



Agenda

City Council Regular Session

Monday, February 26, 2024 - 7:00 PM
Council Chambers

I. Call to Order

II. Invocation and Pledge of Allegiance

A. COUNCIL MEMBER MICHAEL HAGAN

III. Roll Call

IV. Approve Minutes and Summaries

A. STUDY SESSION SUMMARY OF DECEMBER 4, 2023

V. Citizens' Participation

VI. Meeting Schedule

VII. Consent Agenda

- A. SPECIAL SESSION MINUTES OF DECEMBER 18, 2023
- B. MOTION TO APPROVE THE PURCHASE OF A NEW PARK RESTROOM STRUCTURE FROM CXT, INC TO BE LOCATED AT WESTBORO/CANTERBURY PARK FOR AN AMOUNT NOT TO EXCEED \$111,493.00
- C. MOTION TO APPROVE THE PURCHASE OF SYNTHETIC TURF FOR NEW BATTING CAGES FROM HALL TURF, INC FOR AN AMOUNT NOT TO EXCEED \$45,487.00
- D. MOTION TO APPROVE THE PURCHASE OF PIPE MATERIALS FROM CORE & MAIN FOR A 16" WATER LINE CONNECTION FROM NATCHEZ AVE TO SOUTH LIBERTY PKWY ALONG SOUTHVIEW DR. IN AN AMOUNT NOT TO EXCEED \$324,720.00
- E. BOARD/COMMISSION REAPPOINTMENT
 - 1. BOARD OF APPEALS
 - a. APPOINT LARRY GREGORY TO A TERM EXPIRING 12/30/2028.

VIII. Public Hearings

- A. RESOLUTION FOR A FINAL DEVELOPMENT PLAN FOR THE CONSTRUCTION OF A 1,947 SQ. FT. BUILDING FOR CUBA INSURANCE AGENCY AT 1351 ROUTE H IN LIBERTY, CLAY COUNTY, MISSOURI (P&Z CASE 24-05FDP)

IX. Ordinances, Contracts and Resolutions

- A. ORDINANCE APPROVING VENDOR PAYMENTS FOR THE PERIOD OF FEBRUARY 2, 2024 TO FEBRUARY 16, 2024
- B. ORDINANCE ACCEPTING AND APPROVING A FINAL PLAT FOR CUBA

INSURANCE AGENCY IN THE CITY OF LIBERTY, CLAY COUNTY,
MISSOURI (P&Z CASE 24-02FP)

- C. ORDINANCE APPROVING AN AGREEMENT WITH DAVEY RESOURCE GROUP FOR A TREE INVENTORY AND MANAGEMENT PLAN IN AN AMOUNT NOT TO EXCEED \$35,700.00
- D. ORDINANCE APPROVING AN AMENDMENT TO ORDINANCE NO. 11409 APPROVING AN AGREEMENT FOR TRAFFIC SIGNAL MAINTENANCE WITH BLACK AND MCDONALD, LLC BY INCREASING THE AGREEMENT AMOUNT BY \$30,978.00 FROM \$87,626.00 FOR AN AMOUNT NOT TO EXCEED \$118,604.00

X. Other Business

XI. Miscellaneous Matters from City Administrator

XII. Miscellaneous Matters from Mayor and City Council

XIII. Adjournment

**ADA Accessible entrance is available from Missouri Street at the Police Department entrance.
An elevator will provide access to the second floor – Council Chambers**

City Council Meeting

Study Session Summary

December 4, 2023

I. CALL TO ORDER

A study session meeting of the City Council of the City of Liberty, Missouri was held in the Council Chambers at City Hall on December 4, 2023 with Mayor Greg Canuteson presiding. Mayor Canuteson called the meeting to order at 7:00 p.m.

II. ATTENDANCE

Council Members Present: Harold Phillips and Shelton Ponder, Ward I
Kelley Wrenn Pozel and Adam Travis, Ward II
Kevin Graham and Jeff Watt, Ward III
Michael Hagan and Gene Gentrup, Ward IV

Council Members Absent: None

Staff Present: Curt Wenson, City Administrator
Sara Cooke, Assistant City Administrator
Vicki McClure, Finance Director
Ashley Comer, Assistant Finance Director
Andy Noll, Utilities Director
John Mills, Fire Chief
Chris Young, Fire Chief
Katherine Sharp, Planning and Development Director
Sherri McIntyre, Public Works Director
Sarah Ranes, Deputy City Clerk

III. TOPICS OF DISCUSSION

A. Special Purpose Sales Tax Budget Recommendations

The Capital Improvement Plan consists of:

- Capital Sales Tax Fund
- Transportation Sales Tax Fund
- Economic Development Sales Tax Fund

2024 Budget Overview:

- Revenue Assumptions
 - Capital – 4.35% Increase in Sales Tax over 2023 Forecast
 - Transportation – 4.35% Increase in Sales Tax over 2023 Forecast
 - Eco Devo – 4.35% Increase in Sales Tax over 2023 Forecast
- Expenditures
 - Pay-As-you –go Projects
 - Lease Purchases
 - Long Term Bonding

- Capital and Transportation
 - Sunset in 2030
 - Eco Devo
 - Sunsets in 2035
 - Undesignated Fund Balance for Road Infrastructure Projects
 - Collective 2024 Budget and Future Forecasts show an annual surplus
 - Capital – 2024 - \$3.96M to \$9.51M in 2029
 - Transportation – 2024 - \$1.01M to \$4.01M in 2029
 - Eco Devo – 2024 - \$2.5M to \$7.3M in 2029
 - Attempts to maintain next year debt service requirements
 - Goal of maintaining \$1.0M for future opportunities/unknown in Infrastructure CIP
-

Capital and Transportation Sales Tax

Total Resource Overview 2024-2029

All Sources \$49,241,866

- Sales Tax 86%
- Road Levy's 8%
- Other 1%
- Misc. Income 18%

Total Cash Outflow (Expenditures) Overview 2024-2029

All Sources \$42,014,753

- Pay as You Go/Capital Outlay 71%
- Debt Service 20%
- Transfers Out 9%

Pay-As-You-Go Detail - \$42.01M

- \$16.02M – Street Restoration/General Transportation Improvement/Street Maintenance Supplies
- \$2.18M – Public Works Equipment – Building Maintenance/Misc. Expenses
- \$2.92M – Signal Light Maintenance/Upgrades
 - 2024 \$2.3M Dedicated to a new signal and sidewalks at Blue Jay and 291 Hwy
 - Will be reimbursed \$1.8M in 2025 from MODOT
- \$3.14M – Storm Water Improvements
- \$2.30M – Sidewalk Program
- \$1.72M – Capital Engineer/Street Maintenance Workers
- \$0.40M – Transportation Enhancement Projects/City Landscaping Funds
- \$1.02M – IRIS Transportation (\$170K annual commitment)
- \$8.60M – Debt Service Costs
 - GOB Debt for I35/M291 Project
 - GOB Debt for SLP2
 - GOB Debt for Kansas Street
- \$3.64M – Transfers Out – To support General Fund Operations
- \$0.07M – Transfer Out – To Parks for City Landscaping Funds

Economic Development Sales Tax

Total Resource Overview 2024-2029

All Sources \$21,251,730

- Sales Tax 80%
- Transfers In 18%
- Other 2%

Total Cash Outflow (Expenditures) Overview 2024-2029

All Sources \$16,327,422

- Debt Service 85%
- Pay-as-you-go 15%

Pay-As-You-Go Detail - \$16.3M

- \$0.57M – LEDC Costs (Benefits and Partnership Fees)
 - Increasing the LEDC Partnership Contract by 3% each year
 - \$1.9M – Eco/Devo Administrative Expenses/Other Eco/Devo Costs
 - \$13.8M – Transfer – Out – GO Bonds (South Liberty Parkway) & SOB Bonds (South Liberty Parkway, Downtown, Kansas Street Projects)
-

Fire Sales Tax

Total Resource Overview 2024-2029

All Sources \$12,954,365

- Fire Sales Tax Revenue 83%
- Interest/Misc Revenue 5%
- GEMT Revenue 12%

Total Cash Outflow (Expenditures) Overview 2024-2029

All Sources \$10,498,786

- Debt Service 45%
- EMS Chief Salary & Benefits 11%
- Equipment & Vehicles 17%
- General Fund Transfer 18%
- Building Const/Maint. 4%
- GEMT Expenses 5%

Pay-As-You-Go Detail - \$10.5M

- \$0.98M – 2017 Fire Station construction projects and ambulance debt service
 - 2027 Payoff
- \$1.21M - Future Ambulance Debt Service
- \$2.52M - Future Pumper and Ladder Truck debt service
- \$1.18M - EMS Chief Salary and Benefits
- \$0.48M - GEMT payment
- \$1.73M - Equipment and vehicles – Pay-as-You-Go
- \$0.50M - Building construction and maintenance
 - Construction on Fire Station 3 to be completed in early 2024
- \$1.89M - Transfer to the General Fund – Continuation of salary support

B. Utility Fund Budget Recommendations

Composite Utility Bill:

- Average Utility Customer bottom line Impact
 - 2.61% Increase
 - \$3.22 per month
 - In 2023, the rate increase was 2.96%
- Water – 4.0% increase equivalent to \$1.49 per month
- Wastewater – 2.0% increase equivalent to \$1.32 per month
- Sanitation – 2.0% increase equivalent to \$0.40 per month
 - Diesel Fuel Charge – January 2024 of .27 cents per household
- **2024 General User Rates – Effective April 2024**
 - Water (4% Increase)
 - Wastewater (2% Increase)
 - Solid Waste (4% Increase)
- **2024 Budgeted Water Fund:**
 - **Operating Revenues - \$7.0M**
 - User Fee Revenue - \$6.5M
 - Bond Ratio Maintained
 - **Operating Expense + Interest - \$6.5M**
 - Accounts for a 3.5% Salary Adjustment
 - **Depreciation Expense - \$1.6M**
 - **Capital Purchase - \$3.2M**
 - Funded by User Fees
 - \$1.8M Funded through Clay County ARPA Grant
 - **Debt Service Principal/Interest - \$0.12M**
 - **Ending Cash Balance - \$1.5M**
 - **Recommended Water Rate Increase – 4.0%**
 - Effective April 2024
- **2024 Budgeted Wastewater Fund**
 - **Operating Revenues - \$13.2M**
 - Revenue from Wastewater Charges - \$11.6M
 - Revenue from KCMO - \$0.95M
 - Expected to maintain bond coverage at 128%
 - **Operating Expense + Interest - \$6.6M**
 - **Depreciation Expense - \$2.6M**
 - **Capital Purchase - \$3.8M**
 - \$2.8M Funded from User Fees
 - **Debt Service Principal/Interest - \$5.9M**
 - Ending Cash Balance (after R&R Replacement Fund Escrow)- \$6.4M
 - **Recommended Water Rate Increase – 2.0%**
 - Effective April 2024

- **2024 Budgeted Sanitation Fund:**
 - **Operating Revenues - \$2.1M**
 - 9,694 Total Customers
 - 2,165 65 & over
 - **Operating Expense - \$2.2M**
 - Sanitation Collection Fees - \$2.1M
 - 0.27 Diesel Fuel Charge
 - **Ending Projected Fund Balance \$59,775**
 - **Recommended Sanitation Rate Increase – 2.0%**
- **2024 Budgeted Water Capital:**
 - **Vehicle, Equipment, & Software - \$415,000**
 - Vac Truck - \$325,000; 50% of cost
 - Vehicle Replacement WTP - \$55,000
 - Capital Replacement Selection Software - \$35,000
 - **Distribution System Design - \$250,000**
 - Mississippi Water Line Replacement 2nd Phase - \$80,000
 - Maple Water Line Replacement - \$40,000
 - 24" Water Line Ruth Ewing North - \$130,000
 - **Treatment Plant Design - \$200,000**
 - Lee Chemical Remediation - \$35,000
 - Solar Panel Installation - \$35,000
 - Lime Solids Handling - \$55,000
 - Capacity Facility Plan - \$75,000
 - **Distribution System Construction \$1,750,000**
 - Route H 12" water main 2nd phase - \$250,000
 - 24" Redundant Water Line from WTP to Leonard - \$950,000
 - Mississippi Water Line Replacement 1st Phase - \$375,000
 - Small Main Replacements - \$175,000
 - **Treatment Plant Construction - \$600,000**
 - Filter Media Replacement - \$600,000
 - **Vehicle, Equipment & Software - \$500,000**
 - Vac Truck - \$325,000, 50% of cost
 - Treatment Plant Equipment - \$35,000
 - Treatment Plant Fine Screen Replacement - \$100,000
 - Capital Replacement Selection Software - \$40,000
 - **Collection System Design - \$350,000**
 - WWTP Property Acquisition Sewer Bore - \$175,000
 - Basin 13-7 Rehab - \$100,000
 - Basin 00-12 Rehab - \$75,000
 - **Treatment System Design - \$125,000**
 - Place Liberte Pump Station Removal - \$25,000
 - SCADA Control Documentation Project - \$50,000
 - Solar Panel Installation - \$50,000
 - **Collection System Construction - \$2,500,000**
 - Glenaire Basin Line Rehab - \$880,000
 - Glenaire Manhole Rehab - \$140,000

- Basin 00-13 Line Rehab - \$1,300,000
- Basin 00-13 Manhole Rehab - \$180,000
- **Treatment Plant Construction - \$325,000**
- Equipment Replacement Storage Building - \$325,000

IV. SUMMARY

Mayor thanked everyone for their hard work.

V. ADJOURNMENT

The meeting adjourned at 7:47 p.m.

Mayor

Attest:

Deputy City Clerk

City Council Meeting

Special Session Minutes

December 18, 2023

I. CALL TO ORDER

A special session meeting of the City Council of the City of Liberty, Missouri was held in the Blue Room at the Liberty Community Center, on December 18, 2023 with Mayor Greg Canuteson presiding. Mayor Canuteson called the meeting to order at 7:00 p.m.

Council Members Present: Harold Phillips and Shelton Ponder, Ward I
Kelley Wrenn Pozel and Adam Travis, Ward II
Kevin Graham and Jeff Watt, Ward III
Gene Gentrup and Michael Hagan, Ward IV

Council Members Absent: None

Staff Present: Curt Wenson, City Administrator
Sara Cooke, Assistant City Administrator
Katherine Sharp, Director of Planning & Development
Vicki McClure, Finance Director
Ashley Comer, Assistant Finance Director
Andy Noll, Utilities Director
BJ Staab, Parks and Recreation Director
Jimmy Gibbs, Assistant Parks and Recreation Director
Erika Brant, Parks & Recreation Community Engagement Mgr.
Jim Martin, Police Chief
Chris Young, Fire Chief
Wade Thomas, Technology and Logistics Director
Tanner Craig, IT Operations Manager
Sherri McIntyre, Public Works Director
Sarah Ranes, Deputy City Clerk

Public Present: Kellie Houx, Liberty Tribune
8 member of the public

II. APPROVE MINUTES AND SUMMARIES

A. SPECIAL SESSION MINUTES OF SEPTEMBER 25, 2023

Council Member Pozel moved to approve the minutes as distributed. Council Member Hagan seconded the motion, which carried 6-0-2. Council Member Phillips and Council Member Gentrup abstained due to absence.

B. EXECUTIVE SESSION MINUTES OF SEPTEMBER 25, 2023

Council Member Graham moved to approve the minutes as distributed. Council Member Hagan seconded the motion, which carried 6-0-2. Council Member Phillips and Council Member Gentrup abstained due to absence.

C. REGULAR SESSION MINUTES OF SEPTEMBER 25, 2023

Council Member Graham moved to approve the minutes as distributed. Council Member Hagan seconded the motion, which carried 6-0-2. Council Member Phillips and Council Member Gentrup abstained due to absence.

III. CONSENT AGENDA

A. MOTION TO APPROVE THE PURCHASE OF A 2023 FORD TRUCK FROM CHUCK ANDERSON FORD IN AN AMOUNT NOT TO EXCEED \$61,527.60

The Ford F-550 Chassis was ordered from Chuck Anderson Ford through a government pricing purchase agreement from fall of 2022 with the build and purchase in 2023. The truck has been delivered to Chuck Anderson Ford and is ready for final purchase. The vehicle was ordered with an unknown delivery time frame, but the prices were locked in when they were ordered. Government pricing is the same at all the dealerships and only Chuck Anderson responded during the short order period in the fall of 2022. After the purchase of the F550, the truck will be outfitted with winter operation equipment prior to being available for use. The winter operation equipment is through another company.

Action: Council Member Hagan moved to approve the purchase. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

B. MOTION TO APPROVE THE CONSTRUCTION OF A NEW PARKING LOT BEHIND THE NEW ADDITION AT FIRE STATION #3 IN AN AMOUNT NOT TO EXCEED \$58,637.00

The Fire Department had initially budgeted for an additional parking lot behind the new addition to Fire Station 3 in 2024. The current parking lot at Station 3 is being utilized by Fire staff and several City vehicles due to the parking limitations at City Hall. Adding the new lot will provide additional parking in the current Fire Station 3 lot for the many City vehicles that are being parked at various other Fire stations. The contractor is able to provide substantial savings by completing the additional lot if completed along with the main project. This will be at a cost of \$58,637.00 and will be paid by the Fire Sales Tax.

Action: Council Member Hagan moved to approve the motion. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None
Abstain: None

C. MOTION TO APPROVE THE PURCHASE OF 2024 FREIGHTLINER DUMP TRUCK FROM PREMIER TRUCK GROUP IN AN AMOUNT NOT TO EXCEED \$89,809.00

The annual Capital Improvement Plan includes the updating of the fleet inventory used to provide street maintenance activities and snow and ice removal during winter operations. These activities require that we keep our fleet in working order and the replacement on a regular schedule. The current vehicle market requires a long lead time in ordering equipment and this truck was ordered with a planned build time of December 2023. Public Works is recommending the purchase of a new 2024 Freightliner Truck for purchase in early January 2024.

Action: Council Member Hagan moved to approve the purchase. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None

D. RESOLUTION GRANTING A CERTIFICATE OF APPROPRIATENESS FOR IMPROVEMENTS AT 36 MOSS AVE., A RESIDENTIAL STRUCTURE, USING THE 353 TAX ABATEMENT, PROSPECT HEIGHTS HISTORIC DISTRICT

The owner is planning to take advantage of the City's Chapter 353 Tax Abatement program for like in-kind replacement of the front porch, replacement of the front steps, sidewalks and the front yard retaining walls.

Two applications for Certificates of Appropriateness were approved by HDRC at their regular meetings on June 6, 2023, for the replacement of the retaining walls and steps; and, on October 3, 2023 for the in kind replacement of the front porch. LMRC approved the 353 application on November 28, 2023.

Action: Council Member Hagan moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3371.

E. SPECIAL SESSION MINUTES OF OCTOBER 9, 2023

Council Member Hagan moved to approve the minutes as distributed. Council Member Phillips seconded the motion, which carried 8-0-0.

F. EXECUTIVE SESSION MINUTES OF OCTOBER 9, 2023

Council Member Hagan moved to approve the minutes as distributed. Council Member Phillips seconded the motion, which carried 8-0-0.

G. REGULAR SESSION MINUTES OF OCTOBER 9, 2023

Council Member Hagan moved to approve the minutes as distributed. Council Member Phillips seconded the motion, which carried 8-0-0.

H. SPECIAL SESSION MINUTES OF OCTOBER 23, 2023

Council Member Hagan moved to approve the minutes as distributed. Council Member Phillips seconded the motion, which carried 8-0-0.

I. EXECUTIVE SESSION MINUTES OF OCTOBER 23, 2023

Council Member Hagan moved to approve the minutes as distributed. Council Member Phillips seconded the motion, which carried 8-0-0.

J. REGULAR SESSION MINUTES OF OCTOBER 23, 2023

Council Member Hagan moved to approve the minutes as distributed. Council Member Phillips seconded the motion, which carried 8-0-0.

K. TEMPORARY EVENT LIQUOR LICENSES FOR HISTORIC DOWNTOWN LIBERTY, INC.

Historic Downtown Liberty, Inc. (HDLI) has applied for two temporary liquor licenses to serve alcohol at the KC Wide Open Block Party event on July 13, 2024, from 5 p.m.- 9 p.m. and the 13th Annual Dog Days of Summer Craft Beer Crawl event on August 3, 2024, from 1 p.m.- 5 p.m. The 13th Annual Dog Days of Summer Craft Beer Crawl event will be held within the shops and around the square (Main, Kansas, Water and Franklin Streets) and extending two blocks beyond (in all directions) and the KC Wide Open Block Party event will be held on Missouri Street between Franklin and Kansas Streets. As the event locations incorporates both indoor and outdoor areas, the organization contacted the owners/occupants of all properties within one hundred eighty-five (185) feet of the event location, notifying them of the proposed events and the time and place of the Council meeting at which the applications will be considered. In addition, HDLI has submitted a map of the event location and will provide security personnel for these events.

1. RESOLUTION APPROVING A TEMPORARY EVENT LIQUOR LICENSE FOR HISTORIC DOWNTOWN LIBERTY, INC. (HDLI) FOR THE KC WIDE OPEN BLOCK PARTY EVENT ON JULY 13, 2024

Action: Council Member Hagan moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3372.

2. A RESOLUTION APPROVING A TEMPORARY EVENT LIQUOR LICENSE FOR HISTORIC DOWNTOWN LIBERTY, INC. (HDLI) FOR THE 13TH ANNUAL DOG DAYS OF SUMMER CRAFT BEER CRAWL EVENT ON AUGUST 3, 2024

Action: Council Member Hagan moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3373.

IV. ORDINANCES, CONTRACTS AND RESOLUTIONS

A. ORDINANCE APPROVING VENDOR PAYMENTS FOR THE PERIOD OF DECEMBER 1, 2023 TO DECEMBER 8, 2023

Document No. 9691 was read.

Action: Council Member Phillips moved to approve the vendor payments. Council Member Gentrup seconded the motion.

Roll Call

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11857.

B. ORDINANCE AMENDING CHAPTER 8 "CEMETERIES," OF THE CODE OF THE CITY OF LIBERTY, CLAY COUNTY, MISSOURI (**SECOND READING**)

The City of Liberty hired a full-time Cemetery Sexton to manage the City-owned cemeteries in October 2022. In that year of service, the Sexton has familiarized themselves with the operations of the city-owned cemeteries and, along with other

Parks & Rec Staff, have found several changes that would be beneficial to the operations of the cemeteries.

The staff is recommending a replacement of the current Chapter 8 - Cemeteries and an update to the existing City of Liberty Rules and Regulations for City-Owned Cemeteries to remove duplicated information, streamline the rules for the cemeteries and ensure that City policies regarding the cemeteries are clear to the public.

Cemeteries

Staff recommends that Chapter 8, "Cemeteries" be deleted in its entirety and replaced with a new Chapter 8, "Cemeteries. A summary of the changes to Chapter 8 is detailed below.

Chapter 8 – Cemeteries

Sections related to the cemetery advisory committee have been removed since that committee was retired in 2023.

Several sections of Chapter 8 included sections that were duplicated in the City of Liberty Rules and Regulations for City-Owned Cemeteries document. All duplicated sections were removed from the new ordinance; however, the information remains in the City of Liberty Rules and Regulations for City-Owned Cemeteries document. A new section was added to reference the companion document, City of Liberty Rules and Regulations for City-Owned Cemeteries. It states:

Sec. 8-10. – Cemetery, Rules and Regulations. - Rules and Regulations regarding cemetery operations including Interment and Disinterment policies and general regulations for lot owners and the public are in the companion document "City of Liberty Rules and Regulations for City-Owned Cemeteries" and are in full force and effect, having been approved by the city council and on file in the Office of the Deputy City Clerk.

Under Sec. 8-11 – Penalty., the section number was updated to reflect a change in section numbers in Chapter 22.

Document No. 9684 was read.

Action: Council Member Graham moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11850.

C. **RESOLUTION APPROVING THE CITY OF LIBERTY, MISSOURI RULES AND REGULATIONS FOR CITY-OWNED CEMETERIES (POSTPONED FROM 12/11/23)**

Staff recommends adopting the revised City of Liberty Rules and Regulations for City Owned Cemeteries. A summary of the changes is detailed below:

Introduction

- Update the contact information for the Cemetery Sexton and Cemetery Clerk.

General Regulations:

- Clarify the contacts and processes for obtaining a landscaping permit in Rule #5
- Clarify which decorative items are never permitted in City-Owned cemeteries and add that lighting is not allowed in Rule #6.
- Add Rule #9 stating, "All maintenance activities in City-owned cemeteries will be carried out by or under the supervision of City staff. This includes but is not limited to contractors, volunteers, lot owners, families, and visitors. Maintenance activities are defined as any action intended to alter/improve/maintain an existing monument, landscape, hardscape, signage, roadway or another permanent feature within the Cemetery. This does not include changes to decorations on lots."
- Add Rule #12 stating "No one, other than authorized representatives of the City, shall leave unattended in the Cemeteries any still or motion-picture camera or digital video recording device. For purposes of this regulation, a device is unattended if the user is not within 20 feet of the device. Any device found in the Cemetery in violation of this regulation shall be removed and confiscated by the City."

Interment Regulations:

- Add language to Rule #4 stating "No more than three interments shall be permitted in one interment space." And clarified that only one casket and two cremains will be allowed per interment space.
- Add language to Rule #6 stating "All interments within the Cemetery shall be performed or supervised only by authorized City personnel."
- Clarify Rule #7 removing the implication that the City would be responsible for identifying remains before cremation and that the City has no obligation to independently verify remains or cremains beyond identification by next-of-kin or authorized representative.

Disinterment Regulations:

- Alter Language in Rule #1 to remove the requirement of a notarized permit for disinterment and correctly identify the County Coroner as the governing body responsible for disinterment permits.
- Add language to Rule #3 stating "All disinterment's within the Cemetery shall be performed or supervised only by authorized City personnel."

Outer Burial Containers, Memorials, Foundations and Installation:

- Alter Rule #1 to require a two-piece box or concrete vault for burials, excluding newborns or still born infants.
- Alter language in Rule #3 to clarify that the Cemetery Sexton is the staff member responsible for inspecting monument foundations during installation.

Council Member Phillips moved to amend the Rules and Regulations by adding the wording “unless it is permanently affixed to a monument to General Regulations #7 stating that lighting (including solar lights, battery powered, etc.) is not allowed from March 15th to October 15th.

Action: Council Member Graham moved to approve the Resolution adopting the Rules and Regulations as amended. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3369.

D. ORDINANCE APPROVING A GUARANTEED PRICING AGREEMENT WITH MYRICK MECHANICAL FOR FY 2024 CITY-WIDE HVAC PREVENTIVE MAINTENANCE AND ON CALL REPAIR SERVICES IN AN AMOUNT NOT TO EXCEED \$125,000.00

The City of Liberty utilizes independent contractors to manage preventive maintenance activities and repair services for the HVAC systems serving public facilities. Because the services requested are specialized, services are divided into two separate groups – those for primary facilities and those for secondary facilities. The services requested for each group are of a slightly different scope or scale and are based on the mechanical requirements of the equipment.

Several departments have individually budgeted for HVAC preventive maintenance and repair services across the city. The cumulative estimated annual expenditure across facility cost centers for HVAC preventive maintenance and repairs is \$125,000.00. Staff publicly advertised and bid for such services. Eleven companies were provided bid documents. A “basket of goods” analysis was used to compare unit pricing proposed. Staff applied an estimated one-year scenario for all facilities, excluding parts: labor rates and trip charges for 12 trips/year at three hours for primary facilities and 6 trips/year at two hours for secondary facilities; preventive maintenance costs at 4 per year for primary facilities and 2 per year for secondary facilities; four filter changes per year all facilities; one condenser coil cleaning per year for all facilities; one blower belt replacement per year for all facilities and one service inspection of all facility boilers at the Liberty Community Center with the following results:

Company	"Basket of Goods" Pricing
Myrick Mechanical	\$69,448.00
Design Mechanical	\$109,573.00
Lippert Mechanical	\$118,168.00
Automated Control Systems	No Bid
Climate Control	No Bid
CM Mose	No Bid
Hales HNC	No Bid
LBA Commercial	No Bid
McIntosh Mechanical	No Bid
Multi Craft	No Bid
TMI-KC	No Bid
US Engineering	No Bid

The City of Liberty entered into a contract with Myrick Mechanical for HVAC preventative maintenance and repair services in June 2023 when Myrick Mechanical absorbed outstanding contracts of Heartland Mechanical (City of Liberty HVAC service provider January 2018 – May 2023). Myrick Mechanical has performed services with satisfactory results during that time. Staff recommends engaging in a guaranteed pricing contract with the low bidder, Myrick Mechanical. A guaranteed pricing contract not to exceed anticipated expenditures is proposed for year one (2024) with the opportunity to renew the agreement for two additional one-year terms (2025 and 2026).

Document No. 9692 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Gentrup seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Ponder seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11858.

- E. ORDINANCE APPROVING A GUARANTEED PRICING AGREEMENT WITH LIBERTY SPORTS OFFICIALS FOR THE 2024 YOUTH AND ADULT SPORTS OFFICIATING SERVICES IN AN AMOUNT NOT TO EXCEED \$225,000.00

The Parks and Recreation Department utilizes independent contractors to manage officiating services for all sports leagues. Services covered by this contract include all Liberty Parks and Recreation Department sports programs (youth recreational and competitive baseball, youth recreational and competitive softball, youth recreational and competitive basketball, youth recreational soccer, youth recreational and competitive flag football, youth recreational volleyball, adult softball, adult volleyball, and adult basketball). The division's operating budget includes funding for this set of officiating services in the amount of \$225,000, which is recouped through participant registrations.

In 2023 (for 2024, 2025, and 2026), staff publicly advertised a Request for Bids for officiating services. With a limited pool of bidders available in the metro area, staff reached out to past officiating groups regarding their interest in bidding (Liberty Sports Officials, KCMSBL, Metro Officials, and ASA VIP Series). Only Liberty Sports Officials expressed an interest in bidding for officiating services. Staff reached out to other Parks and Recreation departments in the metro area. Six area Parks and Recreation departments utilize Liberty Sports Officials (Smithville, Excelsior Springs, Blue Springs, Higginsville, Richmond, and Kearney) while other Parks and Recreation Departments opt to hire their own officials. Although this is an option for Liberty Parks and Recreation Department, it has been tried in the past with no/limited success. Liberty Parks and Recreation Department has utilized Liberty Sports Officials for 20 years, with positive success.

Document No. 9693 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Ponder seconded the motion.

Vote: Motion passed 7-0-1

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt and Hagan

No: None

Abstain: Council Member Gene Gentrup

Approved by the Chair and inscribed in Ordinance No. 11859.

F. ORDINANCE AMENDING ORDINANCE NO. 11801 APPROVING A CONTRACT WITH HEARTLAND TRAFFIC SERVICES, INC. FOR CITY OF LIBERTY PROJECT 23-011 2023 PAVEMENT MARKINGS, DECREASING THE CONTRACT AMOUNT BY \$19,276.35 FROM \$75,005.10 TO A NOT TO EXCEED AMOUNT OF \$55,728.75

The 2023 Pavement Marking Project for the amount of \$75,005.10 was awarded to Heartland Traffic Services, Inc. on August 14, 2023 (Ordinance No. 11801).

The project provided marking improvements to locations with faded street markings. The roadways that were treated as part of the project are as follows:

- Stewart Rd from City Limits to De Palma
- Holt Dr from S. Withers Rd. to Birmingham Rd.
- B-Hwy from H-Hwy to Rt 69 (a large portion of this segment was called off due to plans for restoration in the coming calendar year).
- H-Hwy from B-Hwy to the City Limits (a large portion of this segment was called off due to plans for restoration in the coming calendar year).
- S. Wales from Withers Rd. to Liberty Dr.
- Lightburne, the intersection at Shepherd
- Old 210 at the intersection at 291
- Richfield Rd. from La Frenz to Raines Rd.
- Birmingham Railroad Crossing
- Multiple Cross Walks running parallel to S. Wales

The products used consisted of water-based paint and MMA, depending on site location and usage.

This action decreases the contract amount by \$19,276.35 from \$75,005.10 to \$55,728.75. The decrease is required due to the difference in estimated versus final installed quantities.

Document No. 9694 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Graham seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11860.

G. RESOLUTION ACCEPTING THE 2023 PAVEMENT MARKINGS PROJECT WITH HEARTLAND TRAFFIC SERVICES, INC.

The 2023 Pavement Marking Project was awarded to Heartland Traffic Services, Inc. on August 14, 2023 (Ordinance No. 11801).

All contract work has been completed by Heartland Traffic Services, Inc. in accordance with City standards, specifications and contract requirements. This action accepts the 2023 Pavement Markings Project.

Action: Council Member Hagan moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3374.

H. ORDINANCE APPROVING A CONTRACT WITH VEENSTRA & KIMM FOR DESIGN OF THE REPLACEMENT OF THE RICHFIELD ROAD BRIDGE OVER RUSH CREEK IN AN AMOUNT NOT TO EXCEED \$99,995.00

The Missouri Department of Transportation (MoDOT) inspects all City of Liberty bridges every two years. The last round of inspections was in December 2021 with the next round of inspections scheduled for mid to late December 2023. MoDOT provides bridge inspection reports to the City for each bridge, which includes bridge structure and bridge deck condition ratings. The Richfield Road Bridge crosses Rush Creek approximately 1.3 miles east of its intersection with Route H (East Mill Street):

The existing 58-foot-long bridge consists of two structure types, both of which consist of two spans. The westbound portion of the bridge is a 100-year-old two-span concrete arch bridge. The eastbound portion is a two-span steel stringer bridge.

According to the 2021 MoDOT inspection report, the Richfield Road bridge deck condition rating is 6 (good), while the structure condition rating is 2 (poor). The bridge is currently posted to 5-ton load limits. Bridge ratings are on a scale of 0 to 9, with 0 being critical requiring closure, up to 9 being new. Engineering consultant company, Veenstra & Kimm conducted a Bridge Engineering Assistance Program (BEAP) study for the City in 2021 with a recommendation to replace the bridge.

City staff requested that Veenstra & Kimm provide a proposal for the design of a bridge replacement through the City's engineering consultant pre-qualification process. Negotiations of scope and fees for the design of a bridge replacement project resulted in a proposed design contract amount of \$99,995.00.

The approved 2023 City Budget allotted \$250,000 of transportation funds for bridge maintenance and replacement projects. Remaining funds will be utilized for other bridge related projects. Funding for construction of the bridge replacement will be determined in the future. Having design plans in place provides an advantage in potential grant funding opportunities.

Document No. 9695 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Phillips seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 11861.

I. ORDINANCE APPROVING A CONTRACT WITH VEENSTRA & KIMM FOR DESIGN OF THE MARILYNN & SHERRILL AVENUE BRIDGE DESIGN IN AN AMOUNT NOT TO EXCEED \$99,985.00

The Missouri Department of Transportation (MoDOT) inspects all City of Liberty bridges every two years. The last round of inspections was in December 2021 with the next round of inspections scheduled for mid to late December 2023. MoDOT provides bridge inspection reports to the City for each bridge, which includes bridge structure and bridge deck condition ratings.

The Marilynn Avenue and Sherrill Avenue bridges cross Cates Branch Creek in the South Country Club subdivision approximately 0.25 miles west of Southview Drive.

There is a bridge on Marilynn Avenue and another bridge on Sherrill Avenue, both of which are in fair condition. Because the two bridges serve only 21 houses on the west side of the creek, City staff determined that replacing one of the bridges and closing the other bridge would be most cost-effective. The upstream Marilynn Avenue Bridge was selected to be replaced while the Sherrill Avenue Bridge would then be closed following the Marilynn Ave. replacement. Street improvements to Sherrill would provide a cul-de-sac or hammerhead at each street termination on each side of the creek for vehicles to turn around.

The existing 23-foot-long structure on Marilynn Avenue is a single span, precast concrete channel beam bridge.

According to the 2021 MoDOT inspection report, the Marilynn Avenue bridge is deteriorated with a bridge deck condition rating of 4 (fair), while the structure condition rating is 4 (fair). The bridge is currently posted to 10-ton load limits. Bridge ratings are on a scale of 0 to 9, with 0 being critical requiring closure, up to 9 being new. Engineering consultant company, Veenstra & Kimm conducted a Bridge Engineering Assistance Program (BEAP) study for the City in 2021 with a recommendation to replace the bridge. City staff requested that Veenstra & Kimm provide a proposal for the design of a bridge replacement through the City's engineering consultant pre-qualification process. Negotiations of scope and fees for the design of a bridge replacement project resulted in a proposed design contract amount of \$99,985.00.

The approved 2023 City Budget allotted \$250,000.00 of transportation funds for bridge maintenance and replacement projects. Remaining funds will be utilized for other bridge related projects. Funding for construction of the bridge replacement will be determined in the future. Having design plans in place provides an advantage in potential grant funding opportunities.

Document No. 9696 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11862.

J. LIBERTY ECONOMIC DEVELOPMENT CORPORATION (LEDC)

1. PRESENTATION OF LEDC ANNUAL REPORT – Ralph Boots, Executive Director

The Liberty Economic Development Corporation (LEDC) is charged with helping the Liberty area grow and prosper. LEDC is built on a solid foundation of teamwork as public/private partnership among business leaders, city and county government, education and pro-business and civic organizations. Since January 2004, LEDC has focused its efforts on business attraction that leads to job creation, retention and expansion of existing businesses, continuous improvement and communication.

2. ORDINANCE APPROVING A FEE FOR SERVICES AGREEMENT WITH THE LIBERTY ECONOMIC DEVELOPMENT CORPORATION

The LEDC contract for 2024 has a 3% annual increase that is built into the Economic Development budget on an annual basis. The budget was approved by the Economic Development Sales Tax Committee on 12/7/2023. The 3% increase will increase the LEDC budget from \$75,000.00 to \$77,250.00. Under the terms of the agreement, the LEDC will continue to provide the following services:

- Maintain a database of sites, buildings and locality details on the LocationOne Information System (LOIS)
- Maintain an economic development website
- Carry out business attractions and recruitment activities
- Coordinate responses to requests for information (RFIs) from prospects
- Carry out business retention activities including one-on-one business visits
- Commit to seeking private sector investment to leverage this public contract
- Public contract not to exceed 49% of LEDC's annual budget.

Document No. 9697 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Gentrup seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11863.

K. **ORDINANCE APPROVING AN AGREEMENT WITH OPENGOV FOR THE PURCHASE AND IMPLEMENTATION OF CORE FINANCIALS, UTILITY BILLING AND ASSET ESSENTIALS ENTERPRISE SOFTWARE IN AN AMOUNT NOT TO EXCEED \$500,000.00**

The City has been with OpenGov, Inc since 2017. Utilizing OpenGov's Reporting & Transparency module along with their Budgeting & Planning Module, City staff are very familiar with how OpenGov works. With nightly integration of the City's current financial system, staff are able to see real time data in reports and create budgets, as well as streamline the budget book. Staff created the payroll budget in OpenGov's workforce planning in 2023. Staff is looking forward to adding the Core Financials, Utility Billing and Asset Management modules that will all communicate with each other and create efficiencies between departments' workflows.

OpenGov Cloud Financials is a comprehensive, cloud Financial Management Suite designed for local governments. As part of the industry's only modern cloud ERP for accounting, budgeting, and community development, OpenGov Financials unifies and automates the many mission-critical financial processes of public administration, now and for the future. OpenGov Financials offers the most complete and easy-to-use reporting and transparency platform, with out-of-the-box capabilities to help you better understand organizational performance, maintain central and accurate reporting, and communicate clearly and effortlessly with the public. OpenGov Financials includes Core Financials (General Ledger, A/P, A/R, Purchasing, Fixed Assets, Cash Receipts and Bank Reconciliation), Utility Billing and Budgeting and Planning. By upgrading to the OpenGov platform, it will allow staff to sign in anywhere, work efficiently by reducing manual work and ease analysis, minimize paperwork, improving safety and centralizing data.

OpenGov Enterprise Asset Management is a full and comprehensive operations and capital planning solution that can meet the specific needs of individual departments across the City of Liberty that are responsible for managing and maintaining infrastructure and other high value assets. OpenGov's Asset management functionality lets the City track any asset type ranging from streets and signs to water mains, trees, and anything else the City is responsible for. That means understanding what condition

your assets are in, the ability to assign work and create preventative maintenance schedules, and being able to plan for the future. At the same time, the solutions are specifically designed to be as easy to use as pen and paper for field and office staff.

As part of the 2024 Budget process, funds were allocated within the Finance Department's operational budget for this software.

- Year One Total Cost \$469,424.00
- Less credit for Budget & Planning 1/1/24-7/31/24 (\$23,596.21) (portion of OpenGov we already subscribe to)
- Annual – Year Two \$170,115.00
- Annual – Year Three \$178,621.00
- Total: \$794,563.79

Additional Future Savings:

- OpenGov Budget & Planning Renewal Annual Savings - \$40,450.00
- Avenue Insights Annual Software Maintenance Savings - \$27,367.49
- Brightly Solutions Asset Management Savings - \$19,662.30
- Vector Solutions Fire Apparatus Management Savings - \$1,600.00

Staff recommends the purchase of Core Financials, Utility Billing and Enterprise Asset Management, in addition to Budget and Planning that we already have from OpenGov, Inc. in an amount not to exceed \$500,000.00. This amount includes software, implementation, data conversion, unlimited storage, unlimited users, portal and top tier support. This 'not to exceed' amount also allows for contingencies and potential change orders.

Document No. 9698 was read.

Action: Council Member Travis moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Phillips moved to approve the ordinance. Council Member Travis seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11864.

V MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR

VI. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL

VII ADJOURNMENT

The meeting adjourned at 7:36 p.m.

Attest:

Mayor

Deputy City Clerk



CITY COUNCIL ACTION REPORT

Meeting Date: February 26, 2024

A/R No.: 2024-28

Department: Parks & Recreation

Submitted By: Tom Garland, Assistant
Director Parks

Subject: MOTION TO APPROVE THE PURCHASE OF A NEW PARK RESTROOM STRUCTURE FROM CXT, INC TO BE LOCATED AT WESTBORO/CANTERBURY PARK FOR AN AMOUNT NOT TO EXCEED \$111,493.00

Summary:

- Included as a part of the Parks and Recreation Department 2024 Capital Improvement Program is the replacement of the restroom building at Westboro/Canterbury Park.
- Staff utilized the Sourcewell Cooperative Pricing Agreement to procure the new restroom from CXT, Inc. for an amount not to exceed \$111,493.00.
- This motion to approve is for the purchase and delivery of the structure only. Installation will be completed in-house by park crews.
- Park crews will remove the existing building and prepare the pad site to receive the new restroom structure.

Background:

The existing restroom facility in Westboro/Canterbury Park is in significantly poor condition and has been renovated numerous times. This structure has exceeded its useful lifespan. Replacement of the restroom is part of the 2024 Parks Capital Improvement Program and will reduce future maintenance needs of the structure.

The City of Liberty Parks and Recreation Master Plan (Goal 3, Objective 3.4) recommends making all parks inclusive and accessible. According to the associated community survey, having restrooms in parks was rated a *"High Priority"* item. This rating indicates that any improvements in this area are likely to have a positive impact on the greatest number of households. Replacement of this facility has been highly requested from patrons that use the park. This project meets that neighborhood request.

The 2024 Parks Capital Improvement Program includes \$100,000.00 for a new park restroom. Additional capital funds are needed to cover the increased costs for the new restrooms. To address this funding need, park staff reduced costs on the Ruth Moore Shelter roof replacement project by completing some of the tasks in-house. This then allows the savings to cover the additional costs for the restroom.

Park staff researched available public restroom facility styles to identify and meet the appropriate needs of the park and neighborhood users. A pre-cast two-room facility offered by CXT, Inc. was identified as ideally suited for the replacement restroom. Staff submits this motion to approve this purchase from CXT, Inc. utilizing the Sourcewell Cooperative Pricing Agreement.

Park Board review and approval at the February 1, 2024, meeting.
 Citizen Sales Tax Oversight Committee review and approval at the February 8, 2024, meeting.

Previous Action (if applicable):

Policy/Committee Review:

x	Citizen Sales Tax Oversight Committee	Completed/Recommended: 2-08-2024
	Public Safety Sales Tax Oversight Committee	Completed/Recommended:
	Budget Committee	Completed/Recommended:
x	Other: Park Board	Completed/Recommended: 2-01-2024

Financial Considerations:

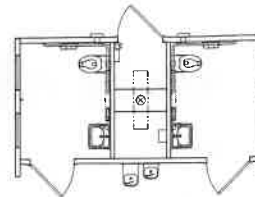
x	Budgeted:	Line Item: 54.60.415.36.7303	Amount: \$111,439.00
		Line Item:	Amount:
		Revenue Line (if applicable):	Amount:
	Non-Budgeted	Line Item:	Amount:
		Line Item:	
		Funding Source:	Amount:

Attachments:

1. CXT Restroom Structure Canterbury Park

CORTEZ — 10' 3" X 17'

Cortez with chase has two single user fully accessible flush restrooms. Standard features include simulated barnwood textured walls, simulated cedar shake textured roof, vitreous china fixtures, interior and exterior lights, off loaded, and set up at site.



CXT
800.696.5766
cxtinc.com

*Base Price \$ 65,718.00

Optional Sections

Restroom* \$65,718 Qty: = \$0	Shower* \$79,479 Qty: = \$0
Family Assist Shower/Restroom Combo* \$76,680 Qty: = \$0	Multipurpose Room \$60,840 Qty: = \$0
Concession* \$76,194 Qty: = \$0	
Total for Optional Sections \$ 0.00	

*Includes 4-gallon water heater.

Added Cost Options

		Price per unit	Click to select	
Final Connection to Utilities (per section)		\$ 5,000.00	☐	0.00
Optional Wall Texture (per section)- choose one	☐ Split Face Block (\$5,500) ☐ Stone (\$7,000)		Reset Wall Texture	0.00
Optional Roof Texture (per section)	☐ Ribbed Metal	\$ 5,500.00		0.00
Insulation and Heaters (per section)		\$ 19,500.00	☒	19,500.00
Stainless Steel Water Closet (each)	Qty: 2	\$ 1,750.00	☒	3,500.00
Stainless Steel Lavatory (each)	Qty: 2	\$ 1,500.00	☒	3,000.00
Electric Hand Dryer (each)	Qty: 2	\$ 700.00	☒	1,400.00
Electronic Flush Valve (each)	Qty:	\$ 1,500.00	☐	0.00
Electronic Lavatory Faucet (each)	Qty:	\$ 1,500.00	☐	0.00
Paper Towel Dispenser (each)	Qty:	\$ 350.00	☐	0.00
Toilet Seat Cover Dispenser (each)	Qty:	\$ 350.00	☐	0.00
Sanitary Napkin Disposal Receptacle (each)	Qty:	\$ 100.00	☐	0.00
Baby Changing Table (each)	Qty:	\$ 750.00	☐	0.00
Skylight in Restroom (each)	Qty:	\$ 1,600.00	☐	0.00
Marine Grade Skylight in Restroom (each)	Qty:	\$ 2,450.00	☐	0.00
Marine Package (excluding fiberglass doors and frames) (per section)		\$ 2,350.00	☐	0.00
Exterior Mounted ADA Drinking Fountain w/Cane Skirt (each)	Qty:	\$ 5,600.00	☐	0.00
2K Anti-Graffiti Coating (per section)		\$ 4,000.00	☐	0.00
Optional Door Closure (each)	Qty: 2	\$ 700.00	☒	1,400.00
Fiberglass Entry and Chase Doors and Frames (each)	Qty:	\$ 3,300.00	☐	0.00
Timed Electric Lock System (2 doors- does not include chase door) (each)	Qty: 2	\$ 1,350.00	☒	2,700.00
Exterior Frostproof Hose Bib with Box (each)	Qty:	\$ 1,200.00	☐	0.00

Total for Added Cost Options: \$ 31,500.00

Custom Options:

Engineering and State Fees: \$ 3,900.00

Estimated One-Way Transportation Costs to Site (quote): \$ 10,375.00

Estimated Tax: \$

Total Cost per Unit Placed at Job Site: \$ 111,493.00

Estimated monthly payment on 5 year lease **\$2,241.01**

Disclaimer: Please call to confirm selected sections are compatible.

This price quote is good for 60 days from date below, and is accurate and complete.

Richard Edwards

Digitally signed by Richard Edwards
Date: 2023.12.26 07:07:56 -06'00'

CXT Sales Representative

Date

I accept this quote. Please process this order.

Company Name

Company Representative

Date

OPTIONS

Exterior Color(s) (For single color mark an X. For two-tone combinations use W = Walls and R = Roof.)

☐ Amber Rose	☐ Berry Mauve	☐ Buckskin	☐ Cappuccino Cream
☐ R Charcoal Grey	☐ Coca Milk	☐ Evergreen	☐ Georgia Brick
☐ Golden Beige	☐ Granite Rock	☐ Hunter Green	☐ Java Brown
☐ Liberty Tan	☐ Malibu Taupe	☐ Mocha Caramel	☐ Natural Honey
☐ Nuss Brown	☐ Oatmeal Buff	☐ Pueblo Gold	☐ Raven Black
☐ Rich Earth	☐ Rosewood	☐ Sage Green	☐ Salsa Red
☐ W Sand Beige	☐ Sun Bronze	☐ Toasted Almond	☐ Western Wheat

Special roof color # _____ Special wall color # _____

Special trim color # _____

Stone Color (Mark option with an X.) *If option is not available, verify stone option is selected on previous page.

☐ Basalt* ☐ Mountain Blend* ☐ Natural Grey* ☐ Romana*

Roof Texture *If option is not available, verify roof texture option is selected on previous page.

☐ Ribbed Metal*

Wall Texture(s) (For single texture mark an X. For top and bottom textures use T = Top and B = Bottom.)

*If option is not available, verify wall texture option is selected on previous page.

☐ Split Face Block* ☐ Horizontal Lap* ☐ Board & Batt* ☐ Stucco**
☐ Brick** ☐ Distressed Wood**

Stone Wall Texture (bottom texture only) *If option is not available, verify stone option is selected on previous page.

☐ Napa Valley** ☐ River Rock** ☐ Flagstone** ☐ Stacked Rock**

*Textures not included in CXT's quote are additional cost.

Door Opener

☐ Non-locking ADA Handle ☐ Privacy ADA Latch ☒ Pull Handle/Push Plate

Deadbolt ☒

Accessible Signage

☐ Men ☐ Women ☒ Unisex

Toilet Paper Holder

☐ 2-Roll Stainless Steel ☒ 3-Roll Stainless Steel

Notes:

cxtinc.com
800.696.5766





**CITY COUNCIL
ACTION REPORT**

Meeting Date: February 26, 2024

A/R No.: 2024-40

Department: Parks & Recreation

Submitted By: Tom Garland, Assistant
Director Parks

Subject: MOTION TO APPROVE THE PURCHASE OF SYNTHETIC TURF FOR
NEW BATTING CAGES FROM HALL TURF, INC FOR AN AMOUNT NOT TO
EXCEED \$45,487.00

Summary:

- Included as a part of the Parks and Recreation Department 2023 capital improvement equipment funding for batting cages for Capital Federal Sports Complex.
- Staff utilized the TIPS Co-op price agreement to procure the new equipment.
- The price of the turf is \$45,487.00 for turf and materials.
- Staff plan to install the turf in-house to save on costs.

Background:

Capitol Federal Sports Complex includes eight baseball/softball fields and one large high school-size baseball field. This facility is the host site of a wide variety of year-round youth and adult sports leagues and tournaments, averaging 2,000 players and families each weekend and an estimated 500–700 people each week. To continue to provide the amenities needed for improved tournament activities, space for pitchers to warm up safely and batters to practice is needed.

Parks staff will build the batting cages in-house to save on costs. This will require staff to procure posts, cables, nets and synthetic turf to create safe warm-up spaces. The last item to procure is synthetic turf. Several contractors provided bids; with the best and lowest bid coming in at \$45,487.00.

To maintain the positive reputation of the complex in the metro area and create an overall great experience, upgrades to the complex are recommended. Hall Turf, Inc. has a cooperative price agreement with TIPS national purchasing cooperative. Staff recommends Hall Turf, Inc. to provide surfacing for this project.

Park Board review and approval February 1, 2024.

Previous Action (if applicable):

Policy/Committee Review:

X Citizen Sales Tax Oversight Committee	Completed/Recommended: Feb. Email Vote Per V. McClure
Public Safety Sales Tax Oversight Committee	Completed/Recommended:

Budget Committee	Completed/Recommended:
X Other: Park Board	Completed/Recommended: Feb. 1, 2024

Financial Considerations:

Budgeted:	Line Item: 54.60.415.36.7303	Amount: \$45,487.00
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. Estimate_2001186_from_Hall_Turf_Inc

Hall Turf, Inc.

325 Deer Dr
Liberty, MO 64068 US
(816) 786-2789
brock@hallturf.com
www.hallturf.com



Estimate

ADDRESS
Tom Garland
Liberty Parks and Rec

ESTIMATE 2001186
DATE 11/16/2023

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Artificial Grass		10,000	4.05	40,500.00
	Supplies	seam tape, glue	1	2,787.00	2,787.00
	Freight		1	2,200.00	2,200.00

This estimate includes artificial grass, supplies, and freight.
Payment terms are paid in full before shipment.

SUBTOTAL	45,487.00
TAX	0.00
TOTAL	\$45,487.00

Accepted By

Accepted Date



**CITY COUNCIL
ACTION REPORT**

Meeting Date: February 26, 2024

A/R No.: 2024-47

Department: Utilities

Submitted By: Jason Thomas, Assistant
Director Utilities Operations & Construction

Subject: MOTION TO APPROVE THE PURCHASE OF PIPE MATERIALS FROM
CORE & MAIN FOR A 16" WATER LINE CONNECTION FROM NATCHEZ AVE TO
SOUTH LIBERTY PKWY ALONG SOUTHVIEW DR. IN AN AMOUNT NOT TO
EXCEED \$324,720.00

Summary:

Authorization for payment to Core & Main for the purchase of a 16" watermain pipe.
The pipe is to complete the watermain loop from Natchez Ave to South Liberty Pkwy
along Southview Dr.

Background:

The Utilities Department Water Master Plan has identified and recommends a 16" watermain connection from Natchez Avenue to South Liberty Parkway along Southview Drive. This will complete a loop and create a redundant water supply feed to South Liberty Parkway. This will greatly aid in supplying the whole system with water in the event the main 24" transmission line to the water towers is out of operation for repairs or rehab.

The construction material purchase is for the 16", C-900 plastic water main. Additional purchases of bedding rock, asphalt and concrete, will be expensed to the Water Capital Fund line item for this project as well. The Utilities Department-Construction Distribution Division will construct the improvements in summer/fall of 2024. The construction costs will be reimbursed as part of a Clay County ARPA allocation to the City of Liberty.

Bids were solicited from three (3) local material suppliers by the Utilities Department-Construction Distribution Division. Core and Main (Blue Springs, MO) had the lowest bid of \$324,720.00 for the 4,500 feet of pipe, hydrants and fittings needed. Staff recommends purchasing the needed Phase II pipe from Core and Main for a total of \$324,720.00. Bid prices are based on footage of 4,500 feet of 16" C-900 plastic water main, hydrants and fittings.

<u>Vendor</u>	<u>Bid</u>
Core and Main (Blue Springs, MO)	\$324,720.00
KC Winwater (KC, MO)	\$327,600.00
Schulte Supply (Independence, MO)	\$348,738.41

Funding for this project would come from the 2024 Water Capital Fund Construction line item budget and be reimbursed from Clay County as part of the ARPA allocation.

Previous Action (if applicable):

None

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

Budgeted:	Line Item: 94.70.801.36.7510	Amount: \$324,720.00
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. Southview pipe bids



Bid Proposal for 16" C900 DR14

CITY OF LIBERTY

Job Location: Liberty, MO

Bid Date: 11/15/2023

Core & Main 3225272

Core & Main

2500 NW South Outer Rd

Blue Springs, MO 64015

Phone: 8162299604

Fax: 8162299607

Seq#	Qty	Description	Units	Price	Ext Price
10	4510	16 C900 DR14 PVC PIPE (G) BLU 20' PC305	FT	72.00	324,720.00
20		PIPE WILL BE IN 22' LENGTHS			
30					
40		PRICES ARE FIRM FOR			
50		ACCEPTANCE BY 11/29/23 AND			
60		SHIPMENT BY 12/13/23 .			
70					
80		PAYMENT TERMS: NET 30 DAYS			
90					
100		AFTER ABOVE DATE(S), BIDS			
110		WILL BE SUBJECT TO MARKET			
120		PRICE AND AVAILABILITY AT			
130		TIME OF ORDER.			
				Sub Total	324,720.00
				Tax	0.00
				Total	324,720.00

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>



3939 A NE 33RD TERRACE
KANSAS CITY, MO 64117

PHONE (816) 459-8600
FAX (816) 459-8622

Quoted To Customer
CITY OF LIBERTY 101 E KANSAS ST LIBERTY, MO 64068-2313
Phone (816) 439-4516 Fax

Job Name
16" DR14

Quote No.	Date	Page
0034304	11/27/23	1
Expiration Date		12/20/23
Revised Date		11/27/23
Bid Due Date		11/20/23

Quoted By
Clint Hoy cdhoy@winwaterworks.com (816) 459-8600

Customer	Payment Terms	Quoted To	Salesperson	FOB
000313	NET 30 DAYS	CITY OF LIBERTY	CLINTON HOY	S

Line	Qty.	Description	Unit Price	UOM	Extended Price
1.0	4500	16" C-900 DR14 PVC PIPE	72.8000		327600.00

1. This quotation is itemized for information only. Although effort has been made to include all material needed, this is not necessarily a complete list.
 2. The prices are subject to change without notice, and also subject to any federal, state, city or other taxes that may apply.
 3. We are not responsible for damages resulting from strikes, delays by carrier, or causes beyond our control.
 4. This quotation is not to be considered a contract and we reserve the right to retract this and any quotation at any time for any reason.

Tax Area Id	Net Sales	327,600.00
	Freight	.00
	Tax	.00
	Quotation Total	327,600.00

Schulte Supply, Inc.
 4331 So Washington Ave
 INDEPENDENCE MO 64055
 816-252-2323 Fax 816-252-2373

Quotation

QUOTE DATE	QUOTE NUMBER
11/15/23	S1207691
ORDER TO: Schulte Supply, Inc. 4331 So Washington Ave INDEPENDENCE MO 64055 816-252-2323 Fax 816-252-2373	
PAGE NO 1	

QUOTE TO: Fax 816-439-4520
 City of Liberty, MO
 Gary Harter
 2800 Riverview Rd.
 LIBERTY, MO 64068

SHIP TO:
 City of Liberty, MO
 Gary Harter
 2800 Riverview Rd.
 LIBERTY, MO 64068

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	RELEASE NUMBER	SALESPERSON	
11647			Chris Heitzman	
WRITER	SHIP VIA	TERMS	BEG DATE	FREIGHT ALLOWED
Chuck Winsea	BW BEST WAY	NET 30 DAYS	12/13/23	Yes
ORDER QTY	PART NO	DESCRIPTION	Net P/P	Ext P/P
4500FT	19703	^14-1600G 16" DR14 C900 GASKETED PIPE ** Nonstock item ** TAXES NOT INCLUDED	77.497	348738.41

This is a Quotation.

Prices are subject to change without notice.
 Applicable taxes extra.

Subtotal	348738.41
S&H CHGS	0.00
Amount Due	348738.41



To: City Council Members
From: The Mayor's Office
Subject: Boards and Commissions Appointment
Date: February 26, 2024

We would like to recommend the following individual to be transferred from an alternate to a full board member for the board/commission listed below:

1. Board of Appeals
 - a. Appoint Larry Gregory to a term expiring 12/30/2028.



STAFF REPORT

Planning and Zoning Case 24-05FDP

Staff: Michael Peterman, City Planner

Date: February 26, 2024

GENERAL INFORMATION

Application: Final Development Plan for a 1,947 sq. ft. building at 1351 Route H with a variance request for reduced buffer adjacent to residential

Applicant: Scott Cuba
2121 Red Bridge Terrace
Kansas City, MO 64131

Owner: Stanley Cuba
1351 E County Road H
Liberty, MO 64068

Location: 1351 Route H

Site Acreage: 1 +/- ac

Building Area: 1,947 sq. ft. new building

Parking: Parking stalls: 8 stalls on site

Existing Land Use/Zoning: Vacant / M-1 "Light Industrial"

Future Land Use Map: Single Family Residential and Floodplain/Stormwater management

Surrounding Land Use / Zoning: North: Route H & Undeveloped / M-1 "Light Industrial"
South: Undeveloped / A "Agriculture" and Floodplain
East: Large Lot Single Family / A "Agriculture"
West: Commercial/warehouse building / M-1 "Light Industrial"

Public Notice: Legal Notice printed in Courier Tribune - January 25
Letter sent to property owners within 185 ft. on January 29
Sign Posted on site on January 29

File Date: January 5, 2024

PREVIOUS CASES / SITE HISTORY

P&Z Case 24-02FP – Final Plat for a 1 acre lot will be considered with this application.

APPLICANT'S PROPOSAL

Use

The proposal is for a 1,947 square foot building on 1 acre. The location is at 1351 Route H. The proposed building will be used as an insurance agency.

Variance Request

The applicant is requesting a variance to the Unified Development Ordinance (UDO) Section 30-97.5(1). The code states, "Where any commercial, industrial, or multi-family development abuts a single or two-family residential development, a buffer shall be provided with sufficient plant material and/ or open space to reduce the impact of a high intensity use on adjacent residential property. Such buffer shall either be a one hundred-foot landscaped open space corridor or a fifty-foot open space corridor and an earthen berm landscaped with evergreens and trees."

The applicant is requesting that this requirement be lessened as it cannot be met on this existing lot. The proposed building is 23 feet from the property line and meets the setback of the zoning district. There is a public water and public sanitary sewer lines that run along the east side of the lot which prevents the planting of large landscaping. The zoning to the east is A "Agriculture". There is one existing home to the east. That home is approximately 200 feet from the property line. The applicants request is attached as **Exhibit E**.



Proposed site plan overlaid on aerial image from 2022.

Site Layout/Access

The existing site is 1 acre. Proposed is a 1 story, 1,947 square foot building. The proposed use is for an insurance office. There is one proposed access points from Route H. Current access to the site is from the neighboring property to the west. This project will not use that access point, a new drive will be created solely for this project.

There are 8 proposed parking stalls with one ADA designated stall per UDO Section 30-84.1. This meets the city code of 1 stall per 250 sq. ft. of building area, UDO Section 30-83.2

Building Design

The building addition is proposed as a single story building with an overall height of 20 feet above grade. The materials proposed include horizontal lap siding, stone veneer, cedar shutters and an asphalt shingle roof. There will be a single public entrance on the north side of the building facing the parking lot.

Landscape Plan

The applicant is proposing landscaping in accordance with Section 30-97.4 of the UDO. The project is proposing 3 new trees and 20 new shrubs to the existing site. No work is proposed in the floodplain area on the south portion of the lot, all vegetation is proposed to remain.

PUBLIC INFRASTRUCTURE

Sanitary Sewer

The site has a direct access connection to an 42" public sanitary sewer main on the east side and along the northern portion of the property.

Water

There is direct access to an existing 16" water main on Route H.

Streets

The site has access to fully improved Route H. The applicant will install sidewalks along the length of the property.

Stormwater

Stormwater runoff is proposed to be directed to Rush Creek to the south. The existing creek has the capacity to receive any increased storm water runoff from this site.

STAFF ANALYSIS

Staff analyzed this application in accordance with the Liberty *Unified Development Ordinance* (UDO), Section 30-27.8. All criteria must be satisfied in order for staff to recommend approval:

1. The plan substantially complies with the intent of the comprehensive plan;

Our Comprehensive Plan, Leading Liberty Forward (2023), lists goals and strategies that should be used to guide our community growth.

Goal 1, Strategy 1.2 states that the City should, "Align infrastructure improvements and future development and redevelopment opportunities as illustrated in the plan".

The Future Land Use Map designation in this area is Single family Residential. The new Comprehensive Plan designated this area as Single-family Residential based on the presence of an existing single-family home on this site at the time the plan was approved. That home has since been removed from the site, and as the property is currently zoned M-1 an office at this location is allowed by zoning. The use of this lot as a commercial office use is appropriate as it is adjacent to other commercial structures and is currently zoned M-1, "Light Industrial".

Staff believes the proposal conforms to the Future Land Use Map, Growth and Redevelopment Framework Map and Comprehensive Plan.

2. The plan complies with the provisions of this UDO;

Staff finds that the development plan application substantially conforms to the requirements set forth in the Unified Development Ordinance except for the variance request for a reduced buffer next to a residential structure.

3. The plan substantially complies with approved city development standards and policies.

The proposed plan complies with city development standards and policies.

STAFF RECOMMENDATION

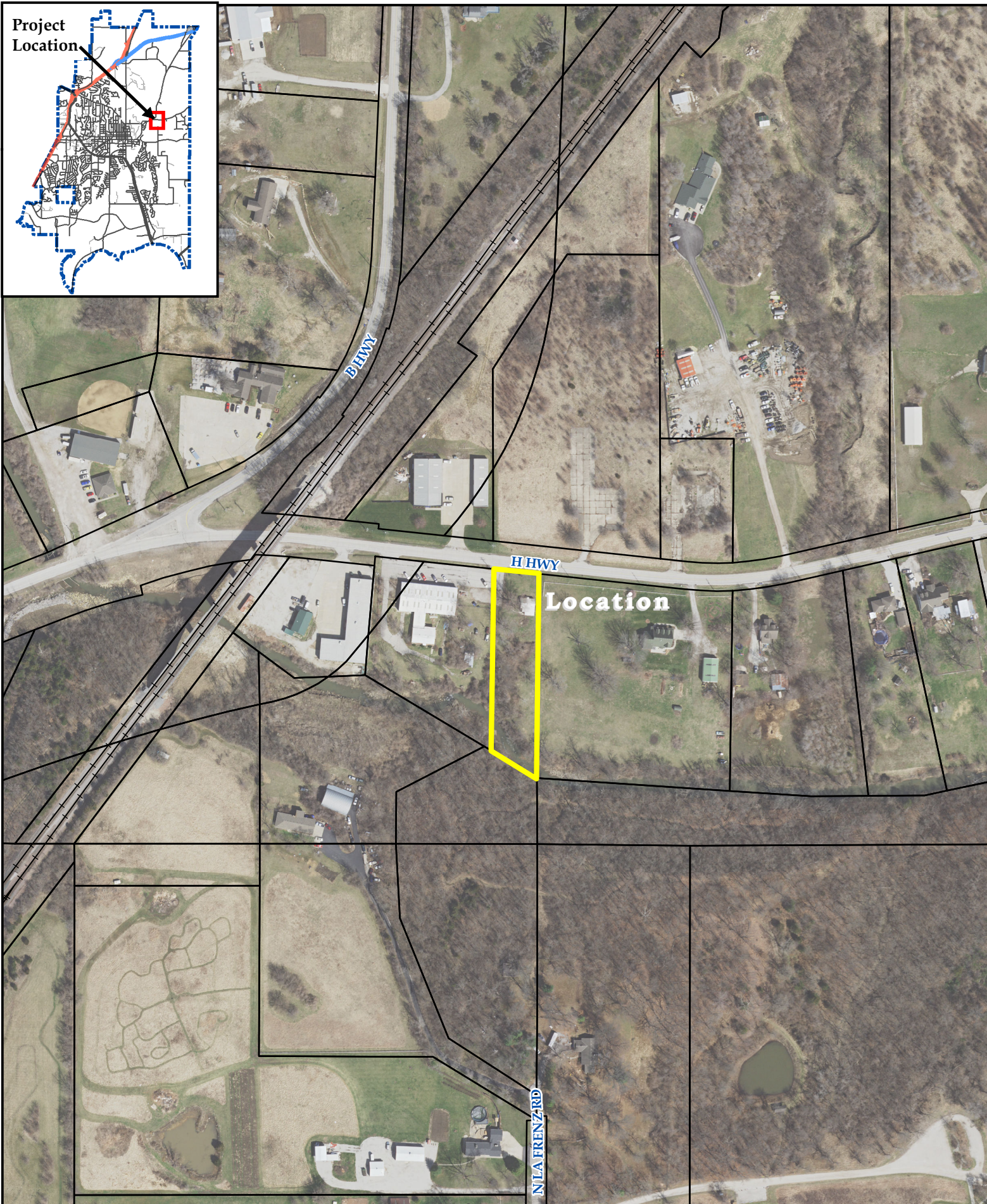
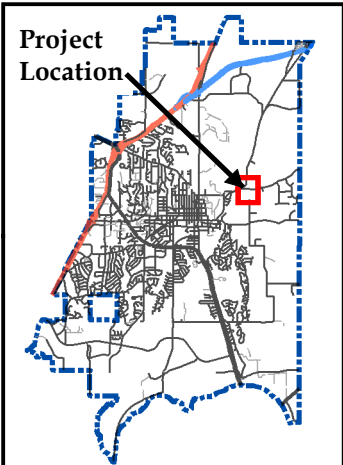
Staff finds this application meets the standards of review if the variance is approved for a Final Development Plan in Section 30-97.5 (1) of the UDO. Staff recommends approval of P&Z Case 24-05FDP.

PZ RECOMMENDATION

At its February 13, 2024 meeting, the Planning Commission voted 6-0-0 to recommend approval with the requested variance of PZ Case 24-05FDP as presented in the staff report.

ATTACHMENTS

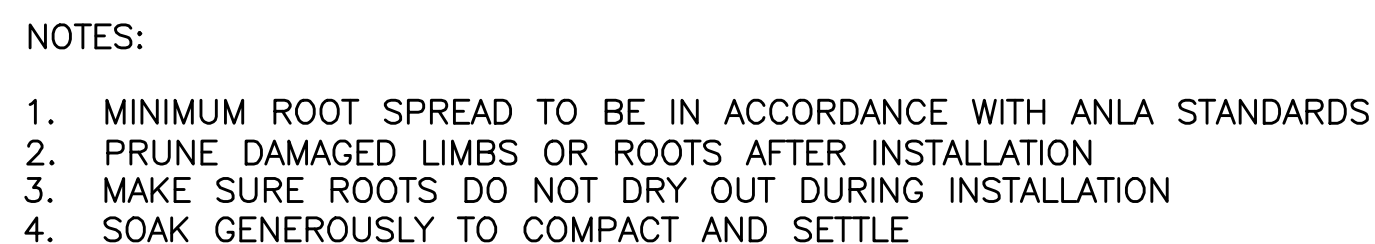
- Exhibit A: Vicinity Map
- Exhibit B: Site Plan
- Exhibit C: Landscape Plan
- Exhibit D: Building Elevations
- Exhibit E: Applicants Variance Request
- Exhibit F: Planning & Zoning meeting minutes excerpt
- Exhibit G: Resolution



1. ALL LANDSCAPE MATERIALS SHALL CONFORM TO ANY AHJ STANDARDS.
2. ALL EXISTING VEGETATION SHALL BE MAINTAINED WHERE IT DOES NOT INTERFERE WITH THE PROPOSED IMPROVEMENTS OR NECESSARY EQUIPMENT OPERATIONS OR INDICATED FOR REMOVAL. EVERY EFFORT SHALL BE MADE TO PROTECT EXISTING VEGETATION AND STRUCTURES FROM DAMAGE.
3. CONTRACTOR SHALL AT ALL TIMES PROTECT MATERIALS AND WORK AGAINST INJURY TO WORKERS AND THE PUBLIC.
4. THE LANDSCAPE CONTRACTOR IS RESPONSIBLE FOR COORDINATION WITH OTHER SITE RELATED TRADES.
5. UNDERGROUND FACILITIES, STRUCTURES AND UTILITIES SHOWN SHALL BE CONSIDERED APPROXIMATE. THERE MAY BE OTHERS NOT SHOWN OR KNOWN. IT IS THE LANDSCAPE CONTRACTORS RESPONSIBILITY TO DETERMINE OR VERIFY THE EXISTENCE AND EXACT LOCATION OF ALL UNDERGROUND ITEMS. CALL 1-800-DIG-RITE.
6. IT SHALL BE THE LANDSCAPE CONTRACTORS RESPONSIBILITY TO:
 - 6.1. VERIFY ALL EXISTING AND PROPOSED FEATURES SHOWN ON THE DRAWINGS PRIOR TO INSTALLATION.
 - 6.2. REPORT ANY/ALL DISCREPANCIES TO THE OWNER OR LANDSCAPE ARCHITECT IMMEDIATELY FOR REMEDIATION.
 - 6.3. STAKE, FLAG OR ARRANGE CONTAINERS ON THE SURFACE FOR ALL PLANT LOCATIONS AND OBTAIN APPROVAL FROM THE OWNER OR LANDSCAPE ARCHITECT PRIOR TO INSTALLATION.
7. ALL PLANT MATERIAL SHALL BE INSTALLED WITH THE SAME RELATIONSHIP TO GRADE AS GROWN.
8. LEAVE TAGS ON REQUIRED PLANT MATERIAL FOR INSPECTION.
9. ALL PLANTING BEDS ARE TO BE CULTIVATED TO A DEPTH OF 6" IMMEDIATELY PRIOR TO PLANTING.
10. PLAN QUANTITIES TAKE PRECEDENT OVER PLANT SCHEDULE. IT SHALL BE THE LANDSCAPE CONTRACTORS RESPONSIBILITY TO VERIFY ALL QUANTITIES AND CONDITIONS PRIOR TO INSTALLATION.
11. NO SUBSTITUTIONS SHALL BE ACCEPTED WITHOUT PRIOR APPROVAL FROM OWNER OR LANDSCAPE ARCHITECT.
12. ALL DISTURBED AREAS NOT SHOWN AS PLANT MATERIAL AND ASSOCIATED MULCH ARE TO BE PLANTED WITH FESCUE SEED OR SOD.
13. ALL SHRUB AREAS ABUTTING TURF SHALL HAVE STEEL EDGING.
14. ALL TREES SHALL HAVE A 5' DIA. MULCH RING.
15. ALL SHRUB AREAS AND TREE RINGS SHALL HAVE 3" DEEP HARDWOOD MULCH.
16. ALL TURF AND GRASS AREAS SHALL HAVE MIN. 4" OF TOPSOIL.
17. ALL PLANT MATERIAL MUST CONFORM TO AMERICAN STANDARD FOR NURSERY STOCK (ANSI Z60.1).
18. NO IRRIGATION SYSTEM IS PROPOSED.
 - 18.1. DURING SEASONAL HEAT AND DROUGHT TURF AREAS WILL BE ALLOWED TO GO DORMANT.
 - 18.2. DURING PERIODS OF EXTREME HEAT AND DROUGHT SHRUBS AND TREES WILL BE MANUALLY WATERED TO INSURE THEIR SURVIVABILITY.



No Scale



No Scale

PARKING (IN AND AROUND):
 1 LARGE PER 10 PKG SPACES = 1 TREE REQ'd.
 = 1 TREE PROPOSED
 1 SMALL PER 15 PKG SPACES = 0 TREES
 1 SHRUB PER 2 PKG SPACES = 4 SHRUBS REQ'd.
 = 4 SHRUBS PROPOSED

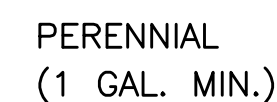
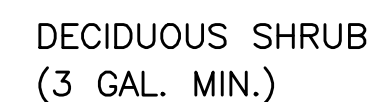
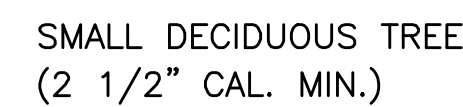
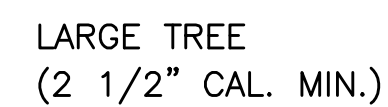
FRONTAGE (PER CITY TREE GUIDE)
1 PER 50 LF = 111.37 LF = 2 TREES REQ'D.
= 2 TREES PROPOSED

1 LARGE PER EVERY 3,000 SF BLDG -OR- 2 SMALL
= 0 TREES REQUIRED
= 0 NEW TREES PROVIDED (SEE NOTE BELOW ABOUT
EXISTING TREES)

1 SHRUB PER EVERY 250 SF BLDG
1,947/250=7.8 = 8 SHRUBS REQ'd.
= X SHRUBS PROVIDED

8" CAL + = 3 REQ. TREES (FOR BLDG REQM'T ONLY)
= 8 (8" CAL AND LARGER) TREES EXISTING

LEGEND:

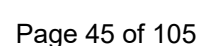


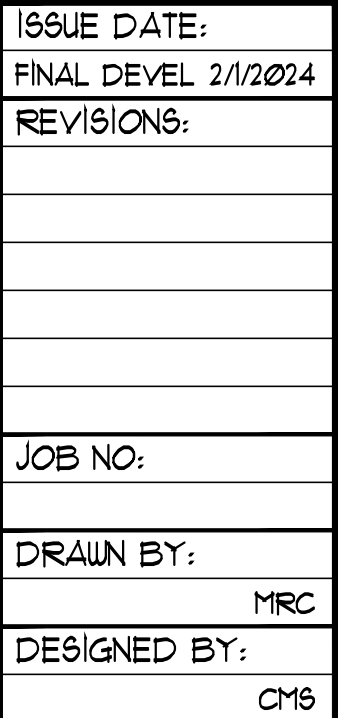
20' 0' 20' 40'



SCALE: 1" = 20'

SITE PLAN:
SCALE: 1" = 20'-0"



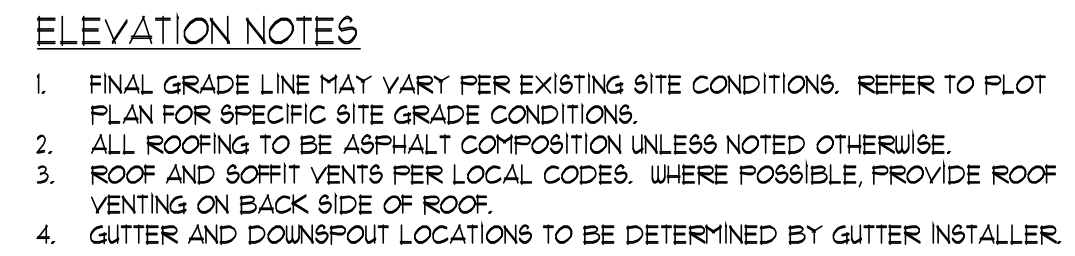


Van Deurzen & Associates, P.A.
1101 KING STREET SUITE 130
OVERLAND PARK, KS 66210
(913) 451-6305 FAX (913) 451-1021
WEB PAGE WWW.VANDEURZEN&ASSOC.COM
E-MAIL VDA@VANDEURZEN&ASSOC.COM

ELEVATIONS FOR:
INSURANCE OFFICE
1351 H HIGHWAY
LIBERTY, MISSOURI

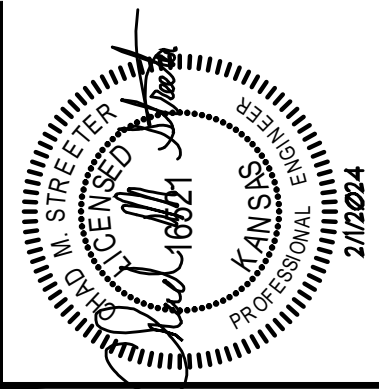
SHEET NO:

GAI



FRONT ELEVATION
SCALE: 1/4" = 1'-0"





ISSUE DATE:
FINAL DEVEL 2/1/2024
REVISIONS:
JOB NO:
DRAWN BY: MRC
DESIGNED BY: CM6

Van Deurzen & Associates, P.A.

1001 KING STREET SUITE 120
OVERLAND PARK, KS 66210
(913) 451-6305 FAX (913) 451-021
LEB PAGE 1001VANDEURZENASSOC.COM
E-MAIL: 1001VANDEURZENASSOC.COM

Van Deurzen and Associates, P.A.

© 2023

ELEVATIONS FOR:
INSURANCE OFFICE
1351 H. HIGHWAY
LIBERTY, MISSOURI

SHEET NO:

G/A2

REAR ELEVATION
SCALE: 1/4" = 1'-0"

ELEVATION NOTES

1. FINAL GRADE LINE MAY VARY PER EXISTING SITE CONDITIONS. REFER TO PLOT PLAN FOR SPECIFIC SITE GRADE CONDITIONS.
2. ALL ROOFING TO BE ASPHALT COMPOSITION UNLESS NOTED OTHERWISE.
3. ROOF AND SOFFIT VENTS PER LOCAL CODES. WHERE POSSIBLE, PROVIDE ROOF VENTING ON BACK SIDE OF ROOF.
4. GUTTER AND DOWNSPOUT LOCATIONS TO BE DETERMINED BY GUTTER INSTALLER.

RIGHT ELEVATION
SCALE: 1/4" = 1'-0"

Page 47 of 105



VAN DEURZEN AND ASSOCIATES, P.A.
CONSULTING STRUCTURAL ENGINEERS
11011 KING STREET, SUITE 130
COMMERCE TERRACE BUILDING D
OVERLAND PARK, KANSAS 66210
(913) 451 - 6305 FAX (913) 451 - 1021

February 1, 2024

Mr. Mike Peterman
Planning Manager
City of Liberty
101 E. Kansas
Liberty, MO 64068

Re: 1351 H Highway – Landscape Buffer Variance Request
Liberty, MO
P&Z Case 24-05FDP

Dear Mr. Peterman:

This letter is a request for a variance to UDO Section 30-97.5 which requires a buffer between a commercial development which abuts a single family residential development. The property on which the proposed office building is to be constructed abuts a single family residential property to the east. The proposed building will be located 23 feet from the east property line. The existing single family residence is located approximately 200 feet from the east property line of the proposed building resulting in approximately 223 feet between the two structures. Between the property line and the existing single family residence, mature trees are randomly located to provide screening. In addition, a sanitary sewer easement along with a water line easement is located between the proposed building and the east property line. In order to prevent potential damage to the installed water and sewer lines from the root structure of the required landscaping buffer and also damage to the buffer in the event that the sewer line or water lines have to be maintained, we propose that no plantings be installed in this area.

Based on the large separation between the proposed office building and the existing single family residence and the existence of the sanitary and water line easements adjacent to the proposed building, we request that the variance for the landscaping buffer be granted. In addition, any parking lot lighting that will be installed will be designed and located such that there are zero foot candles of light at the property line so as not cause a nuisance to the existing single family residence to the east.

We trust that this argument will allow for the variance to be granted.

Mr. Mike Peterman
1351 H Highway

2

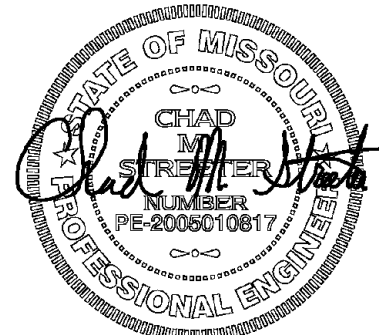
February 1, 2024

Sincerely,

VAN DEURZEN AND ASSOCIATES, P.A.



Chad M. Streeter, P.E.



2/1/2024

Public Hearing Cases

A. PZ CASE 24-05FDP: Final development plan for new 1,947 sq. ft office building on a 1 acre lot at 1351 Route H with a variance for reduced buffer adjacent to a residential use.

Mr. Peterman presented the case to the commission as described in the staff report.

Chairman Rosekrans asked the commissioners if they had any questions for staff.

Commissioner Holt asked if the subject property were a residential lot then no buffer would be required.

Mr. Peterman stated that is correct.

Commissioner Holt asked what happens if the east residential property is split and a home built closer.

Mr. Peterman said that would not impact the proposed business as it would be an existing structure at that point.

Commissioner Holt asked why the city does not want plantings in the easements.

Mr. Peterman stated that roots can harm utilities.

Commissioner Personett stated that if the sewer is deep enough to be untouched by roots, then why not install landscaping.

Ms. Sharp said that the Utility Director requested no plantings in the easement area.

Chairman Rosekrans asked if the residence to the east is inhabited.

Ms. Sharp stated yes, it is currently occupied.

Chairman Rosekrans asked if the east neighbor was notified.

Ms. Sharp said that letters were sent to all property owners with 185 feet of the property with information regarding the proposal and the meeting date/time, that a legal notice was posted in the newspaper, and that an information sign was posted on the subject property.

Chairman Rosekrans invited the applicant forward.

Scott Cuba, 2121 Red Bridge Terr, Kansas City, MO introduced himself as the general contractor for project. Mr. Cuba designed the site/building with the nearby residential use in mind, acting as transition between residential to the east and industrial to the west. He also stated the cistern was proposed to be used to collect rainwater for irrigation on the property but that the building size required eight parking stalls, so the cistern has to be filled in to accommodate the additional parking. Mr. Cuba also said that they will disconnect from the existing shared drive to the west and will construct a new access to Route H on site. The existing shared

drive will remain. The stormwater runoff will be directed southward toward the creek. They are not opposed to installing trees to the east, and would also be willing to install a fence in that area if required. The lighting on site will be limited to two downlit lights to diminish their impact on neighbors.

Chairman Rosekrans asked if the Commissioners had any questions.

Commissioner Personett asked about the sanitary sewer easement under the proposed parking lot.

Mr. Cuba stated that the site was designed to limit encroachment into the easement area to the greatest extent feasible..

Commissioner Personett stated that any work on the sanitary line could require that pavement be taken out.

Mr. Cuba said the applicant is aware of this.

Chairman Rosekrans opened the public hearing and asked if there were any persons in the audience that would like to speak for or against the proposed text amendments.

Luana Compton Paulsen, 1319 Route H, neighbor to the west, stated that she sold the property to the applicant. She also stated that she was representing the neighbor to the east who could not attend. Ms. Compton Paulsen stated that the Cistern is actually a live well connected to the water table. She would like to see more safety measures be imposed around the cistern/well until it is decommissioned. She also stated that the neighbor to the east is concerned about privacy. She asked if they could install a berm along the east property line. She is also concerned about the closure of their shared driveway as well as privacy.

Chairman Rosekrans asked if the Commissioners had any questions. Seeing none he closed the public hearing.

Chairman Rosekrans requested staff input to address Ms. Compton Paulsen's concerns.

Ms. Sharp stated that any fencing would have to meet standards applicable to industrial properties. There is not any City Code requirements for a fence between the two zoning districts.

Mr. Martinez stated that the City doesn't regulate wells. Abandonment of the well/cistern has to go to Clay County Health and/or Missouri Department of Natural Resources. The applicant has this called out on the site plans. Mr. Martinez said that pavement can encroach upon easements but can/will be removed if access to utilities is necessary. He also said that Public Works and the Utility Departments prefer no plantings within the easements as they can obstruct efficient work should the need arise. Planting in easement areas is at the owner's risk.

Chairman Rosekrans asked about installing a berm.

Mr. Martinez stated that it is not preferable to add additional depth to the sewer line by adding a berm on top of the existing topography. The easement language likely also bars this from occurring.

Commissioner Personett asked about the drive access closure.

Mr. Peterman stated that the new project will not be blocking or closing access for the neighbors. The lots currently share the drive and the connection to the new lot will be severed, and a new drive will be installed on the subject property.

Commissioner Holt stated that this is a small lot that would not likely see any new development because of its size. He believes that this type of use would generate a low amount of traffic and that the property owners should discuss the fencing questions.

Commissioner Personett asked about the open well.

Mr. Cuba stated that there is currently a lid on the top but he would look into any safety concerns regarding people or animals that could possibly fall into it.

Chairman Rosekrans asked the commissioners if they had any further questions. He encouraged the audience to attend the City Council meeting on February 26, 2024 to express any remaining concerns there. Seeing no additional questions, he asked for a motion.

Action: Commissioner Holt moved to approve the case as presented in the staff report, Commissioner Dilts seconded the motion.

Vote: Motion passed 6-0-0

Yes: All

No: None

Abstain: None

Chairman Rosekrans said the case would be heard in front of the City Council on Monday, February 26, 2024.

RESOLUTION NO. _____

FINAL DEVELOPMENT PLAN FOR THE CONSTRUCTION OF
A 1,947 SQ. FT. BUILDING FOR CUBA INSURANCE AGENCY AT 1351 ROUTE H
IN LIBERTY, CLAY COUNTY, MISSOURI

WHEREAS, a final development plan for the construction of a 1,947 sq. ft. building for Cuba Insurance Agency at 1351 Route H in the City of Liberty, Clay County, Missouri, has been duly and properly presented to the Planning & Zoning Commission on February 13, 2024 and the City Council on February 26, 2024; and

WHEREAS, pursuant to the Unified Development Ordinance (UDO) of the City of Liberty, the City Council finds that the final development plan described duly conforms to the standards and requirements of ordinances in place at the time of the application except for the following variance:

1. A variance request to reduce the required buffer between a commercial development and a residential dwelling.
UDO Section 30-97.5(1)

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Liberty, Missouri, that the final development plan for the construction of a 1,947 sq. ft. building for Cuba Insurance Agency at 1351 Route H in the City of Liberty, Clay County, Missouri, is hereby approved according to the final development plan on file in the office of the Department of Planning and Development.

PASSED by the City Council this _____ day of _____, 2024.

MAYOR

ATTEST:

DEPUTY CITY CLERK

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE ACKNOWLEDGING VENDOR PAYMENTS
FOR THE PERIOD OF February 2, 2024 TO February 16, 2024

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri,
as follows:

The attached lists of vendor checks as drawn by the finance director is hereby
acknowledged, in the amounts and to the persons as listed. Said report is hereby
incorporated by reference as part of this ordinance. Total disbursements by individual
fund is also hereby acknowledged as listed below:

FUND NAME	FUND NUMBER	AMOUNT
GENERAL OPERATING FUND	10	\$ 1,178,799.26
LIMITED CAPITAL FUND	11	\$ 11,123.58
CAPTIAL SALES TAX FUND	50	\$ 47,239.92
TRANSPORTATION SALES TAX FUND	52	\$ 2,453.50
PARKS FUND	60	\$ 4,056.65
SPORTS COMPLEX FUND	61	\$ 10,206.80
COMMUNITY CENTER FUND	65	\$ 6,188.03
TRANSIENT GUEST TAX FUND	67	\$ 10,850.28
CEMETERY MAINTENANCE FUND	73	\$ 650.00
WATER OPERATING FUND	90	\$ 76,088.41
WASTEWATER OPERATING FUND	92	\$ 220,484.79
WATER CAPITAL FUND	94	\$ 3,733.92
SOLID WASTE FUND	98	\$ 932.49
PAYROLL CHECKS & BENEFITS	2/9/2024	\$ 1,308,894.44
TOTAL APPROPRIATIONS		<u><u>\$ 2,881,702.07</u></u>

PASSED by the Council this 26th day of February, 2024.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this 26th day of February, 2024.

MAYOR

Appropriations Legend

Account Number	Fund and Departments
10	General Fund
10.10	Council
10.20	Administration
10.25	Human Resources
10.30	Finance
10.40	Police
10.50	Fire
10.60	Parks-Aging Services
10.70	Public Works
10.80	Planning and Development Services
10.90	Information Services
10.95	City Wide
11	Limited Capital Fund
14	Downtown 353
15	Residential 353
16	TIF-Liberty Commons
17	CID-Liberty Commons
18	TDD-Liberty Commons
20-21	TIF-Liberty Triangle Project
22	TIF-Liberty Triangle Series 2007
23	TIF-Roger's Plaza
24	TIF-Blue Jay Crossing
25	TIF-Triangle Project B-1
26	TIF-Triangle Project F
27	Rogers CID Sales Tax
28	Blue Jay Crossing CID Sales Tax
29	Triangle CID Sales Tax
30	South Liberty Parkway
31	TIF-South Liberty Parkway-Whitehall
32	TIF-Project E
33	TIF-Triangle Project E
35	TIF-Tiangle Project E-4
36	Liberty Corners CID
37	TIF-Triangle Project E-1
38	TIF-Triangle Project E-2
39	Healthy Living Community
40 & 41	Cemetery Trust Funds
42	F Hughes Library Trust
50	Capital Sales Tax Fund
51	PFA Construction Fund
52	Transportation Sales Tax Fund
54	Park Sales Tax Fund
55	Parks Development Fund
56	Eco/Devo Sales Tax Fund
57	Capital Const Bond Fund
58	Fire Sales Tax Fund
59	Public Safety Sales Tax Fund
60	Parks Fund
61	Sports Complex Fund
65	Community Center Fund
67	Transient Guest Tax Fund
68	Preservation & Development Fund
69	Police Training Fund
70	Cable Reserve Fund
73	Cemetery Maintenance Fund
75	Loss Control Fund
80	Debt Service Fund
81	Tax Escrow Fund
82	TIF-Triangle B-1 Debt Service (CCHC)
83	TIF Debt Service 2007 Fund
86	TIF Debt Service Fund
87	NID Debt Service Fund
88	PFA Debt Service Fund
90	Water Operating Fund
90.30	Finance-Utility Billing
90.70	Public Works
92	Wastewater Operating Fund
92.30	Finance-Utility Billing
92.70	Public Works
94	Water Capital Fund
96	Wastewater Capital Fund
97	Wastewater Treatment Facility
98	Solid Waste Fund
98.30	Finance-Utility Billing
98.70	Public Works

February 9th CHECKS

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
A. W. SCHULTZ INC 005526		184884	02/09/24	WTR NASHUA TWR RADIO RPR	3,792.00		045731 26900			P - W WATER TOWERS MAI	90.70.802.14.5537
ALL COPY PRODUCTS, INC. 000492		184885	02/09/24	PKS POSTAGE MTR LEASE	255.63		045758 35850020			P - W OFFICE EQUIPMENT	60.60.415.14.5551
ALTERATIONS & CUSTOM SEW 005482		184886	02/09/24	POL UNIFORMS	781.29		045759 4294			P N W CLOTHING EXPENSE	10.40.500.38.5812
		184886	02/09/24	POL UNIFORMS	23.00		045760 4492			P N W CLOTHING EXPENSE	10.40.500.38.5812
		184886	02/09/24	POL UNIFORMS	693.39		045761 4184			P N W CLOTHING EXPENSE	10.40.500.38.5812
		184886	02/09/24	POL UNIFORMS	9.00		045762 4488			P N W CLOTHING EXPENSE	10.40.500.38.5812
		184886	02/09/24	POL UNIFORMS	3,388.64		045763 4404			P N W CLOTHING EXPENSE	10.40.500.38.5812
					4,895.32		*CHECK TOTAL				
VENDOR TOTAL					4,895.32						
AMERICAN DIGITAL SECURIT 004908		184887	02/09/24	ST ALARM MONITORING	24.95		045764 INV0024746			P - W BUILDING MAINTEN	10.70.225.14.5571
AMERICAN RESPONSE VEHICL 005616		184888	02/09/24	FIRE #626 LED BRAKE LIGH	187.90		045732 14133			P - W VEHICLE MAINTENA	10.50.311.14.5541
AVENU INSIGHTS & ANALYTI 006392		184889	02/09/24	CASS CERTIFICATIONS	187.24		045765 INVB-050546			P N W MISCELLANEOUS FE	90.30.133.08.5399
		184889	02/09/24	CASS CERTIFICATIONS	241.44		045765 INVB-050546			P N W MISCELLANEOUS FE	92.30.134.08.5399
		184889	02/09/24	CASS CERTIFICATIONS	64.06		045765 INVB-050546			P N W MISCELLANEOUS FE	98.30.135.08.5399
		184889	02/09/24	CASS CERTIFICATIONS	187.55		045765 INVB-050546			P N W MISCELLANEOUS FE	90.30.133.08.5399
		184889	02/09/24	CASS CERTIFICATIONS	241.83		045765 INVB-050546			P N W MISCELLANEOUS FE	92.30.134.08.5399
		184889	02/09/24	CASS CERTIFICATIONS	64.16		045765 INVB-050546			P N W MISCELLANEOUS FE	98.30.135.08.5399
					986.28		*CHECK TOTAL				
VENDOR TOTAL					986.28						
BARTS ELECTRIC CO INC 002795		184890	02/09/24	PWK ELEC SERVICE RPRS	1,034.21		045766 27863			P - W FACILITIES MAINT	10.70.221.14.5572
BENJAMIN FRANKLIN PLUMBI .14805		184891	02/09/24	REFUND BLDG PERMIT	62.00		045733 BLD-24-0061			P - W PLUMBING INSPECT	10.40.3225
BLACK & MCDONALD ELECTRI 006424		184892	02/09/24	PWK ST LIGHT MAINT	268.62		045767 76-1588359			P - W STREET/TRAFFIC L	10.70.201.14.5556
		184892	02/09/24	PWK ST LIGHT MAINT	1,776.85		045838 76-1524623			P - W STREET/TRAFFIC L	10.70.201.14.5556
		184892	02/09/24	PWK ST LIGHT MAINT	196.83		045839 76-1520821			P - W STREET/TRAFFIC L	10.70.201.14.5556
					2,242.30		*CHECK TOTAL				
VENDOR TOTAL					2,242.30						
BOONE/BRADLEY JASON 007562		1992	02/07/24	NETWORK SERVICES	6,141.00		045805 066			P N H CONTRACT LABOR	10.90.132.08.5397
BRYANT/COLE CHRISTOPHER 000616		184893	02/09/24	CCTR SWIM INSTR	120.00		045808 2/1-2/5			P N W PRIVATE SWIMMING	65.60.417.08.8125

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CHAMBER OF COMMERCE				000153							
184894	02/09/24	POL	LUNCHEON	25.00	045779	35856			P - W	MEETING EXPENSE	10.40.500.38.5803
CHERRYROAD MEDIA INC				000728							
184895	02/09/24	P&Z	MEETING AD	23.18	045734	149801			P - W	LEGAL ADS	10.80.151.08.5379
184895	02/09/24	HOLIDAY	AD	257.70	045768	134311			P - W	MISCELLANEOUS FE	98.70.227.08.5399
184895	02/09/24	HOLIDAY	AD	257.70	045769	149802			P - W	MISCELLANEOUS FE	98.70.227.08.5399
				538.58	*CHECK TOTAL						
VENDOR TOTAL				538.58							
CIVIC PLUS INC				008846							
184896	02/09/24	WEBSITE	HEADER FEES	1,080.11	045840	277058			P - W	MISCELLANEOUS EX	10.20.031.38.5989
COMMERCIAL AQUATIC SERVI				007993							
184897	02/09/24	CCTR	CHLORINATOR RPRS	230.00	045770	48589-1			P - W	BUILDING MAINTEN	65.60.491.14.5571
CONTINENTAL RESEARCH COR				007893							
184898	02/09/24	CCTR	CHEMICALS	233.11	045771	0051310			P - W	MAINTENANCE MATE	65.60.491.04.5009
CONTROL PRINTING GROUP				004146							
184899	02/09/24	UTIL	PMT CARDS	171.83	045772	883845			P - W	OUTSIDE PRINTING	98.30.135.04.5120
184899	02/09/24	UTIL	PMT CARDS	171.83	045772	883845			P - W	OUTSIDE PRINTING	92.30.134.04.5120
184899	02/09/24	UTIL	PMT CARDS	171.84	045772	883845			P - W	OUTSIDE PRINTING	90.30.133.04.5120
				515.50	*CHECK TOTAL						
VENDOR TOTAL				515.50							
CRIME SCENE CLEANERS LLC				000380							
184900	02/09/24	POL	JAIL CELL DECONTAMIN	97.85	045773	433			P N W	MISCELLANEOUS SU	10.40.500.04.5099
DAY STAR CORP				002328							
184901	02/09/24	ST	GLOVES	160.10	045841	595331-000			P - W	PROTECTIVE CLOTH	10.70.225.38.5813
DELL MARKETING LP				000189							
184902	02/09/24	T&L	LAPTOP	1,053.88	045735	10727547302			P N W	MINOR COMPUTER E	10.90.132.18.5605
DREXEL TECHNOLOGIES				002272							
184903	02/09/24	PLOTTER	MAINT	120.00	045736	INV125050			P - W	MAINT-OFFICE EQU	10.90.132.14.5551
DSG EQUIPMENT AND SUPPLI				004943							
184904	02/09/24	FLEETWASH/RPRS		123.96	045774	5129			P - W	VEHICLE MAINTENA	90.70.801.14.5541
184904	02/09/24	FLEETWASH/RPRS		123.97	045774	5129			P - W	VEHICLE MAINTENA	92.70.901.14.5541
184904	02/09/24	FLEETWASH/RPRS		247.94	045774	5129			P - W	VEHICLE MAINTENA	92.70.902.14.5541
184904	02/09/24	FLEETWASH/RPRS		123.97	045774	5129			P - W	MISC EQUIPMENT M	90.70.801.14.5559
184904	02/09/24	FLEETWASH/RPRS		123.96	045774	5129			P - W	MISC EQUIPMENT M	92.70.901.14.5559
				743.80	*CHECK TOTAL						
VENDOR TOTAL				743.80							
EMBLEMS INC				004505							
184905	02/09/24	PL	STRIPES/PATCHES	2,378.00	045775	44635			P - W	CLOTHING EXPENSE	10.40.500.38.5812

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
FORVIS, LLP				003235							
		184907	02/09/24	FIN ANNUAL AUDIT	11,550.00	045809	1963630	240041	P N W	AUDIT FEES	10.30.130.08.5306
GENES TIRE & SERVICE CEN				004477							
		184908	02/09/24	POL #203 BATTERY	204.11	045776	098326		P - W	VEHICLE MAINTENA	10.40.500.14.5541
GILMORE & BELL				004471							
		184909	02/09/24	FIN COMPLIANCE SERVICES	8,800.00	045842	8053325		P N W	FINANCIAL SERVIC	10.30.130.08.5346
GULF STATES DISTRIBUTORS				005859							
		184910	02/09/24	POL AMMUNITION	1,780.00	045810	1460065-IN	230159	P - W	ARMORY SUPPLIES	10.40.501.04.5051
HACH INC				002210							
		184911	02/09/24	WTR FIELD SERVICE	687.75	045811	13881405	230045	F - W	CONTRACT LABOR	90.70.802.08.5397
HAPPY TIMES T SHIRT COMP				007080							
		184912	02/09/24	POL UNIFORM SWAT	26.00	045843	055853		P N W	SWAT TEAM SUPPLI	10.40.501.04.5050
HARRIS ENT. RESOURCE PLA				004794							
		184913	02/09/24	GEMS/CITYSUITE	48,856.60	045812	CSEMN0000318		P - W	SOFTWARE MAINTEN	10.90.132.14.5591
		184913	02/09/24	GEMS/CITYSUITE	9,771.32	045812	CSEMN0000318		P - W	OTHER PREPAYMENT	10.1810
		184913	02/09/24	GEMS/CITYSUITE	6,713.05	045813	GEMMN0000211		P - W	SOFTWARE MAINTEN	10.90.132.14.5591
		184913	02/09/24	GEMS/CITYSUITE	1,342.60	045813	GEMMN0000211		P - W	OTHER PREPAYMENT	10.1810
		184913	02/09/24	CREDIT	32,222.58	CR 045814	CM040069		P - W	SOFTWARE MAINTEN	10.90.132.14.5591
					34,460.99	*CHECK TOTAL					
				VENDOR TOTAL	34,460.99						
HELGET GAS PRODUCTS				006305							
		184914	02/09/24	FIRE OXYGEN	33.95	045738	0002745221		P - W	CHEMICALS	10.50.311.04.5010
HILL/DAVID				000528							
		184915	02/09/24	CCTR SWIM INSTR	306.00	045815	2/3-2/4		P N W	PRIVATE SWIMMING	65.60.417.08.8125
		184915	02/09/24	CCTR SWIM INSTR	78.00	045815	2/3-2/4		P N W	SEMI-PRIVATE SWI	65.60.417.08.8123
					384.00	*CHECK TOTAL					
				VENDOR TOTAL	384.00						
HISTORIC DOWNTOWN LIBERT				004528							
		184916	02/09/24	2024 HDLI CONTRACT	3,333.33	045816	2/5/24	240011	P - W	HDLI CONTRACT	67.20.061.38.5823
HOFFMAN/DR BRADFORD V				005904							
		184917	02/09/24	FIRE MEDICAL DIRECTOR	1,000.00	045817	FEB	240004	P M W	MEDICAL FEES	10.50.311.08.5356
INSIGHT PUB SAFETY & FOR				000096							
		184918	02/09/24	POL NEW HIRE EVAL	550.00	045777	1711		P - W	TESTING FEES	10.40.500.08.5336
J E DUNN CONSTRUCTION				005678							
		184919	02/09/24	CITY HALL ATRIUM	86,646.00	045818	22028300013	220147	P - W	CAPITAL EQUIPMEN	10.95.140.36.7201
		184919	02/09/24	RETAINAGE	4,332.00	CR 045819	22028300013		P - W	RETAINAGE PAYABL	10.2115
					82,314.00	*CHECK TOTAL					
				VENDOR TOTAL	82,314.00						

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
JONES/NATHAN				005257							
		184920	02/09/24	CCTR SWIM INSTR	126.00	045820	2/4			P N W PRIVATE SWIMMING	65.60.417.08.8125
		184920	02/09/24	CCTR SWIM INSTR	52.00	045820	2/4			P N W SEMI-PRIVATE SWI	65.60.417.08.8123
				VENDOR TOTAL	178.00						
K C MO WATER SERVICES				003552							
		184921	02/09/24	WWT SERVICES	1,004.48	045739	JAN 24			P - W SEWAGE TREATMENT	92.70.902.08.5394
K C WINWATER WORKS CO				002767							
		184922	02/09/24	WTR MAINT MATERIALS	416.00	045740	321666 01			P - W MAINTENANCE MATE	90.70.802.04.5009
LEINTZ LAWN & CONSTRUCTI				000566							
		184923	02/09/24	CEM BURIAL SERVICES	650.00	045741	2111			P N W CONTRACT LABOR	73.70.226.08.5397
LIBERTY AGGREGATES LLC				004693							
		184924	02/09/24	PKS BRIDGE ROCK	1,532.67	045778	25305			P - W TRAILS MAINTENAN	60.60.420.14.5578
LIBERTY SPORTS OFFICIALS				009209							
		184925	02/09/24	PKS OFFICIATING SERVICES	1,288.00	045821	WINTER 4 2024	240001		P - W CONTRACT LABOR	61.60.458.08.5397
LIFE-ASSIST, INC				000723							
		184926	02/09/24	FIRE EMS SUPPLIES	177.60	045742	1398696			P - W MEDICAL SUPPLIES	10.50.311.04.5003
LODGE OF THE FOUR SEASON				007457							
		184927	02/09/24	MMACJA COURT CONF	339.90	045743	5/21-5/24			P - W LEGAL FEES	10.20.121.08.5311
MEALS ON WHEELS				003134							
		184928	02/09/24	AGING SUBSIDIZED MEALS	2,854.75	045744	7			P - W MEALS ON WHEELS	10.60.481.04.5064
MFA OIL COMPANY				000226							
		184929	02/09/24	PKS PROPANE	615.48	045745	679177			P - W MISCELLANEOUS EX	61.60.458.38.5989
MISSISSIPPI LIME CO INC				005761							
		184930	02/09/24	WTR LIME	9,014.35	045780	1710726			P - W CHEMICALS	90.70.802.04.5010
MO ONE CALL SYSTEM INC				004393							
		184931	02/09/24	UTIL LOCATES	305.10	045746	4010218			P - W MISSOURI ONE CAL	90.70.801.08.5305
		184931	02/09/24	UTIL LOCATES	305.10	045746	4010218			P - W MISSOURI ONE CAL	92.70.901.08.5305
				VENDOR TOTAL	610.20						
MOTOROLA INC				002018							
		184932	02/09/24	POL LIBRARY STORAGE	1,269.42	045844	1411060354			P - W MISC EQUIPMENT M	10.40.512.14.5559
		184932	02/09/24	RADIO, SUPPLIES	673.95	045845	8281792506			P - W MINOR EQUIPMENT	10.80.153.18.5601
				VENDOR TOTAL	1,943.37						
MURCH/DOUGLAS G				005463							
		184933	02/09/24	CCTR EQUIP RPRS	458.00	045747	1690			P N W MISC EQUIPMENT M	65.60.491.14.5559

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
MURCH/DOUGLAS G 005463											
	184933	02/09/24	CCTR	EQUIP RPRS	65.00	045748	1692			P N W MISC EQUIPMENT M	65.60.491.14.5559
					523.00	*CHECK TOTAL					
				VENDOR TOTAL	523.00						
OPENGOV INC 005191											
	184934	02/09/24	FIN UB &	ASSET SOFTWARE	445,827.79	045822	INV12401		240006	P - W CAPITAL EQUIPMEN	10.30.130.36.7201
OUTDOOR RESTROOMS LLC 003763											
	184935	02/09/24	PKS	PORT A POTS	330.00	045749	780377			P - W RECREATION SUPPL	61.60.458.04.5004
	184935	02/09/24	PKS	PORT A POTS	180.00	045750	780376			P - W RECREATION SUPPL	61.60.458.04.5004
	184935	02/09/24	PKS	PORT A POTS	225.00	045751	780378			P - W RENTAL	60.60.420.18.5611
					735.00	*CHECK TOTAL					
				VENDOR TOTAL	735.00						
OVERHEAD DOOR CO 001573											
	184936	02/09/24	CCTR	ROLL UP DOOR RPRS	293.00	045752	SVC/262-958444			P - W BUILDING MAINTEN	65.60.491.14.5571
PACE ANALYTICAL SERVICES 005664											
	184937	02/09/24	WWT	LAB SERVICES	618.20	045753	2460200067			P - W LAB FEES	92.70.902.08.5365
	184937	02/09/24	WWTP	LAB SERVICES	387.63	045823	2460199963	230015	F - W	LAB FEES	92.70.902.08.5365
	184937	02/09/24	WWTP	LAB SERVICES	884.37	045824	2460199963			P - W LAB FEES	92.70.902.08.5365
					1,890.20	*CHECK TOTAL					
				VENDOR TOTAL	1,890.20						
PITTMAN SUPPORT SERVICES 000641											
	184938	02/09/24	SUPPORT	SERVICES	4,908.29	045781	24-001			P - W CONTRACT LABOR	10.30.130.08.5397
	184938	02/09/24	SUPPORT	SERVICES	159.64	045781	24-001			P - W CONTRACT LABOR	10.20.021.08.5397
					5,067.93	*CHECK TOTAL					
				VENDOR TOTAL	5,067.93						
PRINTING UNLIMITED 004763											
	184939	02/09/24	AGING CS	BROCHURES	240.68	045754	70352			P - W ADVERTISING	10.60.481.08.5371
	184939	02/09/24	MOW	BROCHURES	130.66	045754	70352			P - W A/R REIMBURSEABL	10.1405
					371.34	*CHECK TOTAL					
				VENDOR TOTAL	371.34						
PROFESSIONAL PEST SOLUTI 006333											
	184940	02/09/24	PEST	CONTROL	22.50	045755	12761			P - W BUILDING MAINTEN	90.70.801.14.5571
	184940	02/09/24	PEST	CONTROL	22.50	045755	12761			P - W BUILDING MAINTEN	92.70.902.14.5571
					45.00	*CHECK TOTAL					
				VENDOR TOTAL	45.00						
PUBLIC WATER DIST #5 002759											
	184941	02/09/24	WTR	SERVICE	124.60	045756	0215			P - W WATER PURCHASES-	90.70.802.08.5390
	184941	02/09/24	WTR	SERVICE	40.00	045757	0369			P - W LIFT STATION MAI	92.70.902.14.5525
					164.60	*CHECK TOTAL					
				VENDOR TOTAL	164.60						

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
PVS DX INC 002456		184942	02/09/24	WTP CHEMICALS	11,109.73	045782	817000031-24		P - W	CHEMICALS	90.70.802.04.5010
REJIS COMMISSION 006030		184943	02/09/24	POL SUBSCRIPTION	911.77	045783	523602		P - W	REGIONAL ALERT S	10.40.512.08.5393
		184943	02/09/24	POL SUBSCRIPTION	32.55	045784	523705		P - W	MISCELLANEOUS FE	10.20.131.08.5399
					944.32	*CHECK TOTAL					
VENDOR TOTAL					944.32						
RICOH USA, INC 007683		184944	02/09/24	POL COPIER LEASE	153.81	045785	107968333		P - W	COPIER LEASE & U	10.40.512.04.5110
ROCK RIVER ARMS INC 005090		184945	02/09/24	POL RIFLES	1,063.00	045825	944548	230154	P - W	SWAT TEAM SUPPLI	10.40.501.04.5050
		184945	02/09/24	POL RIFLES	3,189.00	045826	944548	230154	F - W	ARMORY SUPPLIES	10.40.501.04.5051
					4,252.00	*CHECK TOTAL					
VENDOR TOTAL					4,252.00						
ROHAUS/KESSLER 000680		184946	02/09/24	CCTR SWIM INSTR	105.00	045827	1/31-2/4		P N W	PRIVATE SWIMMING	65.60.417.08.8125
SHOGER/LAUREL 005680		184947	02/09/24	CCTR SWIM INSTR	144.00	045828	2/4-2/6		P N W	PRIVATE SWIMMING	65.60.417.08.8125
SIEMENS INDUSTRY INC 005996		184948	02/09/24	CCTR MONTORING	380.00	045786	5331251908		P - W	BUILDING MAINTEN	65.60.491.14.5571
STALKER RADAR INC 006840		184949	02/09/24	POL ANTENNA RADAR	12,002.50	045829	431975	230150	F - W	MINOR EQUIPMENT	10.40.500.18.5601
STRYKER MEDICAL 007662		184950	02/09/24	FIRE #625 PWR LOAD RPR	816.00	045787	9205449856		P - W	MISC EQUIPMENT M	10.50.311.14.5559
SUPERIOR-BOWEN ASPHALT 000762		184951	02/09/24	ST ASPHALT	120.75	045788	44137		P N W	ASPHALT-STREET R	50.75.607.14.5621
		184951	02/09/24	ST ASPHALT	263.24	045789	44158		P N W	ASPHALT-STREET R	50.75.607.14.5621
		184951	02/09/24	ST ASPHALT	265.20	045790	44229		P N W	ASPHALT-STREET R	50.75.607.14.5621
					649.19	*CHECK TOTAL					
VENDOR TOTAL					649.19						
SUTTON/KATELYN DANIELLE 000327		184952	02/09/24	CCTR SWIM INSTR	20.00	045830	2/1-2/5		P N W	SPECIALTY SWIM P	65.60.417.08.8128
		184952	02/09/24	CCTR SWIM INSTR	48.00	045830	2/1-2/5		P N W	PRIVATE SWIMMING	65.60.417.08.8125
		184952	02/09/24	CCTR SWIM INSTR	50.00	045830	2/1-2/5		P N W	SWIM TEAM BASICS	65.60.417.08.8121
		184952	02/09/24	CCTR SWIM INSTR	20.00	045830	2/1-2/5		P N W	SWIM TEAM BASICS	65.60.417.08.8121
					138.00	*CHECK TOTAL					
VENDOR TOTAL					138.00						
SYNERGY SERVICES INC 005964		184953	02/09/24	DOMESTIC VIOLENCE FUND	900.00	045791	JAN 2024		P - W	DOMESTIC VIOLENC	10.2472

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
T & M MOBILE SERVICE				004621							
		184954	02/09/24	FIRE #611 TURBO ACTUATOR	2,530.04		045792 44244			P - W VEHICLE MAINTENA	10.50.301.14.5541
TEMP-TECH				000766							
		184955	02/09/24	CCTR TRAY SYSTEM	1,184.70		045793 100001530			P - W RSVP GRANT	65.60.491.04.5064
TOWN AND COUNTRY BUILDIN				007143							
		184956	02/09/24	2024 JANITORIAL SERVICES	2,380.00		045831 00163224	240022		P - W CONTRACT LABOR	10.70.221.08.5397
TRAINING @ YOUR PLACE LL				008811							
		184957	02/09/24	FIN LICENSE RENEWAL	150.00		045794 11871			P - W SOFTWARE MAINTEN	10.30.130.14.5591
TRAVELERS INDEMNITY COMP				000432							
		184958	02/09/24	PWK CLAIM DEDUCTIBLE	5,000.00		045795 FRW5733			P - W MISCELLANEOUS EX	10.70.225.38.5989
		184958	02/09/24	POL CLAIM DEDUCTIBLE	816.00		045796 FOF7852			P - W MISCELLANEOUS FE	10.40.500.08.5399
					5,816.00		*CHECK TOTAL				
				VENDOR TOTAL	5,816.00						
TYLER TECHNOLOGIES-INCOD				005066							
		184959	02/09/24	INCODE COURT ONLINE	175.00		045797 025-453099			P - W SOFTWARE MAINTEN	10.90.132.14.5591
UMB BANK N A				004100							
		1991	02/07/24	SRF 2015 FEES	10,158.11		045806 SRF 2015			P - H BOND SERVICE FEE	92.70.903.24.6021
		1991	02/07/24	SRF 2015 DNR FEE	162,011.25		045806 SRF 2015			P - H SRF 2015 INTERES	92.70.903.24.6027
					172,169.36		*CHECK TOTAL				
				VENDOR TOTAL	172,169.36						
UNITE PRIVATE NETWORKS L				005621							
		184906	02/09/24	TELECOMMUNICATIONS	8,572.00		045832 SI-24-004162			P N W TELECOMMUNICATIO	10.90.132.12.5455
USIC LOCATING SERVICES I				006076							
		184960	02/09/24	UTIL LOCATES	4,316.03		045798 637966			P - W CONTRACT LABOR	90.70.801.08.5397
		184960	02/09/24	UTIL LOCATES	4,316.04		045798 637966			P - W CONTRACT LABOR	92.70.901.08.5397
					8,632.07		*CHECK TOTAL				
				VENDOR TOTAL	8,632.07						
VALVOLINE LLC				005460							
		184961	02/09/24	POL #208 OIL CHANGE	34.99		045799 71002			P - W VEHICLE MAINTENA	10.40.500.14.5541
		184961	02/09/24	POL #201 OIL CHANGE	34.99		045800 71072			P - W VEHICLE MAINTENA	10.40.500.14.5541
		184961	02/09/24	POL #214 OIL CHANGE	34.99		045801 71095			P - W VEHICLE MAINTENA	10.40.500.14.5541
					104.97		*CHECK TOTAL				
				VENDOR TOTAL	104.97						
VETERINARY CENTER OF LIB				004817							
		184962	02/09/24	ACTL VET SERVICES	65.00		045802 22356			P - W VETERINARY SERVI	10.20.051.08.5358
		184962	02/09/24	ACTL VET SERVICES	65.00		045803 22331			P - W VETERINARY SERVI	10.20.051.08.5358
		184962	02/09/24	ACTL VET SERVICES	65.00		045804 22424			P - W VETERINARY SERVI	10.20.051.08.5358
					195.00		*CHECK TOTAL				
				VENDOR TOTAL	195.00						

Payments by Vendor

VENDOR NAME AND NUMBER									
CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
VIRTRU CORPORATION 000093									
184963	02/09/24	VIRTRU RENEWAL	766.03	045833	INV-118946		P - W	INTERNET SERVICE	10.90.132.08.5304
WATER SOLUTIONS UNLIMITE 000442									
184964	02/09/24	WTP CHEMICALS	7,008.00	045834	120317		P - W	CHEMICALS	90.70.802.04.5010
WEX BANK 005626									
184965	02/09/24	FUEL	32,840.39	045835	94976982		P - W	INVENTORY-GASOLI	10.1720
ZOLL MEDICAL CORPORATION 006014									
184966	02/09/24	FIRE EMS SUPPLIES	49.20	045836	3895468		P - W	MEDICAL SUPPLIES	10.50.311.04.5003
184966	02/09/24	FIRE EMS SUPPLIES	537.00	045837	3894792		P - W	MEDICAL SUPPLIES	10.50.311.04.5003
			586.20	*CHECK TOTAL					
		VENDOR TOTAL	586.20						
3CMA 007305									
184967	02/09/24	MEMBERSHIP DUES	400.00	045807	3349		P - W	MEMBERSHIP DUES	10.20.031.38.5811

FEBRUARY 16th CHECKS

Payments by Vendor

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
A. W. SCHULTZ INC 005526								
184968	02/16/24	WTP WELL TROUBLESHOOT	1,120.00		045913 26917		P - W WATER PLANT MAIN	90.70.802.14.5534
ALTERATIONS & CUSTOM SEW 005482								
184969	02/16/24	POL UNIFORMS	649.51		045914 4299		P N W CLOTHING EXPENSE	10.40.500.38.5812
184969	02/16/24	POL UNIFORMS	59.00		045915 71506		P N W CLOTHING EXPENSE	10.40.500.38.5812
184969	02/16/24	POL UNIFORMS	651.84		045916 4373		P N W CLOTHING EXPENSE	10.40.500.38.5812
184969	02/16/24	POL UNIFORMS	659.34		045917 4355		P N W CLOTHING EXPENSE	10.40.500.38.5812
184969	02/16/24	POL UNIFORMS	241.47		045918 4374		P N W CLOTHING EXPENSE	10.40.500.38.5812
184969	02/16/24	POL UNIFORMS	241.47		045919 4318		P N W CLOTHING EXPENSE	10.40.500.38.5812
184969	02/16/24	POL UNIFORMS	503.37		045920 4333		P N W CLOTHING EXPENSE	10.40.500.38.5812
184969	02/16/24	POL UNIFORMS	665.79		045921 4317		P N W CLOTHING EXPENSE	10.40.500.38.5812
184969	02/16/24	POL UNIFORMS	611.34		045922 4351		P N W CLOTHING EXPENSE	10.40.500.38.5812
184969	02/16/24	POL UNIFORMS	659.34		045923 4348		P N W CLOTHING EXPENSE	10.40.500.38.5812
184969	02/16/24	POL UNIFORMS	611.34		045924 4106		P N W CLOTHING EXPENSE	10.40.500.38.5812
184969	02/16/24	POL UNIFORMS	611.34		045925 4369		P N W CLOTHING EXPENSE	10.40.500.38.5812
			6,165.15		*CHECK TOTAL			
		VENDOR TOTAL	6,165.15					
AMERICAN DIGITAL SECURIT 004908								
184970	02/16/24	ALARM MONITORING	1.00		045926 INV0022456		P - W BUILDING MAINTEN	90.70.801.14.5571
184970	02/16/24	ALARM MONITORING	1.00		045926 INV0022456		P - W BUILDING MAINTEN	92.70.901.14.5571
184970	02/16/24	ALARM MONITORING	1.00		045926 INV0022456		P - W BUILDING MAINTEN	92.70.902.14.5571
184970	02/16/24	ACTL ALARM MONITORING	48.95		045927 INV0024299		P - W FACILITIES SECUR	10.20.051.14.5554
			51.95		*CHECK TOTAL			
		VENDOR TOTAL	51.95					
AMERIGLASS CLEANING INC 006196								
184971	02/16/24	FIRE WINDOW CLEANING	80.00		045928 187679		P - W BUILDING MAINTEN	10.50.300.14.5571
AQUA PRODUCTS OF KC 008618								
184972	02/16/24	CCTR AQUA MAX RPRS	75.00		045929 30699		P N W MISC EQUIPMENT M	65.60.491.14.5559
BARTS ELECTRIC CO INC 002795								
184973	02/16/24	CCTR FACILITY LIGHTS	371.50		045930 27913		P - W BUILDING MAINTEN	65.60.491.14.5571
BMI 004976								
184974	02/16/24	CCTR LICENSE FEES	435.00		045931 11288273		P - W MISCELLANEOUS FE	65.60.491.08.5399
BOARD OF POLICE COMMISSI 000142								
184975	02/16/24	POL FEES	573.97		045932 11185		P - W MISCELLANEOUS FE	10.40.500.08.5399
BOUND TREE MEDICAL LLC 002300								
184976	02/16/24	FIRE EMS SUPPLIES	1,085.79		045933 85217709		P - W MEDICAL SUPPLIES	10.50.311.04.5003
184976	02/16/24	FIRE EMS SUPPLIES	13.60		045934 85214317		P - W MEDICAL SUPPLIES	10.50.311.04.5003
184976	02/16/24	FIRE EMS SUPPLIES	697.85		045935 85237894		P - W MEDICAL SUPPLIES	10.50.311.04.5003
184976	02/16/24	FIRE EMS SUPPLIES	1,439.76		045936 85241192		P - W MEDICAL SUPPLIES	10.50.311.04.5003
			3,237.00		*CHECK TOTAL			
		VENDOR TOTAL	3,237.00					

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
BRADY INDUSTRIES OF KANS 000081									
184977	02/16/24	2024 CITYWIDE CUSTODIAL	797.29	045898	8458631		240015 P N W	MAINTENANCE MATE	10.95.140.04.5009
184977	02/16/24	2024 CITYWIDE CUSTODIAL	63.00	045899	8586103		240015 P N W	MAINTENANCE MATE	10.95.140.04.5009
184977	02/16/24	2024 CITYWIDE CUSTODIAL	1,778.60	045900	8551404		240015 P N W	MAINTENANCE MATE	10.95.140.04.5009
184977	02/16/24	2024 CITYWIDE CUSTODIAL	734.61	045901	8632552		240015 P N W	MAINTENANCE MATE	10.95.140.04.5009
184977	02/16/24	2024 CITYWIDE CUSTODIAL	892.97	045902	8632770		240015 P N W	MAINTENANCE MATE	10.95.140.04.5009
			4,266.47	*CHECK TOTAL					
		VENDOR TOTAL	4,266.47						
BRINK'S INCORPORATED 006469									
184978	02/16/24	COURIER SERVICE	144.92	045937	12521382		P - W	FINANCIAL SERVIC	10.30.130.08.5346
184978	02/16/24	COURIER SERVICE	108.69	045937	12521382		P - W	FINANCIAL SERVIC	61.60.458.08.5346
184978	02/16/24	COURIER SERVICE	130.43	045937	12521382		P - W	FINANCIAL SERVIC	90.30.133.08.5346
184978	02/16/24	COURIER SERVICE	166.66	045937	12521382		P - W	FINANCIAL SERVIC	92.30.134.08.5346
184978	02/16/24	COURIER SERVICE	65.21	045937	12521382		P - W	FINANCIAL SERVIC	98.30.135.08.5346
184978	02/16/24	COURIER SERVICE	108.69	045937	12521382		P - W	FINANCIAL SERVIC	65.60.491.08.5346
184978	02/16/24	COURIER SERVICE	104.10	045938	6322202		P - W	FINANCIAL SERVIC	10.30.130.08.5346
			828.70	*CHECK TOTAL					
		VENDOR TOTAL	828.70						
CCL SUPPLY 005470									
184979	02/16/24	FIRE VEH WASH	589.40	045939	SO022982		P - W	VEHICLE SUPPLIES	10.50.301.04.5006
CITY TREASURER 005223									
184980	02/16/24	MARRS RADIO	1,242.50	045940	2024-2		P - W	RADIO MAINTENANC	10.40.500.14.5552
184980	02/16/24	MARRS RADIO	1,136.00	045940	2024-2		P - W	RADIO MAINTENANC	10.50.301.14.5552
184980	02/16/24	MARRS RADIO	994.00	045940	2024-2		P - W	RADIO MAINTENANC	50.70.201.14.5552
			3,372.50	*CHECK TOTAL					
		VENDOR TOTAL	3,372.50						
CLAY CO COLLECTOR 006360									
184981	02/16/24	2023 PILOT-LMV/DIEOMATIC	373,984.28	045941	DEC 2023		P - W	A/R REIMBURSEABL	10.1405
184981	02/16/24	2023 PILOT-LMV/DIEOMATIC	50,886.76	045942	DEC 2023		P - W	A/R REIMBURSEABL	10.1405
184981	02/16/24	2023 PILOT-LMV/DIEOMATIC	176.39	045943	DEC 2023		P - W	A/R REIMBURSEABL	10.1405
184981	02/16/24	2022 PILOT-LMV/DIEOMATIC	176.39	045944	DEC 2022		P - W	A/R REIMBURSEABL	10.1405
			425,223.82	*CHECK TOTAL					
		VENDOR TOTAL	425,223.82						
CONSTRUCTION MATERIAL TR 001216									
184982	02/16/24	WWT BIOSOLIDS REMOVAL	1,440.00	045945	05246535		P - W	FEEES-BIOSOLID DI	92.70.902.08.5370
CONTROL PRINTING GROUP 004146									
184983	02/16/24	UTIL ADJ FORMS	51.83	045946	883922		P - W	OUTSIDE PRINTING	98.30.135.04.5120
184983	02/16/24	UTIL ADJ FORMS	51.83	045946	883922		P - W	OUTSIDE PRINTING	92.30.134.04.5120
184983	02/16/24	UTIL ADJ FORMS	51.84	045946	883922		P - W	OUTSIDE PRINTING	90.30.133.04.5120
			155.50	*CHECK TOTAL					
		VENDOR TOTAL	155.50						
CORE & MAIN LP 008799									
184984	02/16/24	WTR INVENTORY	9,115.20	045947	U230602		P - W	INVENTORY-MATERI	90.1700

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CUNNINGHAM, VOGEL & ROST				008654							
		184985	02/16/24	EMP ATTY SERVICES	4,779.00		045948 68870			P N W CITY-WIDE TRAINI	10.25.011.06.5259
		184985	02/16/24	LEGAL SERVICES	1,897.50		045949 68906			P N W LEGAL FEES	10.20.021.08.5311
		184985	02/16/24	LEGAL SERVICES	23.11		045950 68907			P N W LEGAL FEES	10.20.021.08.5311
					6,699.61		*CHECK TOTAL				
				VENDOR TOTAL	6,699.61						
EXCELSIOR SPRINGS HOSPIT				005838							
		184987	02/16/24	FIRE EMS SUPPLIES	16.50		045951 4649			P - W MEDICAL SUPPLIES	10.50.311.04.5003
FARO TECHNOLOGIES, INC.				000392							
		184988	02/16/24	POL SOFTWARE MAINT	1,017.00		045952 91805985			P - W SOFTWARE MAINTEN	10.40.512.14.5591
FIRE RECOVERY EMS LLC				005342							
		184989	02/16/24	AMB BILLING CHARGES	11,736.52		045953 022024LYMO			P N W CONTRACT LABOR-A	10.95.140.08.5397
FISH WINDOW CLEANING				006369							
		184990	02/16/24	ACTL WINDOW CLEANING	80.00		045954 2642-89249			P N W BUILDING MAINTEN	10.20.051.14.5571
GAMACHE & MYERS, P.C.				000775							
		184986	02/16/24	PAYROLL DEDUCTION	395.00		045955 1916-CV27237			P - W GARNISHMENT PAYA	10.2187
GENE'S CLEANERS				004807							
		184991	02/16/24	FIRE UNIFORM CLEANING	92.75		045956 JAN			P N W CLOTHING EXPENSE	10.50.301.38.5812
GLADSTONE AUTO TRIM &				005140							
		184992	02/16/24	CCTR UPHOLSTERY RPRS	665.00		045957 60289			P - W MISC EQUIPMENT M	65.60.491.14.5559
GRAHAM/KEVIN				000780							
		184993	02/16/24	LEGISLATIVE MEETING	1,018.72		045912 2/5-2/6			P - W TRAINING TRAVEL	10.10.101.06.5210
GRAINGER				001155							
		184994	02/16/24	ENG CEILING FANS	391.12		045958 9005821781			P - W FACILITIES MAINT	10.70.221.14.5572
GUILD COLLECTIVE				000147							
		184995	02/16/24	ADMIN VISIT LIBERTY	4,925.00		045903 3250		240032	P N W CONSULTING SERV-	67.20.061.08.5342
		184995	02/16/24	ADVERTISING	2,244.82		045959 3251			P N W ADVERTISING	67.20.061.08.5371
					7,169.82		*CHECK TOTAL				
				VENDOR TOTAL	7,169.82						
HACH INC				002210							
		184996	02/16/24	WTP FIELD SERVICE	837.32		045960 13889889			P - W CONTRACT LABOR	90.70.802.08.5397
HAYNES EQUIPMENT CO INC				005908							
		184997	02/16/24	WWT SUPPLIES	9,504.71		045961 28410H			P - W MINOR EQUIPMENT	92.70.902.18.5601
HDR ENGINEERING INC				006018							
		184998	02/16/24	PW WITHERS & HOLT TRAF	2,453.50		045904 1200595472		230077	P - W TRAFFIC SIGNAL U	52.75.607.14.5626
		184998	02/16/24	STORM WATER MASTER PLAN	44,959.19		045905 1200595681		230118	P - W STORMWATER IMPRO	50.77.653.36.7510
					47,412.69		*CHECK TOTAL				
				VENDOR TOTAL	47,412.69						

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
HELGET GAS PRODUCTS 006305		184999	02/16/24	FIRE OXYGEN	25.12	045962	0002135669		P - W	CHEMICALS	10.50.311.04.5010
IDEKER INC 005268		185000	02/16/24	ST ASPHALT	377.54	045848	24285		P - W	ASPHALT-STREET R	50.75.607.14.5621
ITPIPES OPCO LLC 000461		185001	02/16/24	WWT SOFTWARE SUBSCRIPTIO	7,912.50	045849	B2044		P N W	SOFTWARE MAINTEN	92.70.901.14.5591
		185001	02/16/24	WWT SOFTWARE SUBSCRIPTIO	2,637.50	045849	B2044		P N W	OTHER PREPAYMENT	92.1810
					10,550.00	*CHECK TOTAL					
VENDOR TOTAL					10,550.00						
JCI INDUSTRIES INC 006471		185002	02/16/24	WWT ,BT 2 PUMP	937.00	045850	8263830		P - W	WWTR PLANT MAINT	92.70.902.14.5534
JOEL REINOEHL MARKETING 000012		185003	02/16/24	FIELD SPONSORSHIP	458.15	045851	AT0014		P N W	MISCELLANEOUS FE	61.60.458.08.5399
		185003	02/16/24	FIELD SPONSORSHIP	224.91	045851	AT0014		P N W	SPONSORSHIPS	65.60.491.08.5398
		185003	02/16/24	FIELD SPONSORSHIP	149.94	045851	AT0014		P N W	CONTRACT LABOR	60.60.415.08.5397
		185003	02/16/24	FIELD SPONSORSHIP	264.69	045852	PS0012		P N W	MISCELLANEOUS FE	61.60.458.08.5399
		185003	02/16/24	FIELD SPONSORSHIP	129.94	045852	PS0012		P N W	SPONSORSHIPS	65.60.491.08.5398
		185003	02/16/24	FIELD SPONSORSHIP	86.62	045852	PS0012		P N W	CONTRACT LABOR	60.60.415.08.5397
					1,314.25	*CHECK TOTAL					
VENDOR TOTAL					1,314.25						
JOSTLE CORPORATION 000599		184563	02/14/24	VOIDED CHECK	16,443.91	CR 045846	IN10657		P - H	OTHER PREPAYMENT	10.1810
		184563	02/14/24	VOIDED CHECK	1,370.33	CR 045846	IN10657		P - H	OTHER PREPAYMENT	10.1810
					17,814.24	*CHECK TOTAL					
		185004	02/16/24	T&L JOSTLE MAINT	16,443.91	045853	IN10657		P - W	OTHER PREPAYMENT	10.1810
		185004	02/16/24	T&L JOSTLE MAINT	1,370.33	045853	IN10657		P - W	OTHER PREPAYMENT	10.1810
					17,814.24	*CHECK TOTAL					
VENDOR TOTAL					0.00						
K C WINWATER WORKS CO 002767		185005	02/16/24	WTR INVENTORY	2,750.00	045854	321839 01		P - W	INVENTORY-MATERI	90.1700
		185005	02/16/24	WTR INVENTORY	1,037.00	045855	322386 01		P - W	INVENTORY-MATERI	90.1700
		185005	02/16/24	WTR SUPPLIES	240.00	045855	322386 01		P - W	MAINS & LINES MA	90.70.801.14.5532
		185005	02/16/24	WTR SUPPLIES-H HWY PROJ	3,165.00	045856	322343 01		P - W	CONST CNTRCT-CLA	94.70.801.36.7510
					7,192.00	*CHECK TOTAL					
VENDOR TOTAL					7,192.00						
KEPLINGER/DAVID 000779		185006	02/16/24	FIRE BOOT REIMB	162.99	045857	1/6/24		P - W	PROTECTIVE CLOTH	10.50.301.38.5813
L-L TOWING CO 002879		185007	02/16/24	FIER #605 TOW	370.00	045858	87105		P N W	VEHICLE MAINTENA	10.50.301.14.5541

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
LAW OFFICE OF MARY M PAR		000161									
		185008	02/16/24	LEGAL FEES	1,000.00	045859	15929		P N W	LEGAL FEES	10.20.121.08.5311
LIBERTY AGGREGATES LLC		004693									
		185009	02/16/24	PKS ROCK-HOMESTEAD BRIDG	952.99	045860	25352		P - W	TRAILS MAINTENAN	60.60.420.14.5578
		185009	02/16/24	ROCK-H HWY PROJECT	568.92	045861	25353		P - W	CONST CNTRCT-CLA	94.70.801.36.7510
		185009	02/16/24	ROCK	133.82	045861	25353		P - W	MAINS & LINES MA	90.70.801.14.5532
		185009	02/16/24	ROCK	133.82	045861	25353		P - W	MAINS & LINES MA	92.70.901.14.5532
					1,789.55	*CHECK TOTAL					
				VENDOR TOTAL	1,789.55						
LIBERTY AREA CHAMBER OF		008208									
		185010	02/16/24	CITY LUNCHEON	850.00	045862	35940		P - W	MEETING EXPENSE	10.20.001.38.5803
LIBERTY SPORTS OFFICIALS		009209									
		185011	02/16/24	PKS OFFICIATING SERVICES	247.50	045906	WINTER 5 2024	240001	P - W	CONTRACT LABOR	61.60.458.08.5397
LIFE-ASSIST, INC		000723									
		185012	02/16/24	FIRE EMS SUPPLIES	167.00	045863	1397632		P - W	MEDICAL SUPPLIES	10.50.311.04.5003
		185012	02/16/24	FIRE EMS SUPPLIES	240.60	045864	1400045		P - W	MEDICAL SUPPLIES	10.50.311.04.5003
					407.60	*CHECK TOTAL					
				VENDOR TOTAL	407.60						
LOZPROMO.COM		000023									
		185013	02/16/24	PKS FIELD BANNER	60.00	045865	19277		P N W	MISCELLANEOUS FE	61.60.458.08.5399
		185013	02/16/24	PKS BANNER	252.00	045866	19278		P N W	CONTRACT LABOR	60.60.415.08.5397
					312.00	*CHECK TOTAL					
				VENDOR TOTAL	312.00						
MADDEN MEDIA		006202									
		185014	02/16/24	LIB ADVERTISING	347.13	045867	2024-022209		P N W	ADVERTISING	67.20.061.08.5371
MCGUIRE LOCK & SAFE		002549									
		185015	02/16/24	ACTL DOOR RPR	141.98	045868	157492		P N W	BUILDING MAINTEN	10.20.051.14.5571
		185015	02/16/24	CHANGED LOCKS/RED LION	239.85	045869	157783		P N W	MISCELLANEOUS EX	10.95.140.38.5989
					381.83	*CHECK TOTAL					
				VENDOR TOTAL	381.83						
MID AMERICA GOLF AND LAN		000149									
		185016	02/16/24	FIELD TURF LOGO	4,000.00	045870	2724 FEB		P - W	MISCELLANEOUS FE	61.60.458.08.5399
MISSISSIPPI LIME CO INC		005761									
		185017	02/16/24	WTR LIME	8,954.89	045871	1711960		P - W	CHEMICALS	90.70.802.04.5010
MOAZ CONSTRUCTION INC		006100									
		185018	02/16/24	WTR CONCRETE	8,650.99	045872	122		P - W	MAINS & LINES MA	90.70.801.14.5532
MURPHY TRACTOR & EQUIPME		006174									
		185019	02/16/24	WWT JD LOADER-BUCKET	8,250.00	045873	2175895		P - W	WWTR PLANT MAINT	92.70.902.14.5534

Payments by Vendor

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
MYRICK MECHANICAL 000669									
185020	02/16/24	CITY WIDE HVAC MAINTENAN	2,500.00		045907 1747		240003	P - W BUILDING MAINTEN	10.95.140.14.5571
185020	02/16/24	CITY WIDE HVAC MAINTENAN	1,751.75		045908 1808		240003	P - W BUILDING MAINTEN	10.95.140.14.5571
			4,251.75		*CHECK TOTAL				
		VENDOR TOTAL	4,251.75						
NORTON & SCHMIDT ENGINEE 006228									
185021	02/16/24	ENGINEERING SERVICES	3,296.01		045874 2023-2483			P N W MISCELLANEOUS EX	10.95.140.38.5989
OUTDOOR RESTROOMS LLC 003763									
185022	02/16/24	PKS PORT A POTS	298.11		045875 784416			P - W RECREATION SUPPL	61.60.458.04.5004
PACE ANALYTICAL SERVICES 005664									
185023	02/16/24	WWT LAB SERVICES	778.80		045876 2460200574			P - W LAB FEES	92.70.902.08.5365
185023	02/16/24	WWT LAB SERVICES	618.20		045877 2460200753			P - W LAB FEES	92.70.902.08.5365
			1,397.00		*CHECK TOTAL				
		VENDOR TOTAL	1,397.00						
PETTY CASH/CITY OF LIBER 000204									
185024	02/16/24	FIRE DETAIL REIM	19.26		045879 PETTY CASH			P - W DETAIL ALLOWANCE	10.50.301.02.4115
185024	02/16/24	FIRE #602 VEH FUEL	20.02		045879 PETTY CASH			P - W VEHICLE FUEL	10.50.301.14.5521
185024	02/16/24	FIRE MEETING SUPPLIES	27.46		045879 PETTY CASH			P - W FOOD	10.50.300.04.5013
185024	02/16/24	FIRE MEETING SUPPLIES	34.72		045879 PETTY CASH			P - W FOOD	10.50.300.04.5013
185024	02/16/24	FIRE SUPPLIES	7.98		045879 PETTY CASH			P - W GENERAL SUPPLIES	10.50.300.04.5001
185024	02/16/24	FIRE STATION SUPPLIES	12.00		045879 PETTY CASH			P - W STATION SUPPLIES	10.50.301.04.5020
185024	02/16/24	FIRE OFFICE SUPPLIES	10.87		045879 PETTY CASH			P - W STATION SUPPLIES	10.50.301.04.5020
185024	02/16/24	FIRE TRAINING-PARKING	25.00		045879 PETTY CASH			P - W TRAINING COSTS	10.50.315.06.5259
185024	02/16/24	FIRE TRAINING-PARKING	39.90		045879 PETTY CASH			P - W TRAINING COSTS	10.50.315.06.5259
185024	02/16/24	FIRE TRAINING-PARKING	15.00		045879 PETTY CASH			P - W TRAINING COSTS	10.50.315.06.5259
185024	02/16/24	FIRE KNOX BOX SCREWS	14.96		045879 PETTY CASH			P - W GENERAL SUPPLIES	10.50.321.04.5001
			227.17		*CHECK TOTAL				
		VENDOR TOTAL	227.17						
PETTY CASH/LIBERTY COMM 003524									
185025	02/16/24	AGING PARTY SUPPLIES	100.00		045878 PETTY CASH			P - W PROGRAM SUPPLIES	10.60.483.04.5099
185025	02/16/24	AGING PARTY SUPPLIES	100.00		045878 PETTY CASH			P - W PROGRAM SUPPLIES	10.60.483.04.5099
185025	02/16/24	AGING PARTY SUPPLIES	100.00		045878 PETTY CASH			P - W PROGRAM SUPPLIES	10.60.483.04.5099
185025	02/16/24	PKS MEETING	30.00		045878 PETTY CASH			P - W OTHER TRAINING	60.60.415.06.5259
185025	02/16/24	PKS SUPPLIES	12.10		045878 PETTY CASH			P - W OTHER TRAINING	60.60.415.06.5259
185025	02/16/24	PKS MILEAGE	87.10		045878 PETTY CASH			P - W TRAINING TRAVEL	60.60.415.06.5210
185025	02/16/24	CCTR MILEAGE	23.18		045878 PETTY CASH			P - W MISCELLANEOUS EX	65.60.491.38.5989
185025	02/16/24	PKS MILEAGE	54.27		045878 PETTY CASH			P - W MISCELLANEOUS EX	61.60.458.38.5989
185025	02/16/24	MOW-MILEAGE/MCLEAN	100.54		045878 PETTY CASH			P - W A/R REIMBURSEABL	10.1405
			607.19		*CHECK TOTAL				
		VENDOR TOTAL	607.19						
PRINTING UNLIMITED 004763									
185026	02/16/24	UTIL BILL INSERT	1,311.20		045880 70385			P - W PRINTING	10.20.031.04.5120

Payments by Vendor

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
PROFESSIONAL PEST SOLUTI	006333								
185027	02/16/24	ACTL PEST CONTROL	60.00	045881	12759		P - W	BUILDING MAINTEN	10.20.051.14.5571
R E PEDROTTI COMPANY INC	004253								
185028	02/16/24	WWT GAS DETECT TEST	2,915.40	045882	15662		P - W	WWTR PLANT MAINT	92.70.902.14.5534
REPUBLIC SERVICES #468	008397								
185029	02/16/24	DUMPSTER SERVICE	2,556.88	045883	0468-004267008		P - W	FEES-BIOSOLID DI	92.70.902.08.5370
185029	02/16/24	DUMPSTER SERVICE	380.53	045883	0468-004267008		P - W	CONTRACT LABOR	90.70.801.08.5397
185029	02/16/24	DUMPSTER SERVICE	380.53	045883	0468-004267008		P - W	CONTRACT LABOR	92.70.901.08.5397
185029	02/16/24	DUMPSTER SERVICE	650.15	045884	0468-004267206		P - W	MISCELLANEOUS FE	92.70.902.08.5399
185029	02/16/24	DUMPSTER SERVICE	650.15	045884	0468-004267206		P - W	CONTRACT LABOR	90.70.801.08.5397
185029	02/16/24	DUMPSTER SERVICE	650.16	045884	0468-004267206		P - W	CONTRACT LABOR	92.70.901.08.5397
			5,268.40	*CHECK TOTAL					
		VENDOR TOTAL	5,268.40						
RICOH USA, INC	000314								
185030	02/16/24	FIRE COPIER USAGE	132.56	045885	5068864630		P - W	COPIER LEASE & U	10.50.300.04.5110
RICOH USA, INC	007683								
185031	02/16/24	FIRE COPIER LEASE	137.89	045886	107997244		P - W	COPIER LEASE & U	10.50.300.04.5110
SAMS CLUB DISCOVER-GECS	003621								
1993	02/14/24	FIN SUPPLIES	4.49	045847	JAN		P - H	GENERAL SUPPLIES	10.30.130.04.5001
1993	02/14/24	FIN SUPPLIES	4.49	045847	JAN		P - H	GENERAL SUPPLIES	90.30.133.04.5001
			8.98	*CHECK TOTAL					
		VENDOR TOTAL	8.98						
SFS ARCHITECTURE, INC.	000682								
185032	02/16/24	PKS PROFESSIONAL SERVICE	11,079.83	045909	15821	230152	F - W	MISCELLANEOUS FE	11.60.415.08.5399
185032	02/16/24	PKS PROFESSIONAL SERVICE	43.75	045910	15821		P - W	MISCELLANEOUS FE	11.60.415.08.5399
			11,123.58	*CHECK TOTAL					
		VENDOR TOTAL	11,123.58						
STERICYCLE, INC.	000777								
185033	02/16/24	SHREDDING SERVICE	115.77	045963	8005976179		P - W	MISCELLANEOUS FE	10.40.500.08.5399
185033	02/16/24	SHREDDING SERVICE	19.70	045963	8005976179		P - W	MISCELLANEOUS FE	10.20.131.08.5399
185033	02/16/24	SHREDDING SERVICE	19.70	045963	8005976179		P - W	MISCELLANEOUS FE	10.25.011.08.5399
185033	02/16/24	SHREDDING SERVICE	26.69	045963	8005976179		P - W	MISCELLANEOUS FE	10.20.021.08.5399
185033	02/16/24	SHREDDING SERVICE	29.08	045963	8005976179		P - W	MISCELLANEOUS FE	10.30.130.08.5399
185033	02/16/24	RECORDS DESTRUCTION	136.00	045964	8006147513		P - W	MISCELLANEOUS FE	65.60.491.08.5399
185033	02/16/24	RECORDS DESTRUCTION	136.00	045964	8006147513		P - W	RECREATION SUPPL	61.60.458.04.5004
185033	02/16/24	RECORDS DESTRUCTION	136.00	045964	8006147513		P - W	MISCELLANEOUS FE	10.60.481.08.5399
			618.94	*CHECK TOTAL					
		VENDOR TOTAL	618.94						
STRYKER MEDICAL	007662								
185034	02/16/24	FIRE #627 COT RPR	436.00	045965	9205489335		P - W	MISC EQUIPMENT M	10.50.311.14.5559
185034	02/16/24	FIRE #625 COT RPR	284.77	045966	9205489334		P - W	MISC EQUIPMENT M	10.50.311.14.5559
			720.77	*CHECK TOTAL					
		VENDOR TOTAL	720.77						

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK# DATE		DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
SUPERIOR ELECTRICAL CONS 005735		185035 02/16/24		WTP WELLFIELD	3,620.00	045968	356946		P - W WELLFIELD MAINTENANCE	90.70.802.14.5535
		185035 02/16/24		WTP WELLFIELD	497.63	045969	356947		P - W WELLFIELD MAINTENANCE	90.70.802.14.5535
					4,117.63	*CHECK TOTAL				
VENDOR TOTAL					4,117.63					
SUPERIOR-BOWEN ASPHALT 000762		185036 02/16/24		ST ASPHALT	260.00	045967	44335		P N W ASPHALT-STREET R	50.75.607.14.5621
SUTTON/KATELYN DANIELLE 000327		185037 02/16/24		CCTR SWIM INSTR	20.00	045887	2/8-2/12		P N W SPECIALTY SWIM P	65.60.417.08.8128
		185037 02/16/24		CCTR SWIM INSTR	16.00	045887	2/8-2/12		P N W PRIVATE SWIMMING	65.60.417.08.8125
		185037 02/16/24		CCTR SWIM INSTR	50.00	045887	2/8-2/12		P N W SWIM TEAM BASICS	65.60.417.08.8121
		185037 02/16/24		CCTR SWIM INSTR	20.00	045887	2/8-2/12		P N W SWIM TEAM BASICS	65.60.417.08.8121
					106.00	*CHECK TOTAL				
VENDOR TOTAL					106.00					
T & W TIRE LLC 005952		185038 02/16/24		FIRE #627 TIRES-2	1,134.12	045888	3040091196		P N W VEHICLE MAINTENANCE	10.50.311.14.5541
TERMINAL SUPPLY COMPANY 000212		185039 02/16/24		ST SUPPLIES	268.99	045889	98104-01		P - W GENERAL SUPPLIES	10.70.225.04.5001
TETRA TECH INC 006146		185040 02/16/24		WTR LEE CHEMICAL CONSULT	322.50	045890	52193742		P - W MISCELLANEOUS FE	90.70.802.08.5345
TUFF SHED INC 000778		185041 02/16/24		ADMIN STORAGE SHED	8,392.00	045911	01099451	240047	F - W CAPITAL EQUIPMENT	10.20.051.36.7201
TW CUSTOM BRANDING 005575		185042 02/16/24		PKS STAFF CLOTHING	472.60	045891	49078		P - W CLOTHING EXPENSE	60.60.415.38.5812
VETERINARY CENTER OF LIB 004817		185043 02/16/24		ACTL VET SERVICE	45.00	045892	22288		P - W VETERINARY SERVICE	10.20.051.08.5358
		185043 02/16/24		ACTL VET SERVICE	65.00	045893	22365		P - W VETERINARY SERVICE	10.20.051.08.5358
		185043 02/16/24		ACTL VET SERVICE	45.00	045894	22377		P - W VETERINARY SERVICE	10.20.051.08.5358
		185043 02/16/24		ACTL VET SERVICE	65.00	045895	22412		P - W VETERINARY SERVICE	10.20.051.08.5358
		185043 02/16/24		ACTL VET SERVICE	26.00	045896	486443		P - W VETERINARY SERVICE	10.20.051.08.5358
					246.00	*CHECK TOTAL				
VENDOR TOTAL					246.00					
WORLD FUEL SERVICES CORP 000151		185044 02/16/24		PKS FUEL	2,165.91	045897	6633463		P - W VEHICLE FUEL	61.60.458.14.5521



STAFF REPORT

Planning and Zoning Case 24-02FP

Staff: Kyle McGinnis, Planner

Date: February 26, 2024

GENERAL INFORMATION

Application:	Final Plat for Cuba Insurance Agency. A single one-acre industrial lot located at 1351 Route H.
Applicant:	Scott Cuba 2121 Red Bridge Terrace Kansas City, MO 64131
Owner:	Stanley Cuba 1351 Route H Liberty, MO 64068-9200
Location:	1351 Route H
Site Acreage:	+/- 1 acre
Existing Land Use / Zoning:	Vacant / M-1, "Light Industrial District"
Future Land Use Map:	Single-Family Residential, Floodplain/Stormwater Management
Surrounding Land Use / Zoning:	North: Route H, Undeveloped / M-1, "Light Industrial District" South: Undeveloped / A, "Agricultural District" and Floodplain East: Single-Family Residential / A, "Agricultural District" West: Commercial/Warehouse Building / M-1, "Light Industrial District"
Public Notice:	None Required
File Date:	January 5, 2024

PREVIOUS CASES/SITE HISTORY

None. This Final Plat application is the first Planning application received for this property. The single-family residence which was recently demolished was originally built in 1930.

PZ Case 24-05FDP, a Final Development Plan, is running concurrently with this case.

DESCRIPTION OF PROPOSAL

Technical Information

This is a proposal for a Final Plat for Cuba Insurance Company at 1351 Route H. This plat contains a single one-

acre lot. The platting of this lot has been proposed in preparation for the construction of an insurance office.

PUBLIC INFRASTRUCTURE

Facility	City Standard	Status
Streets	Direct connection to fully improved street network	The proposed Lot 1 has direct access to Route H to the north.
Sanitary Sewer	Direct, gravity flow connection	A 42" public sewer line is located along the north and east boundaries of the proposed plat.
Water	Direct connection to City water services	The proposed Lot 1 connects to a 16" public water line located north of Route H via a private lateral which runs beneath the public right-of-way.
Storm Water	Storm water must be released at an acceptable rate	This proposal does not trigger stormwater requirements. The southern reaches of the proposed Lot 1 are encompassed within a Zone X (0.2% to 1% chance of flooding annually), a Zone AE (1% chance of flooding annually, also known as a 100-year flood plain), and a flood way. Stormwater runoff will drain to Rush Creek to the south, which has the capacity to receive any increase in runoff from this site as a result of future development.

STAFF ANALYSIS

A final plat is required for the general subdivision of land to ensure the layout of a proposed subdivision conforms to the comprehensive plan and this UDO and to provide a complete and exact subdivision plat, prepared for the official public record to define property boundaries and public improvements. Staff's analysis of a final plat application is guided by Section 30-28.14. Final plat, approval criteria:

1. The final plat substantially complies with the intent of the comprehensive plan;

The Future Land Use Map designation in this area is Single-family Residential. The new Comprehensive Plan designated this area as Single-family Residential based on the presence of an existing single-family home on this site at the time the plan was approved. That home has since been removed from the site, and as the property is currently zoned M-1 an office at this location is allowed by zoning. The use of this lot as a commercial office use is appropriate as it is adjacent to other commercial structures and is currently zoned M-1, "Light Industrial".

2. The final plat complies with the provisions of this UDO;

The proposed plat complies with all standards of the UDO for this site and requires no variances.

3. The final plat substantially complies with approved city development standards and policies;

The proposed plat has direct access to water, sewer, and the public street network and substantially

complies with City standards and policies.

4. The final plat substantially conforms to the approved preliminary plat;

There is no previously approved preliminary plat on file.

5. All public works elements have been designed to city specifications and certified by the city engineer;

No extensions of public utilities are required as part of this proposal as all services are currently available to the subject property.

6. All necessary easements, dedications, vacations, and other agreements have been accepted or approved.

All easements and dedications have been reviewed by the City Engineer and will be accepted with the approval of the Public Improvement Plans and recordation of this plat.

STAFF RECOMMENDATION

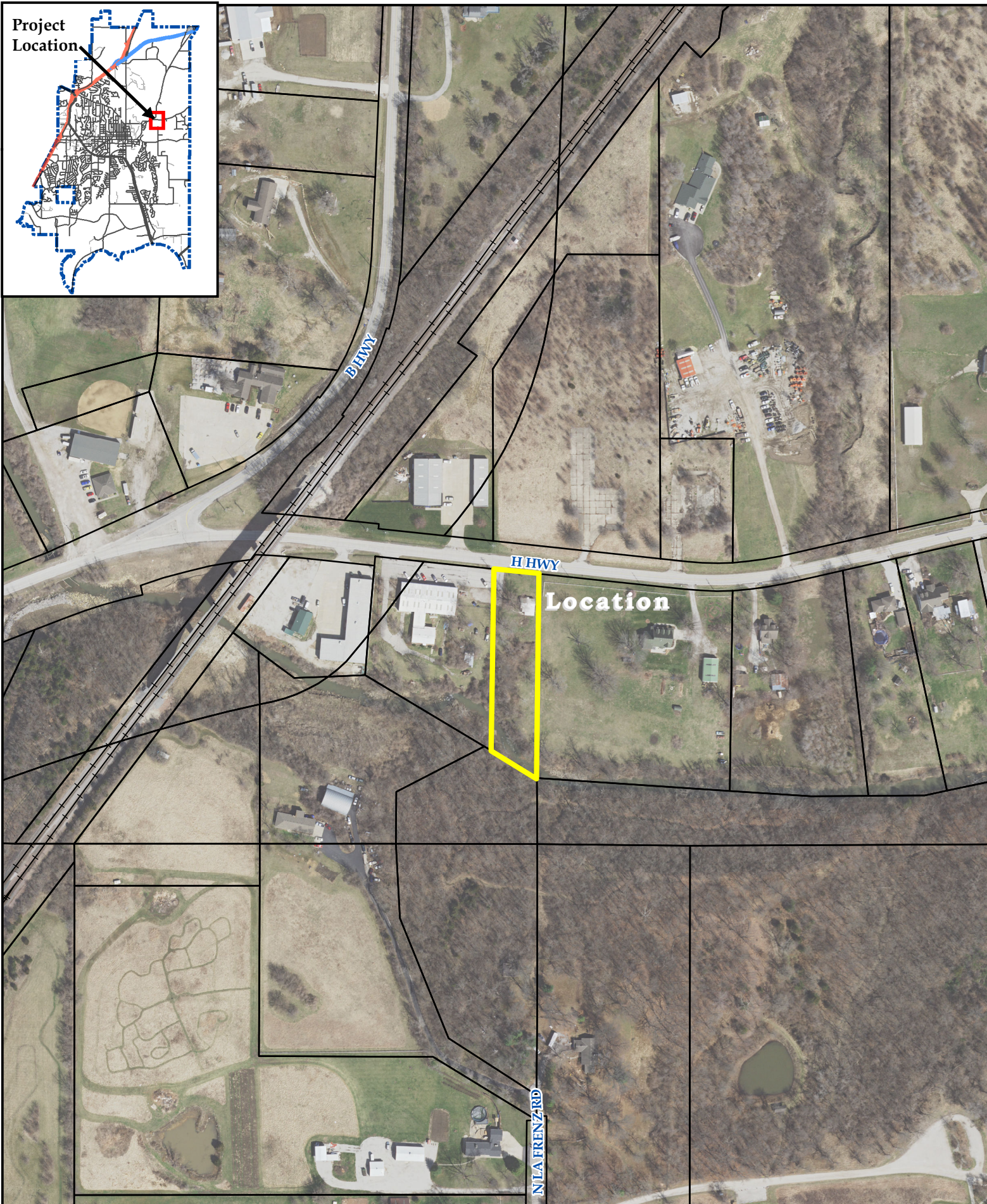
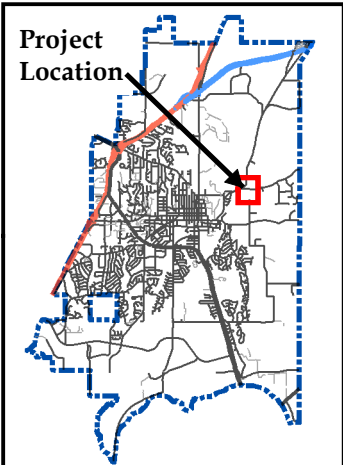
Staff finds the application meets the standards of review for a Final Plat in Section 30-28.14 of the UDO and recommends approval of P&Z Case 24-02FP.

PZ RECOMMENDATION

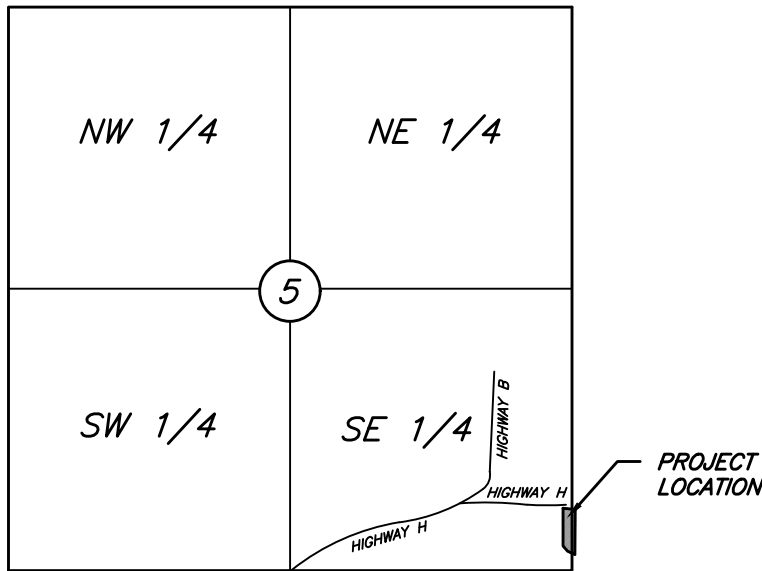
At its February 13, 2024 meeting, the Planning Commission voted 6-0-0 to recommend approval of PZ Case 24-02FP as presented in the staff report.

ATTACHMENTS

Exhibit A:	Vicinity Map
Exhibit B:	Final Plat
Exhibit F:	Planning & Zoning meeting minutes excerpt
Exhibit G:	Ordinance



FINAL PLAT
CUBA INSURANCE AGENCY
SE 1/4, SECTION 5 & SW 1/4, SECTION 4,
TOWNSHIP 51 NORTH, RANGE 31 WEST
CITY OF LIBERTY, CLAY COUNTY, MISSOURI



VICINITY MAP
SEC. 5-51-31
N.T.S.

CLIENT:
Stanley Cuba
stan@stancubainsurance.com

PROPERTY ADDRESS:
1351 Route H
Liberty, Missouri 64068

PROPERTY DESCRIPTION:
A Tract of land being in the Southeast Quarter of Section 5, Township 51 North, Range 31 West, and the Southwest Quarter of Section 4, Township 51 North, Range 31 West, in the City of Liberty, Clay County, Missouri more particularly described as follows: Commencing at the Northeast corner of the Southeast Quarter of said Section 5; Thence South 00°12'06" West, along the East line of said Section 5, 2064.92 feet, to the South Right-of-Way line of Highway H, as now established, also being the Point of Beginning; Thence South 83°56'15" East, along said South Right-of-Way line, 27.98 feet; Thence South 00°12'06" West, 419.27 feet, to the center line of Rush Creek, as now established; Thence along said Rush Creek the following two (2) courses; Thence North 65°49'15" West, 76.81 feet; Thence North 39°15'20" West, 63.90 feet; Thence North 00°12'06" East, 350.09 feet, to the South Right-of-Way of said Highway H; Thence South 83°56'15" East, along said South Right-of-Way line, 83.40 feet, to the Point of Beginning. Contains 43,717 square feet or 1.00 acres more or less.

PLAT DEDICATION:
THE UNDERSIGNED OWNER(S) OF THE ABOVE DESCRIBED TRACT OF LAND HAVE CAUSED THE SAME TO BE SUBDIVIDED IN THE MANNER SHOWN ON THIS PLAT AND SAID PROPERTY SHALL HEREAFTER BE KNOWN AS:

"CUBA INSURANCE AGENCY"

IN TESTIMONY WHEREOF:
Stanley Cuba, Owner, has caused these presents to be executed this _____ day of _____, 2023.

By: _____ Owner
Stanley Cuba

STATE OF _____)
COUNTY OF _____) SS

BE IT REMEMBERED, that on this ____ day of _____, 20____ before me, the undersigned, a Notary Public in and for said County and State came Stanley Cuba, owner, who is personally known to me to be the same person who executed the foregoing instrument of writing as his own free act and deed.

APPROVALS:
CITY PLANNING AND ZONING COMMISSION
Approved by the Planning and Zoning Commission of the City of Liberty, Missouri this _____ day of _____ 20 ____.

Dee Rosekrans (CHAIRPERSON)

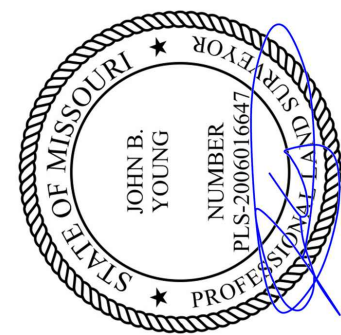
CITY COUNCIL
Approved by the City Council of the City of Liberty, Missouri this _____ day of _____ 20 ____.

Greg Canuteson (MAYOR)

Sarah Ranes (DEPUTY CITY CLERK)

Sherri McIntyre (PUBLIC WORKS DIRECTOR)

CERTIFICATION:
I hereby certify that this drawing is based on an actual field survey made by me or under my direct supervision on the 16th day of _____, 2023. I am a duly Licensed Professional Engineer in the State of Missouri. My License Number is _____ and expires on _____, 2024. I am a member of the Missouri Standards for Property Boundary Surveys as established by the Missouri Board for Architects, Professional Engineers and Land Surveyors, and the Missouri Department of Natural Resources, Division of Geology and Land Survey.



1-26-24
Date

John B. Young PLS-2006016647

SCALE
0' 30' 60'

LEGEND

- △ - SECTION CORNER AS NOTED
- - MONUMENT FOUND AS NOTED
- - SET MONUMENT AS NOTED
- - SET 1/2" IRON BAR AT CORNER W/ J & J CAP
- (D) - DEED DISTANCE
- (M) - MEASURED DISTANCE
- C/L - CENTER LINE
- R/W - RIGHT OF WAY
- FLOODWAY
- ZONE AE
- ZONE X (SHADED)

MISSOURI STATE PLANE COORDINATE SYSTEM
STATION CL-91 - NAD 1983
MISSOURI WEST ZONE (US SURVEY FEET)
COMBINED GRID FACTOR = 0.9999022

Point #	Northing	Easting	Description
2	1126936.73	2824722.66	CL-91
300	1124005.29	2817568.07	PROPERTY CORNER
301	1123586.02	2817566.60	PROPERTY CORNER
302	1123617.48	2817496.52	PROPERTY CORNER
303	1123666.97	2817456.09	PROPERTY CORNER
304	1124017.05	2817457.32	PROPERTY CORNER

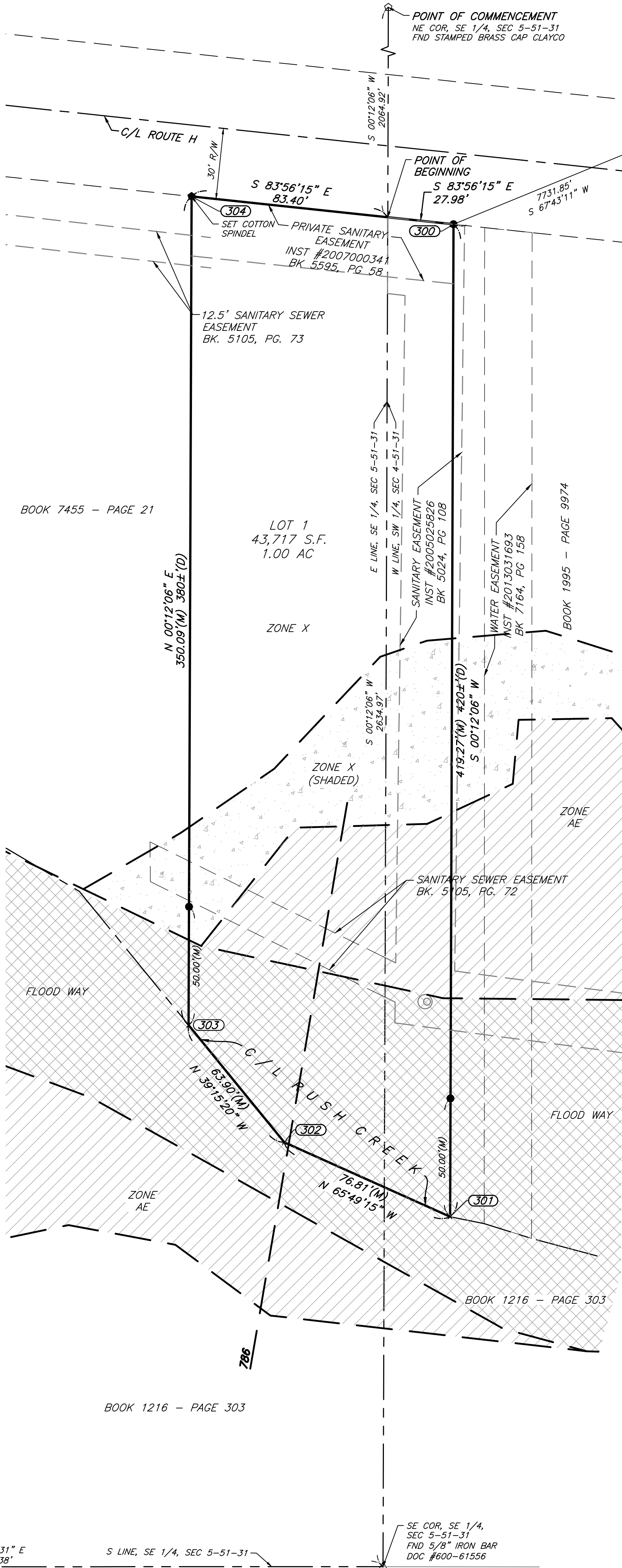
NOTES:
1.) REFERENCED: LOCATION SURVEY - A Portion of State Route H in Sections 4 and 5, Township 41 North of the Baseline Range 31 West of the Fifth Principal Meridian - City of Liberty, Clay County, Missouri.

2.) Deed of record is recorded in Instrument No. 2022001795, Book 9283, Page 19, dated 01/14/2022 in the Recorder of Deeds Office, Clay County, Missouri.

3.) Basis of bearings is established by the Missouri State Plane Coordinate System from GPS observation.

4.) Title Report # 2495877, dated January 4, 2022 at 8:00 AM provided by First American Title Insurance Company.

5.) The subject property is located in
FLOODWAY: areas where the flood way is the channel of a stream plus any adjacent flood plain areas that must be kept free of encroachment so that 1% annual chance flood can be carried with out substantial increases in flood height. Zone AE: The 1% annual chance flood (100 - year flood), also known as the base flood, is the flood that has 1% chance of being equaled or exceeded in any given year. areas with base flood elevations determined. Zone X (SHADED): areas of 0.2% annual chance flood, areas of 1% annual chance flood with average depths of less than 1 foot, or with drainage areas less than 1 square mile, and areas protected by levees from 1% annual chance flood. Zone X: areas determined to be outside the 0.2% annual chance floodplain, as shown on Flood Insurance Rate Map (FIRM) 29047C014E, effective August 3, 2015.



INITIAL SUBMITTAL	12-14-23	01-18-24	01-26-24						
REVISE STREET NAME									
REVISE SIGNATURES									
1									
2									

CASES

A. PZ CASE 24-02FP: A Final Plat for 1 lot at 1351 Route H. Platting of a 1 acre lot to be developed with one building.

Mr. McGinnis presented the case as described in the staff report.

Chairman Rosekrans asked if the commission had any questions for staff regarding the proposed plat. None were presented.

Chairman Rosekrans asked if the commission had any questions for the applicant. None were presented.

Chairman Rosekrans explained that this case would not require a public hearing and requested a motion.

Action: Commissioner Summers moved to approve the case as presented in the staff report, Commissioner Howard seconded the motion.

Vote: Motion passed 6-0-0

Yes: All

No: None

Abstain: None

Chairman Rosekrans said the case would be heard in front of the City Council on Monday, February 26, 2024.

ORDINANCE NO. _____

AN ORDINANCE ACCEPTING AND APPROVING A FINAL PLAT FOR
CUBA INSURANCE AGENCY IN THE
CITY OF LIBERTY, CLAY COUNTY, MISSOURI

WHEREAS, a final plat for Cuba Insurance Agency in the City of Liberty, Clay County, Missouri, has been duly and properly presented to the Planning and Zoning Commission on February 13, 2024 and the City Council on February 26, 2024; and

WHEREAS, pursuant to Section 30-28.14 of the Unified Development Ordinance of the City of Liberty, the City Council finds that the plat described duly conforms to the standards and requirements of ordinances in place at the time of the application;

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

The City Council hereby accepts and approves a final plat for Cuba Insurance Agency in the City of Liberty, Clay County, Missouri the legal description of which follows:

A tract of land being in the Southeast Quarter of Section 5, Township 51 North, Range 31 West, and the Southwest Quarter of Section 4, Township 51 North, Range 31 West, in the City of Liberty, Clay County, Missouri more particularly described as follows: Commencing at the Northeast corner of the Southeast Quarter of said Section 5; Thence South 00°12'06" West, along the East line of said Section 5, 2064.92 feet, to the South Right-of-Way line of Highway H, as now established, also being the Point of Beginning; Thence South 83°56'15" East, along said South Right-of-Way line, 27.98 feet; Thence South 00°12'06" West, 419.27 feet, to the center line of Rush Creek, as now established; Thence along said Rush Creek the following two (2) courses; Thence North 65°49'15" West, 76.81 feet; Thence North 39°15'20" West, 63.90 feet; Thence North 00°12'06" East, 350.09 feet, to the South Right-of-Way of said Highway H; Thence South 83°56'15" East, along Said South Right-of-Way line, 83.40 feet, to the Point of Beginning. Contains 43,717 square feet or 1.00 acres more or less.

SECTION II

Any and all development within the above-described final plat shall comply with all applicable standards and requirements as set forth in the City Code of the City of Liberty, Missouri.

ORDINANCE NO. _____ (CONT.)

SECTION III

This Ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor.

PASSED by the City Council this _____ day of _____, 2024.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this _____ day of _____, 2024.

MAYOR



**CITY COUNCIL
ACTION REPORT**

Meeting Date: February 26, 2024

A/R No.: 2024-44

Department: Parks & Recreation

Submitted By: Tom Garland, Assistant
Director Parks, Erika Brant

Subject: ORDINANCE APPROVING AN AGREEMENT WITH DAVEY RESOURCE GROUP FOR A TREE INVENTORY AND MANAGEMENT PLAN IN AN AMOUNT NOT TO EXCEED \$35,700.00

Summary:

- The City was awarded a grant from the Missouri Department of Conservation to conduct an inventory of right-of-way trees, and trees on several city-owned properties, including City Hall, the Liberty Community Center, three Fire Stations and two Cemeteries.
- The grant will reimburse the City 75% of the expense of a tree inventory and management plan.
- The City published a public *Request for Qualifications* to find a company to conduct a tree inventory and create a management plan. Bids were received from three companies: Davey Resource Group, Arbor Pro, and CNUC.
- After reviewing bids, the staff recommended approving a contract with Davey Resource Group for a tree inventory and management plan for an amount not to exceed \$35,700.00.
- After the reimbursement from the Missouri Department of Conservation, the City's portion of the project would be approximately \$8,925.00.
- Davey Resource Group was selected based on their knowledge of the City, ability to provide the inventory and data needed to manage the City's trees, and they had the best reviews and references of the three companies who provided qualifications.

Background:

- The City conducted tree inventories of the City's right-of-way trees in 2006 and 2014 using Davey Resource Group. This plan would be an update of the 2014 inventory.
- An inventory of city park trees was conducted by Davey Resource Group in 2020, and that plan will not be updated at this time.
- Tree Board members met with a representative from the Missouri Department of Conservation in the fall of 2023 to discuss this grant and determine the need for an updated tree inventory.

Previous Action (if applicable):

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
---------------------------------------	------------------------

Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
x Other: Park Board	Completed/Recommended: Oct. 3, 2023

Financial Considerations:

Budgeted:	Line Item: 10.95.140.38.5989	Amount: \$35,700.00
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. Ordinance - Tree Inventory Mgmt Plan
2. Contract PK24-015 - City of Liberty Tree Inventory Management Plan - Notorized & Signed by Davey 2.20.2024

Document No. _____

ORDINANCE NO. _____

ORDINANCE APPROVING AN AGREEMENT WITH DAVEY RESOURCE GROUP FOR A
TREE INVENTORY AND MANAGEMENT PLAN IN AN
AMOUNT NOT TO EXCEED \$35,700.00

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri,
as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves an agreement by and between the City of Liberty and DAVEY RESOURCE GROUP, 295 SOUTH WATER STREET, SUITE 300, KENT, OH, 44240, in an amount not to exceed THIRTY-FIVE THOUSAND SEVEN HUNDRED DOLLARS AND NO/100 (\$35,700.00) for a Tree Inventory and Management Plan, a copy of said agreement being incorporated herein by reference and available for review as required by law.

SECTION II

The City Council of the City of Liberty, Clay County, Missouri, hereby authorizes the Mayor to sign the agreement described in Section I of this ordinance.

SECTION III

This ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by Council this _____ day of _____, 2024.

MAYOR

ATTEST:

DEPUTY CITY CLERK

Approved by the Mayor this _____ day of _____, 2024.

MAYOR



CONTRACT FOR PROFESSIONAL SERVICES

Tree Inventory & Management Plan

AGREEMENT FOR PROVISION OF THE FOLLOWING SERVICES

Agreement made this 12th day of February, 2024, between Davey Resource Group, Inc., an entity organized and existing under the laws of the State of Delaware, and registered to do business in the State of Missouri with its principal office located at 295 S. Water Street, Suite 300, Kent, OH 44240, hereafter referred to as the **Consultant**, and The City of Liberty, Missouri, with its principal office located at 101 E Kansas Street, Liberty, Missouri, hereafter referred to as the **City**.

This contract and applicable attachments represent the entire understanding and agreement between the parties and no oral, implied, alterations or variations to the contract will be binding on the parties, except to the extent that they are in writing and signed by the parties hereto. This contract shall be binding upon the heirs, successors, administrators, executors and assigns of the parties hereto.

In the event there are any inconsistencies in the provisions of this contract and those contained in the proposal they will be resolved in accordance with the terms of this contract.

This contract is effective as of February 12, 2024 and coincidental with the Mayor's signature and attestation by the Deputy City Clerk and shall remain in effect as described within the attachments.

ARTICLE I THE WORK

Consultant agrees to perform all work and provide all deliverables as specified in and according to the Request for Qualifications/Quote RFQ #PK24-015 and the General Terms and Conditions in Appendix B, commonly referred to as Contract Terms and Conditions and according to Contract Agreement set forth here. Consultant agrees to provide all labor, materials, tools, permits, and/or professional services and perform the contracted work in accordance with all specifications, terms and conditions as set forth within RFQ # PK24-015 including insurance and termination clauses as needed or required. The work as specified in Appendix A, may commence upon the signing of this contract and scheduling and approval of the City.

ARTICLE II TIME OF COMMENCEMENT AND COMPLETION

The work shall begin upon Council approval and Mayor's signature and shall be completed as soon as possible and no later than April 10, 2024. The date of substantial completion shall be that date when the work is completed to the extent the City can utilize the work for the use for which it is intended

and fulfills the work as described in the contract and applicable attachments and addendums. The City shall be the sole determiner as to the fulfillment of the work as described.

ARTICLE III CONTRACT SUM AND PAYMENT

The Consultant agrees to perform all work for this project as described in the proposal for a not-to-exceed including all reimbursable costs in an amount of \$35,700.

The City agrees to pay the Consultant as outlined in the Contract Documents and subject to deductions provided for in Articles IV and VI.

ARTICLE IV CONTRACT PAYMENT

The City agrees to pay the Consultant for the completed work as follows:

The Consultant shall provide the City with monthly billings for progress payments as the work is completed. Payment will constitute full and complete payment as per individual invoice and within thirty (30) days of submission of each invoice. The City will be the sole judge as to the sufficiency of the work performed.

In the event of the Consultant's failure to perform any of his duties as specified in this contract and addendums, or to correct an error within the time stipulation agreed upon by both parties, the City shall have the right to deduct an amount not to exceed twenty-five (25%) per invoice.

Lien waivers shall be provided, as applicable, to the City with each progress billing/monthly invoice, for that portion of completed work. Full release lien waivers from all vendors, suppliers and sub-Consultants shall be provided to the City prior to final payment of retainage, as applicable.

Payment shall be made upon receipt of invoices presented in duplicate as outlined in Appendix B.

ARTICLE V INSURANCE REQUIREMENTS

Insurance shall be provided as outlined in the General Terms and Conditions Appendix B to the Contract.

All policies for liability protection, bodily injury, or property damage shall include the City of Liberty as an additional insured as such respects operation under this contract (except for Worker's Compensation and Professional Liability coverage).

Consultant agrees to hold harmless and indemnify the City from any liability for damage, injury or death in accordance with Appendix B, Section D.

ARTICLE VI RESPONSIBILITIES

The City shall provide all information or services under their control with reasonable promptness and shall designate a representative to render decisions on behalf of the City and on whose actions and

approvals the Consultant may rely.

The Consultant's responsibilities and obligations under this agreement are accepted subject to strikes, outside labor troubles (including strikes or labor troubles affecting vendors or suppliers of Consultant), accidents, transportation delays, floods, fires, or other acts of God, and any other causes of like or different character beyond the control of Consultant. Impossibility of performance by reason of any legislative, executive, or judicial act of any governmental authority shall excuse performance of or delay in performance of this agreement. The City and the Consultant shall agree upon such delay or cancellation of performance and execute this agreement in writing.

Consultant agrees to provide all services necessary to perform and complete the contract as specified. Consultant further agrees to keep and not change Project Manager and Project Team without notification and consent of the City.

Consultant will supervise and direct the work performed, and shall be responsible for his employees. Consultant will also supervise and direct the work performed by sub-Consultants and their employees and be responsible for the work performed by sub-Consultants hired by the Consultant.

Consultant agrees to obtain and maintain, during the term of this contract, the necessary licenses and permits required by federal, state, county and municipal governments to perform the services as required by this contract. Consultant shall bear the cost of any permits which he is obligated to secure. Consultant will also ensure any sub-Consultants hired will obtain the necessary licenses and permits as required.

Consultant agrees to comply with all applicable federal, state, county and municipal laws and regulations, including, but not limited to, affirmative action, equal employment, fair labor standards and all applicable provisions of the Occupational Safety and Health Act of 1970, as amended. Consultant agrees to ensure sub-Consultants and their employees comply with all applicable laws and regulations aforementioned.

Consultant also agrees to be, at all times, in full compliance with any and all applicable federal, state and local laws and regulations as they may change from time to time.

FORCE MAJEURE

Neither the City nor Consultant shall be in breach of this Contract, failure or inability to provide any facility or service at any time as a result of circumstances beyond its control, such as, but not limited to, war, terrorism, strikes, fires, floods, hurricanes, acts of God, power failures, or damage or destruction of any facility related thereto. Impossibility of performance by reason of any legislative, executive, or judicial act of any governmental authority shall excuse performance of or delay in performance of this agreement. The City and the Consultant shall agree upon such delay or cancellation of performance and execute this agreement in writing.

ARTICLE VII TERMINATION OF AGREEMENT

With Cause – If Consultant fails to perform his duties as specified in this contract, the City through its appointed representative, shall notify the Consultant to correct any default under the terms of this contract. Such notification may be made in writing. If the Consultant fails to correct any default after notification of such defaults, the City shall have the right to immediately terminate this agreement by giving the Consultant ten (10) days written notice.

Without Cause – The City may terminate this agreement at any time by providing sixty (60) days written notice, by certified mail, to the Consultant at the address listed below. In the event this agreement is terminated, the City may hold as a retainer the amount needed to complete the work in accordance with Appendix B specifications. Consultant shall be paid for the work performed prior to the date of termination.

ARTICLE VIII ARBITRATION

In case of a dispute, the Consultant and the City shall each appoint a representative, who, together, shall select a third party to arbitrate the issue. Resolution of the issue will be binding upon both parties. Arbitration must be mutually agreed upon by both parties prior to being undertaken.

ARTICLE IX WARRANTY

For a period of one year following Consultant's completion of the work, Consultant shall, within ten (10) days of written notice from the City, correct any work found to be defective, incorrect or not in accordance with Appendix A specifications.

Consultant warrants that the goods shall be delivered free of the rightful claim of any third person by way of non-payment on the part of the Consultant for any tools and equipment in use or materials used and consumed on City property in completion of this agreement, and if City receives notice of any claim of such infringement, it shall, within ten [10] days, notify Consultant of such claim. If City fails to forward such notice to Consultant, it shall be deemed to have released Consultant from this warranty as to such claim.

ARTICLE X AFFIDAVIT of WORK AUTHORIZATION

Pursuant to 285.530 RSMo, the consultant must affirm its enrollment and participation in a federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by

- * submitting the attached AFFIDAVIT OF WORK AUTHORIZATION and
 - * providing documentation affirming the bidder's enrollment and participation in a federal work authorization program (see below) with respect to the employees proposed to work in connection with the services requested herein.

E-Verify is an example of a federal work authorization program. Acceptable enrollment and participation documentation consists of the following two pages of the E-Verify Memorandum of Understanding (MOU): 1) a valid, completed copy of the first page identifying the bidder and 2) a valid copy of the signature page completed and signed by the bidder, the Social Security Administration, and the Department of Homeland Security – Verification Division.

ARTICLE XI
ENTIRE AGREEMENT

The parties agree that this constitutes the entire agreement and there are no further items or provisions, either oral or otherwise. Consultant agrees that it has not relied upon any representations of Consultant as to prospective performance of the goods, but has relied upon its own inspection and investigation of the subject matter.

The parties have executed this agreement at The City of Liberty the day and year first above written.

IN WITNESS WHEREOF, the parties hereunto have executed two (2) counterparts of this agreement the day and year first written above.

(SEAL)

THE CITY OF LIBERTY, MISSOURI

By: _____

Greg Caneutson, Mayor

Attest: _____

Sarah Ranes, Deputy City Clerk

(SEAL)

Jacob McMains

(CONSULTANT'S NAME)

By: _____ Jacob McMains

Title: _____ Area Manager

Attest: Eileen Frank



EILEEN FRANK
NOTARY PUBLIC
STATE OF OHIO
Comm. Expires
07-25-2026

Appendix A

Scope of Services

The project will provide and update to the City's Tree Management Plan. The City's two prior inventories in 2006 and 2014 were created by Davey Resource Group. A smaller inventory of trees located in several Parks was conducted by Davey Resource Group in 2020.

This project will update the 2014 inventory, and will extend to include additional city-owned properties including the following properties:

- City Hall
- Liberty Community Center
- Fire Station #1
- Fire Station #2
- Fire Station #3
- Fairview/New Hope Cemeteries
- Mt. Memorial Cemetery

Consultant must provide a complete, digital tree inventory compatible with the City's GIS system. The inventory must locate, identify, and assess each public tree, and provide maintenance and planting data.

Final data must be provided as a Microsoft Excel database and ESRI shapefiles so the information can be imported into the City's existing GIS database.

Metadata must be provided.

The tree management plan will incorporate and to specify maintenance of trees in city rights-of-way and City owned property, based on tree inventory:

1. Recommendations for implementation of the 2024 Tree inventory in the Plan
2. Verify recommended tree and hazardous limb removal recommended in 2014 plan
3. Maintain and update GIS files of all trees in city ROW, parks and other city property
4. Update 2014 Davey Resource Group tree inventory
5. Recommendations for a city-wide tree pruning program for new city trees planted in the last 5 years for structure and or clearance
6. The plan should guide the City on evaluating all trees for health and maintenance needs on minimal 10-year cycle

City Hall

Address: 101 E. Kansas St., Liberty, MO 64068

Property Size: 0.64 Acres



Liberty Community Center

Address: 1600 S. Withers Rd., Liberty, MO 64068

Property Size: 10.77 Acres



Fire Station One

Address: 200 W. Mississippi, Liberty, MO 64068

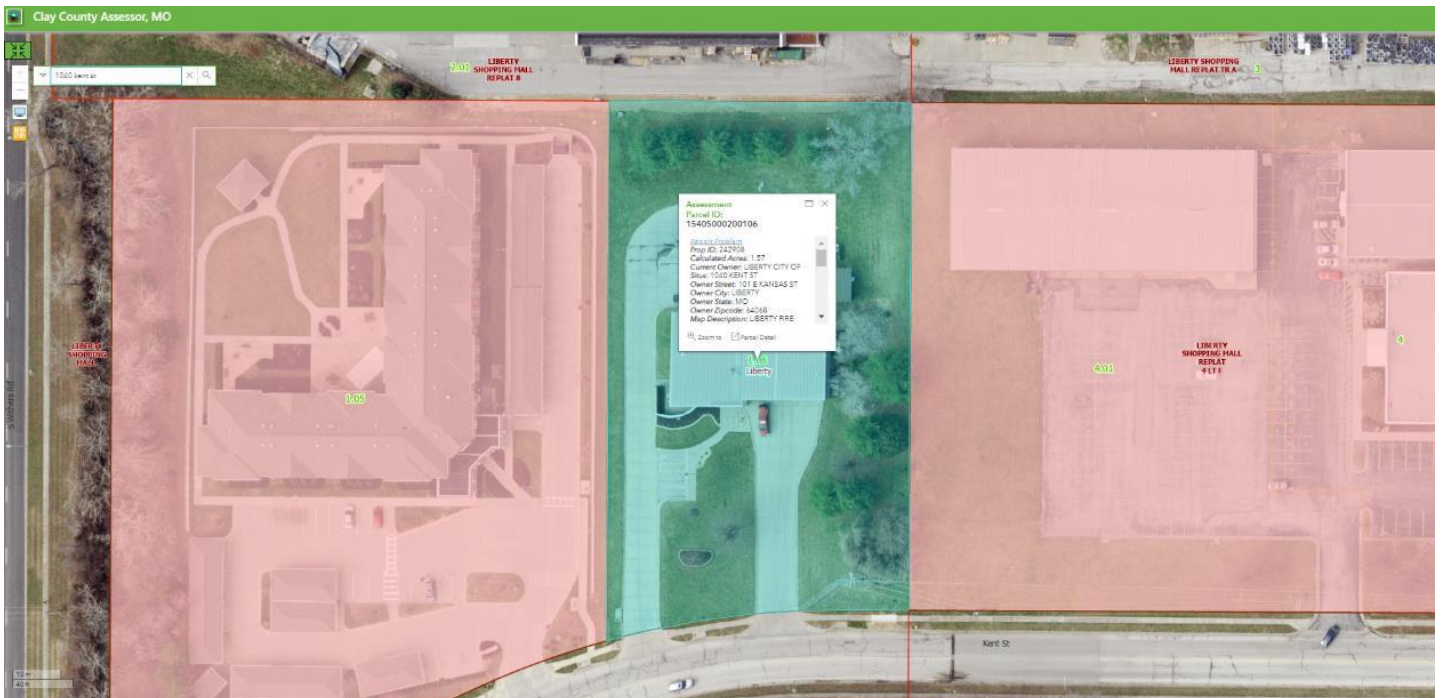
Property Size: 1.4 Acres



Fire Station Two

Address: 1040 Kent St., Liberty, MO 64068

Property Size: 1.57 Acres



Fire Station Three

Address: 2300 N. Lightburn St., Liberty, MO 64068

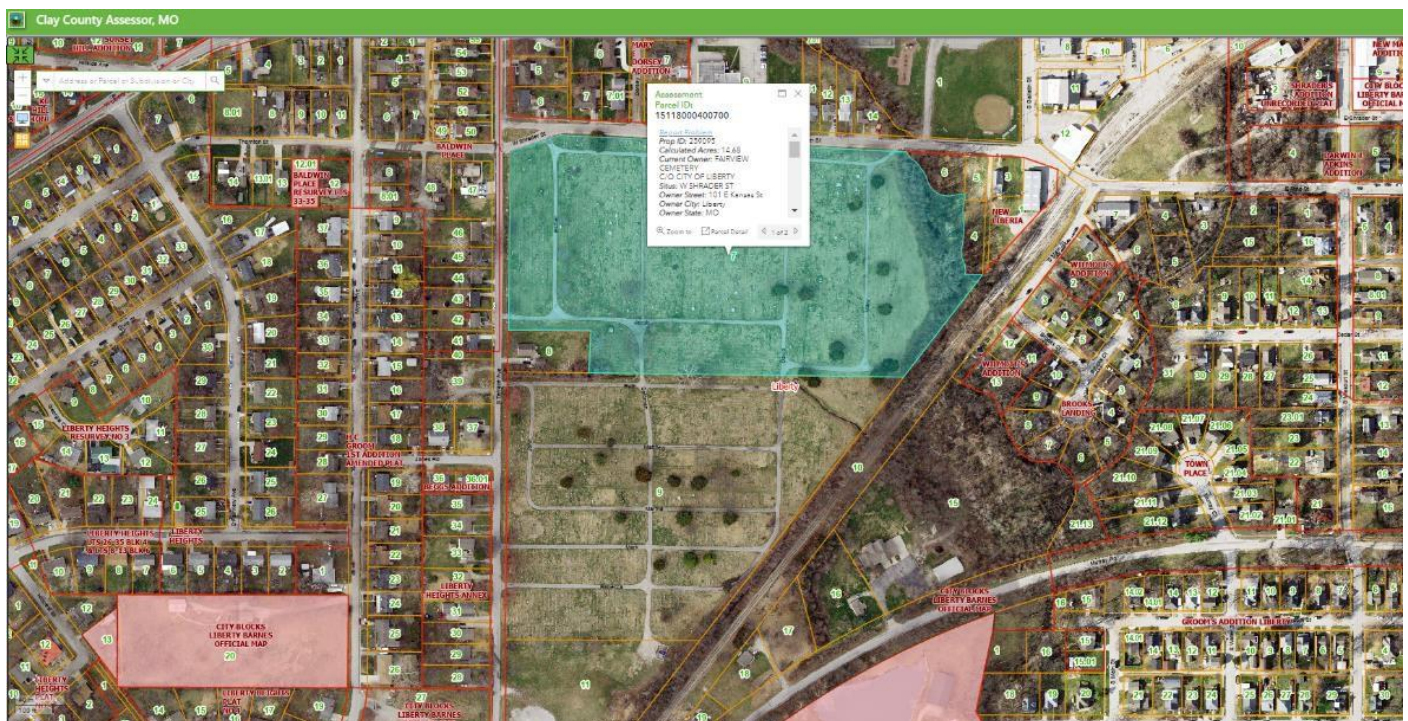
Property Size: 6.21 Acres

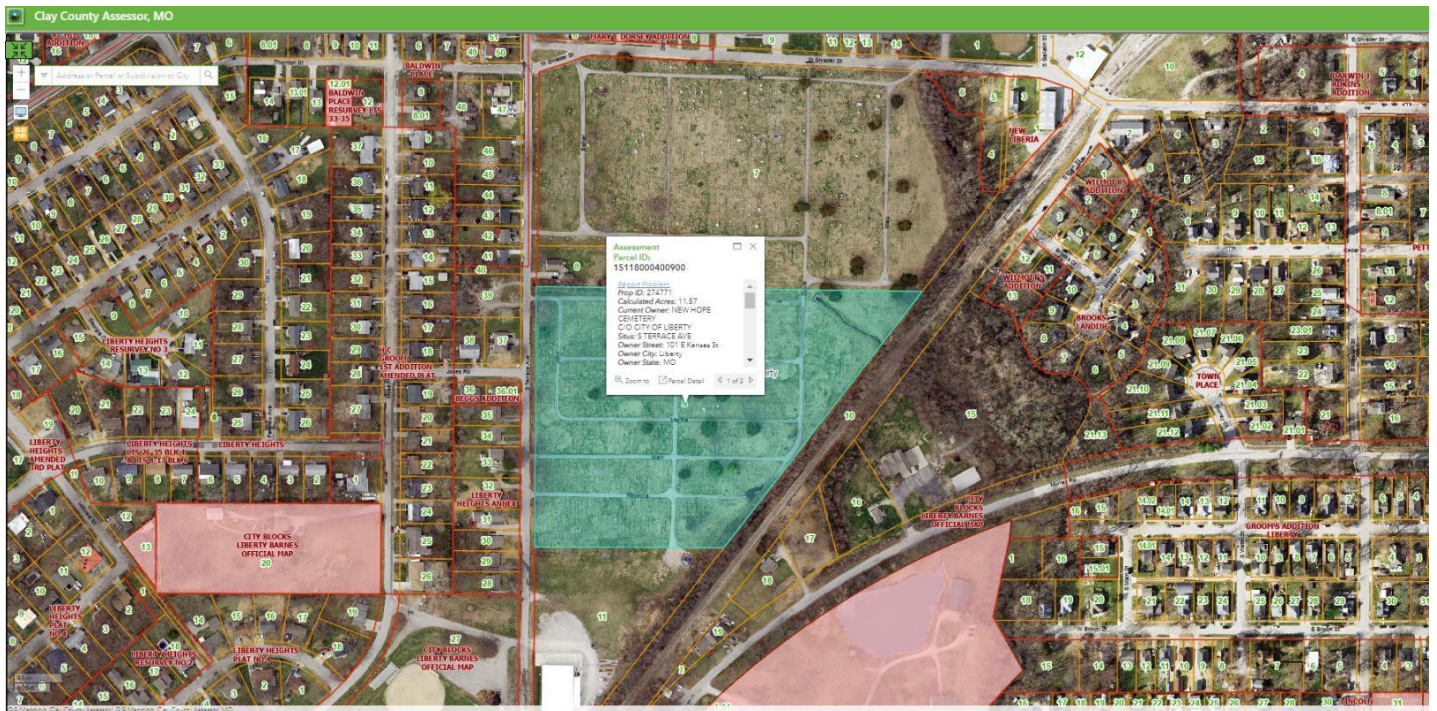


Fairview/New Hope Cemeteries

Address: 235 W. Shrader St., Liberty, MO 64068

Property Size: 26.55 Acres





Mt. Memorial Cemetery
Address: 520 E. Mississippi St., Liberty, MO 64068
Property Size: 1.39 Acres



Appendix B

General Terms and Conditions

A. Procedures

The extent and character of the services to be performed by the Consultant shall be subject to the general control and approval of the Finance Director in consultation with the Parks Director or their authorized representative (s). The Consultant shall not comply with requests and/or orders issued by any other person. The Finance Director will designate his/her authorized representatives in writing. Both the City of Liberty and the Consultant must approve any changes to the contract in writing.

B. Contract Period

Award of this contract is anticipated prior to the end of February, with final work completed by the time specified under Article II, Time of Commencement and Completion. .

C. Insurance

The Consultant shall procure, maintain, and provide proof of, insurance coverage's for injuries to persons and/or property damage as may arise from or in conjunction with, the work performed on behalf of the City of Liberty by the Consultant, its agents, representatives, employees or sub consultants. The City of Liberty shall be included as an additional insured under such insurance contracts (except for Worker's Compensation coverage). A Certificate of Insurance will be required within ten calendar days from the date of receipt of the Notice of Award. Claims made on policies must be enforce or that coverage purchased for three (3) years after contract completion date. Nothing in this requirement is or shall be deemed a waiver of the City's sovereign immunity.

1. Comprehensive General Liability:

- Limits - \$2,000,000 per occurrence and \$3,370,137 aggregate

2. Comprehensive Automobile Liability:

- \$2,000,000 combine single limit for bodily injury and property damage per occurrence

3. Workers' Compensation:

- Missouri Statutory Requirement. Must show proof of workers' compensation coverage for any person performing work for the City.

4. Employers' Liability:

- \$1,000,000 each employee, \$1,000,000 each accident and \$1,000,000 policy limit

D. Hold Harmless Clause

For a period of one (1) year following the completion of the Work, the Consultant shall, during the term of the contract including any warranty period, indemnify, defend, and hold harmless the City of Liberty, its officials, employees, agents, residents and representatives thereof from all suits, actions, or claims of any kind, including reasonable attorney's fees, brought on account of any personal injuries, damages, or violations of rights, sustained by any person or property caused by any neglect in safeguarding contract work or on account of any negligent act or willful omission by the Consultant or his employees, or from any claims or amounts arising from violation of any law, bylaw, ordinance, regulation or decree by the Consultant or its employees. The Consultant agrees that this clause shall include claims involving infringement of patent or copyright caused by Consultant's work. Notwithstanding anything to the contrary in this Agreement, Consultant's indemnity, defense, and hold harmless obligations will not extend to any claim or liability that is

alleged to be caused by the negligence or willful misconduct of the indemnified party. Consultant retains the right to select counsel reasonably acceptable to the indemnified party, and the indemnified party will provide reasonable cooperation and not unreasonably withhold consent to settle any claims for which Consultant is providing defense or indemnification.

E. Exemption from Taxes

The City of Liberty is exempt from state sales tax and federal excise tax. Tax exemption certificates indicating this tax exempt status will be furnished on request, and therefore the City shall not be charged taxes for materials or labor.

F. Employment Discrimination by Contractors Prohibited/Wages/ Information

During the performance of a contract, the Consultant shall agree that it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, or disabilities, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Consultant; that it will post in conspicuous places, available to employees and applicants for employment, notices setting forth nondiscrimination practices, and that it will state, in all solicitations or advertisements for employees placed by or on behalf of the Consultant, that it is an equal opportunity employer. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient to meet this requirement.

The Consultant will include the provisions of the foregoing paragraphs in every subcontract or purchase order so that the provisions will be binding upon each sub consultant or vendor used by the Consultant.

G. Invoicing and Payment

The Consultant shall submit invoices, in duplicate, for services outlined above in the scope of services and according to the schedule agreed upon during final negotiations, with proper attachments documenting work performed, fees applied, etc.

H. Cancellation

The City of Liberty reserves the right to cancel and terminate this contract in part or in whole without penalty upon 30 days written notice to the Consultant. Any contract cancellation notice shall not relieve the Consultant of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation, nor shall it relieve the City of Liberty of the obligation to pay Consultant for completed work.

I. Contractual Disputes

The Consultant shall give written notice to the City of Liberty of its intent to file a claim for money or other relief at the time of the occurrence or the beginning of the work upon which the claim is to be based.

The written claim shall be submitted to the City no later than sixty (60) days after final payment. If the claim is not disposed of by agreement, the City of Liberty shall reduce their decision to writing and mail or otherwise forward a copy thereof to the Consultant within thirty (30) days of receipt of the claim.

City decision shall be final unless the Consultant appeals within thirty (30) days by submitting a written letter of appeal to the Finance Director, or his designee. The Finance Director shall render a decision within sixty (60) days of receipt of the appeal.

This Agreement shall be governed by and construed and interpreted in accordance with the internal laws of the State of Missouri, without regard to its principles of conflict of laws, and venue for any dispute shall be within the State of Missouri.

J. Severability

In the event that any provision shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

K. Applicable Laws

This contract shall be governed in all respects by federal and state laws. All work performed shall be in compliance with all applicable City of Liberty codes.

L. Drug/Crime Free Work Place

The Consultant acknowledges and certifies that it understands that the following acts by the contractor, its employees, and/or agents performing services on City of Liberty property are prohibited:

1. The unlawful manufacture, distribution, dispensing, possession or use of alcohol or other drugs; and
2. Any impairment or incapacitation from the use of alcohol or other drugs (except the use of drugs for legitimate medical purposes).
3. Any crimes committed while on City property.

The Consultant further acknowledges and certifies that it understands that a violation of these prohibitions constitutes a breach of contract and may result in default action being taken by the City of Liberty in addition to any criminal penalties that may result from such conduct.

M. Inspection

At the conclusion of each job order, the Consultant shall demonstrate to the Assistant Director - Parks or their authorized representative(s) of the City that the work is fully complete and in compliance with the scope of services. Any deficiencies shall be promptly and permanently corrected by the Consultant at the Consultant's sole expense prior to final acceptance of work, and normal warranties shall be issued at point of final acceptance by the City of Liberty.

N. No Escalation of Fees

The pricing of services contained in the contract for the selected Consultant shall remain in effect for the duration of the contract. No escalation of fees will be allowed.

O. Permits

The successful Consultant shall be responsible for obtaining all permits, and for incurring all expenses associated with those permits, prior to proceeding with the scope of work and services described in this solicitation. Included in these permits will be the "Business License" required of all vendors doing business within the City limits of Liberty (unless otherwise directed by the Deputy City Clerk). This permit can be obtained from the office of the Deputy City Clerk, 101 E Kansas Street, Liberty, Missouri, 64083.

P. Release of Information

Pursuant to 610.021 RSMo, all documents within a request for proposal will become open record to the public upon a negotiated contract being executed. All documents within a request for bid become open record as soon as the bid is opened. Bidders and proposers should be aware that all documents within a submittal will become open records.

Q. Rejection of Bids

The City reserves the right to reject any and all bids, to waive technical defects in the bid, and to select the bid deemed most advantageous to the City.

R. Affidavit of Work Authorization and Documentation:

Pursuant to 285.530 RSMo, the consultant must affirm its enrollment and participation in a federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by

- * submitting the attached AFFIDAVIT OF WORK AUTHORIZATION and
- * providing documentation affirming the bidder's enrollment and participation in a federal work authorization program (see below) with respect to the employees proposed to work in connection with the services requested herein.

E-Verify is an example of a federal work authorization program. Acceptable enrollment and participation documentation consists of the following two pages of the E-Verify Memorandum of Understanding (MOU): 1) a valid, completed copy of the first page identifying the bidder and 2) a valid copy of the signature page completed and signed by the bidder, the Social Security Administration, and the Department of Homeland Security – Verification Division.



CITY COUNCIL ACTION REPORT

Meeting Date: February 26, 2024

A/R No.: 2024-48

Department: Public Works

Submitted By: John Findlay, City Engineer

Subject: ORDINANCE APPROVING AN AMENDMENT TO ORDINANCE NO. 11409 APPROVING AN AGREEMENT FOR TRAFFIC SIGNAL MAINTENANCE WITH BLACK AND MCDONALD, LLC BY INCREASING THE AGREEMENT AMOUNT BY \$30,978.00 FROM \$87,626.00 FOR AN AMOUNT NOT TO EXCEED \$118,604.00

Summary:

- Approve an ordinance to amend the contract with Black and McDonald, LLC for the Traffic Signal Maintenance project to increase the agreement amount by \$30,978.00 from \$87,626.00 to \$118,604.00.
- The Traffic Signal Maintenance project is a 5-year, bi-annual maintenance inspection contract that inspects all the traffic signals in the City of Liberty.
- The contract term is for the years 2021-2025 and allows for up to a 3% price escalation per year.
- Each year, the original agreement is amended, and a new purchase order is established in the amount of the previous year plus the requested escalation.

Background:

This action is to increase the agreement amount in order to allow for 2024 traffic signal preventative maintenance. The original agreement with Black and McDonald was approved by City Council on May 24, 2021.

City-owned traffic signals require routine maintenance and occasional repairs. City staff has utilized the prompt on-call services of electrical contractor, Black and McDonald, LLC for many years due to their excellent service, competitive rates, and intimate knowledge of the City's traffic signal system. Previously, these services were performed in an on-call manner and invoiced to the City on a time and material basis and funded using available budgeted traffic signal maintenance funds.

City staff determined it would be beneficial to enter into an agreement with a fixed maintenance plan and annual cost in order to more accurately budget for future traffic signal needs. An agreement with Black and McDonald was negotiated in 2021 for the amount of \$28,350.00 to provide bi-annual maintenance tasks of the signals and provide fixed time and material rates for work performed above-and-beyond the scope of routine maintenance. This is an annual agreement established in 2021 for a term of five years expiring at the end of 2025, renewed each year with an allowance for annual adjustments to the maintenance cost and rates with escalations not to exceed 3%.

For 2024, Black and McDonald, LLC has requested a 3% escalation for the 2024 work for an amount of \$30,978.00, which is incorporated into this agreement amendment for a new total of \$118,604.00. The work performed under this contract to date is summarized as follows:

Year	% Escalation Applied	Cost of Work for the year	Change Order Amount	Revised Contract Amount
2021 (Original Contract)	--	\$28,350.00	--	\$28,350.00 (Original Contract)
2022	3%	\$29,200.00	\$29,200.00	\$57,550.00
2023	3%	\$30,076.00	\$30,076.00	\$87,626.00
2024 (proposed)	3%	\$30,978.00	\$30,978.00	\$118,604.00
2025 (future)				

The traffic signal maintenance base budget was established at \$50,000.00 for 2024 during FY2024 budget development. This agreement will utilize \$30,978.00 of those funds with the remaining \$19,022.00 available for repairs above and beyond the routine maintenance scope.

Staff recommends approving an amendment to Ordinance No. 11409 approving the agreement for traffic signal maintenance with Black and McDonald, LLC by increasing the current agreement amount of \$87,626.00 by \$30,978.00 to \$118,604.00 for 2024 traffic signal preventative maintenance work.

Previous Action (if applicable):

- Approval of a five-year agreement in the amount of \$28,350.00 with Black and McDonald, LLC for traffic signal preventative maintenance work - May 24, 2021.
- Approval of an amendment in the amount of \$29,200.00 for 2022 traffic signal preventative maintenance work - April 11, 2022.
- Approval of an amendment in the amount of \$30,076.00 for 2023 traffic signal preventative maintenance work - April 24, 2023.

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

x Budgeted:	Line Item: 50.75.606.14.5626	Amount: \$30,978.00
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. Ordinance - Amend Traffic Signal Maint Contract B&M
2. Change Order 2024 Traff Signal Maint SIGNED

Document No. _____

ORDINANCE NO. _____

ORDINANCE APPROVING AN AMENDMENT TO ORDINANCE NO. 11409
APPROVING AN AGREEMENT FOR TRAFFIC SIGNAL MAINTENANCE WITH
BLACK AND MCDONALD, LLC BY INCREASING THE AGREEMENT AMOUNT BY
\$30,978.00 FROM \$87,626.00 FOR AN AMOUNT NOT TO EXCEED \$118,604.00

WHEREAS, Ordinance No. 11409 approved on May 24, 2021 approved an Agreement for Traffic Signal Maintenance with Black and McDonald, LLC in the amount of \$28,350.00.

WHEREAS, Ordinance No. 11578 approved on April 11, 2022 approved an amendment to Ordinance No. 11409 increasing the original agreement amount by \$29,200.00 from \$28,350.00 to \$57,550.00.

WHEREAS, Ordinance No. 11764 approved on April 24, 2023 approved an amendment to Ordinance No. 11578 increasing the agreement amount by \$30,076 from \$57,550.00 to \$87,626.00.

WHEREAS, this amendment is for an annual 3% escalation adjustment for 2024.

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves an amendment to Ordinance No. 11764 amending an agreement for Traffic Signal Maintenance by and between the City of Liberty and Black and McDonald, LLC, by increasing the agreement amount by THIRTY THOUSAND NINE HUNDRED SEVENTY-EIGHT AND 00/100 DOLLARS (\$30,978.00), from an amount of EIGHTY-SEVEN THOUSAND SIX HUNDRED TWENTY-SIX AND 00/100 DOLLARS (\$87,626.00), to ONE HUNDRED EIGHTEEN THOUSAND SIX HUNDRED FOUR AND 00/100 DOLLARS (\$118,604.00), a copy of said amendment being incorporated by reference herein and available for review as required by law.

SECTION II

The City Council hereby authorizes the Mayor to sign the agreement amendment as described in Section I of this Ordinance.

SECTION III

This Ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

ORDINANCE NO. _____ (CONT.)

PASSED by the City Council this _____ day of _____, 2024.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this _____ day of _____, 2024.

MAYOR

Change Order No. 2024Date of Issuance: **February 12, 2024**Effective Date: **February 26, 2024**Owner: **City of Liberty**Owner's Contract No.: **21-010**Contractor: **Black & McDonald**

Contractor's Project No.:

Engineer: **City of Liberty, Missouri**

Engineer's Project No.:

Project: **Traffic Signal Preventative Maintenance Agreement** Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description: **2024 bi-annual routine inspections of City traffic signals. Terms of original 5-year agreement (2021-2025) allow for annual price escalation cap of 3% per year.**Attachments: **Black & McDonald price proposal for 2024 work.**

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ 28,350.00	Original Contract Times: Substantial Completion: N/A Ready for Final Payment: N/A days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>-</u> to No. <u>-</u> : \$ 59,276.00	[Increase] [Decrease] from previously approved Change Orders No. <u>-</u> to No. <u>-</u> : Substantial Completion: N/A Ready for Final Payment: N/A days
Contract Price prior to this Change Order: \$ 87,626.00	Contract Times prior to this Change Order: Substantial Completion: N/A Ready for Final Payment: N/A days or dates
[Increase] [Decrease] of this Change Order: \$ 30,979.00	[Increase] [Decrease] of this Change Order: Substantial Completion: N/A Ready for Final Payment: N/A days or dates
Contract Price incorporating this Change Order: \$ 118,605.00	Contract Times with all approved Change Orders: Substantial Completion: N/A Ready for Final Payment: N/A days or dates

RECOMMENDED:
By:
Title: **City Engineer**
Date: **2/13/2024**ACCEPTED:
By:
Title: **Director of Public Works**
Date: **2/15/2024**ACCEPTED:
By:
Title: **Contractor**
Date: **2/13/24**
Black & McDonald

Approved by Funding Agency :

By: _____
Title: **Mayor, City of Liberty, Missouri**
Date: _____



February 1, 2024

City of Liberty, MO
Attn: John Findlay
101 E. Kansas St
Liberty, MO 64069

RE: Labor Rate Increase- Effective 2024

Dear Mr. Findlay,

Thank you for the opportunity to continue serving the City of Liberty, MO through our on-call services for traffic signal maintenance.

We are requesting a rate increase of 3% for 2024 on the current contract terms. This will help offset the labor increases for our employees from Local 53.

We hope that you will find this acceptable so that we may continue to work with the staff of the City of Liberty on your traffic signal maintenance needs.

Regards,

Jennifer L. Mathes

Jennifer L. Mathes
Manager, Streetlight Maintenance
Black and McDonald
Ph 816-410-8633
Fax 816-483-2111