTHER IMPROVEMENTS SITUATED ON ADJOINING PREMISES.

THERE IS NO OBSERVED EVIDENCE OF CURRENT EARTH MOVING WORK, BUILDING CONSTRUCTION OR BUILDING ADDITIONS AT THE PROPERTY.

THERE IS NO OBSERVED EVIDENCE OF USE OF THE PROPERTY AS A SOLID WASTE DUMP, SUMP OR SANITARY LANDFILL.

SUBJECT PROPERTIES ADDRESSES, 1300 H HWY, LIBERTY, MO 64068, 1302 H HIGHWAY, LIBERTY, MO 64068, H HIGHWAY, LIBERTY, MO 64068.

SUBJECT PROPERTIES LOCATED IN FLOOD ZONE X PER. FIRM MAP NUMBER 29047C0144E, DATED: AUGUST 3, 2015.

CERTIFICATION:  
TO: THOMSON-AFFINITY TITLE, LLC  
AND TO DARLING, LLC, A MISSOURI LIMITED LIABILITY COMPANY.  
ITS SUCCESSORS AND/OR ASSIGNS:

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE FEBRUARY 23, 2021 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/NSPS LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES ITEMS 1,2,3,4,8,13, AND 16 OF TABLE A THEREOF.  
THE FIELDWORK WAS COMPLETED ON 01/20/2023.

DATE OF PLAT OR MAP: 01/26/2023

#### SURVEYORS CERTIFICATION

I HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MISSOURI AND THIS SURVEY WAS PERFORMED IN ACCORDANCE WITH THE REQUIREMENTS OF THE STANDARDS FOR PROPERTY BOUNDARY SURVEYS ADOPTED BY THE MISSOURI BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS AND LAND SURVEYORS, 20 CSR 2030-16.040

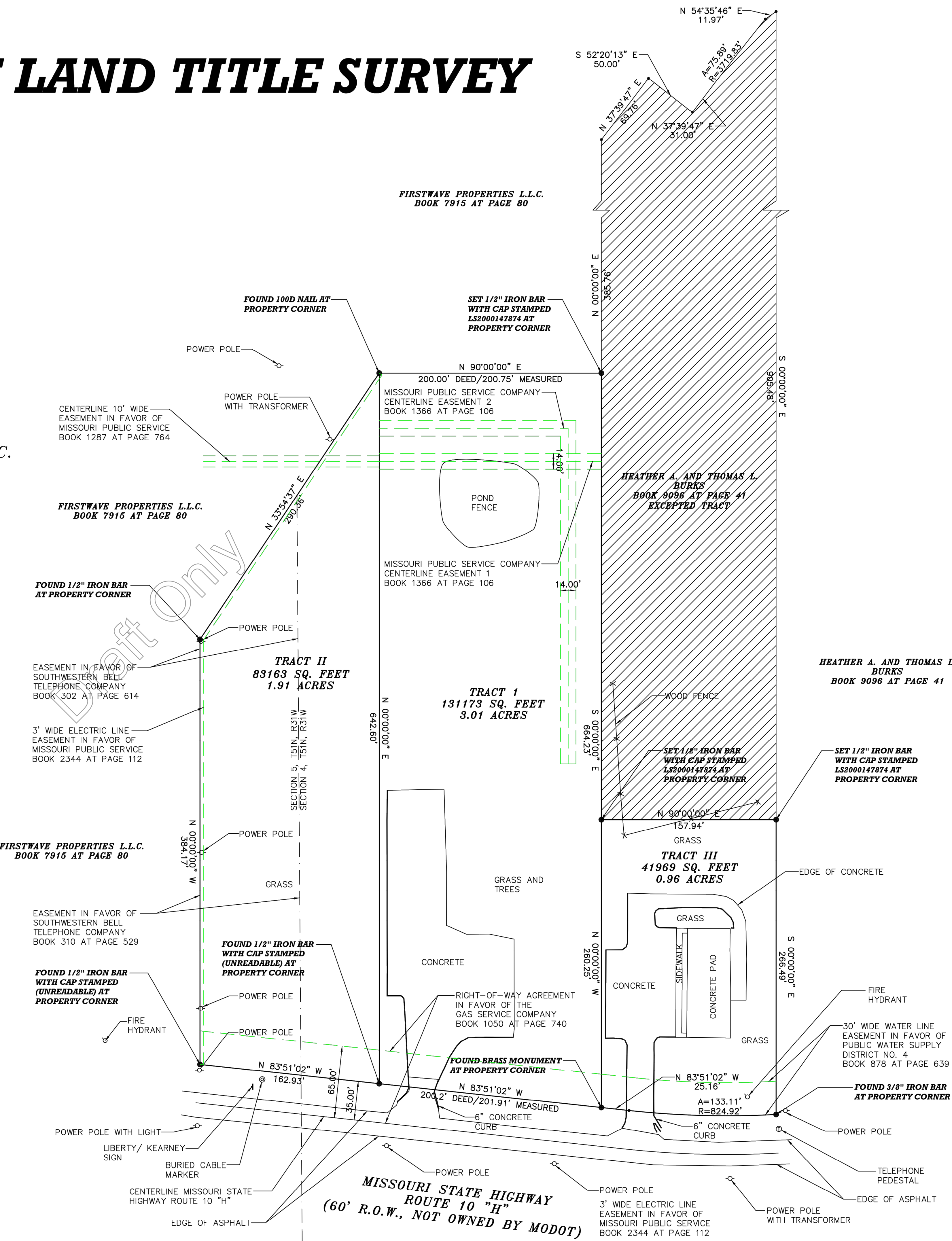
# ALTA/NSPS LAND TITLE SURVEY

Prepared By  
**NELSON LAND SURVEYING INC.**  
100 SOUTH JEFFERSON, KEARNEY, MISSOURI  
Email address: mike@nelsonlandsurveying.com

MICHAEL A. NELSON, MO. L.S. NO. 2000147874

IF THE SURVEYOR'S SEAL IS NOT SHOWN IN COLOR, THEN THE SURVEY IS A COPY THAT SHOULD BE ASSUMED TO CONTAIN UNAUTHORIZED ALTERATIONS. THUS THE CERTIFICATION CONTAINED ON THIS DOCUMENT SHALL NOT APPLY.

ALTA/NSPS		
DRAWN <b>MAN</b>	DATE <b>01/23/23</b>	FOR: <b>SCOTT</b>
APPROVED	DATE <b>01/26/23</b>	<b>DARLING</b>
SCALE <b>1" = 50'</b>	SHEET <b>1</b>	PROJECT NO. <b>2022151</b>

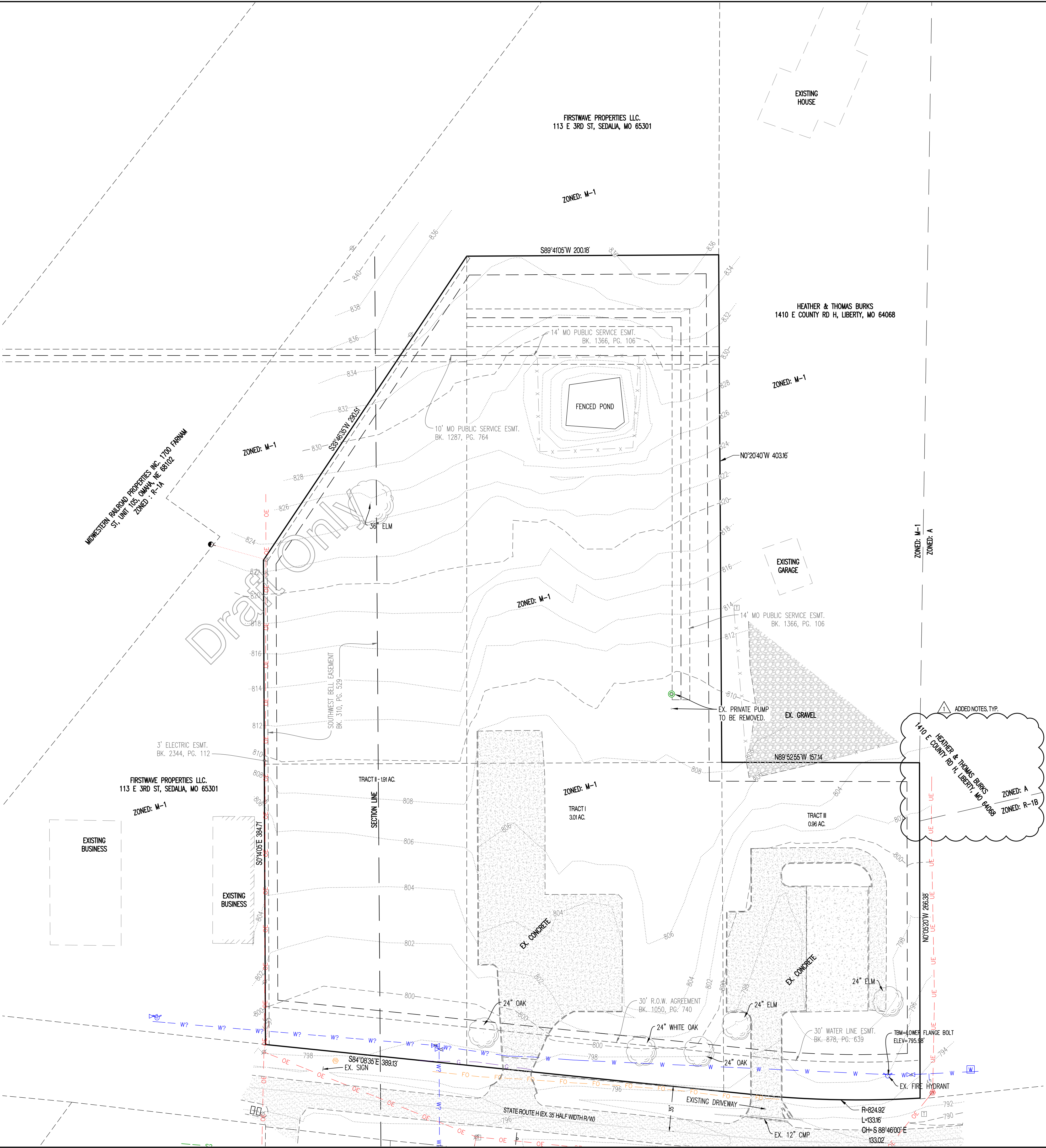
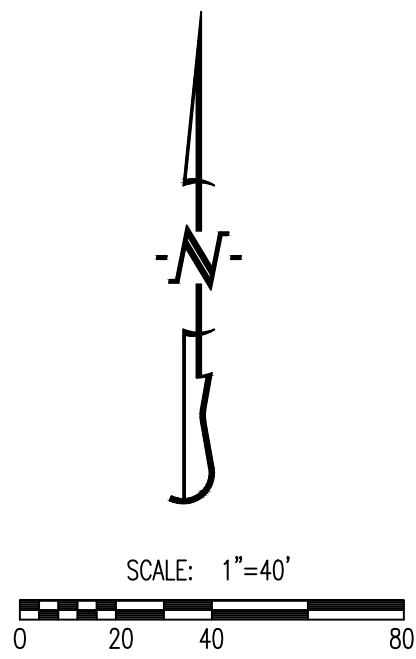


REVISIONS:	
NO.	DATE
ORIGINAL	04/05/2024
THIS SHEET HAS BEEN SIGNED, SEALED AND DATED ELECTRONICALLY	
ANDREW T. GREENE MO LICENSE: 2020000043	
PREPARED BY: <b>CROCKETT</b> ENGINEERS & SURVEYORS 1000 W. Illinois Blvd., Suite 100 Columbia, Missouri 65203 (314) 487-0592 www.crockettengineering.com Crockett Engineering Consultants, LLC Missouri Certificate of Authority #000000001	
OWNER:  LIBERTY HILLS VENTURES, LLC. P.O. BOX 87 LIBERTY, MO 65033	
<b>HIGHWAY H STORAGE</b> PRELIMINARY DEVELOPMENT PLAN LIBERTY, CLAY COUNTY, MISSOURI	
DRAWING INCLUDES:	
EXHIBIT OF ALTA SURVEY	
DESIGNED:	ATG
DRAWN:	NMD
PROJECT NO:	230339
SHEET:	CE1



SITE ASSESSMENT SURVEY:

THIS PLAN SHALL ACT AS THE SITE ASSESSMENT SURVEY.



REVISIONS:

NO.	DATE
ORIGINAL	04/05/2024
1	04/19/2024

THIS SHEET HAS BEEN SIGNED, SEALED AND DATED ELECTRONICALLY

ANDREW T. GREENE  
MO LICENSE: 2020000043

PREPARED BY:

**CROCKETT**  
ENGINEERING CONSULTANTS  
100 W. Wilson Blvd., Ste. 100  
Columbia, Missouri 65203  
(314) 447-0592  
www.crockettengineering.com  
Crockett Engineering Consultants, LLC  
Missouri Certificate of Authority  
#000000001

OWNER:

LIBERTY HILLS VENTURES, LLC.  
P.O. BOX 477  
LIBERTY, MO 65203

# HIGHWAY H STORAGE

## PRELIMINARY DEVELOPMENT PLAN

LIBERTY, CLAY COUNTY, MISSOURI

DRAWING INCLUDES:

EXISTING CONDITIONS PLAN

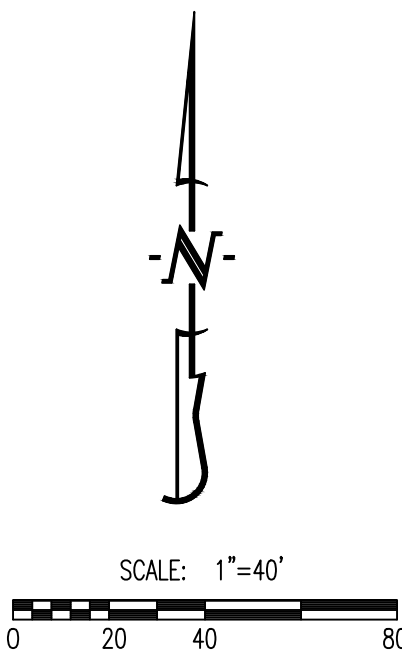
DESIGNED: ATG

DRAWN: NMD

PROJECT NO.: 230339

SHEET:  
CE 2





LEGEND OF LABELS:

- (A) REBUILD AND WIDEN EXISTING DRIVEWAY CONNECTION.  
(B) PROPOSED GRAVEL OUTDOOR STORAGE AREA.  
(C) PROPOSED PERIMETER CONCRETE CURBING.

CONCEPTUAL SCREENING PLANTING TABLE:

	QUANTITY	COMMON NAME	BOTANICAL NAME	PLANT TYPE	SIZE
	5	CRABAPPLE	MALUS SP.	SMALL TREE	2" CALIPER
	40	FEATHER REED GRASS	CALAMAGROSIS ARUNDINACEA 'KARL FORESTER'	ORNAMENTAL GRASS	2 GALLON
	10	PEE GEE HYDRANGEA	HYDRANGEA PANICULATA "GRANDIFLORA"	LARGE DECIDUOUS SHRUB	5 GALLON
	10	DRIFT ROSE	ROSA MEIGALPIO	PERENNIAL	2 GALLON

TYPICAL SCREENING BED PLANTING DETAIL

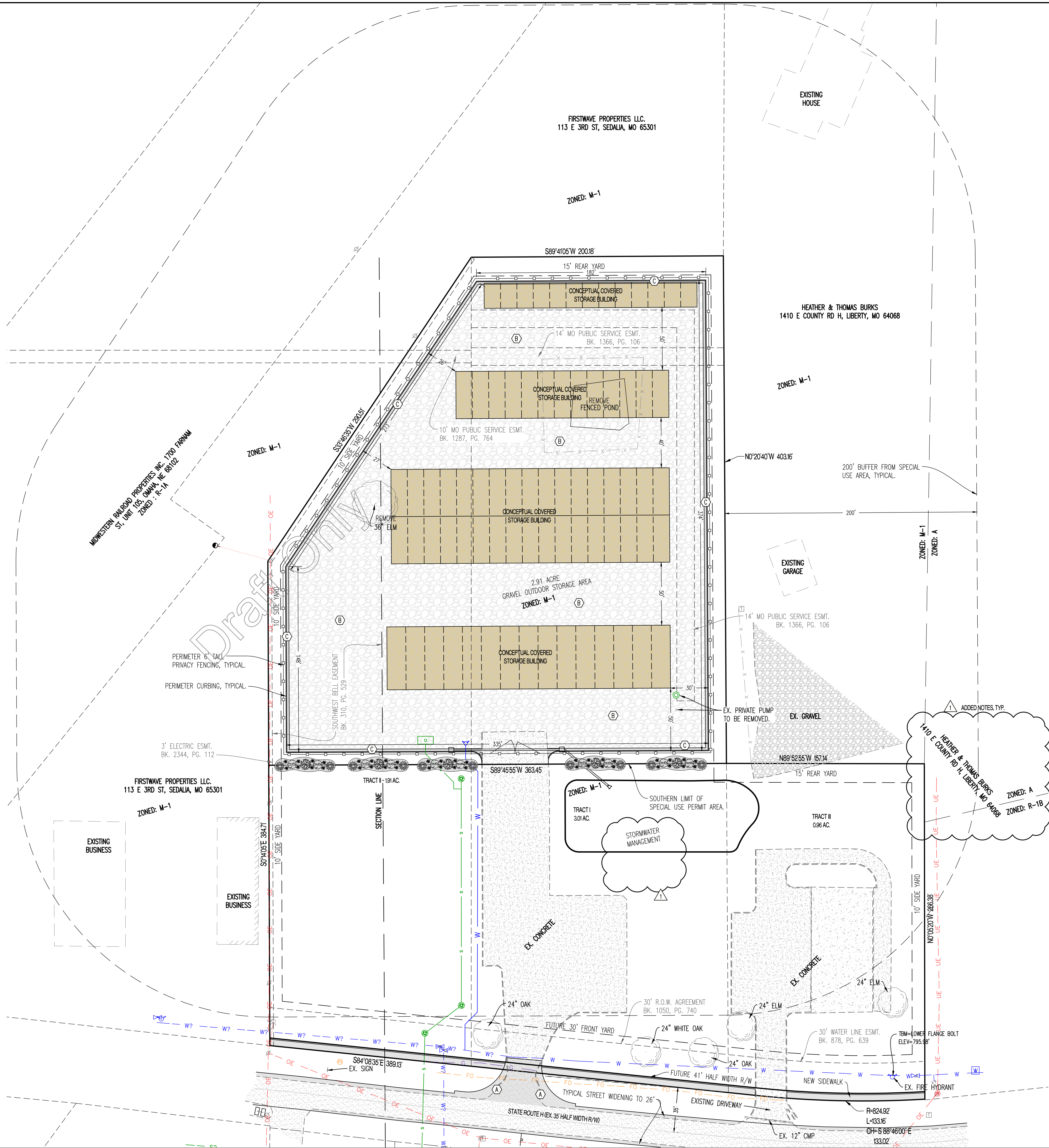


FIRE CODE NOTES:

- FIRE ACCESS IS REQUIRED FOR ALL STRUCTURES.
- FIRE ACCESS/DRIVEWAY SUBJECT TO FIRE CODE OFFICIAL APPROVAL.

ANTICIPATED PEAK TRAFFIC MEMO:

- THE ANTICIPATED PEAK TRAFFIC GENERATED COULD BE 5 TRIPS PER HOUR.



REVISIONS:

NO.	DATE
ORIGINAL	04/05/2024
1	04/19/2024

THIS SHEET HAS BEEN SIGNED, SEALED AND DATED ELECTRONICALLY

ANDREW T. GREENE  
MO LICENSE: 2020000043

PREPARED BY:  
**CROCKETT**  
ENGINEERS & PLANNERS  
1000 W. Kings Blvd., Suite 100  
Columbia, Missouri 65203  
(314) 447-0592  
www.crockettengineering.com  
Crockett Engineering Consultants, LLC  
Missouri Certificate of Authority  
#000000001

OWNER:

LIBERTY HILLS VENTURES, LLC.  
P.O. BOX 877  
LIBERTY, MO 65033

# HIGHWAY H STORAGE

## PRELIMINARY DEVELOPMENT PLAN

LIBERTY, CLAY COUNTY, MISSOURI

DRAWING INCLUDES:

CONCEPTUAL SITE PLAN

DESIGNED: ATG

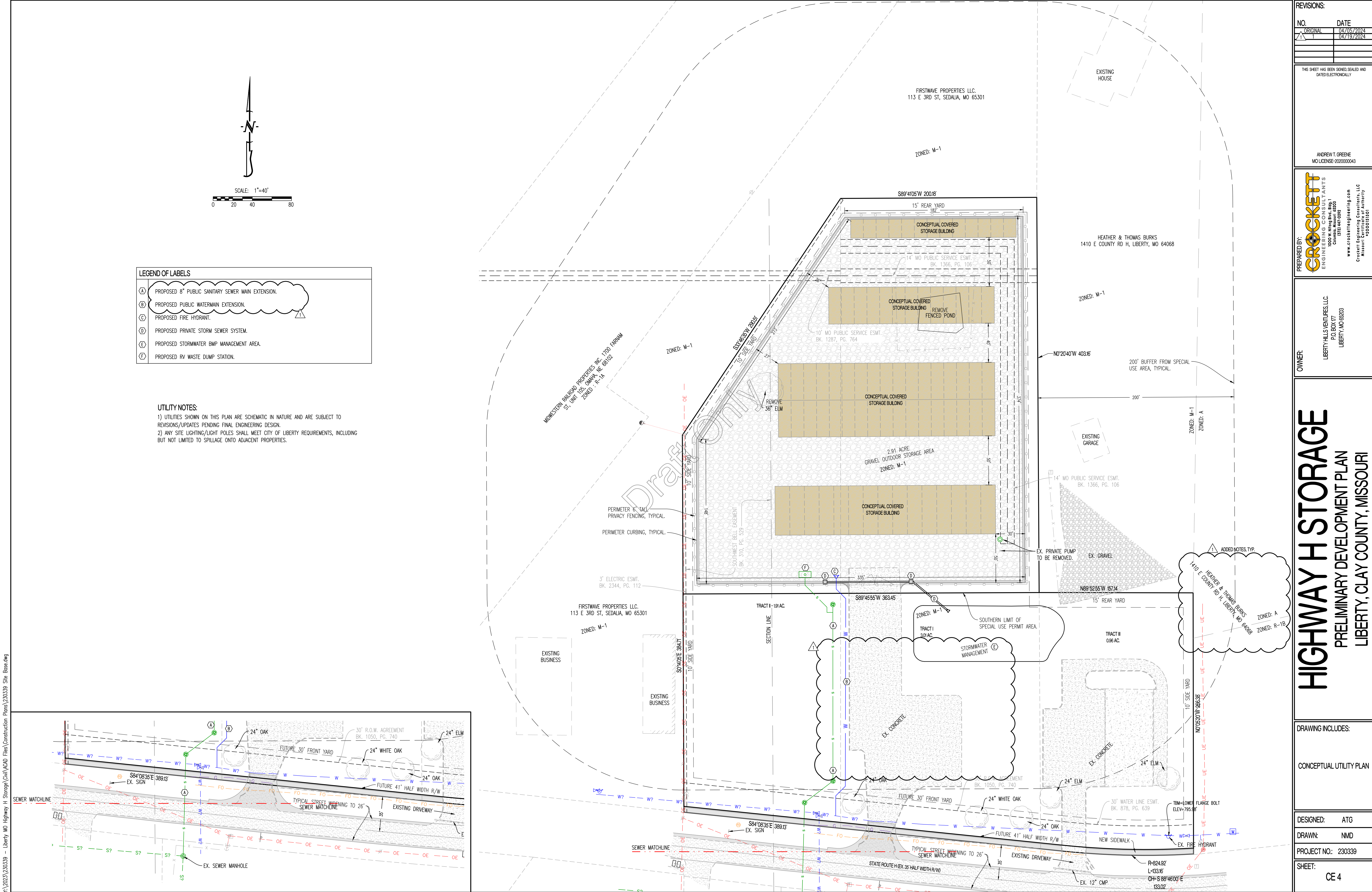
DRAWN: NMD

PROJECT NO: 230339

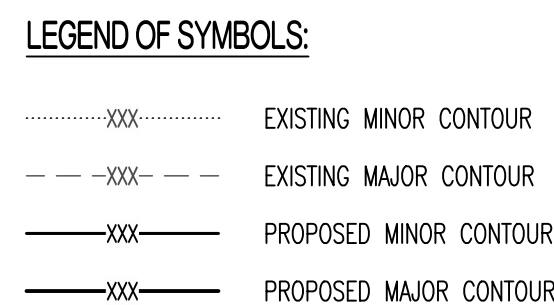
SHEET:

CE 3

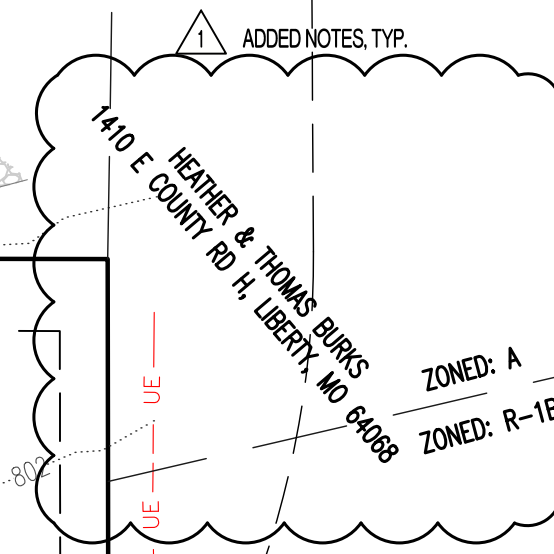








- ### CONCEPTUAL STORM STUDY:
1. THE PROPOSED IMPROVEMENTS TO THE SITE WILL INCREASE THE CURVE NUMBER (CN) FROM ITS PREDEVELOPED CONDITION. WITH THIS INCREASE IN CN COMES THE REQUIREMENT OF STORM WATER QUALITY. THE STORM WATER QUALITY CONFORMANCE WILL BE MET BY USING THE LEVEL OF SERVICE METHOD AS PER THE APWA BMP MANUAL. BMPs TO MEET THIS REQUIREMENT WILL BE CHOSEN AT THE TIME OF FINAL SITE DESIGN BUT ARE ANTICIPATED TO BE BIORETENTION CELLS AND AN EXTENDED DRY DETENTION BASIN.
  2. WITH THE INCREASE IN CN ALSO COMES A REQUIREMENT TO PROVIDE STORMWATER DETENTION. THE DESIGN CRITERIA FOR THE EXTENDED DETENTION BASIN HAVE BEEN SET FORTH BY THE APWA BMP MANUAL, WHICH DESCRIBES POST DEVELOPMENT ALLOWABLE FLOWS BASED ON THE DRAINAGE AREA. DETENTION WILL LIKELY BE PROVIDED USING AN EXTENDED DRY DETENTION BASIN.



REVISIONS:	
NO.	DATE
ORIGINAL	04/05/2024
1	04/17/2024
THIS SHEET HAS BEEN SIGNED, SEALED AND DATED ELECTRONICALLY	
ANDREW T. GREENE MO LICENSE: 2202000043	
PREPARED BY:	<b>CROCKETT</b> ENGINEERING CONSULTANTS 1000 W. King Blvd., Bldg. 1 Crestwood, MO 63024 (314) 447-0292 <a href="http://www.crockettengineering.com">www.crockettengineering.com</a> Crockett Engineering Consultants, LLC Missouri Certificate of Authority #2000151301
OWNER:	LIBERTY HILLS VENTURES, LLC P.O. BOX 177 LIBERTY, MO 64203
HIGHWAY H STORAGE   PRELIMINARY DEVELOPMENT PLAN   LIBERTY, CLAY COUNTY, MISSOURI	
DRAWING INCLUDES:	
CONCEPTUAL GRADING PLAN	
DESIGNED:	ATG
DRAWN:	NMD
PROJECT NO.:	230339
SHEET:	CE 5







**A. PZ CASE 24-10SUP: A Special Use Permit for a 2.91-acre outdoor storage facility at 1300 H Highway.**

Mr. McGinnis presented the case to the commission as described in the staff report.

Chairman Rosekrans asked if the commission had any questions.

Commissioner Reinier asked Mr. Findlay if he anticipated that this development would produce very much stormwater runoff. Mr. Findlay noted that the topography generally runs downgrade from north to south, and that all runoff would be collected by the curb and gutter to stormwater inlets leading to a proposed stormwater BMP treatment area.

Commissioner Dilts asked if consideration had been given to the vehicular fluids which may drain from the property, as she is concerned for the impact that might have on Rush Creek to the south of H Highway. Mr. Findlay stated that the plans provided at this point are only a Preliminary Plan, and that such details would be more closely scrutinized should the project proceed to the Final Development Plan stage. Mr. Findlay agreed that this would be of concern to Public Works, that certain stormwater quality standards may apply to this development, and that an oil/grease separator may be warranted.

Commissioner Personett asked for further details regarding the facility's lighting. Mr. McGinnis noted that the applicant's narrative states they will comply with all City of Liberty lighting standards and limitations. Ms. Sharp added that the Unified Development Ordinance does limit light levels at shared property lines, and that a photometric site plan would be required with the Final Development Plan to confirm compliance with these regulations.

Chairman Rosekrans asked to clarify whether some answers to the Commission's questions would come at a later date should the applicant submit a Final Development Plan application. Ms. Sharp confirmed that a Final Development Plan package would provide greater detail pertaining to the structures, fencing, landscaping, photometrics, stormwater, and more.

Chairman Rosekrans requested that the applicant step forward.

Andy Greene of Crockett Engineering based in Columbia, MO introduced himself as a representative of the property owner and described the history of the property and its existing conditions today. Mr. Greene stated that the applicant believes this is a low-impact use for the site compared to those uses permitted by right with its current zoning of M-1, Light Industrial District. Mr. Greene confirmed that the finer details of the plans would be dealt with if and when the Special Use Permit is approved, and that the plans submitted at this stage are only preliminary.

Commissioner Dilts asked how many vehicles would be stored within the facility. Mr. McGinnis noted that the conceptual site plan shows 75 storage spaces beneath the canopy structures. Commissioner Dilts suggested that the applicant explore the potential to install solar panels on the roofs of the canopies.

Chairman Rosekrans asked for the applicant to clarify the pros and cons of the

proposed open-air structures versus a closed storage building. Mr. Greene noted that RVs can be difficult to store during the off-season, making this a valuable service, and that the property owner did not desire to construct a closed structure.

Chairman Rosekrans opened the public hearing and asked if there were any persons in the audience that would like to speak for or against the requested Special Use Permit.

Cheryl Ann Novick of 1301 H Highway introduced herself and presented her concerns as described in a letter of protest addressed to the Commission, including: how visible the development may be from her property south of H Highway; the maintenance and appearance of the development given the lack of maintenance the property has received since the prior building was destroyed; the proposal's impact on the environment, particularly stormwater runoff onto other properties and into Rush Creek; and its impact on the property values of those residences in the area; the quality and appearance of signage advertising the facility; the intensity of lighting; and the proposed level of security, and how it may impact the quality of the neighborhood. Ms. Novick noted she is opposed to the development as a whole and would prefer to see something family-oriented be built instead.

Allison Shadrack (Hoover) of 1405 H Highway introduced herself and presented her concerns as described in her own letter of protest addressed to the Commission, including the development's impact on the environment, as well as her property and those nearby. Ms. Shadrack has noticed a trend of commercialization along this segment of H Highway, some of which does not set a good precedent for the quality of development she would expect. She shared concerns about the property to the east of this site which looks like a junk yard. Ms. Shadrack is concerned that chemicals from the vehicles will drain with the stormwater runoff onto her property where she and her family live, garden, and keep livestock. Ms. Shadrack concluded that she is not against a storage facility generally, but would support an indoor storage facility as opposed to an outdoor facility.

Luana Compton Paulsen of 1319 H Highway introduced herself and presented five concerns to the Commission, including: the speed limit on H Highway in this area and the inconsistency of speed limit signage, which she feels contributes to dangerous driving conditions; the lack of shoulder and turn lanes available for use when accessing the proposed development; the proposed six-foot privacy fence's inability to screen the RVs; the location of existing water and sewer lines; and the impact additional heavy vehicles may have on the pavement of H Highway.

Chairman Rosekrans asked if the Commissioners had any questions. Seeing none, he closed the public hearing.

Chairman Rosekrans requested staff's input regarding the concerns presented by the public.

Mr. Findlay noted that a full stormwater analysis will not occur until the project reaches the Final Development Plan stage, but that, generally, the runoff produced by this development will not be permitted to exceed its pre-development rates, and that detention/retention facilities are built to ensure this does not occur.

Mr. Findlay noted that both sanitary sewer and water extensions will be built from the existing lines south of the property; the exact details of these extensions will be included in a set of Public Improvement Plans to be included within the Final Development Plan package.

Regarding H Highway, Mr. Findlay noted that the anticipated trips generated by the proposed use would not activate a requirement to improve the street. Mr. Findlay added that H Highway was built as a state route, the standards for which exceed the requirements for streets built by the City; as a result, H Highway should be able to adequately serve the use. As for the speed limit on H Highway, staff can look into the inconsistent signage mentioned by Ms. Compton Paulsen, which may be a remnant sign from when the City acquired the right-of-way from the state, before the City reduced the speed limit there.

Mr. Findlay stated that the City only regulates the minimum and maximum widths of driveways and does not analyze turn radiuses, but that this information can be requested from the developer to simulate the anticipated traffic flow into and out of the property. This level of detail will be included in the Final Development Plan analysis.

Ms. Sharp notified the Commission that the nearby non-residential property with Code violations was reported to the City's Nuisance Officer, and encouraged the public to report similar issues to the City staff so that they can be corrected.

Mr. Findlay added that H Highway has open ditches on both sides of the roadway which convey water to culverts or to Rush Creek. There are currently no plans to fully enclose the stormwater system in this area at this time.

Chairman Rosekrans asked for clarification whether this project would return for more public hearings should it move forward with a Final Development Plan application. Ms. Sharp answered that public hearings are not the standard for Final Development Plans unless they include a variance request; however, in such an instance, the public hearing only applies to the variance in question and not the use itself.

Commissioner Personett encouraged the applicant to explore their ability to grade the site such that stormwater runoff would avoid flowing beneath the vehicles and mingling with any fluids they may leak. He also stated that he feels the proposed landscaping should be enhanced with fast-growing canopy trees and large evergreens for additional screening.

Commissioner Holt asked whether the City regulates vehicular signage. Ms. Sharp stated that the City does not currently regulate such signage, but that such vehicles must be parked in a legal parking space, and must be licensed and operable per the Nuisance Code.

Commissioner Holt asked whether the six-foot privacy fence could be taller. Ms. Sharp stated that fences are limited to six feet by the Unified Development Ordinance, but that landscaping can exceed such height limitations.

Commissioner Holt asked whether the stormwater runoff would differ between an enclosed structure and the proposed outdoor facility. Mr. Findlay stated that yes,

there would be alternative stormwater strategies that could be employed should the applicant choose to alter their plans.

Commissioner Holt stated that more screening would benefit the project on the chance the front portion of the property does not develop.

Chairman Rosekrans asked for the Commissions final thoughts on the matter.

Commissioner Holt stated that he would be voting in favor of the proposal. This area of H Highway acts as a transition between existing non-residential uses and single-family residences to the east, which can complicate their review.

Commissioner Dilts stated she would be voting in favor of the proposal; however, she maintains her concerns regarding the proposal's impact on the environment due to its proximity to Rush Creek and noted that additional details will be necessary should they advance to the Final Development Plan stage.

Commissioner Personett stated he would be voting in favor of the proposal, but maintains his concerns regarding the site's lighting, landscaping, and stormwater details, all of which should be reviewed carefully with the Final Development Plan.

Chairman Rosekrans stated he would be voting in favor of the proposal, and encouraged coordination between the residents of the area and the developers.

Seeing no additional comments, Chairman Rosekrans asked for a motion.

**Action: Commissioner Holt moved to approve the case as presented in the staff report, Commissioner Dilts seconded the motion.**

Vote: Motion passed 6-0-0

Yes: All

No: None

Abstain: None

Chairman Rosekrans said the case would be heard in front of the City Council on Monday, May 20, 2024.

RESOLUTION NO. _____

A RESOLUTION APPROVING A SPECIAL USE PERMIT FOR A 2.91-ACRE RECREATIONAL  
VEHICLE STORAGE FACILITY AT 1300 H HIGHWAY, IN LIBERTY, CLAY COUNTY,  
MISSOURI

WHEREAS, public hearings have been held by the Planning & Zoning Commission on  
May 14, 2024 and City Council on May 20, 2024; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Liberty, Clay  
County, Missouri, special use permit is hereby granted to allow a 2.91-acre recreational vehicle  
storage facility at 1300 H Highway in the City of Liberty, Clay County, Missouri, according to the  
plan on file in the Planning and Development Department.

BE IT FURTHER RESOLVED that any and all development within the above-described  
special use permit shall comply with all other applicable standards and requirements as set forth  
in the City Code of the City of Liberty, Missouri.

BE IT FURTHER RESOLVED that said permit shall be issued from the date of adoption  
of this resolution.

PASSED by the City Council this _____ day of _____, 2024.

_____  
MAYOR

ATTEST:

_____  
DEPUTY CITY CLERK





**CITY COUNCIL  
ACTION REPORT**  
**Meeting Date:** June 10, 2024  
**A/R No.:** 2024-101

**Department:** Public Works

**Submitted By:** Joshua Martinez, Capital Projects Engineer

**Subject:** ORDINANCE ACCEPTING A ONE YEAR AGREEMENT WITH URBAN SDK, INC. TO PROVIDE GEOSPATIAL DATA ANALYTICS WITH THE OPTION TO RENEW ON AN ANNUAL BASIS IN AN AMOUNT NOT TO EXCEED \$24,500.00

**Summary:**

- Ordinance approving an agreement with Urban SDK

**Background:**

Urban SDK, Inc. is a Geospatial Data Analytics service which will provide data to the City of Liberty. The data will allow City Staff to identify road safety issues, analyze congestion trends and create customized reports on speed, safety and congestion. Staff will utilize this service to perform analysis of reported issues such as congestion and speeding and subsequently determine appropriate responses to those issues. The service will also be used to quantify the impact of installed improvements as well as to correlate data provided in developer-supplied Traffic Improvement Studies. Urban SDK will be used by staff from Public Works and potentially the Police Department.

The Urban SDK platform will be obtained through an annual contract in the amount of \$24,500.00.

This report and Ordinance requests approval to enter into a one-year contract with Urban SDK, Inc. The contract will be renewed on an annual basis with no more than four renewals occurring, at which point the contract will terminate. Future renewals and any additions to the contract price will be approved by the City Council.

Staff recommends approval of an Ordinance accepting a one year contract with Urban SDK, Inc. in the amount of \$24,500.00 with the option to renew on an annual basis.

**Previous Action (if applicable):**

- Citizen Sales Tax Oversight Committee reviewed the project at the May 09, 2024 meeting and determined it meets voter intent.

**Policy/Committee Review:**

x Citizen Sales Tax Oversight Committee	Completed/Recommended: Recommended 05-09-2024
4Public Safety Sales Tax Oversight Committee	Completed/Recommended:

Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

**Financial Considerations:**

X	<b>Budgeted:</b>	Line Item: 50.75.604.36.7515	Amount: \$24,500.00
		Line Item:	Amount:
		Revenue Line (if applicable):	Amount:
	<b>Non-Budgeted</b>	Line Item:	Amount:
		Line Item:	
		Funding Source:	Amount:

**Attachments:**

1. Ordinance to Approve Urban SDK Agreement
2. Liberty MO Signed Contract

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE ACCEPTING AN AGREEMENT FOR A ONE-YEAR CONTRACT WITH  
URBAN SDK, INC. WITH THE OPTION TO RENEW ON AN ANNUAL BASIS IN AN  
AMOUNT NOT TO EXCEED \$24,500.00

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri,  
as follows:

SECTION I

Attached hereto and incorporated herein by specific reference thereto is the proposed agreement between the City of Liberty, Missouri and Urban SDK, Inc in an amount of TWENTY FOUR THOUSAND FIVE HUNDRED DOLLARS AND 00/100 (\$24,500.00). Agreement provides for the access and support to the Urban SDK Geospatial Data Analytics Platform for (1) year with the option to renew on an annual basis. No more than (4) renewals shall occur at which point the contract shall terminate. Future renewals and any additions to contract pricing shall require future City Council action.

SECTION II

The City Council of the City of Liberty, Clay County, Missouri, hereby approves said agreement.

SECTION III

The City Council of the City of Liberty, Clay County, Missouri, hereby authorizes the Mayor of the City of Liberty to execute said agreement on behalf of the City.

SECTION IV

This Ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by the City Council this _____ day of _____, 2024.

_____  
MAYOR

ATTEST:

_____  
DEPUTY CITY CLERK

APPROVED by the Mayor this _____ day of _____, 2024.

_____  
MAYOR

# City of Liberty - New Deal

**City of Liberty**

101 E Kansas Street  
Liberty, MO 64068  
United States

Quote created: February 19, 2024

Quote expires: June 28, 2024

Quote created by: Mason Yost

Sales Development Representative

mason.yost@urbansdk.com

**Sherri McIntyre**

smcintyre@libertymo.gov

816-439-4501

**Comments from Mason Yost**

Urban SDK will provide speed data for every roadway in the city. The speed data will include 12 months of backfilled data starting from the month prior to the contract sign date. Additional reports will be provided monthly on an ongoing basis. In addition historical data provided by the city will be uploaded into the platform.

**Products & Services**

Item & Description	Quantity	Unit Price	Total
Insights Plan	1	\$24,500.00	\$24,500.00 / year
Base plan for Urban SDK with 13 Months Data Archive.		/ year	for 1 year
Includes:			
- Traffic Speed Data Updated Monthly			
- 85% Speed Functional Road Classes 1-5			
- 95% Speed Functional Road Classes 1-5			
- Average and Free Flow Speed Functional Road			
Classes 1-5			
- Workspace			
- Data Hub			
- Studio			
- Portfolio			

Item & Description	Quantity	Unit Price	Total
Traffic Volumes	1	\$0.00 /year	\$0.00 /year
Traffic Volume Data			for 1 year
- AADT Range Estimates Functional Road Classes 1-5			
- Updated Annually			
- 1 Year Data Archive			
Data Storage	1	\$0.00 /year	\$0.00 /year
24 Months of Data Storage			for 1 year
Annual subtotal			\$24,500.00
Total			\$24,500.00

Terms and Conditions

Our agreement is effective as of the Effective Date set forth below, is entered into by and between the City of Liberty, Municipal Corporation of the State of Missouri identified as Customer below (“Customer”) and Urban SDK, Inc., a Delaware corporation, with its principal place of business located at 100 N Laura St, Ste 602, Jacksonville, FL 32202 (“Urban SDK”). The parties acknowledge and agree that they have read and understand this Agreement and, upon execution, are legally bound by it.

**Signature**

*Micah Dickman*  
_____  
Signature

05/13/2024  
_____  
Date

Micah Dickman  
_____  
Printed name

---

**Countersignature**

_____  
Countersignature

_____  
Date

_____  
Printed name





# Terms and Conditions

This website, [www.urbansdk.com](http://www.urbansdk.com) (the "**site**"), is owned and operated by UrbanSDK, Inc. and our affiliates ("**Urban SDK**", "**we**" or "**us**"). By using the site, services provided on the site, our proprietary software made available to you via the site, or content we make available to you through the services (collectively, "**Services**"), you agree to be bound by the following Terms and Conditions, (collectively, the "**Terms**").

## 1. General

**GENERAL.** The following terms and conditions ("Terms and Conditions") provide for terms that are common to this Agreement, including all Ordering Documents and Schedules. In the event of a conflict between these Terms and Conditions and any Ordering Document or Schedule, these Terms and Conditions will control, unless expressly stated to the contrary in the Ordering Document or Schedule. The Signature Page, any Statement of Work, and any other ordering document incorporating these Terms and Conditions by reference are individually and collectively referred to as "Ordering Document(s)."

## 2. Services

**2.1 General.** All services provided by Urban SDK under this Agreement ("Services"), including the Software Services, will be provided to Customer according to these Terms and Conditions, the Ordering Documents, and all schedules, exhibits, or other attachments made a part of this Agreement.

**2.2 Third-Party Services.** As set forth in an Ordering Document, the Services may include Customer's utilization of certain third-party software and data developed and owned by Urban SDK's third party licensors. This software and data is neither sold nor distributed to Customer, and Customer may use it solely as part of the Services and for no other purpose. Customer may not transfer



such third-party software outside the Services or to any other person or entity. Except as otherwise provided for in an Ordering Document and this agreement, Urban SDK and Urban SDK's third-party software and data licensors are not responsible for providing any support in connection with the Services or the third-party software. Customer's use of any such third-party software and data is governed by the third-party software or data licensor's terms as may be referenced and incorporated into an applicable Ordering Document. Customer covenants to comply with the terms of such third-party licensor's terms as if Customer were the licensee.

**2.3 Change Orders.** If either party wishes to change the scope or performance of the Services, it shall submit details of the requested change to the other in writing. Urban SDK shall, within a reasonable time after such request, provide a written estimate to Customer of: (a) the likely time required to implement the change; (b) any necessary variations to the fees and other charges for the Services arising from the change; (c) the likely effect of the change on the Services; and (d) any other impact the change might have on the performance of this Agreement. Promptly after receipt of the written estimate, the parties shall negotiate in good faith the terms of such change (if and when mutually agreed in writing, a "Change Order"). Neither party shall be bound by any Change Order unless mutually agreed upon in writing.

## 3. Software Services

**3.1 Software Services.** Urban SDK will provide Customer, and its authorized employees, contractors and other personnel authorized by Customer ("End Users") with access to the software products and related services provided by Urban SDK via a web browser (or mobile application) and identified on the applicable Ordering Document ("Software Services"). During the Term and subject to Customer's compliance with this Agreement, Urban SDK grants Customer the non-exclusive, nontransferable, non-assignable, and limited right to allow End Users to remotely access the Software Services for Customer's internal business purposes in accordance with the terms of this Agreement.

**3.2 Restrictions.** Customer shall not lease, license, sell, sublicense or otherwise transfer its access to or use of the Software Services. The Software



Services may only be used by Customer and End Users. In addition, Customer shall not modify, create derivative works of, or attempt to decipher, decompile, disassemble or reverse engineer the Software Services. Nothing in this Agreement confers upon either party any right to use the other party's Marks, except in Urban SDK's performance of the Services. All use of such Marks by either party will inure to the benefit of the owner of such Marks, use of which will be subject to specifications controlled by the owner.

## 4. Professional Services

**4.1 Professional Services.** Urban SDK may provide integration, implementation, or other professional services (each to the extent identified as professional services on a Statement of Work, "Professional Services") and Deliverables to Customer as set forth in a Statement of Work. "Deliverables" means all Creations that are delivered to Customer by or on behalf of Urban SDK as a part of the Professional Services, together with any items identified as such in a Statement of Work. "Creations" means any tangible or intangible thing or information, in any language, format or medium now existing or hereafter developed, and all tangible embodiments thereof, whether or not such creation is or may in the future be protected under any intellectual property right or considered Confidential Information, including ideas, creations, inventions, discoveries, innovations, industrial models, improvements, designs, methods, processes, formulae, works of authorship, products, compositions, displays, models, prototypes, samples, findings, documentation, specifications, abstracts, research and development information, know-how, procedural knowledge, industrial property, utility models, data, databases, metadata, industrial designs, mask works, Confidential Information, content, lists, electronic data files, training materials and manuals, user guides, drawings, techniques, computer software (in object, source, interpreted or other code forms), modifications to software or documentation, business information, business plans, technical knowledge, technical information, maintenance information, brochures, labels, papers, records, text, sound recordings, videos, pictures, photographs, audiovisual works, pictorial reproductions, drawings, or other graphical representations, and all other items with similar characteristics.



**4.2 Acceptance.** Any software constituting a Deliverable (each a “Software Deliverable”) shall be subject to acceptance by Customer to ensure that it meets the specifications of this Agreement and the applicable Statement of Work. If Customer does not reject any final Software Deliverable within 10 days of delivery, such Software Deliverable shall be deemed accepted. If any final Software Deliverable does not materially meet the applicable specifications, Customer shall notify Urban SDK of such nonconformities in reasonable detail, and Urban SDK will, at no additional cost, use commercially reasonable efforts to promptly correct such Software Deliverable so that it conforms to the applicable specifications. If within 30 days of such Customer notification, any final Software Deliverable still does not meet the specifications, Customer may at any time thereafter, as its sole remedy, terminate the applicable Statement of Work, return the Software Deliverable and all copies thereof to Urban SDK, and receive a refund of any fees or expenses paid in connection with such Software Deliverable.

**4.3 Urban SDK Personnel.** Urban SDK shall appoint an Urban SDK employee to serve as a primary contact with respect to any Professional Services (the “Urban SDK Contract Manager”). Urban SDK shall also appoint Urban SDK Personnel, who shall be suitably skilled, experienced, and qualified to perform the Professional Services. Additionally, Urban SDK may subcontract parts of the Professional Services to affiliated companies or third parties, provided that Urban SDK shall remain responsible for the performance of the Professional Services. In the event that any Urban SDK’s Personnel does not perform to Customer’s reasonable satisfaction, Urban SDK shall remove such Urban SDK’s Personnel and replace him or her with a similarly qualified Urban SDK Personnel. Urban SDK is responsible for all Urban SDK Personnel and for the payment of their compensation, including, if applicable, withholding of income taxes, and the payment and withholding of social security and other payroll taxes, unemployment insurance, workers’ compensation insurance payments, disability benefits, pensions, retirement benefits, insurance, and other benefits.

**4.4 License and Consents.** Urban SDK shall maintain all necessary licenses and consents and comply with all laws applicable to the provision of the Professional Services.



**4.5 Tools, Labor, Materials and Supplies.** Unless otherwise provided in a Statement of Work, Urban SDK shall provide, at its expense, all tools, materials, supplies, labor, and equipment necessary to perform the Professional Services.

## 5. Rights Reserved

Customer and its licensors are, and shall remain, the sole and exclusive owner of all right, title and interest in and to the “Customer Materials” (as defined in an applicable Statement of Work, if applicable), including all intellectual property rights therein. Urban SDK shall have no right or license to use any Customer Materials except during the Term to the extent necessary to provide the Professional Services to Customer. All other rights in and to the Customer Materials are expressly reserved by Customer. All right, title and interest, including all intellectual and proprietary rights, in and to the Software Services, Deliverables, and all Urban SDK service marks, trademarks, trade names, logos, and any modifications to the foregoing (“Marks”) (and all suggestions, feedback, contributions, enhancements, improvements, additions, modifications, or derivative works thereto and copies thereof) will remain in possession of Urban SDK. Customer acknowledges that the Software Services in source code form is the Confidential Information of Urban SDK and that the source code is not licensed to Customer by this Agreement or any Schedule and will not be provided by Urban SDK. No right or implied license or right of any kind is granted to Customer regarding the Services, including any right to use, reproduce, market, sell, translate, distribute, transfer, adopt, disassemble, decompile, reverse engineer the Software Services or the documentation thereof, or any portions thereof, or obtain possession of any source code or other technical material relating to the Software Services.

## 6. Fees and Payment Terms

**6.1 Services Fees.** For the Services provided under this Agreement, Customer will pay Urban SDK the fees in the amounts set forth on the applicable Ordering Document. Unless otherwise set forth on the applicable Ordering Document, applicable fees will be invoiced to Customer annually in advance and payable (i) immediately upon invoice if Customer’s payment method is on file with Urban



SDK, or (ii) if no payment method has been provided to Urban SDK, within thirty (30) days of invoice. Fees are non-cancelable and non-refundable, except as provided for herein.

**6.2 Fee Changes.** After the Initial Term, and at the beginning of each Renewal Term thereafter, Urban SDK may adjust the fees applicable during the upcoming Renewal Term upon written notice provided at least sixty (60) days prior to the end of the Initial Term or applicable Renewal Term, as the case may be. All fees paid and expenses reimbursed under this Agreement will be in United States currency. Urban SDK may increase pricing and fees on an annual basis by the greater of: (a) six percent (6%) per annum, or (b) the percentage by which the then most-recently published Consumer Price Index in the United States for all Urban Consumers (Index base: 1982/1984 = 100; Index Components: All Items) ("CPI") exceeds the CPI as of the Effective Date or, if later, the immediately preceding change in pricing. Additionally, Upon written notice to Customer at least thirty (30) days prior to effectiveness, Urban SDK may increase the amount of the fees in an Ordering Document relating to, if applicable: (a) data storage and/or relational databases if the applicable cloud data provider has increased the prices paid by Urban SDK for such data storage and/or relational databases, and any such increase shall be proportionate to the increase imposed upon Urban SDK by the applicable utility provider; and (b) the cost of third party Services or services (including software and datasets) performed or provided by a third party that comprise all or some part of the Services including any increases to such costs.

**6.3 Late Fees.** Customer will pay a late fee of 1.5% per month (not to exceed the maximum allowed under state law) on all balances not paid when due. Urban SDK, at its option, may suspend the Services, in whole or in part, if Urban SDK does not receive all undisputed amounts due and owing under this Agreement within thirty (30) days after delivery of notice to Customer of the failure to pay such overdue balances.

**6.4 Taxes.** The fees and expenses due to Urban SDK as set forth in this Agreement are net amounts to be received by Urban SDK, exclusive of all sales, use, withholding, excise, value added, ad valorem taxes or duties incurred by Customer or imposed on Urban SDK in the performance of this Agreement or otherwise due as a result of this Agreement. This section will not





apply to taxes based solely on Urban SDK'S income. Urban SDK acknowledges the Customer is a tax exempt entity.

**6.5 Offset.** Fees and expenses due from Customer under this Agreement may not be withheld or offset by Customer against other amounts for any reason.

## 7. Customer Acknowledgements.

**7.1 Customer Requirements.** Customer must have required equipment, software, and Internet access to be able to use the Software Services. Acquiring, installing, maintaining and operating equipment and Internet access is solely Customer's responsibility. Urban SDK neither represents nor warrants that the Software Services will be accessible through all web browser releases. Customer shall take all steps necessary for Urban SDK to perform the Services effectively, including with respect to (a) providing access to Customer's resources or staff as needed to perform the Services; (b) maintaining, testing, configuring, operating, and upgrading Customer's data, applications, server hardware, operating system, environment, and facilities, as applicable, related to the Services.

**7.2 Use of Software Services.** Customer shall not and shall not permit others in using the Software Services to: (i) defame, abuse, harass, stalk, threaten or otherwise violate or infringe the legal rights (such as rights of privacy, publicity and intellectual property) of others or Urban SDK; (ii) publish, ship, distribute or disseminate any harmful, inappropriate, profane, vulgar, infringing, obscene, false, fraudulent, tortuous, indecent, unlawful, immoral or otherwise objectionable material or information (including any unsolicited commercial communications); (iii) publish, ship, distribute or disseminate material or information that encourages conduct that could constitute a criminal offense or give rise to civil liability; (iv) engage in any conduct that could constitute a criminal offense or give rise to civil liability for Urban SDK; (v) misrepresent or in any other way falsely identify Customer's identity or affiliation, including through impersonation or altering any technical information in communications using the Software Services; (vi) transmit or upload any material through the Software Services contains viruses, trojan horses, worms, time bombs, cancelbots, or any other programs with the intent or effect of damaging,



destroying, disrupting or otherwise impairing Urban SDK', or any other person's or entity's, network, computer system, or other equipment; (vii) interfere with or disrupt the Software Services, networks or servers connected to the Urban SDK systems or violate the regulations, policies or procedures of such networks or servers, including unlawful or unauthorized altering any of the information submitted through the Software Services; (viii) attempt to gain unauthorized access to the Software Services, other Urban SDK customers' computer systems or networks using the Software Services through any means; or (ix) interfere with another party's use of the Software Services, including any parties Customer has done business with or choose not to do business with through the Software Services. Urban SDK has no obligation to monitor Customer's use of the Software Services. However, Urban SDK may at any time monitor, review, retain and disclose any information as necessary to satisfy or cooperate with any applicable law, regulation, legal process or governmental request. Customer shall use commercially reasonable efforts, including reasonable security measures relating to administrator account access details, to ensure that no unauthorized person may gain access to the Services.

**7.3 Compliance with Law.** Customer agrees not to use (and will use its best efforts not to allow its End Users to use) the Software Services for illegal purposes or for the transmission of material that is unlawful, harassing, libelous (untrue and damaging to others), invasive of another's privacy, abusive, threatening, or obscene, or that infringes the rights of others. Customer is solely responsible for any and all improper use of the Software Services that occurs as a direct or indirect result of any act or omission of Customer. Customer will notify Urban SDK immediately of any unauthorized use of the Software Services or any other breach of security that is known or suspected by Customer.

**7.4 Professional Services.** With respect to any Professional Services, Customer shall have the following obligations set forth in this Section 7.4.

*a. Customer Contract Manager.* Customer shall cooperate with Urban SDK in all matters relating to the Professional Services and appoint a Customer employee to serve as the primary contact with respect to this Agreement (the "Customer Contract Manager").

*b. Access and Assistance; Customer Materials.* Customer shall provide such access to Customer's premises, facilities, and computer systems and networks



as may reasonably be requested by Urban SDK for the purposes of performing the Professional Services. Customer shall respond promptly to any Urban SDK request to provide direction, information, approvals, authorizations or decisions that are reasonably necessary for Urban SDK to perform the Professional Services. Customer shall provide such Customer Materials as set forth in the applicable Statement of Work or as Urban SDK may reasonably request in order to carry out the Professional Services, in a timely manner, and ensure that it is complete and accurate in all material respects.

*c. Delay in Performance.* If Urban SDK's performance of its obligations under this Agreement is prevented or delayed by any act or omission of Customer or its agents, subcontractors, consultants or employees, Urban SDK shall not be deemed in breach of its obligations under this Agreement or otherwise liable for any costs, charges or losses sustained or incurred by Customer, in each case, to the extent arising directly or indirectly from such prevention or delay, and Urban SDK's obligation to perform will be extended based on Urban SDK's reasonable ability to reallocate resources to performing and such delay may result in reasonable additional fees to the extent Urban SDK incurs additional costs due to the delay.

## **8. Non-disclosure and confidentiality.**

**8.1 Disclosure.** Each party may disclose to the other party certain Confidential Information of such party or of such party's associated companies, distributors, licensors, suppliers, or customers. "Confidential Information" means any information that is of value to its owner and is treated as confidential, including trade secrets, technology, information pertaining to business operations and strategies, and information pertaining to customers, pricing, and marketing; "Disclosing Party" refers to the party disclosing Confidential Information hereunder, whether such disclosure is directly from Disclosing Party or through Disclosing Party's employees or agents; and "Recipient" refers to the party receiving any Confidential Information hereunder, whether such disclosure is received directly or through Recipient's employees or agents.

**8.2 Requirement of Confidentiality.** The Recipient agrees: (a) not to disclose or otherwise make available Confidential Information of the Disclosing Party to



any third party without the prior written consent of the Disclosing Party, provided that the Recipient may disclose the Confidential Information of the Disclosing Party to its, and its affiliates, officers, employees, consultants and legal advisors who have a “need to know”, who have been apprised of this restriction and who are themselves bound by nondisclosure obligations at least as restrictive as those set forth in this Section 8; (b) to use the Confidential Information of the Disclosing Party only for the purposes of performing its obligations or as otherwise authorized under the Agreement; and (c) to promptly notify the Disclosing Party in the event it becomes aware of any loss or disclosure of any of the Confidential Information of Disclosing Party. Customer acknowledges that the Software Services and documentation are the Confidential Information of Urban SDK. The obligations in this Section 8 shall survive termination and continue for so long as the applicable information constitutes Confidential Information. Confidential Information shall not include information that: (a) is already known to the Recipient without restriction on use or disclosure prior to receipt of such information from the Disclosing Party; (b) is or becomes generally known by the public other than by breach of this Agreement by, or other wrongful act of, the Recipient; (c) is developed by the Recipient independently of, and without reference to, any Confidential Information of the Disclosing Party; or (d) is received by the Recipient from a third party who is not under any obligation to the Disclosing Party to maintain the confidentiality of such information.

**8.3 Compelled Disclosure.** If the Recipient becomes legally compelled to disclose any Confidential Information, the Recipient shall provide: (a) prompt written notice of such requirement so that the Disclosing Party may seek, at its sole cost and expense, a protective order or other remedy; and (b) reasonable assistance, at the Disclosing Party’s sole cost and expense, in opposing such disclosure or seeking a protective order or other limitations on disclosure. If, after providing such notice and assistance as required herein, the Recipient remains required by law to disclose any Confidential Information, the Recipient shall disclose no more than that portion of the Confidential Information which, on the advice of the Recipient’s legal counsel, the Recipient is legally required to disclose and, upon the Disclosing Party’s request, shall use commercially reasonable efforts to obtain assurances from the applicable court or agency that such Confidential Information will be afforded confidential treatment.



Notwithstanding anything herein to the contrary, it is understood Customer is subject to Chapter 610 RSMo regarding the disclosure of public records and may be required to disclose records which may be deemed Confidential Information as defined herein but are nonetheless open records subject to disclosure under Chapter 610 RSMo and Urban SDK expressly agrees that Customer will not be in breach of this Agreement for disclosure of any record, or portion thereof without prior notice when complying with the requirements of Chapter 610 RSMo in the reasonable discretion of Customer's counsel.

**8.4 Customer Data; Data Use.** "Customer Data" means information, data and other content, in any form or medium, that is collected, downloaded or otherwise received, directly or indirectly from Customer or an End User by or through the Services, but does not include any data collected, downloaded or otherwise received, directly or indirectly from any other user of the Services. Customer hereby grants to Urban SDK a non-exclusive license to copy, reproduce, store, distribute, publish, export, adapt, and translate Customer Data to the extent reasonably required for the performance of Urban SDK's obligations and the exercise of Urban SDK's rights under this Agreement. Customer warrants to Urban SDK that Customer has the right to provide such Customer Data to Urban SDK in accordance with this Agreement. Additionally, Customer agrees that data derived by Urban SDK from Urban SDK's performance of the Services or input by or feedback from Customer may be used for the purposes of analysis, including statistical analysis, trend analysis, creation of data models, and creation of statistical rules. The results of such analysis ("De-identified Data") may be used by Urban SDK for any lawful purpose both during and following the Term. De-identified Data shall not contain any information that identifies or can be reasonably used to identify an individual person or Customer.

## 9. Limited Warranty; Disclaimers.

Urban SDK represents and warrants that it will provide the Services in a manner consistent with general industry standards reasonably applicable to the provision thereof and that the Software Services will perform substantially in accordance with the documentation under normal use and circumstances. Each party represents and warrants that it has the legal power and authority to enter



into this Agreement. OTHER THAN AS EXPRESSLY SET FORTH IN THIS SECTION 9, EACH PARTY DISCLAIMS ALL WARRANTIES, CONDITIONS, OR REPRESENTATIONS TO THE OTHER PARTY REGARDING THIS AGREEMENT, WHETHER ORAL OR WRITTEN, EXPRESS, IMPLIED, OR STATUTORY. WITHOUT LIMITING THE FOREGOING, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, THE IMPLIED WARRANTY AGAINST INFRINGEMENT, THE IMPLIED WARRANTY OR CONDITION OF FITNESS FOR A PARTICULAR PURPOSE, AND THOSE ARISING FROM A COURSE OF DEALING OR USAGE OF TRADE ARE EXPRESSLY EXCLUDED AND DISCLAIMED BY Urban SDK. NO WARRANTY IS MADE THAT USE OF THE SERVICES WILL BE ERROR FREE OR UNINTERRUPTED, THAT ANY ERRORS OR DEFECTS IN THE SERVICES WILL BE CORRECTED, OR THAT THE SERVICES FUNCTIONALITY WILL MEET CUSTOMER'S REQUIREMENTS. NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, CUSTOMER ACKNOWLEDGES AND AGREES THAT URBAN SDK MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, AS TO ANY THIRD-PARTY HARDWARE, SOFTWARE, PRODUCT OR SERVICE INCLUDED WITH ANY OF THE SERVICES.

## 10. Limitation of Liability

**10.1 Exclusion of Damages.** EXCEPT AS OTHERWISE PROVIDED IN SECTION 10.3, IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER OR TO ANY THIRD PARTY FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL OR PUNITIVE DAMAGES, INCLUDING LOSS OF USE, REVENUE, PROFIT, OR DATA, WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

**10.2 Liability Cap.** EXCEPT AS OTHERWISE PROVIDED IN SECTION 10.3, IN NO EVENT WILL EITHER PARTY'S LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE)





OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID OR PAYABLE TO Urban SDK PURSUANT TO THIS AGREEMENT DURING THE TWELVE (12) MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO THE CLAIM.

**10.3 Exceptions.** The exclusions and limitations in Section 10.1 and Section 10.2 shall not apply to: (a) damages or other liabilities arising out of or relating to a party's failure to comply with its obligations under Section 8 (Non-Disclosure and Confidentiality); or (b) a party's obligations under Section 11 (Indemnification).

## 11. Indemnification

**11.1 Urban SDK Indemnification.** Urban SDK shall defend Customer and its officers, directors, employees, agents, successors and permitted assigns against any third party claim, suit, action or proceeding (each, an "Action") based on a claim that Customer's receipt or use of the Services in accordance with this Agreement infringes any intellectual property right or misappropriates any trade secret of a third party, and shall pay all settlements entered into and damages awarded against Customer to the extent based on such an Action; provided, however, that Urban SDK shall have no obligations under this Section 11.1 with respect to claims to the extent arising out of: (a) any instruction, information, designs, specifications or other materials provided by Customer to Urban SDK; (b) use of the Services in combination with any materials or equipment not supplied to Customer or specified by Urban SDK in writing; or (c) any modifications or changes made to the Services by or on behalf of any person or entity other than Urban SDK. If the Services, or any part thereof, become, or in the opinion of Urban SDK may become, the subject of a claim of infringement or misappropriation, Urban SDK may, at its option: (i) procure for Customer the right to use such Services free of any liability; (ii) replace or modify the Services to make them non-infringing; or (iii) terminate this Agreement and refund to Customer any portion of the fees prepaid by Customer for the infringing Services.

### 11.2 Reserved



**11.3 Indemnification Procedures.** The party seeking indemnification hereunder shall promptly notify the indemnifying party in writing of any Action and cooperate with the indemnifying party at the indemnifying party's sole cost and expense. The indemnifying party shall immediately take control of the defense and investigation of such Action and shall employ counsel of its choice to handle and defend the same, at the indemnifying party's sole cost and expense. The indemnifying party shall not settle any Action in a manner that adversely affects the rights of the indemnified party without the indemnified party's prior written consent, which shall not be unreasonably withheld or delayed. The indemnified party's failure to perform any obligations under this Section 11.1 shall not relieve the indemnifying party of its obligations under this Section 11.1 except to the extent that the indemnifying party can demonstrate that it has been materially prejudiced as a result of such failure. The indemnified party may participate in and observe the proceedings at its own cost and expense.

## **12. TERM AND TERMINATION.**

**12.1 Initial Term.** This Agreement shall commence on the Effective Date and shall continue in full force and effect for the initial term set forth on the applicable Ordering Document ("Initial Term"), unless earlier terminated as provided for below. Thereafter, except with respect to any Statements of Work (which shall expire in accordance with their terms), the Initial Term shall automatically renew for successive periods of one (1) year each (each a "Renewal Term" and together with the Initial Term, the "Term"), unless either party provides written notice to the other party at least 30 days prior to the end of the then-current Initial Term or Renewal Term of its intent to not renew the Agreement. Provided that this Agreement shall not renew for more than four (4) renewal terms and shall thereafter terminate.

Multi-year contracts; Non-appropriation. Notwithstanding any provision herein to the contrary, the City is obligated only to make the payments set forth in this Agreement as may lawfully be made from funds budgeted and appropriated for that purpose during the City's then current fiscal year at the discretion of the City. If no funds are appropriated or otherwise made legally available to make the required payments for this Agreement during the next occurring fiscal year



(an “Event of Appropriation”), this Agreement will terminate at the end of the then current fiscal year as if terminated expressly. The failure of the City to appropriate funds for this Agreement in any subsequent fiscal year shall not be deemed a breach of this Agreement by any party.

**12.2 Termination.** Without prejudice to any other remedies and in addition to any other termination rights herein, the parties shall have the right to terminate this Agreement as provided below:

a. By either party if the other party commits a material breach of this Agreement and such breach remains uncured 30 days after written notice of such breach is delivered to such other party including the failure to pay any fees due to Urban SDK; or

b. By either party if the other party makes an assignment for the benefit of creditors, or commences or has commenced against it any proceeding in bankruptcy, insolvency, or reorganization pursuant to bankruptcy laws, laws of debtor’s moratorium or similar laws.

**12.3 Termination of Statement of Work.** Either party may terminate any outstanding Statement of Work without terminating the entire Agreement if the other party commits a material breach of such Statement of Work and such breach remains uncured 30 days after written notice thereof is delivered to the other party.

**12.4 Effect.** Upon termination of this Agreement for any reason, all rights and licenses granted by Urban SDK hereunder to Customer will immediately cease. Customer must retrieve all of its data from the Software Services within thirty (30) days of the termination or expiration of this Agreement, at which time Urban SDK reserves the right to delete all data. Urban SDK will work with Customer to ensure Customer can retrieve all data in a format usable by customer.

**12.5 Survival.** Termination of this Agreement or any Schedule will not affect the provisions regarding Urban SDK’s or Customer’s treatment of Confidential Information, provisions relating to the payments of amounts due, indemnification provisions, provisions limiting or disclaiming Urban SDK’s liability, or any other terms which by their nature should survive, which provisions will survive such termination.



## 13. GENERAL

**13.1 Governing Law.** This Agreement shall be governed by and construed in accordance with the internal laws of the State of Missouri without giving effect to any choice or conflict of law provision or rule. Jurisdiction and venue for purposes of any litigation in connection with this Agreement will be in the relevant federal or state court located in Missouri .

**13.2 Conflicting Terms.** Notwithstanding the content of any Customer purchase order or any other document or record, whether in writing or electronic, relating to the subject matter of this Agreement, the terms of this Agreement shall govern and any conflicting, inconsistent, or additional terms contained in such documents shall be null and void.

**13.3 Notice.** All communications required or otherwise provided under this Agreement shall be in writing and shall be deemed given when delivered (i) by hand, (ii) by registered or certified mail, postage prepaid, return receipt requested; or (iii) by a nationally recognized overnight courier service; to the address set forth on the applicable Ordering Document, as may be amended by the parties by written notice to the other party in accordance with this Section 13.3.

**13.4 Assignment.** Neither party may assign, transfer or delegate any or all of its rights or obligations under this Agreement, without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed; provided that upon prior written notice to the other party, either party may assign the Agreement to an affiliate of such party or to a successor of all or substantially all of the assets of such party through merger, reorganization, consolidation or acquisition. No assignment shall relieve the assigning party of any of its obligations hereunder. Any attempted assignment, transfer or other conveyance in violation of the foregoing shall be null and void. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and permitted assigns.

**13.5 Interpretation.** For purposes of this Agreement, (a) the words “include,” “includes” and “including” shall be deemed to be followed by the words “without limitation”; (b) the word “or” is not exclusive; and (c) the words “herein,” “hereof,” “hereby,” “hereto” and “hereunder” refer to this Agreement as a whole.



**13.6 Severability.** In case any one or more of the provisions of this Agreement should be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired thereby.

### **13.7 Reserved**

**13.8 Entire Agreement.** This Agreement constitutes the entire agreement between the parties concerning the subject matter hereof and supersedes all written or oral prior agreements or understandings with respect thereto.

**13.9 Amendment; Waiver.** This Agreement may only be amended, modified or supplemented by an agreement in writing signed by each party hereto. No waiver by any party of any of the provisions hereof shall be effective unless explicitly set forth in writing and signed by the party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any rights, remedy, power or privilege arising from this Agreement shall operate or be construed as a waiver thereof; nor shall any single or partial exercise of any right, remedy, power or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power or privilege.

**13.10 Force Majeure.** Neither party shall be liable for delay or failure in performing any of its obligations hereunder due to causes beyond its reasonable control, including an act of nature, war, natural disaster, governmental regulations, terrorism, communication or utility failures or casualties or the failures or acts of third parties.

**13.11 Equitable Relief.** Each party acknowledges that a breach by a party of Section 3.2 (Restrictions) or Section 8 (Non-Disclosure and Confidentiality) may cause the non-breaching party irreparable damages, for which an award of damages would not be adequate compensation and agrees that, in the event of such breach or threatened breach, the non-breaching party will be entitled to seek equitable relief, including a restraining order, injunctive relief, specific performance and any other relief that may be available from any court, in addition to any other remedy to which the non-breaching party may be entitled at law or in equity. Such remedies shall not be deemed to be exclusive but shall be in addition to all other remedies available at law or in equity, subject to any express exclusions or limitations in this Agreement to the contrary.



**13.12 No Third-Party Beneficiaries.** This Agreement is for the sole benefit of the parties hereto and their respective successors and permitted assigns and nothing herein, express or implied, is intended to or shall confer upon any other person or entity any legal or equitable right, benefit or remedy of any nature whatsoever, under or by reason of this Agreement.

**13.13 Relationship of Parties.** Nothing in this Agreement shall constitute or be deemed to constitute a partnership between the parties hereto or constitute or be deemed to constitute one party as agent of the other, for any purpose whatsoever, and neither party shall have the authority or power to bind the other, or to contract in the name of or create a liability against the other, in any way or for any purpose.

**13.14 Publicity.** While this Agreement is in effect, Customer grants Urban SDK the right to use Customer's name on Urban SDK's website and promotional materials. Customer shall have the right to require Urban SDK to terminate any such uses at any time by written notice to Urban SDK.

**13.15 Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, e-mail or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

No changes to this Agreement shall be effective unless signed by both parties.

Compliance with State Immigration Statutes. If applicable, Urban SDK shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with this Agreement, if any. Urban SDK also affirms that it does not knowingly employ any person who is an unauthorized alien in connection with this Agreement. Pursuant to Section 208.009 R.S.Mo., Urban SDK shall provide at the execution of the Agreement, affirmative proof that the Applicant for Urban SDK is a citizen or a permanent resident of the United States or is lawfully present in the United States. The Applicant for Urban SDK (or "Applicant") shall be the person authorized to prepare, submit, and sign these Terms on behalf of Urban SDK and shall be eighteen years of age or older. Such affirmative proof shall include documentary evidence





recognized by the Missouri Department of Revenue when processing an application for a driver's license, a Missouri driver's license, as well as any document issued by the federal government that confirms an alien's lawful presence in the United States



# Support Services Schedule

## Support Service Responsibilities

Urban SDK shall provide support services (collectively, “Support Services”) for the Software Services in accordance with the provisions of this Schedule. The Support Services are included in the Software Services, and Urban SDK shall not assess any additional fees, costs or charges for such Support Services.

Urban SDK shall use commercially reasonable efforts to:

1. correct all failures of any Software Services to be available or otherwise perform in accordance with this Agreement (“Service Errors”) in accordance with the Support Service Level Requirements, including by providing defect repair, programming corrections and remedial programming;
2. provide unlimited telephone support during the hours of 8 a.m. to 6 p.m. Eastern Time on business days;
3. provide unlimited online ticket support outside business hours and on weekends;
4. Provide online access to technical support bulletins and other user support information and forums, to the full extent Urban SDK makes such resources available to its other customers; and
5. Respond to and resolve Support Requests.

## Service Monitoring and Management

Urban SDK shall use commercially reasonable efforts to continuously monitor and manage the Software Services to enable Availability that meets or exceeds the Availability Requirement, which shall mean Services are available 24/7

## Service Maintenance

Urban SDK shall use commercially reasonable efforts to maintain the Software Services in order to enable Availability that meets or exceeds the Availability



Requirement. Such maintenance services shall include using commercially reasonable efforts to provide to Customer:

1. all updates, bug fixes, enhancements, new releases, new versions and other improvements to the Software Services, that Urban SDK provides at no additional charge to its other similarly situated customers; and
2. all such services and repairs as are required to maintain the Software Services or are ancillary, necessary or otherwise related to Customer's or its End Users' access to or use of the Software Services, so that the Software Services operate properly in accordance with this Agreement.

## **Support Requests**

Customer shall submit its requests for Service Error corrections and they will be classified in accordance with the descriptions set forth in the chart below (each a "Support Request"). Customer shall notify Urban SDK of Support Requests by email, telephone or such other means as the parties may hereafter agree to in writing.

### **Support Request Classification**

#### **Description:**

Any Service Error Comprising or Causing any of the Following Events or Effects

#### **Critical Service Error**

- Issue affecting entire system or single critical production function;
- System down or operating in materially degraded state; or
- Widespread access interruptions.

#### **High Service Error**

- Primary component failure that materially impairs its performance; or
- Data entry or access is materially impaired on a limited basis.

#### **Medium Service Error**

- Software Services are operating with minor issues that can be addressed with a work around.



## Low Service Error

- Request for assistance, information, services that are routine in nature, or updates that are desired but do not impair system operation or functionality.

## Escalation

With respect to any Critical Service Error Support Request, until such Support Request is resolved, Urban SDK shall escalate that Support Request within sixty (60) minutes of the receipt of such Support Request by the appropriate Urban SDK support personnel.

## Corrective Action Plan

If two (2) or more Critical Service Errors occur in any thirty (30) day period during (a) the Term or (b) any additional periods during which Urban SDK does or is required to perform any Software Services, Urban SDK shall promptly investigate the root causes of these Service Errors and provide to Customer within five (5) business days of its receipt of notice of the second such Support Request an analysis of such root causes and a proposed written corrective action plan for Customer's review, comment and approval, which, subject to and upon Customer's written approval, shall be a part of, and by this reference is incorporated in, this Agreement as the parties' corrective action plan (the "**Corrective Action Plan**"). The Corrective Action Plan shall include, at a minimum: (x) Urban SDK's commitment to Customer to devote the appropriate time, skilled personnel, systems support and equipment and other resources necessary to resolve and prevent any further occurrences of the Service Errors giving rise to such Support Requests; (y) a strategy for developing any programming, software updates, fixes, patches, etc. necessary to remedy, and prevent any further occurrences of, such Service Errors; and (z) time frames for implementing the Corrective Action Plan. There will be no additional charge for Urban SDK's preparation or implementation of the Corrective Action Plan in the time frames and manner set forth therein.

## Termination Rights

If (i) four (4) or more Critical Service Errors occur during a single thirty (30) day period, (ii) eight (8) or more High Service Errors or Critical Service Hours



(combined in any combination) occur during a single thirty (30) day period, (iii) eight (8) or more Critical Service Errors occur during a six (6) month period, or sixteen (16) or more High Service Errors or Critical Service Hours (combined in any combination) occur during a six (6) month period, in addition to all other remedies available to Customer, Customer may terminate this Agreement on written notice to Urban SDK with no liability, obligation or penalty to Customer by reason of such termination.

## Organization

---

Name

---

Title

---

Date

---

Urban SDK, Inc

*Micah Dickman*

---

Name

Micah Dickman

---

Title

VP of Revenue

---

Date

05/13/2024

---



**CITY COUNCIL  
ACTION REPORT**  
**Meeting Date:** June 10, 2024  
**A/R No.:** 2024-110

**Department:** Police

**Submitted By:** Jason Bearden, Police Officer

**Subject:** RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MISSOURI DIVISION OF HIGHWAY SAFETY FOR A HIGHWAY SAFETY LAW ENFORCEMENT GRANT (DWI ENFORCEMENT)

**Summary:**

- The Missouri Highway Safety and Traffic Division offers supplemental funding for extra police presence and enforcement on the roadways.
- The Missouri Highway Safety and Traffic Division has approved \$6,000.00 for officers to conduct dedicated impaired driving detection and enforcement.
- The resolution is to participate in the Highway Safety Program.

**Background:**

The purpose of this resolution is to enhance roadway safety by approving the receipt and disbursement of supplemental funds from the Missouri Highway Safety and Traffic Division, to support the Liberty Police Department in enforcement of impaired driving. During the past three years there were 1,767 traffic crashes in the city limits of Liberty. Of those crashes, 81 involved an impaired driver.

The following statistics were pulled from the Missouri Highway Patrol crash reporting system, years 2020–2022:

Clay County Total Alcohol and Drug Related Crashes - 612 - 6th in State  
City of Liberty Total Alcohol and Drug Related Crashes - 81 - 21st in State

Clay County Disabling Alcohol and Drug Involved Crashes - 32 - 8th in State  
City of Liberty Disabling Alcohol and Drug Involved Crashes - 3 - 14th in State

Clay County Alcohol and Drug Related Fatal Crashes - 8 - 10th in State  
City of Liberty Alcohol and Drug Related Fatal Crashes - 1 - 7th in State

In 2023, the Liberty Police Department made 78 arrests for Driving While Intoxicated. Most of these arrests occurred between 1900 and 0300 hours. The funding received through this grant will be used to target impaired drivers and create safer roadways for all.

**Previous Action (if applicable):**

**Policy/Committee Review:**

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:



Other:	Completed/Recommended:
--------	------------------------

**Financial Considerations:**

<b>Budgeted:</b>	Line Item:	Amount:
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
<b>Non-Budgeted</b>	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

**Attachments:**

1. Resolution DWI Grant 2024
2. DWI Grant Application 2025
3. DWI GRANT City Authorization Form

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE  
MISSOURI DIVISION OF HIGHWAY SAFETY FOR A HIGHWAY SAFETY LAW  
ENFORCEMENT GRANT (DWI ENFORCEMENT)

WHEREAS, the police department of the City of Liberty, Clay County, Missouri, has identified impaired drivers as a cause of numerous traffic accidents, injuries and fatalities; and

WHEREAS, assistance to reduce the number of impaired drivers with additional enforcement action is sought through application to the Missouri Division of Highway Safety for a Law Enforcement Grant;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Liberty, Clay County, Missouri, that the City hereby authorizes application for funding from the Missouri Department of Highway Safety through a law enforcement grant;

BE IT FURTHER RESOLVED, that the City will continue its enforcement efforts to remove impaired drivers from the road.

PASSED by the City Council this ____ day of _____, 2024.

_____  
MAYOR

ATTEST:

_____  
DEPUTY CITY CLERK



Highway Safety and Traffic Division  
TRAFFIC ENFORCEMENT APPLICATION  
October 01, 2024 through September 30, 2025  
(Application due by March 01, 2024)

Highway Safety and Traffic Division  
P.O. Box 270  
830 MoDOT Drive  
Jefferson City, MO 65102

<b>Agency:</b>	Liberty Police Dept.	<b>Agency ORI#:</b>	MO0240600				
<b>Address:</b>	101 E Kansas	<b>Federal Tax ID#:</b>	446000213				
		<b>DUNS #:</b>	ERLAFDN1KNL1				
<b>City:</b>	Liberty	<b>State:</b>	MO	<b>Zip:</b>	64068-2313	<b>County:</b>	Clay
<b>Phone:</b>	816-439-4701	<b>Fax:</b>	816-439-4745				
<b>Contact:</b>	Officer Jason Bearden	<b>Email:</b>	jbearden@libertymo.gov				
<b>Jurisdiction:</b>	Rural	<b>Jurisdiction Population:</b>	30,564				
<b>Targeted Population:</b>	Impaired Drivers						

Project activity for which your agency is requesting funding:

Impaired Driving

<b>Project Title:</b>	Impaired Driving Enforcement	<b>Requested Amount:</b>	\$8,712.00
<b>Brief Description:</b>	Impaired Driving Enforcement		

Jim Martin

Authorizing Official

Authorizing Official Signature

Chief of Police

Authorizing Official Title

## PROBLEM IDENTIFICATION

---

Substance-impaired drivers contributed to 22% of Missouri's traffic crash fatalities during the past five years. Alcohol remains the primary contributor to substance-impaired driving crashes; however, the number of persons under the influence of prescription medications and/or illicit drugs has increased significantly over the past decade. With recreational marijuana now legal in Missouri, there are concerns this trend will continue.

Male drivers were more likely than females to be involved in substance-impaired driving crashes. During the past five years, males were responsible for 81.7% of substance-impaired driving fatalities. Ten percent of the children less than 15 years of age, who were killed in motor vehicle crashes over the last five years, were riding with a substance-impaired driver.

Depending on the jurisdiction, impaired driving offenses in Missouri are prosecuted differently. Prosecutors and judges may not always be aware of the severity of the impaired driving problem or how to best provide treatment for an offender.

During the past three years there were 1,767 traffic crashes in the city limits of Liberty. Of those crashes, 81 involved an impaired driver.

The following statistics were pulled from the Missouri Highway Patrol crash reporting system, years 2020 - 2022:

Clay County Total Alcohol and Drug Related Crashes - 612 - 6th in State  
City of Liberty Total Alcohol and Drug Related Crashes - 81 - 21st in State

Clay County Disabling Alcohol and Drug Involved Crashes - 32 - 8th in State  
City of Liberty Disabling Alcohol and Drug Involved Crashes - 3 - 14th in State

Clay County Alcohol and Drug Related Fatal Crashes - 8 - 10th in State  
City of Liberty Alcohol and Drug Related Fatal Crashes - 1 - 7th in State

In 2023, the Liberty Police Department made 78 arrests for Driving While Intoxicated. Most of these arrests occurred between 1900 and 0300 hours. The funding received through this grant will be used to target impaired drivers and create safer roadways for all.

## GOALS/OBJECTIVES

---

### Core Performance Measure Goal:

Based on a goal of 0 fatalities by 2030, Missouri is setting a five-year average alcohol-involved fatality target of 232.6 by December 31, 2026.

The police department will develop and implement a high visibility Impaired Driving enforcement plan involving both saturation patrols and dedicated enforcement shifts. The saturation patrols and dedicated shifts will coincide with the statewide campaigns to remove impaired drivers from the roadways and prevent impaired driving.

## PROJECT DESCRIPTION

---

This grant will be used to develop and implement a high visibility DWI enforcement plan involving both saturation patrols and dedicated DWI enforcement shifts. The saturation patrols and DWI enforcement shifts will coincide with the established DWI enforcement campaigns, including the Spring Impaired Driving campaign, 4/20 Impaired enforcement Campaign, and the Drive Sober or Get Pulled Over summer and winter campaigns.



## SUPPLEMENTAL INFORMATION

<u>Question</u>	<u>Answer</u>
<b>You must answer the following questions.</b>	
1 Does your agency have and enforce an internal safety belt policy for all personnel?	Yes
2 Does your agency have and enforce a policy restricting cell phone use while driving?	Yes
3 Does your agency report racial profiling data annually?	Yes
4 Does your agency report to MOCARS?	Yes
5 Does your agency report MIBRS information annually?	Yes
6 Please explain any NO answer(s) to questions 1-5:	
7 Have any of your officers/personnel been debarred and are therefore not eligible to receive federal funds for reimbursement of salary, fringe benefits, or overtime?	No
8 Does your agency have adequate manpower to fully expend the funds requested in this application?	Yes
9 If NO, please explain.	
10 Have any significant changes occurred with your agency within the last year that would affect performance, including personnel or system changes?	Yes
11 If YES, please explain.	
We have hired a significant number of new officers who are now off probation and able to work HMV enforcement.	
12 Are you aware of any fraud, waste or abuse on grant projects in your office/agency within the last 5 years?	No
13 If YES, please explain.	
14 If your agency received Highway Safety grant funding in the last three (3) fiscal years and there were unexpended balances, please explain why.	
2021 - No Unexpended Balance	
2022 - \$307.88 (Shortage of staff. Patrol OT was focused on shift coverage)	
2023 - \$1,195.55 (Shortage of staff. Patrol OT was focused on shift coverage)	
15 Did your political entity receive more than 80% of its annual gross revenues in Federal Awards in your preceding fiscal year?	No
16 Did your political entity receive \$25,000,000 or more in Federal Awards in your preceding fiscal year?	No

17 If you answered NO to either question 15 and 16, DO NOT answer this question. If you answered YES to both question 15 and 16, and the public does not have access to this information, list the names and compensation amounts of the five most highly compensated employees in your business or organization (the legal entity to which the UEI number it provided belongs).

**Please use the most current 12-months of data available for answering questions 18-23. INCLUDE ALL OF YOUR AGENCY'S STATISTICS, NOT JUST THOSE ISSUED DURING GRANT ACTIVITY.**

18 Total number of DWI violations written by your agency.	78
19 Total number of speeding citations written by your agency.	604
20 Total number of HVM citations written by your agency.	1058
21 Total number of child safety/booster seat citations written by your agency.	9
22 Total number of safety belt citations written by your agency.	48
23 Total number of warnings issued.	2047

**Use the most current three years crash data from the Missouri State Highway Patrol (MSHP) or your internal record management system for questions 24-34.**

24 Total number of traffic crashes.	1767
25 Total number of traffic crashes resulting in a fatality.	4
26 Total number of traffic crashes resulting in a serious injury.	39
27 Total number of speed-related traffic crashes.	222
28 Total number of speed-related traffic crashes resulting in a fatality.	2
29 Total number of speed-related traffic crashes resulting in a serious injury.	5
30 Total number of alcohol-related traffic crashes.	81
31 Total number of alcohol-related traffic crashes resulting in a fatality.	1
32 Total number of alcohol-related traffic crashes resulting in a serious injury.	3
33 Total number of unbuckled fatalities.	1
34 Total number of unbuckled serious injuries.	4

**Enter your agency's information below.**

35 Total number of commissioned law enforcement officers.	49
36 Total number of commissioned patrol and traffic officers.	32

37 Total number of commissioned law enforcement officers available for overtime enforcement.	45
38 Total number of vehicles available for enforcement.	11
39 Total number of radars/lasers.	13
40 Total number of in-car video cameras.	11
41 Total number of PBTs and/or oral fluid testing devices. Please indicate the number of each type of instrument.	
10 PBTs	
42 Total number of Breath Instruments.	1

**The following information explains the strategies your agency will use to address the traffic crash problem. This information is considered to be the Project Description and should be specific to the crash problem.**

43 Identify primary enforcement locations.	
Inside the city limits of Liberty, with an emphasis on W. Kansas St. from N. Clayview Dr. to the westernmost city limits, and all of MO 291 Highway. Although a majority of our traffic crashes happen on these two roadways, DWI's and DWI-related crashes happen all throughout the city.	
44 Enter the number of enforcement periods your agency will conduct each month.	1
45 Enter the months in which enforcement will be conducted.	
All months, with an emphasis on holidays and established DWI enforcement campaigns.	
DWI saturation enforcement will be scheduled to coincide with established DWI enforcement campaigns:	
-Spring Impaired Enforcement Campaign	
-4/20 Impaired Enforcement Campaign	
-Drive Sober or Get Pulled Over	
-Drive Sober or Get Pulled Over (Holiday)	
46 Enter the days of the week in which enforcement will be conducted.	
Thursday, Friday, Saturday, Sunday and Monday	
47 Enter the time of day in which enforcement will be conducted.	
7:00pm to 3:00am	
48 Enter the number of officers assigned during the enforcement period.	4
49 If equipment or supplies are requested to conduct this project, explain below why it is needed and how it will be used.	

## PROJECT EVALUATION

---

The MHTC will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

1. Law enforcement compliance with state UCR, Racial Profiling, and MOCARS reporting requirements (law enforcement contracts only)
2. Timely submission of monthly reimbursement vouchers and appropriate documentation to support reimbursement for expenditures (i.e., personal services, equipment, materials)
3. Timely submission of periodic reports (i.e., monthly, quarterly) as required
4. Timely submission of the Year End Report of activity (due within 30 days after contract completion date)
5. Attaining the Goals set forth in this contract
6. Accomplishing the Objectives* established to meet the project Goals, such as:
  - Enforcement activities (planned activities compared with actual activities)
  - Programs (number and success of programs held compared to planned programs, evaluations if available)
  - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
  - Equipment purchases (timely purchase of equipment utilized to support and enhance the traffic safety effort ; documentation of equipment use and frequency of use)
  - Public awareness activities (media releases, promotion events, or education materials produced or purchased)
  - Other (any other information or material that supports the Objectives)
7. The project will be evaluated by the Highway Safety and Traffic Division through annual crash analysis

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically ;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects

The DWI grant has been consistent in having officers dedicate time during the enforcement activities and the submission of the vouchers and enforcement activity reports have been submitted in a timely manner.

## ADDITIONAL FUNDING SOURCES

---

See Attached

## BUDGET

Category	Item	Description	Quantity	Unit Cost	Total	Match	Total Requested
Personnel							
	Overtime and/or Fringe	4 DWI Saturation Events, consisting of 4 officers each, for 6 hours, at \$66 an hour. (96 hours)   36 additional hours for DWI shifts, at \$66 an hour, to be used for single or dual officer DWI enforcement (6 shifts for single officer, 3 shifts for dual officer)	132	\$66.00	\$8,712.00	\$0.00	\$8,712.00
					\$8,712.00	\$0.00	\$8,712.00
Total Contract					\$8,712.00	\$0.00	\$8,712.00

ATTACHMENTS

--	--	--	--

<u>Document Type</u>	<u>Description</u>	<u>Original File Name</u>	<u>Date Added</u>
PDF	PDF Document	2022 SEFA.pdf	02/27/2024





## CITY COUNCIL AUTHORIZATION

On _____, 20__ the Council of _____  
_____ held a meeting and discussed the City's participation  
in Missouri's Highway Safety Program.

It is agreed by the Council that the City of _____  
will participate in Missouri's Highway Safety Program.

It is further agreed by the Council that the Chief of Police will investigate the  
financial assistance available under the Missouri Highway Safety Program for  
Traffic Enforcement and report back to the Council his/her recommendations.  
When funding through the Highway Safety Division is no longer available, the  
local government entity agrees to make a dedicated attempt to continue support  
for this traffic safety effort.

_____  
Council Member

_____  
Council Member

_____  
Council Member

_____  
Council Member

_____  
Council Member

_____  
Council Member

_____  
Council Member

_____  
Council Member

_____  
Mayor



**CITY COUNCIL  
ACTION REPORT**  
**Meeting Date:** June 10, 2024  
**A/R No.:** 2024-111

**Department:** Police

**Submitted By:** Jason Bearden, Police  
Officer

**Subject:** RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH  
THE MISSOURI DIVISION OF HIGHWAY SAFETY FOR A HIGHWAY SAFETY LAW  
ENFORCEMENT GRANT (HAZARDOUS MOVING VEHICLES)

**Summary:**

- The Missouri Highway Safety and Traffic Division offers supplemental funding for extra presence and enforcement on the roadways.
- The Missouri Highway Safety and Traffic Division has approved \$31,293.00 for officers to conduct enforcement of Hazardous Moving Violations, and for funds to purchase additional RADAR/LIDAR speed reading instruments.
- The resolution is to participate in the Highway Safety Program.

**Background:**

The purpose of this resolution is to enhance roadway safety by approving the receipt and disbursement of supplemental funds from the Missouri Highway Safety and Traffic Division, to support the Liberty Police Department in enforcement of hazardous moving violations. The following statistics were pulled from the Missouri Highway Patrol crash reporting system, years 2020-2022:

Clay County Total Crashes - 14,108 - 6th in State  
City of Liberty Total Crashes - 1,767 - 34th in State

Clay County Disabling Crashes - 292 - 8th in State  
City of Liberty Disabling Crashes - 35 - 29th in State

Clay County Fatal Crashes - 48 - 9th in State  
City of Liberty Fatal Crashes - 4 - 9th in State

Clay County Speed Related Crashes - 1,882 - 6th in State  
City of Liberty Speed Related Crashes - 222 - 33rd in State

The City of Liberty, when compared with the rest of Clay County, is trending in the right direction in regard to all traffic crashes. The majority of crashes that occur in the city take place on W. Kansas Street from N. Clayview Drive westbound to the western city limits, and on Missouri 291 Highway. The crashes on W. Kansas Street are normally slower speed crashes due to the high volume of traffic. The crashes on MO 291 Highway, though less frequent, are generally at higher speeds with a greater risk for injury. Most traffic crashes occur between Monday and Saturday, from 0700 hours to 2100 hours. The high volume of traffic is due to the many shopping centers, businesses and schools in the area.

**Previous Action (if applicable):**

**Policy/Committee Review:**

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

**Financial Considerations:**

<b>Budgeted:</b>	Line Item:	Amount:
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
<b>Non-Budgeted</b>	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

**Attachments:**

1. Resolution HMT 2024
2. HMT GrantApplication 2025
3. City Authorization Form

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MISSOURI DIVISION OF HIGHWAY SAFETY FOR A HIGHWAY SAFETY LAW ENFORCEMENT GRANT (HAZARDOUS MOVING VEHICLES)

WHEREAS, the Police department of the City of Liberty, Clay County, Missouri, has identified Kansas Street and M-291 Highway as high accident locations within the City; and

WHEREAS, assistance to reduce these traffic accidents with additional enforcement action is sought through application to the Missouri Division of Highway Safety for a Law Enforcement Grant;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Liberty, Clay County, Missouri, that the City hereby authorizes application for funding from the Missouri Department of Highway Safety through a law enforcement grant;

BE IT FURTHER RESOLVED, that the City will continue its enforcement efforts in these high accident locations as long as they are identified as such.

PASSED by the City Council this ____ day of _____, 2024.

_____  
MAYOR

ATTEST:

_____  
DEPUTY CITY CLERK



Highway Safety and Traffic Division  
TRAFFIC ENFORCEMENT APPLICATION  
October 01, 2024 through September 30, 2025  
(Application due by March 01, 2024)

Highway Safety and Traffic Division  
P.O. Box 270  
830 MoDOT Drive  
Jefferson City, MO 65102

<b>Agency:</b>	Liberty Police Dept.	<b>Agency ORI#:</b>	MO0240600				
<b>Address:</b>	101 E Kansas	<b>Federal Tax ID#:</b>	446000213				
		<b>DUNS #:</b>	ERLAFDN1KNL1				
<b>City:</b>	Liberty	<b>State:</b>	MO	<b>Zip:</b>	64068-2313	<b>County:</b>	Clay
<b>Phone:</b>	816-439-4701	<b>Fax:</b>	816-439-4745				
<b>Contact:</b>	Officer Jason Bearden	<b>Email:</b>	jbearden@libertymo.gov				
<b>Jurisdiction:</b>	Rural	<b>Jurisdiction Population:</b>	30,564				
<b>Targeted Population:</b>	Aggressive Drivers						

Project activity for which your agency is requesting funding:

Hazardous Moving Violation

<b>Project Title:</b>	HMV Enforcement	<b>Requested Amount:</b>	\$31,293.00
<b>Brief Description:</b>	Hazardous Moving Violation Enforcement		

Jim Martin

Authorizing Official

Authorizing Official Signature

Chief of Police

Authorizing Official Title

## PROBLEM IDENTIFICATION

---

During the last 5 years, no behavior on Missouri roadways has contributed to traffic fatalities as frequently as speed and aggressive driving. From 2017-2021, there were 2,547 fatalities involving a speeding or aggressive driver, accounting for 53% of all traffic fatalities. Speed and aggressive driving are cited in fatal crash reports as a contributing circumstance more than twice as often as impaired driving, and feedback and citation data from law enforcement agencies indicate speeds are up significantly during the last 3 years.

The following statistics were pulled from the Missouri Highway Patrol crash reporting system, years 2020 - 2022:

Clay County Total Crashes - 14,108 - 6th in State  
City of Liberty Total Crashes - 1,767 - 34th in State

Clay County Disabling Crashes - 292 - 8th in State  
City of Liberty Disabling Crashes - 35 - 29th in State

Clay County Fatal Crashes - 48 - 9th in State  
City of Liberty Fatal Crashes - 4 - 9th in State

Clay County Speed Related Crashes - 1,882 - 6th in State  
City of Liberty Speed Related Crashes - 222 - 33rd in State

The City of Liberty, when compared with the rest of Clay County, is trending in the right direction in regards to all traffic crashes. The majority of crashes that occur in the city take place on W. Kansas St. from N. Clayview Dr. westbound to the western city limits, and on Missouri 291 Highway. The crashes on W. Kansas St. are normally slower speed crashes due to the high volume of traffic. The crashes on MO 291 Highway, though less frequent, are generally at higher speeds with a greater risk for injury. Most traffic crashes occur between Monday and Saturday, from 0700 hours to 2100 hours. The high volume of traffic is due to the many shopping centers, businesses and schools in the area.

## GOALS/OBJECTIVES

---

### Core Performance Measure Goals:

Based on a goal of 0 fatalities by 2030, Missouri is setting a five-year average fatality target of 897.6 by December 31, 2026.

Based on a goal of 0 serious injuries by 2040, Missouri is setting a five-year average serious injury target of 4,486.1 by December 31, 2026.

Based on a goal of 0 fatalities by 2030, Missouri is setting a five-year average speed related fatality target of 293.8 by December 31, 2026.

The Liberty Police Department will continue to develop and refine the traffic safety plan and focus on high visibility enforcement of hazardous moving violations, such as speeding, following too closely, failing to yield, signal light and stop sign violations, ect.



## PROJECT DESCRIPTION

---

To generate voluntary compliance with traffic laws from the motoring public through high visibility enforcement and education.

## SUPPLEMENTAL INFORMATION

<u>Question</u>	<u>Answer</u>
<b>You must answer the following questions.</b>	
1 Does your agency have and enforce an internal safety belt policy for all personnel?	Yes
2 Does your agency have and enforce a policy restricting cell phone use while driving?	Yes
3 Does your agency report racial profiling data annually?	Yes
4 Does your agency report to MOCARS?	Yes
5 Does your agency report MIBRS information annually?	Yes
6 Please explain any NO answer(s) to questions 1-5:	
7 Have any of your officers/personnel been debarred and are therefore not eligible to receive federal funds for reimbursement of salary, fringe benefits, or overtime?	No
8 Does your agency have adequate manpower to fully expend the funds requested in this application?	Yes
9 If NO, please explain.	
10 Have any significant changes occurred with your agency within the last year that would affect performance, including personnel or system changes?	Yes
11 If YES, please explain.	
We have hired a significant number of new officers who have now completed probation and able to work the HMV grant.	
12 Are you aware of any fraud, waste or abuse on grant projects in your office/agency within the last 5 years?	No
13 If YES, please explain.	
14 If your agency received Highway Safety grant funding in the last three (3) fiscal years and there were unexpended balances, please explain why.	
2021 - \$1,071.45 (COVID-19)	
2022 - \$9,477.71 (Shortage of staff. Patrol OT was focused on shift coverage)	
2023 - \$3,885.67 (Shortage of staff. Patrol OT was focused on shift coverage)	
15 Did your political entity receive more than 80% of its annual gross revenues in Federal Awards in your preceding fiscal year?	No
16 Did your political entity receive \$25,000,000 or more in Federal Awards in your preceding fiscal year?	No

17 If you answered NO to either question 15 and 16, DO NOT answer this question. If you answered YES to both question 15 and 16, and the public does not have access to this information, list the names and compensation amounts of the five most highly compensated employees in your business or organization (the legal entity to which the UEI number it provided belongs).

**Please use the most current 12-months of data available for answering questions 18-23. INCLUDE ALL OF YOUR AGENCY'S STATISTICS, NOT JUST THOSE ISSUED DURING GRANT ACTIVITY.**

18 Total number of DWI violations written by your agency.	78
19 Total number of speeding citations written by your agency.	604
20 Total number of HVM citations written by your agency.	1058
21 Total number of child safety/booster seat citations written by your agency.	9
22 Total number of safety belt citations written by your agency.	48
23 Total number of warnings issued.	2047

**Use the most current three years crash data from the Missouri State Highway Patrol (MSHP) or your internal record management system for questions 24-34.**

24 Total number of traffic crashes.	1767
25 Total number of traffic crashes resulting in a fatality.	4
26 Total number of traffic crashes resulting in a serious injury.	39
27 Total number of speed-related traffic crashes.	222
28 Total number of speed-related traffic crashes resulting in a fatality.	2
29 Total number of speed-related traffic crashes resulting in a serious injury.	5
30 Total number of alcohol-related traffic crashes.	81
31 Total number of alcohol-related traffic crashes resulting in a fatality.	1
32 Total number of alcohol-related traffic crashes resulting in a serious injury.	3
33 Total number of unbuckled fatalities.	1
34 Total number of unbuckled serious injuries.	4

**Enter your agency's information below.**

35 Total number of commissioned law enforcement officers.	49
36 Total number of commissioned patrol and traffic officers.	32

37	Total number of commissioned law enforcement officers available for overtime enforcement.	45
38	Total number of vehicles available for enforcement.	11
39	Total number of radars/lasers.	13
40	Total number of in-car video cameras.	11
41	Total number of PBTs and/or oral fluid testing devices. Please indicate the number of each type of instrument. 10 PBTs	
42	Total number of Breath Instruments.	1

**The following information explains the strategies your agency will use to address the traffic crash problem. This information is considered to be the Project Description and should be specific to the crash problem.**

- 43 Identify primary enforcement locations.
- W. Kansas St. from North Clayview Drive to the western city limits.  
MO 291 Highway from the southern city limits to the northern city limits.
- 44 Enter the number of enforcement periods your agency will conduct each month. 1
- 45 Enter the months in which enforcement will be conducted.
- All months of the fiscal year.
- 46 Enter the days of the week in which enforcement will be conducted.
- Monday through Saturday.
- 47 Enter the time of day in which enforcement will be conducted.
- 7:00am to 9:00pm
- 48 Enter the number of officers assigned during the enforcement period. 1
- 49 If equipment or supplies are requested to conduct this project, explain below why it is needed and how it will be used.
- Our department currently only has one handheld radar unit and one handheld lidar unit. We are requesting two additional handheld units of each so that we can have additional officers performing speed enforcement .
- We are requesting funds for purchase of Leica Map360 Scene Diagramming and Crash Reconstruction software. The police department is beginning to utilize our drone for incident mapping and diagramming. This program is used to obtain the data captured by the drone and turn it into a measurable, navigable diagram. The utilization of the drone for imaging and point capturing also allows for the safe movement of traffic versus utilizing GPS point capturing.

## PROJECT EVALUATION

---

The MHTC will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

1. Law enforcement compliance with state UCR, Racial Profiling, and MOCARS reporting requirements (law enforcement contracts only)
2. Timely submission of monthly reimbursement vouchers and appropriate documentation to support reimbursement for expenditures (i.e., personal services, equipment, materials)
3. Timely submission of periodic reports (i.e., monthly, quarterly) as required
4. Timely submission of the Year End Report of activity (due within 30 days after contract completion date)
5. Attaining the Goals set forth in this contract
6. Accomplishing the Objectives* established to meet the project Goals, such as:
  - Enforcement activities (planned activities compared with actual activities)
  - Programs (number and success of programs held compared to planned programs, evaluations if available)
  - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
  - Equipment purchases (timely purchase of equipment utilized to support and enhance the traffic safety effort ; documentation of equipment use and frequency of use)
  - Public awareness activities (media releases, promotion events, or education materials produced or purchased)
  - Other (any other information or material that supports the Objectives)
7. The project will be evaluated by the Highway Safety and Traffic Division through annual crash analysis

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically ;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects

The HMV grant has been consistent in having officers dedicate time each month to enforcement activities and the submission of vouchers and enforcement activity reports have been submitted in a timely manner.

## ADDITIONAL FUNDING SOURCES

---

See Attached

## BUDGET

Category	Item	Description	Quantity	Unit Cost	Total	Match	Total Requested
<b>Equipment</b>							
	RADAR/LIDAR	Stalker II Handheld Radar Units	2	\$1,525.00	\$3,050.00	\$0.00	<b>\$3,050.00</b>
	RADAR/LIDAR	Stalker LIDAR RLR	2	\$2,695.00	\$5,390.00	\$0.00	<b>\$5,390.00</b>
	Computer Software	Leica Map360 Diagramming Software	1	\$4,805.00	\$4,805.00	\$0.00	<b>\$4,805.00</b>
					<b>\$13,245.00</b>	<b>\$0.00</b>	<b>\$13,245.00</b>
<b>Personnel</b>							
	Overtime and/or Fringe	Officer Overtime for HMV Enforcement (228 hrs at avg \$66.00 per hour)	228	\$66.00	\$15,048.00	\$0.00	<b>\$15,048.00</b>
					<b>\$15,048.00</b>	<b>\$0.00</b>	<b>\$15,048.00</b>
<b>Training</b>							
	Professional Development	LETSAC Conference	3	\$1,000.00	\$3,000.00	\$0.00	<b>\$3,000.00</b>
					<b>\$3,000.00</b>	<b>\$0.00</b>	<b>\$3,000.00</b>
<b>Total Contract</b>					<b>\$31,293.00</b>	<b>\$0.00</b>	<b>\$31,293.00</b>



ATTACHMENTS

--	--	--	--

<u>Document Type</u>	<u>Description</u>	<u>Original File Name</u>	<u>Date Added</u>
PDF	PDF Document	2022 SEFA.pdf	02/27/2024



## CITY COUNCIL AUTHORIZATION

On _____, 20__ the Council of _____  
_____ held a meeting and discussed the City's participation  
in Missouri's Highway Safety Program.

It is agreed by the Council that the City of _____  
will participate in Missouri's Highway Safety Program.

It is further agreed by the Council that the Chief of Police will investigate the  
financial assistance available under the Missouri Highway Safety Program for  
Traffic Enforcement and report back to the Council his/her recommendations.  
When funding through the Highway Safety Division is no longer available, the  
local government entity agrees to make a dedicated attempt to continue support  
for this traffic safety effort.

_____  
Council Member

_____  
Council Member

_____  
Council Member

_____  
Council Member

_____  
Council Member

_____  
Council Member

_____  
Council Member

_____  
Council Member

_____  
Mayor

**Department:** Public Works

**Submitted By:** John Findlay, City Engineer

**Subject:** ORDINANCE APPROVING A CONTRACT WITH LEAVENWORTH EXCAVATING & EQUIPMENT COMPANY, INC. (LEXECO) FOR CITY OF LIBERTY PROJECT 24-006 MOSS STREET AND OLD 210 HIGHWAY GUARDRAIL

**Summary:**

- Guardrail will be constructed along the east side of Moss Street adjacent to City Park.
- Guardrail will be constructed along both sides of Old 210 Highway adjacent to the large box culvert crossing Town Branch Creek east of the Fish Market.
- Bids received May 8, 2024; Leavenworth Excavating & Equipment Co., Inc. (LEXECO), the only bid received.
- Approve an ordinance approving a construction contract with LEXECO in the amount of \$297,860.75.

**Background:**

City staff has determined that a guardrail is needed for public safety at two locations:

**Location 1: Old State Hwy 210 running over Town Branch**

The segment of Old State Hwy 210 as it runs over Town Branch Creek poses a significant hazard. The narrow shoulder does not provide adequate space for a vehicle to correct itself in the event of an emergency. In the event that a vehicle was to leave the roadway, there is a high likelihood of the driver becoming submerged underwater and of the vehicle rolling.





## Location 2: Moss Ave. adjacent to City Park

The segment of Moss Avenue as it runs adjacent to City Park experiences a steep grade change on the eastern side. While there is not the danger of a driver becoming submerged, there is concern that a vehicle that exits the roadway will lose control as it continues downhill on the eastern side of Moss Avenue. On the eastern side of Moss Avenue there is a high-volume-high-frequency park. A vehicle that exits the roadway and loses control could continue into the park area.



City staff advertised the project beginning on April 2, 2024. The advertisement, originally, only included the Moss Ave. location. The project did not garner interest from contractors. City staff contacted the Missouri Department of Transportation (MoDOT) and Engineering Consultants to help identify contractors. A total of (2) firms were

identified as specializing in guardrail work. The project was noted as being too small to interest contractors. City staff amended the advertised scope of work to include the Old 210 location. The amended scope was advertised on April 16, 2024.

On May 8, 2024 bids were received and opened:

City of           \$342,330.00  
 Liberty -  
 Project  
 Estimate  
**LEXECO       \$ 297,860.75**

No other bids were received. LEXECO was the only bidder.

Staff found it in the best interest of the City to move forward with the single received bid based on the:

- extended period of advertisement;
- conducted market research;
- bid price in comparison to the City of Liberty estimate.

City staff recommends approving an ordinance approving a construction contract with Leavenworth Excavating & Equipment Co., Inc. for Moss Street and Old 210 Highway guardrail in the amount of \$297,860.75.

**Previous Action (if applicable):**

- Approved design contract with CMT to design guardrail - May 22, 2023

**Policy/Committee Review:**

x Citizen Sales Tax Oversight Committee	Completed/Recommended: Ruled Meets Voter Intent - March 2024
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

**Financial Considerations:**

x <b>Budgeted:</b>	Line Item: 50.75.604.36.7515	Amount: \$297,860.75
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
<b>Non-Budgeted</b>	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

**Attachments:**

1. ORD 2024-129 Approve Contract LEXECO for Moss Old 210 Guradrail

## 2. LEXECO Guardrail Construction Contract

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING A CONTRACT WITH LEAVENWORTH EXCAVATING  
& EQUIPMENT COMPANY, INC. (LEXECO) FOR CITY OF LIBERTY PROJECT  
24-006 MOSS STREET AND OLD 210 HIGHWAY GUARDRAIL

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri,  
as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves a contract by and between the City of Liberty and Leavenworth Excavating & Equipment Company, Inc. (LEXECO) for City of Liberty Project 24-006 Moss Street and Old 210 Highway Guardrail with a bid amount of TWO HUNDRED NINETY-SEVEN THOUSAND EIGHT HUNDRED SIXTY DOLLARS AND SEVENTY-FIVE CENTS (\$297,860.75), a copy of said contract being incorporated by reference herein and available for review as required by law.

SECTION II

The City Council hereby authorizes the Mayor to sign the contract as described in Section I of this Ordinance.

SECTION III

This Ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by the City Council this ____ day of _____, 2024.

_____  
MAYOR

ATTEST:

_____  
DEPUTY CITY CLERK

APPROVED by the Mayor this ____ day of _____, 2024.

_____  
MAYOR

**City of Liberty, Missouri**  
**CONTRACTING SERVICES AGREEMENT**

**THIS AGREEMENT**, made and effective as of [REDACTED], 2024, by and between the **City of Liberty**, a Missouri municipal corporation, hereinafter referred to as City, and Leavenworth Excavating & Equipment CO., Inc., located at 5037 S. 4th St., Leavenworth, Kansas 66048 hereinafter referred to as "CONTRACTOR,"

**WITNESSETH:** That the parties hereto, for the considerations hereinafter set forth, agree as follows:

**I. SCOPE OF SERVICES**

Contractor services are necessary for the following Project of City: 24-006 Moss & 210 Guardrail

Except as expressly specified herein, Contractor hereby agrees to provide all of the supervision, labor, technical services, facilities, materials, tools, equipment, and apparatus, and to perform all the services and do all the things necessary for the proper completion of the Contractor services which are particularly described as follows (and as more specifically set forth in the attached **Exhibit A** incorporated herein): Guardrail, concrete pavement and associated work as described and shown within Exhibit A.

The above services (hereinafter referred to as the Work) shall be provided by the Contractor in accordance with all the provisions of the Agreement and attached **City of Liberty General Conditions** for the project that are incorporated herein by reference, and which terms shall prevail over any conflicting terms that may otherwise be adopted herein as part of any attachment.

**II. COMPENSATION**

**A. Basic Compensation.** The City hereby agrees to pay the Contractor, as full compensation for the complete and satisfactory performance of the contract, and all expenses and costs related thereto:

☐ a sum not to exceed \$NA.

or (if above box is not checked):

☒ such amount as is set forth on an attached Exhibit A that is incorporated herein and subject to any such limits as established therein and in approving authorization.

**B. Additional Compensation.** Any cost not specifically allowed the Contractor pursuant to this paragraph B dealing with additional compensation is included in Basic Compensation. If City directs in writing additional services not included in this Agreement, Contractor shall be paid as follows: NA.

**III. TIME AND MANNER OF PAYMENTS**

All invoices complete with necessary support documentation shall be submitted in triplicate to the City and payment shall be made by City in a lump sum within thirty (30) days of receipt of an invoice received after satisfactory performance of the Work for the fees, prices, rates or schedule of values set forth above.

The City reserves the right, but shall not be bound to, retain 5% of each invoice as retainage. Retainage, if held, is to be released in whole upon final completion.

**IV. CONTRACT SCHEDULE**



Time is of the essence. The Work to be performed under the Agreement shall be commenced on August, 2024, and shall be completed in a reasonable manner, and shall be performed so as not to delay or hinder City's schedule for the Project. Failure to complete the Work by the completion date which has been established as November 29, 2024, shall result in a reduction in the amount due the Contractor under this Agreement in the amount of \$100 per day as liquidated damages, herein acknowledged to be reasonable compensation for such delay, in addition to any other remedy that the City may have hereunder.

**IN WITNESS WHEREOF**, the parties hereto have signed this Agreement as of the effective date of Agreement first above written.

**CONTRACTOR**

**CITY OF LIBERTY, MISSOURI**

By: Matt D. Kaaz Matt D. Kaaz

By: _____  
Greg Canuteson, Mayor

Title: President

DATED: 5/14/24

DATED: _____

ATTEST: _____

**CITY OF LIBERTY  
CONTRACTING SERVICES AGREEMENT  
GENERAL CONDITIONS**

**1. Independent Contractor.**

The Contractor shall be and operate as an independent Contractor in the performance of this Contract. The Contractor shall have complete charge of the personnel engaged in the performance of the Work, and all persons employed by the Contractor shall be employees of said Contractor and not employees of the City in any respect.

**2. Compliance with Laws.**

The Consultant shall comply with all applicable City ordinances and other laws and regulations, Federal, State, and any political subdivision thereof, including but not limited to, Title VI, unemployment and workers' compensation, occupational safety, equal employment and affirmative action and wage and price laws insofar as applicable to the performance of the Contract.

**OSHA**

If applicable to any Work undertaken as part of this Contract, Consultant and any subcontractor shall require all on-site employees to complete the ten-hour training program required under § 292.675.2 RSMo. such employees must hold documentation of prior completion of the program and shall be subject to such penalties as provided in § 292.675.4 RSMo.

**Prevailing Wage**

Consultant further agrees, to the extent applicable to any Work undertaken as part of this Contract, to pay not less than the prevailing hourly wage of wages to all workers performing any such applicable work under this Contract. The consultant will forfeit a penalty to the City of \$100 per day for each worker that is paid less than the prevailing rate for any work done under the Agreement by the Consultant or subcontractor that required payment of prevailing wage under state law. A copy of the most current Missouri Division of Labor Standards Annual Wage Order is attached as an exhibit and made a part hereof.

In the event of a conflict between laws, codes and regulations of various governmental entities having jurisdiction over the Work, the Consultant shall notify the City of the nature and impact of such conflict. The City agrees to cooperate with the Consultant in an effort to resolve any such conflict.

**3. Subcontracts.**

The Contractor shall not subcontract any of the Work to be performed by it hereunder without the express written consent of the City. In addition, this Agreement shall not be assigned by the Contractor.

**4. Indemnification.**

To the fullest extent permitted by law, the Contractor agrees to defend with counsel selected by the City, and indemnify and hold harmless the City, its officers, engineers, representatives, agents, and employees from and against any and all liabilities, damages, losses, claims, or suits, including costs and attorneys' fees, for or on account of any kind of injury to person, bodily or otherwise, or death, or damage to or destruction of property, or any other circumstances, sustained by the City or others, arising from breach of the Agreement or out of services and operations performed hereunder by the Contractor, or claims relating thereto, and including but not limited to the City's reliance on or use of the services or products provided by the Contractor under the terms of this Agreement. The Contractor shall not be liable for any loss or damage attributable solely to the negligence of the City. To the extent required by law to enforce this provision, Contractor agrees that this indemnification requires Contractor to obtain insurance in amounts specified herein and that Contractor has had the opportunity to recover the costs of such insurance in the Compensation set forth in this Agreement.

**5. Attorney Fees' and Costs.**

The Contractor shall reimburse to the City any costs and attorneys' fees that the City may reasonably incur in pursuit of any remedies at law or equity or enforcement of any rights established in this Agreement, which may result from the Contractor's breach of the Agreement, the Contractor's failure to perform any obligation or requirement contained herein, or the City's enforcement of this Agreement.

**6. Taxes.**

The City is exempt from federal excise tax and Missouri sales tax and the Contractor shall not charge the same to the City and shall comply in all respects with the Special Sales Tax Provisions of the General Conditions.

**7. Insurance.**

Contractor shall furnish the City the certificates of insurance for workers' compensation, public liability, and property damage, including automobile coverage in the amounts specified by the City in the request for proposals, if any, otherwise in the amounts stated on **Exhibit A**, if any, but in no event less than the maximum amounts of liability set forth in Chapter 537.610 RSMo. applicable to political subdivisions. The policies of insurance shall be in such form and shall be issued by such company or companies as may be satisfactory to the City. In addition to the foregoing, the Contractor shall maintain Professional Liability "errors and omissions" insurance in the form for the coverages satisfactory to City as indicated in the request for proposals, if any, otherwise as stated on

attached **Exhibit A**, if any, but in no event less than the maximum amounts of liability set forth in Chapter 537.610 RSMo. applicable to political subdivisions. The City, and such additional persons and entities as may be deemed to have an exposure to liability as a result of the performance of the Contractor's work, as determined by the City, shall be named as additional insured with duty of defense on all insurance policies required hereunder. The City and Contractor waive all rights against each other for damages caused by fire or other perils to the extent covered by Builder's Risk or any other property insurance, except such rights as they may have to the proceeds of such insurance; provided that nothing herein shall be deemed to permit a cause of action against the City for damages or be deemed a waiver of the City's sovereign immunity relative to any claim against the City. Any self-insurance or deductible above \$50,000.00 is not permitted.

**8. Nondisclosure.**

The Contractor agrees that it will not divulge to third parties without the written consent of the City any information obtained from or through the City in connection with the performance of this Contract. Nothing herein shall preclude disclosure of information by the City.

**9. Changes.**

No change in this Agreement shall be made except in writing executed by all parties prior to the change in work or terms being performed. The Contractor shall make any and all changes in the Work without invalidating this Agreement when specifically ordered to do so in writing by the City. Contractor, prior to the commencement of such changed or revised work, shall submit promptly to the City, a written cost or credit proposal for such revised Work. If the City and Contractor shall not be able to agree as to the amount, either in consideration of time or money to be allowed or deducted, it shall nevertheless be the duty of Contractor, upon written notice from the City, to immediately proceed with such alteration or change, and Contractor shall be compensated the reasonable value of such Work. **No work or change shall be undertaken or compensated for without prior written authorization from the City.**

**10. Termination.**

The City shall have the right to terminate the Agreement at any time for any reason by giving the Contractor written notice to such effect. The City shall pay to the Contractor in full satisfaction and discharge of all amounts owing to the Contractor under the Agreement an amount equal to the cost of all Work performed by the Contractor up to such termination date, less all amounts previously paid to the Contractor. The Contractor shall submit to the City its statement for the aforesaid amount, in such reasonable detail as the City shall request, within thirty (30) days after such date of termination. The City shall not be liable to the Contractor for any damages on account of such termination for loss of anticipated future profits with respect to the remainder of the Work.

**11. Multi-year contracts; Non-appropriation.**

Notwithstanding any provision herein to the contrary, the City is obligated only to make the payments set forth in this Agreement as may lawfully be made from funds budgeted and appropriated for that purpose during the City's then current fiscal year at the discretion of the City. If no funds are appropriated or otherwise made legally available to make the required payments for this Agreement during the next occurring fiscal year (an "Event of Nonappropriation"), this Agreement will terminate at the end of the then current fiscal year as if terminated expressly. The failure or inability of the City to appropriate funds for this Agreement in any subsequent fiscal year shall not be deemed a breach of this Agreement by any party. If applicable, this Agreement may be annually renewed at each fiscal year by inclusion of specific appropriation for this Agreement, from year to year not to exceed the maximum renewal period or term as set forth in the Agreement.

**12. Accounting.**

During the period of this Agreement, the Contractor shall maintain books of accounts of its expenses and charges in connection with this Agreement in accordance with generally accepted accounting principles and practices. The City shall at reasonable times have access to these books and accounts to the extent required to verify all invoices submitted hereunder by the Contractor.

**13. Other Contractors.**

The City reserves the right to employ other Contractors in connection with the Work.

**14. Request for Proposals.**

If the City issued a request for proposals in connection with the Work, such request for proposals and the proposal of the Contractor in response thereto are incorporated herein by reference and made a part of this Agreement. In case of any conflicts between the request for proposals and the executed Contractor/Services Agreement or proposal of the Contractor, the requirements of the City's Request for Proposal and this executed Contractor/Professional Services Agreement shall control and supersede unless a change thereto is specifically stated in this Agreement (including **Exhibit A**, "Scope of Work").

**15. Project Records and Work Product.** The Contractor shall provide the City with copies of all documents pertinent to the Work which shall include, without limitation, reports, correspondence, meeting minutes, and originals of all deliverables. The City shall own all rights, title, and interest, including without limitations, all copyrights and intellectual property rights, to all documents and Work Product of the Contractor created in performance of or relating to this Agreement. Contractor agrees to take all steps reasonably requested by the City to evidence, maintain, and defend the City's ownership rights in the Work Product.

**16. Site Operations.** Where appropriate, the City will arrange for the right of entry to any property at the request of the Contractor for the purpose of performing studies, tests, and evaluations in connection with the Work.

17. **Personnel.** The Work shall be performed exclusively by the personnel of the Contractor identified in the Contractor's proposal and no other personnel of the Contractor shall perform any of the Work without the express written approval of the City.

18. **Compliance with State Immigration Statutes.**

As a condition for the award of this Agreement, the Contractor shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the Work. The Contractor shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the Work. Such affidavits shall be in substantially the form provided in Exhibit B. The Contractor shall not be required to provide these affidavits to the City if such affidavits have been previously provided to the City within the past year. All words in this paragraph shall have the definitions as provided in Section 285.525 R.S.Mo.

Pursuant to Section 208.009 R.S.Mo., the Contractor shall provide at the earlier of submission of any bid or execution of any agreement affirmative proof that the Applicant for the Contractor is a citizen or a permanent resident of the United States or is lawfully present in the United States. The Applicant for the Contractor (or "Applicant") shall be the person authorized to prepare, submit, and sign contract documents on behalf of the Contractor and shall be eighteen years of age or older. Such affirmative proof shall include documentary evidence recognized by the Missouri Department of Revenue when processing an application for a driver's license, a Missouri driver's license, as well as any document issued by the federal government that confirms an alien's lawful presence in the United States.

An Applicant who cannot provide the proof required under Section 208.009 R.S.Mo. at the time of submission of any bid may alternatively sign an affidavit under oath, attesting to either United States citizenship or classification by the United States as an alien lawfully admitted for permanent residence. The affidavit shall be on or consistent with forms prepared by the City, which shall be available from the City Clerk if needed. Any Applicant who signed an above-described affidavit must provide proof of lawful presence within the time provided in Subsection 208.009.5 R.S.Mo. for temporary public benefits and failure to provide such proof within such time may result in the City rescinding and voiding any Agreement awarded to the Contractor.

*For all contracts with a total potential value of \$100,000 or more and contractors with ten (10) or more employees:* Contractor shall comply with Section 34.600 RSMo. (the Anti-Discrimination against Israel Act) including executing the certification attached as Exhibit C hereto.

19. **Representations.**

Contractor agrees that it has not relied on any representations or warranties of the City, oral or written, other than expressly identified in this Agreement. The parties agree the Agreement represents the entire agreement between the parties.

20. **Other Representations, Warranties, and Covenants by the Contractor.**

The Contractor represents and warrants that the Contractor has been engaged in such Work as is required for the Work and has provided services such as the ones to be performed under this Agreement to other municipalities and/or private enterprises and that the Contractor owns sufficient equipment and engages sufficient personnel to perform the Contractor's obligations under this Agreement. The Contractor further represents and warrants that the Contractor is an equal opportunity employer. The Contractor agrees that the Contractor shall not use in any form or medium the name of the City for any advertising unless the Contractor receives the prior written consent of the City.

21. **Governing/Choice of Law.**

This Agreement shall be governed by and construed and interpreted in accordance with the internal laws of the State of Missouri, without regard to its principles of conflict of laws.

22. **Counterparts.**

This Agreement may be executed in one or more counterparts each of which shall be deemed an original and all of which shall constitute one and the same agreement.

23. **Bonds.**

The Contractor shall be responsible for providing all bonds and associated bond expenses required as part of this agreement.

24. **Permits and Licenses and Easements.**

The Contractor shall be responsible for obtaining all permits and licenses and for incurring all expenses associated with those permits and licenses prior to proceeding with the scope of work and services described in this agreement. Included in these permits will be the "Occupation License" required of all contractors doing business within the City limits of Liberty. This permit can be obtained from the office of the Deputy City Clerk, 101 E. Kansas, Liberty, Missouri, 64069.

The City shall be responsible for obtaining all necessary easements or other property interests necessary for the scope of work and services described in this agreement.

**25. Hours of Performance.**

Except as otherwise required for the safety or protection of persons or the Work or property at the Site or adjacent thereto, and except as otherwise stated in the Contract Documents, all Work at the Site shall be performed between the hours of 6:00 AM to 5:00 PM central time, Monday through Friday. Contractor will not perform Work on a Saturday, Sunday, or any legal holiday. Contractor may perform Work outside regular working hours or on Saturdays, Sundays, or legal holidays only with Owner's written consent, which will not be unreasonably withheld.

**26. Sales Tax Provision.**

The City of Liberty is exempt from state sales tax and federal excise tax. Tax exemption certificates indicating this tax-exempt status are furnished as an attachment to this Contract. The City shall not be charged taxes for materials or labor.

**27. Inspection and Maintenance.**

Materials or workmanship not conforming to:

- a. the Owners standard design criteria
- b. the Owners technical specifications
- c. job specifications

shall not be accepted by the Owner and shall be replaced at no cost to the Owner.

Contractor shall maintain and keep clean the project site and adjacent public Right of Way (ROW). The Owner reserves the right to require the Contractor to clean the project site and adjacent public ROW at no cost to the Owner.

**28. Other Special Provisions.**

The special provisions are set forth on Exhibit A are incorporated herein by reference and made a part hereof.

**29. Additional Contract Documents.**

The following additional documents are incorporated herein by reference and made a part hereof:

- a. Exhibit A – Scope of Work
- b. Exhibit B – Affidavit of Participation in Federal Work Authorization Program
- c. Exhibit C – Anti-Discrimination Against Israel Act Certification
- d. Exhibit D - Wage Rates
- e. Exhibit E - American Products Requirements
- f. Payment Bond
- g. Performance & Maintenance Bond
- h. Tax Exemption Certificate
- i. Technical Specifications

The documents listed in General Conditions Section 29 are attached to this Agreement (except as expressly noted otherwise above).

- a. There are no Contract Documents other than those listed above in this Section 29.
- b. The Contract Documents may only be amended, modified, or supplemented as provided in the General Conditions.

## **EXHIBIT A – SCOPE OF WORK**

1. Bid Form
2. Job Special Conditions
3. Plan Set

# BID FORM

CITY OF LIBERTY  
LIBERTY, MISSOURI  
24-006 MOSS & 210 GUARDRAIL PROJECT  
PROJECT #24-006  
APRIL 16, 2024

## ARTICLE 1 – BID RECIPIENT

- 1.01 This Bid is submitted to:  
***City of Liberty, 101 E. Kansas Street, Liberty, MO 64068***
- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

## ARTICLE 2 – BIDDER’S ACKNOWLEDGEMENTS

- 2.01 Bidder accepts that this Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

## ARTICLE 3 – BIDDER’S REPRESENTATIONS

- 3.01 In submitting this Bid, Bidder represents that:
- A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:
- | <u>Addendum No.</u>         | <u>Addendum, Date</u>       |
|-----------------------------|-----------------------------|
| <u>1</u>                    | <u>4/02/2024</u>            |
| <u>2</u>                    | <u>4/16/2024</u>            |
| <u>3</u>                    | <u>4/16/2024</u>            |
| <u>                    </u> | <u>                    </u> |
- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified by Owner, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified by Owner, especially with respect to Technical Data in such reports and drawings.

- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.
- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

#### **ARTICLE 4 – BIDDER'S CERTIFICATION**

##### **4.01 Bidder certifies that:**

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
  - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
  - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and



4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

#### ARTICLE 5 – BASIS OF BID

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

A. UNIT PRICE SCHEDULE:

Revised to an estimated quantity of 1.0

Revised to a Lump Sum (LS) unit of measure.

Item #	Description	Unit	Estimated Quantity	Unit Price	Bid Price
1	CLEARING AND GRUBBING	0.4	AC	\$ 12,000.00	\$ 12,000.00
2	REMOVAL OF IMPROVEMENTS	2.0	LS	\$ 5,070.00	\$ 10,140.00
3	EMBANKMENT IN PLACE	2150.0	CY	\$ 36.50	\$ 78,475.00
4	GRAVEL (A) OR CRUSHED STONE (B)	327.1	SY	\$ 35.75	\$ 11,693.83
5	MGS GUARDRAIL (8' POSTS)	1100.0	LF	\$ 34.70	\$ 38,170.00
6	TYPE A CRASHWORTHY END TERMINAL (MASH)	5.0	EA	\$ 3,595.00	\$ 17,975.00
7	CONSTRUCTION SIGNS	422.0	SF	\$ 20.45	\$ 8,629.90
8	TYPE 3B EROSION CONTROL BLANKET	2663.9	SY	\$ 2.65	\$ 7,059.34
9	SILT FENCE	1543.10	LF	\$ 3.80	\$ 5,863.78
10	SEEDING – COOL SEASON GRASSES	0.55	AC	\$ 5,000.00	\$ 2,750.00
11	ADDITIONAL MOBILIZATION FOR SEEDING	2.0	EA	\$ 200.00	\$ 400.00
12	RELOCATED SIGNS	40.0	SF	\$ 25.00	\$ 1,000.00
13	MISC. (FLAGGING)	15.0	EA	\$ 1,095.00	\$ 16,425.00
14	CONCRETE PAVEMENT (10")	783.0	SF	\$ 25.00	\$ 19,575.00
15	TYP 5 AGG. BASE (6" THICK)	783.0	SF	\$ 5.30	\$ 4,149.90
16	MGS BRIDGE APPROACH TRANSITION	4.0	EA	\$ 4,150.00	\$ 16,600.00
17	MGS END ANCHOR	1.0	EA	\$ 1,365.00	\$ 1,365.00
18	CONCRETE TRAFFIC BARRIER (TYPE B)	54	LF	\$ 590.00	\$ 31,860.00
19	TYPE III MOVABLE BARRICADE	8.0	EA	\$ 100.00	\$ 800.00

20	ROCK DITCH CHECK	120.0	LF	\$ 60.00	\$ 7,200.00
21	4 IN. YELLOW STANDARD WATERBORNE PAVEMENT MARKING PAINT, TYPE P BEADS	54.0	LF	\$ 13.50	\$ 729.00
22	CHANGEABLE MESSAGE SIGN WITH COMMUNICATION INTERFACE, CONTRACTOR FURNISHED, CONTRACTOR RETAINED	2.0	EA	\$ 2,500.00	\$ 5,000.00
<b>GRAND TOTAL BID:</b>					\$ 297,860.75

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

**Total of Lump Sum and Unit Price Bids = Total Bid Price** \$ 297,860.75

Two hundred ninety-seven thousand eight hundred sixty dollars and seventy-five cents

#### ARTICLE 6 – TIME OF COMPLETION

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

#### ARTICLE 7 – ATTACHMENTS TO THIS BID

- 7.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
  - B. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such license within the time for acceptance of Bids;
  - C. Contractor's License No.: [REDACTED] [or] Evidence of Bidder's ability to obtain a State Contractor's License and a covenant by Bidder to obtain said license within the time for acceptance of Bids;

#### ARTICLE 8 – DEFINED TERMS

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders.

#### ARTICLE 9 – BID SUBMITTAL

BIDDER: *[Indicate correct name of bidding entity]*

By:

[Signature]



[Printed name]

Matt Kaaz

(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest:

[Signature]



[Printed name]

Trevor Kratzberg

Title:

Estimator

Submittal Date:

5/8/2024

Address for giving notices:

5037 S. 4th Street Leavenworth, Kansas 66048

Telephone Number:

913-727-1234

Fax Number:

913-727-1270

Contact Name and e-mail address:

matt@lexeco.com

Bidder's License No.:

(where applicable)

NOTE TO USER: Use in those states or other jurisdictions where applicable or required.

# **SPECIAL CONDITIONS OF THE CONSTRUCTION CONTRACT**

## **TABLE OF CONTENTS**

	<b>Page</b>
SPC-1.01 Scope of Work.....	<b>2</b>
SPC-2.01 Contract Special Conditions .....	<b>2</b>
SPC-3.01 Contractor Furnished Staking.....	<b>2</b>
SPC-4.01 Traffic Control and Routing.....	<b>2</b>
SPC-5.01 Fees for Construction Permits.....	<b>3</b>
SPC-6.01 Restoration of Yards.....	<b>3</b>
SPC-7.01 Surface Structures Affected by Construction .....	<b>4</b>
SPC-8.01 Safety of the Public .....	<b>4</b>
SPC-9.01 Dimensions and Elevations .....	<b>4</b>
SPC-10.01 Pavement Markings.....	<b>4</b>
SPC-11.01 Concrete Work .....	<b>4</b>
SPC-12.01 Measurement and Payment.....	<b>5</b>

### **SPC-1.01 Scope of Work**

The work provided for in these specifications shall consist of furnishing all labor, materials, equipment and performing all work necessary to accomplish all work identified within the project plan set, accepted bid form and all other incidental and related work as set forth in these specifications and the detail drawings and as directed by the Engineer to make a complete and finished job. More specifically the streets, are:

Project Location
Moss Ave.
Old 210

*Refer to the Project Plan Sheets and Bid Form for a more detailed list of estimated quantities and special job site conditions.*

### **SPC-2.01 Contract Special Conditions**

The work shall conform to these special conditions and to the Liberty Technical Specifications as referenced herein. The Liberty Technical Specifications (Latest Edition) will govern as though it were repeated verbatim herein, except as modified or superseded by these special provisions

### **SPC-3.01 Contractor Furnished Staking**

- A. The Contractor shall furnish stakes, and surveys, and other materials as may be required for the proper staking and laying out of the work, and in making measurements and surveys and in establishing temporary or permanent reference marks in connection with said work.
- B. All survey and staking work performed under this contract shall be done to the lines, grades and elevations shown on the plans and shall be subsidiary to the contract. No direct payment for this work will be made to the Contractor.
- C. Any work done without being properly located and established by base lines, offset stakes, bench marks, or other basic reference points may be ordered removed and replaced at the Contractor's cost and expense.
- D. The Contractor shall be responsible for all monuments, property corners, bench marks, reference points and stakes, and in case of willful or careless destruction of same, will be charged with the resulting expense of replacement, and he/she shall be responsible for any mistakes or loss of time that may be caused by their unnecessary loss or disturbance. In the event that the loss of stakes causes a delay in the work, the Contractor shall have no claim for damages or extensions of time. In the case of any permanent monuments, property corners, or bench marks that have been moved or destroyed, the Contractor will be charged with the resulting expense of replacement.

### **SPC-4.01 Traffic Control and Routing**

All costs for traffic control which are not expressly defined as a line item within the Bid Form shall be considered incidental to the work and no direct payment shall be allowed.

- A. Any variations to the provided Traffic Control Plans shall be submitted to the Owner for review. Written approval from the Owner is required prior to implementation.
- B. Construction operations shall be coordinated to result in the least practicable delay to traffic. Unless approved otherwise traffic shall be carried through construction with a minimum of one lane open in each direction at all times. Access to adjoining businesses and residences will be maintained at all times.

- C. The Contractor shall furnish adequate signs, barricades, warning lights, and all other equipment necessary to direct and reroute traffic and shall furnish all flagmen and other personnel necessary to provide the required traffic control. All signs and barricades used on the project shall conform to the latest edition of the Manual on Uniform Traffic Control Devices pertaining to traffic controls for street and highway construction.
- D. When construction requires machinery or men to be in an intersection or roadway, barricades shall be placed and a flagman shall control the intersection or roadway traffic. Barricades shall be moved back out of the intersection or roadway as shown in the same detail after the construction operation is complete.
- E. Barricades and/or signs shall not be removed from a resurfaced street until said street has been given time for acquiring necessary strength. Such determination will be made by the Engineer or his representative in the field.
- F. The Project Inspector and Contractor's representative on this project will make inspections of the traffic control devices installed as part of this contract and maintain record of any maintenance required and the date on which it was completed. These records will be maintained for the duration of the project and be incorporated as part of the final records.
- G. The Contractor will be required at the time of the preconstruction conference to provide a schedule regarding the proposed location, length and approximate timing of traffic lane closures for construction activities and to designate a specific employee to be responsible for the maintenance of the traffic control devices and establish a method of contacting this person during both working and non-working hours. This information will be provided to the City Engineer.
- H. The Contractor shall be responsible for contacting the City Engineer, local police, fire, ambulance and other emergency services of the proposed closures a minimum of 48 hours prior to commencing such closure.
- I. The City of Liberty, Missouri reserves the right to make adjustments or revisions in traffic handling requirements which may become necessary after construction on the project has started. These changes will be determined on the basis of periodic inspections throughout the duration of the project. Notice of such change will be transmitted to the Contractor and it will be his responsibility to make the necessary changes as soon as practicable after receipt of the notification.

#### ***SPC-5.01 Fees for Construction Permits***

The City agrees to waive all fees construction permits, as required by the City, associated with the work to be done under this contract. Fees for occupation license, as required by the City, will be the responsibility of the Contractor and subcontractors to secure prior to the start of work and shall be subsidiary to the Contract.

All permits necessary for work adjacent to or within State and/or Rail Road Right of way shall be subsidiary to the contract and no direct payment will be made to the Contractor. Such permits shall be secured by the Contractor prior to the start of work.

#### ***SPC-6.01 Restoration of Yards***

There shall be no direct payment made for the restoration of yards disrupted in conjunction with this project (unless otherwise specified in these Special Conditions). The Contractor shall contain all construction activities to within the public right-of-way and easement lines. All yards damaged beyond the construction limits shall be restored to at least equal to current condition as approved by the Engineer. Such work shall include grading, preparation of topsoil, and placement of seed, fertilizer, and mulch to repair lawn damaged by the Contractor's construction operations. No direct payment will be made to the Contractor for restoration of yards beyond the limits of the work as shown on the plans

except as otherwise approved by the Engineer. Restoration shall occur within fourteen (14) calendar days of disruption.

#### ***SPC-7.01 Surface Structures Affected by Construction***

All pavement, surfaces, driveways, curbs, walks, buildings, traffic signs, utility poles, guy wires and other surface structures affected by construction operations in connection with the performance of the contract, together with all sod and shrubs in yards, parks and parking, shall be maintained and if removed or otherwise damaged, shall be restored to the original condition thereof, as determined and approved by the Engineer. All replacement of such surface structures or parts thereof shall be made with new materials conforming to the requirements of these specifications or, if not specified, as approved by the Engineer, at the Contractor's own cost and expense, unless otherwise provided by the contract.

#### ***SPC-8.01 Safety of the Public***

The Contractor shall provide temporary walks, fencing, barricades and other protective measures as necessary to insure the safety of the public traversing the construction site. Equipment storage areas and material stockpiles shall be located on sites provided by the Contractor with due regard to location, appearance, and hazard potential to the traveling public. All work necessary shall be subsidiary to the contract and no direct payment will be made to the Contractor.

- A. Public Notification: The Contractor shall place door hangar notifications on all residences and businesses adjacent to work at least 48 hours prior to start of intended work at said locations. Pre-printed door hangar notifications shall be supplied by the City of Liberty, but placed by the Contractor.

The Contractor shall not be allowed to commence work if Public Notification has not been made.

- B. Emergency Services Notification: The Contractor shall coordinate construction activities with the City project inspector so they may notify City emergency dispatch, City public relations, postal service, school district, trash collection, etc. as necessary.

#### ***SPC-9.01 Dimensions and Elevations***

The Contractor shall verify all dimensions and elevations. Any discrepancy between the dimensions and elevations shown on the plans and those found by the Contractor shall be supplied to the Engineer for approval prior to construction.

#### ***SPC-10.01 Pavement Markings***

This work shall consist of the installation of the pavement markings to replace the current marking pattern. The Contractor shall be required to inventory the existing pavement markings prior to milling operations for use in layout of re-striping following paving operations. Pavement marking inventory work shall be incidental to the pavement marking pay items. The pavement markings shall be thermoplastic type pavement markings in accordance with the City of Liberty Technical Specifications. All pavement marking symbols shall conform to the (MUTCD) and be thermoplastic. This work shall include all labor, materials and equipment necessary to complete the work. Removal of existing pavement markings when necessary shall be ground off; blacking-out existing markings with paint or other surface treatments other than grinding will not be acceptable.

#### ***SPC-11.01 Concrete Work***

All Concrete work shall comply with City Construction Specifications Section 2000.

### **SPC-12.01 Measurement and Payment**

#### **A. General:**

1. It is the intention of this section of the specifications to set forth the method of measurement and payment for that part of the work on the contract documents that will be directly paid for at the price bid per unit of measure.
2. All the work to be performed under this contract will be paid for at the lump sum or unit prices stated in the proposal of the accepted bidder. Unit price payments will be based upon the measurement of installed items. Unit prices and lump sums shall constitute full compensation for all labor, materials, tools, equipment and incidentals required to complete the work, as described in accordance with the contract documents. Any material, equipment or operation not specifically mentioned, however, required for proper completion of the work shall be considered to be incidental to the unit price item to which it pertains.
3. Quantities listed in the bid are not guaranteed and are indicated only for convenience in comparing bids. Payment will be made for actual quantities constructed or installed, be they more or less than those listed unless otherwise indicated; said quantities being measured and determined as follows:

#### **B. Thermoplastic Striping and Permanent Marking:**

1. Thermoplastic longitudinal and skip striping shall be measured by the linear feet of pavement marking placed.
  - a. Skips shall be 6" wide and 12' long with 30 foot gap spacing. Double yellow shall be 6" wide with 4" gap between longitudinal lines. Double yellow shall be measured by linear foot of pavement marking placed; for example, 1000 linear feet of roadway striped with double yellow would be measured and paid as 2000 linear feet of double yellow striping.
2. Contractor will be responsible for inventory of the existing pavement markings prior to removal of existing pavement surfaces. Inventory work shall be incidental to the pavement marking pay items.
3. Payment will be made at the Contract unit price bid as shown in the proposal for each type of striping installed and accepted, which prices shall be full compensation for all labor, materials, equipment and incidentals necessary to complete the striping operation.

#### **C. Traffic Control:**

1. All Traffic control items which are not expressly defined as a line item within the Bid Form shall be considered subsidiary to other items of work and no additional compensation allowed.

#### **D. State and Rail Road Permits**

1. All State and/or Rail Road Permits required for work within or adjacent to State and/or Rail Road Right of Way shall be subsidiary to other items of work and no additional compensation allowed.



LENGTH OF PROJECT	
OLD HWY 210 PROJECT LIMITS	STA 0+13.28 – STA 2+63.10
MOSS AVE. PROJECT LIMITS	STA 0+78.25 – STA 10+44.43
NET LENGTH OF PROJECT	1,452.94 FEET 0.275 MILES

LEGEND (USED IN PLANS)	
	TREE OR SHRUB LINE
	EXISTING CHAIN LINK FENCE
	EXISTING WOOD PRIVACY FENCE
	EXISTING SPLIT RAIL / WHITE VINYL FENCE
	EXISTING BARBED / WOVEN WIRE FENCE
	NEW CHAIN LINK FENCE
	NEW WOOD PRIVACY FENCE
	NEW SPLIT RAIL / WHITE VINYL FENCE
	NEW BARBED / WOVEN WIRE FENCE
	BURIED GAS LINE
	BURIED ELECTRIC LINE
	OVERHEAD ELECTRIC
	COMMUNICATION LINE (BURIED)
	FIBRE OPTIC LINE
	EXISTING POWER POLE & GUY
	EXISTING WATER LINE
	EXISTING GRAVITY SEWER LINE
	EXISTING SEWER FORCE MAIN
	EXISTING EDGE OF ROAD
	EXISTING GRADE ALONG NEW C (PROFILE)
	EXISTING RIGHT-OF-WAY
	PERMANENT DRAINAGE EASEMENT
	PERPETUAL UTILITY EASEMENT
	TEMPORARY CONST EASEMENT
	NEW RIGHT OF WAY
	NEW BACK OF CURB
	NEW CENTER LINE
	PROPERTY LINE
	BENCH MARK LOCATION
	EXISTING SIGN
	EXISTING MAIL BOX
	EXISTING WATER VALVE
	EXISTING WATER METER
	EXISTING FIRE HYDRANT
	EXISTING GAS VALVE
	EXISTING GAS METER
	EXISTING SANITARY SEWER VALVE
	EXISTING SANITARY SEWER MANHOLE
	EXISTING TELEPHONE PEDESTAL
	EXISTING IRON PIN
	DECIDUOUS TREE
	EVERGREEN TREE
	SHRUB
	CONTROL POINT

STANDARD ABBREVIATIONS (USED IN PLANS)	
C.I.P.	CAST-IN-PLACE
RCP	REINFORCED CONCRETE PIPE
CMP	CORRUGATED METAL PIPE
PL	PLASTIC
WS	WELDED STEEL
D.I.	DROP INLET
A.I.	AREA INLET
J.B.	JUNCTION BOX
F.E.S.	FLARED END SECTION
BC	BACK OF CURB
TC	TOP OF CURB
TP	TOP OF PAVEMENT
R.E.	RESIDENTIAL DRIVE ENTRANCE
C.E.	COMMERCIAL DRIVE ENTRANCE
F.E.	FIELD ENTRANCE
TBM	TEMPORARY BENCHMARK
R/W	RIGHT-OF-WAY
P.C.(P.O.C.)	POINT OF CURVATURE
P.I.	POINT OF INTERSECTION
P.T.(P.O.T.)	POINT OF TANGENCY
P.R.C.	POINT OF REVERSE CURVATURE
P.C.C.	POINT OF COMPOUND CURVATURE
PVI	POINT OF VERTICAL INTERSECTION
(UIP)	USE IN PLACE
(R)	REMOVE
(DND)	DO NOT DISTURB

LIBERTY ROAD BARRIER  
FINAL PLANS

LIBERTY, MISSOURI

ROAD SAFETY & BARRIER PROJECT

PROJECT NUMBER: TASK ORDER NO. 1

NOVEMBER 30, 2023



CITY OF LIBERTY

GREG CANUTESON  
MAYOR

ADAM TRAVIS / KELLY WRENN POZEL  
COUNCILPERSON 2ND WARD

MICHAEL HAGAN / GENE GENTRUP  
COUNCILPERSON 4TH WARD



PROJECT LOCATION: SEC 21 T51N R31W

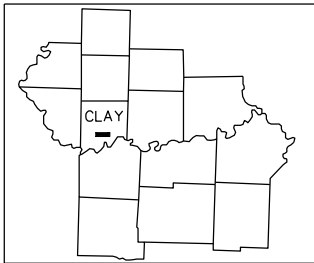


PROJECT LOCATION: SEC 29 T51N R31W



VICINITY MAP

NOT TO SCALE



COUNTYCLAY

ROUTEOLD STATE HWY 210,MOSS AVE

PROJECTTASK ORDER NO. 1

CONTRACT NO.XXXXXXXXXXX

INDEX OF SHEETS

DESCRIPTION	SHEET NO.
ROADWAY PLANS:	
TITLE SHEET	1
QUANTITIES AND GENERAL NOTES	2
OLD STATE HIGHWAY 210	
TYPICAL SECTIONS	3
PLAN SHEET	4
TRAFFIC CONTROL	5-7
CROSS SECTIONS	8-10
MOSS AVE.	
TYPICAL SECTIONS	17
PLAN SHEET	18
TRAFFIC CONTROL	19
CROSS SECTIONS	20-23

UTILITIES

UTILITY PROVIDER	Phone
ATT DISTRIBUTION	(314)275-0020
BUCKEYE PIPE LINE LP	(618)255-2258
CLAY COUNTY PWSD 5	(816)532-0775
EVERGY	(816)471-5275
SPIRE MO WEST	(816)969-2298
CITY OF LIBERTY UTILITIES	(816)439-4510
SPECTRUM	(913)643-1927
UNITE PRIVATE WORKS	(816)368-9039
CITY OF LIBERTY PUBLIC WORKS	(816)439-4500

APPROVED FOR ONE YEAR FROM THIS DATE

CITY OF LIBERTY PUBLIC WORKS DEPARTMENT

APPROVED:

CITY ENGINEERDATE

SIGNATURE:

DATE SIGNED:

LICENSE

EXPIRATION DATE: 12/31/2025

1631 W Elfindale, Springfield, Missouri 65807  
tel 417-869-6009 fax 417-869-8129

Gerald T. Bollinger

Path: L:\Liberty\MO\22004725e-004\72500\Roadway\Sheets\2-GeneralNotes.dwg  
Date: Monday, December 18, 2023 1:54:55 PM

GENERAL NOTES

1. DEVELOPMENT PLANS ARE APPROVED INITIALLY FOR ONE (1) YEAR AFTER WHICH THEY AUTOMATICALLY BECOME VOID AND MUST BE UPDATED AND RE-APPROVED BY THE CITY ENGINEER BEFORE ANY CONSTRUCTION WILL BE PERMITTED.
2. THE CITY OF LIBERTY PLAN REVIEW IS ONLY FOR GENERAL CONFORMANCE WITH CITY OF LIBERTY DESIGN CRITERIA, TECHNICAL SPECIFICATIONS AND CODE OF ORDINANCES. THE CITY IS NOT RESPONSIBLE FOR THE ACCURACY AND ADEQUACY OF THE DESIGN, OR DIMENSIONS AND ELEVATIONS WHICH SHALL BE CONFIRMED AND CORRELATED AT THE JOB SITE. THE CITY OF LIBERTY THROUGH APPROVAL OF THIS DOCUMENT ASSUMES NO RESPONSIBILITY OTHER THAN THAT AS STATED ABOVE FOR THE COMPLETENESS AND/OR ACCURACY OF THIS DOCUMENT.
3. THE CONTRACTOR SHALL HAVE ONE (1) SIGNED COPY OF THE PLANS (APPROVED BY THE CITY OF LIBERTY) AND ONE (1) COPY OF THE APPROPRIATE CONSTRUCTION STANDARDS AND SPECIFICATIONS AT THE JOB SITE AT ALL TIMES.
4. CONSTRUCTION OF THE IMPROVEMENTS SHOWN OR IMPLIED BY THIS SET OF DRAWINGS SHALL NOT BE INITIATED OR ANY PART THEREOF UNDERTAKEN UNTIL THE CITY ENGINEER IS NOTIFIED OF SUCH INTENT, AND ALL REQUIRED AND PROPERLY EXECUTED BONDS AND PERMIT FEES ARE RECEIVED AND APPROVED BY THE CITY ENGINEER.
5. THE CITY OF LIBERTY TECHNICAL SPECIFICATIONS, LATEST EDITION, SHALL GOVERN CONSTRUCTION OF THIS PROJECT.
6. ALL EXISTING UTILITIES INDICATED ON THE DRAWINGS ARE ACCORDING TO THE BEST INFORMATION AVAILABLE TO THE ENGINEER; HOWEVER, ALL UTILITIES ACTUALLY EXISTING MAY NOT BE SHOWN. UTILITIES DAMAGED THROUGH THE NEGLIGENCE OF THE CONTRACTOR TO OBTAIN THE LOCATION OF SAME SHALL BE REPAIRED OR REPLACED BY THE CONTRACTOR AT HIS EXPENSE.
7. ALL BACKFILL SHALL BE TAMPED AND AT THE OPTION OF THE ENGINEER TESTED BY A CERTIFIED LABORATORY. WHERE FOOTINGS WILL BEAR ON COMPACTED FILL MATERIAL, THE PLACEMENT AND TESTING OF COMPACTED FILL SHALL COMPLY WITH THE APPROPRIATE COMPACTED FILL SECTION OF THE SOILS AND FOUNDATION CHAPTER OF THE INTERNATIONAL BUILDING CODE VERSION MOST RECENTLY ADOPTED BY THE CITY OF LIBERTY.
8. CONTRACTOR SHALL NOT BE ALLOWED TO WORK ON SATURDAYS, SUNDAYS OR HOLIDAYS WITHOUT PRIOR APPROVAL BY THE CITY ENGINEER.
9. ALL MATERIALS AND WORKMANSHIP ASSOCIATED WITH THIS PROJECT SHALL BE SUBJECT TO INSPECTION BY THE CITY OF LIBERTY. THE CITY OF LIBERTY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY SUCH MATERIALS AND WORKMANSHIP THAT DOES NOT CONFORM TO THE CITY OF LIBERTY STANDARDS AND TECHNICAL SPECIFICATIONS.
- THE CONTRACTOR SHALL NOTIFY THE CITY OF LIBERTY ENGINEERING SERVICES DEPARTMENT TWENTY-FOUR (24) HOURS PRIOR TO THE BEGINNING OF CONSTRUCTION.
10. RELOCATION OF ANY WATER LINE, SEWER LINE OR SERVICE LINE THEREOF REQUIRED FOR THE CONSTRUCTION OF THIS PROJECT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AT HIS EXPENSE.
11. CONTRACTOR TO TRANSITION SIDE SLOPES FROM DESIGN TO EXISTING WITHIN 50 FEET FROM THE EDGE OF THE PROJECT LIMITS.
12. REFER TO MODOT SPECIFICATION 606.50E FOR GUARDRAIL INSTALLATION.
13. EROSION CONTROL BLANKET, SEEDING, AND FERTILIZER TO BE USED OVER DISTURBED AREAS AT EACH LOCATION. REFER TO MODOT STANDARD SPECIFICATIONS 800.
14. THE CITY OF LIBERTY TECHNICAL SPECIFICATIONS, LATEST EDITION, SHALL GOVERN CONSTRUCTION OF THIS PROJECT, UNLESS NOTED OTHERWISE.

EROSION CONTROL NOTES

1. EROSION PROTECTION SHALL BE IN PLACE PRIOR TO AREAS BEING DISTURBED. ALL DISTURBED AREAS SHALL BE SEEDED, FERTILIZED AND MULCHED, OR SODDED, IN ACCORDANCE WITH THE STANDARDS AND SPECIFICATIONS OF THE CITY OF LIBERTY AND GOOD ENGINEERING PRACTICES. THIS SHALL BE COMPLETED WITHIN FOURTEEN (14) DAYS AFTER COMPLETING THE WORK, IN ANY AREA. IF THIS IS OUTSIDE OF THE SEEDING PERIOD, SILT BARRIERS OR OTHER SIMILARLY EFFECTIVE MEASURES SHALL REMAIN UNTIL SUCH TIME THAT THE AREAS CAN BE SEEDED AND A STAND OF GRASS ESTABLISHED.
2. ALL EROSION CONTROL MEASURES, TEMPORARY OR PERMANENT, REQUIRE MAINTENANCE TO PRESERVE THEIR EFFECTIVENESS. ALL EROSION CONTROL DEVICES SHALL BE INSPECTED IMMEDIATELY AFTER EACH HEAVY RAINSTORM AND AT LEAST DAILY DURING PROLONGED RAINFALL. ANY REQUIRED REPAIRS SHOULD BE MADE IMMEDIATELY. ALL COSTS ASSOCIATED WITH THE REPAIR WORK INCLUDING RELATED INCIDENTALS WILL BE THE CONTRACTOR'S RESPONSIBILITY.
3. SITE INSPECTION REPORTS SHALL BE COMPLETED PER THE PROJECT STORM WATER POLLUTION PREVENTION PLAN (SWPPP) FOLLOWING REGULARLY SCHEDULED SITE INSPECTIONS BY THE DEVELOPER (OR REPRESENTATIVE) AT LEAST ONCE PER SEVEN CALENDAR DAYS. A LOG OF EACH INSPECTION AND A COPY OF THE INSPECTION REPORT SHALL BE KEPT ON FILE BY THE DEVELOPER AND BE MADE AVAILABLE TO CITY PROJECT INSPECTORS UPON REQUEST.

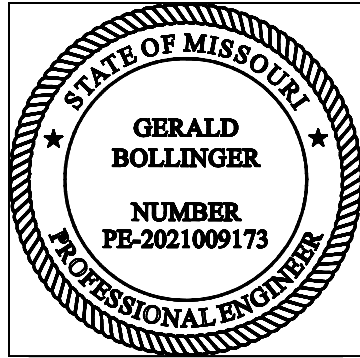
OLD STATE HIGHWAY 210			
ITEM	QUANTITY	AS BUILT QUANTITY	UNIT
CLEARING AND GRUBBING	0.3		AC
REMOVAL OF IMPROVEMENTS	1.0		LS
EMBANKMENT IN PLACE	1600.0		CY
CONCRETE PAVEMENT (10")	783.0		SY
TYPE 5 AGG. BASE (6" THICK)	783.0		SY
GRAVEL (A) OR CRUSHED STONE (B)	111.1		SY
MGS GUARDRAIL (8' POSTS)	225.0		LF
MGS BRIDGE APPROACH TRANSITION	4.0		EA
MGS END ANCHOR	1.0		EA
TYPE A CRASHWORTHY END TERMINAL (MASH)	3.0		EA
CONCRETE TRAFFIC BARRIER (TYPE B)	54.0		LF
CONSTRUCTION SIGNS	326.0		SF
TYPE III MOVABLE BARRICADE	8.0		EA
TYPE 3B EROSION CONTROL BLANKET	825.9		SY
SILT FENCE	500.0		LF
ROCK DITCH CHECK	120.0		LF
SEEDING - COOL SEASON GRASSES	0.17		AC
ADDITIONAL MOBILIZATION FOR SEEDING	1.0		EA
RELOCATED SIGNS	20.0		SF
4 IN. YELLOW STANDARD WATERBORNE PAVEMENT MARKING PAINT, TYPE P BEADS	54.0		LF
CHANGEABLE MESSAGE SIGN WITH COMMUNICATION INTERFACE, CONTRACTOR FURNISHED, CONTRACTOR RETAINED	2.0		EA

MOSS AVE.			
ITEM	QUANTITY	AS BUILT QUANTITY	UNIT
CLEARING AND GRUBBING	0.1		AC
REMOVAL OF IMPROVEMENTS	1.0		LS
EMBANKMENT IN PLACE	550.0		CY
GRAVEL (A) OR CRUSHED STONE (B)	216.0		SY
MGS GUARDRAIL (8' POSTS)	875.0		LF
TYPE A CRASHWORTHY END TERMINAL (MASH)	2.0		EA
CONSTRUCTION SIGNS	96.0		SF
TYPE 3B EROSION CONTROL BLANKET	1838.0		SY
SILT FENCE	1043.10		LF
SEEDING - COOL SEASON GRASSES	0.38		AC
ADDITIONAL MOBILIZATION FOR SEEDING	1.0		EA
RELOCATED SIGNS	20.0		SF
MISC. (FLAGGING)	15.0		EA



License No. #####

CONSULTANTS



Gerald T. Bollinger

FINAL PLANS

LIBERTY BARRIER  
PROJECT - TASK ORDER 1

OWNER



MARK	DATE	DESCRIPTION

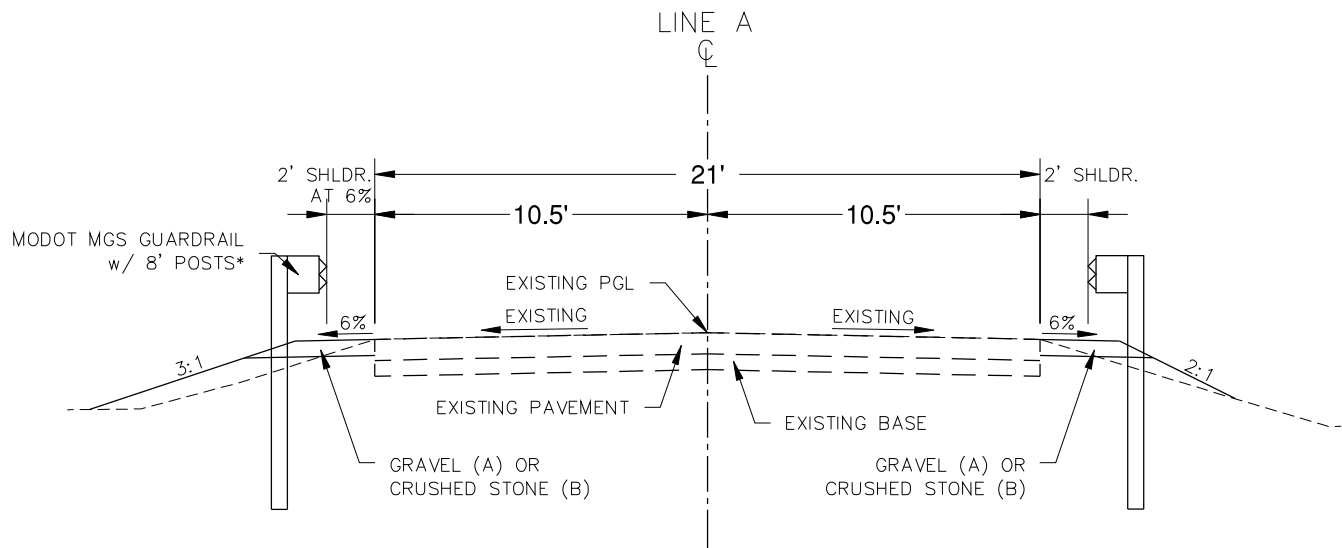
PROJECT NO: TASK ORDER NO. 1  
CAD DWG FILE: 2-GENERALNOTES.DWG  
DESIGNED BY: CMT  
DRAWN BY: CMT  
CHECKED BY: CMT  
APPROVED BY: XXX  
COPYRIGHT: CRAWFORD, MURPHY & TILLY, INC. 2023

SHEET TITLE

QUANTITIES &  
GENERAL NOTES

11/30/2023  
SHEET 2 OF 23

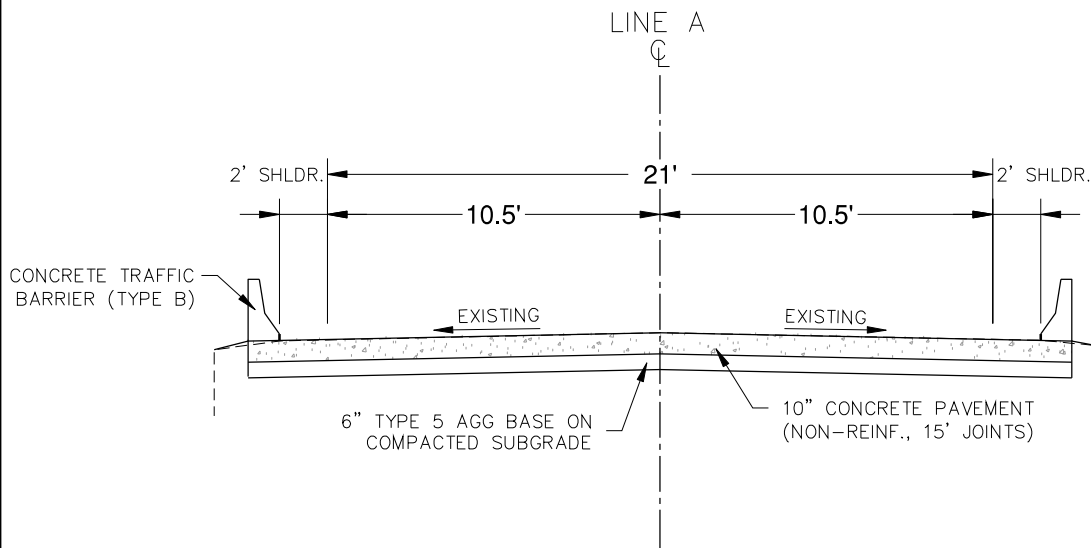
Path: L:\Liberty\MO22004725-00472500\Roadway\Sheets\TypicalSectionsSheet.dwg  
Date: Monday, December 18, 2023 12:51:13 PM



OLD STATE HIGHWAY 210

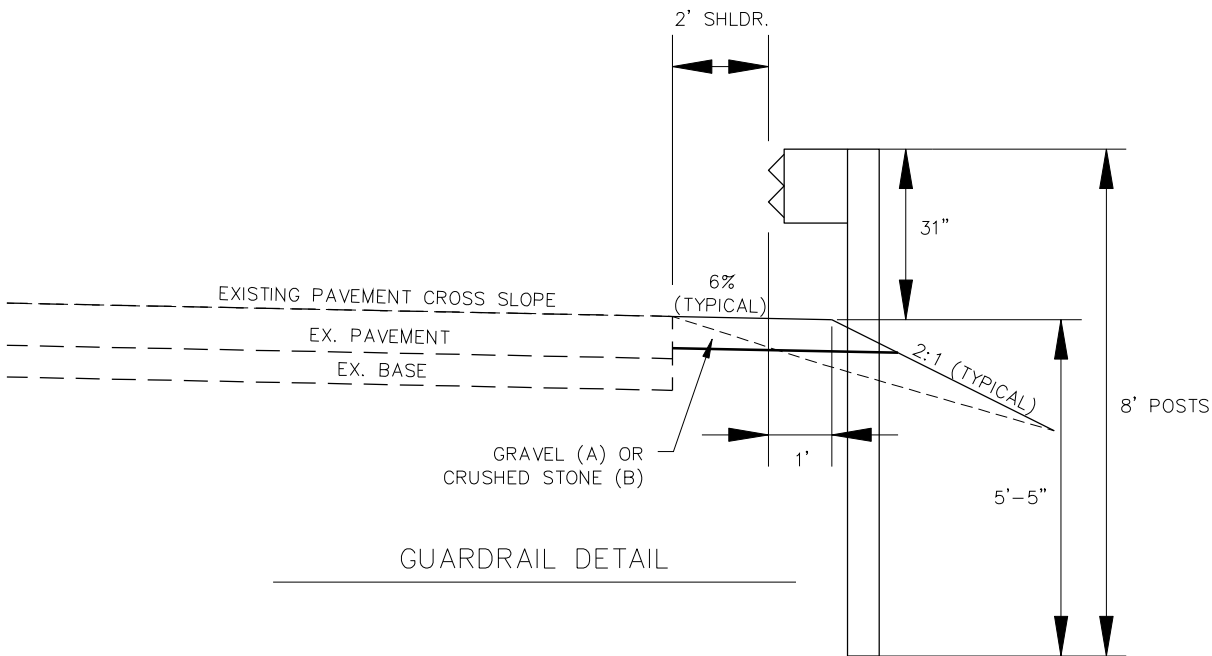
STA. 0+63.28 TO STA. 1+12.37  
STA. 1+38.37 TO STA. 2+63.10  
*GUARDRAIL FROM STA. 0+63.28 TO STA. 1+12.37 (LEFT)  
*GUARDRAIL FROM STA. 1+38.37 TO STA. 1+84.67 (LEFT)  
MGS END ANCHOR FROM STA. 1+84.67 TO STA. 2+34.67 (LEFT)

STA. 0+13.28 TO STA. 1+12.37  
STA. 1+38.37 TO STA. 2+63.10  
*GUARDRAIL FROM STA. 0+63.28 TO STA. 1+12.37 (RIGHT)  
*GUARDRAIL FROM STA. 1+38.37 TO STA. 2+13.10 (RIGHT)  
MGS END ANCHOR FROM STA. 0+13.28 TO STA. 0+63.28 (RIGHT)  
MGS END ANCHOR FROM STA. 2+13.10 TO STA. 2+63.10 (RIGHT)

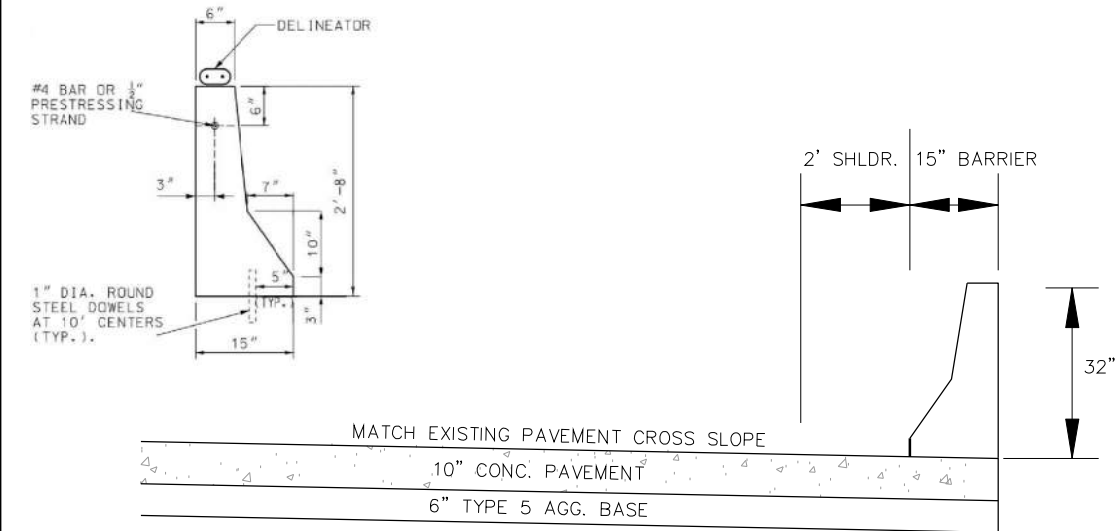


OLD STATE HIGHWAY 210

STA. 1+12.37 TO STA. 1+38.37



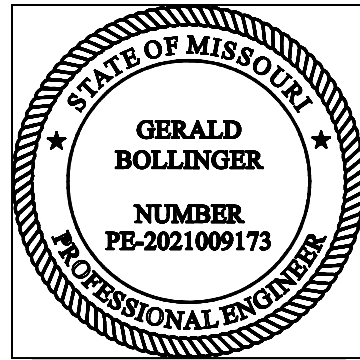
GUARDRAIL DETAIL



CONCRETE TRAFFIC BARRIER (TYPE B) DETAIL



License No. #####  
CONSULTANTS

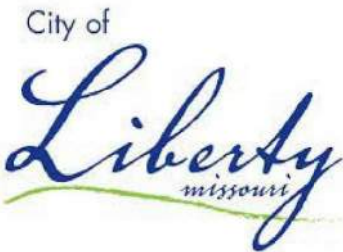


Gerald T. Bollinger

FINAL PLANS

LIBERTY BARRIER  
PROJECT - TASK ORDER 1

OWNER



MARK	DATE	DESCRIPTION

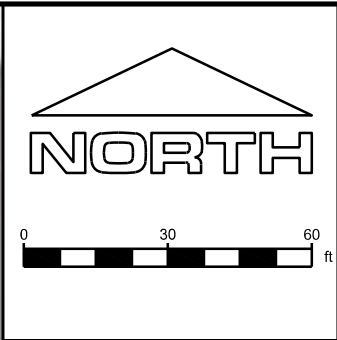
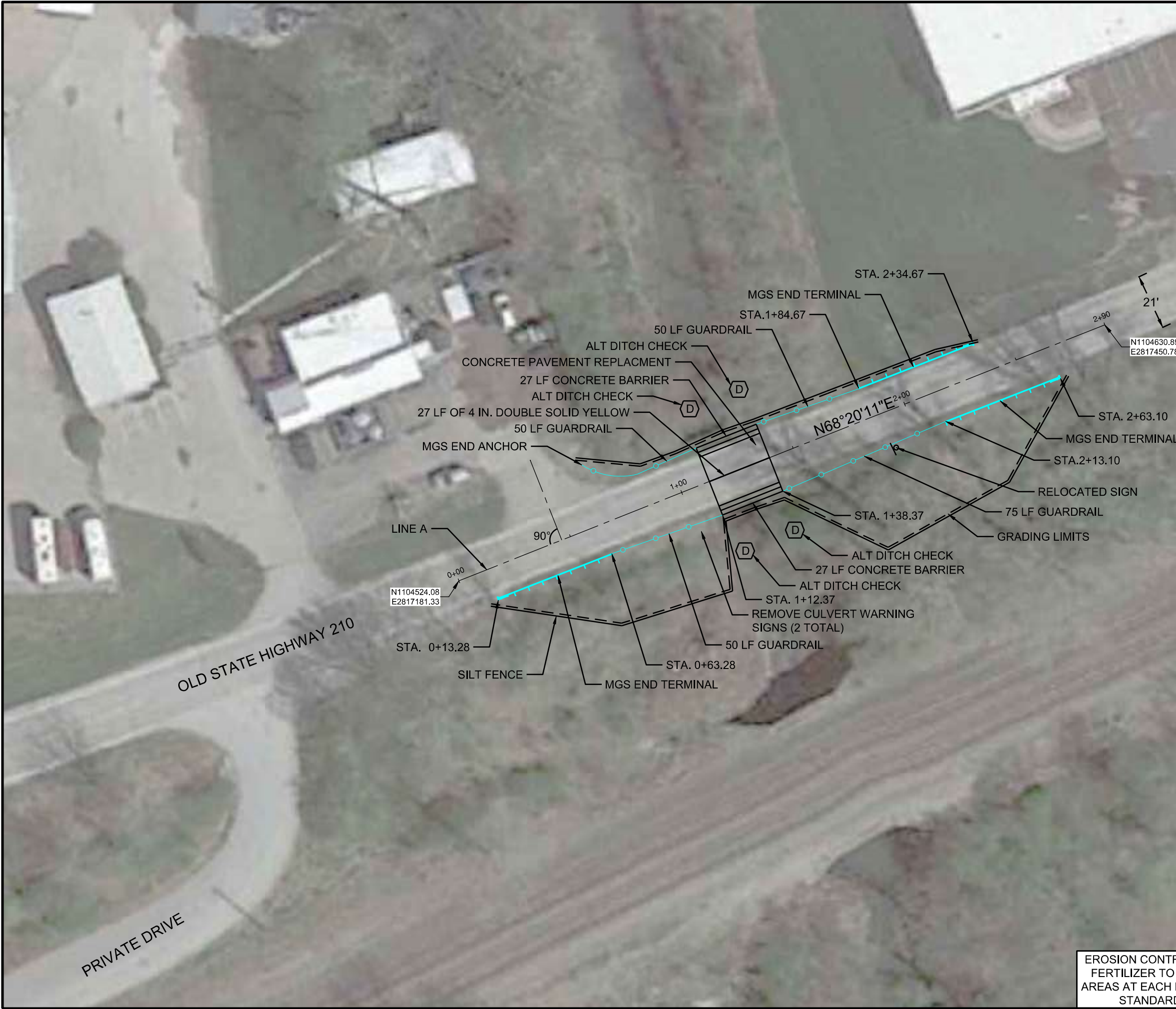
PROJECT NO: TASK ORDER NO. 1  
CAD DWG FILE: TYPICALSECTIONSSHEET.DWG  
DESIGNED BY: CMT  
DRAWN BY: CMT  
CHECKED BY: CMT  
APPROVED BY: XXX  
COPYRIGHT: CRAWFORD, MURPHY & TILLY, INC. 2023

SHEET TITLE  
LINE A - TYPICAL  
SECTIONS

11/30/2023  
SHEET 3 OF 23



Path: L:\Liberty\MO\2020\47256\00\Roadway\Sheets\Location\PlanSheetXS.dwg  
Date: Monday, December 18, 2023 12:52:25 PM



License No. #####  
CONSULTANTS

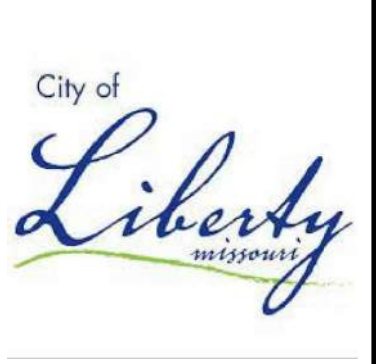


Gerald T. Bollinger

FINAL PLANS

LIBERTY BARRIER  
PROJECT - TASK ORDER 1

OWNER



MARK	DATE	DESCRIPTION

PROJECT NO: TASK ORDER NO. 1  
CAD DWG FILE: LOCATION\PLANSHEETXS.DWG  
DESIGNED BY: CMT  
DRAWN BY: CMT  
CHECKED BY: CMT  
APPROVED BY: XXX  
COPYRIGHT: CRAWFORD, MURPHY & TILLY, INC. 2023

SHEET TITLE  
PLAN SHEET - LINE A

EROSION CONTROL BLANKET, SEEDING, AND  
FERTILIZER TO BE USED OVER DISTURBED  
AREAS AT EACH LOCATION. REFER TO MODOT  
STANDARD SPECIFICATIONS 800.

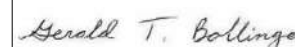
11/30/2023  
SHEET 4 OF 23  
Page 156 of 232







CONSULTANTS



## FINAL PLANS

LIBERTY BARRIER  
PROJECT - TASK ORDER 1

OWNER

City of  
*Liberty*  
missouri

MARK	DATE	DESCRIPTION

PROJECT NO: TASK ORDER NO. 1

CAD DWG FILE: TRAFFICCONTROLSHEET3.DWG

DESIGNED BY: CMT

DRAWN BY: CMT

CHECKED BY: CMT

APPROVED BY: XXX

COPYRIGHT: CRAWFORD, MURPHY & TILLY, INC. 2023

SHEET TITLE

## LINE A DETOUR - SIGN LEGEND

11/30/2023  
SHEET 6 OF 23

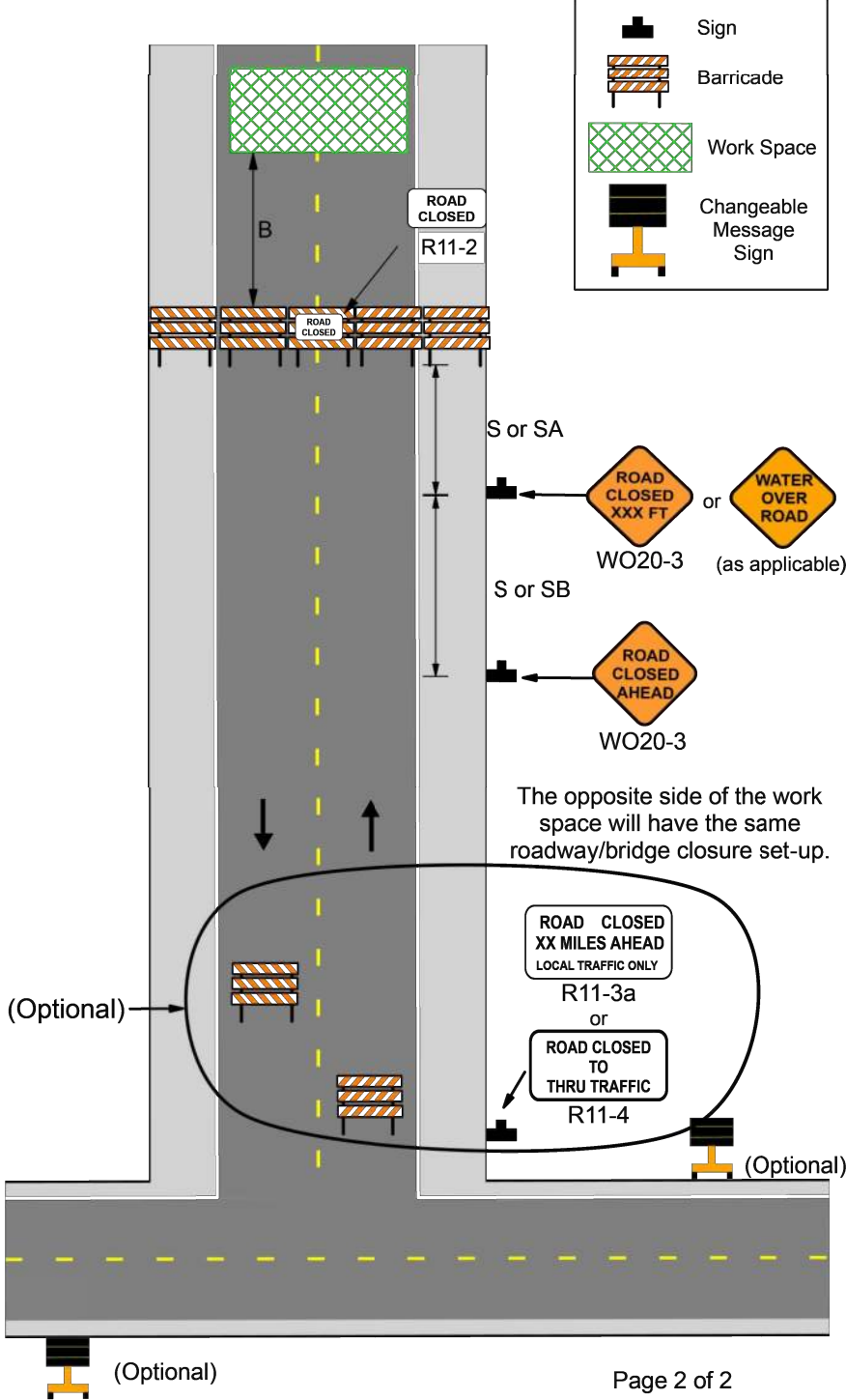
SHEET 6 OF 23  
Page 158 of 232



Path: L:\Liberty\MO22004725e-00472500\Roadway\Sheets\TrafficControlSheet2.dwg  
Date: Monday, December 18, 2023 12:48:09 PM

616.8.8A (TA-8A) Road Closure

SPEED	SIGN SPACING (ft.)		TAPER LENGTH (ft.)		RECOMMENDED	CHANNELIZER SPACING (ft.)	
Permanent Posted (mph)	Undivided (S)	Divided (S)	Shoulder (T1)	Lane (T2)	Buffer Length (ft.) (B)	Tapers	Buffer/ Work Areas
0-35	200	200	-	-	250	-	-
40-45	350	500	-	-	360	-	-
50-55	500	1000	-	-	495	-	-
60-70	1000	SA - 1000 SB - 1500 SC - 2640	-	-	730	-	-



TYPE OF ROADWAY	SIGN HEIGHT (MINIMUM)
URBAN	1' Portable 7' Post
RURAL DIVIDED	1' Portable 7' Post
RURAL UNDIVIDED	1' Portable 5' Post

Date:

Type of Work:

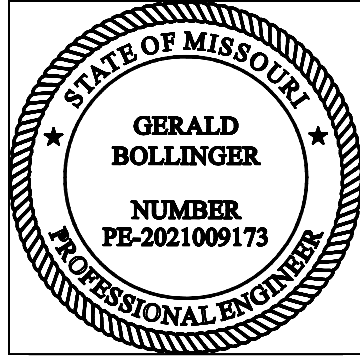
Location:

Work Zone Specialist:

Field Notes:



License No. #####  
CONSULTANTS

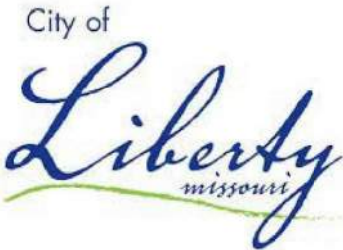


Gerald T. Bollinger

FINAL PLANS

LIBERTY BARRIER  
PROJECT - TASK ORDER 1

OWNER



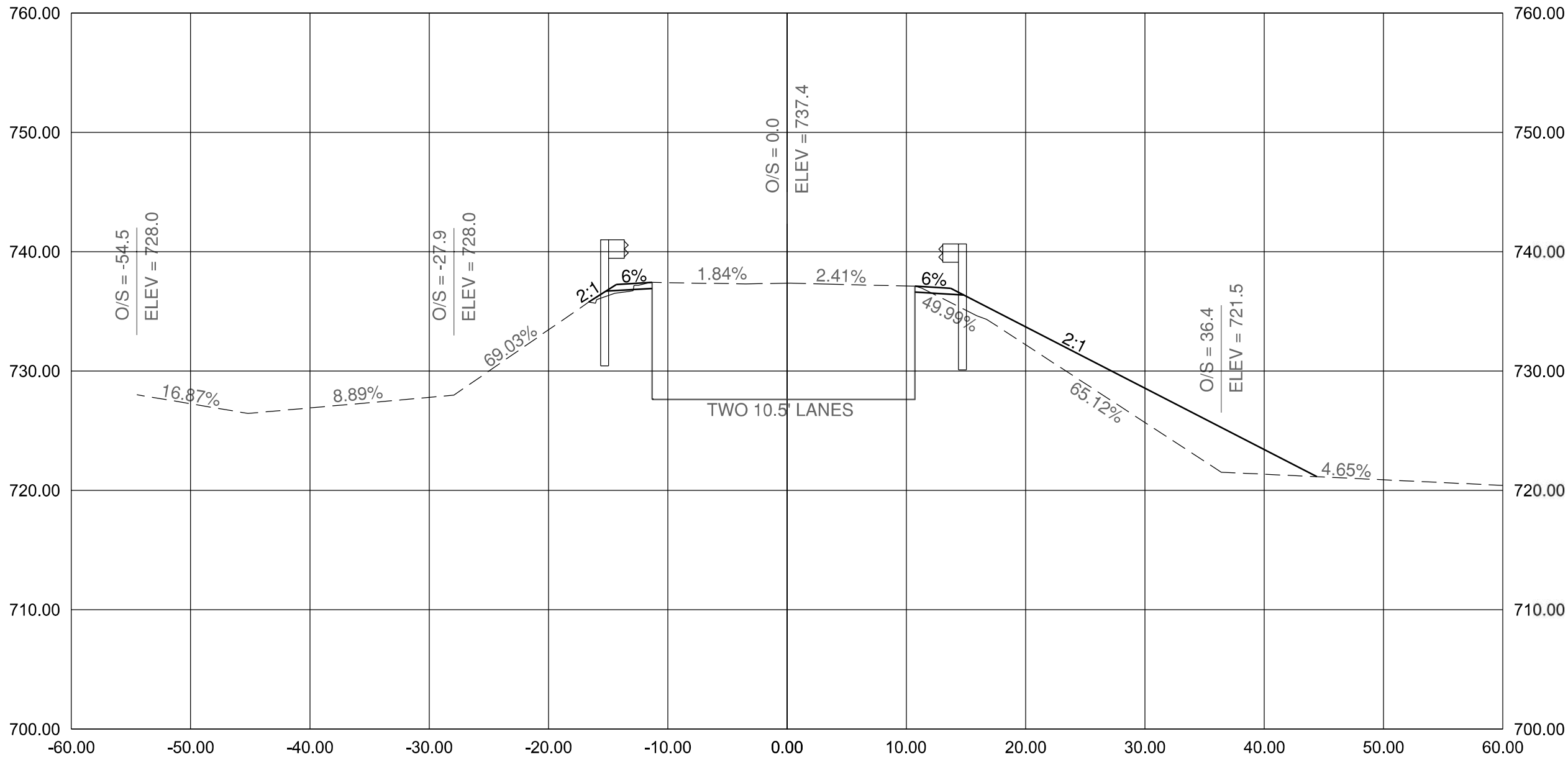
MARK	DATE	DESCRIPTION
------	------	-------------

PROJECT NO: TASK ORDER NO. 1  
CAD DWG FILE: TRAFFICCONTROLSHEET2.DWG  
DESIGNED BY: CMT  
DRAWN BY: CMT  
CHECKED BY: CMT  
APPROVED BY: XXX  
COPYRIGHT: CRAWFORD, MURPHY & TILLY, INC. 2023

SHEET TITLE  
LIBERTY BARRIER  
PROJECT - TRAFFIC  
CONTROL

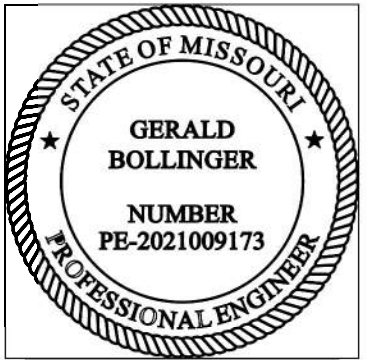
11/30/2023  
SHEET 7 OF 23  
Page 159 of 232

Path: L:\Liberty\MO\20204\25e-004\25000\Roadway\Sheets\Location\PlanSheetXS.dwg  
Date: Monday, December 18, 2023 12:53:36 PM



License No. #####

CONSULTANTS



Gerald T. Bollinger

FINAL PLANS

LIBERTY BARRIER  
PROJECT - TASK ORDER 1

OWNER



MARK	DATE	DESCRIPTION

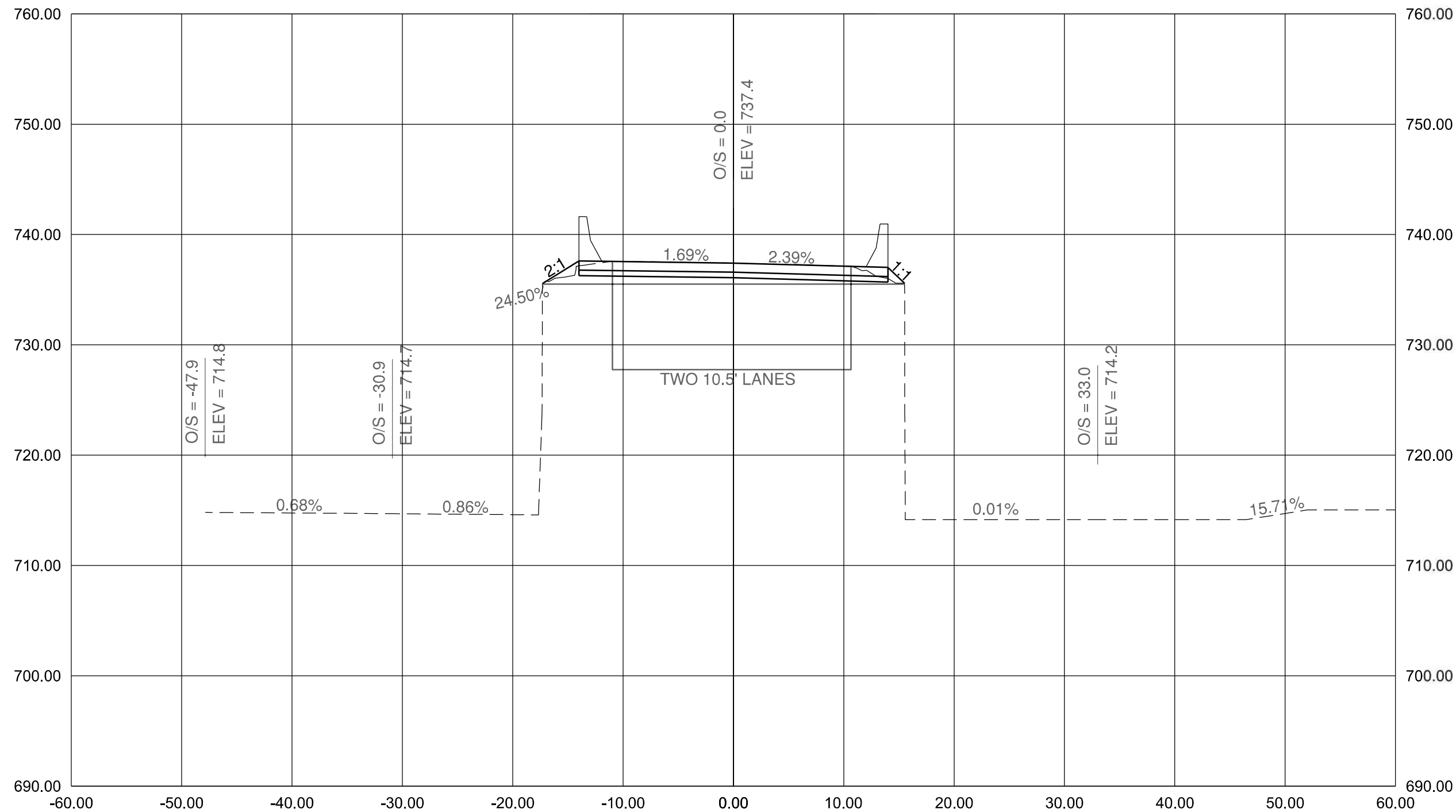
PROJECT NO: TASK ORDER NO. 1  
CAD DWG FILE: LOCATION\1\PLANSHEETXS.DWG  
DESIGNED BY: CMT  
DRAWN BY: CMT  
CHECKED BY: CMT  
APPROVED BY: XXX  
COPYRIGHT: CRAWFORD, MURPHY & TILLY, INC. 2023

SHEET TITLE  
CROSS SECTIONS -  
LINE A

11/30/2023  
SHEET 8 OF 23  
Page 160 of 232



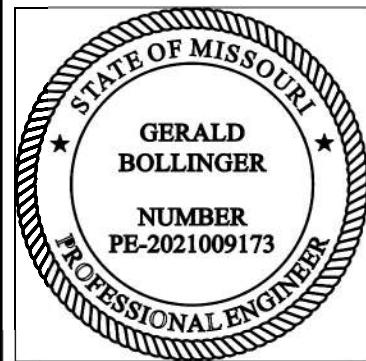
Path: L:\Liberty\MO\20204\25e-004\25000\Roadway\Sheets\Location\PlanSheetXS.dwg  
Date: Monday, December 18, 2023 12:53:54 PM



1+25.87



License No. #####  
CONSULTANTS



Gerald T. Bollinger

FINAL PLANS

LIBERTY BARRIER  
PROJECT - TASK ORDER 1

OWNER



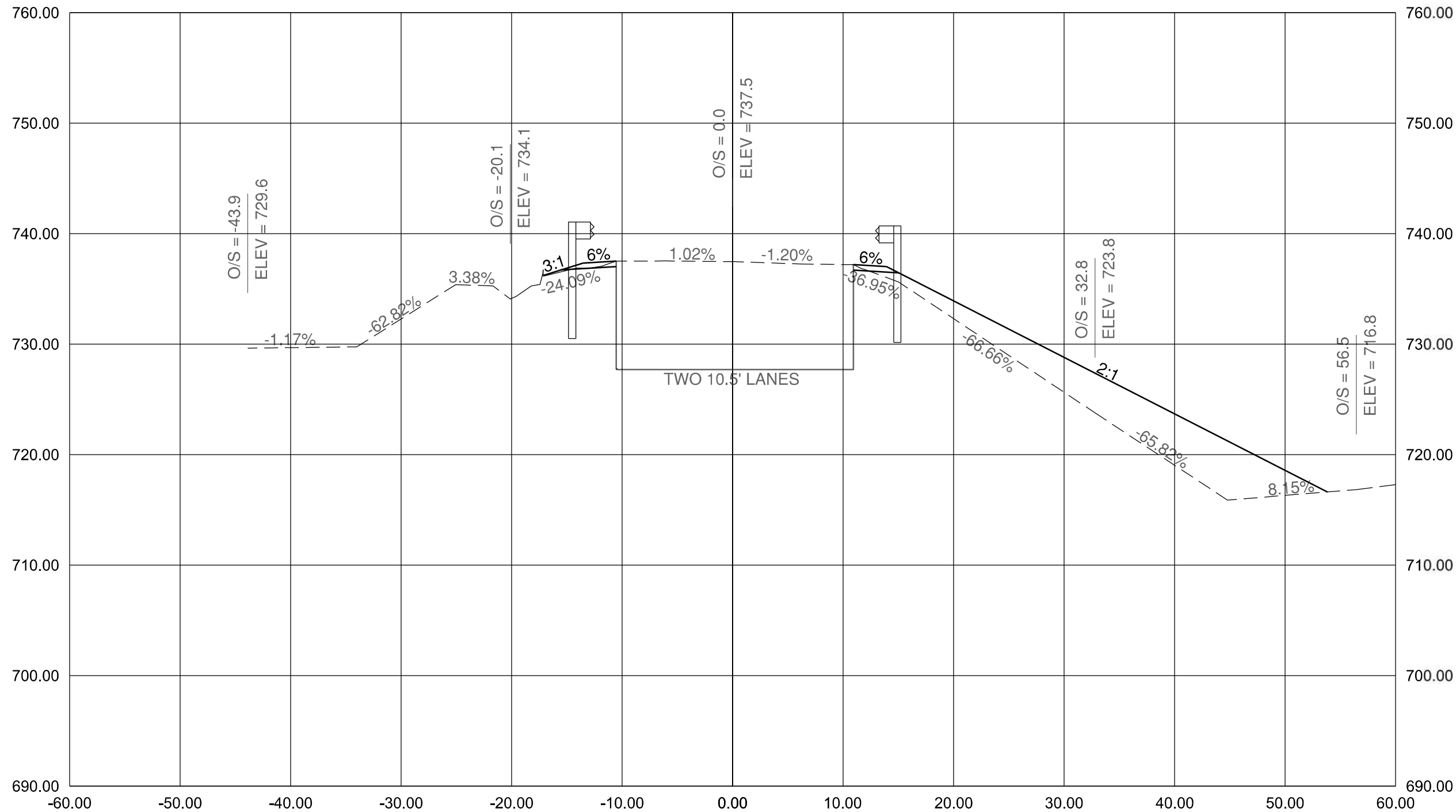
MARK	DATE	DESCRIPTION

PROJECT NO: TASK ORDER NO. 1  
CAD DWG FILE: LOCATION\PLANSHEETXS.DWG  
DESIGNED BY: CMT  
DRAWN BY: CMT  
CHECKED BY: CMT  
APPROVED BY: XXX  
COPYRIGHT: CRAWFORD, MURPHY & TILLY, INC. 2023

SHEET TITLE  
CROSS SECTIONS -  
LINE A

11/30/2023  
SHEET 9 OF 23  
Page 161 of 232

Path: L:\Liberty\MO\20204725-00472500\Roadway\Sheets\Location\PlanSheetXS.dwg  
Date: Monday, December 18, 2023 12:54:13 PM



1+71.58



License No. #####  
CONSULTANTS

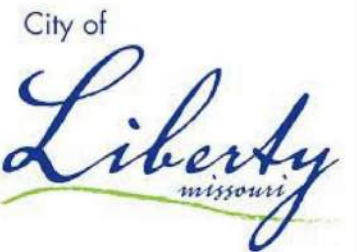


Gerald T. Bollinger

FINAL PLANS

LIBERTY BARRIER  
PROJECT - TASK ORDER 1

OWNER



MARK	DATE	DESCRIPTION

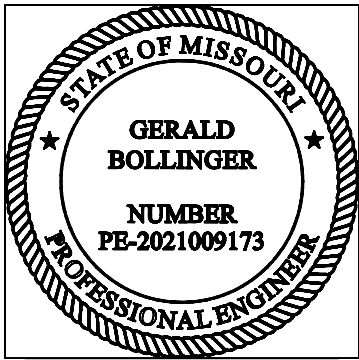
PROJECT NO: TASK ORDER NO. 1  
CAD DWG FILE: LOCATION\PLANSHEETXS.DWG  
DESIGNED BY: CMT  
DRAWN BY: CMT  
CHECKED BY: CMT  
APPROVED BY: XXX  
COPYRIGHT: CRAWFORD, MURPHY & TILLY, INC. 2023

SHEET TITLE  
CROSS SECTIONS -  
LINE A

11/30/2023  
SHEET 10 OF 23  
Page 162 of 232



License No. #####  
CONSULTANTS



*Gerald T. Bollinger*

FINAL PLANS

LIBERTY BARRIER  
PROJECT - TASK ORDER 1

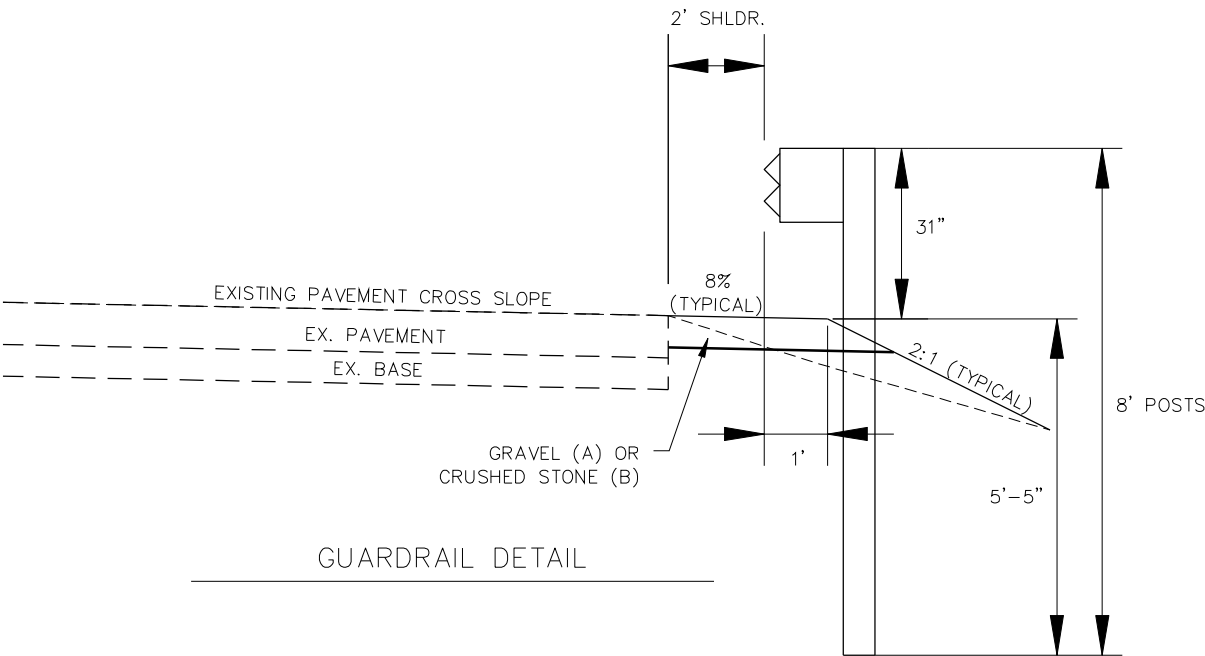
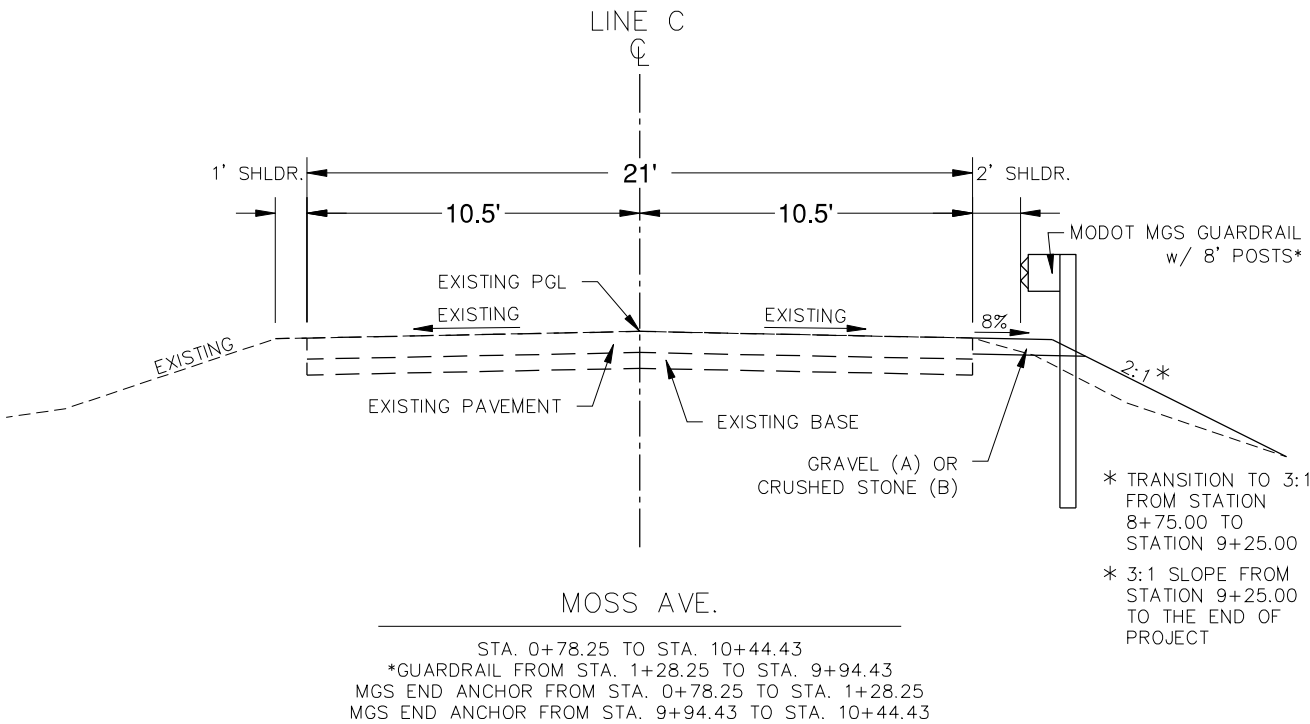
OWNER



MARK	DATE	DESCRIPTION

PROJECT NO:	TASK ORDER NO. 1
CAD DWG FILE:	TYPICALSECTIONSSHEET.DWG
DESIGNED BY:	CMT
DRAWN BY:	CMT
CHECKED BY:	CMT
APPROVED BY:	XXX
COPYRIGHT:	CRAWFORD, MURPHY & TILLY, INC. 2023

SHEET TITLE  
LINE C - TYPICAL  
SECTIONS

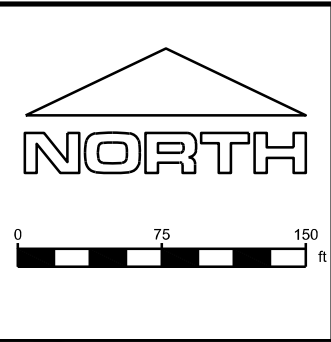




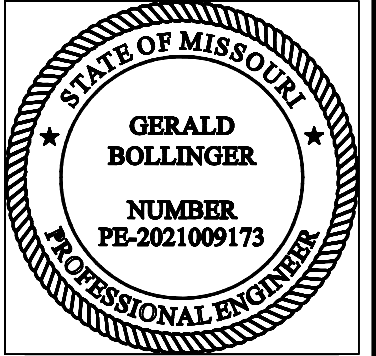
Path: L:\Liberty\MO\22004725-00472500\Roadway\Sheets\Location3\PlanSheetXS.dwg  
Date: Monday, December 18, 2023 12:53:07 PM



MOSS AVE CURVE	
PI	9+66.40
PC	8+43.99
PT	10+75.57
Δ	45° 54' 35.9"
D	19° 49' 31.9"
L	231.57'
T	122.41'
R	289'



License No. #####  
CONSULTANTS

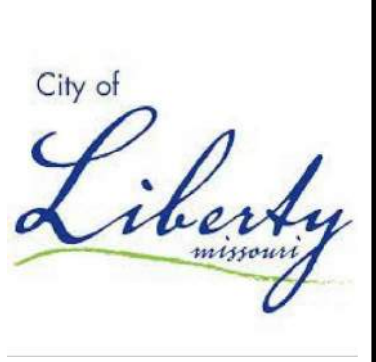


*Gerald T. Bollinger*

FINAL PLANS

LIBERTY BARRIER  
PROJECT - TASK ORDER 1

OWNER



MARK	DATE	DESCRIPTION

PROJECT NO:	TASK ORDER NO. 1
CAD DWG FILE:	LOCATION3\PLANSHEETXS.DWG
DESIGNED BY:	CMT
DRAWN BY:	CMT
CHECKED BY:	CMT
APPROVED BY:	XXX
COPYRIGHT:	CRAWFORD, MURPHY & TILLY, INC. 2023

SHEET TITLE  
**PLAN SHEET - LINE C**

EROSION CONTROL BLANKET, SEEDING, AND  
FERTILIZER TO BE USED OVER DISTURBED  
AREAS AT EACH LOCATION. REFER TO MODOT  
STANDARD SPECIFICATIONS 800.



Path: L:\Liberty\MO22004725-00472500\Roadway\Sheets\TrafficControlSheet.dwg  
Date: Monday, December 18, 2023 12:47:18 PM

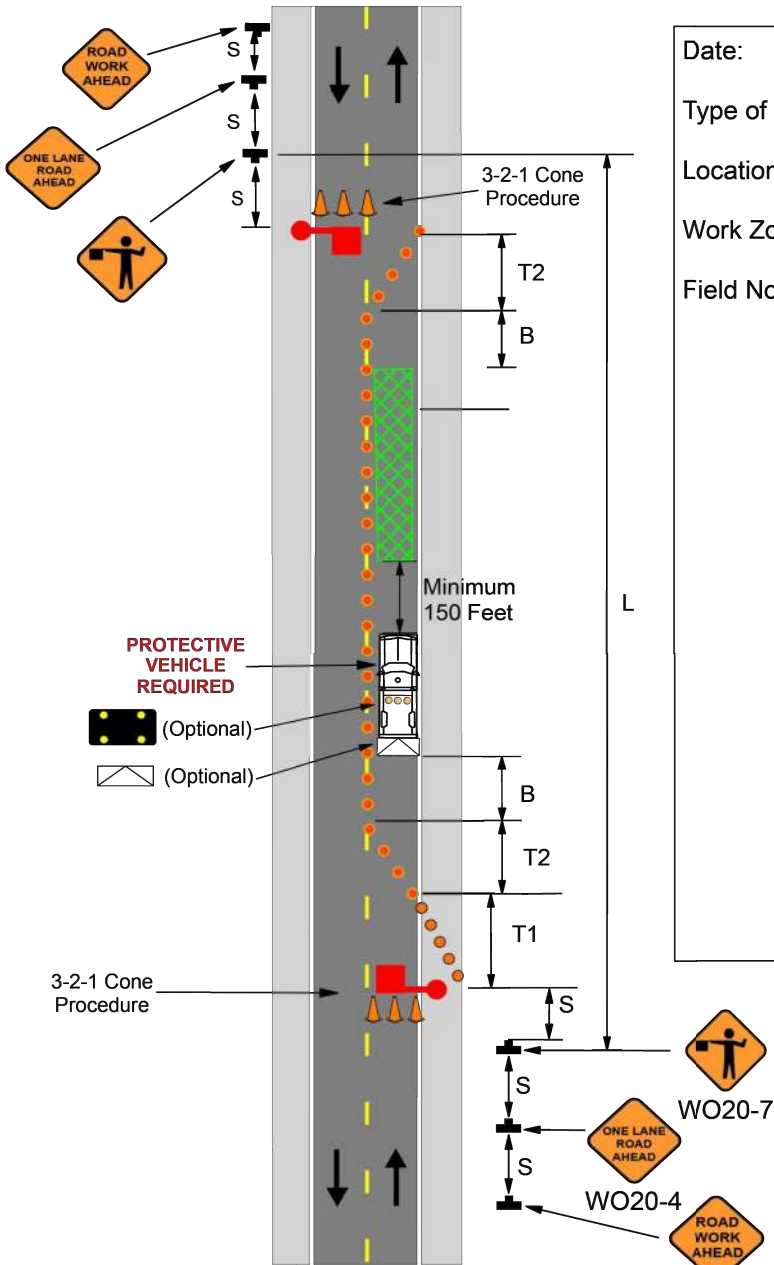
616.8.10S (TA-10S) Stationary Lane Closure on a Two-Lane Highway Using Flaggers

SPEED	SIGN SPACING (ft.)	TAPER LENGTH (ft.)		RECOMMENDED	CHANNELIZER SPACING (ft.)	
Permanent Posted (mph)	Undivided (S)	Shoulder (1) (T1)	Lane (2) (T2)	Buffer Length (ft.) (B)	Tapers	Buffer/ Work Areas
0-35	200	35	100	250	25	40
40-45	350	35	100	360	25	80
50-55	500	35	100	495	25	80
60-70	1000	35	100	730	25	120

1. Shoulder taper length based on 10 ft. (standard shoulder width) offset. 2. Lane taper length based on 12 ft. (standard lane width) offset.

TYPE OF ROADWAY	SIGN HEIGHT (MINIMUM)	MAXIMUM WORK ZONE LENGTH (L)
URBAN	1' Portable 7' Post	1 Mi.
RURAL UNDIVIDED	1' Portable 5' Post	3 Mi.

 Channelizer	 Protective Vehicle
 Sign	 Truck/Trailer Mounted Attenuator (TMA)
 Flashing Arrow Panel	 Work Space
 Flagger	



Date:

Type of Work:

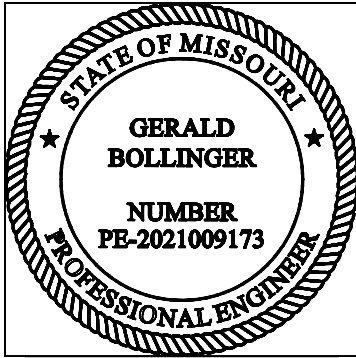
Location:

Work Zone Specialist:

Field Notes:



License No. #####  
CONSULTANTS



Gerald T. Bollinger

FINAL PLANS

LIBERTY BARRIER  
PROJECT - TASK ORDER 1

OWNER

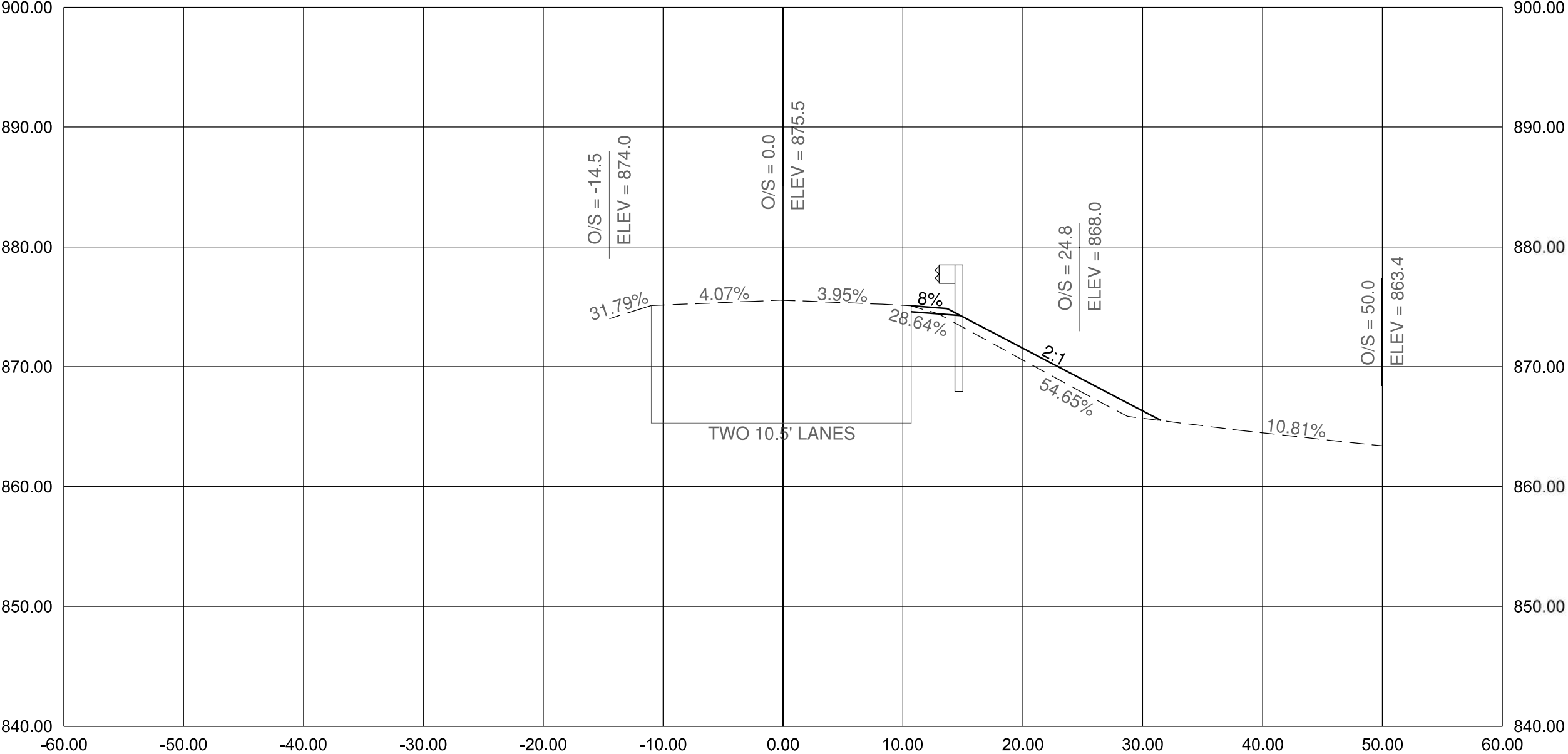


MARK	DATE	DESCRIPTION

PROJECT NO: TASK ORDER NO. 1  
CAD DWG FILE: TRAFFICCONTROLSHEET.DWG  
DESIGNED BY: CMT  
DRAWN BY: CMT  
CHECKED BY: CMT  
APPROVED BY: XXX  
COPYRIGHT: CRAWFORD, MURPHY & TILLY, INC. 2023

SHEET TITLE  
LIBERTY BARRIER  
PROJECT - TRAFFIC  
CONTROL

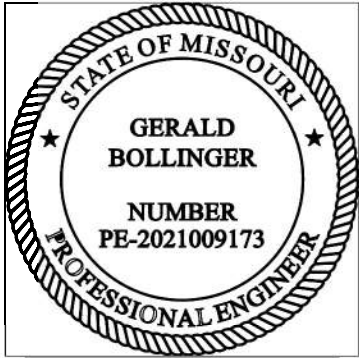
Path: L:\Liberty\MO\22004725e-004\25000\Roadway\Sheets\Location3\PlanSheetXS.dwg  
Date: Monday, December 18, 2023 12:55:44 PM



2+95.33



License No. #####  
CONSULTANTS

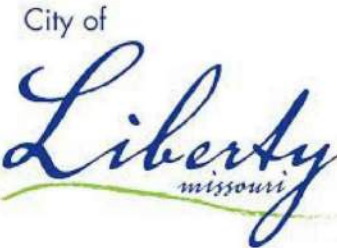


Gerald T. Bollinger

FINAL PLANS

LIBERTY BARRIER  
PROJECT - TASK ORDER 1

OWNER

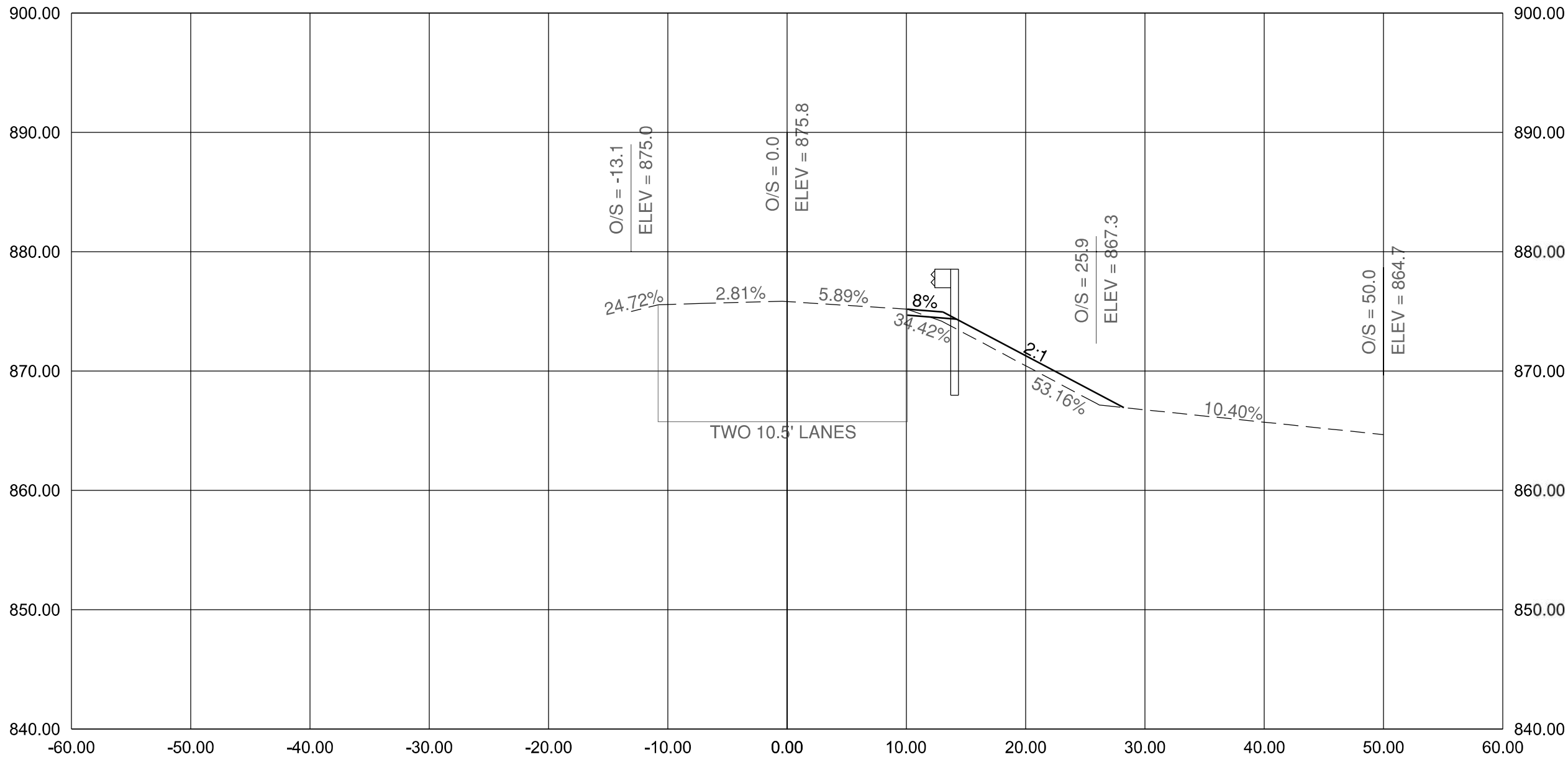


MARK	DATE	DESCRIPTION

PROJECT NO:	TASK ORDER NO. 1
CAD DWG FILE:	LOCATION3\PLANSHEETXS.DWG
DESIGNED BY:	CMT
DRAWN BY:	CMT
CHECKED BY:	CMT
APPROVED BY:	XXX
COPYRIGHT:	CRAWFORD, MURPHY & TILLY, INC. 2023

SHEET TITLE  
CROSS SECTIONS -  
LINE C

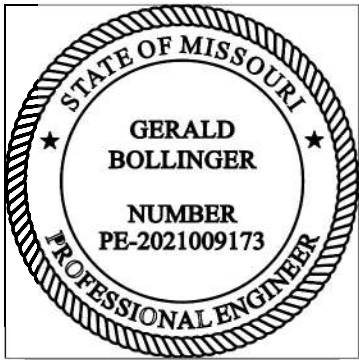
Path: L:\Liberty\MO\20204725-00472500\Roadway\Sheets\Location3\PlanSheetXS.dwg  
Date: Monday, December 18, 2023 12:56:06 PM



3+95.33



License No. #####  
CONSULTANTS



Gerald T. Bollinger

FINAL PLANS

LIBERTY BARRIER  
PROJECT - TASK ORDER 1

OWNER



MARK	DATE	DESCRIPTION

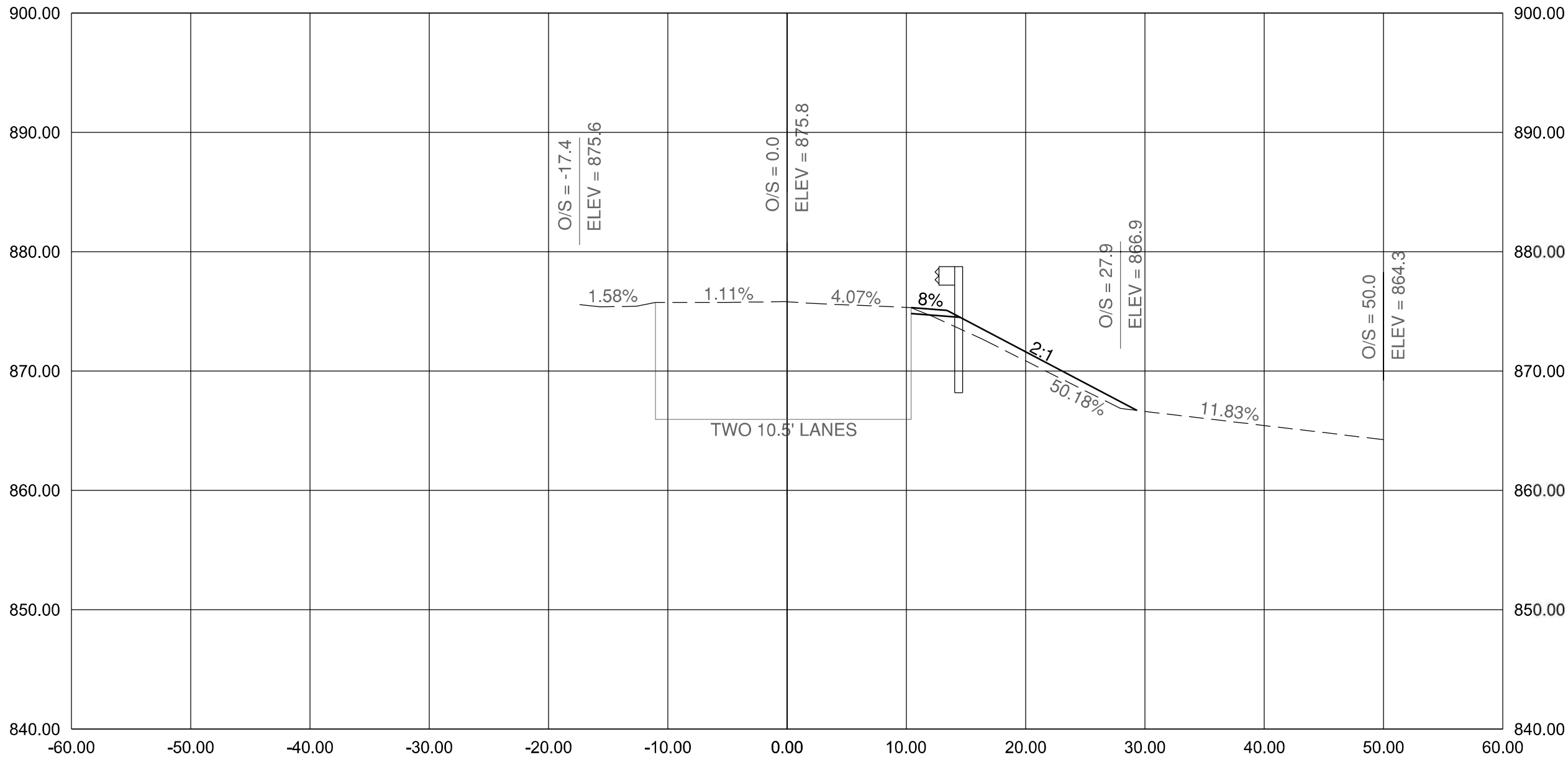
PROJECT NO: TASK ORDER NO. 1  
CAD DWG FILE: LOCATION3\PLANSHEETXS.DWG  
DESIGNED BY: CMT  
DRAWN BY: CMT  
CHECKED BY: CMT  
APPROVED BY: XXX  
COPYRIGHT: CRAWFORD, MURPHY & TILLY, INC. 2023

SHEET TITLE  
CROSS SECTIONS -  
LINE C

11/30/2023  
SHEET 21 OF 23



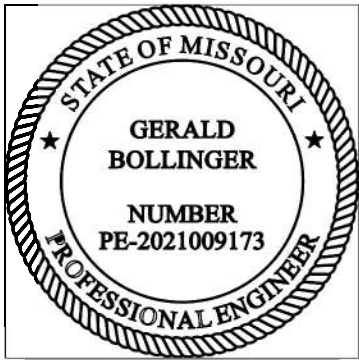
Path: L:\Liberty\MO\20204725-00472500\Roadway\Sheets\Location3\PlanSheetXS.dwg  
Date: Monday, December 18, 2023 12:55:24 PM



4+95.33



License No. #####  
CONSULTANTS



Gerald T. Bollinger

FINAL PLANS

LIBERTY BARRIER  
PROJECT - TASK ORDER 1

OWNER

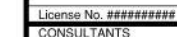


MARK	DATE	DESCRIPTION

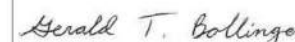
PROJECT NO: TASK ORDER NO. 1  
CAD DWG FILE: LOCATION3\PLANSHEETXS.DWG  
DESIGNED BY: CMT  
DRAWN BY: CMT  
CHECKED BY: CMT  
APPROVED BY: XXX  
COPYRIGHT: CRAWFORD, MURPHY & TILLY, INC. 2023

SHEET TITLE  
CROSS SECTIONS -  
LINE C

11/30/2023  
SHEET 22 OF 23



CONSULTANTS



## FINAL PLANS

LIBERTY BARRIER  
PROJECT - TASK ORDER 1

OWNER



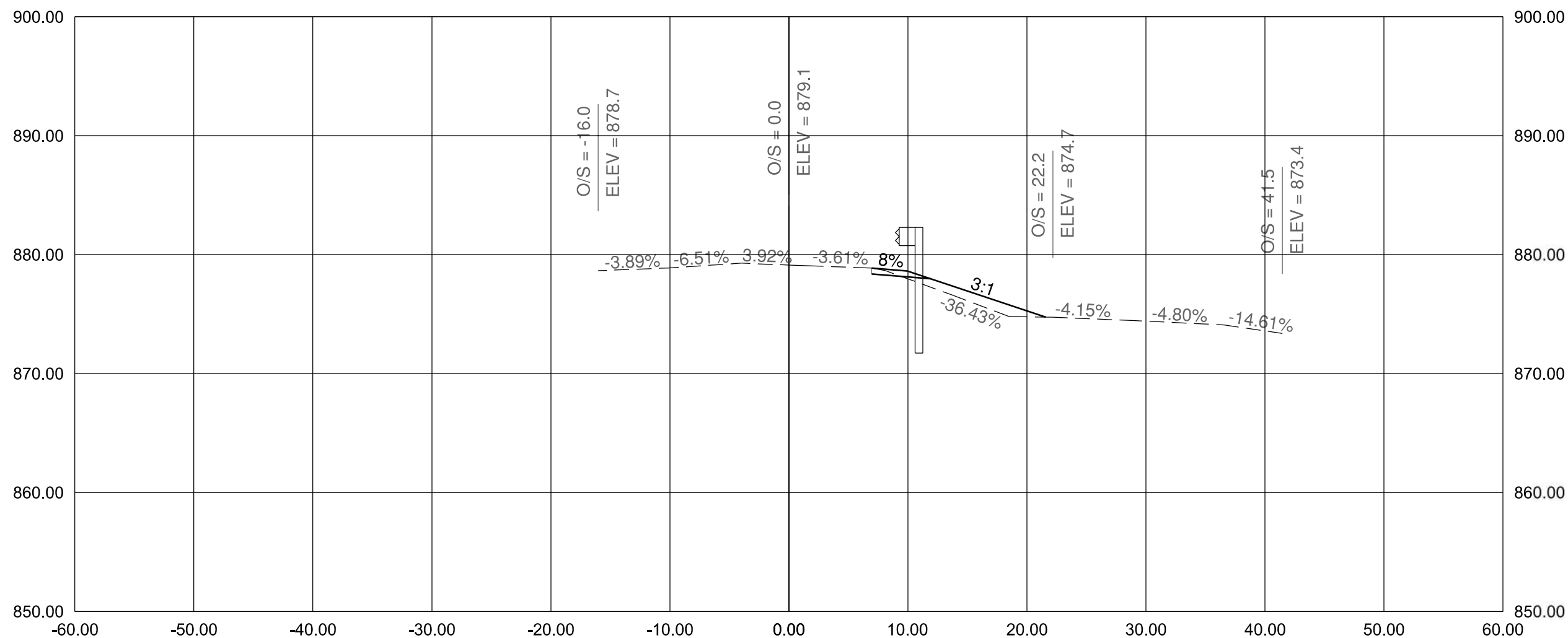
MARK	DATE	DESCRIPTION

PROJECT NO: TASK ORDER NO. 1
CAD DWG FILE: LOCATION3PLANSHEETXS.DWG
DESIGNED BY: CMT
DRAWN BY: CMT
CHECKED BY: CMT
APPROVED BY: XXX
COPYRIGHT: CRAWFORD, MURPHY & TILLY, INC. 2023

SHEET TITLE

CROSS SECTIONS -  
LINE C

11/30/2023  
SHEET 23 OF 23



9+41.00

Exhibit B

**AFFIDAVIT OF PARTICIPATION IN  
FEDERAL WORK AUTHORIZATION PROGRAM  
(CONTRACTS OVER \$5,000)**

Comes now Matt D. Kaaz as President  
(name) (office held)

first being duly sworn, on my oath, affirm Leavenworth Excavating & Equipment Co., Inc. ("Company") is enrolled and will continue to participate in a federal work authorization program in respect to employees that will work in connection with the contracted services related to Project 24-006 Moss & 210 Guardrail project of the City of Liberty and any incidental items associated with this work for the duration of the contract, if awarded, in accordance with Section 285.530.2, Revised Statutes of Missouri. I also affirm that the Company does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services for the duration of the contract, if awarded. Attached to this affidavit is documentation of the Company's participation in a federal work authorization program.

**(ATTACH DOCUMENTATION SHOWING THAT COMPANY PARTICIPATES IN FEDERAL WORK AUTHORIZATION PROGRAM. ALSO ATTACH DRIVER'S LICENSE OR OTHER PROOF OF LAWFUL PRESENCE, AS PROVIDED IN THE GENERAL CONDITIONS – 208.009 RSMo.)**

***In Affirmation thereof, the facts stated above are true and correct (The undersigned understands that false statements made in this filing are subject to the penalties provided under § 575.040 RSMo).***

Matt D. Kaaz  
Signature (person with authority)

Matt D. Kaaz  
Printed Name

President  
Title

5/14/24  
Date

State of Kansas )  
County of Leavenworth )

ss.

Subscribed and sworn to before me this 14th day of May, 2024.

My commission expires: March 28, 2027

Robert W. Crockett  
Notary Public





Company ID Number: 208942



## **THE E-VERIFY MEMORANDUM OF UNDERSTANDING FOR EMPLOYERS**

### **ARTICLE I PURPOSE AND AUTHORITY**

The parties to this agreement are the Department of Homeland Security (DHS) and Leavenworth Excavating & Equipment Company, Inc (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

### **ARTICLE II RESPONSIBILITIES**

#### **A. RESPONSIBILITIES OF THE EMPLOYER**

1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
  - a. Notice of E-Verify Participation
  - b. Notice of Right to Work
2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.
3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee's E-Verify access if the employer is separated from the company or no longer needs access to E-Verify.



Company ID Number: 208942

4. The Employer agrees to become familiar with and comply with the most recent version of the E-Verify User Manual.
  5. The Employer agrees that any Employer Representative who will create E-Verify cases will complete the E-Verify Tutorial before that individual creates any cases.
    - a. The Employer agrees that all Employer representatives will take the refresher tutorials when prompted by E-Verify in order to continue using E-Verify. Failure to complete a refresher tutorial will prevent the Employer Representative from continued use of E-Verify.
  6. The Employer agrees to comply with current Form I-9 procedures, with two exceptions:
    - a. If an employee presents a "List B" identity document, the Employer agrees to only accept "List B" documents that contain a photo. (List B documents identified in 8 C.F.R. § 274a.2(b)(1)(B)) can be presented during the Form I-9 process to establish identity.) If an employee objects to the photo requirement for religious reasons, the Employer should contact E-Verify at 888-464-4218.
    - b. If an employee presents a DHS Form I-551 (Permanent Resident Card), Form I-766 (Employment Authorization Document), or U.S. Passport or Passport Card to complete Form I-9, the Employer agrees to make a photocopy of the document and to retain the photocopy with the employee's Form I-9. The Employer will use the photocopy to verify the photo and to assist DHS with its review of photo mismatches that employees contest. DHS may in the future designate other documents that activate the photo screening tool.
- Note:** Subject only to the exceptions noted previously in this paragraph, employees still retain the right to present any List A, or List B and List C, document(s) to complete the Form I-9.
7. The Employer agrees to record the case verification number on the employee's Form I-9 or to print the screen containing the case verification number and attach it to the employee's Form I-9.
  8. The Employer agrees that, although it participates in E-Verify, the Employer has a responsibility to complete, retain, and make available for inspection Forms I-9 that relate to its employees, or from other requirements of applicable regulations or laws, including the obligation to comply with the anti-discrimination requirements of section 274B of the INA with respect to Form I-9 procedures.
    - a. The following modified requirements are the only exceptions to an Employer's obligation to not employ unauthorized workers and comply with the anti-discrimination provision of the INA: (1) List B identity documents must have photos, as described in paragraph 6 above; (2) When an Employer confirms the identity and employment eligibility of newly hired employee using E-Verify procedures, the Employer establishes a rebuttable presumption that it has not violated section 274A(a)(1)(A) of the Immigration and Nationality Act (INA) with respect to the hiring of that employee; (3) If the Employer receives a final nonconfirmation for an employee, but continues to employ that person, the Employer must notify DHS and the Employer is subject to a civil money penalty between \$550 and \$1,100 for each failure to notify DHS of continued employment following a final nonconfirmation; (4) If the Employer continues to employ an employee after receiving a final nonconfirmation, then the Employer is subject to a rebuttable presumption that it has knowingly





**Company ID Number:** 208942

employed an unauthorized alien in violation of section 274A(a)(1)(A); and (5) no E-Verify participant is civilly or criminally liable under any law for any action taken in good faith based on information provided through the E-Verify.

b. DHS reserves the right to conduct Form I-9 compliance inspections, as well as any other enforcement or compliance activity authorized by law, including site visits, to ensure proper use of E-Verify.

9. The Employer is strictly prohibited from creating an E-Verify case before the employee has been hired, meaning that a firm offer of employment was extended and accepted and Form I-9 was completed. The Employer agrees to create an E-Verify case for new employees within three Employer business days after each employee has been hired (after both Sections 1 and 2 of Form I-9 have been completed), and to complete as many steps of the E-Verify process as are necessary according to the E-Verify User Manual. If E-Verify is temporarily unavailable, the three-day time period will be extended until it is again operational in order to accommodate the Employer's attempting, in good faith, to make inquiries during the period of unavailability.

10. The Employer agrees not to use E-Verify for pre-employment screening of job applicants, in support of any unlawful employment practice, or for any other use that this MOU or the E-Verify User Manual does not authorize.

11. The Employer must use E-Verify for all new employees. The Employer will not verify selectively and will not verify employees hired before the effective date of this MOU. Employers who are Federal contractors may qualify for exceptions to this requirement as described in Article II.B of this MOU.

12. The Employer agrees to follow appropriate procedures (see Article III below) regarding tentative nonconfirmations. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending. Further, when employees contest a tentative nonconfirmation based upon a photo mismatch, the Employer must take additional steps (see Article III.B. below) to contact DHS with information necessary to resolve the challenge.

13. The Employer agrees not to take any adverse action against an employee based upon the employee's perceived employment eligibility status while SSA or DHS is processing the verification request unless the Employer obtains knowledge (as defined in 8 C.F.R. § 274a.1(l)) that the employee is not work authorized. The Employer understands that an initial inability of the SSA or DHS automated verification system to verify work authorization, a tentative nonconfirmation, a case in continuance (indicating the need for additional time for the government to resolve a case), or the finding of a photo mismatch, does not establish, and should not be interpreted as, evidence that the employee is not work authorized. In any of such cases, the employee must be provided a full and fair opportunity to contest the finding, and if he or she does so, the employee may not be terminated or suffer any adverse employment consequences based upon the employee's perceived employment eligibility status



**Company ID Number:** 208942

(including denying, reducing, or extending work hours, delaying or preventing training, requiring an employee to work in poorer conditions, withholding pay, refusing to assign the employee to a Federal contract or other assignment, or otherwise assuming that he or she is unauthorized to work) until and unless secondary verification by SSA or DHS has been completed and a final nonconfirmation has been issued. If the employee does not choose to contest a tentative nonconfirmation or a photo mismatch or if a secondary verification is completed and a final nonconfirmation is issued, then the Employer can find the employee is not work authorized and terminate the employee's employment. Employers or employees with questions about a final nonconfirmation may call E-Verify at 1-888-464-4218 (customer service) or 1-888-897-7781 (worker hotline).

14. The Employer agrees to comply with Title VII of the Civil Rights Act of 1964 and section 274B of the INA as applicable by not discriminating unlawfully against any individual in hiring, firing, employment eligibility verification, or recruitment or referral practices because of his or her national origin or citizenship status, or by committing discriminatory documentary practices. The Employer understands that such illegal practices can include selective verification or use of E-Verify except as provided in part D below, or discharging or refusing to hire employees because they appear or sound "foreign" or have received tentative nonconfirmations. The Employer further understands that any violation of the immigration-related unfair employment practices provisions in section 274B of the INA could subject the Employer to civil penalties, back pay awards, and other sanctions, and violations of Title VII could subject the Employer to back pay awards, compensatory and punitive damages. Violations of either section 274B of the INA or Title VII may also lead to the termination of its participation in E-Verify. If the Employer has any questions relating to the anti-discrimination provision, it should contact OSC at 1-800-255-8155 or 1-800-237-2515 (TDD).

15. The Employer agrees that it will use the information it receives from E-Verify only to confirm the employment eligibility of employees as authorized by this MOU. The Employer agrees that it will safeguard this information, and means of access to it (such as PINS and passwords), to ensure that it is not used for any other purpose and as necessary to protect its confidentiality, including ensuring that it is not disseminated to any person other than employees of the Employer who are authorized to perform the Employer's responsibilities under this MOU, except for such dissemination as may be authorized in advance by SSA or DHS for legitimate purposes.

16. The Employer agrees to notify DHS immediately in the event of a breach of personal information. Breaches are defined as loss of control or unauthorized access to E-Verify personal data. All suspected or confirmed breaches should be reported by calling 1-888-464-4218 or via email at [E-Verify@uscis.dhs.gov](mailto:E-Verify@uscis.dhs.gov). Please use "Privacy Incident – Password" in the subject line of your email when sending a breach report to E-Verify.

17. The Employer acknowledges that the information it receives from SSA is governed by the Privacy Act (5 U.S.C. § 552a(i)(1) and (3)) and the Social Security Act (42 U.S.C. 1306(a)). Any person who obtains this information under false pretenses or uses it for any purpose other than as provided for in this MOU may be subject to criminal penalties.

18. The Employer agrees to cooperate with DHS and SSA in their compliance monitoring and evaluation of E-Verify, which includes permitting DHS, SSA, their contractors and other agents, upon





Company ID Number: 208942

reasonable notice, to review Forms I-9 and other employment records and to interview it and its employees regarding the Employer's use of E-Verify, and to respond in a prompt and accurate manner to DHS requests for information relating to their participation in E-Verify.

19. The Employer shall not make any false or unauthorized claims or references about its participation in E-Verify on its website, in advertising materials, or other media. The Employer shall not describe its services as federally-approved, federally-certified, or federally-recognized, or use language with a similar intent on its website or other materials provided to the public. Entering into this MOU does not mean that E-Verify endorses or authorizes your E-Verify services and any claim to that effect is false.

20. The Employer shall not state in its website or other public documents that any language used therein has been provided or approved by DHS, USCIS or the Verification Division, without first obtaining the prior written consent of DHS.

21. The Employer agrees that [E-Verify trademarks](#) and logos may be used only under license by DHS/USCIS (see [M-795 \(Web\)](#)) and, other than pursuant to the specific terms of such license, may not be used in any manner that might imply that the Employer's services, products, websites, or publications are sponsored by, endorsed by, licensed by, or affiliated with DHS, USCIS, or E-Verify.

22. The Employer understands that if it uses E-Verify procedures for any purpose other than as authorized by this MOU, the Employer may be subject to appropriate legal action and termination of its participation in E-Verify according to this MOU.

## B. RESPONSIBILITIES OF FEDERAL CONTRACTORS

1. If the Employer is a Federal contractor with the FAR E-Verify clause subject to the employment verification terms in Subpart 22.18 of the FAR, it will become familiar with and comply with the most current version of the E-Verify User Manual for Federal Contractors as well as the E-Verify Supplemental Guide for Federal Contractors.

2. In addition to the responsibilities of every employer outlined in this MOU, the Employer understands that if it is a Federal contractor subject to the employment verification terms in Subpart 22.18 of the FAR it must verify the employment eligibility of any "employee assigned to the contract" (as defined in FAR 22.1801). Once an employee has been verified through E-Verify by the Employer, the Employer may not create a second case for the employee through E-Verify.

- a. An Employer that is not enrolled in E-Verify as a Federal contractor at the time of a contract award must enroll as a Federal contractor in the E-Verify program within 30 calendar days of contract award and, within 90 days of enrollment, begin to verify employment eligibility of new hires using E-Verify. The Employer must verify those employees who are working in the United States, whether or not they are assigned to the contract. Once the Employer begins verifying new hires, such verification of new hires must be initiated within three business days after the hire date. Once enrolled in E-Verify as a Federal contractor, the Employer must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.



Company ID Number: 208942

b. Employers enrolled in E-Verify as a Federal contractor for 90 days or more at the time of a contract award must use E-Verify to begin verification of employment eligibility for new hires of the Employer who are working in the United States, whether or not assigned to the contract, within three business days after the date of hire. If the Employer is enrolled in E-Verify as a Federal contractor for 90 calendar days or less at the time of contract award, the Employer must, within 90 days of enrollment, begin to use E-Verify to initiate verification of new hires of the contractor who are working in the United States, whether or not assigned to the contract. Such verification of new hires must be initiated within three business days after the date of hire. An Employer enrolled as a Federal contractor in E-Verify must begin verification of each employee assigned to the contract within 90 calendar days after date of contract award or within 30 days after assignment to the contract, whichever is later.

c. Federal contractors that are institutions of higher education (as defined at 20 U.S.C. 1001(a)), state or local governments, governments of Federally recognized Indian tribes, or sureties performing under a takeover agreement entered into with a Federal agency under a performance bond may choose to only verify new and existing employees assigned to the Federal contract. Such Federal contractors may, however, elect to verify all new hires, and/or all existing employees hired after November 6, 1986. Employers in this category must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

d. Upon enrollment, Employers who are Federal contractors may elect to verify employment eligibility of all existing employees working in the United States who were hired after November 6, 1986, instead of verifying only those employees assigned to a covered Federal contract. After enrollment, Employers must elect to verify existing staff following DHS procedures and begin

E-Verify verification of all existing employees within 180 days after the election.

e. The Employer may use a previously completed Form I-9 as the basis for creating an E-Verify case for an employee assigned to a contract as long as:

- i. That Form I-9 is complete (including the SSN) and complies with Article II.A.6,
- ii. The employee's work authorization has not expired, and
- iii. The Employer has reviewed the Form I-9 information either in person or in communications with the employee to ensure that the employee's Section 1, Form I-9 attestation has not changed (including, but not limited to, a lawful permanent resident alien having become a naturalized U.S. citizen).

f. The Employer shall complete a new Form I-9 consistent with Article II.A.6 or update the previous Form I-9 to provide the necessary information if:

- i. The Employer cannot determine that Form I-9 complies with Article II.A.6,
- ii. The employee's basis for work authorization as attested in Section 1 has expired or changed, or
- iii. The Form I-9 contains no SSN or is otherwise incomplete.

**Note:** If Section 1 of Form I-9 is otherwise valid and up-to-date and the form otherwise complies with



**Company ID Number:** 208942

Article II.C.5, but reflects documentation (such as a U.S. passport or Form I-551) that expired after completing Form I-9, the Employer shall not require the production of additional documentation, or use the photo screening tool described in Article II.A.5, subject to any additional or superseding instructions that may be provided on this subject in the E-Verify User Manual.

g. The Employer agrees not to require a second verification using E-Verify of any assigned employee who has previously been verified as a newly hired employee under this MOU or to authorize verification of any existing employee by any Employer that is not a Federal contractor based on this Article.

3. The Employer understands that if it is a Federal contractor, its compliance with this MOU is a performance requirement under the terms of the Federal contract or subcontract, and the Employer consents to the release of information relating to compliance with its verification responsibilities under this MOU to contracting officers or other officials authorized to review the Employer's compliance with Federal contracting requirements.

### **C. RESPONSIBILITIES OF SSA**

1. SSA agrees to allow DHS to compare data provided by the Employer against SSA's database. SSA sends DHS confirmation that the data sent either matches or does not match the information in SSA's database.
2. SSA agrees to safeguard the information the Employer provides through E-Verify procedures. SSA also agrees to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security numbers or responsible for evaluation of E-Verify or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).
3. SSA agrees to provide case results from its database within three Federal Government work days of the initial inquiry. E-Verify provides the information to the Employer.
4. SSA agrees to update SSA records as necessary if the employee who contests the SSA tentative nonconfirmation visits an SSA field office and provides the required evidence. If the employee visits an SSA field office within the eight Federal Government work days from the date of referral to SSA, SSA agrees to update SSA records, if appropriate, within the eight-day period unless SSA determines that more than eight days may be necessary. In such cases, SSA will provide additional instructions to the employee. If the employee does not visit SSA in the time allowed, E-Verify may provide a final nonconfirmation to the employer.

**Note:** If an Employer experiences technical problems, or has a policy question, the employer should contact E-Verify at 1-888-464-4218.

### **D. RESPONSIBILITIES OF DHS**

1. DHS agrees to provide the Employer with selected data from DHS databases to enable the Employer to conduct, to the extent authorized by this MOU:
  - a. Automated verification checks on alien employees by electronic means, and



Company ID Number: 208942

- b. Photo verification checks (when available) on employees.
2. DHS agrees to assist the Employer with operational problems associated with the Employer's participation in E-Verify. DHS agrees to provide the Employer names, titles, addresses, and telephone numbers of DHS representatives to be contacted during the E-Verify process.
3. DHS agrees to provide to the Employer with access to E-Verify training materials as well as an E-Verify User Manual that contain instructions on E-Verify policies, procedures, and requirements for both SSA and DHS, including restrictions on the use of E-Verify.
4. DHS agrees to train Employers on all important changes made to E-Verify through the use of mandatory refresher tutorials and updates to the E-Verify User Manual. Even without changes to E-Verify, DHS reserves the right to require employers to take mandatory refresher tutorials.
5. DHS agrees to provide to the Employer a notice, which indicates the Employer's participation in E-Verify. DHS also agrees to provide to the Employer anti-discrimination notices issued by the Office of Special Counsel for Immigration-Related Unfair Employment Practices (OSC), Civil Rights Division, U.S. Department of Justice.
6. DHS agrees to issue each of the Employer's E-Verify users a unique user identification number and password that permits them to log in to E-Verify.
7. DHS agrees to safeguard the information the Employer provides, and to limit access to such information to individuals responsible for the verification process, for evaluation of E-Verify, or to such other persons or entities as may be authorized by applicable law. Information will be used only to verify the accuracy of Social Security numbers and employment eligibility, to enforce the INA and Federal criminal laws, and to administer Federal contracting requirements.
8. DHS agrees to provide a means of automated verification that provides (in conjunction with SSA verification procedures) confirmation or tentative nonconfirmation of employees' employment eligibility within three Federal Government work days of the initial inquiry.
9. DHS agrees to provide a means of secondary verification (including updating DHS records) for employees who contest DHS tentative nonconfirmations and photo mismatch tentative nonconfirmations. This provides final confirmation or nonconfirmation of the employees' employment eligibility within 10 Federal Government work days of the date of referral to DHS, unless DHS determines that more than 10 days may be necessary. In such cases, DHS will provide additional verification instructions.

### **ARTICLE III**

### **REFERRAL OF INDIVIDUALS TO SSA AND DHS**

#### **A. REFERRAL TO SSA**

1. If the Employer receives a tentative nonconfirmation issued by SSA, the Employer must print the notice as directed by E-Verify. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case.

Company ID Number: 208942

The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.
3. After a tentative nonconfirmation, the Employer will refer employees to SSA field offices only as directed by E-Verify. The Employer must record the case verification number, review the employee information submitted to E-Verify to identify any errors, and find out whether the employee contests the tentative nonconfirmation. The Employer will transmit the Social Security number, or any other corrected employee information that SSA requests, to SSA for verification again if this review indicates a need to do so.
4. The Employer will instruct the employee to visit an SSA office within eight Federal Government work days. SSA will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.
5. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.
6. The Employer agrees not to ask the employee to obtain a printout from the Social Security Administration number database (the Numident) or other written verification of the SSN from the SSA.

## **B. REFERRAL TO DHS**

1. If the Employer receives a tentative nonconfirmation issued by DHS, the Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.
2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.
3. The Employer agrees to refer individuals to DHS only when the employee chooses to contest a tentative nonconfirmation.
4. If the employee contests a tentative nonconfirmation issued by DHS, the Employer will instruct the



Company ID Number: 208942

employee to contact DHS through its toll-free hotline (as found on the referral letter) within eight Federal Government work days.

5. If the Employer finds a photo mismatch, the Employer must provide the photo mismatch tentative nonconfirmation notice and follow the instructions outlined in paragraph 1 of this section for tentative nonconfirmations, generally.

6. The Employer agrees that if an employee contests a tentative nonconfirmation based upon a photo mismatch, the Employer will send a copy of the employee's Form I-551, Form I-766, U.S. Passport, or passport card to DHS for review by:

- a. Scanning and uploading the document, or
- b. Sending a photocopy of the document by express mail (furnished and paid for by the employer).

7. The Employer understands that if it cannot determine whether there is a photo match/mismatch, the Employer must forward the employee's documentation to DHS as described in the preceding paragraph. The Employer agrees to resolve the case as specified by the DHS representative who will determine the photo match or mismatch.

8. DHS will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

9. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

## **ARTICLE IV SERVICE PROVISIONS**

### **A. NO SERVICE FEES**

1. SSA and DHS will not charge the Employer for verification services performed under this MOU. The Employer is responsible for providing equipment needed to make inquiries. To access E-Verify, an Employer will need a personal computer with Internet access.

## **ARTICLE V MODIFICATION AND TERMINATION**

### **A. MODIFICATION**

1. This MOU is effective upon the signature of all parties and shall continue in effect for as long as the SSA and DHS operates the E-Verify program unless modified in writing by the mutual consent of all parties.

2. Any and all E-Verify system enhancements by DHS or SSA, including but not limited to E-Verify checking against additional data sources and instituting new verification policies or procedures, will be covered under this MOU and will not cause the need for a supplemental MOU that outlines these changes.





Company ID Number: 208942



## **B. TERMINATION**

1. The Employer may terminate this MOU and its participation in E-Verify at any time upon 30 days prior written notice to the other parties.
2. Notwithstanding Article V, part A of this MOU, DHS may terminate this MOU, and thereby the Employer's participation in E-Verify, with or without notice at any time if deemed necessary because of the requirements of law or policy, or upon a determination by SSA or DHS that there has been a breach of system integrity or security by the Employer, or a failure on the part of the Employer to comply with established E-Verify procedures and/or legal requirements. The Employer understands that if it is a Federal contractor, termination of this MOU by any party for any reason may negatively affect the performance of its contractual responsibilities. Similarly, the Employer understands that if it is in a state where E-Verify is mandatory, termination of this by any party MOU may negatively affect the Employer's business.
3. An Employer that is a Federal contractor may terminate this MOU when the Federal contract that requires its participation in E-Verify is terminated or completed. In such cases, the Federal contractor must provide written notice to DHS. If an Employer that is a Federal contractor fails to provide such notice, then that Employer will remain an E-Verify participant, will remain bound by the terms of this MOU that apply to non-Federal contractor participants, and will be required to use the E-Verify procedures to verify the employment eligibility of all newly hired employees.
4. The Employer agrees that E-Verify is not liable for any losses, financial or otherwise, if the Employer is terminated from E-Verify.

## **ARTICLE VI PARTIES**

- A. Some or all SSA and DHS responsibilities under this MOU may be performed by contractor(s), and SSA and DHS may adjust verification responsibilities between each other as necessary. By separate agreement with DHS, SSA has agreed to perform its responsibilities as described in this MOU.
- B. Nothing in this MOU is intended, or should be construed, to create any right or benefit, substantive or procedural, enforceable at law by any third party against the United States, its agencies, officers, or employees, or against the Employer, its agents, officers, or employees.
- C. The Employer may not assign, directly or indirectly, whether by operation of law, change of control or merger, all or any part of its rights or obligations under this MOU without the prior written consent of DHS, which consent shall not be unreasonably withheld or delayed. Any attempt to sublicense, assign, or transfer any of the rights, duties, or obligations herein is void.
- D. Each party shall be solely responsible for defending any claim or action against it arising out of or related to E-Verify or this MOU, whether civil or criminal, and for any liability wherefrom, including (but not limited to) any dispute between the Employer and any other person or entity regarding the applicability of Section 403(d) of IIRIRA to any action taken or allegedly taken by the Employer.





Company ID Number: 208942



E. The Employer understands that its participation in E-Verify is not confidential information and may be disclosed as authorized or required by law and DHS or SSA policy, including but not limited to, Congressional oversight, E-Verify publicity and media inquiries, determinations of compliance with Federal contractual requirements, and responses to inquiries under the Freedom of Information Act (FOIA).

F. The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer and DHS respectively. The Employer understands that any inaccurate statement, representation, data or other information provided to DHS may subject the Employer, its subcontractors, its employees, or its representatives to: (1) prosecution for false statements pursuant to 18 U.S.C. 1001 and/or; (2) immediate termination of its MOU and/or; (3) possible debarment or suspension.

G. The foregoing constitutes the full agreement on this subject between DHS and the Employer.

To be accepted as an E-Verify participant, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 1-888-464-4218.



Company ID Number: 208942

Approved by:

<b>Employer</b> Leavenworth Excavating & Equipment Company, Inc	
<b>Name (Please Type or Print)</b> Kathleen Glover	<b>Title</b>
<b>Signature</b> Electronically Signed	<b>Date</b> 04/24/2009
<b>Department of Homeland Security – Verification Division</b>	
<b>Name (Please Type or Print)</b> USCIS Verification Division	<b>Title</b>
<b>Signature</b> Electronically Signed	<b>Date</b> 04/24/2009



Company ID Number: 208942

### Information Required for the E-Verify Program

#### Information relating to your Company:

Company Name	Leavenworth Excavating & Equipment Company, Inc
Company Facility Address	5037 S 4th Street Leavenworth, KS 66048
Company Alternate Address	
County or Parish	LEAVENWORTH
Employer Identification Number	480642604
North American Industry Classification Systems Code	237
Parent Company	
Number of Employees	20 to 99
Number of Sites Verified for	1 site(s)



Company ID Number: 208942



Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:

KS	1
----	---



**Company ID Number:** 208942

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name Connie Smith  
Phone Number 9137271234  
Fax 9137271270  
Email csmith@lexeco.com

Name Kathleen Glover  
Phone Number 913682358414  
Fax 9136823584  
Email kathleen@lexeco.com



Company ID Number: 208942



This list represents the first 20 Program Administrators listed for this company.

## Exhibit C

### ANTI-DISCRIMINATION AGAINST ISRAEL ACT CERTIFICATION

***Note: Contractor is not required to provide this certification if: (1) the contract has a total potential value of less than one hundred thousand dollars (\$100,000.00) or (2) Contractor employees fewer than ten (10) employees.***

Pursuant to RSMo. §34.600, a public entity is prohibited from contracting “to acquire or dispose of services, supplies, information technology, or construction unless the contract includes a written certification that the person or company is not currently engaged in, and shall not, for the duration of the contract, engage in a boycott of:

Goods or services from the State of Israel;

Companies doing business in, or with, Israel

Companies authorized by, licensed by, or organized under the laws of the State of Israel; or

Persons or entities doing business in the State of Israel.”

For a definition of the term “boycott”, please refer to RSMo. §34.600.3. A copy of the statute is attached. This is a requirement of state law and not the City of Fenton.

By signing the below, the Contractor agrees and certifies that it does not currently, and will not for the duration of this contract, engage in any of the types of boycotts listed above and further understands that this is a contractual requirement imposed by the State of Missouri and, therefore, agrees to hold the City harmless and seek no damages of any kind against the City for requiring such a certification, and further agrees that, if Contractor believes such certification violates Contractor’s rights, Contractor will pursue any legal claim against the state of Missouri or any other related entity and expressly covenants not to sue the City as a result of this statutory certification requirement.

#### CONTRACTOR

By:

[signature]

Matt D. Kaaz

Print Name

Its:

President

[list title]



**34.600. Citation of law — public entity contracts, no boycott of goods or services from Israel — definitions — violation, voiding of contract — rulemaking authority.** — 1. This section shall be known as the "Anti-Discrimination Against Israel Act".

2. A public entity shall not enter into a contract with a company to acquire or dispose of services, supplies, information technology, or construction unless the contract includes a written certification that the company is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel. This section shall not apply to contracts with a total potential value of less than one hundred thousand dollars or to contractors with fewer than ten employees.

3. As used in this section, the following terms and phrases shall mean:

(1) **"Boycott Israel"** and **"boycott of the State of Israel"**, engaging in refusals to deal, terminating business activities, or other actions to discriminate against, inflict economic harm, or otherwise limit commercial relations specifically with the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel, that are all intended to support a boycott of the State of Israel. A company's statement that it is participating in boycotts of the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel, or that it has taken the boycott action at the request, in compliance with, or in furtherance of calls for a boycott of the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel shall be considered to be conclusive evidence that a company is participating in a boycott of the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel; provided, however that a company that has made no such statement may still be considered to be participating in a boycott of the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel if other factors warrant such a conclusion;

(2) **"Company"**, any for-profit or not-for-profit organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company, or other entity or business association, including all wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of those entities or business associations;

(3) **"Public entity"**, the state of Missouri or any political subdivision thereof, including all boards, commissions, agencies, institutions, authorities, and bodies politic and corporate of the state created by or in accordance with state law or regulations.

4. Any contract that fails to comply with the provisions of this section shall be void against public policy.

5. The commissioner of administration or his or her designee may promulgate regulations to implement the provisions of this section* so long as they are consistent with this section and do not create any exceptions. Any rule or portion of a rule, as that term is defined in section [536.010](#), that is created under the authority of this section shall become effective only if it complies with and is subject to all of the provisions of [chapter 536](#) and, if applicable, section [536.028](#). This section and [chapter 536](#) are nonseverable and if any of the powers vested with the general assembly pursuant to [chapter 536](#) to review, to delay the effective date, or to disapprove and annul a rule are subsequently held unconstitutional, then the grant of rulemaking authority and any rule proposed or adopted after August 28, 2020, shall be invalid and void.

# Missouri

## Division of Labor Standards

### WAGE AND HOUR SECTION



MICHAEL L. PARSON, Governor

## Annual Wage Order No. 31

Section 024  
**CLAY COUNTY**

In accordance with Section 290.262 RSMo 2000, within thirty (30) days after a certified copy of this Annual Wage Order has been filed with the Secretary of State as indicated below, any person who may be affected by this Annual Wage Order may object by filing an objection in triplicate with the Labor and Industrial Relations Commission, P.O. Box 599, Jefferson City, MO 65102-0599. Such objections must set forth in writing the specific grounds of objection. Each objection shall certify that a copy has been furnished to the Division of Labor Standards, P.O. Box 449, Jefferson City, MO 65102-0449 pursuant to 8 CSR 20-5.010(1). A certified copy of the Annual Wage Order has been filed with the Secretary of State of Missouri.

Original Signed by

Todd Smith, Director  
Division of Labor Standards

Filed With Secretary of State: _____ **March 8, 2024**

Last Date Objections May Be Filed: **April 8, 2024**

Prepared by Missouri Department of Labor and Industrial Relations

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Asbestos Worker	\$70.59
Boilermaker	\$35.51*
Bricklayer-Stone Mason	\$62.37
Carpenter	\$64.44
Lather	
Linoleum Layer	
Millwright	
Pile Driver	
Cement Mason	\$56.58
Plasterer	
Communication Technician	\$61.30
Electrician (Inside Wireman)	\$68.72
Electrician Outside Lineman	\$35.51*
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Elevator Constructor	\$35.51*
Glazier	\$58.94
Ironworker	\$69.61
Laborer	\$50.47
General Laborer	
First Semi-Skilled	
Second Semi-Skilled	
Mason	\$56.70
Marble Mason	
Marble Finisher	
Terrazzo Worker	
Terrazzo Finisher	
Tile Setter	
Tile Finisher	
Operating Engineer	\$63.28
Group I	
Group II	
Group III	
Group III-A	
Group IV	
Group V	
Painter	\$56.98
Plumber	\$78.98
Pipe Fitter	
Roofer	\$59.93
Sheet Metal Worker	\$75.64
Sprinkler Fitter	\$71.38
Truck Driver	\$56.61
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. The public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.

**The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title as defined in RSMo Section 290.210.

Heavy Construction Rates for  
CLAY County

Section 024

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Carpenter	\$64.52
Millwright	
Pile Driver	
Electrician (Outside Lineman)	\$35.51*
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Laborer	\$51.51
General Laborer	
Skilled Laborer	
Operating Engineer	\$55.82
Group I	
Group II	
Group III	
Group IV	
Truck Driver	\$51.36
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

Use Heavy Construction Rates on Highway and Heavy construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(3).

Use Building Construction Rates on Building construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(2).

If a worker is performing work on a heavy construction project within an occupational title that is not listed on the Heavy Construction Rate Sheet, use the rate for that occupational title as shown on the Building Construction Rate Sheet.

*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. Public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.

**The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title.

# **OVERTIME and HOLIDAYS**

## **OVERTIME**

For all work performed on a Sunday or a holiday, not less than twice (2x) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work.

For all overtime work performed, not less than one and one-half (1½) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work or contractual obligation. For purposes of this subdivision, "**overtime work**" shall include work that exceeds ten hours in one day and work in excess of forty hours in one calendar week; and

A thirty-minute lunch period on each calendar day shall be allowed for each worker on a public works project, provided that such time shall not be considered as time worked.

## **HOLIDAYS**

January first;  
The last Monday in May;  
July fourth;  
The first Monday in September;  
November eleventh;  
The fourth Thursday in November; and  
December twenty-fifth;

If any holiday falls on a Sunday, the following Monday shall be considered a holiday.

## **AMERICAN PRODUCTS REQUIREMENTS**

### **ARTICLE 1 – GOODS OR COMMODITIES**

- 1.01 Any manufactured goods or commodities used or supplied in the performance of the Contract Documents or any subcontract thereto shall be manufactured or produced in the United States as required and in accordance with Section 34.353 RSMo.

### **ARTICLE 2 – EXCEPTIONS TO REQUIREMENTS**

- 2.01 The requirements of this form are not required when:
- A. Only one line of a particular good or product is manufactured or produced in the United States;
  - B. The specified products are not manufactured or produced in the United States in sufficient quantities to meet the City's requirements or cannot be manufactured or produced in the United States within the necessary time in sufficient quantities to meet the City's requirements;
  - C. Obtaining the specified products manufactured or produced in the United States would increase the cost of the contract by more than ten percent.
- 2.02 If the requirements shall not apply because of the circumstance described in paragraphs 2.01.B or 2.01.C above, then the Contractor shall provide the City with the information necessary to make the certifications required under Section 34.353 RSMo.



## PAYMENT BOND

CONTRACTOR (name and address):

Leavenworth Excavating & Equipment CO., Inc,  
5037 S. 4th St., Leavenworth, KS 66048

OWNER (name and address):

City of Liberty, Missouri  
101 E Kansas St, Liberty MO 64068

SURETY (name and address of principal place of business):

Travelers Casualty & Surety Co. Of America  
7465 West 132nd St. Suite 200  
Overland Park, KS 66213

### CONSTRUCTION CONTRACT

Effective Date of the Agreement:

Amount: \$297,860.75

Description (name and location): City Project 24-006 Moss & 210 Guardrail Project

Guardrail, earth, paving, concrete and associated work types along Moss Ave. and Old 210 within the City of Liberty.

### BOND

Bond Number: 107887192

Date (not earlier than the Effective Date of the Agreement of the Construction Contract): 5/14/24

Amount: \$297,860.75

Modifications to this Bond Form: ☒ None ☐ See Paragraph 19

Surety and Contractor, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Payment Bond to be duly executed by an authorized officer, agent, or representative.

### CONTRACTOR AS PRINCIPAL

Leavenworth Excavating & Equipment Co., Inc. (seal)

Contractor's Name and Corporate Seal

By:

Signature

Matt D. Kaaz

Print Name

President

Title

Attest:

Signature

Administrative Asst.

Title

### SURETY

Travelers Casualty & Surety CO. of America (seal)

Surety's Name and Corporate Seal

By:

Signature (attach power of attorney)

Bobbie Jo Jones

Print Name

Attorney-in-fact

Title

Attest:

Signature

Agent

Susan Putman

Title

Notes: (1) Provide supplemental execution by any additional parties, such as joint venturers. (2) Any singular reference to Contractor, Surety, Owner, or other party shall be considered plural where applicable.

Payment Bond

1 of 4



1. The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to the Owner to pay for labor, materials, and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference, subject to the following terms.
2. If the Contractor promptly makes payment of all sums due to Claimants, and defends, indemnifies, and holds harmless the Owner from claims, demands, liens, or suits by any person or entity seeking payment for labor, materials, or equipment furnished for use in the performance of the Construction Contract, then the Surety and the Contractor shall have no obligation under this Bond.
3. If there is no Owner Default under the Construction Contract, the Surety's obligation to the Owner under this Bond shall arise after the Owner has promptly notified the Contractor and the Surety (at the address described in Paragraph 13) of claims, demands, liens, or suits against the Owner or the Owner's property by any person or entity seeking payment for labor, materials, or equipment furnished for use in the performance of the Construction Contract, and tendered defense of such claims, demands, liens, or suits to the Contractor and the Surety.
4. When the Owner has satisfied the conditions in Paragraph 3, the Surety shall promptly and at the Surety's expense defend, indemnify, and hold harmless the Owner against a duly tendered claim, demand, lien, or suit.
5. The Surety's obligations to a Claimant under this Bond shall arise after the following:
  - 5.1 Claimants who do not have a direct contract with the Contractor,
    - 5.1.1 have furnished a written notice of non-payment to the Contractor, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were, or equipment was, furnished or supplied or for whom the labor was done or performed, within ninety (90) days after having last performed labor or last furnished materials or equipment included in the Claim; and
    - 5.1.2 have sent a Claim to the Surety (at the address described in Paragraph 13).
  - 5.2 Claimants who are employed by or have a direct contract with the Contractor have sent a Claim to the Surety (at the address described in Paragraph 13).
6. If a notice of non-payment required by Paragraph 5.1.1 is given by the Owner to the Contractor, that is sufficient to satisfy a Claimant's obligation to furnish a written notice of non-payment under Paragraph 5.1.1.
7. When a Claimant has satisfied the conditions of Paragraph 5.1 or 5.2, whichever is applicable, the Surety shall promptly and at the Surety's expense take the following actions:
  - 7.1 Send an answer to the Claimant, with a copy to the Owner, within sixty (60) days after receipt of the Claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed; and
  - 7.2 Pay or arrange for payment of any undisputed amounts.
  - 7.3 The Surety's failure to discharge its obligations under Paragraph 7.1 or 7.2 shall not be deemed to constitute a waiver of defenses the Surety or Contractor may have or acquire as to a Claim, except as to undisputed amounts for which the Surety and Claimant have reached agreement. If, however, the Surety fails to discharge its obligations under Paragraph 7.1 or 7.2, the Surety shall indemnify the Claimant for the reasonable attorney's fees the Claimant incurs thereafter to recover any sums found to be due and owing to the Claimant.
8. The Surety's total obligation shall not exceed the amount of this Bond, plus the amount of reasonable attorney's fees provided under Paragraph 7.3, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.
9. Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for the performance of the Construction Contract and to satisfy claims, if any, under any construction performance bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.
10. The Surety shall not be liable to the Owner, Claimants, or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for the payment of any costs or expenses of any Claimant under this Bond, and



shall have under this Bond no obligation to make payments to or give notice on behalf of Claimants, or otherwise have any obligations to Claimants under this Bond.

11. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders, and other obligations.
12. No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the state in which the project that is the subject of the Construction Contract is located or after the expiration of one year from the date (1) on which the Claimant sent a Claim to the Surety pursuant to Paragraph 5.1.2 or 5.2, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.
13. Notice and Claims to the Surety, the Owner, or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears. Actual receipt of notice or Claims, however accomplished, shall be sufficient compliance as of the date received.
14. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.
15. Upon requests by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor and Owner shall promptly furnish a copy of this Bond or shall permit a copy to be made.

16. **Definitions**

16.1 **Claim:** A written statement by the Claimant including at a minimum:

1. The name of the Claimant;
2. The name of the person for whom the labor was done, or materials or equipment furnished;
3. A copy of the agreement or purchase order pursuant to which labor, materials, or equipment was furnished for use in the performance of the Construction Contract;
4. A brief description of the labor, materials, or equipment furnished;
5. The date on which the Claimant last performed labor or last furnished materials or equipment for use in the performance of the Construction Contract;
6. The total amount earned by the Claimant for labor, materials, or equipment furnished as of the date of the Claim;
7. The total amount of previous payments received by the Claimant; and
8. The total amount due and unpaid to the Claimant for labor, materials, or equipment furnished as of the date of the Claim.

16.2 **Claimant:** An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials, or equipment for use in the performance of the Construction Contract. The term Claimant also includes any individual or entity that has rightfully asserted a claim under an applicable mechanic's lien or similar statute against the real property upon which the Project is located. The intent of this Bond shall be to include without limitation in the terms of "labor, materials, or equipment" that part of the water, gas, power, light, heat, oil, gasoline, telephone service, or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials, or equipment were furnished.

16.3 **Construction Contract:** The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and all changes made to the agreement and the Contract Documents.

16.4 **Owner Default:** Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

16.5 **Contract Documents:** All the documents that comprise the agreement between the Owner and Contractor.

17. If this Bond is issued for an agreement between a contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

18. It is expressly agreed that this BOND shall be deemed amended automatically and immediately, without formal and separate amendments hereto, upon amendment to the Contract not increasing the contract price more than 50 percent, so as to bind the PRINCIPAL and the SURETY to the full and faithful performance of the Contract as so amended. The term "Amendment," wherever used in this BOND and whether referring to the BOND or the Contract shall include any alteration, addition, extension or modification of any character whatsoever.

19. Modifications to this Bond are as follows:



**POWER OF ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:** That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Bobbie Jo Jones** of **LEAVENWORTH**, **Kansas**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, **2021**.



State of Connecticut

City of Hartford ss.

By:

*Robert L. Raney*

Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, **2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

**IN WITNESS WHEREOF**, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2026**



*Anna P. Nowik*

Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **14th** day of **May**, **2024**.



*Kevin E. Hughes*

Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.**

**Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**



## PERFORMANCE AND MAINTENANCE BOND

CONTRACTOR (name and address):

Leavenworth Excavating & Equipment CO., Inc.  
5037 S. 4th St., Leavenworth, KS 66048

SURETY (name and address of principal place of business):

Travelers Casualty & Surety Co. Of America  
7465 West 132nd St. Suite 200  
Overland Park, KS 66213

OWNER (name and address):

City of Liberty, Missouri  
101 E Kansas St, Liberty MO 64068

### CONSTRUCTION CONTRACT

Effective Date of the Agreement:

Amount: \$297,860.75

Description (name and location): City Project 24-006 Moss & 210 Guardrail

Guardrail, earth, paving, concrete and associated work types along Moss Ave. and Old 210 within the City of Liberty.

### BOND

Bond Number: 107887192

Date (not earlier than the Effective Date of the Agreement of the Construction Contract): 5/14/24

Amount: \$297,860.75

Modifications to this Bond Form: ☒ None ☐ See Paragraph 16

Surety and Contractor, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Performance Bond to be duly executed by an authorized officer, agent, or representative.

### CONTRACTOR AS PRINCIPAL

Leavenworth Excavating & Equipment Co., Inc. (seal)

Contractor's Name and Corporate Seal

By: Matt D. Kaaz  
Signature

Matt D. Kaaz  
Print Name

President  
Title

Attest: Ronald W. Kaaz  
Signature

Administrative Asst.  
Title

### SURETY

Travelers Casualty & Surety Co. of America (seal)

Surety's Name and Corporate Seal

By: Bobbie Jo Jones  
Signature (attach power of attorney)

Bobbie Jo Jones  
Print Name

Attorney-in-Fact  
Title

Attest: Susan Putman  
Signature

Agent Susan Putman  
Title

Notes: (1) Provide supplemental execution by any additional parties, such as joint venturers. (2) Any singular reference to Contractor, Surety, Owner, or other party shall be considered plural where applicable.

1. The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

2. If the said Contractor shall construct or cause to be constructed and completed the entire improvement in accordance with specifications used by the City of Liberty for like improvements, and to the lines and grades shown on the plans, all to be done subject to the approval and acceptance of the Engineer for the said City of Liberty, and shall construct said with such materials in such manner that same shall endure without need of any repairs for the period of two (2) years from and after the completion of said improvement and acceptance thereof; and if said improvement shall endure without the need of repairs for the period of two (2) years from and after completion and acceptance thereof as aforesaid, then the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Paragraph 3; otherwise to be in full force and effect.

3. If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond shall arise after:

3.1 The Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice shall indicate whether the Owner is requesting a conference among the Owner, Contractor, and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Paragraph 3.1 shall be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor, and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default;

3.2 The Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and

3.3 The Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.

4. Failure on the part of the Owner to comply with the notice requirement in Paragraph 3.1 shall not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.

5. When the Owner has satisfied the conditions of Paragraph 3, the Surety shall promptly and at the Surety's expense take one of the following actions:

5.1 Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;

5.2 Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;

5.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owners concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Paragraph 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or

5.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor, and with reasonable promptness under the circumstances:

5.4.1 After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner; or

5.4.2 Deny liability in whole or in part and notify the Owner, citing the reasons for denial.

6. If the Surety does not proceed as provided in Paragraph 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Paragraph 5.4, and the Owner refuses the payment or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

7. If the Surety elects to act under Paragraph 5.1, 5.2, or 5.3, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication for:

7.1 the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;

7.2 additional legal, design professional, and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Paragraph 5; and

7.3 liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

8. If the Surety elects to act under Paragraph 5.1, 5.3, or 5.4, the Surety's liability is limited to the amount of this Bond.



9. The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors, and assigns.

10. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders, and other obligations.

11. Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this paragraph are void or prohibited by law, the minimum periods of limitations available to sureties as a defense in the jurisdiction of the suit shall be applicable.

12. Notice to the Surety, the Owner, or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears.

13. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

14. Definitions

14.1 Balance of the Contract Price: The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made including allowance for the Contractor for any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

14.2 Construction Contract: The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.

14.3 Contractor Default: Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.

14.4 Owner Default: Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

14.5 Contract Documents: All the documents that comprise the agreement between the Owner and Contractor.

15. If this Bond is issued for an agreement between a contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

16. Modifications to this Bond are as follows:



**POWER OF ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:** That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Bobbie Jo Jones** of **LEAVENWORTH**, **Kansas**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, **2021**.



State of Connecticut

City of Hartford ss.

By:

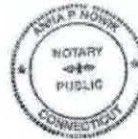
*Robert L. Raney*

Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, **2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

**IN WITNESS WHEREOF**, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2026**



*Anna P. Nowik*

Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **14th** day of **May**, **2024**.



*Kevin E. Hughes*

Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.  
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**



## MISSOURI PROJECT EXEMPTION CERTIFICATE

### AUTHORIZATION FOR PURCHASING CONSTRUCTION MATERIALS FOR TAX EXEMPT PROJECT

DATE: 05-14-2024

CONTRACTOR: Leavenworth Excavating & Equipment Co., Inc.

ADDRESS: 5037 S. 4th St.

CITY/STATE/ZIP: Leavenworth, Kansas 66048

NAME OF PERSON TO CONTACT AND PHONE #, IF QUESTIONS: **John Findlay, City Engineer - 816.439.4507**

PROJECT # ASSIGNED: 24-006

PROJECT DESCRIPTION: Guardrail, earth, paving, concrete and associated work types.

PROJECT LOCATION: **City of Liberty, Missouri** – Moss Ave. and Old 210.

DATE OF CONTRACT: 06-10-2024

DATE PROJECT TO BEGIN: Upon Notice to Proceed

ESTIMATED PROJECT COMPLETION DATE: December 31, 2024 REVISED COMPLETION DATE: _____

THIS CERTIFICATE EXPIRES ON THE COMPLETION DATE STATED ABOVE

The Missouri exempt entity named above hereby authorizes the purchase, without sales tax, of tangible personal property to be incorporated or consumed in the construction of the project identified herein and no other, pursuant to Section 144.062 RSMo.

ATTACHED IS THE STATE OF MISSOURI EXEMPTION FROM MISSOURI SALES AND USE TAX ON PURCHASES

APPROVED

APPROVED

_____  
DIRECTOR OF FINANCE

_____  
DATE

_____  
CITY ENGINEER

_____  
DATE

### INSTRUCTIONS

**EXEMPT ENTITY-A** signed copy of this certificate, along with your MO Tax Exemption Letter, must be furnished to each contractor and/or subcontractor who will be purchasing tangible personal property for use in the project. It is the exempt entity's responsibility to ensure the validity of the certificate. You must issue a certificate with a Revised Expiration Date if purchases will be required to complete the project beyond the original Project Exemption Certificate Expiration Date.

**CONTRACTOR/SUBCONTRACTOR-** The contractor shall furnish a completed copy of this exemption certificate, along with a copy of the exempt entity's MO Tax Exemption Letter, to all subcontractors, and any contractor or subcontractor purchasing materials shall present copies of such documents to all material suppliers as authorization to purchase on behalf of the exempt entity, all tangible personal property to be incorporated or consumed in the construction of that project and no other on a tax exempt basis. **A COPY OF EACH CERTIFICATE MUST BE RETAINED BY THE PURCHASER FOR A PERIOD OF FIVE YEARS.**

**MATERIAL SUPPLIER-A** completed copy of this exemption certificate along with the MO Tax Exemption Letter of the exempt entity contracting for the project, must be obtained from the contractor or subcontractor making purchases of tangible personal property for use in the project, and retained for audit purposes. Invoices issued for such purchases must reflect the name of the exempt entity and the project number assigned by the exempt entity shown above.

## **TECHNICAL SPECIFICATIONS**

### **ARTICLE 1 – TECHNICAL SPECIFICATIONS**

- 1.01 The specifications that shall govern the materials furnished and work performed in the construction of the project covered by this contract shall be the latest revision of Technical Specifications for Public Improvement Projects, City of Liberty, Missouri as though fully set forth herein.
- 1.02 No attempt has been made in the above designated specifications to segregate work to be performed by any trade, contract or proposal item under any one specification section. Any segregation between trade or craft jurisdiction limits and the establishment of subcontract limits will be solely a matter of agreement between the Contractor and his employees and his subcontractors. The specifications will govern the construction of the entire work and the provisions thereof will govern each item of the work to which such provisions apply.
- 1.03 The aforementioned Technical Specifications are available online at:  
<https://www.libertymissouri.gov/208/Design-Criteria-Technical-Specifications>. Questions concerning specifications may be directed to the City Engineer's Office, Third Floor, Liberty City Hall, 101 E. Kansas, Liberty, Missouri, 816-439-4500.

### **ARTICLE 2 – JOB SPECIFIC TECHNICAL SPECIFICATIONS**

- 2.01 Job specific technical specifications shall take precedent over the Technical Specifications for Public Improvement Projects, City of Liberty, Missouri only in the subject matter presented in the job specific technical specifications.
- 2.02 If no job specific technical specifications are listed in the project manual the Technical Specifications for Public Improvement Projects, City of Liberty, Missouri shall govern all work proposed.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/14/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: <b>Cyndi Fry</b>
The Reilly Company LLC	PHONE (A/C, No, Ext): <b>(913)682-1234</b>
608 Delaware St.	FAX (A/C, No): <b>(913)682-8136</b>
P.O. Box 9	E-MAIL ADDRESS: <b>cyndi.fry@reillyinsurance.com</b>
Leavenworth KS 66048-0009	INSURER(S) AFFORDING COVERAGE
	INSURER A : <b>CNA</b>
	INSURER B : <b>Midwest Builders Casualty Mutual Compar</b>
	INSURER C : <b>CNA-Columbia Casualty Company</b>
	INSURER D :
	INSURER E :
	INSURER F :

## COVERAGES

CERTIFICATE NUMBER: Master 24

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Blanket Additional Insured <input checked="" type="checkbox"/> Drone Coverage included GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			1043151476	1/8/2024	1/8/2025	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b> MED EXP (Any one person) \$ <b>15,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b>
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			BUA 1043151493	1/8/2024	1/8/2025	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Underinsured motorist BI single limit \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ <b>10,000</b>			1043151512	1/8/2024	1/8/2025	EACH OCCURRENCE \$ <b>10,000,000</b> AGGREGATE \$ <b>10,000,000</b>
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> Y	N/A	WC100-0000929-2024A	1/8/2024	1/8/2025	<input checked="" type="checkbox"/> PER STATUTE E.L. EACH ACCIDENT \$ <b>1,000,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>
A	Leased/Rented Equipment			C5082788227	1/8/2024	1/8/2025	\$650,000 limit/Deduct <b>5,000</b>
C	Pollution Liability			7036459233	1/8/2024	1/8/2025	Liability Limit/\$5,000 deductible <b>1,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: 24-006 Moss & 210 Guardrail Project. City of Liberty MO is named as additional insured where required by written contract. Waiver of subrogation is included where required by written contract and allowed by law.

## CERTIFICATE HOLDER

## CANCELLATION

City of Liberty MO 101 E Kansas St. Liberty, MO 64068	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Cyndi Fry/CYNDI <i>Cyndi Fry</i>

© 1988-2014 ACORD CORPORATION. All rights reserved.



**Department:** Finance

**Submitted By:** Vicki McClure, Director  
Finance

**Subject: RESOLUTION APPROVING AN UPDATED CITY PURCHASING POLICY  
OF THE CITY OF LIBERTY, MISSOURI**

**Summary:**

- Sound financial management requires cities to have written financial policies and procedures.
- City staff along with Cunningham, Vogel and Rost (CVR) have analyzed the current purchasing policy and have made some minor and modernizing updates.
- Collectively, the purchasing policy updates are in place to ensure the City's taxpayer's funds are used effectively and efficiently.
- As the 2004 policy did, the updated policy sets forth fair and open bidding procedures designed to obtain the lowest cost and best quality products and services for the City.
- The purchasing policy sets forth authority for certain City Officials to enter into contracts and make purchases within certain dollar amounts to ensure efficient and effective operations of the City.
- This purchasing policy complies with all Federal and State laws.
- The last adopted update to the City's Purchasing Policy was made in 2004.
- This was presented to the Budget Committee on May 22, 2024.
- Staff recommends the approval of the Resolution.

**Background:**

A Purchasing Policy establishes and standardizes the procedure for purchasing goods and services within an organization. It provides specific instructions for employees to successfully navigate common procurement scenarios and comply with Federal and State laws.

The City Council approved the last update to our current policy in 2004. With the expansion of utilities operations and navigating through a global pandemic, it became very apparent that a policy update was needed. In early 2024, the City began working with Cunningham, Vogel and Rost (CVR) on a complete review of our purchasing policy to ensure it provides clear and modern guidelines to allow City operations to run effectively and efficiently in modern times, and complies with all Federal and State laws and implement the changes that need to be completed.

The policy includes guidelines related to purchasing authority levels, the use of cooperative governmental purchasing contracts; bid processes, including when to use the different types of bid documents; purchase orders, sole-source procurement and more. It also sets forth authority for certain City officials to enter into contracts and make purchases within a certain dollar amount to ensure the efficient and effective

operation of the City.

Staff recommends the approval of the Resolution approving the updated City Purchasing Policy.

**Previous Action (if applicable):**

**Policy/Committee Review:**

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
x Budget Committee	Completed/Recommended: 5/22/2024
Other:	Completed/Recommended:

**Financial Considerations:**

<b>Budgeted:</b>	Line Item:	Amount:
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
<b>Non-Budgeted</b>	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

**Attachments:**

1. Resolution Approving Purchasing Policy
2. Purchasing Policy 2024 Final



RESOLUTION NO. _____

A RESOLUTION APPROVING A CITY PURCHASING POLICY OF THE  
CITY OF LIBERTY, MISSOURI

WHEREAS, sound financial management requires that cities have written financial policies and procedures; and

WHEREAS, City staff has analyzed the City's purchasing practices and has drafted bidding procedures and policies to ensure that the City's taxpayer funds are used effectively and efficiently; and

WHEREAS, the recommended purchasing policy sets forth fair and open bidding procedures designed to obtain the lowest and best prices, products, and services for the City, and sets forth authority for certain City officials to enter into contracts and make purchases under a certain dollar amounts to ensure the efficient and effective operation of the City; and

WHEREAS, the City Council has reviewed the recommended purchasing policy and desires to approve said policy to establish fair and open procedures for City purchases and contracts and to grant the authorities provided in the policy to certain City officials to enter into contracts and make purchases for the City;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Liberty, Clay County, Missouri that the Purchasing Policy, including the authorities provided therein, in substantially the form of Exhibit A attached hereto and incorporated herein by reference is hereby approved and adopted as the City's Purchasing Policy. The Purchasing Policy shall replace all previously adopted City-wide Purchasing policies.

PASSED by the City Council of Liberty, Clay County, Missouri this ____ day of _____, 2024

_____  
MAYOR

ATTEST:

_____  
DEPUTY CITY CLERK



## Purchasing Policy

### **Policy Objectives**

This policy provides guidance to City of Liberty employees in selecting vendors and contracting for goods and services.

The objectives of this purchasing policy are:

- Efficient and effective procurement processes.
- Obtaining the lowest and best prices/fees by encouraging competition in all procurements.
- Fair and open bidding processes.
- Compliance with federal and state laws and requirements.

### **Purchasing Authority for Goods and Services Recap**

Division Managers, Department Heads, the Assistant City Administrator, the City Administrator and the City Council are granted specific purchasing and contract authorization levels and are considered authorized purchasers and contract signers for the purpose of this policy. The following chart provides a reference guide on the bid processes, advertising and approvals required for various purchasing amounts.

Notwithstanding the dollar limitations below, when an emergency has been declared by the City Administrator, the City Administrator, with the Consent of the Mayor, shall be authorized to enter into contracts for services and purchases not to exceed \$50,000.00 when reasonably necessary to address the emergency.

Dollar Amount (1)	Type of Bid	Advertising	Approvals
\$0 to \$1,000	No bids required, though comparison-shopping is encouraged.	None required.	Division Managers
\$1,001 to \$5,000	Three written bids required, to be documented by fax, e-mail or letter or usage of pre-bid cooperative governmental contract.	None required.	Department Head

\$5,001 to \$15,000	Three written bids required, to be documented by fax, e-mail or letter or usage of pre-bid cooperative governmental contract.	None required. Actively solicit potential vendors. May post bid document on City of Liberty website.	Assistant City Administrator
\$15,001 to \$25,000	Three written bids required, to be documented by fax, e-mail or letter or usage of pre-bid cooperative governmental contract.	None required. Actively solicit potential vendors. May post bid document on City of Liberty website.	City Administrator
\$25,001 and above	Written sealed bids required (formal bid process) or usage of pre-bid cooperative governmental contract.	Actively solicit potential vendors. Advertise in newspapers if required by State law. Post bid document on City of Liberty website.	City Council (2)

- (1) Dollar amount equates to the total estimated annual value of intended purchases from a particular vendor within the respective department.
- (2) Provided however that the City Administrator is authorized to enter contracts to make purchases and procure services up to \$50,000 for the maintenance and repair of the existing water production, water distribution, sewer collection, and sewer treatment systems.

### **Cooperative Governmental Purchasing Contracts**

Cooperative governmental purchasing contracts allow the City of Liberty and other governmental entities to make purchases under contracts or agreements negotiated by one of the entities. **If the goods or services covered by such an agreement meet the City of Liberty's needs, then City of Liberty staff can make purchases under the agreement without seeking additional bids.** Utilization of Cooperative Contracts **does not** alter the action step(s) required for purchasing approvals.

A list of available local government cooperative agreements is available on the Kansas City Regional Purchasing Cooperative (KCRPC) through Mid America Regional Council's web site at <http://www.marc.org/Government/Cooperative-Purchasing>. The Kansas City Regional Purchasing Cooperative (KCRPC) is the Kansas City region's local government purchasing cooperative. The KCRPC is a partnership of the Mid-America Regional Council, the Mid-America Council of Public Purchasing (MACPP) and local governments.

The KCRPC, which is managed under the auspices of a steering committee, composed of city and county managers and purchasing officials who provide policy guidance, and an advisory committee of public purchasing officials who advise on specific programs and make specific recommendations on bids and contracts.

Piggybacking on a contract awarded by another governmental agency does not require prior commitment by City of Liberty. Departments are encouraged to provide the KCRPC with cooperative contract information obtained during the bid process.

The state of Missouri also publishes cooperative contracts, which are available online through the Missouri Office of Administration at <http://www.oa.mo.gov/purch/contracts>.

### **Bid Process When Not Using a Cooperative Governmental Contract**

For all bid processes, the department should have a written specification summary of the product or service desired prior to soliciting bids in order to ensure that all bidders are given the same specifications for bidding.

#### **Written Bid Process (\$1,001 to \$5,000)**

1. No advertising or public notice is required; however, to encourage competition and to obtain the lowest and best prices/fees, as many vendors should be solicited as is practical. For procurements that are repetitive (i.e. printing or copying jobs) and potential vendors are many, the vendors solicited should be rotated so that over time more vendors have an opportunity to participate in the bid process.
2. At least three written bids are required. If less than three bids are received, then the authorized purchaser needs to determine if the process offered adequate competition or if the procurement should be re-bid. Such determination shall be documented.
3. Bids must be documented, via mail, email, or fax.
4. Department Head's approval is required.

#### **Written Bid Process (\$5,001 to \$25,000)**

1. The period of time allowed for a vendor to prepare and submit a proposal should match the complexity of the proposal. Proposals for simple purchases of equipment may require only a few days while a proposal for consulting services that requires written narratives on approach to the scope of work, description of related work experience, qualifications, personal resumes, etc. may require a longer period. Authorized purchasers should plan sufficient time in the procurement process between the distribution of requests for bids and the proposal due date.
2. To encourage competition and to obtain the lowest and best prices/fees, as many vendors should be solicited as is practical given the time frame and dollar value involved. For procurements that are repetitive (i.e. printing or copying jobs) and potential vendors are many, the vendors solicited should be rotated so over time more vendors have an opportunity to participate in the bid process. The vendor list will be developed using one or more of the following sources of potential vendors:
  - Bidders who have bid on a similar item or service in the past.
  - Vendors who have expressed an interest in bidding on the specific item or service or are known to have experience in offering the specific item or service.
  - Businesses identified in published or on-line directories that also provide the type of goods or services desired.
  - Vendors who have registered in Demand Star (see Appendix D).
3. Requests for bids/proposals should be sent to all businesses on the vendor list at the same time.
4. The written quotations can be obtained by mail, fax, e-mail, in person or catalog price lists.
5. At least three written bids are required. If less than three bids are received, then the authorized purchaser needs to determine if the process offered adequate competition or if the procurement should be re-bid. Such determination shall be documented.
6. A summarized tabulation of the bids obtained should be documented. The department requesting the purchase should maintain all supporting documentation regarding the purchase of a good or service.
7. The above steps outline the minimum bid process. Authorized purchasers are encouraged to incorporate steps discussed in the following formal bid process, such as the use of a selection committee, oral interviews, and reference checks, whenever appropriate and feasible.

8. The selection of a vendor may require input from City of Liberty staff involved in the work effort, the Department Head and, possibly, the City Administrator. Procurements from \$5,001 to \$15,000 will require approval from the Assistant City Administrator. Procurements from \$15,001 to \$25,000 will require approval from the City Administrator.

### **Formal Bid Process (\$25,001 and Above)**

#### ***Planning the Procurement Process***

The selection of a vendor may require input from City of Liberty staff involved in the work effort, the Department Head and, possibly, the City Administrator. Approval of the procurement is subject to the City Council.

To encourage competition and to obtain the lowest and best prices/fees, as many vendors should be solicited as is practical given the time frame and dollar value involved. The vendor list will be developed using one or more of the following sources of potential vendors:

- Bidders who have bid on a similar item or service in the past.
- Vendors who have expressed an interest in bidding on the specific item or service or are known to have experience in offering the specific item or service.
- Businesses listed in published or on-line directories that also provide the type of goods or services desired.
- Vendors who have registered in Demand Star (see Appendix D).

Requests for bids should be sent to all businesses on the vendor list at the same time. The requests for bids may be distributed to potential vendors by electronic mail or by US Postal Service.

In addition, the proposal request will be posted on the City of Liberty web site. A copy should be sent to Communications/Public Relations division three days before it is due to be published. If required by law a brief notice will also be published at least once in the local newspaper. See Appendix A for sample newspaper advertisements.

#### ***Choosing the Type of Bid Document Request to Use***

Based upon the circumstances and the scope of the services or goods required, a proposal request may take one of several forms:

- Invitation to Bid (ITB)
- Request for Qualifications (RFQ)
- Request for Proposals (RFP)

The proposal request document should outline the description of the goods or type of services desired in sufficient detail to assist the bidders, the required time frame for delivery and/or completion, if appropriate, and any other information relative to the goods to be purchased, performance of the tasks to be completed or the nature of the expertise being sought. If appropriate, the proposal request document should include the City's form contract or required contract terms.

Procurement by an **(Invitation to Bid) ITB** is conducted by publicly soliciting a firm, fixed-price contract for equipment or services in which price is the most weighted evaluation factor. Bids are opened publicly at a determined date and time.

Procurement by a **Request for Proposals (RFP)** is conducted to identify the most qualified contractor to provide specific services. The responses to an RFP usually include a narrative description of the approach to be used by the consultant to meet the City of Liberty's needs, the proposed scope of services, the qualifications and experience of the firm and its personnel, references and examples of

previous work, timeline for completion of the work, and a cost summary for completing the services unless architectural, land surveying, and/or engineering services (as defined by RSMO 327.091 and 327.181) are involved. A selection committee is then convened to review proposals and determine if interviews of the most responsive contractors are appropriate. Following interviews, if any, a preferred contractor is selected. Contracts will be awarded to the most qualified bidder whose bid conforms to the material terms and conditions of the RFP. The lowest and best cost is considered to be that which meets all the specifications and quality requirements desired within the lowest price range, which may or may not be the lowest price offered. In order for an RFP process to be feasible, the following conditions should be present:

- A complete, adequate, and realistic specification or purchase description is available.
- Two or more responsible bidders are willing and able to compete.

Procurement by **Request for Qualifications (RFQ)** is used in procurement of professional services where price is not used as an initial selection factor. It is normally conducted for qualifications-based procurement of professional services when competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. If this method is used, the following requirements apply:

- Requests for qualifications will identify all evaluation factors and their relative importance.
- Qualifications should be solicited from multiple qualified vendors.
- The selection committee will rank bidders based upon technical evaluations, including interviews and other grant conditions/criteria that may apply.
- The responsible firm whose qualifications are most advantageous to the program will be selected.

Occasionally, there is a need to seek additional information about a project prior to issuing an Invitation to Bid (ITB), Request for Qualifications (RFQ) or Request for Proposals. A **Request for Information (RFI)** may be used to obtain information from firms to assist City of Liberty staff in determining the specifications for the bid document. The information requested may assist City of Liberty staff in determining if products meeting certain specifications are available in the marketplace.

### ***Other Formal Bid Process Guidance***

Other important issues in the formal bid process include:

- Sufficient preparation time must be provided for the bidders to prepare proposals prior to the deadline date set.
- The proposal request should include specifications and pertinent attachments and clearly define the items or services in order for the bidder to properly respond.
- The proposal request should identify all evaluation factors and their relative importance.
- All sealed bids for purchases over \$25,000 will be opened by at least two City of Liberty staff. The names of the bidders, prices, items/services offered, delivery terms, etc., shall be recorded and be held open for public inspection.
- The procurement process includes a public bid opening at a pre-determined place, date, and time.
- The cost bid of only the selected firm is opened for procurements that are based upon qualifications only, such as engineering services.
- Any or all bids may be rejected in the City's sole discretion. Generally, the City reserves the right in the City's sole discretion to reject any and all bids, to waive technicalities or deficiencies in any or all bids, to negotiate with any or all bidders or others for more favorable terms or



prices, and to award a contract to other than the bidder submitting the lowest cost bid proposal, with or without negotiation. The City reserves the right not to open a sole bid.

- The proposal request should include a requirement that any services contract of \$5,000 and above will include a provision that the contractor or vendor provide evidence of enrollment in the federal E-Verify program and affidavit swearing the contractor does not knowingly employ any person not authorized to work in the United States. Unless otherwise stated, a receipt showing participation in the federal E-Verify shall accompany any submittal to the City.
- Consideration of whether a bid bond should be part of the proposal and inclusion of same if such will benefit the City of Liberty.

### ***Award of Bids and Contract Documents***

**ITB**—The department requesting the purchase should prepare a bid tabulation form or memorandum for submission to the City Administrator for consideration. City of Liberty staff can accept or reject any proposals and will make the final award recommendation. The department making the procurement request will submit a purchasing action to the City Council for approval. Purchasing authority is not granted until the intended purchase is approved by the City Council.

**RFP / RFQ** — Once a firm is selected, the authorized purchaser will enter into contract negotiations. After the selected firm has agreed to all negotiated terms and finalized all compensation requirements, a contract will then be prepared and submitted to the City Administrator for review and submittal to the City Council. The City Council can accept or reject any proposal and will make the final award decision. The department making the procurement request will notify all firms, including the awardee.

### ***Other Procurement Guidance***

#### **Purchase Orders**

An approved purchase order assures the employee that the specified goods or services will be obtained; it assures the vendor the City will pay for these goods or services; and it encumbers the budgetary accounts to reserve funds for the purchase.

A City purchase order shall be prepared and issued prior to delivery of goods or services for all purchases or capital items costing more than \$5,000 per item, for those cases where a purchase order is required by the vendor, or when funds are being encumbered from one budget year to the next, regardless of the amount.

The following information should be provided to the Finance Department, in the form of a purchase order request, to ensure the creation of a complete purchase order:

- Date of request
- Department making request
- Vendor name, address and number
- Account number to be charged
- A description, quantity and cost per item of goods being purchased
- A total cost of items
- List of vendors that were contacted with corresponding quotes
- For capital items, a statement indicating if the item was budgeted for

Once a purchase order request form has been approved, payments against that purchase order do not also need to be approved.

### **Competitive Bid Exceptions**

Regardless of the estimated purchase price or fees, neither formal nor informal bidding will be required in the following situations:

- An intergovernmental cooperative purchasing agreement can be used.
- When it has been determined that there is only one source. (See section on Sole Source Procurement.)
- Continuation of previously contracted work. (See section on Extending Arrangement for Professional Services.)
- A State of Emergency has been declared.
- Other good cause as determined by the City Administrator, with the consent of the Mayor.

### **Changes in Specifications During the Bid Process**

If a department changes the specifications during the bid process or if new information surfaces (including answers to bidders' questions), those revised specifications, and any questions/ answers will be posted on the City of Liberty web site in a manner consistent with the original posting of the bid document.

If appropriate, the new bid information should include a time extension of the process to allow bidders to adjust their responses. Changes in bid requirements or process should not be made to give any firm an advantage over others in the selection process.

### **Lowest Cost/Best Quality Competition**

The City of Liberty should make every reasonable and good faith effort to purchase goods and services at the lowest and best possible cost. The lowest and best cost is considered to be that which meets all the specifications and quality requirements desired within the lowest price range, which may or may not be the lowest price offered. In making the selection of a vendor or contractor, the City of Liberty will consider the following factors:

- Price (engineering/professional (as defined by RSMO 327.091 and 327.181) services are an exception).
- Quality of the goods or services to be provided.
- Vendor's approach to meeting project requirements.
- Qualifications and availability of personnel assigned to project.
- Ongoing maintenance, warranties, and post-purchase support.
- Prior experience with the vendor or contractor.
- Ability to satisfactorily meet all of the City of Liberty's specifications and requirements.
- Any other factors reasonably related to the overall cost to the City of Liberty.

### **Sole-Source Procurement**

A purchase may be awarded without competition when the City of Liberty has determined that there is only one source after a good-faith review for available sources or due to systems that have already been secured through a competitive bid, there is only one source for maintenance of that item. A sole source determination shall be documented in writing on the purchase request form or in a memorandum to be made part of the departmental purchasing file. A sole source situation exists when:

- Supplies or services are proprietary and only available from the manufacturer or a single distributor, or if, after solicitation of a number of sources, competition is determined to be inadequate.
- It is determined that only one distributor services the metro region.
- It is determined the City of Liberty requires specialized consultant or technical services for a project with specific circumstances.

- When bids have been solicited through the required process and only one response is received (i.e. no competition).
- Supplies are available at a discount from a single distributor for a limited period of time.

Appropriate negotiations will determine the price, delivery and other terms in a sole source procurement. Authorized purchasers should be prepared to explain why they were unable to obtain bids from other entities. City of Liberty may also be required to submit the proposed procurement to the grantor agency for pre-award review.

### **Extending Arrangements for Professional Services**

To provide continuity of a service or project, Department Heads and the City Administrator may negotiate an extension of a professional services contract, if the contractor has previously been selected as a result of the bid process and additional services are required at a later date to improve or expand a project or to perform the same services for a similar project. Negotiated extensions of contracts will be submitted for approval to the City Council if the negotiation causes the total contract to exceed \$25,000.

### **Third Party Insurance Requirements**

It is very important to take precautions to protect the City of Liberty from liabilities that may arise from other parties for their services, products or the use of the City of Liberty's facilities. The transfer of risk is accomplished by requiring third parties to protect themselves and the City of Liberty against potential claims. This practice requires the other party to assume some of the City of Liberty's liability arising out of the activity described in the RFP or contractual agreement.

Requests for proposal, bid specifications, and contracts should contain a description of the required insurance provisions that must be met or provided before a contract may be awarded. (See Appendix B for more information.)

### **Change Orders in Contracts**

Change orders are issued to address changes in terms and conditions associated with unforeseen problems not addressed in the proposal or contract documents or to make changes/modifications that may be recommended after a contract award. The City Council must approve all change orders if the change order requires the revised purchase to exceed \$25,000. The City Administrator may authorize all other changes in contracts that do not involve increases in compensation to over \$25,000, including changes in time of performance, scope of services or personnel assigned to a project.

### **Vendor Lists**

Authorized purchasers should prepare a list of potential bidders/vendors before soliciting bids. The procurement process should be as open as possible to encourage competition.

Sources of potential vendors include the Demand Star web site published or on-line directories, the Kansas City Business Journal's Top 25 Lists, the Missouri and Kansas web sites for cooperative purchases and minority/female-owned disadvantaged business enterprises (DBE), past bidders, professional organizations, grantor agencies, and state licensing agencies.

### **Records and Files**

Records for purchases shall contain at the minimum the following:

- Outline of the bid process, if over \$25,000.
- Copies of public notices and/or advertisements, if required.
- Bid specifications (and proposal request, if applicable).

- List of potential bidders/vendors solicited.
- List of all bids received, with proposal amounts.
- Copies of all written proposals received.
- Final vendor selection and costs/fees negotiated.
- Written explanation of why bid was given to selected bidder.
- Records must be retained in accordance with the record retention requirements, which can vary from three to seven years. If there is no requirement, then the records shall be kept for five years.

### **Disputes, Adjustments and Appeals**

Departments shall notify the Finance Department in a timely manner concerning any complaint or dispute regarding an order, delivery, specification, defective goods, or poor performance by a supplier. Any decision concerning an attempt to cancel a contract or an attempt to resolve a dispute regarding defective products or unacceptable services shall be made jointly between the Department Head and the Assistant City Administrator. Any correspondence with suppliers shall be made available to both the Department Head and the Assistant City Administrator.

### **Protest Procedures, General**

In the course of a solicitation for proposals and the selection process, a proposer (bidder or offeror whose direct economic interest would be affected by the award of the contract) may file a protest when in the proposer's opinion, actions were taken which could unfairly affect the outcome of the selection procedure.

Protest must be submitted in writing, and must include the following information:

- Name, address and telephone number of protestors.
- Identification of the procurement solicitation or contract.
- A detailed statement of the legal and factual grounds for the protest, including all relevant documentation.
- A statement as to what relief is requested.

Protests must be filed with the City Administrator. Protests should be made immediately upon occurrence of the incident in question but no later than five (5) business days after the proposer receives notification of the outcome of the solicitation.

Upon receipt of the protest, City Administrator will review the actual procedures followed during the selection process and the documentation available. If it is determined the action(s) unfairly changed the outcome of the process, notifications with the selected proposer will cease until the matter is resolved. If it is determined that the action did not unfairly change the outcome of the process, the protest shall be denied and the protestor notified of the same. This process must be followed to first exhaust administrative remedies before any action in any court of law may be brought.

### **Project Sales Tax Exemptions**

For construction projects, a project exemption form may be requested to enable contractors to purchase materials under the City of Liberty's tax-exempt status. The Missouri project exemption form can be obtained from the Public Works Department. Signed copies shall be submitted to the contractor and kept in the contract file.

### **Disposal of Property**

City departments shall be responsible for the effective disposal of surplus and/or obsolete property. Surplus/obsolete City property may be transferred, sold, offered as a trade-in, or destroyed. Property

that is sold or used as a trade-in will result in a reduced cost of new equipment acquisition. However, the value received for either a trade-in or sale price will not reduce the expense booked into the City budget, but instead will be treated as revenue – Sale of Public Property. Disposal of property will require adherence to City Fixed Asset Accounting procedures. Destruction of property may only be done so upon determination that said item has no value.

### **Trade-In Procedure**

Departments that want to purchase new equipment can trade in the old equipment for a price reduction on the new equipment. Departments that want to trade-in existing equipment should coordinate this effort with the Finance Director.

### **Sale Procedure**

For the disposal of vehicles and equipment, staff may utilize vehicle/equipment auctions in an effort to obtain the best price for those items. Currently, KCRPC has a cooperative contract for auction services. That contract can be found through Mid-America Regional Council's website at: <http://www.marc2.org/kcrpc/cooppurchasing/contractinfo.asp?ListingID=181>.

Staff may sell equipment on a government-to-government basis. That effort should be coordinated with the Finance Department.

### **Warranty**

No warranty of any kind is given by the City of Liberty as to the description, quality, condition, serial number or any other aspect of any item put on sale. The City of Liberty disclaims all implied warranties, including implied warranties of merchantability of fitness for a particular purpose. City officials, employees or agents of the City do not have the authority to make or give any warranty of any kind whatsoever. All items are offered for sale "AS IS," "WHERE AT," and "WITHOUT RECOURSE."

### **Payment Methods**

Payment of property will be made via cash, money order or certified cashier's check. Payment must be received before the item is released to the purchaser.

### **Removal of Property**

The successful bidder will be required to furnish all labor and equipment at their own risk and expense to remove items purchased within the day unless moving arrangements are made. Any item not removed within 5 business days shall be considered abandoned and the City shall have the right to dispose of said item.

### **Use of City of Liberty Purchasing Cards**

A purchasing card provides an automated way for employees to make purchases. Department Heads may authorize the Finance Department to issue a credit card to any employee whose job involves:

- Frequent purchases of supplies and other materials for the department/program.
- Small dollar purchases on a routine basis.
- Maintenance and facilities management.

When employees are issued purchasing cards, they must review and agree to follow the City of Liberty Purchasing Card Policy, which can be obtained from the Finance Department. This policy outlines proper card use, cardholder responsibilities, dispute resolution, record-keeping requirements and monthly statement processing, and provides the forms associated with purchasing card use.

## **Special Types of Purchases**

### **Technology**

Requests for technology services and computer hardware or software must be initiated by and/or coordinated with the IT & Services Department. Approval of intended purchases must be approved for overall system consistency by the Director of IT & Services. If the request is compatible with existing City of Liberty systems and needs, the IT & Services Department will assist the requesting department and manage the procurement process.

### **Temporary Clerical Assistance**

Requests for temporary assistance will be initiated by the appropriate authorized purchaser and submitted to the HR & Risk Management Director for review and approval. Upon approval of the request, the HR & Risk Management Director will decide for temporary staff.

### **Printing and Bulk Mail**

City of Liberty staff will contact the PR & Communications Assistant Director regarding the creation and/or editing of any brochures, pamphlets, reports, newsletters, etc. that will be distributed outside the City of Liberty organization. The PR & Communications Assistant Director will assist in the design, writing and editing of the documents. Printing and mail processing services will be purchased according to the regular bid process.

### **Code of Conduct**

City of Liberty's employees, committee members and City Council members:

1. Are prohibited from accepting, directly or indirectly, any rebate, gift, money or anything of monetary value as part of the selection process from vendors or potential vendors.
2. Are prohibited from using confidential information obtained by virtue of their positions, directly or indirectly, for monetary gain.
3. Shall provide identical information to all bidders and shall not show, or make appearance to show, favoritism to any potential bidder.

### **Conflict of Interest**

A conflict of interest is a situation in which an employee, a committee member, a City Council member and/or a family member of the aforementioned has a personal or economic interest in a particular subject matter, transaction or proceeding sufficient to influence, or appear to influence, the objective exercise of their official duties with respect to such matter, transaction or proceeding.

It shall be considered a conflict of interest for a City of Liberty employee, a family member, a committee member or City Council member who has a personal or economic interest in a project to conduct or attempt to conduct business with City of Liberty as a contractor of goods or services.

If a conflict of interest has been identified, the affected individual must refrain from voting on or participating in the matter, transaction or proceeding in question.

This policy applies to every employee, members of City of Liberty's committees and the City Council. It includes the following matters:

- Contracts
- Grants and agreements
- Employment of staff and contractors, subcontractors and consultants
- Reviews and issues

Specific conflicts of interest are listed below. However, this is not an all-inclusive listing.



- Use of confidential information obtained as a result of being an employee or membership on a City of Liberty board or committee.
- Acceptance of special gifts or favors from any person, firm or corporation which, to the individual's knowledge, is interested directly or indirectly in business dealings or other transactions with the City of Liberty, where such gift or favor is intended to influence decision-making with respect to such activity.
- Representation of private interests before a City of Liberty committee or council.
- Maintaining a financial interest in any business entity contracting with the City of Liberty in which the employee, committee member or Council member has a controlling interest.

## **Other Information and Guidance**

### **Construction Bids/Prevailing Wage Law Rules/Davis Bacon**

Missouri's prevailing wage law establishes a minimum wage rate that must be paid to workers on public works construction projects in Missouri, such as bridges, roads, and government buildings, lands, and parks. The Missouri Division of Labor Standards provides prevailing wage rates to public bodies each year in an Annual Wage Order. All bid documents involving construction work should be submitted to the Missouri Division of Labor Standards for determination of prevailing wages to be paid on the contract. Submission should be done prior to requesting bids since prevailing wage rates must be included in the bid specifications. The Division provides minimum wages rates for the following categories:

- Building Construction
- Heavy Construction
- Outside Electrician – Commercial
- Outside Electrician – Utility Work

Some positions included in building construction include: carpenter, laborer, electrician (inside wireman), plumber, roofer and painter. If the procurement will involve work by employees in these types of jobs, the prevailing wage law may apply. Consult the Department of Labor and Industrial Relations at web site [www.dolir.mo.gov/lis/prevailingwage/index.asp](http://www.dolir.mo.gov/lis/prevailingwage/index.asp) for more information.

The Public Works and Utilities Departments can help on this item.

The Davis Bacon Act requires all contractors and subcontractors performing work on federally assisted contracts in excess of \$2,000 to pay their laborers and mechanics not less than the prevailing wage rates and fringe benefits for corresponding classes of laborers and mechanics employed on similar projects in the area. The prevailing wage rates and fringe benefits are determined by the Secretary of Labor for inclusion in covered contracts. Grant requirements should be reviewed to ensure wage requirements are met for any construction-related projects.

### **OSHA**

For any bid document for a public works contract, the bid package shall include notice that the contractor and any subcontractor shall require all on-site employees to complete the ten-hour training program required under § 292.675.2 RSMo. or such employees must hold documentation of prior completion of the program. Notice shall include a statement that contractor shall be subject to such penalties as provided in § 292.675.4 RSMo. for failure to comply with such requirements.

### **Payment Bond**

For any bid documents for a public works contract, the bid package shall include notice that if the contract sum is in excess of \$50,000 or if otherwise required by the City, the contractor shall furnish within five (5) days of full contract execution, a satisfactory Payment Bond in the full amount of the contract. The

Payment Bond furnished shall meet all requirements of Section 107.170 of the Revised Statutes of Missouri, as amended, and shall guarantee the payment of any and all materials, incorporated, consumed or used in connection with the contract whether by subcontractor or otherwise, including payment of prevailing wage requirements of the State of Missouri.

### **Missouri Sunshine Law**

Missouri's Sunshine Law states it is public policy for records, meetings, votes, actions, and deliberations of public governmental bodies to be open to the public unless the law provides an exception. City of Liberty bid documents should include a statement explaining that the City is covered by the Missouri Sunshine Law, and unless an exception exists, the Bidders submission upon bid opening will be deemed a public record. If applicable, Bidders are required to identify those portions of their bid document that they consider to be proprietary. An entire bid document most likely will not be protected. However, the City has no ability to protect information if such information is not protected under the Sunshine Law.

### **E-Verify**

Pursuant to the State of Missouri's RSMO 285.530 (1), *"No business entity or employer shall knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri."*

Pursuant to the State of Missouri's RSMO 285.530 (2), *"As a condition of the award of any service contract in excess of five thousand dollars (\$5,000) by the City of Liberty, the contractor shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Every contractor shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services."*

### **Citizenship**

Pursuant to Section 208.009 RSMo., the bidder or contractor shall provide at the earlier of submission of any bid or execution of any agreement affirmative proof that the Applicant for the bidder or contractors is a citizen or a permanent resident of the United States or is lawfully present in the United States. The Applicant for the bidder or contractor (or "Applicant") shall be the person authorized to prepare, submit, and sign contract documents on behalf of the bidder or contractor and shall be eighteen years of age or older. Such affirmative proof shall include documentary evidence recognized by the Missouri Department of Revenue when processing an application for a driver's license, a Missouri driver's license, as well as any document issued by the federal government that confirms an alien's lawful presence in the United States.

### **Debarment and Suspension**

The City of Liberty must comply with debarment and suspension regulations for any purchase \$25,000 and above that will be charged to a federal grant. OMB Circular A-102 Revised, Grants and Cooperative Agreements with State and Local Governments, Section 1d, requires that federal agencies shall not award assistance to applicants that are debarred or suspended, or otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549. <http://www.whitehouse.gov/omb/circulars/a102/a102.pdf>).

City of Liberty staff must include a "Certification Regarding Disbarment and Suspension" in any RFP or contract document that will use federal funds for a purchase \$25,000 and above. (See sample certification in Appendix D.) The certificate may be signed by the vendor and included with the proposal or it may be signed when the contract is completed with the successful bidder.

In addition, City of Liberty staff should check the *federal website* <https://www.sam.gov>. This site allows one to search a database for specific vendor names and note any exclusions. An electronic copy should be maintained with the procurement files to document the verification. Staff may also check lists from various federal agencies.

#### **Anti-Lobbying (\$100,000 and Above)**

Contractors who apply or bid for procurements of \$100,000 or above shall file an anti-lobbying certification as required by 49 CFR part 20, "New Restrictions on Lobbying." The contractor certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. The contractor shall also disclose the name of any registrant under the Lobbying Disclosure Act of 1995 who has made lobbying contacts on its behalf with non-Federal funds with respect to that Federal contract, grant or award covered by 31 U.S.C. 1352.

#### **Minority- and Female-owned Businesses**

City of Liberty will provide an opportunity for all qualified individuals to bid on services or goods being sought without discrimination against any vendor. The City of Liberty will attempt to reach qualified minority- and female-owned businesses by publishing in local papers and soliciting vendors by searching directories on the following Internet websites:

- <http://www.directory.oswd.oa.mo.gov/>
- <http://www.kansascommerce.com/CommDocs/KS%20Minority-%20and%20Women-Owned%20Business%20Directory.pdf>
- <http://www.ksdot.org/divadmin/civilrights/>

### **Appendix A: Sample Public Notices**

Please note that the length of the notice affects the classified ad expenses for publication in many newspapers. Prepare concise notices to reduce expenses. Four sample notices are shown below:

The City of Liberty seeks bids for _____. Bids due by _____. Bidding documents available at [www.libertymo.gov/TBD](http://www.libertymo.gov/TBD)

— OR —

The City of Liberty seeks consulting assistance to _____. See [www.libertymo.gov/TBD](http://www.libertymo.gov/TBD) for more information.

— OR —

The City of Liberty seeks qualifications from firms that possess _____ in _____ to assist in the development _____ to _____. All proposals must be submitted before _____, CST, on _____. More information is available online at [www.libertymo.gov/TBD](http://www.libertymo.gov/TBD).

— OR —

INVITATION FOR BID/RFP BID# _____

The City of Liberty is seeking proposals from qualified persons or firms interested in providing _____ a contract for _____. Bids must be received by _____, CST, on _____. Bidding documents are available by contacting _____, at 816-_____, by e-mail to _____, or [www.libertymo.gov/TBD](http://www.libertymo.gov/TBD). City of Liberty reserves the right to reject any and all bids, to waive technical defects in bids, and to select the bid(s) deemed most advantageous.

## **Appendix B: Insurance Requirements for Third Parties**

It is very important to take precautions to protect the City of Liberty from liabilities that may arise from other parties for their services, products or the use of the City of Liberty's facilities. The transfer of risk is accomplished by requiring third parties to protect themselves and the City of Liberty against potential claims. This practice requires the other party to assume some of the City of Liberty's liability arising out of the activity described in the RFP or contractual agreement.

Requests for proposal, bid specifications, and contracts should contain a description of the required insurance provisions that must be met or provided before a contract may be awarded.

The following guidelines should be incorporated into the City of Liberty's regular procedures for dealing with third parties. These guidelines include:

### **Request for Proposals, Bid Specifications and Contracts**

Requests for proposal, bid specifications and contracts should contain a description of the required insurance. Provisions that must be met or provided before a contract may be awarded should include:

- A certificate of insurance
- A hold harmless, duty to defend, and indemnification agreement
- City of Liberty must be named as an additional insured when deemed appropriate by the City of Liberty's legal counsel and statement that the requirement to obtain insurance is for the benefit of contractor and is not and shall not be deemed a waiver of the City's sovereign immunity
- General Liability Policies for contractors should include coverage for operations, products and completed operations
- General Liability Policies involving contractors should include a per project aggregate
- Notification of cancellation within 30 days

### **Insurance Specifications**

When drafting insurance specifications, several factors must be considered. These include:

- What type of activities will take place during the term of the contract or event?
- What is the duration of the contract or event?
- Who could be harmed by these activities?
- Are unsupervised crowds likely to be involved?
- What property could be damaged? How severely?
- What is the maximum likely loss for each activity?
- Is there a possible pollution exposure?
- Does the contract involve professional services such as architects, engineers, consultants, medical professionals or attorneys?
- How likely is it that the City of Liberty would be named as a defendant?

### **Limits of Insurance**

Every effort should be made to acquire the following minimum levels of insurance. Most activities involving third parties will require these limits.

#### **Comprehensive General Liability:**

The minimum Sovereign Immunity limit determined by the State of Missouri (in 2024 this was \$3,370,137). This includes the combined single limit for bodily injury and property damage per occurrence. .

**Comprehensive Automobile Liability:**

If applicable, \$2,000,000 combined single limit.

**Workers' Compensation:**

If applicable, statutory requirements.

**Employers' Liability:**

If applicable, \$2,000,000 each employee, \$2,000,000 each accident and \$2,000,000 policy limit.

**Limits of Insurance - EXCEPTIONS**

The following options should be used only if it is established there are no third parties available to perform the desired service with the recommended limits of insurance previously described. All of the following criteria for the "Type of Activity" should be met before an exception is used. If the criteria cannot be met, the insurance limits previously described should apply. Also, the following exceptions do not remove the need to meet the above stated provisions.

Type of Activity	Modified Specifications
<b>Low Risk Activity</b> (Such as office supply contracts, on-site equipment maintenance, janitorial service, one-time use of facilities by groups, delivery services, catering, etc.)  Duration of activity less than one year Contract less than \$30,000 No involvement with unsupervised crowds No pollution considerations No professional services	<b>Comprehensive General Liability:</b> Minimum limit \$1,000,000 combined single limit for bodily injury and property damage. <b>Comprehensive Automobile Liability:</b> If applicable, \$1,000,000 combined single limit. <b>Workers' Compensation:</b> If applicable, statutory requirements. <b>Employers' Liability:</b> If applicable, \$500,000 each employee, \$500,000 each accident and \$500,000 policy limit.

Type of Activity	Modified Specifications
<b>Moderate Risk — Short Term Activity</b> (Such as tree maintenance, plumbing, movers, remodeling, painting, etc.)  Duration of activity less than five days Contract less than \$15,000 No involvement with unsupervised crowds No pollution considerations No professional services	<b>Comprehensive General Liability:</b> Minimum limit \$2,000,000 combined single limit for bodily injury and property damage. <b>Comprehensive Automobile Liability:</b> If applicable, \$1,000,000 combined single limit. <b>Workers' Compensation:</b> If applicable, statutory requirements. <b>Employers' Liability:</b> If applicable, \$500,000 each employee, \$500,000 each accident and \$500,000 policy limit.

The following options are strongly recommended, as these types of activities present a greater degree of exposure. The following exceptions do not remove the need to meet the above stated provisions.

Type of Activity	Modified Specifications
------------------	-------------------------



<b>Environmental Risk</b> (Such as asbestos related work, hazardous chemicals and waste, etc.) Remember, there is a pollution exclusion in the MPR Membership Insuring Agreement	Traditional comprehensive general liability and automobile liability policies are likely insufficient. Contact MPR for assistance in assessing the need for a Pollution Policy.
<b>Professional Services</b> (Such as engineers, architects, consultants, attorneys, medical professionals, etc.)	Traditional comprehensive general liability policies are likely insufficient and E&O insurance is needed. Contact MPR for assistance in assessing insurance needs.
<b>Construction Projects</b> (Such as building new facilities, new infrastructure, major additions and modifications, etc.)	Traditional comprehensive general liability policies are likely insufficient. Special insurance coverage unique to this type of activity may be required. Contact MPR for assistance in assessing insurance needs.

## **Appendix C: Debarment and Suspension**

### **CERTIFICATION REGARDING DEBARMENT AND SUSPENSION**

The respondent to this RFP certifies to the best of its knowledge and belief that it and its principals:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- B. Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- C. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- D. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

Where the respondent is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

---

Typed Name & Title of Authorized Representative

---

Signature of Authorized Representative

---

Date

## **Appendix D: Using DemandStar**

DemandStar by Onvia manages the distribution and reporting of requests for proposals and quotes. The City of Liberty does not pay any subscription fee to use this service; only the vendors downloading documents pay for the service. DemandStar can be set up so that any City of Liberty employee can post a bid under his own user name/password.

Use of Demand Star:

- Expand its supplier pool
- Increase bid competition with access to local and national suppliers
- Eliminate mailing costs and reduce advertising expenses
- Reduce administrative tasks
- Eliminate supplier database maintenance
- Increase administrative efficiency
- Enhance its Web presence
- Support supplier outreach programs

A component of DemandStar is **BidWire** for bids and RFPs. BidWire will:

1. Automatically notify suppliers of bids and RFPs
2. Distribute bid specifications online, reducing the manual effort of copying and mailing documents and answering supplier phone calls
3. Track all bid activity
4. Verify that suppliers have received bid documents and addenda
5. Allow research of a bid library of more than 40,000 specifications to help with development of bids and RFPs

DemandStar allows users to upload a bid document, add a legal advertisement, set the bid opening date, and receive bids electronically. When a bid document has been uploaded, the user will receive an e-mail asking for review of the document on the web site following the instructions outlined below.

Review and approval

Verify that the bid document converted correctly and is acceptable for distribution. If the document is acceptable, click "Approve".

1. Log in to the Web site at **www.demandstar.com**
2. From the **My DemandStar** screen, locate the bid you wish to review.
3. Click on **Details** from the **Actions** column of the bid. The **Bid Details screen** appears.
4. From the **Bid Details screen**, scroll down to **Documents** and click **Edit**. The bid document will be listed on this screen.
5. Click **View** from the **Actions** column to open the document and review it.

If you are satisfied that the document is correct:

- a. **Close** the document. You are returned to the Bid Documents screen.
- b. Click **Approve** to approve the document for broadcast.

If you are not satisfied with the document:

- a. **Close** the document. You are returned to the Bid Documents screen.
- b. Click **Delete** to delete the document.
- c. Click **Return** to return to the Bid Details screen.

- d. From the **Bid Details** screen, scroll down to **Documents** and click **Edit**. Click **Add Documents** to upload another bid document and start the document approval process again. You will receive another e-mail when the document is ready for approval.

DemandStar will allow agency partners to receive bid responses electronically from suppliers.

Key benefits for agencies are:

- No charge to agencies to use the e-bidding component
- Ability to receive formal bids online up to the due date and time
- Reduction in paper and storage of bids (bid responses can be downloaded and archived on computers and CDs)
- Changes in bid responses due to addenda will automatically be reflected in suppliers' responses
- Tabulation sheets are auto-generated for all e-bids with the ability to add offline bid responses
- Taxpayer dollars saved through increased efficiencies of using online services

Key benefits for suppliers are:

- Ability to respond to formal bids online up until the bid due date and time
- Ability to update responses to reflect addenda changes or last-minute changes to the bid response
- Savings in time, shipping, parking and reproduction expenses
- Free trial of e-bidding through the end of the year
- E-bidding will be a premium product offering once the trial ends
- Charges for suppliers will be \$10 per e-bid response, which includes unlimited uploads and revisions, or a \$25 annual subscription for unlimited e-bid responses

### **How electronic bidding works**

Every time a new bid is created, the option to receive electronic responses will be available. If you choose to accept electronic responses from suppliers, a secure lockbox for suppliers to upload bid responses will be available until the due date and time of the bid. Agencies will not be able to view responses until after the due date and time for the bid has passed.

Once an agency chooses to receive electronic responses, suppliers will be automatically notified, with instructions on how to respond electronically. Suppliers can make changes to their responses up until the due date and time. Once the bid due date and time has passed, the system will block suppliers from uploading late responses and the lockbox will open for the agency to review the submitted responses. An online tabulation sheet will automatically populate with the supplier's electronic response information and will also allow the agency to add offline bid responses.

To schedule a 30-minute demonstration of E-bidding for your agency, e-mail Karen@onvia.com or call Agency Services at 1-800-331-5337.

### **QuoteWire for informal quotes**

1. Solicit quotes electronically — no need for multiple phone calls to suppliers
2. Receive quotes electronically, with automatic tabulation of responses
3. Evaluate quotes online quickly and easily
4. Notify suppliers automatically of awards

### **Instructions for Submitting a Bid to Demand Star**

Departments should contact the KCRPC coordinator to request a DemandStar user name and password and be added as a “bid writer” under the City of Liberty/KCRPC DemandStar account.

**Formal Invitation to Bid (ITB) or Request for Proposal (RFP):**

- Go to [www.demandstar.com](http://www.demandstar.com). Log in as “buyer” using the assigned user name and password, which takes you to the “welcome screen”
- Click “view full bid list,” then select “log bids” using menu at top. At any time while logged in, the bid writer can click on “live help” and send a question to DemandStar for an immediate response.  
To practice, go to [www.learn.demandstar.com](http://www.learn.demandstar.com) and sign in. The site is for demonstration only.

**Entering Bid Information**

Select bid type:	ITB or RFP
Allow e-bidding?	Choose yes or no (defaults to no)
Bid number:	Enter text of assigned bid number
Fiscal year:	Defaults to current year
Bid writer:	Use pull down to select correct name
Bid name:	Type text, or copy/paste from document
Bid status:	Defaults to “upcoming” until distribution date and time are entered
Bid status text:	Enter text if desired, or leave blank
Due date/time:	Use calendar to select bid opening date and time
Broadcast date:	Allow three weeks before bid opens. Documents are broadcast daily at 2:59 a.m. (Note: if document is not completed in time for broadcast date, a manual broadcast may be requested by calling DemandStar.)
Bid bond:	If bid requires a bid bond with submittals, add text here, or copy/paste
Project budget:	Optional — check box if budget is to be provided to suppliers
Scope of work:	Type text or copy/paste from document

**Next:**

Plan/blueprint info:	Defaults to “no associated plans”— change if there are plans included
Distribution method:	Defaults to “download and mail”— change if other methods are desired
Distributed by:	Defaults to DemandStar — change if other methods are desired

**Next:**

Pre-bid conference:	Type text or copy/paste if bid includes a pre-bid meeting or conference
---------------------	-------------------------------------------------------------------------

**Next:**

Publications:	Default lists <i>The Kansas City Star</i> , <i>Dos Mundos</i> , <i>The Call</i> , and the <i>Independence Examiner</i> . Use calendar to select advertising date for each publication under “Date 1.” If additional dates are published, add those under “Date 2” column.
---------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Next:**

Commodity selection:	DemandStar lists categories with multiple sub-categories. To search, use search box, enter brief description/keyword. Example: enter “baseball.” And the search brings up two results — AGR-790-02 Athletic Field Compositions (baseball infields, etc.), and CLO-805-24 baseball equipment. Both show an “exact match.” Click box for desired selection then SAVE (important!). Tip: Do not select a category but rather “exact match.” Using categories will pull up hundreds of unrelated suppliers. For services, enter type of service needed. Continue with search/save until all related codes have been located. The number of codes saved will show on the screen.
----------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Next:**

Supplemental suppliers: Additional suppliers can be entered here (your current vendors or recent contacts). Required fields are company name, fax number and e-mail address. Follow buttons until all supplemental suppliers have been added.

**Next:**

Legal Ad Text:	Type text or copy/paste
Cost info:	Defaults to "none"
Due date/time:	Use default
Additional text:	Use default
Closing text:	Use default

**Next:**

Document upload: Required fields are title (add text) and type (use pull down). Specify path to upload document. Select either "post as PDF" or "post as same format."

**Next:**

Document confirmation: Confirms if upload was successful. Select "next" or "upload another document."

Bid details: Bid writer should review the details and edit as needed, using buttons. IMPORTANT: When details are correct select "complete bid" for processing to begin.

Post bid validation: Will give warning of any missing conditions for broadcast.

**Continue:**

Review/approval: DemandStar will generate an e-mail to the bid writer when the document has been processed and is ready to be reviewed/approved. This must be done before a bid can be broadcast. Follow instructions in e-mail to review/approve.

**After Broadcast**

- Bids can be viewed by going to "view bids" and open "broadcast list" for details about suppliers. The list can be sorted by date, member, status, type, etc, by clicking on the column headings.
- Once a bid has been broadcast, additional suppliers cannot be entered for broadcast. However, if the bid document is sent directly to a company, their name can be added in as a "plan holder" at any time (before the bid opens).
- Report details for bids are available on DemandStar by selecting from the menus.

**After Bid Opens**

- The bid writer will upload "bid tabulations" and "bid awards" by following directions for uploading documents. Adding bid awards will close out the bid and it will be shown as "awarded" (or in some cases, bid rejected/cancelled/withdrawn). Any plan holders listed will automatically receive notification of available documents.
- Note: The bid writer should be aware that any agency can view documents. This information can be very helpful to another agency when searching for specifications or for comparative pricing. It is also helpful to suppliers to increase competition.

**QUOTE WIRE:**

Use this option for informal bids. See purchasing policy for definition of informal bids.