



Agenda

City Council Regular Session

Monday, April 22, 2024 - 7:00 PM
Council Chambers

- I. Call to Order**
- II. Invocation and Pledge of Allegiance**
 - A. COUNCIL MEMBER GENE GENTRUP
- III. Roll Call**
- IV. Approve Minutes and Summaries**
 - A. EXECUTIVE SESSION MINUTES OF DECEMBER 18, 2023
 - B. SPECIAL SESSION MINUTES OF DECEMBER 28, 2023
 - C. EXECUTIVE SESSION MINUTES OF DECEMBER 28, 2023
 - D. REGULAR SESSION MINUTES OF FEBRUARY 26, 2024
- V. Special Presentation by Fire Chief John Mills**
- VI. Meeting Schedule**
- VII. Consent Agenda**
 - A. SPECIAL SESSION MINUTES OF NOVEMBER 13, 2023
 - B. EXECUTIVE SESSION MINUTES OF NOVEMBER 13, 2023
 - C. SPECIAL SESSION MINUTES OF JANUARY 16, 2024
 - D. EXECUTIVE SESSION MINUTES OF JANUARY 16, 2024
 - E. REGULAR SESSION MINUTES OF MARCH 11, 2024
 - F. REGULAR SESSION MINUTES OF MARCH 25, 2024
- VIII. Public Hearings**
- IX. Ordinances, Contracts and Resolutions**
 - A. ORDINANCE ACKNOWLEDGING VENDOR PAYMENTS FOR THE PERIOD OF MARCH 29, 2024 TO APRIL 12, 2024
 - B. ORDINANCE APPROVING A SIDEWALK IMPROVEMENTS AGREEMENT BETWEEN THE CITY OF LIBERTY, MISSOURI AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR THE M-291/BUE JAY TRAFFIC SIGNAL AND STEWART/M-291 INTERSECTION PROJECT, FEDERAL AID PROJECT STBG-3392(407)
- X. Other Business**
- XI. Citizens' Participation**

XII. Miscellaneous Matters from City Administrator

XIII. Miscellaneous Matters from Mayor and City Council

XIV. Adjournment

For ADA access to City Hall, please use the Kansas Street entrance.



City Council Meeting

Special Session Minutes
December 28, 2023

I. CALL TO ORDER

A special session meeting of the City Council of the City of Liberty, Missouri was held in the Training Room at Fire Station 1 on December 28, 2023 with Mayor Greg Canuteson presiding. Mayor Canuteson called the meeting to order at 4:00 p.m.

II. ATTENDEES

Council Members Present: Kelley Wrenn Pozel and Adam Travis, Ward II
Kevin Graham and Jeff Watt, Ward III
Michael Hagan and Gene Gentrup, Ward IV

Council Members Absent: Harold Phillips, Ward I
Shelton Ponder, Ward I

Staff Present: Curt Wenson, City Administrator
Vicki McClure, Finance Director
Katherine Sharp, Planning Director
John Mills, Fire Chief
Chris Young, Assistant Fire Chief
Brandon Smith, Economic and Business Development Manager

III. OTHER BUSINESS

- A. Authorize an Executive Session to be held December 28, 2023, immediately following the Special Session to discuss Real Estate Matters as authorized by 610.021(2) RSMo

Action: Council Member Graham moved to authorize the closed session. Council Member Hagan seconded the motion, which passed unanimously.

IV. ADJOURNMENT

The meeting adjourned at 4:02 p.m.

Mayor

Attest:

Deputy City Clerk

City Council Meeting

Regular Session Minutes

February 26, 2024

I. CALL TO ORDER

A regular meeting of the City Council of the City of Liberty, Missouri was held in the Council Chambers at City Hall on February 26, 2024 with Mayor Greg Canuteson presiding. Mayor Canuteson called the meeting to order at 7:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Council Member Hagan, who then led the pledge of allegiance.

III. ROLL CALL

Council Members Present: Shelton Ponder, Ward I
Kelley Wrenn Pozel, Ward II
Kevin Graham and Jeff Watt, Ward III
Gene Gentrup and Michael Hagan, Ward IV

Council Members Absent: Harold Phillips, Ward I
Adam Travis, Ward II

Staff Present: Curt Wenson, City Administrator
Sara Cooke, Assistant City Administrator
Andy Noll, Utilities Director
BJ Staab, Parks and Recreation Director
Tom Garland, Parks and Recreation Assistant Director
Jim Martin, Police Chief
Chris Young, Assistant Fire Chief
Katherine Sharp, Planning and Development Director
Sherri McIntyre, Public Works Director
Sarah Ranes, Deputy City Clerk

Public Present: Kellie Houx, Courier Tribune
29 members of the public

IV. APPROVE MINUTES AND SUMMARIES

A. STUDY SESSION SUMMARY OF DECEMBER 4, 2023

Council Member Graham moved to approve the summary as distributed. Council Member Ponder seconded the motion, which carried 6-0-0.

V. CITIZENS' PARTICIPATION

David Langston – 1920 Carter Court, Mr. Langston stated he was here to talk about the hole left on the east side of the square. Mr. Langston understands that people are upset about it but he would like to remind the public that we have been looking at the hole in the ground now for eight years and finally something is moving forward on it. Mr. Langston wants people to keep in mind that this is not something the tax payers are going to pay for, it's going to be the developer. Mr. Langston stated it is hard to get a developer involved as it possesses so many risks. Mr. Langston stated the buildings that have already come down, have been deemed dangerous. Although this building is sound, it is not historic at all if you are to look at the front of it and see it's a modern faced building that has no historical significance at all. Mr. Langston asks the citizens of Liberty for their patience and to trust the process.

Dwayne Holtzclaw – 113 Kevin Street, Excelsior Springs, Mr. Holtzclaw stated he has family members buried in privately owned Block 174. Mr. Holtzclaw states the City does not own Block 174 as it was sold January 6, 1900 by his uncle and Mayor John Will Hall. Mr. Holtzclaw has family members buried within 10 inches of the grave marker. Mr. Holtzclaw stated this is his 85th City Council meeting and he asks the City Council to please stop the revestment lawsuit. Mr. Holtzclaw stated you can review the Deed at the Clay County Recorder of Deeds Office in Deed Book 120, Page 36.

Gieselle Fest – 1407 Lynette Street, Ms. Fest thanks the City Council for the opportunity to speak tonight. Ms. Fest is relieved to know the Mayor stated at the last Council meeting that he values private property and it warms her heart because private property is something that is very important to her. Ms. Fest asks the City Council to please stop this lawsuit.

Gerasim Mayden – 9411 N. Laurel Avenue, Kansas City, Mr. Mayden stated this was his first time attending a City Council meeting and he thanked the City Council for the ability to speak tonight. Mr. Mayden stated he wasn't here tonight to talk about facts or history as he knows the City Council has had all of that for the last four years. Mr. Mayden said he is here to talk about observations he has made and comments he has heard. Mr. Mayden stated instead of spending an additional \$50,000.00 on a lawsuit, the City of Liberty could find other ways to spend the money on something useful. Mr. Mayden thanked the City Council.

Matt Smith – 541 White Oak Lane, Mr. Smith thanked the Liberty Police Department. Mr. Smith stated that all of his kids attend Epic and because Epic and the High School release at the same time, traffic is really crazy in that area. Ms. Smith appreciates more police presence during release time. Mr. Smith also stated that \$50,000.00 has been spent on the Block 174 lawsuit, which is less than \$2.00 of his income and the City could spend up to \$100,000.00, which is less than \$3.33 of his money and he asked the City Council to please continue. Mr. Smith stated the correlation between statue removal and gun violence is crazy.

VI. MEETING SCHEDULE

VII. CONSENT AGENDA

A. SPECIAL SESSION MINUTES OF DECEMBER 18, 2023

Council Member Hagan moved to approve the minutes as distributed. Council Member Graham seconded the motion, which carried unanimously.

B. MOTION TO APPROVE THE PURCHASE OF A NEW PARK RESTROOM STRUCTURE FROM CXT, INC TO BE LOCATED AT WESTBORO/CANTERBURY PARK FOR AN AMOUNT NOT TO EXCEED \$111,493.00

The existing restroom facility in Westboro/Canterbury Park is in significantly poor condition and has been renovated numerous times. This structure has exceeded its useful lifespan. Replacement of the restroom is part of the 2024 Parks Capital Improvement Program and will reduce future maintenance needs of the structure.

The City of Liberty Parks and Recreation Master Plan (Goal 3, Objective 3.4) recommends making all parks inclusive and accessible. According to the associated community survey, having restrooms in parks was rated a "High Priority" item. This rating indicates that any improvements in this area are likely to have a positive impact on the greatest number of households. Replacement of this facility has been highly requested from patrons that use the park. This project meets that neighborhood request.

The 2024 Parks Capital Improvement Program includes \$100,000.00 for a new park restroom. Additional capital funds are needed to cover the increased costs for the new restrooms. To address this funding need, park staff reduced costs on the Ruth Moore Shelter roof replacement project by completing some of the tasks in-house. This then allows the savings to cover the additional costs for the restroom.

Park staff researched available public restroom facility styles to identify and meet the appropriate needs of the park and neighborhood users. A pre-cast two-room facility offered by CXT, Inc. was identified as ideally suited for the replacement restroom. Staff submits this motion to approve this purchase from CXT, Inc. utilizing the Sourcewell Cooperative Pricing Agreement.

Action: Council Member Hagan moved to approve the purchase. Council Member Graham seconded the motion.

Vote: Motion passed 6-0-0

Yes: Council Members Ponder, Pozel, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

C. MOTION TO APPROVE THE PURCHASE OF SYNTHETIC TURF FOR NEW BATTING CAGES FROM HALL TURF, INC FOR AN AMOUNT NOT TO EXCEED \$45,487.00

Capitol Federal Sports Complex includes eight baseball/softball fields and one large high school-size baseball field. This facility is the host site of a wide variety of year-round youth and adult sports leagues and tournaments, averaging 2,000 players and families each weekend and an estimated 500–700 people each week. To continue to provide the amenities needed for improved tournament activities, space for pitchers to warm up safely and batters to practice is needed.

Parks staff will build the batting cages in-house to save on costs. This will require staff to procure posts, cables, nets and synthetic turf to create safe warm-up spaces. The

last item to procure is synthetic turf. Several contractors provided bids; with the best and lowest bid coming in at \$45,487.00.

To maintain the positive reputation of the complex in the metro area and create an overall great experience, upgrades to the complex are recommended. Hall Turf, Inc. has a cooperative price agreement with TIPS national purchasing cooperative. Staff recommends Hall Turf, Inc. to provide surfacing for this project.

Action: Council Member Hagan moved to approve the purchase. Council Member Graham seconded the motion.

Vote: Motion passed 6-0-0

Yes: Council Members Ponder, Pozel, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

D. MOTION TO APPROVE THE PURCHASE OF PIPE MATERIALS FROM CORE & MAIN FOR A 16" WATER LINE CONNECTION FROM NATCHEZ AVE TO SOUTH LIBERTY PKWY ALONG SOUTHVIEW DR. IN AN AMOUNT NOT TO EXCEED \$324,720.00

The Utilities Department Water Master Plan has identified and recommends a 16" watermain connection from Natchez Avenue to South Liberty Parkway along Southview Drive. This will complete a loop and create a redundant water supply feed to South Liberty Parkway. This will greatly aid in supplying the whole system with water in the event the main 24" transmission line to the water towers is out of operation for repairs or rehab.

The construction material purchase is for the 16", C-900 plastic water main. Additional purchases of bedding rock, asphalt and concrete, will be expensed to the Water Capital Fund line item for this project as well. The Utilities Department-Construction Distribution Division will construct the improvements in summer/fall of 2024. The construction costs will be reimbursed as part of a Clay County ARPA allocation to the City of Liberty.

Bids were solicited from three (3) local material suppliers by the Utilities Department Construction Distribution Division. Core and Main (Blue Springs, MO) had the lowest bid of \$324,720.00 for the 4,500 feet of pipe, hydrants and fittings needed. Staff recommends purchasing the needed Phase II pipe from Core and Main for a total of \$324,720.00. Bid prices are based on footage of 4,500 feet of 16" C-900 plastic water main, hydrants and fittings.

<u>Vendor</u>	<u>Bid</u>
Core and Main (Blue Springs, MO)	\$324,720.00
KC Winwater (KC, MO)	\$327,600.00
Schulte Supply (Independence, MO)	\$348,738.41

Funding for this project would come from the 2024 Water Capital Fund Construction line item budget and be reimbursed from Clay County as part of the ARPA allocation.

Action: Council Member Hagan moved to approve the purchase. Council Member Graham seconded the motion.

Vote: Motion passed 6-0-0

Yes: Council Members Ponder, Pozel, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

E. BOARD/COMMISSION REAPPOINTMENT

1. BOARD OF APPEALS

a. APPOINT LARRY GREGORY TO A TERM EXPIRING 12/30/2028.

Council Member Hagan moved to approve the appointment. Council Member Graham seconded the motion, which carried unanimously.

VIII. PUBLIC HEARINGS

A. RESOLUTION FOR A FINAL DEVELOPMENT PLAN FOR THE CONSTRUCTION OF A 1,947 SQ. FT. BUILDING FOR CUBA INSURANCE AGENCY AT 1351 ROUTE H IN LIBERTY, CLAY COUNTY, MISSOURI (P&Z CASE 24-05FDP)

This is a proposal is for a 1,947 square foot building on 1 acre. The location is at 1351 Route H. The proposed building will be used as an insurance agency. The applicant is requesting that this requirement be lessened as it cannot be met on this existing lot. The proposed building is 23 feet from the property line and meets the setback of the zoning district. There is a public water and public sanitary sewer lines that run along the east side of the lot which prevents the planting of large landscaping. The zoning to the east is A "Agriculture". There is one existing home to the east. That home is approximately 200 feet from the property line.

Mayor Canuteson opened the Public Hearing.

Scott Cuba, the General Contractor stated he is working with the engineer to prepare this building site for City approval. Mr. Cuba stated they are trying to accommodate the looks of the existing residential neighborhood with something that is more modern and will fit the requirements of his client, Stan Cuba for his insurance agency to make a nice transition to the light industrial area from there.

Cheryl Novick – 1301 E. County Road H, Ms. Novick stated she has maintained her property for over 22 years and she is the neighbor to Stan Cuba. Ms. Novick is here to make sure this project is true to the architectural drawings as it looks great and is a perfect fit. Ms. Novick would also like to know what the final zoning after completion is going to be, residential or business?

Luana (Cumpton) Paulson – 1319 Highway H, Ms. Paulson stated this entire property had been in her family since the 1950's and that they sold a portion to Ms. Novick a couple decades ago and then another portion to Stan Cuba a couple years ago. Ms. Paulson is concerned that Mr. Cuba is requesting this property to be zoned residential when in reality he's building a business. Ms. Paulson also wants to make sure there are no issues with disturbing their privacy while living there.

Scott Wilhelm – 1500 H Highway, Mr. Wilhelm stated he has been a victim of development here and in other parts of the country throughout his time in the military. Mr. Wilhelm stated it is important for him to know and understand the process that is going on for this variance request and he is very upset that he wasn't notified by a letter and when he called the phone number listed on the sign and left a couple messages that no one returned his calls. Mr. Wilhelm asked the City Council to speak with those that could possibly be negatively affected by this development and better inform the public of the process.

Seeing no one else wishing to speak, the Mayor closed the Public Hearing.

Action: Council Member Hagan moved to postpone consideration of the Resolution to March 11, 2024. Council Member Graham seconded the motion and it carried unanimously.

IX. ORDINANCES, CONTRACTS AND RESOLUTIONS

A. ORDINANCE APPROVING VENDOR PAYMENTS FOR THE PERIOD OF FEBRUARY 2, 2024 TO FEBRUARY 16, 2024

Document No. 9720 was read.

Action: Council Member Watt moved to approve the vendor payments. Council Member Hagan seconded the motion.

Roll Call

Vote: Motion passed 6-0-0

Yes: Council Members Ponder, Pozel, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11886.

B. ORDINANCE ACCEPTING AND APPROVING A FINAL PLAT FOR CUBA INSURANCE AGENCY IN THE CITY OF LIBERTY, CLAY COUNTY, MISSOURI (P&Z CASE 24-02FP)

This is a proposal for a Final Plat for Cuba Insurance Company at 1351 Route H. This plat contains a single one-acre lot. The platting of this lot has been proposed in preparation for the construction of an insurance office.

At its February 13, 2024 meeting, the Planning Commission voted 6-0-0 to recommend approval of PZ Case 24-02FP as presented in the staff report. Staff finds the application meets the standards of review for a Final Plat in Section 30-28.14 of the UDO and recommends approval of P&Z Case 24-02FP.

Document No. 9721 was read.

Action: Council Member Hagan moved to postpone consideration of the Ordinance to March 11, 2024. Council Member Graham seconded the motion and carried unanimously.

C. ORDINANCE APPROVING AN AGREEMENT WITH DAVEY RESOURCE GROUP FOR A TREE INVENTORY AND MANAGEMENT PLAN IN AN AMOUNT NOT TO EXCEED \$35,700.00

The City was awarded a grant from the Missouri Department of Conservation to conduct an inventory of right-of-way trees, and trees on several city-owned properties, including City Hall, the Liberty Community Center, three Fire Stations and two Cemeteries.

The grant will reimburse the City 75% of the expense of a tree inventory and management plan.

The City published a public Request for Qualifications to find a company to conduct a tree inventory and create a management plan. Bids were received from three companies: Davey Resource Group, Arbor Pro, and CNUC.

After reviewing bids, the staff recommended approving a contract with Davey Resource Group for a tree inventory and management plan for an amount not to exceed \$35,700.00.

After the reimbursement from the Missouri Department of Conservation, the City's portion of the project would be approximately \$8,925.00.

Davey Resource Group was selected based on their knowledge of the City, ability to provide the inventory and data needed to manage the City's trees, and they had the best reviews and references of the three companies who provided qualifications.

Document No. 9722 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Graham seconded the motion.

Vote: Motion passed 6-0-0

Yes: Council Members Ponder, Pozel, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11887.

D. ORDINANCE APPROVING AN AMENDMENT TO ORDINANCE NO. 11409 APPROVING AN AGREEMENT FOR TRAFFIC SIGNAL MAINTENANCE WITH BLACK AND MCDONALD, LLC BY INCREASING THE AGREEMENT AMOUNT BY \$30,978.00 FROM \$87,626.00 FOR AN AMOUNT NOT TO EXCEED \$118,604.00

This action is to increase the agreement amount in order to allow for 2024 traffic signal preventative maintenance. The original agreement with Black and McDonald was approved by City Council on May 24, 2021.

City-owned traffic signals require routine maintenance and occasional repairs. City staff has utilized the prompt on-call services of electrical contractor, Black and McDonald, LLC for many years due to their excellent service, competitive rates, and intimate knowledge of the City's traffic signal system. Previously, these services were performed in an on-call manner and invoiced to the City on a time and material basis and funded using available budgeted traffic signal maintenance funds.

City staff determined it would be beneficial to enter into an agreement with a fixed maintenance plan and annual cost in order to more accurately budget for future traffic signal needs. An agreement with Black and McDonald was negotiated in 2021 for the amount of \$28,350.00 to provide bi-annual maintenance tasks of the signals and provide fixed time and material rates for work performed above-and-beyond the scope of routine maintenance. This is an annual agreement established in 2021 for a term of five years expiring at the end of 2025, renewed each year with an allowance for annual adjustments to the maintenance cost and rates with escalations not to exceed 3%.

Year	% Escalation Applied	Cost of Work for the year	Change Order Amount	Revised Contract Amount
2021 (Original Contract)	--	\$28,350.00	--	\$28,350.00 (Original Contract)
2022	3%	\$29,200.00	\$29,200.00	\$57,550.00
2023	3%	\$30,076.00	\$30,076.00	\$87,626.00
2024 (proposed)	3%	\$30,978.00	\$30,978.00	\$118,604.00
2025 (future)				

The traffic signal maintenance base budget was established at \$50,000.00 for 2024 during FY2024 budget development. This agreement will utilize \$30,978.00 of those funds with the remaining \$19,022.00 available for repairs above and beyond the routine maintenance scope.

Staff recommends approving an amendment to Ordinance No. 11409 approving the agreement for traffic signal maintenance with Black and McDonald, LLC by increasing

the current agreement amount of \$87,626.00 by \$30,978.00 to \$118,604.00 for 2024 traffic signal preventative maintenance work.

Document No. 9723 was read.

Action: Council Member Watt moved to waive the rules and consider the ordinance on first reading. Council Member Gentrup seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Pozel seconded the motion.

Vote: Motion passed 6-0-0

Yes: Council Members Ponder, Pozel, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11888.

X. OTHER BUSINESS

XI. MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR

XII. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL

XIII. ADJOURNMENT

The meeting adjourned at 8:04 p.m.

Mayor

Attest:

Deputy City Clerk



City Council Meeting

Special Session Minutes
November 13, 2023

I. CALL TO ORDER

A special session meeting of the City Council of the City of Liberty, Missouri was held in the Council Conference Room on November 13, 2023 with Mayor Greg Canuteson presiding. Mayor Canuteson called the meeting to order at 6:00 p.m.

II. ATTENDEES

Council Members Present: Harold Phillips and Shelton Ponder, Ward I
Kelley Wrenn Pozel and Adam Travis, Ward II
Kevin Graham and Jeff Watt, Ward III
Michael Hagan and Gene Gentrup, Ward IV

Council Members Absent: None

Staff Present: Curt Wenson, City Administrator
Sara Cooke, Assistant City Administrator
Vicki McClure, Finance Director
Sarah Ranes, Deputy City Clerk

Public Present: 0

III. OTHER BUSINESS

- A. Authorize an Executive Session to be held November 13, 2023, immediately following the Special Session to discuss Real Estate Matters as authorized by 610.021(2) RSMo

Action: Council Member Hagan moved to authorize the closed session. Council Member Pozel seconded the motion, which passed unanimously.

IV. ADJOURNMENT

The meeting adjourned at 6:02 p.m.

Mayor

Attest:

Deputy City Clerk



City Council Meeting

Special Session Minutes

January 16, 2024

I. CALL TO ORDER

A special session meeting of the City Council of the City of Liberty, Missouri was held in the Council Conference Room on January 16, 2024 with Mayor Greg Canuteson presiding. Mayor Canuteson called the meeting to order at 6:00 p.m.

II. ATTENDEES

Council Members Present: Harold Phillips and Shelton Ponder, Ward I
Kelley Wrenn Pozel and Adam Travis, Ward II
Kevin Graham and Jeff Watt, Ward III
Michael Hagan and Gene Gentrup, Ward IV

Council Members Absent: None

Staff Present: Curt Wenson, City Administrator
Sara Cooke, Assistant City Administrator
Vicki McClure, Finance Director
Sarah Ranes, Deputy City Clerk

Public Present: 0

III. OTHER BUSINESS

- A. Authorize an Executive Session to be held January 16, 2024, immediately following the Special Session to discuss Real Estate Matters as authorized by 610.021(2) RSMo

Action: Council Member Hagan moved to authorize the closed session. Council Member Travis seconded the motion, which passed unanimously.

IV. ADJOURNMENT

The meeting adjourned at 6:02 p.m.

Mayor

Attest:

Deputy City Clerk

City Council Meeting

Regular Session Minutes

March 11, 2024

I. CALL TO ORDER

A regular meeting of the City Council of the City of Liberty, Missouri was held in the Council Chambers at City Hall on March 11, 2024 with Mayor Greg Canuteson presiding. Mayor Canuteson called the meeting to order at 7:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Council Member Graham, who then led the pledge of allegiance.

III. ROLL CALL

Council Members Present: Harold Phillips and Shelton Ponder, Ward I
Kelley Wrenn Pozel and Adam Travis, Ward II
Kevin Graham and Jeff Watt, Ward III
Gene Gentrup and Michael Hagan, Ward IV

Council Members Absent: None

Staff Present: Curt Wenson, City Administrator
Sara Cooke, Assistant City Administrator
Vicki McClure, Finance Director
Ashley Comer, Assistant Finance Director
Andy Noll, Utilities Director
BJ Staab, Parks and Recreation Director
Erika Brant, Parks and Recreation Community Engagement Mgr.
Jim Martin, Police Chief
John Mills, Fire Chief
Chris Young, Assistant Fire Chief
Katherine Sharp, Planning and Development Director
Sherri McIntyre, Public Works Director
Sarah Ranes, Deputy City Clerk

Public Present: Kellie Houx, Courier Tribune
30 members of the public

IV. APPROVE MINUTES AND SUMMARIES

V. CITIZENS' PARTICIPATION

Dwayne Holtzclaw – 113 Kevin Street, Excelsior Springs, Mr. Holtzclaw stated his uncle and Mayor of Liberty, Missouri, John Will Hall, sold Block 174 on January 6, 1900. Mr. Holtzclaw's family is buried within ten inches of the grave marker. Mr. Holtzclaw stated the City of Liberty has filed a reversion lawsuit and the Mayor continually says that it is to see who owns that property. Mr. Holtzclaw encourages the audience to look up the definition of reversion as

Mr. Holtzclaw states the definition is to take back something you previously owned. Mr. Holtzclaw states he has the Warranty Deed which is three pages long. Mr. Holtzclaw asks the City Council to please stop the revestment lawsuit.

Gieselle Fest – 1407 Lynette Street, Ms. Fest thanks City Council for the opportunity to speak and with all do respect she asks City Council to withdraw the lawsuit on Block 174. Ms. Fest stated the City has spent \$50,000.00 so far and she has projected the City will spend an additional \$50,000.00. Ms. Fest asked why is that \$50,000.00 important? Ms. Fest stated you can go to the Community Center and look at the theater, \$100,000.00 would do all of those lights. Ms. Fest said that if you go and talk to those people at the Community Center and in the theater, the lights are something they really need. Ms. Fest asks the City Council to do something positive and productive with our money.

Carrie Lonsdale – 1320 Huntington Drive, Ms. Lonsdale would like to address the City Council regarding the \$60M proposal coming up on the ballot on April 2nd and the fact that she doesn't know if people are aware that it's going to be a debt levy tax which means it's going to be with us for the next 20 years. Ms. Lonsdale states that the significance of that is, when it's paid in 20 years and the City Council doesn't cancel it at that time, it will remain in effect until it is cancelled. Ms. Lonsdale states that this issue just isn't about us but it is about your kids and grandkids. Ms. Lonsdale is not a Community Center member and she feels like she is being made to pay for something she doesn't utilize. Ms. Lonsdale encourages people to get out and vote and to please vote No.

Gerasim Mayden – 9411 N. Laurel Avenue, Kansas City, Mr. Mayden is here to speak about Block 174. Mr. Mayden stated ignorance of the Council is extremely strong and that ignorance doesn't mean you are uneducated, dumb or slow, it means you are lacking knowledge of a certain subject. Mr. Mayden stated to take private property is not the way we do things in America.

David Sallee – 9531 N. Laurel Avenue, Kansas City, Mr. Sallee stated since October of 2023, there has been an increase in anti-Semitism in America. Mr. Sallee is here to talk about the Confederate Monument in Fairview Cemetery. Mr. Sallee states this is the 86th meeting in which this topic has been addressed.

VI. MEETING SCHEDULE

VII. CONSENT AGENDA

A. MOTION TO AUTHORIZE THE PURCHASE OF A 2024 FORKLIFT FROM RIEKES EQUIPMENT COMPANY IN AN AMOUNT NOT EXCEED \$32,902.00

The purchase of a Forklift will help the Water Treatment Plant staff unload pallets of chemicals from a truck that doesn't have an unloading gate.

Action: Council Member Hagan moved to approve the purchase. Council Member Travis seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

B. TEMPORARY EVENT LIQUOR LICENSES FOR HISTORIC DOWNTOWN LIBERTY, INC. FIRST THURSDAY BLOCK PARTY EVENTS

In 2003, the City Code was amended, adding a temporary liquor license for events of short duration (7 days or less). Patterned after the state's license, this temporary liquor license allows any church, school, civic, service, fraternal, veteran, political or charitable club or organization to sell or serve alcohol, upon approval of the license by the City Council.

Historic Downtown Liberty, Inc. (HDLI) has applied for temporary liquor licenses to serve alcohol at the First Thursday Block Party events on June 6, 2024, and September 5, 2024, from 5 p.m.- 8 p.m. The First Thursday Block Party events will be held at Missouri Street between Franklin and Kansas Streets. As the event locations incorporates both indoor and outdoor areas, the organization contacted the owners/occupants of all properties within one hundred eighty-five (185) feet of the event location, notifying them of the proposed events and the time and place of the Council meeting at which the applications will be considered. In addition, HDLI has submitted a map of the event location and will provide security personnel for these events.

1. RESOLUTION APPROVING A TEMPORARY EVENT LIQUOR LICENSE FOR HISTORIC DOWNTOWN LIBERTY, INC. (HDLI) FOR THE FIRST THURSDAY BLOCK PARTY EVENT ON JUNE 6, 2024

Action: Council Member Hagan moved to approve the resolution. Council Member Travis seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3377.

2. RESOLUTION APPROVING A TEMPORARY EVENT LIQUOR LICENSE FOR HISTORIC DOWNTOWN LIBERTY, INC. (HDLI) FOR THE FIRST THURSDAY BLOCK PARTY EVENT ON SEPTEMBER 5, 2024

Action: Council Member Hagan moved to approve the resolution. Council Member Travis seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3378.

VIII. PUBLIC HEARINGS

A. HISTORIC CERTIFICATE OF APPROPRIATENESS FOR DEMOLITION OF 11 N. WATER, LIBERTY SQUARE HISTORIC DISTRICT.

Applications for demolition of primary structures within the Historic Districts and Local Landmarks shall be reviewed by the HDRC and forwarded to the City Council with a recommendation. The City Council shall take formal action on the application in the form of a Resolution following a public hearing.

Star Development, the owner of 11 Water Street, has applied for a Certificate of Appropriateness to demolish 11 N. Water Street, a non-contributing primary structure, in the Liberty Square Historic District.

HDRC held a public hearing on March 5, 2024. HDRC voted 5-3 in favor of demolition with the stipulation that the infill plan receives a recommendation of approval by HDRC prior to the approval by City Council.

Applicant, Paul Jenness, with Star Development is in the audience for questions.

Mayor Canuteson opened the Public Hearing.

Jennifer McGuire, owner of The Parlor located at 15 N. Water Street directly next to 11 N. Water. Ms. McGuire states that on December 7, 2023 a chain link fence was put up across the sidewalk and running over into the parking spaces blocking them. Ms. McGuire states retail businesses run off of foot traffic, new customers and visibility. Ms. McGuire states the fence took all of this away from her business during the most important season for them. Ms. McGuire asked when the fence was installed if she could have a sign indicating she is still open and to open up a handicap space that was being blocked by the fence and she was told no. Ms. McGuire states that she voiced her concerns to anyone who would listen and the only way she got someone to listen as a woman owned business owner, is when she said she had an attorney. Ms. McGuire stated they are dealing with the fall out of "being unseen" during the busiest season for them. Ms. McGuire stated the City Council's vote on this item will determine whether or not The Parlor stays in Liberty or she moves her business elsewhere.

Mayor Canuteson closed the Public Hearing.

1. RESOLUTION APPROVING A HISTORIC CERTIFICATE OF APPROPRIATENESS FOR DEMOLITION OF 11 N. WATER, LIBERTY SQUARE HISTORIC DISTRICT

Action: Council Member Graham moved to approve the resolution. Council Member Hagan seconded the motion.

Vote: Motion passed 7-1-0

Yes: Council Members Phillips, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: Council Member Ponder

Abstain: None

Inscribed in Resolution No. 3379.

IX. ORDINANCES, CONTRACTS AND RESOLUTIONS

A. ORDINANCE APPROVING VENDOR PAYMENTS FOR THE PERIOD OF FEBRUARY 16, 2024 TO MARCH 1, 2024

Document No. 9724 was read.

Action: Council Member Hagan moved to approve the vendor payments. Council Member Phillips seconded the motion.

Roll Call

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11889.

B. RESOLUTION FOR A FINAL DEVELOPMENT PLAN FOR THE CONSTRUCTION OF A 1,947 SQ. FT. BUILDING FOR CUBA INSURANCE AGENCY AT 1351 ROUTE H IN LIBERTY, CLAY COUNTY, MISSOURI (P&Z CASE 24-05FDP) (**POSTPONED FROM FEBRUARY 26TH**)

The applicant is requesting a variance to the Unified Development Ordinance (UDO) Section 30-97.5(1). The code states, "Where any commercial, industrial, or multi-family development abuts a single or two-family residential development, a buffer shall be provided with sufficient plant material and/ or open space to reduce the impact of a high intensity use on adjacent residential property. Such buffer shall either be a one-hundred-foot landscaped open space corridor or a fifty-foot open space corridor and an earthen berm landscaped with evergreens and trees.

The applicant is requesting that this requirement be lessened as it cannot be met on this existing lot. The proposed building is 23 feet from the property line and meets the setback of the zoning district. There is a public water and public sanitary sewer lines that run along the east side of the lot which prevents the planting of large landscaping. The zoning to the east is A "Agriculture". There is one existing home to the east. That home is approximately 200 feet from the property line.

Action: Council Member Phillips moved to approve the resolution. Council Member Pozel seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3380.

C. **ORDINANCE ACCEPTING AND APPROVING A FINAL PLAT FOR CUBA INSURANCE AGENCY IN THE CITY OF LIBERTY, CLAY COUNTY, MISSOURI (P&Z CASE 24-02FP) (POSTPONED FROM FEBRUARY 26TH)**

This is a proposal for a Final Plat for Cuba Insurance Company at 1351 Route H. This plat contains a single one-acre lot. The platting of this lot has been proposed in preparation for the construction of an insurance office.

At its February 13, 2024 meeting, the Planning Commission voted 6-0-0 to recommend approval of PZ Case 24-02FP as presented in the staff report. Staff finds the application meets the standards of review for a Final Plat in Section 30-28.14 of the UDO and recommends approval of P&Z Case 24-02FP.

Document No. 9725 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Phillips seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Phillips moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11890.

D. **ORDINANCE APPROVING A CONTRACT WITH SUPERIOR BOWEN ASPHALT COMPANY, LLC FOR CITY OF LIBERTY PROJECT 24-002, 2024 STREET MAINTENANCE PAVEMENT RESTORATION IN AN AMOUNT NOT TO EXCEED \$1,417,562.00**

The Capital Improvement Plan includes a Street Restoration Program in order to project expenditures necessary for streets in need of restoration. This memo pertains to the 2024 Street Maintenance Pavement Restoration Project, otherwise known as Public Works Capital Improvement Project 24-002.

In the months prior to bidding, City staff identified areas in need of milling and overlaying and associated work. These locations formed the scope of work for the project. The figures below define the specific project locations.

Figure 1

Overlay Depth	Street	From	To
1.5"	B Highway	H Highway	69 Highway
1.5"	H Highway	E Mill St	E City Limits
1.5"	N Lightburne St	E Mill St	Shepherd Rd

The project encompasses approximately 15 miles of lanes. It should be noted that each project location, in addition to the milling and overlaying, includes thermoplastic restriping.

Document No. 9726 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Graham seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11891.

- E. ORDINANCE APPROVING AN STBG FUNDING AGREEMENT BETWEEN THE CITY OF LIBERTY, MISSOURI AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION TO PROVIDE FUNDING ASSISTANCE FOR THE CONSTRUCTION OF THE M-291/BLUE JAY TRAFFIC SIGNAL AND STEWART/M-291 INTERSECTION FEDERAL AID PROJECT STBG-3392(407) IN AN AMOUNT NOT TO EXCEED \$800,000.00

The Missouri Highway 291 corridor is a major commercial corridor directly adjacent to the Liberty Triangle Commercial Center. The corridor provides major arterial traffic flow for motorists and freight through the City of Liberty.

Traffic studies and historical data have both demonstrated that the intersection of M291 & Stewart Rd. is a high accident location. The annual average number of traffic accidents at the intersection is ten, with approximately half of these resulting in injury. To reduce the likelihood of accidents, the City has proposed either closing or improving the intersection. Traffic studies have determined that altering the intersection of M-291 & Stewart Rd. will divert significant traffic through the intersection of M-291 & Blue Jay Drive, thus warranting signalization.

In 2020, the City of Liberty applied for funds through the Federal Surface Transportation Block Grant Program (STBG) for the following improvements:

- Signalization of the intersection of M-291 & Blue Jay Dr.
- Improvement of the intersection of M-291 & Stewart Rd.
- Pedestrian connectivity east of M-291 from the intersection of M-291 & Blue Jay Dr. to the North Havens Commercial Center development.

The grant funds, which have been awarded, will be available as reimbursement for construction costs and require coordination and an agreement with the Missouri Department of Transportation (MoDOT). The awarded grant provides up to \$800,000.00. MoDOT requires an ordinance from the Local Public Agency (LPA) authorizing the City to enter into a funding agreement.

Document No. 9727 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Ponder seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11892.

F. ORDINANCE ACCEPTING THE ASSIGNMENT OF A PRE-RECORDED PUBLIC SANITARY SEWER EASEMENT FROM PROMINENCE HOLDINGS FOR THE PROMINENCE SANITARY SEWER MAIN EXTENSION PROJECT

To facilitate a public sanitary sewer main extension for the Prominence Commercial and Residential Developments, a sanitary sewer main easement is needed to allow for its construction. Prominence Holdings, LLC secured an easement for the construction and future maintenance of the public-main extension in 2023. The easement which was secured included language allowing Prominence Holdings, LLC to assign its rights to the City of Liberty at a future date. This report and subsequent Ordinance accept the assignment of an easement from Prominence Holdings LLC to the City of Liberty.

Document No. 9728 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Graham seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Pozel seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 11893.

G. ORDINANCE APPROVING A CONTRACT FOR GENERATOR MAINTENANCE WITH CUMMINS SALES AND SERVICE KANSAS CITY MO BRANCH IN AN AMOUNT NOT TO EXCEED \$27,311.51

The City of Liberty owns and operates fourteen generators throughout the City for backup power at various locations and various departments, including: City Hall, Fire Stations, Community Center, Animal Shelter, Street Maintenance Facility, Water Production and Wastewater Treatment Plants, Sanitary Sewer Pump Station, Water Well Field, Water Tower, and Mobile Generators. These generators need routine maintenance inspections and load testing once or twice a year to remain in good working order.

City staff solicited pricing quotes from three maintenance service providers for conducting maintenance on the fourteen generators over three years from 2024-2026, including annual price escalations. Pricing is summarized as three-year grand totals for each:

- Cummins Sales and Service KCMO Branch \$81,934.53
- Central Power \$97,462.69
- Luke Cloyd \$145,984.88

City staff selected Cummins Sales and Service KCMO Branch. The initial contract amount will be for the grand total cost divided by three years in the amount of \$27,311.51 for 2024 generator maintenance work. For each of the subsequent two years, a contract amendment will be presented to City Council for approval accordingly. Generator maintenance costs will be allocated to applicable departments funded under their applicable maintenance budgets established during FY2024 budget development.

Document No. 9729 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Ponder seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11894.

- H. ORDINANCE APPROVING A COST SHARE AGREEMENT BETWEEN THE CITY OF LIBERTY, MISSOURI AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION TO PROVIDE FUNDING ASSISTANCE FOR THE M-291/BLUE JAY TRAFFIC SIGNAL AND STEWART/M-291 INTERSECTION PROJECT, FEDERAL AID PROJECT STBG-3392(407)

The Missouri Highway 291 corridor is a major commercial corridor directly adjacent to the Liberty Triangle commercial center. The corridor provides major arterial traffic flow for motorists and freight through the City of Liberty.

Traffic studies and historical data have both demonstrated that the intersection of M291 & Stewart Rd. has a high accident rate. The annual average number of traffic accidents at the intersection is 10, with approximately half of these resulting in injury. To reduce the likelihood of accidents, the City has proposed either closing or improving the intersection. Traffic studies have determined that altering the intersection of M-291 & Stewart Rd. will divert significant traffic through the intersection of M-291 & Blue Jay Dr., thus warranting signalization.

Document No. 9730 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Phillips seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11895.

- I. ORDINANCE APPROVING A CONTRACT WITH JOHNSON GRANITE SUPPLY FOR THE PURCHASE AND INSTALLATION OF A COLUMBARIUM AND CENOTAPH IN FAIRVIEW AND NEW HOPE CEMETERIES IN AN AMOUNT NOT TO EXCEED \$50,412.00

The City of Liberty installed a 64-niche columbarium in Fairview/New Hope Cemeteries in 2011 for a purchase price of \$22,000.00. This unit has sold 31 of the 64 niches and recouped its initial investment. As cremation has become more popular nationwide and reached 59% of funerals in Missouri, the need for diverse interment options has grown. The purchase and installation of a 72 niche round unit will allow the City of Liberty to offer three different options for columbarium interment of cremains and encourage the preservation of in-ground space for traditional burials.

The proposed unit will have 72 double-depth niches that can hold two urns each and an ossuary in the center that provides space for the communal interment of

approximately 275 cremated remains. Paired with our existing unit, the City will offer three columbarium interment options, all housed in a columbarium garden in the center of Fairview and New Hope Cemetery.

Staff proposes purchasing a 72-niche columbarium with an ossuary from Johnson Granite Supply based in North Kansas City. This unit is both the lowest bid and a high-quality product and benefits from a continuing partnership with a local monument company that can provide support should any issues arise in the future. It is also one of two bidders that provided a design with double-depth niches that allow the interment of two sets of cremains. The unit was bid at \$39,249.00 with a combination cenotaph and interment table for an additional \$11,163.00. The cenotaph will provide families with a place to memorialize their loved ones interred in the ossuary with engraved plates. The purchase price for both pieces will total \$50,412.00.

The funding for this project will come from two sources. A Columbarium Reserve Fund, which has been growing since the installation of our first unit in 2011, and was held at \$19,969.00 at the end of 2023. The Cemetery Trust Fund, which is held at Greater Kansas City Community Foundation, has \$467,000.00 in principal. The Columbarium Reserve will be fully spent with the Cemetery Trust Fund providing the remaining funding for this project. The guidelines adopted for good stewardship of the Cemetery Trust Fund require a minimum principal balance of \$350,000.00, which we will remain well above. Additionally, all money spent on this project will be returned to the trust as 50% of each niche sale will be placed back into the principal, resulting in full repayment after approximately 50 double niche sales.

Document No. 9731 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Gentrup seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11896.

J. ORDINANCE AMENDING CHAPTER 8 "CEMETERIES," OF THE CODE OF THE CITY OF LIBERTY, CLAY COUNTY, MISSOURI

Chapter 8 – Cemeteries in the City Code of the City of Liberty as well as the companion document City of Liberty Rules and Regulations for City-Owned Cemeteries were both updated on December 18, 2023.

Staff is recommending one additional update to Chapter 8, Section 6. That section deals with the disposition of proceeds from the sales of lots, and requires 25% of lot sales to be placed in the Cemetery Trust Fund. With the addition of a new

columbarium, staff recommends adding language to place 50% of the sale of columbarium niches in the Cemetery Trust Fund as well.

The table below shows the funds that would be invested back into the Cemetery Trust when all of the spaces in the current columbarium and new columbarium are sold:

	Remaining Niches	Sales Price	Trust Donation	Total to Trust
Single Niches	33	\$1,200	\$600	\$19,800
Double Niches	72	\$2,400	\$1,200	\$86,400
Ossuary	275	\$450	\$225	\$61,875
				\$168,075

These funds will help repay the funds removed from the Cemetery Trust to pay for the new columbarium, build a columbarium reserve for future expansion of the Cemeteries, and the interest provided by the funds can be used for ongoing Cemetery maintenance.

Document No. 9732 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Phillips moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11897.

K ORDINANCE AMENDING CHAPTER 8, "CEMETERIES" OF THE CODE OF THE CITY OF LIBERTY, CLAY COUNTY, MISSOURI, UPDATING AND ADDING FEES FOR THE CEMETERY TO THE CITY'S SCHEDULE OF FEES

The City of Liberty's burial fees require annual updates to remain regionally competitive, account for changes in contractor pricing and cemetery offerings, and to continue to maintain the cemetery. The contractor used for open/close services updates pricing annually. 98% of the cemetery lots have been sold, leaving approximately 600 spaces remaining for new sales. Staff recommends raising the price of the lots to address the dwindling number of lots available. The suggested price is still less than other local cemeteries by at least \$500.00/lot.

Since the adding of a full-time Sexton, the cemetery budget has seen a rise in maintenance costs as deferred maintenance has been completed, and new issues are being addressed as they arise. The new Sexton has had a year to determine the amount of work required for each type of burial, and recommends adjusting the fees to properly account for staff time.

The addition of a new columbarium will create new niche varieties that require new categories in the cemetery schedule of fees. Staff recommends adding a columbarium open/close fee to account for staff time during services and during the engraving process. Staff also recommends changing the fees for engraving and Clay County Recording Fees to reflect that those prices are set by the County and vendors outside the City.

In order to continue to maintain the cemeteries, Staff is recommending the following fee changes.

Category	Current Fee	Proposed Range	Proposed Fee
Spaces	\$900	\$1,500-\$2,000	\$1,500
Columbarium Niche (Single)	\$1,200	\$1,200-\$1,500	\$1,200
Columbarium Niche (Double)	N/A	\$2,400-\$3,000	\$2,400
Ossuary Space	N/A	\$450-\$700	\$450
Clay County Deed Recording Fee*	\$24	Fee Set by Clay County	Fee Set by Clay County
Lot Open/Close – Cremains/Ashes*	\$550	\$750-\$1,000	\$750
Weekend Lot Open/Close – Cremains/Ashes*	\$750	\$950-\$1,200	\$950
Lot Open/Close – Non-Cremains/Ashes*	\$1,000	\$1,000-\$1,500	\$1,000
Weekend Lot Open/Close – Non-Cremains/Ashes*	\$1,200	\$1,200-\$1,700	\$1,200
Columbarium Open/Close*	N/A	\$150-\$250	\$150
Plaque Engraving	\$155-\$665	Direct Vendor Cost	Direct Vendor Cost
Repurchase of Cemetery Lot	\$75	\$75 OR Original Purchase Price with Proof of Purchase**	\$75 OR Original Purchase Price with Proof of Purchase**

*Note – Fee set by Clay County for recording of new deeds and is subject to change by the County.

*Note – Repurchase price will be based on whichever amount is greater. Those interested in returning a cemetery lot or columbarium niche should contact the Cemetery Sexton.

*Note – No holiday burials

Document No. 9733 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Travis seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Travis seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11898.

L. ORDINANCE APPROVING A CONTRACT WITH DOWNEY CONSTRUCTION, INC. FOR THE INSTALLATION OF CONCRETE SIDEWALKS AND MONUMENT FOUNDATION IN FAIRVIEW AND NEW HOPE CEMETERIES IN AN AMOUNT NOT TO EXCEED \$17,450.00

The installation of the new columbarium will require a professionally poured foundation. Downey Construction, will also expand the apron around the existing columbarium and will pour new sidewalks to connect the two units and the existing roadway.

City staff intend to perform initial digging and grade work to decrease costs and because there is a presence of a nearby sewer main. The contractor will perform final grade and complete the concrete pour and finishing.

The funding for this project will come from two sources. A Columbarium Reserve fund has been growing since the installation of our first unit in 2011 and held \$19,969.00 at the end of 2023. The Cemetery Trust Fund, held at Greater Kansas City Community Foundation, has \$467,000.00 in principal. The Columbarium Reserve will be fully spent with the Cemetery Trust Fund providing the remaining funding for this project. The guidelines adopted for good stewardship of the Cemetery Trust Fund require a minimum principal balance of \$350,000.00, which we will remain well above. Additionally, all money spent on this project will be returned to the trust as 50% of each niche sale will be placed back into the principal resulting in full repayment after approximately 50 double niche sales.

Document No. 9734 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Phillips seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Phillips moved to approve the ordinance. Council Member Pozel seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11899.

M. ORDINANCE APPROVING A CONTRACT WITH MIKE HAGEN ELECTRIC, INC. FOR ELECTRICAL UPDATES TO THE FLAGPOLE AT THE VETERAN'S MEMORIAL IN FAIRVIEW CEMETERY IN AN AMOUNT NOT TO EXCEED \$6,100.00

The American flagpole at the Veteran's Memorial will be replaced this year, and as a part of that project, staff recommends updating the lighting for the flag and memorial as well.

The existing lighting solution is mounted on the current flag pole and has been non-functional for over a year due to water damage and a broken mounting. Additionally, the existing electrical service was installed by volunteers 10 years ago and needs an update, including a modern breaker box that is not mounted directly to the utility pole. These updates have been requested by local veteran's organizations and by individual visitors to the cemetery so that proper respect is paid both to our flag and to this memorial.

Two quotes for this project were obtained, and staff recommended the selection of Mike Hagen Electric, Inc. for this project because they are able to complete the project without having to cut through the asphalt on any of the internal cemetery roads.

Mike Hagen Electric, Inc. proposes installing a new breaker box behind the nearby stone fence pillar that will tie into the existing electrical meter and feed the new ground-mounted light to provide overnight lighting on the American flag at the Veteran's Memorial. This quote includes boring under the road (internal Cemetery road, Rachel) to prevent cutting the asphalt to lay new conduit, thereby minimizing disruptions to cemetery visitors.

Mike Hagen Electric, Inc. will be responsible for providing all materials and labor for this project with the cemetery Sexton serving as staff contact and ensuring that all underground work does not disturb nearby graves.

Document No. 9735 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Graham seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Watt seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 11900.

N. RESOLUTION APPROVING THE CITY OF LIBERTY RULES AND REGULATIONS FOR CITY-OWNED CEMETERIES

Due to the addition of a new columbarium, staff recommends adopting the revised City of Liberty Rules and Regulations for City-Owned Cemeteries document. A summary of the changes are detailed below.

Introduction

Removed the Cemetery Clerk as a contact for the Cemetery.

Add a line stating that appeals to decisions made by the Cemetery Sexton should be directed to the office of the Deputy City Clerk for consideration by City Council.

Outer Burial Containers, Memorials, Foundations and Installation

Add rule #3 that a monument permit along with a mock-up of the proposed monument should be submitted to the Cemetery Sexton for approval before the installation of all markers, cornerstones and monuments.

Add rule #4 that an engraving permit along with a mock-up of the proposed engraving should be submitted to the Cemetery Sexton for approval before the engraving of all niche plates and cenotaph plaques.

In rule #6, add nice faceplates and cenotaph plaques, and clarify reasons the installation of those items may be prohibited by the Cemetery Sexton.

Action: Council Member Phillips moved to approve the resolution. Council Member Pozel seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3381.

O. ORDINANCE APPROVING A CONTRACT WITH INCO USA, LLC FOR CITY OF LIBERTY PROJECT 24-003 2024 CONCRETE FLATWORK REPLACEMENT IN AN AMOUNT NOT TO EXCEED \$82,000.00

The Capital Improvement Plan includes a Street Restoration Program in order to project expenditures necessary for streets and related infrastructure, such as curb and gutter and ADA ramps, in need of restoration. This Ordinance pertains to the 2024 Concrete Flatwork Replacement Project, otherwise known as 24-003.

The project involves work on the following streets:

- N. Jewell St.
- S. Jewell St.
- E. Kansas St.
- Lightburne St.
- E. Mill St.

The work consists of approximately 1000+ linear feet of curb and gutter, 180+ square yards of sidewalk, and ADA ramp repairs, additions and modifications.

A Bid Manual was put together using the scope of work established by staff and an engineered plan set which was provided by a professional consultant. A total of (7) bids were received. The bids received were as follows:

JD Bishop	\$242,326.00
Phillips Sitework	\$197,447.51
Prime Time Contracting	\$168,080.00
McConnell	\$163,398.00
Snelling	\$153,830.60
PCC	\$140,680.40
CM Concrete Inc	\$135,290.00
Inco USA	\$68,292.39

INCO USA, LLC was the low qualifying bidder. As Public Works had not previously awarded a contract to INCO USA, LLC, city staff called and spoke with their references. The referrals and subsequent conversation with Inco USA demonstrated that Inco USA is committed and capable of performing the scope of work as defined within the contract, at which point staff notified INCO USA, LLC of their selection.

This report and subsequent Ordinance requests approval of a contract with INCO USA, LLC in the amount of \$68,292.39 with authorization to spend up to \$82,000.00. The amount requested includes the low bid dollar amount and the addition of a roughly 20% contingency fee. Funds requested above the low bid are requested for the following reasons:

- Final payments are based on the actual unit quantities used during the project and may be more or less than estimated, resulting in fluctuations in bid price.
- Current market trends have been deemed highly volatile with rapid escalations in prices. A 20% contingency allows for flexibility in the event of a required unforeseen change order.
- It allows quick action in the event of emergency concrete repair/replacement issues that may develop over the length of the contract.
- The scope of work in this year's contract is more precise than typically prescribed within the City's annual contract.

The 2024 Street Restoration Project base budget was established at \$2,400,000.00 for 2024 during CIP development. This includes \$800,000.00 from Transportation Sales Tax and \$1,600,000.00 from Capital Sales Tax.

Document No. 9736 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11901.

P. ORDINANCE APPROVING A PROFESSIONAL SERVICE AGREEMENT WITH GEORGE BUTLER ASSOCIATES, INC. FOR THE DESIGN OF A 16" WATER MAIN FROM NATCHEZ AVENUE SOUTH TO SOUTH LIBERTY PARKWAY IN AN AMOUNT NOT TO EXCEED \$98,058.00

This action will provide engineering services for design of approximately 4,500 linear feet of new 16" water main that will connect an existing 16" water main approximately 175 feet south of the intersection of Natchez Avenue and Southview Drive. The new water main will extend south along Southview Drive and eventually connect to an existing 16" water main that currently terminates at Missouri 291 and South Liberty Parkway.

The new water main will provide a loop to the existing distribution system and provide a redundant path for the existing 24" water main. The existing 24" water main is the main conduit for the distribution of drinking water. There have been numerous service issues with the existing 24" water main, which was constructed in the early 1970s. The existing main cannot be inspected while in service. There are inadequate water mains in the distribution system to allow for the removal of the 24" water main from service to perform an inspection. The proposed 16" water main will provide the redundant water main to provide water to the distribution system. Once the 16" water main is constructed and placed into service the process of inspecting the 24" water main will begin with the intent of providing a comprehensive rehabilitation or replacement plan.

The expenses related to the design and construction of the 16" water main will be reimbursed by Clay County as the project is part of the ARPA allocation that the county has allocated to the City of Liberty.

Document No. 9737 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Watt seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11902.

Q. ADOPTION OF 2024 UTILITY RATES

Based on the review of 2024 Water, Wastewater and Solid Waste Fund expenditure budgets, the Budget Committee and staff are recommending an increase in Utility rates within all three funds. They are as follows:

Rates

<u>Water (4.0% Increase)</u>	<u>2023 Rates</u>	<u>Proposed 2024 Rates</u>
Monthly Customer Charge	\$8.32	\$8.65
Volume Charges		
Minimum Volume Charge	\$3.49	\$3.63
1,001 to 2,000 Gallons	\$7.50/1,000 gals	\$7.80/1,000 gals
2,001 to 20,000 Gallons	\$6.16/1,000 gals	\$6.41/1,000 gals
20,001 to 100,000 Gallons	\$5.57/1,000 gals	\$5.79/1,000 gals
Over 100,000 Gallons	\$4.36/1,000 gals	\$4.53/1,000 gals
<u>Wastewater (2.0% Increase)</u>		
<u>Residential and Commercial Accounts</u>		
Monthly Customer Charge	\$9.16	\$9.34
Volume Charges		
Minimum Volume Charge	\$7.79	\$7.95
Over 1,000 Gallons	\$16.95/1,000 gals	\$17.29/1,000 gals
<u>Car Washes</u>		
Monthly Customer Charge	\$9.16	\$9.34
Volume Charges		
Minimum Volume Charge	\$7.79	\$7.95
Over 1,000 Gallons	\$16.95/1,000 gals	\$16.43/1,000gals

While water, wastewater and solid waste rates are recommended to increase in 2024, it should be noted that due to Council direction, Budget Committee review and implementation efforts by staff, many cost efficiencies have been incorporated into all three utility budgets. The 2024 rate recommendations within the wastewater fund continue to be within the range that the HDR study recommended. The HDR study was a feasibility study completed before the construction of the wastewater treatment plant in 2012.

Though certain costs in these funds have increased and will increase in the future, the implemented efficiencies have resulted in significant cost avoidance and the capacity of the utility funds to incorporate priority expenditures, such as capital replacement and system maintenance.

The Mayor and City Council, as well as the staff, are all committed to operating our utilities appropriately. It is paramount to document to Liberty residents that any increases in user rates show improvements to our infrastructure, as rehabilitation and repair of our aging utilities must be a priority. The City has implemented and must continue to seek additional operating efficiencies. Cost containment, when possible, must be factored into the budget, but such actions should not be done in a manner that sacrifices true requirements. Every effort must be made to act deliberately to ensure the fiscal and operational integrity of these community assets, while at the same time being sensitive to the cost to our residents.

1. WATER RATES/ORDINANCE

Document No. 9738 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Travis seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Not approved by the Chair. Ordinance goes into effect April 11, 2024 inscribed in Ordinance No. 11903.

2. WASTEWATER RATES/ORDINANCE

Document No. 9739 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Travis seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Ponder seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Not approved by the Chair. Ordinance goes into effect April 11, 2024 and inscribed in Ordinance No. 11904.

3. SOLID WASTE RATES/RESOLUTION

Action: Council Member Hagan moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3382.

X. OTHER BUSINESS

XI. MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR

XII. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL

XIII. ADJOURNMENT

The meeting adjourned at 8:12 p.m.

Mayor

Attest:

Deputy City Clerk

City Council Meeting

Regular Session Minutes

March 25, 2024

I. CALL TO ORDER

A regular meeting of the City Council of the City of Liberty, Missouri was held in the Council Chambers at City Hall on March 25, 2024 with Mayor Greg Canuteson presiding. Mayor Canuteson called the meeting to order at 7:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Council Member Pozel, who then led the pledge of allegiance.

III. ROLL CALL

Council Members Present: Harold Phillips and Shelton Ponder, Ward I
Kelley Wrenn Pozel and Adam Travis, Ward II
Kevin Graham and Jeff Watt, Ward III
Gene Gentrup and Michael Hagan, Ward IV

Council Members Absent: None

Staff Present: Curt Wenson, City Administrator
Sara Cooke, Assistant City Administrator
Vicki McClure, Finance Director
Jason Thomas, Assistant Utilities Director
Amy Blake, Human Resources Director
Heather Massey, Police Captain
BJ Staab, Parks and Recreation Director
Jimmy Gibbs, Assistant Parks and Recreation Director
Chris Young, Assistant Fire Chief
Wade Thomas, Technology and Logistics Director
Dan Libby, I.T. Services System Administrator
Sherri McIntyre, Public Works Director
Sarah Ranes, Deputy City Clerk

Public Present: Kellie Houx, Courier Tribune
13 members of the public

IV. APPROVE MINUTES AND SUMMARIES

A. REGULAR SESSION MINUTES OF JANUARY 22, 2024

Council Member Hagan moved to approve the minutes as distributed. Council Member Phillips seconded the motion, which carried 7-0-1. Council Member Ponder abstained due to absence.

V. CITIZENS' PARTICIPATION

Dwayne Holtzclaw – 113 Kevin Street, Excelsior Springs, Mr. Holtzclaw stated he has family members buried in private Block 174 and his uncle John Will Haul sold that property January 6, 1900. Mr. Holtzclaw stated the deed can be found at the Clay County Recorder of Deeds Office in Book 120, Page 36. Mr. Holtzclaw asks the City Council to stop the revestment lawsuit. Mr. Holtzclaw referenced that this was his 87th meeting where he has come to ask City Council to stop the revestment.

Gieselle Fest – 1407 Lynette Street, Ms. Fest thanked City Council for the opportunity to speak and she asks City Council to please stop the lawsuit against the grave marker and the dead local Clay Countians. Ms. Fest stated \$50,000.00 has been spent on this lawsuit and they are expecting to spend at least another \$50,000.00. Ms. Fest believes the money could be spent elsewhere. Ms. Fest made a request to please let the dead rest in peace. Ms. Fest stated that we need to be taking care of each other on a local matter.

Matt Smith – 541 White Oak Lane, Mr. Smith stated he was glad the conversation of “hate speech” was brought up. Mr. Smith stated on March 21st, he and his wife and kids were on their way home from soccer practice and they just happened to be driving through the square because they like the art, the downtown vibe and changes that happen on the square when the seasons change. Unfortunately, Mr. Smith stated they came upon something very disappointing where two teenagers were marking the sidewalk with racial slurs. Mr. Smith stated history repeats itself everyday with not only the ripples felt by inequality families that live among us feel, but also the intentional acts of hate that he and his family saw. Mr. Smith stated he loves the City and he’s passionate about getting the monument removed and he will continue to attend City Council meetings.

Carrie Lonsdale – 1320 Huntington Drive, Ms. Lonsdale stated she isn’t coming up to the podium as a victim as her husband is an immigrant from England, he’s Indian. Ms. Lonsdale stated her focus is on the community center. Ms. Lonsdale stated that voting is extremely important. Ms. Lonsdale asks City Council to emulate the City of Gladstone’s Community Center because it is what she has always wanted in Liberty. Ms. Lonsdale stated the whole reason why she is against a new proposed community center is the lack of functionality. Ms. Lonsdale stated there are 11,058 tax payers that will be responsible for this \$60M bond.

David Sallee – 9531 N. Laurel Avenue, Kansas City, Mr. Sallee stated over the last 87 meetings, he has heard references to the folks buried in Block 174. Mr. Sallee stated they were financial poor and forgotten. Mr. Sallee agreed they were forgotten primarily by the people who claimed to own the monument. Mr. Sallee stated for 116 years the monument sat there without one single name of a person who was buried in Block 174. Mr. Sallee stated in November 2020 that an actual grave marker appeared.

Mark Giddens – 1867 Claywoods Parkway, Mr. Giddens stated he is here to talk about the new proposed community center. Mr. Giddens questioned the sunset of the 20-year bond. Mr. Giddens asked when the 20-year bond gets to the \$60M, does it sunset then or is it still in place? Mr. Giddens asks if the 5.5% tax increase will always remain if the 20-year bond sunsets or will that tax go away?

VI. MEETING SCHEDULE

VII. CONSENT AGENDA

A. MOTION TO APPROVE THE PURCHASE OF FITNESS EQUIPMENT FOR THE LIBERTY COMMUNITY CENTER FROM ADVANCE EXERCISE EQUIPMENT, JOHNSON FITNESS & WELLNESS, AND POWER SYSTEMS PS LLC IN AN AMOUNT NOT TO EXCEED \$42,575.55

The Liberty Community Center has used Life Fitness/Hammer Strength equipment since 2002 due to the technological advances, ease of use and overall reliability the brand provides. Advanced Exercise Equipment, the local vendor of Life Fitness/Hammer Strength equipment, is an approved Sourcewell cooperative purchasing provider for fitness equipment. Sourcewell cooperative purchasing is also recognized by the Mid-America Regional Council (MARC) as having met the purchasing standards for this type of fitness equipment.

The total cost of this purchase from Advanced Exercise Equipment is \$31,729.75:

- Replacement Integrity Treadmill w/ 16-inch monitor (\$9,099.30)
- Replacement Multi adjustable bench quantity 4@ \$960.00ea (\$3,840.00)
- New Insignia Triceps Press (\$5,567.10)
- New Insignia Glute Bridge (\$6,103.35)
- New Hammer Strength Plate Loaded Belt Squat (\$4,845.00)
- Freight and Delivery (\$2,275.00)

The Liberty Community Center has used Johnson Fitness & Wellness since 2018 to provide single source specialized fitness equipment. They are approved as an OMNIA/NCPA cooperative purchasing vendor.

The total cost of this purchase from Johnson Fitness & Wellness is \$7,993.70:

- Replacement Concept 2 Rower 2@ \$990.00ea (\$1,980.00)
- New True Stretch 800SS (\$2,238.76)
- Replacement 45# Rubber Weight Plates (\$1,995.40)
- Misc. Smaller equipment (\$894.54)
- Freight and Delivery (\$885.00)

The Liberty Community is working directly with Power Systems to purchase specialized storage equipment at a lower price through the TIPS cooperative purchasing program.

The total cost of this purchase from Power Systems is \$2,852.10:

- Replacement BOSU Ball 3@ \$130.50ea (\$391.50)
- New Wall Rack for foam rollers 3@ \$222.69ea (\$668.07)
- Black Chrome cable bar and accessories rack 2@ \$368.98ea (\$737.96)
- Misc. Studio storage equipment (\$169.57)
- Freight and Delivery (\$885.00)

Action: Council Member Phillips moved to approve the purchase. Council Member Travis seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None

B. MOTION TO APPROVE THE PURCHASE OF NEW TABLES AND CHAIRS FOR THE SILVER CENTER AND LCC FROM MITYLITE, INC. IN AN AMOUNT NOT TO EXCEED \$51,393.94

The Liberty Community Center completed a facility expansion in 2003. Part of the expansion included additional meeting room space. To accommodate the new meeting room space, 14-round banquet tables and 320 banquet chairs were purchased from MityLite Inc. An additional 24 rectangle tables were purchased in 2010. All other meeting room tables and chairs were original to the building.

The tables and chairs are used daily by the Community Services division for Silver Center activities. In 2023, staff determined that many of the tables and chairs were beginning to show significant damage and were reaching the end of their useful lifespan. The staff began planning the replacement of the meeting room tables and chairs. As part of the 2023 Community Services and Community Center operations budgets, staff replaced 10-round banquet tables with a purchase from MityLite Inc.

Numerous other tables and chairs continued to fail during the 2023 calendar year. The Community Services division expressed the need for an expedited replacement plan. The replacement of the tables and chairs was submitted by the Community Services division as a potential project for one-time use funding for 2024 and was approved by the budget committee.

MityLite Inc. submitted a quote for \$51,393.94 which includes the following:

- 300 banquet chairs
- 18 rectangle tables
- 20 round tables
- Freight charges

MityLite Inc. is a member of the Buyboard Coop. The submitted quote includes the Coop pricing.

Action: Council Member Phillips moved to approve the purchase. Council Member Travis seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None

C. MOTION TO APPROVE THE PURCHASE OF DELL DATA DOMAIN BACKUP STORAGE FROM THE REDESIGN GROUP IN AN AMOUNT NOT TO EXCEED \$50,385.00

The City's current off-site solution has an annual cost of roughly \$65,000.00 and increases year after year. This solution, while it accomplishes its primary objectives, does have its limitations. Due to cost, staff is unable to back up all the data. Instead, data is prioritized to ensure the City has a 3-2-1 backup model for all critical and important data. Additionally, while the data is protected and available, recovery of the data is not automatic and will take time to retrieve. It would require extensive bandwidth and an uncompromised network in the event it may be needed.

The addition of a second Dell Data Domain, purchased through [Re]Design, will be housed off-site but still easily accessible when needed. This would shorten recovery time. It also would allow more comprehensive back up of city data. This would be done through replication of our current copies directly to the secondary data domain.

Below is a synopsis of the new 3-2-1 backup model that will hereafter be in effect:

- Current Veeam Backups (1 yearly, 1 quarterly, 1 monthly with 120 restore points daily)
- Redundant Backups (2 copies of the data)
- Replication to the 3rd datacenter (at a City facility separate from the City's other two datacenters)
- A future option for Cloud Tiering is to ship older data such as quarterly and yearly backups to a GovCloud Tier supported by Dell. This gives an additional offsite and media type for backups. This will be looked at in 2025. Early indications suggest this would provide another layer of protection while still remaining less expensive than our current solution.

Furthermore, the data domain is a one-time purchase with 3 years of maintenance and support included. Maintenance and support can also be extended past the 3 years when it is up for renewal. This is typical as the expected lifespan of data domains are 5 years or so. The annualized savings of this project over 5 years would be, at minimum, \$275,000.00. Realistically, this amount would be higher due to the current solution cost increasing annually. The savings are calculated as follows:

- One-time purchase of a data domain is \$50,000.00
- The annual cost of the current solution is \$65,000.00 X 5 = \$325,000.00
- \$325,000.00 - \$50,000 = \$275,000.00 5-year savings

The I.T. Department received three quotes for this solution, and they are outlined as follows:

- [Re]Design (Dell Titanium Partner) - \$50,385.00
- Dell Technologies - \$55,380.82
- Technology Group Solutions - \$58,459.83

Action: Council Member Phillips moved to approve the purchase. Council Member Travis seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

D. MOTION TO APPROVE THE PURCHASE OF FURNITURE FOR THE FIRE DEPARTMENT FROM DREAMSEAT IN AN AMOUNT NOT TO EXCEED \$22,973.00

Liberty Fire Department crews work and live at their assigned fire stations during their 24-hour shifts. With the normal wear on furniture at the stations, the Fire Department has created a five-year replacement schedule for the recliners at all the fire stations. This year, the City will need to replace a total of 16 recliners. In addition, with the expansion of station 3, two additional recliners will be added, 12 office chairs and four swivel bar stools. The department is providing additional stools, chairs and recliners as the crew members that staff the third ambulance will be transferred to station 3 (currently housed at station 1) once the addition is complete.

Dreamseat is maker of the recliners, chairs and stools that the City has at each of the stations. They were chosen for their construction, wipeable surfaces (an NFPA recommendation) and reliability.

Action: Council Member Phillips moved to approve the purchase. Council Member Travis seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

E. MOTION TO APPROVE THE PURCHASE OF HALLOWELL GEAR LOCKERS FROM COMMERCIAL BUILDING SPECIALTIES FOR THE NEW ADDITION AT FIRE STATION 3 IN AN AMOUNT NOT TO EXCEED \$39,460.00

The Fire Department is needing to purchase gear lockers for each of the 10 new bunk rooms in the new addition to Fire Station 3. Currently, each member has a locker that, depending on the location, maybe in a different part of the building, may be smaller than the others and range in condition. With the new addition, each bunk room will have three gear lockers that have a large locker on top, a seat for changing and a large drawer on the bottom to hold bedding.

Staff received bids from three different vendors, all for similar lockers (some with varying options) and have chosen the Hallowell Lockers from Commercial Building Specialties. These lockers have the most options and are the least expensive for the department.

- Commercial Building Specialties- \$39,460.00
- Southwest Solutions Group- \$59,269.56
- Carroll Seating- \$54,434.00

Staff recommends the purchase of 30 lockers from Commercial Building Specialties in an amount not to exceed \$39,460.00.

Action: Council Member Phillips moved to approve the purchase. Council Member Travis seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

F. SPECIAL SESSION MINUTES OF JANUARY 16, 2024

Council Member Phillips moved to approve the minutes as distributed. Council Member Travis seconded the motion, which carried unanimously.

G. REGULAR SESSION MINUTES OF FEBRUARY 12, 2024

Council Member Phillips moved to approve the minutes as distributed. Council Member Travis seconded the motion, which carried unanimously.

VIII. PUBLIC HEARINGS

IX. ORDINANCES, CONTRACTS AND RESOLUTIONS

A. ORDINANCE APPROVING VENDOR PAYMENTS FOR THE PERIOD OF MARCH 1, 2024 TO MARCH 15, 2024

Document No. 9740 was read.

Action: Council Member Hagan moved to approve the vendor payments. Council Member Graham seconded the motion.

Roll Call

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11905.

B. ORDINANCE APPROVING A CONTRACT WITH C & B EQUIPMENT FOR THE PURCHASE OF WELLFIELD SERVICES IN AN AMOUNT NOT TO EXCEED \$60,860.00

In 2014, staff started an annual cleaning program to keep the City wells operating at their greatest capacity. Staff alternate which wells are cleaned every year so that each individual well is cleaned every two years, with odd numbered wells in odd years and even numbered wells in even years. The vendor performing the work will first introduce an acid solution to the well to begin to strip any iron buildup from the pumps and screens, as well as kill any iron bacteria that may be beginning to grow in the well. The acid solution is surged up and down the well shaft by cycling the well pump on and off.

The vendor performs two of these acid cleanings per well. After the acid is pumped out, the vendor performs a third cleaning using a bleach solution.

The effect of this cleaning is a well with a much higher yield that can pump more raw water more efficiently. It has also proved helpful to have these routine cleanings because vendors will notice problems with the well that can be addressed before they turn into more costly or detrimental problems.

Three service quote requests were sent and two were received by the Utilities' Production & Treatment Division, with the lowest being that of C & B Equipment in an amount not to exceed \$60,860.00.

Document No. 9741 was read.

Action: Council Member Watt moved to waive the rules and consider the ordinance on first reading. Council Member Ponder seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Watt seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11906.

C. **ORDINANCE APPROVING A CONTRACT WITH AMERICAN DIGITAL SECURITY FOR EQUIPMENT AND INSTALLATION SERVICES FOR ACCESS CONTROL CARD READERS AND STRIKE KITS ON THE MAIN ENTRY DOORS AT THE LIBERTY COMMUNITY CENTER IN AN AMOUNT NOT TO EXCEED \$24,521.68**

The Liberty Community Center opened in February 1992. Discussions in 2023 identified the need for upgraded security and access control at the Liberty Community Center.

Staff from IT and Parks & Recreation Departments met with American Digital Security to discuss the best options to meet the current security needs of the Liberty Community Center. Access control throughout the facility will be a large project. Staff worked with ADS to begin adding access control to the facility that could be included in the 2024 operations budget. A quote was received for the purchase and installation of four access control card readers on two administrative office doors, child watch doors and a main entry door, as well as installation of strike kits on the remaining three main entry doors.

American Digital Security is the preferred vendor for this project due to their history and knowledge of security products throughout the City of Liberty. They have installed access control readers at other City of Liberty buildings and the new access control readers can be integrated with the current program. It will be more cost-effective to continue with their solution for access control rather than "start from scratch" with

another vendor. Additionally, they are a local Liberty company that has provided expedited service and equipment.

The project is budgeted and will be funded through operations. The products come with a 3-year standard manufacturer warranty.

Document No. 9742 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11907.

D. ORDINANCE APPROVING A CONTRACT WITH MCCONNELL AND ASSOCIATES FOR CONCRETE REPLACEMENT AND DRAINAGE REPAIRS AT THE LIBERTY COMMUNITY CENTER IN AN AMOUNT NOT TO EXCEED \$58,455.00

The Liberty Community Center opened in February 1992. The concrete in the main entryway to the facility and adjacent sidewalks is deteriorating. Liberty Community Center maintenance staff completes annual entryway and sidewalk repairs. Significant repairs were made to areas of the main entryway in 2012. Repairs made are failing, creating navigational challenges. Additionally, drainage repairs need to be made under the concrete of the main entryway. Standing water is an issue any time there is significant precipitation, including rain and melting snow.

Staff requested a quote from McConnell & Associates for removal of existing concrete, making drainage repairs and replacing concrete at the main entryway at the Liberty Community Center. The quote also includes an alternate for concrete sidewalk replacement (North Side) at the front of the building.

McConnell is a member of the TIPS National Purchasing Cooperative. The City of Liberty previously used McConnell & Associates for the pickleball court expansion in 2023 with satisfactory results.

Document No. 9743 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Travis seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Phillips moved to approve the ordinance. Council Member seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11908.

E. ORDINANCE ACCEPTING PUBLIC SANITARY SEWER MAIN EASEMENT, PUBLIC WATER MAIN EASEMENT, STORM DRAINAGE FACILITY EASEMENT, EASEMENT FOR BMP'S AND TWO RIGHT OF WAY DEEDS FOR PEDESTRIAN ACCESS FROM SOUTH WITHERS ROAD DEVELOPMENT, L.L.C.

To facilitate the approval and construction of the Homestead Hills 2nd residential development, a public sanitary sewer main extension, public water main extension, pedestrian paths, storm sewer and storm management facilities are required. The public sanitary sewer and water main extensions require easements. The storm sewer and storm management facilities require easements. The pedestrian paths require dedication of public Right-of-Way.

South Withers Road Development, L.L.C. has dedicated the following:

- Public Sanitary Sewer Main Easement;
- Public Water Main Easement;
- Easement for Storm Drainage Facilities;
- Easement for Best Management Practices;
- Two Right-of-Way deeds for pedestrian access in order to facilitate the construction of the required extensions and improvements.

The easements and Right-of-Way have been obtained at no cost to the City of Liberty.

Document No. 9744 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Graham seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Ponder seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11909.

F. ORDINANCE ACCEPTING A PUBLIC SANITARY SEWER MAIN EASEMENT, PUBLIC WATER MAIN EASEMENT AND A RIGHT OF WAY DEED FROM A.L. FARMS, L.L.C.

To facilitate the approval and construction of the Homestead Hills 2nd residential development, a public sanitary sewer main extension, public water main extension and improvements to Campbell Road are required. The public sanitary sewer and water main extensions require dedication of public easements and the improvements to Campbell Drive require dedication of public Right-of-Way. A.L. Farms L.L.C. has dedicated a Public Sanitary Sewer Main Easement, Public Water Main Easement and Public Right-of-Way to facilitate the construction of the required extensions and improvements.

The easements and Right-of-Way have been obtained at no cost to the City of Liberty.

Document No. 9745 was read.

Action: Council Member Watt moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Watt seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11910.

G. 2023 ENCUMBRANCES

The City's financial system uses an encumbrance process when purchase orders are issued. An encumbrance reserves the budgeted funds for each open purchase order. The City's purchasing policy requires a purchase order be issued for all projects and individual items in excess of \$5,000 and/or purchases that require a signed contract for any dollar amount.

As part of the year-end accounting process, Finance analyzes all open purchase orders to determine their year-end status. This analysis details which purchase orders need to be canceled (goods received/services complete) and which ones are to be classified as encumbrances.

Encumbrances resulting from an approved 2023 purchase which, due to the timing of the receipt of the goods or service, cannot be paid by the end of the 2023 fiscal year, but will be paid in 2024 when the goods are received or the service completed. To ensure proper budgetary treatment of all encumbrances, open amounts are totaled by fund and reservations on fund balances are made during the 2023 year-end close.

In 2024, the bills are actually paid. Therefore, there is a need to appropriate the value of each item encumbered into the 2024 budget. The source of the additional budget appropriation is effectively from the reserved fund balance.

This sort of treatment is prescribed by accounting requirements, is a housekeeping item and does not represent new 2024 funds for departments to use. It only balances prior and current year budgetary actions brought on by the end of the year closeout requirements.

Adoption of this proposed ordinance approves the 2023 year-end open encumbrances in the amount of \$3,507,612.58 to be recorded as part of the 2024 budget.

1. ORDINANCE AMENDING ORDINANCE NO. – 11855 ADOPTION OF THE 2024 BUDGET FOR THE CITY OF LIBERTY, MISSOURI

Document No. 9746 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Phillips seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Ponder seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11911.

2. ORDINANCE AMENDING ORDINANCE NO. – 11856 ADOPTING THE ANNUAL PARK AND PARKS SALES TAX BUDGETS FOR THE CITY OF LIBERTY, CLAY COUNTY, MISSOURI FOR THE FISCAL YEAR 2024

Document No. 9747 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Gentrup seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Pozel seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt,
Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 11912.

H. ORDINANCE AUTHORIZING A CONTRACT BETWEEN PUBLIC CONSULTING GROUP, INC. AND THE CITY OF LIBERTY FOR 2024 MANDATORY MEDICARE GROUND AMBULANCE DATA COLLECTION SERVICES IN AN AMOUNT NOT TO EXCEED \$35,000.00

The Centers for Medicare and Medicaid Services (CMS) now require all providers of ground ambulance services to collect and report expenditures, revenues, utilization, and other departmental statistics as part of the Bipartisan Budget Act of 2018, and “Failure to sufficiently submit the required information will result in a 10 percent reduction to payments under the Ambulance Fee Schedule (AFS) for one year.”

PCG is the nation’s leader in providing ground emergency medical transport (GEMT) and Medicare cost reporting services. They have generated more than \$600 million for public EMS providers across the country through Medicaid cost recovery programs. They offer an array of services and understand the operations and cost structures of EMS departments, which enables PCG to ensure that the Ground Ambulance Data Collection (GADC) Survey will be completed accurately and properly in accordance with Medicare regulations.

PCG will provide the professional services assigned by the City and more fully described in Attachment A (the “Contracted Services”). PCG acknowledges and agrees that time is of the essence in the value of the Contracted Services and shall render such Contracted Services in a prompt and diligent manner.

PCG will commence performance for the Contracted Services under this Agreement on the Effective Date and will complete performance by June 30, 2026 (the “Term”). Unless otherwise specified by the City in writing, PCG will provide the Contracted Services for the full term.

Upon the expiration or termination of this contract for any reason, all rights granted hereunder shall immediately terminate except for those concerning compensation, confidentiality, intellectual property, or any other provision that, by its terms, is intended to survive the expiration or termination of this contract. Specifically, notwithstanding the expiration or termination of the contract, the City will compensate PCG as set forth herein with respect to any reimbursements the City receives after the expiration or termination of this contract that are the result of the Contracted Services.

Document No. 9748 was read.

Action: Council Member Watt moved to waive the rules and consider the ordinance on first reading. Council Member Ponder seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 11913.

I. RESOLUTION APPROVING THE RENAMING OF CLAY RIDGE PARK TO RUTH EWING PARK

Ruthie Moore Ewing was one of Liberty's first citizens, coming here with her grandfather Andrew Robertson before Liberty was a town. She started one of Liberty's first schools, teaching her own and neighboring children and paying tuition for those who could not afford it. Students of the Ruth Ewing School included some of Liberty's most prominent names, such as Withers, Petty, Rooney and Lightburne.

The school building was destroyed three times over the years, but the school itself continued to thrive until 1950 when it was annexed by the Liberty School District. Its final location was on the northwest corner of Ruth Ewing Road and Claybrooke Drive, directly across the street from the park.

Ruth made another significant contribution to Liberty. She started a Sunday school in the same building that housed the school. Soon she partnered with leaders of the Second Baptist Church to officially form the Ruth Ewing Sunday School, which flourished for over one hundred years. In 1946, it combined with a nearby Bible study group and became the Ruth Ewing Chapel. In 1956, members of the chapel became the founding congregation of South Liberty Baptist Church, which still thrives today. In addition to providing opportunities to learn and worship, the Ruth Ewing School served the close-knit South Liberty community with a gathering place for social and cultural events.

Many Liberty residents drive Ruth Ewing Road regularly without knowing who she was or the contributions she made to our town. A historical marker will bring her story to light, and it should be located in a park that honors her legacy.

Action: Council Member Phillips moved to approve the resolution. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3383.

X. OTHER BUSINESS

A. MEMORANDUM ON MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)
AUDIT AND GENERAL PROGRAM UPDATE

The City of Liberty operates under State Municipal Separate Storm Sewer System (MS4) permit #MOR04C027. This permit is a compliance requirement of the City of Liberty under the national Clean Water Act - National Pollution Discharge Elimination System (NPDES) program administered by the EPA. Our permit allows discharges into tributaries of Little Shoal Creek, Rush Creek, Town Branch and Fishing River. The permit was issued on November 1, 2021, and expires September 30, 2026.

XI. MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR

XII. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL

XIII. ADJOURNMENT

The meeting adjourned at 7:47 p.m.

Mayor

Attest:

Deputy City Clerk

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE ACKNOWLEDGING VENDOR PAYMENTS
FOR THE PERIOD OF March 29, 2024 TO April 12, 2024

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri,
as follows:

The attached lists of vendor checks as drawn by the finance director is hereby
acknowledged, in the amounts and to the persons as listed. Said report is hereby
incorporated by reference as part of this ordinance. Total disbursements by individual
fund is also hereby acknowledged as listed below:

FUND NAME	FUND NUMBER	AMOUNT
GENERAL OPERATING FUND	10	\$ 313,678.80
CAPTIAL SALES TAX FUND	50	\$ 2,575.56
TRANSPORTATION SALES TAX FUND	52	\$ 22,204.38
PARK SALES TAX FUND	54	\$ 17,777.76
PARKS FUND	60	\$ 1,280.99
SPORTS COMPLEX FUND	61	\$ 22,733.41
COMMUNITY CENTER FUND	65	\$ 17,144.10
TRANSIENT GUEST TAX FUND	67	\$ 18,286.23
CEMETERY MAINTENANCE FUND	73	\$ 4,748.41
WATER OPERATING FUND	90	\$ 29,081.78
WASTEWATER OPERATING FUND	92	\$ 28,463.12
WATER CAPITAL FUND	94	\$ 324,720.00
SOLID WASTE FUND	98	\$ 171,848.56
PAYROLL CHECKS & BENEFITS	4/05/2024	\$ 1,321,943.86
TOTAL APPROPRIATIONS		<u><u>\$ 2,296,486.96</u></u>

PASSED by the Council this 22nd day of April, 2024.

ATTEST:

DEPUTY CITY CLERK

MAYOR

APPROVED by the Mayor this 22nd day of April, 2024.

MAYOR

Appropriations Legend

Account Number	Fund and Departments
10	General Fund
10.10	Council
10.20	Administration
10.25	Human Resources
10.30	Finance
10.40	Police
10.50	Fire
10.60	Parks-Aging Services
10.70	Public Works
10.80	Planning and Development Services
10.90	Information Services
10.95	City Wide
11	Limited Capital Fund
14	Downtown 353
15	Residential 353
16	TIF-Liberty Commons
17	CID-Liberty Commons
18	TDD-Liberty Commons
20-21	TIF-Liberty Triangle Project
22	TIF-Liberty Triangle Series 2007
23	TIF-Roger's Plaza
24	TIF-Blue Jay Crossing
25	TIF-Triangle Project B-1
26	TIF-Triangle Project F
27	Rogers CID Sales Tax
28	Blue Jay Crossing CID Sales Tax
29	Triangle CID Sales Tax
30	South Liberty Parkway
31	TIF-South Liberty Parkway-Whitehall
32	TIF-Project E
33	TIF-Triangle Project E
35	TIF-Tiangle Project E-4
36	Liberty Corners CID
37	TIF-Triangle Project E-1
38	TIF-Triangle Project E-2
39	Healthy Living Community
40 & 41	Cemetery Trust Funds
42	F Hughes Library Trust
50	Capital Sales Tax Fund
51	PFA Construction Fund
52	Transportation Sales Tax Fund
54	Park Sales Tax Fund
55	Parks Development Fund
56	Eco/Devo Sales Tax Fund
57	Capital Const Bond Fund
58	Fire Sales Tax Fund
59	Public Safety Sales Tax Fund
60	Parks Fund
61	Sports Complex Fund
65	Community Center Fund
67	Transient Guest Tax Fund
68	Preservation & Development Fund
69	Police Training Fund
70	Cable Reserve Fund
73	Cemetery Maintenance Fund
75	Loss Control Fund
80	Debt Service Fund
81	Tax Escrow Fund
82	TIF-Triangle B-1 Debt Service (CCHC)
83	TIF Debt Service 2007 Fund
86	TIF Debt Service Fund
87	NID Debt Service Fund
88	PFA Debt Service Fund
90	Water Operating Fund
90.30	Finance-Utility Billing
90.70	Public Works
92	Wastewater Operating Fund
92.30	Finance-Utility Billing
92.70	Public Works
94	Water Capital Fund
96	Wastewater Capital Fund
97	Wastewater Treatment Facility
98	Solid Waste Fund
98.30	Finance-Utility Billing
98.70	Public Works

APRIL 5th CHECKS

Payments by Vendor

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
ALTERATIONS & CUSTOM SEW			005482					
185579	04/05/24	POL UNIFORMS	139.98	046792	4661		P N W CLOTHING EXPENSE	10.40.500.38.5812
185579	04/05/24	POL UNIFORMS	241.47	046793	4319		P N W CLOTHING EXPENSE	10.40.500.38.5812
185579	04/05/24	POL UNIFORMS	611.34	046794	4311		P N W CLOTHING EXPENSE	10.40.500.38.5812
185579	04/05/24	POL UNIFORMS	607.32	046795	4283		P N W CLOTHING EXPENSE	10.40.500.38.5812
185579	04/05/24	POL UNIFORMS	611.34	046796	4322		P N W CLOTHING EXPENSE	10.40.500.38.5812
185579	04/05/24	POL UNIFORMS	611.34	046797	4342		P N W CLOTHING EXPENSE	10.40.500.38.5812
185579	04/05/24	POL UNIFORMS	659.34	046798	4323		P N W CLOTHING EXPENSE	10.40.500.38.5812
185579	04/05/24	POL UNIFORMS	611.34	046799	4325		P N W CLOTHING EXPENSE	10.40.500.38.5812
185579	04/05/24	POL UNIFORMS	306.47	046800	4376		P N W CLOTHING EXPENSE	10.40.500.38.5812
185579	04/05/24	POL UNIFORMS	346.47	046801	4297		P N W CLOTHING EXPENSE	10.40.500.38.5812
185579	04/05/24	POL UNIFORMS	192.00	046802	4334		P N W CLOTHING EXPENSE	10.40.500.38.5812
			4,938.41	*CHECK TOTAL				
		VENDOR TOTAL	4,938.41					
AMERICAN DIGITAL SECURIT			004908					
185580	04/05/24	ACTL MONITORING	48.95	046837	INV0026677		P - W FACILITIES SECUR	10.20.051.14.5554
185580	04/05/24	ST ALARM MONITORING	24.95	046838	INV0027093		P - W BUILDING MAINTEN	10.70.225.14.5571
			73.90	*CHECK TOTAL				
		VENDOR TOTAL	73.90					
AMERICAN RESPONSE VEHICL			005616					
185581	04/05/24	FIRE #624 LED FLASHER	206.79	046803	15162		P - W VEHICLE MAINTENA	10.50.311.14.5541
BARCO MUNICIPAL PRODUCTS			003811					
185582	04/05/24	BELT DESCALER/LOCATOR	264.00	046839	IN-248613		P - W SMALL TOOLS	90.70.801.04.5018
185582	04/05/24	BELT DESCALER/LOCATOR	575.05	046839	IN-248613		P - W MAINS & LINES MA	90.70.801.14.5532
185582	04/05/24	BELT DESCALER/LOCATOR	575.05	046839	IN-248613		P - W MAINS & LINES MA	92.70.901.14.5532
			1,414.10	*CHECK TOTAL				
		VENDOR TOTAL	1,414.10					
BARTS ELECTRIC CO INC			002795					
185583	04/05/24	WWT CONDUIT	2,753.13	046840	28133		P - W WWTR PLANT MAINT	92.70.902.14.5534
BLAKE/AMY			005043					
185584	04/05/24	HR MO PRIMA CONF	346.50	046804	4/10-4/12		P - W TRAINING TRAVEL	10.25.011.06.5210
BOUND TREE MEDICAL LLC			002300					
185585	04/05/24	FIRE EMS SUPPLIES	462.00	046805	85286009		P - W MEDICAL SUPPLIES	10.50.311.04.5003
185585	04/05/24	FIRE EMS SUPPLIES	416.51	046806	85289436		P - W MEDICAL SUPPLIES	10.50.311.04.5003
185585	04/05/24	FIRE EMS SUPPLIES	218.15	046841	85292713		P - W MEDICAL SUPPLIES	10.50.311.04.5003
			1,096.66	*CHECK TOTAL				
		VENDOR TOTAL	1,096.66					
BRADY INDUSTRIES OF KANS			000081					
185586	04/05/24	2024 CITYWIDE CUSTODIAL	1,348.87	046914	8735766	240015	P N W MAINTENANCE MATE	10.95.140.04.5009
BRYANT/COLE CHRISTOPHER			000616					
185587	04/05/24	CCCTR SWIM INSTR	105.00	046842	3/26-3/30		P N W PRIVATE SWIMMING	65.60.417.08.8125

Payments by Vendor

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CE WATER MANAGEMENT INC 006384									
185588	04/05/24	PWK BOILER LOOP MAINT	272.00	046843	C64970			P - W FACILITIES MAINT	10.70.221.14.5572
CHALLENGER SPORTS TEAMWE 006501									
185589	04/05/24	PKS YOUTH SOCCER	6,862.05	046915	1221859-IN	240014	P N W	RECREATION SUPPL	61.60.458.04.5004
CHERRYROAD MEDIA INC 000728									
185590	04/05/24	LEGAL AD	23.18	046844	163093			P - W LEGAL ADS	10.80.151.08.5379
CHILDRENS MERCY HOSPITAL 005598									
185591	04/05/24	POL LAB SERVICES	507.00	046807	8000027319			P M W MISCELLANEOUS FE	10.40.500.08.5399
CINTAS FIRST AID & SAFET 004991									
185592	04/05/24	1ST AID SUPPLIES,STOCK	427.29	046808	5204404647			P - W MAINTENANCE MATE	10.95.140.04.5009
CLAY CO RECORDER 001059									
185593	04/05/24	RECORDING FEES	69.00	046845	20240006054			P - W RECORDING FEES	10.80.151.08.5361
CONRAD FIRE EQUIPMENT IN 003684									
185594	04/05/24	FIRE #605 WTR LEVEL LIGH	449.46	046846	574460			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 RED/BLUE LIGHT	378.01	046847	574300			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 RED/BLUE LIGHT	349.91	046848	574299			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 ENG AIR RESTR	893.91	046849	574298			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 COOLANT LEAK	2,180.80	046850	574297			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 WTR PUMP RPR	936.68	046851	274296			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 CAB LIFT CYL	642.00	046852	574295			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 TIE RODS-4	2,290.44	046853	574294			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 VALVE REPL	836.84	046854	574293			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 LUBE LEAK	44.90	046855	574292			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 GENERATOR PTO	359.89	046856	574291			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 PUMP ANODES	266.47	046857	574290			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 FAN CLUTCH	419.10	046858	574289			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 LEAF SPRINGS	6,690.57	046859	574288			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 PARK BRAKE	331.34	046860	574287			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 TRANSDUCER	659.49	046861	574286			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 HEATED MIRROR	173.25	046862	574285			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 DOOR CABLE	1,779.59	046863	574284			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 911 BUTTON	902.68	046864	574283			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 FAN CONTROL	712.38	046865	574281			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 DEFROST	562.65	046866	574277			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 SEATBELT WIRIN	183.25	046868	574276			P - W VEHICLE MAINTENA	10.50.301.14.5541
185594	04/05/24	FIRE #611 SEATBELT ALARM	659.15	046869	574272			P - W VEHICLE MAINTENA	10.50.301.14.5541
			22,702.76	*CHECK TOTAL					
VENDOR TOTAL			22,702.76						
CORE & MAIN LP 008799									
185595	04/05/24	WTR PIPE MATERIALS	79,200.00	046916	U534178	240055	P - W CONST	CNTRCT-CLA	94.70.801.36.7510
185595	04/05/24	WTR PIPE MATERIALS	7,920.00	046917	U534177	240055	P - W CONST	CNTRCT-CLA	94.70.801.36.7510
185595	04/05/24	WTR PIPE MATERIALS	79,200.00	046918	U180767	240055	P - W CONST	CNTRCT-CLA	94.70.801.36.7510

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CORE & MAIN LP 008799		185595	04/05/24	WTR PIPE MATERIALS	79,200.00	046919	U534173	240055	P - W	CONST CNTRCT-CLA	94.70.801.36.7510
		185595	04/05/24	WTR PIPE MATERIALS	79,200.00	046920	U555695	240055	F - W	CONST CNTRCT-CLA	94.70.801.36.7510
						324,720.00	*CHECK TOTAL				
VENDOR TOTAL						324,720.00					
CUMMINS SALES AND SERVIC 004424		185596	04/05/24	WTR GENERATOR MAINT	245.86	046921	H9-90694	240063	P - W	BUILDING MAINTEN	90.70.802.14.5571
		185596	04/05/24	FIRE GENERATOR MAINT	265.78	046922	H9-90652	240063	P - W	EMERGENCY MGT MA	10.50.300.14.5553
		185596	04/05/24	FIRE GENERATOR MAINT	284.98	046923	H9-91437	240063	P - W	EMERGENCY MGT MA	10.50.300.14.5553
		185596	04/05/24	GENERATOR MAINT	501.67	046924	H9-90651	240063	P - W	BUILDING MAINTEN	10.20.051.14.5571
						1,298.29	*CHECK TOTAL				
VENDOR TOTAL						1,298.29					
CYCLONE INC 000095		185597	04/05/24	FIRE PORT A POTS	90.00	046809	41489		P - W	BUILDING MAINTEN	10.50.300.14.5571
DEERE & COMPANY 004805		185598	04/05/24	PKS JOHN DEERE MOWER	17,777.76	046925	117575810	240031	F - W	VEHICLES	54.60.420.36.7101
DELL MARKETING LP 000189		185599	04/05/24	LAPTOP	2,101.99	046810	10739438848		P N W	MINOR COMPUTER E	10.90.132.18.5605
DREXEL TECHNOLOGIES 002272		185600	04/05/24	PLOTTER MAINT	120.00	046870	INV130308		P - W	MAINT-OFFICE EQU	10.90.132.14.5551
DRUVA INC 006515		185601	04/05/24	SAAS-EMAIL BACKUP	12,897.50	046871	INVUS1036590		P - W	INTERNET SERVICE	10.90.132.08.5304
		185601	04/05/24	SAAS-EMAIL BACKUP	2,579.50	046871	INVUS1036590		P - W	OTHER PREPAYMENT	10.1810
						15,477.00	*CHECK TOTAL				
VENDOR TOTAL						15,477.00					
EDWARDS CHEMICALS 006547		185602	04/05/24	CCTR POOL CHEMICALS	1,402.00	046811	IN144418		P - W	CHEMICALS	65.60.491.04.5010
FISH WINDOW CLEANING 006369		185604	04/05/24	PWK WINDOW WASH	80.00	046872	2642-90180		P N W	FACILITIES MAINT	10.70.221.14.5572
FLEX MADE EASY 005921		185605	04/05/24	FLEX SPENDING ACCT FEES	40.00	046812	LIB MARCH 2024		P N W	MISCELLANEOUS FE	10.25.011.08.5399
FLOTTWEG SEPARATION TECH 006525		185606	04/05/24	WWT WEG MOTOR	4,653.10	046873	71257		P - W	WWTR PLANT MAINT	92.70.902.14.5534
FREEMAN/MYRNA .14872		185607	04/05/24	REFUND SOFTBALL REG	115.00	046813	2074274		P - W	REFUNDS PAYABLE	61.2265
FRICK/RUSSELL 005694		185658	04/05/24	DIRT	250.00	046874	752284		P N W	MAINS & LINES MA	90.70.801.14.5532
		185658	04/05/24	DIRT	250.00	046874	752284		P N W	MAINS & LINES MA	92.70.901.14.5532

Payments by Vendor

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
FRICK/RUSSELL 005694								
185658	04/05/24	DIRT	250.00	046875	752285		P N W MAINS & LINES MA	90.70.801.14.5532
185658	04/05/24	DIRT	250.00	046875	752285		P N W MAINS & LINES MA	92.70.901.14.5532
185658	04/05/24	ST DIRT	600.00	046876	752287		P N W STORM WATER MAIN	50.75.607.14.5663
185658	04/05/24	ST DIRT	900.00	046877	752289		P N W STORM WATER MAIN	50.75.607.14.5663
185658	04/05/24	ST DIRT	600.00	046878	752290		P N W STORM WATER MAIN	50.75.607.14.5663
			3,100.00	*CHECK TOTAL				
		VENDOR TOTAL	3,100.00					
GALL'S INC 005394								
185608	04/05/24	FIRE CREDIT	146.96	CR	046879	026458626	P - W CLOTHING EXPENSE	10.50.321.38.5812
185608	04/05/24	FIRE CREDIT	182.16	CR	046880	026458620	P - W CLOTHING EXPENSE	10.50.321.38.5812
185608	04/05/24	FIRE CREDIT	111.98	CR	046881	025744024	P - W CLOTHING EXPENSE	10.50.321.38.5812
185608	04/05/24	FIRE UNIFORMS	34.75		046882	027467674	P - W CLOTHING EXPENSE	10.50.321.38.5812
185608	04/05/24	FIRE UNIFORMS	82.28		046883	027467675	P - W CLOTHING EXPENSE	10.50.321.38.5812
185608	04/05/24	FIRE UNIFORMS	49.68		046884	027448948	P - W CLOTHING EXPENSE	10.50.321.38.5812
185608	04/05/24	FIRE UNIFORMS	88.00		046885	027371424	P - W CLOTHING EXPENSE	10.50.321.38.5812
185608	04/05/24	FIRE UNIFORMS	13.46		046886	027318004	P - W CLOTHING EXPENSE	10.50.321.38.5812
185608	04/05/24	FIRE UNIFORMS	52.98		046887	027251050	P - W CLOTHING EXPENSE	10.50.321.38.5812
185608	04/05/24	FIRE UNIFORMS	15.60		046888	025978847	P - W CLOTHING EXPENSE	10.50.321.38.5812
185608	04/05/24	FIRE UNIFORMS	147.20		046889	027505672	P - W CLOTHING EXPENSE	10.50.321.38.5812
185608	04/05/24	FIRE UNIFORMS	53.98		046890	027486478	P - W CLOTHING EXPENSE	10.50.321.38.5812
185608	04/05/24	FIRE UNIFORMS	101.20		046891	027487611	P - W CLOTHING EXPENSE	10.50.321.38.5812
185608	04/05/24	FIRE UNIFORMS	123.20		046892	027493885	P - W CLOTHING EXPENSE	10.50.321.38.5812
			321.23	*CHECK TOTAL				
		VENDOR TOTAL	321.23					
GENE'S CLEANERS 004807								
185609	04/05/24	FIRE UNIFORM CLEANING	52.50		046893	FEB	P N W CLOTHING EXPENSE	10.50.301.38.5812
GENES TIRE & SERVICE CEN 004477								
185610	04/05/24	POL #205 TIRES	267.75		046814	098609	P - W VEHICLE MAINTENA	10.40.500.14.5541
185610	04/05/24	POL #208 TIRES	66.95		046815	098614	P - W VEHICLE MAINTENA	10.40.500.14.5541
			334.70	*CHECK TOTAL				
		VENDOR TOTAL	334.70					
GT DISTRIBUTORS INC 006123								
185611	04/05/24	POL ACTIVE SHOOTER BAGS	213.75		046816	INV0993398	P - W CLOTHING EXPENSE	10.40.500.38.5812
GUILD COLLECTIVE 000147								
185612	04/05/24	HIRING TALENT-VIDEO CAMP	2,000.00		046894	3350	P N W CONTRIBUTIONS TO	67.20.061.38.5807
185612	04/05/24	ADMIN VISIT LIBERTY	4,925.00		046926	3326	240032 P N W CONSULTING SERV-	67.20.061.08.5342
			6,925.00	*CHECK TOTAL				
		VENDOR TOTAL	6,925.00					
HELGET GAS PRODUCTS 006305								
185613	04/05/24	FIRE OXYGEN	36.47		046817	2772499	P - W CHEMICALS	10.50.311.04.5010
HILL/DAVID 000528								
185614	04/05/24	CCTR SWIM INSTR	180.00		046895	3/30	P N W PRIVATE SWIMMING	65.60.417.08.8125

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CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
HISTORIC DOWNTOWN LIBERT 004528									
185615	04/05/24	REIMB WEBSITE DESIGN	2,952.60		046896 FEB/MARCH			P - W HDLI CONTRACT	67.20.061.38.5823
185615	04/05/24	REIMB ADVERTISING	2,790.00		046896 FEB/MARCH			P - W ADVERTISING	67.20.061.08.5371
185615	04/05/24	REIMB PRINTED MATERIALS	227.19		046896 FEB/MARCH			P - W ADVERTISING	67.20.061.08.5371
185615	04/05/24	REIMB FUN MONEY	1,395.00		046896 FEB/MARCH			P - W HDLI CONTRACT	67.20.061.38.5823
185615	04/05/24	REIMB BLOCK PTY SUPPLIES	250.00		046896 FEB/MARCH			P - W ADVERTISING	67.20.061.08.5371
185615	04/05/24	2024 HDLI CONTRACT	3,333.33		046927 4/1/24	240011		P - W HDLI CONTRACT	67.20.061.38.5823
			10,948.12		*CHECK TOTAL				
		VENDOR TOTAL	10,948.12						
IDEKER INC 005268									
185616	04/05/24	PKS ROCK	253.80		046818 24440			P - W PLAYGROUND/SPRAY	60.60.420.14.5582
INDEPENDENT DOOR & GATE 006296									
185617	04/05/24	CCTR ENTRY DOOR RPRS	611.46		046819 515115			P - W BUILDING MAINTEN	65.60.491.14.5571
INTL ASSOC FOR PROPERTY 007085									
185618	04/05/24	POL V WHITE MEMBERSHIP	65.00		046821 M24-17235			P - W PROPERTY ROOM SU	10.40.511.04.5052
JANI-KING OF KANSAS CITY 000696									
185634	04/05/24	CCTR CLEANING SERVICES	1,425.00		046897 KSC03240694			P - W CONTRACT LABOR	65.60.491.08.5397
K C MO WATER SERVICES 003552									
185619	04/05/24	WWT SERVICE	1,851.33		046898 MAR 24			P - W SEWAGE TREATMENT	92.70.902.08.5394
K C WINNELSON INC 002103									
185620	04/05/24	WTR SUPPLIES	1,779.08		046900 073173 01			P - W MAINS & LINES MA	90.70.801.14.5532
185620	04/05/24	WTR SUPPLIES	220.94		046901 073343 01			P - W MAINS & LINES MA	90.70.801.14.5532
			2,000.02		*CHECK TOTAL				
		VENDOR TOTAL	2,000.02						
KELLER FIRE & SAFETY INC 003710									
185621	04/05/24	FIRE HOOD SYSTEM SERVICE	272.52		046822 338043			P - W MISC EQUIPMENT M	10.50.301.14.5559
KEY EQUIPMENT & SUPPLY C 007275									
185622	04/05/24	ST SWEEPER AIR CYL	468.43		046902 KC212001			P - W PW EQUIPMENT REN	50.75.225.18.5611
185622	04/05/24	ST CREDIT	315.37	CR	046903 KCR000634			P - W PW EQUIPMENT REN	50.75.225.18.5611
			153.06		*CHECK TOTAL				
		VENDOR TOTAL	153.06						
KIMBALL MIDWEST INC 1 006275									
185623	04/05/24	MISC SUPPLIES	72.65		046904 102039417			P - W MAINS & LINES MA	90.70.801.14.5532
185623	04/05/24	MISC SUPPLIES	72.65		046904 102039417			P - W MAINS & LINES MA	92.70.901.14.5532
			145.30		*CHECK TOTAL				
		VENDOR TOTAL	145.30						
KITCHS LAWNCARE & LANDSC 006136									
185624	04/05/24	2024 MOWING CONTRACT	2,100.00		046928 1546	240009		P - W MOWING CONTRACT	73.70.226.14.5577

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KMAS 000477		185625	04/05/24	CCTR RSVP MOBILE MEALS	75.00	046820	2024		P - W	RSVP GRANT	65.60.491.04.5064
KONE ELEVATOR INC 001743		185626	04/05/24	CCTR SERVICE AGREEMENT	792.87	046929	871326606		P - W	BUILDING MAINTEN	65.60.491.14.5571
L-L TOWING CO 002879		185627	04/05/24	WWT #126 TOW	186.00	046905	87199		P N W	VEHICLE MAINTENA	92.70.901.14.5541
		185627	04/05/24	WTR #123 TOW	294.00	046906	87240		P N W	VEHICLE MAINTENA	90.70.801.14.5541
					480.00	*CHECK TOTAL					
VENDOR TOTAL					480.00						
LIBERTY AGGREGATES LLC 004693		185628	04/05/24	CEM GRAVEL	398.41	046823	25974		P - W	SUPPLIES-CEMETER	73.70.226.04.5073
		185628	04/05/24	WTR ROCK	117.07	046907	25890		P - W	MAINS & LINES MA	90.70.801.14.5532
		185628	04/05/24	WWT ROCK	117.06	046907	25890		P - W	MAINS & LINES MA	92.70.901.14.5532
					632.54	*CHECK TOTAL					
VENDOR TOTAL					632.54						
LIBERTY SOLAR, LLC 006703		185629	04/05/24	SOLAR SERVICES	2,881.96	046908	57		P N W	ELECTRIC	61.60.458.12.5401
		185629	04/05/24	SOLAR SERVICES	7,335.33	046908	57		P N W	ELECTRIC	90.70.802.12.5401
		185629	04/05/24	SOLAR SERVICES	819.71	046908	57		P N W	ELECTRIC	92.70.902.12.5401
					11,037.00	*CHECK TOTAL					
VENDOR TOTAL					11,037.00						
LIBERTY SPORTS OFFICIALS 009209		185630	04/05/24	PKS OFFICIATING SERVICES	2,493.00	046930	SPRING 6 2024	240001	P - W	CONTRACT LABOR	61.60.458.08.5397
LIPPERT MECHANICAL SERVI 006612		185631	04/05/24	WWT TANKLESS HEATER	4,602.63	046909	SI12115414		P - W	WWTR PLANT MAINT	92.70.902.14.5534
LOGICALIS, INC. 000657		185632	04/05/24	MAIL SECURITY	13,480.00	046910	IN227737		P - W	IT MAINTENANCE &	10.90.132.14.5555
		185632	04/05/24	MAIL SECURITY	2,696.00	046910	IN227737		P - W	OTHER PREPAYMENT	10.1810
					16,176.00	*CHECK TOTAL					
VENDOR TOTAL					16,176.00						
MADDEN MEDIA 006202		185633	04/05/24	ADVERTISING	337.75	046911	2024-022684		P N W	ADVERTISING	67.20.061.08.5371
MARMIC FIRE & SAFETY CO 006539		185635	04/05/24	FIRE ALARM SYST INSPECT	593.75	046912	C925670		P - W	FACILITIES MAINT	10.70.221.14.5572
MEALS ON WHEELS 003134		185636	04/05/24	AGING SUBSIDIZED MEALS	3,880.75	046913	9		P - W	MEALS ON WHEELS	10.60.481.04.5064
METROPOLITAN TELECOMM; M 000243		185637	04/05/24	POTS LINES	713.10	046824	01005310623558		P - W	TELECOMMUNICATIO	10.90.132.12.5455

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
MISSISSIPPI LIME CO INC 005761		185638	04/05/24	WTR HYDRATED LIME	8,462.67	046931	1719718	240048	P - W	CHEMICALS	90.70.802.04.5010
MO STATE HIGHWAY PATROL 001184		185639	04/05/24	POL CRASH INV CLASS	375.00	046825	1004468		P - W	REGISTRATION FEE	10.40.500.06.5251
		185639	04/05/24	POL CRASH INV CLASS	450.00	046825	1004468		P - W	REGISTRATION FEE	10.40.500.06.5251
				VENDOR TOTAL	825.00	*CHECK TOTAL					
					825.00						
MYRICK MECHANICAL 000669		185641	04/05/24	CITY WIDE HVAC MAINTENAN	3,080.00	046932	1895	240003	P - W	BUILDING MAINTEN	10.95.140.14.5571
NEUMEYER/LESLIE 000801		185642	04/05/24	HR MO PRIMA CONF	363.38	046827	4/10-4/12		P - W	TRAINING TRAVEL	10.25.011.06.5210
NICHOLSON WOOD PRODUCTS 000802		185643	04/05/24	FIRE STORM SIREN TRIMMIN	1,350.00	046935	88520633		P N W	EMERGENCY MGT MA	10.50.300.14.5553
NORTHLAND READY-MIX INC 000357		185644	04/05/24	WTR CONCRETE	573.25	046936	194299		P - W	MAINS & LINES MA	90.70.801.14.5532
		185644	04/05/24	WTR DISCOUNT	11.46CR	046936	194299		P - W	MAINS & LINES MA	90.70.801.14.5532
				VENDOR TOTAL	561.79	*CHECK TOTAL					
					561.79						
OUTDOOR RESTROOMS LLC 003763		185645	04/05/24	PKS PORT A POTS	225.00	046933	798286		P - W	RENTAL	60.60.420.18.5611
PACE ANALYTICAL SERVICES 005664		185646	04/05/24	WTR LEE CHEMICAL	1,272.00	046934	2460203446	240036	P - W	LEE CHEMICAL OPE	90.70.802.08.5343
		185646	04/05/24	WWT LAB SERVICES	1,239.00	046937	2460202998		P - W	LAB FEES	92.70.902.08.5365
		185646	04/05/24	WWT LAB SERVICES	536.40	046938	2460203310		P - W	PRETREATMENT PRO	92.70.902.08.5388
				VENDOR TOTAL	3,047.40	*CHECK TOTAL					
					3,047.40						
PERSONAL TOUCH ENGRAVING 005909		185647	04/05/24	NAME PLATE	15.00	046828	39360		P N W	MEETING EXPENSE	10.20.001.38.5803
PITTMAN SUPPORT SERVICES 000641		185648	04/05/24	FIN SUPPORT SERVICES	4,769.16	046829	24-003		P N W	CONTRACT LABOR	10.30.130.08.5397
		185648	04/05/24	ADMIN SUPPORT SERVICES	39.91	046829	24-003		P N W	CONTRACT LABOR	10.20.021.08.5397
				VENDOR TOTAL	4,809.07	*CHECK TOTAL					
					4,809.07						
POLYDYNE INC. 000715		185649	04/05/24	WWT CHEMICALS	9,548.00	046939	1820310		P - W	CHEMICALS	92.70.902.04.5010
PROFESSIONAL PEST SOLUTI 006333		185650	04/05/24	FIRE PEST CONTROL	30.00	046830	12955		P - W	PEST CONTROL/MOP	10.50.300.08.5369
		185650	04/05/24	FIRE PEST CONTROL	30.00	046831	12956		P - W	PEST CONTROL/MOP	10.50.300.08.5369

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
PROFESSIONAL PEST SOLUTI 006333								
185650	04/05/24	FIRE PEST CONTROL	30.00	046832	12957		P - W PEST CONTROL/MOP	10.50.300.08.5369
185650	04/05/24	ACTL PEST CONTROL	60.00	046940	12958		P - W BUILDING MAINTEN	10.20.051.14.5571
185650	04/05/24	PEST CONTROL	43.00	046941	12959		P - W BUILDING MAINTEN	10.70.225.14.5571
185650	04/05/24	PEST CONTROL	40.00	046942	12953		P - W FACILITIES MAINT	10.70.221.14.5572
185650	04/05/24	PEST CONTROL	47.50	046943	12960		P - W BUILDING MAINTEN	90.70.801.14.5571
185650	04/05/24	PEST CONTROL	47.50	046943	12960		P - W BUILDING MAINTEN	92.70.902.14.5571
			328.00	*CHECK TOTAL				
		VENDOR TOTAL	328.00					
PUBLIC WATER DIST #5 002759								
185651	04/05/24	WTR SERVICE	151.60	046833	0215		P - W WATER PURCHASES-	90.70.802.08.5390
185651	04/05/24	WTR SERVICE	40.00	046834	0369		P - W LIFT STATION MAI	92.70.902.14.5525
			191.60	*CHECK TOTAL				
		VENDOR TOTAL	191.60					
REJIS COMMISSION 006030								
185652	04/05/24	POL REJIS SUBSCRIPTION	911.77	046835	527548		P - W REGIONAL ALERT S	10.40.512.08.5393
REPUBLIC SERVICES #468 008397								
185653	04/05/24	SOLID WASTE COLLECTION	132,086.76	046944	3-0468-0011069		P - W NEIGHBORHOOD COL	98.70.227.08.5381
185653	04/05/24	RECYCLING COLLECTION	39,761.80	046944	3-0468-0011069		P - W NEIGHBORHOOD COL	98.70.227.08.5381
			171,848.56	*CHECK TOTAL				
		VENDOR TOTAL	171,848.56					
RICOH USA, INC 000314								
185654	04/05/24	POL COPIER LEASE	153.81	046836	39107148		P - W COPIER LEASE & U	10.40.512.04.5110
RIEKES EQUIPMENT 000244								
185655	04/05/24	WT EQUIP MAINT-HOIST	364.16	046945	BP0000312		P - W MISC EQUIPMENT M	90.70.801.14.5559
ROADBUILDERS MACHINERY I 002958								
185656	04/05/24	ST PARTS	351.92	046946	P78207		P - W VEHICLE MAINTENA	10.70.225.14.5541
185656	04/05/24	ST CREDIT	68.97	CR 046947	P78263		P - W VEHICLE MAINTENA	10.70.225.14.5541
			282.95	*CHECK TOTAL				
		VENDOR TOTAL	282.95					
ROHAUS/KESSLER 000680								
185657	04/05/24	CCTR SWIM INSTR	75.00	046948	3/25-3/27		P N W PRIVATE SWIMMING	65.60.417.08.8125
ST LOUIS CO MUNICIPAL LE 006655								
185640	04/05/24	ANNUAL TRAINING TUITION	200.00	046826	2024		P - W MEMBERSHIP DUES	10.20.001.38.5811
STRATUS BUILDING SOLUTIO 000460								
185659	04/05/24	PKS 3RD SHIFT CUSTODIAL	4,374.00	046949	6728914	240033	P N W CONTRACT LABOR	65.60.491.08.5397
SUTTON/KATELYN DANIELLE 000327								
185660	04/05/24	CCTR SWIM INSTR	20.00	046950	3/27-4/1		P N W SPECIALTY SWIM P	65.60.417.08.8128
185660	04/05/24	CCTR SWIM INSTR	112.00	046950	3/27-4/1		P N W PRIVATE SWIMMING	65.60.417.08.8125
185660	04/05/24	CCTR SWIM INSTR	50.00	046950	3/27-4/1		P N W SWIM TEAM BASICS	65.60.417.08.8121
185660	04/05/24	CCTR SWIM INSTR	40.00	046950	3/27-4/1		P N W SWIM TEAM BASICS	65.60.417.08.8121

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SUTTON/KATELYN DANIELLE 000327		185660	04/05/24	CCTR SWIM INSTR	75.00	046950	3/27-4/1		P N W	SWIM TEAM COMPET	65.60.417.08.8113
					297.00	*CHECK TOTAL					
VENDOR TOTAL					297.00						
SYNERGY SERVICES INC 005964		185661	04/05/24	DOMESTIC VIOLENCE FUND	652.00	046951	MARCH 2024		P - W	DOMESTIC VIOLENC	10.2472
T & W TIRE LLC 005952		185662	04/05/24	WTR #181 TIRE RPR	88.48	046952	3040095017		P N W	VEHICLE MAINTENA	90.70.801.14.5541
		185662	04/05/24	WWT #181 TIRE RPR	88.47	046952	3040095017		P N W	VEHICLE MAINTENA	92.70.901.14.5541
					176.95	*CHECK TOTAL					
VENDOR TOTAL					176.95						
TEKLAB, INC. 000781		185663	04/05/24	WWT LAB SERVICES	337.50	046953	304084		P - W	PRETREATMENT PRO	92.70.902.08.5388
		185663	04/05/24	WWT LAB SERVICES	460.60	046954	304083	240051	P - W	LAB FEES	92.70.902.08.5365
					798.10	*CHECK TOTAL					
VENDOR TOTAL					798.10						
TELEFLEX LLC 000016		185664	04/05/24	FIRE EMS SUPPLIES	49.45	046955	9508190600		P - W	MEDICAL SUPPLIES	10.50.311.04.5003
		185664	04/05/24	FIRE EMS SUPPLIES	2,010.50	046956	9508161432		P - W	MEDICAL SUPPLIES	10.50.311.04.5003
					2,059.95	*CHECK TOTAL					
VENDOR TOTAL					2,059.95						
TOWN AND COUNTRY BUILDIN 007143		185665	04/05/24	2024 JANITORIAL SERVICES	2,380.00	046957	00164981	240022	P - W	CONTRACT LABOR	10.70.221.08.5397
TRANSYSTEMS 006939		185666	04/05/24	PW 291/BLUE JAY-STEWART	5,883.54	046958	INV 0004407148	220135	P - W	TRAFFIC SIGNAL U	52.75.607.14.5626
TRAVELERS INDEMNITY COMP 000432		185667	04/05/24	WTR DEDUCTIBLE	4,708.00	046959	FYC7405		P - W	LIABILITY DEDUCT	90.70.801.16.5732
		185667	04/05/24	POL DEDUCTIBLE	1,128.50	046960	FOF7852		P - W	MISCELLANEOUS FE	10.40.500.08.5399
					5,836.50	*CHECK TOTAL					
VENDOR TOTAL					5,836.50						
UNIFIRST CORPORATION 002825		185668	04/05/24	CCTR MATS	98.10	046961	3281152171		P - W	MISC EQUIPMENT M	65.60.491.14.5559
UNITE PRIVATE NETWORKS L 005621		185603	04/05/24	TELECOMMUNICATIONS	8,572.00	046962	SI-24-011002		P N W	TELECOMMUNICATIO	10.90.132.12.5455
VALVOLINE LLC 005460		185669	04/05/24	POL #202 OIL CHANGE	34.99	046963	74436		P - W	VEHICLE MAINTENA	10.40.500.14.5541
		185669	04/05/24	POL #204 OIL CHANGE	34.99	046964	74310		P - W	VEHICLE MAINTENA	10.40.500.14.5541
		185669	04/05/24	POL #204 OIL CHANGE	34.99	046965	74251		P - W	VEHICLE MAINTENA	10.40.500.14.5541
		185669	04/05/24	WTR #401 OIL CHANGE	34.99	046966	74641		P - W	VEHICLE MAINTENA	90.70.801.14.5541

Payments by Vendor

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
VALVOLINE LLC 005460									
185669	04/05/24	WTR #186 OIL CHANGE	34.99		046967 74470			P - W VEHICLE MAINTENA	90.70.801.14.5541
185669	04/05/24	WWT #183 OIL CHANGE	34.99		046968 74457			P - W VEHICLE MAINTENA	92.70.901.14.5541
			209.94		*CHECK TOTAL				
		VENDOR TOTAL	209.94						
VANCE BROTHERS INC 000957									
185670	04/05/24	ST ASPHALT	322.50		046969 IG00024441			P - W ASPHALT-STREET R	50.75.607.14.5621
VETERINARY CENTER OF LIB 004817									
185671	04/05/24	VET SERVICES	52.00		046970 489236			P - W VETERINARY SERVI	10.20.051.08.5358
185671	04/05/24	VET SERVICES	55.56		046970 489236			P - W RESERVE-ANIMAL S	10.2408
			107.56		*CHECK TOTAL				
		VENDOR TOTAL	107.56						
VON FINTEL/ROSEMARIE 005659									
185672	04/05/24	CCTR DOG OBEDIENCE INSTR	114.80		046971 W/S 2024-2			P N W COMMUNITY PROGRA	65.60.417.08.8602
185672	04/05/24	CCTR DOG OBEDIENCE INSTR	945.00		046971 W/S 2024-2			P N W COMMUNITY PROGRA	65.60.417.08.8602
			1,059.80		*CHECK TOTAL				
		VENDOR TOTAL	1,059.80						
VOSS LIGHTING INC 005809									
185673	04/05/24	SERVICE FIXTURE	308.77		046972 817267377			P - W FACILITIES MAINT	10.70.221.14.5572
WILLIAM JEWELL COLLEGE 000513									
185674	04/05/24	REIMB GALLERY RECEPTION	75.36		046973 100			P - W MAKE MUSIC DAY-S	67.20.061.04.5072
ZOOM VIDEO COMMUNICATION 000307									
185675	04/05/24	ZOOM LICENSING	2,224.25		046974 INV249347977			P - W SOFTWARE MAINTEN	10.90.132.14.5591
185675	04/05/24	ZOOM LICENSING	444.85		046974 INV249347977			P - W OTHER PREPAYMENT	10.1810
			2,669.10		*CHECK TOTAL				
		VENDOR TOTAL	2,669.10						

APRIL 12th CHECKS

Payments by Vendor

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
A T & T MOBILITY 008295									
185676	04/12/24	MOBILE PHONE SERVICE	43.91	046991	X04012024			P N W MOBILE PHONES	10.50.311.12.5453
185676	04/12/24	MOBILE PHONE SERVICE	56.75	046991	X04012024			P N W MOBILE PHONES	10.50.315.12.5453
185676	04/12/24	MOBILE PHONE SERVICE	97.99	046991	X04012024			P N W MOBILE PHONES	10.50.321.12.5453
185676	04/12/24	MOBILE PHONE SERVICE	469.15	046991	X04012024			P N W MOBILE PHONES	10.50.300.12.5453
185676	04/12/24	MOBILE PHONE SERVICE	394.30	046991	X04012024			P N W MOBILE PHONES	10.90.132.12.5453
			1,062.10	*CHECK TOTAL					
		VENDOR TOTAL	1,062.10						
ADVANCED SECURITY TECHNO 000767									
185677	04/12/24	POL TRAILER	22,574.00	047058	1760	240019	F N W	VEHICLES	10.40.500.36.7101
ALL COPY PRODUCTS, INC. 000492									
185678	04/12/24	POSTAGE INK	298.95	046992	AR4333071			P - W POSTAGE	10.95.140.38.5808
185678	04/12/24	PKS POSTAGE LEASE	229.63	047059	36270652			P - W OFFICE EQUIPMENT	60.60.415.14.5551
			528.58	*CHECK TOTAL					
		VENDOR TOTAL	528.58						
ALTERATIONS & CUSTOM SEW 005482									
185679	04/12/24	POL UNIFORM	506.97	047021	4688			P N W CLOTHING EXPENSE	10.40.500.38.5812
185679	04/12/24	POL UNIFORM	69.99	047022	3404			P N W CLOTHING EXPENSE	10.40.500.38.5812
			576.96	*CHECK TOTAL					
		VENDOR TOTAL	576.96						
AMERICAN DIGITAL SECURIT 004908									
185680	04/12/24	PKS ALARM MONITORING	467.88	046993	INV0026667			P - W MISCELLANEOUS EX	61.60.458.38.5989
B&H FOTO & ELECTRONICS C 000746									
185681	04/12/24	POL HOLOSUN	18,720.00	047060	222603065	240059	F - W	CAPITAL EQUIPMEN	10.40.500.36.7201
BALL/BAILEY 000564									
185682	04/12/24	GSMCON CONF	862.50	047023	4/15-4/18			P - W TRAINING TRAVEL	10.21.032.06.5210
BEARDEN/JASON 000770									
185683	04/12/24	POL ADV CRASH INV	177.00	047024	4/22-5/3			P - W TRAINING TRAVEL	10.40.500.06.5210
BOWEN/STEPHEN 000803									
185697	04/12/24	EVENT SUPPLIES	106.00	047032	INV-70373			P N W MISCELLANEOUS EX	10.95.140.38.5989
BRADY INDUSTRIES OF KANS 000081									
185684	04/12/24	PKS JANITORIAL SUPPLIES	365.01	047025	8769245			P N W MAINTENANCE MATE	61.60.458.04.5009
185684	04/12/24	2024 CITYWIDE CUSTODIAL	912.23	047061	8769413	240015	P N W	MAINTENANCE MATE	10.95.140.04.5009
185684	04/12/24	2024 CITYWIDE CUSTODIAL	2,000.00	047062	8769937	240015	P N W	MAINTENANCE MATE	10.95.140.04.5009
			3,277.24	*CHECK TOTAL					
		VENDOR TOTAL	3,277.24						
BRYANT/COLE CHRISTOPHER 000616									
185685	04/12/24	CCTR SWIM INSTR	120.00	047026	4/2-4/6			P N W PRIVATE SWIMMING	65.60.417.08.8125

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
BSN SPORTS 004371		185686	04/12/24	PKS CATCHER'S GEAR	3,279.76	046994	925315915		P - W	RECREATION SUPPL	61.60.458.04.5004
CALM.COM, INC 000485		185687	04/12/24	CITYWIDE BENEFIT	3,600.00	047027	INV10571		P - W	OTHER FEES	10.95.140.08.5389
		185687	04/12/24	CITYWIDE BENEFIT	1,800.00	047027	INV10571		P - W	OTHER PREPAYMENT	10.1810
					5,400.00	*CHECK TOTAL					
VENDOR TOTAL					5,400.00						
CE WATER MANAGEMENT INC 006384		185688	04/12/24	PWK BOILER LOOP MAINT	272.00	046995	C66349		P - W	FACILITIES MAINT	10.70.221.14.5572
CENTRAL JACKSON CO FPD 008355		185689	04/12/24	FIRE CPR CARDS	1,010.00	046996	TC24-092		P - W	CPR TRAINING SUP	10.50.315.04.5025
		185689	04/12/24	FIRE CONT. EDUCATION	3,000.00	047063	TC24	240021	P - W	TRAINING COSTS	10.50.315.06.5259
					4,010.00	*CHECK TOTAL					
VENDOR TOTAL					4,010.00						
CERCA/MARIBEL .14886		185690	04/12/24	WTR REFUND	44.12	046987	233 0155 00 06		P - W	WATER REFUNDS	90.2495
CHARTER COMMUNICATIONS 004364		185691	04/12/24	CC VIDEO SERVICE	921.45	047028	219601401		P N W	MISCELLANEOUS FE	65.60.491.08.5399
		185691	04/12/24	TELECOM VIDEO SERVICE	1,156.93	047028	219601401		P N W	TELECOMMUNICATIO	10.90.132.12.5455
		185691	04/12/24	CC VIDEO SERVICE	915.44	047072	219601401		P N W	MISCELLANEOUS FE	65.60.491.08.5399
		185691	04/12/24	TELECOM SIP SERVICE	1,149.38	047072	219601401		P N W	TELECOMMUNICATIO	10.90.132.12.5455
					4,143.20	*CHECK TOTAL					
VENDOR TOTAL					4,143.20						
CLAY CO RECORDER 001059		185692	04/12/24	PWK RECORDING FEE	33.00	046997	2024006743		P - W	MISCELLANEOUS EX	10.70.201.38.5989
		185692	04/12/24	RECORDING FEES	69.00	047029	2024006225		P - W	RECORDING FEES	10.80.151.08.5361
					102.00	*CHECK TOTAL					
VENDOR TOTAL					102.00						
CLAYTON PAPER & DISTRIBUTOR 005670		185693	04/12/24	CCTR PAPER	226.56	046998	202508		P - W	GENERAL SUPPLIES	65.60.491.04.5001
		185693	04/12/24	AGING PAPER	99.90	046998	202508		P - W	GENERAL SUPPLIES	10.60.481.04.5001
					326.46	*CHECK TOTAL					
VENDOR TOTAL					326.46						
DAYMARK SOLUTIONS INC 009175		185694	04/12/24	POL ID CARDS-10	183.50	047030	108948		P - W	MISCELLANEOUS FE	10.40.500.08.5399
DELL MARKETING LP 000189		185695	04/12/24	TS MONITOR	325.00	047031	10741377189		P N W	MINOR COMPUTER E	10.90.132.18.5605
DENTON/JACOB .14883		185696	04/12/24	WTR REFUND	90.27	046984	207 0310 00 15		P - W	WATER REFUNDS	90.2495

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK# DATE		DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
FASTKICK MARTIAL ARTS 003059		185698	04/12/24	CCTR MARTIAL ARTS INST	196.00	046999	4/2/24			P N W COMMUNITY PROGRA	65.60.417.08.8602
FINDELL HILT/NICHOLE .14884		185699	04/12/24	WTR REFUND	43.85	046985	216 2515 00 02			P - W WATER REFUNDS	90.2495
GALL'S INC 005394		185700	04/12/24	FIRE UNIFORMS	147.82	047000	027533426			P - W CLOTHING EXPENSE	10.50.321.38.5812
		185700	04/12/24	FIRE UNIFORMS	68.99	047001	027533443			P - W CLOTHING EXPENSE	10.50.321.38.5812
		185700	04/12/24	FIRE UNIFORMS	347.60	047002	027533458			P - W CLOTHING EXPENSE	10.50.321.38.5812
		185700	04/12/24	POL UNIFORM ITEMS	122.48	047033	027513694			P - W CLOTHING EXPENSE	10.40.500.38.5812
		185700	04/12/24	POL UNIFORM ITEMS	594.97	047034	027397622			P - W CLOTHING EXPENSE	10.40.500.38.5812
		185700	04/12/24	POL UNIFORM ITEMS	220.80	047035	027360210			P - W CLOTHING EXPENSE	10.40.500.38.5812
					1,502.66	*CHECK TOTAL					
VENDOR TOTAL					1,502.66						
GANA, LLC .14885		185701	04/12/24	WTR REFUND	104.03	046986	221 3520 00 02			P - W WATER REFUNDS	90.2495
GENES TIRE & SERVICE CEN 004477		185702	04/12/24	POL #209 BATTERY	265.91	047036	098663			P - W VEHICLE MAINTENA	10.40.500.14.5541
GRAINGER 001155		185703	04/12/24	PKS DRINKING FOUNTAIN	1,383.72	047003	9071121504			P - W BUILDING MAINTEN	61.60.458.14.5571
GT DISTRIBUTORS INC 006123		185704	04/12/24	POL VEST	1,463.75	047037	INV0995475			P - W CLOTHING EXPENSE	10.40.500.38.5812
HARRIS ENT. RESOURCE PLA 004794		185705	04/12/24	HISTORICAL DATA CONVERS	2,180.00	047004	CSECT0000365			P - W COMPUTER PROGRAM	10.90.132.08.5301
HEART OF AMERICA METRO C 008128		185706	04/12/24	FIRE MEMBERSHIP	250.00	047005	4/2/24			P - W MEMBERSHIP DUES	10.50.300.38.5811
HEARTLAND COCA-COLA 000076		185707	04/12/24	PKS PRODUCTS AT CFSC	1,352.19	047064	40659665019	240018	P N W CONCESSION		61.60.458.04.5007
HELGET GAS PRODUCTS 006305		185708	04/12/24	FIRE OXYGEN	12.82	047006	0002765675			P - W CHEMICALS	10.50.311.04.5010
		185708	04/12/24	FIRE OXYGEN	26.40	047007	0002162548			P - W CHEMICALS	10.50.311.04.5010
					39.22	*CHECK TOTAL					
VENDOR TOTAL					39.22						
HILL/DAVID 000528		185709	04/12/24	CCTR SWIM INSTR	396.00	047038	4/6-4/7			P N W PRIVATE SWIMMING	65.60.417.08.8125
HUTCHISON/ADAM .14874		185710	04/12/24	WTR REFUND	96.37	046975	101 1800 00 08			P - W WATER REFUNDS	90.2495

Payments by Vendor

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
JONES/NATHAN			005257					
185711	04/12/24	CCTR SWIM INSTR	162.00	047039	4/7		P N W PRIVATE SWIMMING	65.60.417.08.8125
185711	04/12/24	CCTR SWIM INSTR	52.00	047039	4/7		P N W SEMI-PRIVATE SWI	65.60.417.08.8123
			214.00	*CHECK TOTAL				
		VENDOR TOTAL	214.00					
JONES/SHACOYA			.14877					
185712	04/12/24	WTR REFUND	32.46	046978	117 4180 00 07		P - W WATER REFUNDS	90.2495
KITTERER/ALICE			.14876					
185713	04/12/24	WTR REFUND	60.05	046977	105 1060 00 03		P - W WATER REFUNDS	90.2495
KOHL WHOLESALE INC			000713					
185714	04/12/24	PKS CONCESSION FOOD	1,748.20	047065	598404	240026	P - W CONCESSION	61.60.458.04.5007
LANDMARK DODGE INC			000757					
185715	04/12/24	POL VEHICLE PURCHASE	131,617.00	047066	2024	240024	P - W VEHICLES	10.40.500.36.7101
LANGSTON-JUSTUS/JENNIFER			.14880					
185716	04/12/24	WTR REFUND	141.52	046981	140 0186 00 07		P - W WATER REFUNDS	90.2495
LAW OFFICE OF MARY M PAR			000161					
185717	04/12/24	LEGAL FEES	500.00	047008	15948		P N W LEGAL FEES	10.20.121.08.5311
LEINTZ LAWN & CONSTRUCTI			000566					
185718	04/12/24	BURIAL SERVICES	2,250.00	047009	2150		P N W CONTRACT LABOR	73.70.226.08.5397
MASSENGALE/IAN			.14878					
185719	04/12/24	WTR REFUND	69.66	046979	125 2110 00 04		P - W WATER REFUNDS	90.2495
MIDWEST OFFICE TECHNOLOG			008612					
185720	04/12/24	COPIER USAGE	290.43	047040	INST405701		P - W COPIER LEASE & U	10.20.001.04.5110
185720	04/12/24	COPIER USAGE	55.53	047041	INST406480		P - W COPIER LEASE & U	10.80.151.04.5110
185720	04/12/24	COPIER USAGE	55.53	047041	INST406480		P - W COPIER LEASE & U	10.70.201.04.5110
			401.49	*CHECK TOTAL				
		VENDOR TOTAL	401.49					
MO MUNICIPAL & CIRCUIT J			000270					
185721	04/12/24	COURT MMACJA CONF	250.00	047010	2024		P - W REGISTRATION FEE	10.20.121.06.5251
MYERS/KENNEDY			.14873					
185722	04/12/24	CCTR MEMBERSHIP	163.50	047042	2079445		P - W REFUNDS PAYABLE	65.2265
OUTDOOR RESTROOMS LLC			003763					
185723	04/12/24	PKS PORT A POTS	180.00	047011	798285		P - W RECREATION SUPPL	61.60.458.04.5004
PETTY CASH/CITY OF LIBER			000204					
185724	04/12/24	POL CS LEEDS EXP	30.00	047043	PETTY CASH		P - W MEETING EXPENSE	10.40.500.38.5803
185724	04/12/24	POL RECRUITMENT LUNCH	38.35	047043	PETTY CASH		P - W MEETING EXPENSE	10.40.500.38.5803
185724	04/12/24	POL GAS	20.00	047043	PETTY CASH		P - W VEHICLE FUEL	10.40.500.14.5521
185724	04/12/24	POL IMPACT SQUAD	100.00	047043	PETTY CASH		P - W GENERAL SUPPLIES	10.40.500.04.5001

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
PETTY CASH/CITY OF LIBER				000204							
	185724	04/12/24	POL CRASH INV CLASS		88.50	047043	PETTY CASH			P - W TRAINING TRAVEL	10.40.500.06.5210
	185724	04/12/24	POL RADAR INSTR		574.00	047043	PETTY CASH			P - W TRAINING TRAVEL	10.40.500.06.5210
					850.85	*CHECK TOTAL					
			VENDOR TOTAL		850.85						
PINA/NICHOLAS				.14882							
	185725	04/12/24	WTR REFUND		85.41	046983	206 0970 00 11			P - W WATER REFUNDS	90.2495
PLOTBOX INC				000543							
	185726	04/12/24	PLOTBOX SW MAINT		3,200.00	047044	INV4197			P - W SOFTWARE MAINTEN	10.90.132.14.5591
	185726	04/12/24	PLOTBOX SW MAINT		1,600.00	047044	INV4197			P - W OTHER PREPAYMENT	10.1810
					4,800.00	*CHECK TOTAL					
			VENDOR TOTAL		4,800.00						
PRAIRIE FIRE SIGNS & GRA				000139							
	185727	04/12/24	PKS SCOREBOARD SIGNS		1,240.00	047012	INV 2437			P - W MISCELLANEOUS FE	61.60.458.08.5399
PRIDE CLEANERS				000186							
	185728	04/12/24	POL DRY CLEANING		492.00	047045	333472-033124			P - W CLOTHING EXPENSE	10.40.500.38.5812
REJIS COMMISSION				006030							
	185729	04/12/24	MOBILE TICKET INTERFACE		160.50	047013	527228			P - W MISCELLANEOUS FE	10.20.131.08.5399
	185729	04/12/24	COURT FEES		32.55	047014	527614			P - W MISCELLANEOUS FE	10.20.131.08.5399
					193.05	*CHECK TOTAL					
			VENDOR TOTAL		193.05						
RICE/MARK W				.14879							
	185730	04/12/24	WTR REFUND		125.03	046980	128 7170 00 01			P - W WATER REFUNDS	90.2495
RICOH USA, INC				000314							
	185731	04/12/24	COPIER LEASE		105.53	047015	39106932			P - W COPIER LEASE & U	10.20.131.04.5110
	185731	04/12/24	POL COPIER USAGE		46.85	047046	5069205178			P - W COPIER LEASE & U	10.40.512.04.5110
					152.38	*CHECK TOTAL					
			VENDOR TOTAL		152.38						
RICOH USA, INC				007683							
	185732	04/12/24	POL COPIER LEASE		153.81	047047	108144446			P - W COPIER LEASE & U	10.40.512.04.5110
ROADBUILDERS MACHINERY I				002958							
	185733	04/12/24	CITY HALL HYDROSEED		450.00	047016	R47281			P - W FACILITIES MAINT	10.70.221.14.5572
ROHAUS/KESSLER				000680							
	185734	04/12/24	CCTR SWIM INSTR		120.00	047048	4/3-4/7			P N W PRIVATE SWIMMING	65.60.417.08.8125
SHOGER/LAUREL				005680							
	185735	04/12/24	CCTR SWIM INSTR		234.00	047049	4/6-4/7			P N W PRIVATE SWIMMING	65.60.417.08.8125
	185735	04/12/24	CCTR SWIM INSTR		52.00	047049	4/6-4/7			P N W SEMI-PRIVATE SWI	65.60.417.08.8123
					286.00	*CHECK TOTAL					
			VENDOR TOTAL		286.00						

Payments by Vendor

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
SIEMENS INDUSTRY INC 005996									
185736	04/12/24	FIRE SERVICE AGREEMENT	2,684.90	047017	5331356015			P - W BUILDING MAINTEN	65.60.491.14.5571
STERICYCLE, INC. 000777									
185737	04/12/24	SHREDDING SERVICES	119.03	047050	8006599417			P - W MISCELLANEOUS FE	10.40.500.08.5399
185737	04/12/24	SHREDDING SERVICES	20.69	047050	8006599417			P - W MISCELLANEOUS FE	10.20.131.08.5399
185737	04/12/24	SHREDDING SERVICES	20.96	047050	8006599417			P - W MISCELLANEOUS FE	10.25.011.08.5399
185737	04/12/24	SHREDDING SERVICES	27.95	047050	8006599417			P - W MISCELLANEOUS FE	10.20.021.08.5399
185737	04/12/24	SHREDDING SERVICES	30.34	047050	8006599417			P - W MISCELLANEOUS FE	10.30.130.08.5399
			218.97	*CHECK TOTAL					
		VENDOR TOTAL	218.97						
SUTTON/KATELYN DANIELLE 000327									
185738	04/12/24	CCTR SWIM INSTR	208.00	047051	4/2-4/8			P N W PRIVATE SWIMMING	65.60.417.08.8125
185738	04/12/24	CCTR SWIM INSTR	40.00	047051	4/2-4/8			P N W SWIM TEAM BASICS	65.60.417.08.8121
185738	04/12/24	CCTR SWIM INSTR	50.00	047051	4/2-4/8			P N W SWIM TEAM COMPET	65.60.417.08.8113
			298.00	*CHECK TOTAL					
		VENDOR TOTAL	298.00						
TAPCO 006767									
185739	04/12/24	ENG TRANSPORTATION ENHAN	7,880.63	047052	I775881			P - W TRANSPORTATION E	52.80.151.08.5420
TECHNOLOGY GROUP SOLUTIO 004267									
185740	04/12/24	MICROSERVER FOR ACO	2,735.46	047018	56473			P - W MINOR COMPUTER E	10.90.132.18.5605
TELEFLEX LLC 000016									
185741	04/12/24	FIRE EMS SUPPLIES	289.15	047019	9508217605			P - W MEDICAL SUPPLIES	10.50.311.04.5003
TW CUSTOM BRANDING 005575									
185742	04/12/24	PKS APPAREL	99.96	047020	26301			P - W CLOTHING EXPENSE	60.60.415.38.5812
185742	04/12/24	PKS UNIFORM CLOTHING	472.60	047053	49078			P - W CLOTHING EXPENSE	60.60.415.38.5812
185742	04/12/24	PKS CHAMPIONSHIP SHIRTS	113.90	047067	49853	240012		P - W RECREATION SUPPL	61.60.458.04.5004
185742	04/12/24	PKS CHAMPIONSHIP SHIRTS	250.74	047068	49833	240012		P - W RECREATION SUPPL	61.60.458.04.5004
			937.20	*CHECK TOTAL					
		VENDOR TOTAL	937.20						
UNIFIRST CORPORATION 002825									
185743	04/12/24	CCTR MATS	107.02	047069	3281156952			P - W MISC EQUIPMENT M	65.60.491.14.5559
VALVOLINE LLC 005460									
185744	04/12/24	POL #218 OIL CHANGE	34.99	047055	75145			P - W VEHICLE MAINTENA	10.40.500.14.5541
185744	04/12/24	POL #228 OIL CHANGE	34.99	047056	74874			P - W VEHICLE MAINTENA	10.40.500.14.5541
185744	04/12/24	POL #227 OIL CHANGE	34.99	047057	74875			P - W VEHICLE MAINTENA	10.40.500.14.5541
			104.97	*CHECK TOTAL					
		VENDOR TOTAL	104.97						
VEENSTRA & KIMM INC 006045									
185745	04/12/24	RICHFIELD BRIDGE DESIGN	3,191.95	047070	47412-3	230165		P - W BRIDGE MAINT REP	52.75.607.14.5627
185745	04/12/24	MARILYNN BRIDGE DESIGN	5,248.26	047071	47413-2	230166		P - W BRIDGE MAINT REP	52.75.607.14.5627
			8,440.21	*CHECK TOTAL					
		VENDOR TOTAL	8,440.21						

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
VERNAL COURT LLC				.14887							
185746	04/12/24	WTR	REFUND		116.50	046988	233 0240 00 20		P - W	WATER REFUNDS	90.2495
VICKERS/JUSTIN				.14875							
185747	04/12/24	WTR	REFUND		89.36	046976	101 2580 00 24		P - W	WATER REFUNDS	90.2495
VISION UPFITTERS				000487							
185748	04/12/24	POL	VEH MAINT		939.30	047054	INV484049		P - W	VEHICLE CHANGE OV	10.40.500.18.5606
WADE/JACOB				.14889							
185749	04/12/24	WTR	REFUND		750.00	046990	354 0007 00 12		P - W	WATER REFUNDS	90.2495
WILDCREST PROPERTIES				.14881							
185750	04/12/24	WTR	REFUND		39.82	046982	143 4830 00 03		P - W	WATER REFUNDS	90.2495
WOOLRIDGE/JAMES & HALEY				.14888							
185751	04/12/24	WTR	REFUND		63.17	046989	238 3360 00 02		P - W	WATER REFUNDS	90.2495



**CITY COUNCIL
ACTION REPORT**
Meeting Date: April 22, 2024
A/R No.: 2024-80

Department: Public Works

Submitted By: Joshua Martinez, Capital
Projects Engineer

**Subject: ORDINANCE APPROVING A SIDEWALK IMPROVEMENTS AGREEMENT
BETWEEN THE CITY OF LIBERTY, MISSOURI AND THE MISSOURI HIGHWAYS
AND TRANSPORTATION COMMISSION FOR THE M-291/BLUE JAY TRAFFIC
SIGNAL AND STEWART/M-291 INTERSECTION PROJECT, FEDERAL AID
PROJECT STBG-3392(407)**

Summary:

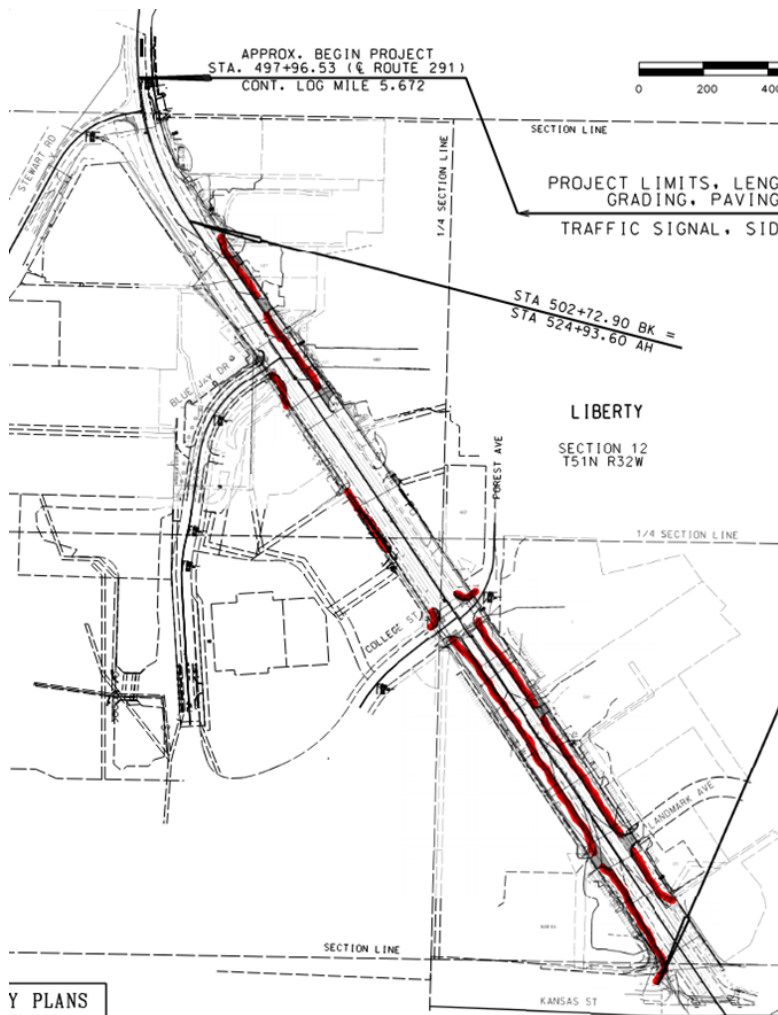
- The City of Liberty M-291/BLUE JAY TRAFFIC SIGNAL AND STEWART/M-291 INTERSECTION PROJECT includes installation of a public sidewalk along both sides of Missouri Route 291 within Missouri Department of Transportation (MoDOT) right of way.
- MoDOT requires the execution of a Sidewalk Improvement Agreement for the construction and maintenance of public sidewalks within their right of way.
- Approve an Ordinance approving the Sidewalk Agreement and License with the Missouri Highways and Transportation Commission (MoDOT).

Background:

The City of Liberty M-291/BLUE JAY TRAFFIC SIGNAL AND STEWART/M-291 INTERSECTION PROJECT includes installation of a public sidewalk along both sides of Missouri Route 291 within Missouri Department of Transportation (MoDOT) right of way. This will effectively provide pedestrian connectivity from North Havens Commercial Center development to Kansas St.

In order for the sidewalk to be constructed, the Missouri Department of Transportation (MoDOT) requires that a Sidewalk Agreement be approved and executed between the City of Liberty and the Missouri State Highways and Transportation Commission. The agreement grants permission for the city to install and maintain a public sidewalk within the state's right of way. Entering into this agreement is at no cost to the City.

The layout of the sidewalk is shown below in red highlights:



City staff recommends approval of a Sidewalk Agreement with the Missouri Highways and Transportation Commission for the Commerce Bank development project.

Previous Action (if applicable):

- Approved Phase I of a design contract with TranSystems Corporation on November 14, 2022.
- Approved Amendment to Phase I of a design contract with TranSystems Corporation on July 24, 2023.
- Approved Phase II of a design contract with TranSystems Corporation on September 11, 2023.
- Approved STBG Agreement 3392(407) on March 11, 2024.
- Approved Cost Share Agreement 2023-12-82732 on March 11, 2024.

Policy/Committee Review:

NA	Citizen Sales Tax Oversight Committee	Completed/Recommended:
NA	Public Safety Sales Tax Oversight Committee	Completed/Recommended:
NA	Budget Committee	Completed/Recommended:
NA	Other:	Completed/Recommended:

Financial Considerations:

NA Budgeted:	Line Item:	Amount:
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
NA Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. Ordinance to Approve Sidewalk Improvements Agreement MoDOT BlueJay291
2. 2024-02-83447_40627 - Sidewalk Agreement

Document No. _____

ORDINANCE NO. _____

ORDINANCE APPROVING A SIDEWALK IMPROVEMENTS AGREEMENT
BETWEEN THE CITY OF LIBERTY, MISSOURI AND THE MISSOURI HIGHWAYS
AND TRANSPORTATION COMMISSION FOR THE M-291/BLUE JAY TRAFFIC
SIGNAL AND STEWART/M-291 INTERSECTION PROJECT,
FEDERAL AID PROJECT STBG-3392(407)

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri,
as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves a Sidewalk Improvements Agreement by and between the City of Liberty and the Missouri Highways and Transportation Commission for the M-291/BLUE JAY TRAFFIC SIGNAL AND STEWART/M-291 INTERSECTION PROJECT, a copy of said agreement being incorporated by reference herein and available for review as required by law.

SECTION II

The City Council hereby authorizes the Mayor to sign the agreement as described in Section I of this Ordinance.

SECTION III

This Ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by the City Council this ____ day of _____, 2024.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this ____ day of _____, 2024.

MAYOR

CCO Form: DE65
Approved: 12/07 (BDG)
Revised: 01/23 (BDG)
Modified: 03/24 (MWH)

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
SIDEWALK IMPROVEMENTS AGREEMENT**

THIS AGREEMENT is made and entered into by and between the Missouri Highways and Transportation Commission (hereinafter, "Commission"), whose address is P.O. Box 270, 105 W. Capitol, Jefferson City, Missouri 65102, and City of Liberty (hereinafter, "Entity"), whose address is 101 E. Kansas Street, Liberty, Missouri, 64068.

WITNESSETH:

WHEREAS, the Commission owns and operates, as part of the State Highway System, Route 291 located between Stewart Road and Kansas Street within Clay County; and

WHEREAS, the Entity is desirous of performing certain tasks related to the installation and maintenance of sidewalk improvements.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations contained in this Agreement, the parties agree as follows:

(1) PROPOSAL: The Entity proposes and the Commission will allow the installation, including maintenance, of sidewalk improvements on Commission right-of-way as provided in this Agreement.

(2) LOCATION: The general location of the sidewalk improvements to be installed and maintained pursuant to this Agreement is along both sides of Route 291 from Route 291 station 502+72.90 to station 552+71.56, Clay County, Missouri, as shown on the attachment marked as Exhibit A, which is incorporated herein by reference.

(3) COSTS: All costs associated with the construction of the proposed sidewalk improvements, including, but not limited to, signing, traffic signals, and traffic control during construction, will be borne entirely by the Entity, with costs outlined in STBG agreement 2024-01-83215 and Cost Share agreement 2023-12-82732.

(4) PLANS: The Entity shall have detailed plans prepared at no cost to the Commission, which are to be submitted to the Commission's District Engineer for the Commission's review and approval. The Commission's District Engineer, in his/her sole discretion, may require modifications to the plans prior to approving the plans.

(5) TRAFFIC CONTROL DEVICES: All pavement marking, signs, and traffic signals installed with the proposed improvements shall be in accordance with the latest revision of the *Manual on Uniform Traffic Control Devices for Streets and Highways*.

(6) RELOCATION: The Entity shall secure the removal, relocation or adjustment of any public or private utilities located on private easements or public right-of way, if the construction of the herein contemplated improvements so required, without cost to the Commission.

(7) INSPECTION: The Entity will allow inspection of the construction and maintenance activities of the herein contemplated improvements by the Commission's District Engineer, or his authorized representative, at any time and shall take no attempts to prevent said inspection. Within thirty (30) days following notice by the Entity to the Commission that construction is complete, the Commission will inspect the work to determine that it is acceptable. The sidewalk improvements will not be placed in operation until the Commission authorizes.

(8) INDEMNIFICATION:

(A) To the extent allowed or imposed by law, the Entity shall defend, indemnify and hold harmless the Commission, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the Entity's wrongful or negligent performance of its obligations under this Agreement.

(B) The Entity will require any contractor procured by the Entity to work under this Agreement:

(1) To obtain a no cost permit from the Commission's district engineer prior to working on the Commission's right-of-way, which shall be signed by an authorized contractor representative (a permit from the Commission's district engineer will not be required for work outside of the Commission's right-of-way); and

(2) To carry commercial general liability insurance and commercial automobile liability insurance from a company authorized to issue insurance in Missouri, and to name the Commission, and the Missouri Department of Transportation and its employees, as additional named insureds in amounts sufficient to cover the sovereign immunity limits for Missouri public entities (\$600,000 per claimant and \$4,000,000 per occurrence) as calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, and published annually in the Missouri Register pursuant to Section 537.610, RSMo.

(C) In no event shall the language of this Agreement constitute or be construed as a waiver or limitation for either party's rights or defenses with regard to each party's applicable sovereign, governmental, or official immunities and

protections as provided by federal and state constitution or law.

(9) OWNERSHIP AND MAINTENANCE: All sidewalks constructed pursuant to this Agreement within the state-owned right-of-way shall become the Entity's property. The Entity, at its sole cost and expense, is responsible for maintaining, repairing, and improving all sidewalks and the area adjacent thereto in a fully operational, reasonably safe, and aesthetically acceptable condition. Maintenance by the Entity will include, but is not limited to, crack repair, patching holes, removing litter, debris, trash, and leaves, and removal of snow and ice (through methods approved by the Commission). All sidewalks constructed pursuant to this Agreement shall be maintained in a reasonably safe condition for use of the sidewalks by the general public at all times. If the Entity fails to maintain the sidewalks in a reasonably safe condition, then the Commission may perform or cause maintenance to be performed at the Entity's sole cost and expense.

(10) PERMITS: Before beginning work, the Entity shall secure from the Commission's District Engineer a permit for the proposed improvement. The Entity shall comply with any additional conditions placed on the permit by the Commission.

(11) BOND: The Entity shall secure sufficient bond, as determined by the Commission's District Engineer or his authorized representative, for the construction of the proposed improvement on Commission right-of-way.

(12) CONSTRUCTION OF IMPROVEMENTS: All construction of the proposed improvements shall be according to the latest editions of the Missouri Highways and Transportation Commission's *Standard Specifications for Highway Construction*, Standard Plans for Highway Construction, and the Missouri Department of Transportation's *Approved Products List for Traffic Signals and Highway Lighting*.

(13) AMENDMENTS: Any change in this Agreement, whether by modification or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representative of the Entity and the Commission.

(14) ASSIGNMENT: The Entity shall not assign, transfer or delegate any interest in this Agreement without the prior written consent of the Commission.

(15) AUDIT OF RECORDS: The Entity must maintain all records relating to this Agreement, including but not limited to invoices, payrolls, etc. These records must be available at all reasonable times at no charge to the Commission and/or its designees or representatives during the period of this Agreement and any extension thereof, and for three (3) years from the date of final payment made under this Agreement.

(16) CANCELLATION: The Commission may cancel this Agreement at any time for a material breach of contractual obligations or for convenience by providing

the Entity with written notice of cancellation. Should the Commission exercise its right to cancel the contract for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the Entity.

(17) LAW OF MISSOURI TO GOVERN: This Agreement shall be construed according to the laws of the state of Missouri. The Entity shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

(18) MISSOURI NONDISCRIMINATION CLAUSE: The Entity shall comply with all state and federal statutes applicable to Entity relating to nondiscrimination, including, but not limited to, Chapter 213, RSMo; Title VI and Title VII of the Civil Rights Act of 1964 as amended (42 U.S.C. Sections 2000d and 2000e, *et seq.*); and with any provision of the "Americans with Disabilities Act" (42 U.S.C. Section 12101, *et seq.*).

(19) VENUE: It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this Agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

(20) SECTION HEADINGS: All section headings contained in this Agreement are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.

(21) SOLE BENEFICIARY: This Agreement is made for the sole benefit of the parties hereto and nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Commission and the Entity.

(22) NO INTEREST: By constructing and maintaining the sidewalk improvements on Commission right of way, the Entity gains no interest in Commission right-of-way whatsoever. The Commission shall not be obligated to keep the constructed improvements in place if the Commission, in its sole discretion, determines removal or modification of the improvements is in the best interests of the state highway system. In the event the Commission decides to remove the improvements, the Entity shall not be entitled to a refund of the funds expended by the Entity pursuant to this Agreement.

(23) AUTHORITY TO EXECUTE: The signers of this Agreement warrant that they are acting officially and properly on behalf of their respective institutions and have been duly authorized, directed and empowered to execute this Agreement.

(24) VOLUNTARY NATURE OF AGREEMENT: Each party to this Agreement warrants and certifies that it enters into this transaction and executes this Agreement freely and voluntarily and without being in a state of duress or under threats or coercion.

(25) ENTIRE AGREEMENT: This Agreement represents the entire understanding between the parties regarding this subject and supersedes all prior

written or oral communications between the parties regarding this subject.

(26) DURATION: Unless otherwise terminated pursuant to (9) or (16), above, or through mutual agreement of the parties, this Agreement shall be in effect for a continuing duration upon execution of this Agreement.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by the Entity on _____(DATE).

Executed by the Commission on _____(DATE).

MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION

CITY OF LIBERTY

By_____

By_____

Title_____

Title_____

ATTEST:

ATTEST:

By_____

Secretary to the Commission

Title_____

Approved as to Form:

Approved as to Form:

Commission Counsel

Title_____

Ordinance Number:_____

EXHIBIT A – Project Location

