



Agenda

City Council Regular Session

Monday, December 12, 2022 - 7:00 PM
Council Chambers

I. Call to Order

II. Invocation and Pledge of Allegiance

- A. Council Member Gene Gentrup

III. Roll Call

IV. Approve Minutes and Summaries

V. Citizens' Participation

- A. Historic Downtown Liberty, Inc. - Annual Presentation
B. Liberty Economic Development Corp. - Annual Presentation

VI. Meeting Schedule

VII. Consent Agenda

- A. Temporary Event Liquor Licenses For Historic Downtown Liberty, Inc.
1. Resolution approving a Temporary Event Liquor License for Historic Downtown Liberty, Inc. on Main, Kansas, Franklin and Water Streets on Saturday, February 18, 2023 for the 13th Annual Let's Wine About Winter Event
 2. Resolution approving a Temporary Event Liquor License for Historic Downtown Liberty, Inc. on Main, Kansas, Franklin and Water Streets on Saturday, July 15, 2023 for the 12th Annual Dog Days Of Summer Craft Beer Crawl
 3. Resolution approving a Temporary Event Liquor License for Historic Downtown Liberty, Inc. on Main, Kansas, Franklin and Water Streets on Saturday, October 6, 2023 for the 2nd Annual Witches' Brew
- B. Resolution accepting the Sanitary Sewer Improvements for the Oakwood Business Park Tract 2 project.
- C. Resolution accepting the Sanitary, Water, Street, and Storm Improvements for the Liberty Commerce Center Phase 1 Project
- D. Resolution accepting City of Liberty Project 22-011, 999 Wyckwood RCP Lining
- E. Boards and Commissions Appointment/Reappointments

Liberty Arts Commission

Appoint Brian Kelley to a term expiring 5/15/2025

Enhanced Enterprise Zone Board

Reappoint Paul Jenness to a term expiring 8/1/2027

Tax Increment Financing Commission

Reappoint Lowell Mayone to a term expiring 10/31/2026

Reappoint Greg Canuteson to a term expiring 10/31/2026

Tree Board

Reappoint Ed Bowers to a term expiring 12/15/2022

Reappoint Karen Roth Ridder to a term expiring 12/15/2025

VIII. Public Hearings

IX. Ordinances, Contracts and Resolutions

- A. Ordinance acknowledging Vendor Payments for the period of November 18 to December 2, 2022
- B. Ordinance amending the Official Zoning Map of the City of Liberty, Missouri by Rezoning 50+/- Acres at North of I-35/Us 69 Intersection from R-1A, Suburban Residential District to C-2, General Business District for North Liberty Commercial (P&Z CASE 22-49 R&PDP) (Second Reading)
- C. Resolution approving a Preliminary Plat for North Liberty Commercial, 50.47 Acres between Interstate 35 and US 69 Hwy, a Subdivision of Land in Liberty, Clay County, Missouri (P&Z CASE 22-50PP) – Postponed from November 28, 2022
- D. Ordinance approving a Collective Bargaining Agreement with the Members of the Fraternal Order of Police (FOP) Lodge 50 and the City of Liberty
- E. Upgrades to LAGERS Retirement Pension Plan
 - 1. Ordinance approving an Upgrade in Employee Contribution Levels to the Lagers Retirement Pension Plan with the City of Liberty
 - 2. Ordinance approving an Upgrade for Communications 911 Officers to the Lagers Retirement Pension Plan with the City of Liberty
- F. Ordinance approving a Cooperative Agreement with Clay County, MO; the City of Excelsior Springs, MO; the City of Gladstone, MO; the City of Kearney, MO; the City of North Kansas City, MO; and Smithville, MO for Replica, Inc. Subscription Service Access with an annual amount not to exceed \$13,409.54
- G. Ordinance approving a Services Agreement with Historic Downtown Liberty, Inc. in an amount not to exceed \$40,000.00
- H. Ordinance approving a Contract with FORVIS for the Annual Audit Fiscal Year 2022 in an amount not to exceed \$94,000.00

- I. Ordinance accepting a Covenant to Maintain the Storm Water Management System for the Vintage Estates Residential Development
- J. 2023 Annual Budgets
 - 1. Ordinance Adopting the Annual Budget for the City of Liberty, Clay County, Missouri for the Fiscal Year 2023
 - 2. Ordinance Adopting the Annual Budget for Parks and Parks Sales Tax Budgets for the City of Liberty, Clay County, Missouri for the Fiscal Year 2023.
- K. Resolution approving the 2023 – 2028 Street Capital Improvement Plan for the City of Liberty, Missouri
- X. Other Business**
 - A. Transient Guest Tax - Update
 - B. Fairview Cemetery / Block 174
- XI. Miscellaneous Matters from City Administrator**
- XII. Miscellaneous Matters from Mayor and City Council**
- XIII. Adjournment**

ADA Accessible entrance is available from Missouri Street at the Police Department entrance. An elevator will provide access to the second floor – Council Chambers



CITY COUNCIL ACTION REPORT

Meeting Date: December 12, 2022

A/R No.: 2022-322

Department: Administration

Submitted By: Janet Pittman, Deputy City Clerk

Subject: Temporary Event Liquor Licenses For Historic Downtown Liberty, Inc.

1. Resolution approving a Temporary Event Liquor License for Historic Downtown Liberty, Inc. on Main, Kansas, Franklin and Water Streets on Saturday, February 18, 2023 for the 13th Annual Let's Wine About Winter Event
2. Resolution approving a Temporary Event Liquor License for Historic Downtown Liberty, Inc. on Main, Kansas, Franklin and Water Streets on Saturday, July 15, 2023 for the 12th Annual Dog Days Of Summer Craft Beer Crawl
3. Resolution approving a Temporary Event Liquor License for Historic Downtown Liberty, Inc. on Main, Kansas, Franklin and Water Streets on Saturday, October 6, 2023 for the 2nd Annual Witches' Brew

Summary:

Temporary Event Liquor Licenses for Historic Downtown Liberty, Inc. to be held on Main, Kansas, Franklin and Water Streets:

- Annual Let's Wine About Winter' Event on Saturday, February 18, 2023 from 1:00 P.M. – 5:00 P.M
- Annual Dog Days Of Summer Craft Beer Crawl" Event on Saturday, July 15, 2023 from 1:00 P.M. To 5:00 P.M.
- Annual Witches' Brew' Event on October 6, 2023 From 5:00 P.M. To 9:00 P.M.

Background:

In 2003, the City Code was amended, adding a temporary liquor license for events of short duration (7 days or less). Patterned after the State's license, this temporary liquor license allows any church, school, civic, service, fraternal, veteran, political or charitable club or organization to sell or serve alcohol, upon approval of the license by City Council.

Historic Downtown Liberty, Inc. (HDLI) has applied for temporary liquor licenses to serve alcohol at the 13th Annual Let's Wine About Winter event on February 18, 2023 from 1 p.m.- 5 p.m.; the 12th Annual Dog Days of Summer Craft Beer Crawl event on July 15, 2023 from 1 p.m.- 5 p.m.; and, at the 2nd Annual Witches' Brew event on October 6, 2023 from 5 p.m.- 9 p.m. The events will be held within the shops and around the square (Main, Kansas, Water and Franklin Streets) and extending two blocks beyond (in all directions). As the event location incorporates both indoor and outdoor areas, the organization contacted the owners/occupants of all properties within

one hundred eighty-five (185) feet of the event location, notifying them of the proposed events and the time and place of the Council meeting at which the applications will be considered. In addition, HDLI has submitted a map of the event location and will provide security personnel for these events.

The applications and necessary certificates of liability insurance for the events have been reviewed by the appropriate staff, and approvals are recommended.

City Code requires all paid employees of a business with a liquor license to obtain liquor dispensing permits. Unpaid staff is exempt from this requirement. It is the responsibility of the applicant to ensure that all individuals working with alcohol and consuming alcohol at the event meet age and other requirements.

Upon Council approval, a letter would be provided to HDLI for use in applying to the State for temporary licenses. Council approval and a State license must be in place before the City will issue its temporary liquor licenses.

Previous Action (if applicable):

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

Budgeted:	Line Item:	Amount:
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. RESOLUTION HDLI 2_18_23 TLL
2. RESOLUTION HDLI 7_15_23 TLL
3. RESOLUTION HDLI 10_6_23 TLL

RESOLUTION NO. _____

A RESOLUTION APPROVING A TEMPORARY EVENT LIQUOR LICENSE
FOR HISTORIC DOWNTOWN LIBERTY, INC.
ON MAIN, KANSAS, FRANKLIN AND WATER STREETS
ON SATURDAY, FEBRUARY 18, 2023

WHEREAS, a temporary event liquor license application has been duly and properly presented to City Council; and

WHEREAS, the City Council finds that the application duly conforms to the standards and requirements of Chapter 3, Liberty Code of Ordinances, as amended;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Liberty, Clay County, Missouri, that a temporary event liquor license is hereby approved for issuance to Historic Downtown Liberty, Inc. 13th Annual Let's Wine About Winter to be held on Kansas Street (Gallatin to Missouri); Franklin Street (Main to Water); Water Street (Kansas to Franklin); and, Main Street (Kansas to Mississippi) on Saturday, February 18, 2023 with the following stipulation:

1. No license shall be issued by the City until proof is provided of the State of Missouri having issued a temporary liquor license for the same event.

PASSED by the City Council this _____ day of _____, 2022

MAYOR

ATTEST:

DEPUTY CITY CLERK

RESOLUTION NO. _____

A RESOLUTION APPROVING A TEMPORARY EVENT LIQUOR LICENSE
FOR HISTORIC DOWNTOWN LIBERTY, INC.
ON MAIN, KANSAS, FRANKLIN AND WATER STREETS
ON SATURDAY, JULY 15, 2023

WHEREAS, a temporary event liquor license application has been duly and properly presented to City Council; and

WHEREAS, the City Council finds that the application duly conforms to the standards and requirements of Chapter 3, Liberty Code of Ordinances, as amended;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Liberty, Clay County, Missouri, that a temporary event liquor license is hereby approved for issuance to Historic Downtown Liberty, Inc. 12th Annual Dog Days of Summer Craft Beer Crawl to be held on Kansas Street (Gallatin to Missouri); Franklin Street (Main to Water); Water Street (Kansas to Franklin); and, Main Street (Kansas to Mississippi) on Saturday, July 15, 2023 with the following stipulation:

1. No license shall be issued by the City until proof is provided of the State of Missouri having issued a temporary liquor license for the same event.

PASSED by the City Council this _____ day of _____, 2022

MAYOR

ATTEST:

DEPUTY CITY CLERK

RESOLUTION NO. _____

A RESOLUTION APPROVING A TEMPORARY EVENT LIQUOR LICENSE
FOR HISTORIC DOWNTOWN LIBERTY, INC.
ON MAIN, KANSAS, FRANKLIN AND WATER STREETS
ON SATURDAY, OCTOBER 6, 2023

WHEREAS, a temporary event liquor license application has been duly and properly presented to City Council; and

WHEREAS, the City Council finds that the application duly conforms to the standards and requirements of Chapter 3, Liberty Code of Ordinances, as amended;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Liberty, Clay County, Missouri, that a temporary event liquor license is hereby approved for issuance to Historic Downtown Liberty, Inc. 2nd Annual Witches' Brew to be held on Kansas Street (Gallatin to Missouri); Franklin Street (Main to Water); Water Street (Kansas to Franklin); and, Main Street (Kansas to Mississippi) on Saturday, October 6, 2023 with the following stipulation:

1. No license shall be issued by the City until proof is provided of the State of Missouri having issued a temporary liquor license for the same event.

PASSED by the City Council this _____ day of _____, 2022

MAYOR

ATTEST:

DEPUTY CITY CLERK



CITY COUNCIL ACTION REPORT

Meeting Date: December 12, 2022

A/R No.: 2022-326

Department: Public Works

Submitted By: John Findlay, City Engineer

Subject: Resolution accepting the Sanitary Sewer Improvements for the Oakwood Business Park Tract 2 project.

Summary:

- Public improvements to sanitary sewer were constructed to facilitate the development of Oakwood Business Park Tract 2.
- The above-referenced project has been completed and constructed according to the plans and specifications of the City of Liberty.

Background:

Oakwood Business Park Tract 2 is located between N. Chruch Road and Haines Drive, north of Industrial Drive. The developer constructed public sanitary sewer improvements to facilitate the construction of two commercial buildings. The public improvements were constructed by Robertson Properties in accordance with City plans and specifications.

Staff recommends approving a resolution accepting this project.

Previous Action (if applicable):

N/A

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

Budgeted:	Line Item:	Amount:
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. Accept Project - Oakwood Business Park Tract 2 RES

RESOLUTION NO. _____

A RESOLUTION ACCEPTING THE SANITARY IMPROVEMENTS FOR THE
OAKWOOD BUSINESS PARK TRACT 2 PROJECT

WHEREAS, the project has been completed by Robertson Properties; and

WHEREAS, the project has been constructed in accordance with the plans and specifications of the City of Liberty;

NOW, THEREFORE, BE IT RESOLVED that the City of Liberty does hereby accept the Oakwood Business Park Tract 2 Project (#PWKS-11-21-14317);

PASSED by the City Council of Liberty, Clay County, Missouri, this _____ day of _____, 2022.

MAYOR

ATTEST:

DEPUTY CITY CLERK



CITY COUNCIL ACTION REPORT

Meeting Date: December 12, 2022

A/R No.: 2022-327

Department: Public Works

Submitted By: John Findlay, City Engineer

Subject: Resolution accepting the Sanitary, Water, Street, and Storm Improvements for the Liberty Commerce Center Phase 1 Project

Summary:

- Public Improvements to sanitary sewer, water, street, storm, and traffic signals were constructed to facilitate the development of Liberty Commerce Center Phase 1.
- The above-referenced project has been completed and constructed according to the plans and specifications of the City of Liberty.

Background:

Liberty Commerce Center is located south of South Liberty Parkway between Hughes Road and S. Withers Road. Phase 1 of the project includes the north half of the development containing buildings 1 through 4. The developer constructed public sanitary sewer, water main, street, storm sewer, and traffic signal improvements to facilitate the light industrial development. The public improvements were constructed by Purdum Construction in accordance with City plans and specifications.

Staff recommends approving a resolution accepting this project.

Previous Action (if applicable):

N/A

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

Budgeted:	Line Item:	Amount:
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	

	Funding Source:	Amount:
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Attachments:

1. Accept Project - Liberty Commerce Center Phase 1 RES

RESOLUTION NO. _____

A RESOLUTION ACCEPTING THE SANITARY, WATER, STREET, AND STORM
IMPROVEMENTS FOR THE LIBERTY COMMERCE CENTER PHASE 1 PROJECT

WHEREAS, the project has been completed by Purdum Construction; and

WHEREAS, the project has been constructed in accordance with the plans and
specifications of the City of Liberty;

NOW, THEREFORE, BE IT RESOLVED that the City of Liberty does hereby
accept the Liberty Commerce Center Phase 1 Project (#PWKS-11-21-14327, PWKS-11-
21-14328, PWKS-11-21-14355, and PWKS-11-21-14356);

PASSED by the City Council of Liberty, Clay County, Missouri, this _____ day
of _____, 2022.

MAYOR

ATTEST:

DEPUTY CITY CLERK



CITY COUNCIL ACTION REPORT

Meeting Date: December 12, 2022

A/R No.: 2022-321

Department: Public Works

Submitted By: Joshua Martinez, Capital
Projects Engineer

Subject: Resolution accepting City of Liberty Project 22-011, 999 Wyckwood RCP
Lining

Summary:

- Approve a Resolution accepting City of Liberty Project 22-011, 999 Wyckwood Relining, thereby allowing release of all payments, including retainage.

Background:

The City of Liberty was experiencing significant soil settling and soil infiltration related to the deterioration of an existing City storm sewer pipe between the houses located at 999 and 995 Wyckwood Drive. The existing 48" Reinforced Concrete Pipe (RCP) storm sewer required repair. A project was developed which involved lining the existing 48" RCP using a Cured in Place Pipe (CIPP) trenchless method. The Citizen Sales Tax Oversight Committee reviewed the project at the April 4, 2022 meeting and determined it met voter intent. A contract with SAK was authorized by the City Council on August 22, 2022 for an amount not to exceed \$73,171.35. On November 7, 2022 SAK lined the pipe using CIPP methods. As part of their project closeout documentation, SAK submitted CCTV footage of the pipe, after the lining had occurred. The work performed by SAK has met the intent of the project.

Staff recommends the following actions:

1. Approve a Resolution accepting City of Liberty Project 22-011, 999 Wyckwood Relining, thereby allowing release of all payments, including retainage.

Previous Action (if applicable):

- CSTOC, approval 04/14/2022
- Contract with SAK approved 08/22/2022

Policy/Committee Review:

X Citizen Sales Tax Oversight Committee	Completed/Recommended: April-14-2022
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

Budgeted:	Line Item: 50.77.653.36.7510	Amount: \$84,000.00
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. 2022-321 Accept 22-011_999 Wyckwood - Res

RESOLUTION NO. _____

A RESOLUTION ACCEPTING CITY OF LIBERTY PROJECT 22-011, 999
WYCKWOOD RCP LINING

WHEREAS, the project has been completed by SAK Construction, LLC. and

WHEREAS, the project has been constructed in accordance with the plans and specifications of the City of Liberty;

NOW, THEREFORE, BE IT RESOLVED that the City of Liberty does hereby accept City of Liberty Project 22-011, 999 Wyckwood RCP Lining;

PASSED by the City Council of Liberty, Clay County, Missouri, this _____ day of _____, 2022.

MAYOR

ATTEST:

DEPUTY CITY CLERK



To: City Council Members
From: Lyndell Brenton, Mayor
Subject: Boards and Commissions Appointment/Reappointments
Date: December 12, 2022

I would like to recommend the following individual for appointment to the board/commission listed below:

1. Liberty Arts Commission

- a. Appoint Brian Kelley to a term expiring 5/15/2025

I would like to recommend the following individuals for reappointment to the boards/commissions listed below:

1. Enhanced Enterprise Zone Board

- a. Reappoint Paul Jenness to a term expiring 8/1/2027

2. Tax Increment Financing Commission

- a. Reappoint Lowell Mayone to a term expiring 10/31/2026
- b. Reappoint Greg Canuteson to a term expiring 10/31/2026

3. Tree Board

- a. Reappoint Ed Bowers to a term expiring 12/15/2022
- b. Reappoint Karen Roth Ridder to a term expiring 12/15/2025

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE ACKNOWLEDGING VENDOR PAYMENTS
FOR THE PERIOD OF NOVEMBER 18, 2022 to DECEMBER 2, 2022

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri,
as follows:

The attached lists of vendor checks as drawn by the finance director is hereby
acknowledged, in the amounts and to the persons as listed. Said report is hereby
incorporated by reference as part of this ordinance. Total disbursements by individual
fund is also hereby acknowledged as listed below:

FUND NAME	FUND NUMBER	AMOUNT
GENERAL OPERATING FUND	10	\$ 241,453.21
LIMITED CAPITAL FUND	11	\$ 6,985.02
ARPA FUND	12	\$ 4,764.80
CAPTIAL SALES TAX FUND	50	\$ 1,728.59
TRANSPORTATION SALES TAX FUND	52	\$ 28,910.24
PARKS DEVELOPER FUND	55	\$ 232.88
ECO/DEVO SALES TAX FUND	56	\$ 636.00
FIRE SALES TAX FUND	58	\$ 3,288.20
PUBLIC SAFETY SALES TAX FUND	59	\$ 350.00
PARKS FUND	60	\$ 3,281.37
SPORTS COMPLEX FUND	61	\$ 13,888.98
COMMUNITY CENTER FUND	65	\$ 16,363.85
TRANSIENT GUEST TAX FUND	67	\$ 7,997.18
CEMETERY MAINTENANCE FUND	73	\$ 255.02
LOSS CONTROL FUND	75	\$ 742.32
WATER OPERATING FUND	90	\$ 54,381.43
WASTEWATER OPERATING FUND	92	\$ 63,344.87
WATER CAPITAL FUND	94	\$ 30,234.36
WASTEWATER CAPITAL FUND	96	\$ 35,841.00
PAYROLL CHECKS & BENEFITS	Dec. 2, 2022	\$ 1,162,149.54
TOTAL APPROPRIATIONS		\$ 1,676,828.86

PASSED by the Council this 12th day of December, 2022.

MAYOR PRO TEM

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this 12th day of December, 2022.

MAYOR PRO TEM

Appropriations Legend

Account Number	Fund and Departments
10	General Fund
10.10	Council
10.20	Administration
10.25	Human Resources
10.30	Finance
10.40	Police
10.50	Fire
10.60	Parks-Aging Services
10.70	Public Works
10.80	Planning and Development Services
10.90	Information Services
10.95	City Wide
11	Limited Capital Fund
14	Downtown 353
15	Residential 353
16	TIF-Liberty Commons
17	CID-Liberty Commons
18	TDD-Liberty Commons
20-21	TIF-Liberty Triangle Project
22	TIF-Liberty Triangle Series 2007
23	TIF-Roger's Plaza
24	TIF-Blue Jay Crossing
25	TIF-Triangle Project B-1
26	TIF-Triangle Project F
27	Rogers CID Sales Tax
28	Blue Jay Crossing CID Sales Tax
29	Triangle CID Sales Tax
30	South Liberty Parkway
31	TIF-South Liberty Parkway-Whitehall
32	TIF-Project E
33	TIF-Triangle Project E
35	TIF-Tiangle Project E-4
36	Liberty Corners CID
37	TIF-Triangle Project E-1
38	TIF-Triangle Project E-2
39	Healthy Living Community
40 & 41	Cemetery Trust Funds
42	F Hughes Library Trust
50	Capital Sales Tax Fund
51	PFA Construction Fund
52	Transportation Sales Tax Fund
54	Park Sales Tax Fund
55	Parks Development Fund
56	Eco/Devo Sales Tax Fund
57	Capital Const Bond Fund
58	Fire Sales Tax Fund
59	Public Safety Sales Tax Fund
60	Parks Fund
61	Sports Complex Fund
65	Community Center Fund
67	Transient Guest Tax Fund
68	Preservation & Development Fund
69	Police Training Fund
70	Cable Reserve Fund
73	Cemetery Maintenance Fund
75	Loss Control Fund
80	Debt Service Fund
81	Tax Escrow Fund
82	TIF-Triangle B-1 Debt Service (CCHC)
83	TIF Debt Service 2007 Fund
86	TIF Debt Service Fund
87	NID Debt Service Fund
88	PFA Debt Service Fund
90	Water Operating Fund
90.30	Finance-Utility Billing
90.70	Public Works
92	Wastewater Operating Fund
92.30	Finance-Utility Billing
92.70	Public Works
94	Water Capital Fund
96	Wastewater Capital Fund
97	Wastewater Treatment Facility
98	Solid Waste Fund
98.30	Finance-Utility Billing
98.70	Public Works

DECEMBER 2nd CHECKS

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
A T & T MOBILITY 008295									
179727	12/02/22	MOBILE PHONE SERVICE	43.79	037287	287301248547X		P N W	MOBILE PHONES	10.50.311.12.5453
179727	12/02/22	MOBILE PHONE SERVICE	56.49	037287	287301248547X		P N W	MOBILE PHONES	10.50.315.12.5453
179727	12/02/22	MOBILE PHONE SERVICE	97.73	037287	287301248547X		P N W	MOBILE PHONES	10.50.321.12.5453
179727	12/02/22	MOBILE PHONE SERVICE	100.73	037287	287301248547X		P N W	MOBILE PHONES	10.50.300.12.5453
179727	12/02/22	MOBILE PHONE SERVICE	149.10	037287	287301248547X		P N W	MOBILE PHONES	10.90.132.12.5453
			447.84	*CHECK TOTAL					
		VENDOR TOTAL	447.84						
ALL COPY PRODUCTS, INC. 000492									
179728	12/02/22	PKS POSTAGE CARTRIDGE	242.71	037368	AR3675399		P - W	OFFICE EQUIPMENT	60.60.415.14.5551
ALLMAX SOFTWARE INC 005760									
179729	12/02/22	WWT OPERATOR 10 SUPPORT	1,940.00	037369	26873		P - W	SOFTWARE MAINTEN	92.70.902.14.5591
179729	12/02/22	WTR OPERATOR 10 SUPPORT	2,150.00	037369	26873		P - W	SOFTWARE MAINTEN	90.70.802.14.5591
			4,090.00	*CHECK TOTAL					
		VENDOR TOTAL	4,090.00						
ALTERATIONS & CUSTOM SEW 005482									
179730	12/02/22	FIRE ALTERATIONS	67.50	037288	65171		P N W	PROTECTIVE CLOTH	10.50.301.38.5813
AMERICAN DIGITAL SECURIT 004908									
179731	12/02/22	ACTL ALARM MONITORING	48.95	037289	INV0004954		P - W	BUILDING MAINTEN	10.20.051.14.5571
179731	12/02/22	FIRE DOOR LATCH RPR	575.00	037474	INV0005716		P - W	BUILDING MAINTEN	10.50.300.14.5571
			623.95	*CHECK TOTAL					
		VENDOR TOTAL	623.95						
AMERIGLASS CLEANING INC 006196									
179732	12/02/22	FIRE WINDOW CLEANING	80.00	037290	179095		P - W	BUILDING MAINTEN	10.50.300.14.5571
AMOR/NATHAN 006511									
179733	12/02/22	CCTR SWIM INSTR	105.00	037370	11/20/22		P N W	PRIVATE SWIMMING	65.60.417.08.8125
179733	12/02/22	CCTR SWIM INSTR	15.00	037371	11/21-11/28		P N W	PRIVATE SWIMMING	65.60.417.08.8125
			120.00	*CHECK TOTAL					
		VENDOR TOTAL	120.00						
BLACK & MCDONALD ELECTRI 006424									
179734	12/02/22	PWK ST LIGHT MAINT	20,795.46	037372	76-1366056		P - W	TRANSPORTATION E	52.80.151.08.5420
179734	12/02/22	PWK ST LIGHT MAINT	129.69	037373	76-1366057		P - W	TRANSPORTATION E	52.80.151.08.5420
			20,925.15	*CHECK TOTAL					
		VENDOR TOTAL	20,925.15						
BOUND TREE MEDICAL LLC 002300									
179735	12/02/22	FIRE EMS SUPPLIES	105.36	037291	84754954		P - W	MEDICAL SUPPLIES	10.50.311.04.5003
179735	12/02/22	FIRE EMS SUPPLIES	129.58	037292	84754953		P - W	MEDICAL SUPPLIES	10.50.311.04.5003
179735	12/02/22	FIRE EMS SUPPLIES	53.25	037374	84757972		P - W	MEDICAL SUPPLIES	10.50.311.04.5003
179735	12/02/22	FIRE EMS SUPPLIES	2,308.04	037375	84761009		P - W	MEDICAL SUPPLIES	10.50.311.04.5003
179735	12/02/22	FIRE EMS SUPPLIES	370.84	037376	84767351		P - W	MEDICAL SUPPLIES	10.50.311.04.5003
179735	12/02/22	FIRE EMS SUPPLIES	273.50	037377	84767352		P - W	MEDICAL SUPPLIES	10.50.311.04.5003
			3,240.57	*CHECK TOTAL					
		VENDOR TOTAL	3,240.57						

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
BRADY INDUSTRIES OF KANS 000081		179736	12/02/22	CUSTODIAL SUPPLIES	480.03	037475	7691050	220004	P N W	MAINTENANCE MATE	10.95.140.04.5009
		179736	12/02/22	CUSTODIAL SUPPLIES	7.98	037476	7697145	220004	P N W	MAINTENANCE MATE	10.95.140.04.5009
					488.01		*CHECK TOTAL				
VENDOR TOTAL					488.01						
BRANTS 000231		179737	12/02/22	CCTR EVENT T-SHIRTS	200.00	037293	11/18/22		P - W	GENERAL SUPPLIES	65.60.491.04.5001
BSN SPORTS 004371		179738	12/02/22	PKS WRISTBANDS	5,412.00	037378	306197970		P - W	RECREATION SUPPL	61.60.458.04.5004
CANON FINANCIAL SERVICES 000342		179739	12/02/22	COPIER LEASE	76.00	037379	29538200		P - W	COPIER LEASE & U	10.80.151.04.5110
		179739	12/02/22	COPIER LEASE	76.00	037379	29538200		P - W	COPIER LEASE & U	10.70.201.04.5110
		179739	12/02/22	COPIER LEASE	152.00	037380	29538211		P - W	COPIER LEASE & U	10.20.001.04.5110
					304.00		*CHECK TOTAL				
VENDOR TOTAL					304.00						
CARTER WATERS CORP. 000091		179740	12/02/22	ST ASPHALT	105.00	037381	15745072-00		P - W	ASPHALT-STREET R	50.75.607.14.5621
		179740	12/02/22	ST ASPHALT	210.00	037382	15747795-00		P - W	ASPHALT-STREET R	50.75.607.14.5621
					315.00		*CHECK TOTAL				
VENDOR TOTAL					315.00						
CHUCK ANDERSON FORD INC 006320		179742	12/02/22	FIRE #603 ENGINE RPR	3,640.68	037383	FOCS165692		P - W	VEHICLE MAINTENA	10.50.321.14.5541
		179742	12/02/22	TAX CREDIT	114.76	037383	FOCS165692		P - W	VEHICLE MAINTENA	10.50.321.14.5541
					3,525.92		*CHECK TOTAL				
VENDOR TOTAL					3,525.92						
CINTAS FIRST AID & SAFET 004991		179743	12/02/22	ACTL 1ST AID SUPPLIES	403.27	037477	5128324910		P - W	GENERAL SUPPLIES	10.20.051.04.5001
CLAY CO RECORDER 001059		179744	12/02/22	PWK RECORDING FEE	66.00	037384	20220032440		P - W	MISCELLANEOUS EX	10.70.201.38.5989
CLINICAL COUNSELING ASSO 000367		179741	12/02/22	COUNSELING SERVICES	1,350.00	037478	11.29.22		P - W	EMPLOYEE ASSISTA	10.95.140.02.4110
CONRAD FIRE EQUIPMENT IN 003684		179745	12/02/22	FIRE SCBA AIR MASK BAGS	325.49	037294	563961		P - W	SCBA SUPPLIES	10.50.301.04.5099
CORE & MAIN LP 008799		179746	12/02/22	WTR INVENTORY	3,300.96	037385	R909664		P - W	INVENTORY-MATERI	90.1700
		179746	12/02/22	WTR INVENTORY	295.83	037386	R930271		P - W	INVENTORY-MATERI	90.1700
					3,596.79		*CHECK TOTAL				
VENDOR TOTAL					3,596.79						

Payments by Vendor

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CUMMINS SALES AND SERVIC				004424							
		179747	12/02/22	FIRE #613 VGT ACTUATOR	3,471.85		037295 H9-30023			P - W VEHICLE MAINTENA	10.50.301.14.5541
CYCLONE INC				000095							
		179748	12/02/22	PKS PORT A POTS	120.00		037479 35013			P - W RECREATION SUPPL	60.60.415.04.5004
DRISKILL/ANNA				.14245							
		179749	12/02/22	WTR REIMB PLUMBING RPRS	199.21		037387 778065			P - W MAINS & LINES MA	90.70.801.14.5532
EDWARDS CHEMICALS				006547							
		179750	12/02/22	CCTR POOL CHEMICALS	1,596.32		037296 IN98099			P - W CHEMICALS	65.60.491.04.5010
ELECTRONIC CONTRACTING C				000158							
		179751	12/02/22	ACTL FIRE ALARM PANEL	563.28		037297 34165			P - W MISC EQUIPMENT M	10.20.051.14.5559
ENSZ & JESTER PC				004522							
		179752	12/02/22	HR EMP ATTY SERVICES	87.50		037388 11.11.22			P N W MISCELLANEOUS FE	10.25.011.08.5399
EWER/MEREDITH ANN				000583							
		1831	12/02/22	SICK/VAC PAYOUT	2,917.15		037505 5 OF 13			P N H REGULAR	10.40.501.02.4001
EXCELSIOR SPRINGS HOSPIT				005838							
		179753	12/02/22	FIRE EMS SUPPLIES	67.45		037389 4605			P - W MEDICAL SUPPLIES	10.50.311.04.5003
FISH WINDOW CLEANING				006369							
		179754	12/02/22	PWK WINDOW WASH	110.00		037390 2642-81115			P N W FACILITIES MAINT	10.70.221.14.5572
FRATERNAL ORDER OF POLIC				004537							
		179755	12/02/22	PAYROLL DEDUCTION	1,320.00		037391 NOV			P - W UNION DUES PAYAB	10.2190
FRICK/RUSSELL				005694							
		179801	12/02/22	DIRT-VALVE REPL PROJ	412.00		037392 752206			P N W CONSTRUCTION CON	94.70.802.36.7510
		179801	12/02/22	WWT DIRT	125.00		037393 752207			P N W MAINS & LINES MA	92.70.901.14.5532
		179801	12/02/22	WTR DIRT	125.00		037393 752207			P N W MAINS & LINES MA	90.70.801.14.5532
					662.00		*CHECK TOTAL				
				VENDOR TOTAL	662.00						
GALL'S INC				005394							
		179756	12/02/22	FIRE CREDIT	8.57	CR	037298 019569544			P - W CLOTHING EXPENSE	10.50.301.38.5812
		179756	12/02/22	FIRE CREDIT	49.28	CR	037299 019580180			P - W CLOTHING EXPENSE	10.50.301.38.5812
		179756	12/02/22	FIRE CREDIT	124.63	CR	037300 019590176			P - W CLOTHING EXPENSE	10.50.301.38.5812
		179756	12/02/22	FIRE CREDIT	20.35	CR	037301 019349654			P - W CLOTHING EXPENSE	10.50.301.38.5812
		179756	12/02/22	FIRE CREDIT	70.26	CR	037302 019349656			P - W CLOTHING EXPENSE	10.50.301.38.5812
		179756	12/02/22	FIRE CREDIT	34.28	CR	037303 019349672			P - W CLOTHING EXPENSE	10.50.301.38.5812
		179756	12/02/22	FIRE CREDIT	218.08	CR	037304 019355187			P - W CLOTHING EXPENSE	10.50.301.38.5812
		179756	12/02/22	FIRE CREDIT	111.76	CR	037305 019355342			P - W CLOTHING EXPENSE	10.50.301.38.5812
		179756	12/02/22	FIRE CREDIT	31.06	CR	037306 019355395			P - W CLOTHING EXPENSE	10.50.301.38.5812
		179756	12/02/22	FIRE CREDIT	104.32	CR	037307 019367523			P - W CLOTHING EXPENSE	10.50.301.38.5812
		179756	12/02/22	FIRE CREDIT	17.14	CR	037308 019369805			P - W CLOTHING EXPENSE	10.50.301.38.5812

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CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GALL'S INC			005394						
179756	12/02/22	FIRE CREDIT	46.92	CR	037309 018777462		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	73.92		037310 022623272		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	63.86		037311 022622865		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	21.13		037312 022524402		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	125.58		037313 022581053		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	132.29		037314 022524500		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	102.98		037315 022532898		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	14.42		037316 022551341		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	78.40		037317 022524377		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	338.00		037318 022649960		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	ACTL UNIFORM ITEMS	120.00		037394 022462108		P - W	CLOTHING EXPENSE	10.20.051.38.5812
179756	12/02/22	FIRE UNIFORMS	18.50		037395 022581264		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	5.28		037396 022581257		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	21.13		037397 022581241		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	21.13		037398 022580498		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	51.87		037399 022580636		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	59.60		037400 022580655		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	34.00		037401 022580651		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	88.15		037402 022703706		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	60.78		037403 022703835		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	156.40		037404 022705048		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	62.79		037405 022751015		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	138.64		037406 022752605		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	30.09		037407 022759690		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	78.67		037408 022716258		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	57.20		037409 022716275		P - W	CLOTHING EXPENSE	10.50.301.38.5812
179756	12/02/22	FIRE UNIFORMS	112.70		037410 022716284		P - W	CLOTHING EXPENSE	10.50.301.38.5812
			1,230.86	*CHECK TOTAL					
VENDOR TOTAL			1,230.86						
GARY CROSSLEY FORD INC			000120						
179757	12/02/22	WTR 2022 FORD TRUCK	28,922.60		037480 202441	220043	F - W	VEHICLES	94.70.802.36.7101
GOVWATCH LLC			006221						
179758	12/02/22	TRACKING SUBSCRIPTION	1,967.00		037319 10796		P - W	MISCELLANEOUS EX	10.10.101.38.5989
GULF STATES DISTRIBUTORS			005859						
179759	12/02/22	POL AMMUNITION	770.00		037481 1431152-IN	220033	P - W	ARMORY SUPPLIES	10.40.501.04.5051
HACH INC			002210						
179760	12/02/22	WWT SERVICE AGREEMENT	9,682.00		037411 13328444		P - W	CONTRACT LABOR	92.70.902.08.5397
179760	12/02/22	WWT COMPOSITE SAMPLER	6,910.40		037412 13328707		P - W	MINOR EQUIPMENT	92.70.902.18.5601
			16,592.40	*CHECK TOTAL					
VENDOR TOTAL			16,592.40						
HEARTLAND MECHANICAL SER			005408						
179761	12/02/22	ACTL HVAC MAINT,RPRS	1,170.00		037320 14649		P - W	BUILDING MAINT S	10.20.051.04.5008
179761	12/02/22	HVAC MAINTENANCE 2022	834.00		037482 14657	220005	P - W	BUILDING MAINTEN	10.95.140.14.5571

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CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
HEARTLAND MECHANICAL SER 005408									
179761	12/02/22	HVAC MAINTENANCE 2022	1,264.52	037483	14659	220005	P - W	BUILDING MAINTEN	10.95.140.14.5571
			3,268.52	*CHECK	TOTAL				
		VENDOR TOTAL	3,268.52						
HELGET GAS PRODUCTS 006305									
179762	12/02/22	FIRE OXYGEN	35.40	037413	02539257		P - W	CHEMICALS	10.50.311.04.5010
HI GENES JANITORIAL SERV 008170									
179763	12/02/22	CCTR JANITORIAL SERVICES	560.00	037321	78877		P - W	CONTRACT LABOR	65.60.491.08.5397
HILL/DAVID 000528									
179764	12/02/22	CCTR SWIM INSTR	54.00	037414	11/27		P N W	PRIVATE SWIMMING	65.60.417.08.8125
HILL'S PET NUTRITION INC 005135									
179765	12/02/22	ACTL SHELTER FOOD	339.64	037322	243582695		P - W	FOOD	10.20.051.04.5013
179765	12/02/22	ACTL SHELTER FOOD	287.28	037323	243705740		P - W	FOOD	10.20.051.04.5013
			626.92	*CHECK	TOTAL				
		VENDOR TOTAL	626.92						
HISTORIC DOWNTOWN LIBERT 004528									
179766	12/02/22	REIMB ADVERTISING	171.99	037324	11/9/22		P - W	ADVERTISING	67.20.061.08.5371
179766	12/02/22	REIMB ADVERTISING	1,750.00	037325	10/26/22		P - W	CONTRIBUTIONS TO	67.20.061.38.5807
179766	12/02/22	HDLI CONTRACT	2,500.00	037484	DEC 2022	210156	F - W	HDLI CONTRACT	67.20.061.38.5823
			4,421.99	*CHECK	TOTAL				
		VENDOR TOTAL	4,421.99						
JACKSON COUNTY CIRCUIT C 006155									
179767	12/02/22	RECIPROCAL BOND	50.00	037326	210594144		P - W	RECIPROCAL CASH	10.2441
JCI INDUSTRIES INC 006471									
179768	12/02/22	WWT POSITIVE SCUM PUMP	35,841.00	037485	8242644	220102	P - W	ENGINEERING DESI	96.70.901.36.7501
JOEL REINOEHL MARKETING 000012									
179769	12/02/22	SPONSORSHIP-ADAMS TOYOTA	412.50	037415	AT007		P N W	MISCELLANEOUS FE	61.60.458.08.5399
179769	12/02/22	SPONSORSHIP-ADAMS TOYOTA	202.50	037415	AT007		P N W	SPONSORSHIPS	65.60.491.08.5398
179769	12/02/22	SPONSORSHIP-ADAMS TOYOTA	135.00	037415	AT007		P N W	CONTRACT LABOR	60.60.415.08.5397
179769	12/02/22	SPONSORSHIP-JOUSTING PIG	360.00	037416	JP008		P N W	MISCELLANEOUS FE	61.60.458.08.5399
179769	12/02/22	SPONSORSHIP-THE LANDING	720.00	037417	TL004		P N W	MISCELLANEOUS FE	61.60.458.08.5399
			1,830.00	*CHECK	TOTAL				
		VENDOR TOTAL	1,830.00						
K C WINWATER WORKS CO 002767									
179770	12/02/22	WTR INVENTORY	153.00	037420	303343 01		P - W	MAINS & LINES MA	90.70.801.14.5532
179770	12/02/22	WTR INVENTORY	540.00	037421	303354 01		P - W	INVENTORY-MATERI	92.1700
179770	12/02/22	WTR INVENTORY	4,477.60	037422	303409 01		P - W	INVENTORY-MATERI	90.1700
179770	12/02/22	WTR INVENTORY	930.00	037423	302812 02		P - W	INVENTORY-MATERI	90.1700
179770	12/02/22	WTR INVENTORY	618.00	037424	302336 01		P - W	INVENTORY-MATERI	90.1700
179770	12/02/22	WTR INVENTORY	3,085.00	037425	303681 01		P - W	INVENTORY-MATERI	90.1700

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K C WINWATER WORKS CO 002767								
179770	12/02/22	WTR INVENTORY	930.00	037426	301590 02		P - W INVENTORY-MATERI	90.1700
179770	12/02/22	WTR INVENTORY	180.00	037427	299172 01		P - W INVENTORY-MATERI	90.1700
179770	12/02/22	WWT INVENTORY	930.16	037428	303589 01		P - W INVENTORY-MATERI	92.1700
179770	12/02/22	WWT INVENTORY	750.00	037429	303591 01		P - W INVENTORY-MATERI	92.1700
			12,593.76	*CHECK TOTAL				
		VENDOR TOTAL	12,593.76					
KANSAS CITY INDUSTRIAL C 005391								
179771	12/02/22	WTR PROGRAM CONTROLLER	133.00	037419	22-516		P - W WATER PLANT MAIN	90.70.802.14.5534
KAPKE & WILLERTH LLC 007509								
179772	12/02/22	LEGAL FEES	2,331.00	037418	66207		P N W LEGAL FEES	10.20.021.08.5311
179772	12/02/22	LEGAL FEES	74.00	037418	66207		P N W LEGAL FEES	90.30.133.08.5311
			2,405.00	*CHECK TOTAL				
		VENDOR TOTAL	2,405.00					
KEARNEY FIRE DISTRICT 008184								
179773	12/02/22	ANNEXATION DETACHMENT	5,000.00	037430	ANNEXATION		P - W A/R REIMBURSEABL	10.1405
KEY EQUIPMENT & SUPPLY C 007275								
179774	12/02/22	WWT EQUIP MAINT	997.65	037431	KC206083		P - W MISC EQUIPMENT M	92.70.901.14.5559
179774	12/02/22	WWT INTERFACE CABLE	372.86	037432	KC206224		P - W MISC EQUIPMENT M	92.70.901.14.5559
			1,370.51	*CHECK TOTAL				
		VENDOR TOTAL	1,370.51					
KONICA MINOLTA BUSINESS 005910								
179775	12/02/22	PKS COPIER LEASE	185.83	037486	486975162		P - W OFFICE EQUIPMENT	61.60.458.14.5551
LAMAR COMPANIES/THE 005165								
179776	12/02/22	BILLBOARD	2,000.00	037327	114196737		P N W ADVERTISING	67.20.061.08.5371
LIBERTY AGGREGATES LLC 004693								
179777	12/02/22	ST ROCK	293.00	037487	19884		P - W GRAVEL/ROCK-STRE	50.75.607.14.5622
179777	12/02/22	ROCK	755.63	037488	19994		P - W MAINS & LINES MA	90.70.801.14.5532
179777	12/02/22	ROCK	755.62	037488	19994		P - W MAINS & LINES MA	92.70.901.14.5532
179777	12/02/22	ROCK-VALVE REPL PROJ	899.76	037489	20052		P - W CONSTRUCTION CON	94.70.802.36.7510
179777	12/02/22	WTR ROCK-MAIN RPR	306.25	037489	20052		P - W MAINS & LINES MA	90.70.801.14.5532
179777	12/02/22	PKS ROCK-PARKING LOT	597.01	037490	20153		P - W BUILDING MAINTEN	61.60.458.14.5571
			3,607.27	*CHECK TOTAL				
		VENDOR TOTAL	3,607.27					
LIBERTY SPORTS OFFICIALS 009209								
179778	12/02/22	2022 OFFICIATING SERVICE	1,459.00	037491	WINTER 1-2022	220006	P - W CONTRACT LABOR	61.60.458.08.5397
MCGIFFIN/THOMAS 007641								
179779	12/02/22	LEGAL FEES	250.00	037328	11/14/22		P N W LEGAL FEES	10.20.121.08.5311
MEDLINE INDUSTRIES, INC. 000389								
179780	12/02/22	COVID TESTS	413.35	037492	2220475274A		P - W MISCELLANEOUS EX	12.95.140.38.5989

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
MEDLINE INDUSTRIES, INC. 000389		179780	12/02/22	COVID, FLU & RSV TESTS	4,351.45	037493	2220475274A		220008	F - W MISCELLANEOUS EX	12.95.140.38.5989
					4,764.80	*CHECK TOTAL					
VENDOR TOTAL					4,764.80						
METROPOLITAN CONCRETE 005651		179781	12/02/22	ST DUMP FEE	110.00	037494	13092		P N W	CONTRACT LABOR	10.70.225.08.5397
MIDWAY FORD TRUCK CENTER 000582		179782	12/02/22	AGING TIRES,BRAKE CK	2,222.98	037495	R100386411		P - W	VEHICLE MAINTENA	10.60.482.14.5541
MIDWEST OFFICE TECHNOLOG 008612		179783	12/02/22	ADMIN COPIER LEASE	146.86	037496	INST339988		P - W	COPIER LEASE & U	10.20.001.04.5110
MIDWEST PUBLIC RISK - BM 005684		179784	12/02/22	COBRA PREM-MEREDITH EWER	1,660.56	037497	DEC 2022		P - W	HEALTH INSURANCE	10.95.140.02.4105
		179784	12/02/22	COBRA PREM-MEREDITH EWER	91.80	037497	DEC 2022		P - W	DENTAL INSURANCE	10.95.140.02.4107
		179784	12/02/22	COBRA PREM-MEREDITH EWER	16.32	037497	DEC 2022		P - W	VISION INSURANCE	10.95.140.02.4112
					1,768.68	*CHECK TOTAL					
VENDOR TOTAL					1,768.68						
MISSISSIPPI LIME CO INC 005761		179785	12/02/22	WTR LIME DRINKING WATER	7,449.88	037498	1642714		220015	P - W CHEMICALS	90.70.802.04.5010
		179785	12/02/22	WTR LIME DRINKING WATER	7,093.59	037499	1643827		220015	P - W CHEMICALS	90.70.802.04.5010
					14,543.47	*CHECK TOTAL					
VENDOR TOTAL					14,543.47						
MO ASSOCIATION COURT ADM 003211		179786	12/02/22	MEMBERSHIP DUES	60.00	037500	2023		P - W	OTHER PREPAYMENT	10.1810
MO DEPT OF PUBLIC SAFETY 004462		179787	12/02/22	PWK ELEV MAINT	25.00	037501	000147957		P - W	FACILITIES MAINT	10.70.221.14.5572
MO WATER & WASTEWATER CO 005708		179788	12/02/22	WWT MEMBERSHIP	35.00	037433	12102022		P - W	OTHER PREPAYMENT	92.1810
MOAZ CONSTRUCTION INC 006100		179789	12/02/22	WTR CONCRETE	7,155.00	037502	90		P - W	MAINS & LINES MA	90.70.801.14.5532
		179789	12/02/22	WTR CONCRETE	4,816.33	037503	91		P - W	MAINS & LINES MA	90.70.801.14.5532
		179789	12/02/22	WWT CONCRETE	618.45	037503	91		P - W	MAINS & LINES MA	92.70.901.14.5532
					12,589.78	*CHECK TOTAL					
VENDOR TOTAL					12,589.78						
MSA SAFETY SALES LLC 006530		179790	12/02/22	FIRE THERMAL CAMERA RPR	1,076.04	037504	962805348		P - W	MISC EQUIPMENT M	10.50.301.14.5559
NATL BAND & TAG INC 000632		179791	12/02/22	ACTL DOG TAGS	405.40	037434	191781		P - W	GENERAL SUPPLIES	10.20.051.04.5001

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CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
NORTH PLAINS BAPTIST CHU .14244									
179792	12/02/22	CCTR REFUND RENTAL	100.00	037329	1708576		P - W	REFUNDS PAYABLE	65.2265
NPG NEWSPAPERS INC 000221									
179793	12/02/22	FIN SUBSCRIPTION	51.00	037435	339455		P - W	ADVERTISING	10.30.130.08.5371
ONSOLVE, LLC 006388									
179794	12/02/22	T&L ONSOLVE ANNUAL	7,893.73	037436	15260253		P - W	OTHER PREPAYMENT	10.1810
PACE ANALYTICAL SERVICES 005664									
179795	12/02/22	WTR LAB SERVICES	230.23	037437	2260171889		P - W	LAB FEES	90.70.802.08.5365
PLATTE COUNTY READY MIX 004482									
179796	12/02/22	CITY PARK CONCRETE	6,906.00	037330	22747		P - W	CITY PARK IMPROV	11.60.415.36.7305
PRINTING UNLIMITED 004763									
179797	12/02/22	ACTL BUSINESS CARDS	213.00	037331	68096		P - W	GENERAL SUPPLIES	10.20.051.04.5001
PROFESSIONAL PEST SOLUTI 006333									
179798	12/02/22	ACTL PEST CONTROL	60.00	037332	11541		P - W	BUILDING MAINT S	10.20.051.04.5008
179798	12/02/22	FIRE PEST CONTROL	30.00	037438	11606		P - W	PEST CONTROL/MOP	10.50.300.08.5369
179798	12/02/22	FIRE PEST CONTROL	30.00	037439	11608		P - W	PEST CONTROL/MOP	10.50.300.08.5369
179798	12/02/22	FIRE PEST CONTROL	30.00	037440	11607		P - W	PEST CONTROL/MOP	10.50.300.08.5369
			150.00	*CHECK TOTAL					
		VENDOR TOTAL	150.00						
REJIS COMMISSION 006030									
179799	12/02/22	COURT FEES	92.55	037441	496601		P - W	MISCELLANEOUS FE	10.20.131.08.5399
RICOH USA, INC 000314									
179800	12/02/22	ACTL COPIER LATE FEE	5.00	037442	37139981		P - W	MINOR EQUIPMENT	10.20.051.18.5601
179800	12/02/22	ACTL COPIER USAGE	65.14	037443	5065672498		P - W	MINOR EQUIPMENT	10.20.051.18.5601
179800	12/02/22	ACTL COPIER LEASE	91.26	037444	37172834		P - W	MINOR EQUIPMENT	10.20.051.18.5601
179800	12/02/22	ACTL COPIER LEASE	91.26	037445	37274256		P - W	MINOR EQUIPMENT	10.20.051.18.5601
179800	12/02/22	COURT COPIER LEASE	105.53	037446	37274169		P - W	COPIER LEASE & U	10.20.131.04.5110
179800	12/02/22	FIN COPIER LEASE	139.85	037447	37274433		P - W	COPIER LEASE & U	10.30.130.04.5110
			498.04	*CHECK TOTAL					
		VENDOR TOTAL	498.04						
SHAWNEE MISSION FORD INC 006636									
179802	12/02/22	POL-REPLACEMENT VEHICLES	36,512.00	037448	27875	220025	P - W	VEHICLES	10.40.500.36.7101
179802	12/02/22	POL-REPLACEMENT VEHICLES	36,512.00	037449	27876	220025	P - W	VEHICLES	10.40.500.36.7101
179802	12/02/22	POL-REPLACEMENT VEHICLES	36,512.00	037450	27877	220025	P - W	VEHICLES	10.40.500.36.7101
179802	12/02/22	POL-REPLACEMENT VEHICLES	36,512.00	037451	27879	220025	F - W	VEHICLES	10.40.500.36.7101
			146,048.00	*CHECK TOTAL					
		VENDOR TOTAL	146,048.00						
SHOGER/LAUREL 005680									
179803	12/02/22	CCTR SWIM INSTR	198.00	037452	11/20		P N W	PRIVATE SWIMMING	65.60.417.08.8125

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STRATHMAN/AMY E 006050								
179804	12/02/22	CCTR SWIM INSTR	54.00	037453	11/20		P N W PRIVATE SWIMMING	65.60.417.08.8125
179804	12/02/22	CCTR SWIM INSTR	36.00	037454	11/26-11/27		P N W PRIVATE SWIMMING	65.60.417.08.8125
			90.00	*CHECK TOTAL				
		VENDOR TOTAL	90.00					
STRATUS BUILDING SOLUTIO 000460								
179805	12/02/22	CCTR- 3RD SHIFT CLEANING	3,682.00	037455	5682897		220027 F N W CONTRACT LABOR	65.60.491.08.5397
SUDMANN/ASHLEY ELIZABETH 006541								
179806	12/02/22	CCTR SWIM INSTR	51.00	037456	11/15		P N W PRIVATE SWIMMING	65.60.417.08.8125
179806	12/02/22	CCTR SWIM INSTR	23.00	037456	11/15		P N W SEMI-PRIVATE SWI	65.60.417.08.8123
179806	12/02/22	CCTR SWIM INSTR	119.00	037457	11/23-11/29		P N W PRIVATE SWIMMING	65.60.417.08.8125
			193.00	*CHECK TOTAL				
		VENDOR TOTAL	193.00					
SUTTON/KATELYN DANIELLE 000327								
179807	12/02/22	CCTR SWIM INSTR	20.00	037458	11/16-11/19		P N W SWIM TEAM BASICS	65.60.417.08.8121
179807	12/02/22	CCTR SWIM INSTR	50.00	037458	11/16-11/19		P N W SWIM TEAM BASICS	65.60.417.08.8121
179807	12/02/22	CCTR SWIM INSTR	14.00	037459	11/21-11/28		P N W PRIVATE SWIMMING	65.60.417.08.8125
179807	12/02/22	CCTR SWIM INSTR	60.00	037459	11/21-11/28		P N W SWIM TEAM BASICS	65.60.417.08.8121
			144.00	*CHECK TOTAL				
		VENDOR TOTAL	144.00					
T & W TIRE LLC 005952								
179808	12/02/22	WTR #124 TIRES	1,009.75	037460	3040061303		P N W VEHICLE MAINTENA	90.70.801.14.5541
179808	12/02/22	WWT #124 TIRES	1,009.75	037460	3040061303		P N W VEHICLE MAINTENA	92.70.901.14.5541
179808	12/02/22	FIRE #624 FRONT TIRES	1,144.72	037461	3040061497		P N W VEHICLE MAINTENA	10.50.311.14.5541
179808	12/02/22	FIRE #611 TIRES	3,503.55	037462	3040061501		P N W VEHICLE MAINTENA	10.50.301.14.5541
			6,667.77	*CHECK TOTAL				
		VENDOR TOTAL	6,667.77					
TAXPAYERS UNLIMITED INC 004954								
179809	12/02/22	FIRE DUES	23.00	037333	NOV		P - W UNION DUES PAYAB	10.2188
TW SPORTSWEAR, LLC 005575								
179810	12/02/22	PKS BSKBAL, BITTY&ADULT	624.33	037463	43762	220024	P - W RECREATION SUPPL	61.60.458.04.5004
179810	12/02/22	PKS BSKBAL, BITTY&ADULT	744.65	037464	43787	220024	P - W RECREATION SUPPL	61.60.458.04.5004
			1,368.98	*CHECK TOTAL				
		VENDOR TOTAL	1,368.98					
UMB BANK N A 004100								
179811	12/02/22	GO BOND ADMIN FEE	318.00	037465	LIB5/934146		P - W DEBT SERVICE FEE	56.70.622.24.6021
179811	12/02/22	SO BOND ADMIN FEE	318.00	037466	LIB6/934116		P - W DEBT SERVICE FEE	56.70.622.24.6021
179811	12/02/22	WWT BOND ADMIN FEES	318.00	037467	LIB8/934067		P - W BOND SERVICE FEE	92.70.903.24.6021
			954.00	*CHECK TOTAL				
		VENDOR TOTAL	954.00					
UNIFIRST CORPORATION 002825								
179812	12/02/22	CCTR MATS	119.56	037334	229 0102274		P - W MISC EQUIPMENT M	65.60.491.14.5559

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VALVOLINE LLC 005460									
179813	12/02/22	WTR #180 OIL CHANGE	106.99	037468	45046		P - W	VEHICLE MAINTENA	90.70.801.14.5541
VANCE BROTHERS INC 000957									
179814	12/02/22	ST ASPHALT	243.00	037469	ZL00064630		P - W	ASPHALT-STREET R	50.75.607.14.5621
179814	12/02/22	ST CREDIT	171.36	CR 037470	YH00001643		P - W	ASPHALT-STREET R	50.75.607.14.5621
			71.64	*CHECK TOTAL					
		VENDOR TOTAL	71.64						
VERIZON 008933									
179815	12/02/22	MOBILE PHONE SERVICE	5,017.89	037364	9920160323		P - W	MOBILE PHONES	10.90.132.12.5453
179815	12/02/22	MOBILE PHONE SERVICE	400.39	037364	9920160323		P - W	MISC EQUIPMENT M	10.40.511.14.5559
179815	12/02/22	MOBILE PHONE SERVICE	480.33	037364	9920160323		P - W	MOBILE PHONES	10.50.311.12.5453
179815	12/02/22	MOBILE PHONE SERVICE	177.12	037364	9920160323		P - W	MOBILE PHONES	60.60.415.12.5453
179815	12/02/22	MOBILE PHONE SERVICE	45.53	037364	9920160323		P - W	MOBILE PHONES	10.60.481.12.5453
179815	12/02/22	MOBILE PHONE SERVICE	226.88	037364	9920160323		P - W	MOBILE PHONES	65.60.491.12.5453
179815	12/02/22	MOBILE PHONE SERVICE	215.04	037364	9920160323		P - W	MOBILE PHONES	60.60.420.12.5453
179815	12/02/22	MOBILE PHONE SERVICE	217.65	037364	9920160323		P - W	MOBILE PHONES	61.60.458.12.5453
179815	12/02/22	MOBILE PHONE SERVICE	217.65	037364	9920160323		P - W	MOBILE PHONES	10.60.482.12.5453
179815	12/02/22	MOBILE PHONE SERVICE	87.10	037364	9920160323		P - W	MOBILE PHONES	92.70.903.12.5453
179815	12/02/22	MOBILE PHONE SERVICE	273.18	037364	9920160323		P - W	MOBILE PHONES	92.30.134.12.5453
179815	12/02/22	MOBILE PHONE SERVICE	904.84	037364	9920160323		P - W	MOBILE PHONES	92.70.901.12.5453
179815	12/02/22	MOBILE PHONE SERVICE	463.23	037364	9920160323		P - W	MOBILE PHONES	92.70.902.12.5453
179815	12/02/22	MOBILE PHONE SERVICE	45.53	037364	9920160323		P - W	MOBILE PHONES	90.70.803.12.5453
179815	12/02/22	MOBILE PHONE SERVICE	444.81	037364	9920160323		P - W	MOBILE PHONES	90.70.802.12.5453
			9,217.17	*CHECK TOTAL					
		VENDOR TOTAL	9,217.17						
VERMONT SYSTEMS INC 006063									
179816	12/02/22	PKS TRAINING	175.00	037335	VS006208		P - W	OFFICE EQUIPMENT	60.60.415.14.5551
VETERINARY CENTER OF LIB 004817									
179817	12/02/22	ACTL VET SERVICES	54.35	037336	452334		P - W	RESERVE-ANIMAL S	10.2408
179817	12/02/22	ACTL VET SERVICES	78.00	037337	452334		P - W	VETERINARY SERVI	10.20.051.08.5358
179817	12/02/22	ACTL VET SERVICES	554.50	037338	452334		P - W	MEDICAL SUPPLIES	10.20.051.04.5003
179817	12/02/22	ACTL VET SERVICES	58.03	037339	453334		P - W	RESERVE-ANIMAL S	10.2408
179817	12/02/22	ACTL VET SERVICES	65.00	037340	21221		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	65.00	037341	21217		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	45.00	037342	21268		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	45.00	037343	21010		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	45.00	037344	21184		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	65.00	037345	21223		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	65.00	037346	21220		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	65.00	037347	21222		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	65.00	037348	21218		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	45.00	037349	21160		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	45.00	037350	21246		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	45.00	037351	21187		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	45.00	037352	21056		P - W	DOG CARE	10.40.3202

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VETERINARY CENTER OF LIB			004817						
179817	12/02/22	ACTL VET SERVICES	45.00	037353	21057		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	65.00	037354	21219		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	45.00	037355	21054		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	45.00	037356	21159		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	45.00	037357	21075		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	45.00	037358	21227		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	45.00	037359	21181		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	65.00	037360	21216		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	45.00	037361	21271		P - W	DOG CARE	10.40.3202
179817	12/02/22	ACTL VET SERVICES	65.00	037362	21214		P - W	DOG CARE	10.40.3202
			1,959.88	*CHECK TOTAL					
VENDOR TOTAL			1,959.88						
VOSS LIGHTING INC			005809						
179818	12/02/22	CCTR BULBS	8.60	037363	17259029-00		P - W	MAINTENANCE MATE	65.60.491.04.5009
VSM ENGINEERING LLC			000471						
179819	12/02/22	SIDEWALK/ TRAIL PROJECT	7,365.80	037471	1049	220048	P - W	SIDEWALK MAINTEN	52.75.607.14.5625
WACA			006632						
179820	12/02/22	MEMBERSHIP DUES	40.00	037472	EDSON		P - W	OTHER PREPAYMENT	10.1810
ZOLL MEDICAL CORPORATION			006014						
179821	12/02/22	FIRE EMS SUPPLIES	476.00	037473	3554033		P - W	MEDICAL SUPPLIES	10.50.311.04.5003

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CARD CENTER 007674									
1830	11/30/22	RED LIGHT FOR TRUCK #700	43.56					M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	PKS #306 REPAIR	41.56				- M	VEHICLE MAINTENA	60.60.420.14.5541
1830	11/30/22	PKS #306 REPAIR	11.73				- M	VEHICLE MAINTENA	60.60.420.14.5541
1830	11/30/22	PKS #306 REPAIR	23.47				- M	VEHICLE MAINTENA	60.60.420.14.5541
1830	11/30/22	LIGHTS	8.48				M	MINOR EQUIPMENT	10.70.221.18.5601
1830	11/30/22	FOUNDATION BREAKFAST SUP	13.93				M	CHARITABLE FUND	60.60.415.38.5802
1830	11/30/22	FOUNDATION BREAKFAST SUP	13.92				M	CHARITABLE FUND	60.60.415.38.5802
1830	11/30/22	FOUNDATION BREAKFAST SUP	42.99				M	GENERAL SUPPLIES	65.60.491.04.5001
1830	11/30/22	FOUNDATION BREAKFAST SUP	14.10				M	CHARITABLE FUND	60.60.415.38.5802
1830	11/30/22	FOUNDATION BREAKFAST SUP	10.54				M	GENERAL SUPPLIES	65.60.491.04.5001
1830	11/30/22	CREDIT VOUCHER LIVEACTIO	1,432.99	CR			M	MINOR EQUIPMENT	58.50.325.18.5601
1830	11/30/22	CDL PERMIT FOR JESSE PAC	42.07				M	MISCELLANEOUS EX	10.70.225.38.5989
1830	11/30/22	WWT UNIFORM CLOTHING	16.00				- M	CLOTHING EXPENSE	92.70.901.38.5812
1830	11/30/22	CLR FOR UV SLEEVE MAINT	49.98				M	MAINTENANCE SUPP	92.70.902.04.5009
1830	11/30/22	CDL ON TRAINING FOR JESS	199.00				M	MISCELLANEOUS EX	10.70.225.38.5989
1830	11/30/22	LUNCH FOR CRIMESTOPPERS	782.38				M	MEETING EXPENSE	10.40.500.38.5803
1830	11/30/22	FIRE #603 CW	25.00				- M	VEHICLE MAINTENA	10.50.321.14.5541
1830	11/30/22	BOLTS AND GASKET FOR WWR	34.00				M	MAINTENANCE MATE	90.70.802.04.5009

1830	11/30/22	UNIFORM CLOTHING PANTS	20.49
1830	11/30/22	UNIFORM CLOTHING PANTS	20.49
1830	11/30/22	SPACE HEATER LIGHT FIXTU	11.98
1830	11/30/22	SPACE HEATER LIGHT FIXTU	9.98
1830	11/30/22	SPACE HEATER LIGHT FIXTU	24.98
1830	11/30/22	SPACE HEATER LIGHT FIXTU	89.98
1830	11/30/22	SPACE HEATER LIGHT FIXTU	74.98
1830	11/30/22	CLEANING SUPPLIES	27.99
1830	11/30/22	CLEANING SUPPLIES	2.98
1830	11/30/22	CLEANING SUPPLIES	2.99
1830	11/30/22	CLEANING SUPPLIES	14.30
1830	11/30/22	CLEANING SUPPLIES	94.99
1830	11/30/22	CLEANING SUPPLIES	19.12
1830	11/30/22	CLEANING SUPPLIES	12.50
1830	11/30/22	QUICK CONNECT FOR THE SP	47.62
1830	11/30/22	QUICK CONNECT FOR THE SP	2.51
1830	11/30/22	SHRM KC MEMBERSHIP DUES	100.00
1830	11/30/22	FIRE BATHROOM REPAIR	13.29
1830	11/30/22	PARTIAL USE OF 2021 HALL	179.70
1830	11/30/22	PARTIAL USE OF 2021 HALL	15.66
1830	11/30/22	FIRE #602 CW	21.99
1830	11/30/22	RAPIO LUNCHEON	10.00
1830	11/30/22	RAPIO LUNCHEON	10.00
1830	11/30/22	COFFEE AND CLEANING SUPP	115.09
1830	11/30/22	5 FUSES FOR WELLS	387.25
1830	11/30/22	FOOD PICKED UP FOR ON CA	69.30
1830	11/30/22	PKS BED REPAIR	19.50
1830	11/30/22	BATTERY FOR #714	296.75
1830	11/30/22	TRASH CAN FORMS	18.24
1830	11/30/22	NITRILE RUBBER GLOVES	264.80
1830	11/30/22	GRASS SEED FOR RESTO ON	99.99
1830	11/30/22	HOSE CLAMPS	10.56

M CLOTHING EXPENSE	90.70.801.38.5812
M CLOTHING EXPENSE	92.70.901.38.5812
M MINOR EQUIPMENT	10.70.221.18.5601
- M MINOR EQUIPMENT	10.70.221.18.5601
M MINOR EQUIPMENT	10.70.221.18.5601
M MINOR EQUIPMENT	10.70.221.18.5601
M MINOR EQUIPMENT	10.70.221.18.5601
- M GENERAL SUPPLIES	10.60.483.04.5001
- M PROGRAM SUPPLIES	10.60.483.04.5099
- M PROGRAM SUPPLIES	10.60.483.04.5099
- M MISCELLANEOUS FE	10.60.483.08.5399
- M MISCELLANEOUS FE	10.60.483.08.5399
- M MISCELLANEOUS FE	10.60.483.08.5399
- M PROGRAM SUPPLIES	10.60.483.04.5099
M MAINS & LINES MA	92.70.901.14.5532
M MAINS & LINES MA	92.70.901.14.5532
M MEMBERSHIP DUES	10.25.011.38.5811
M BUILDING MAINTEN	10.50.300.14.5571
M THEATER PROMOTIO	65.60.417.08.8810
M THEATER PROMOTIO	65.60.417.08.8810
- M VEHICLE MAINTENA	10.50.315.14.5541
- M MEETING EXPENSE	10.20.031.38.5803
- M MEETING EXPENSE	10.20.031.38.5803
M GENERAL SUPPLIES	92.70.902.04.5001
M WELLFIELD MAINT	90.70.802.14.5535
- M MISCELLANEOUS EX	90.70.801.38.5989
- M LANDSCAPING	52.60.420.14.5583
M VEHICLE MAINTENA	10.70.225.14.5541
- M GROUNDS/LANDSCAP	73.70.226.14.5575
M PROTECTIVE CLOTH	92.70.901.38.5813
- M MAINS & LINES MA	90.70.801.14.5532
M MAINS & LINES MA	90.70.801.14.5532

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CARD CENTER		007674							
1830	11/30/22	TRASH CAN FORMS	16.40				-	M GROUNDS/LANDSCAP	73.70.226.14.5575
1830	11/30/22	BATTERY FOR BILLY GOAT D	56.93					M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	BATTERY FOR BILLY GOAT D	10.00					M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	BATTERY FOR BILLY GOAT D	0.50					M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	DRILLS AND FILTERS	149.00					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	DRILLS AND FILTERS	13.92					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	DRILLS AND FILTERS	199.00					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	DRILLS AND FILTERS	23.04					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	DRILLS AND FILTERS	17.94					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	DRILLS AND FILTERS	23.88					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	DRILLS AND FILTERS	1.48					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	LAB SUPPLIES	355.96					M LAB SUPPLIES	90.70.802.04.5014
1830	11/30/22	KIOSK SUPPLIES, THE CONC	151.83					M RSVP GRANT	65.60.491.04.5064
1830	11/30/22	CREDIT VOUCHER LOWES #01	90.44CR					M RSVP GRANT	65.60.491.04.5064
1830	11/30/22	WATER PER BETH	23.92					M GENERAL SUPPLIES	10.10.101.04.5001
1830	11/30/22	CREDIT VOUCHER OREILLY A	10.00CR					M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	BELT HOLDER FOR WORK PHO	7.44					M MISCELLANEOUS SU	73.70.226.04.5099
1830	11/30/22	CLASS AED TRAINERS AND A	99.59					M MINOR EQUIPMENT	65.60.491.18.5601
1830	11/30/22	CLASS AED TRAINERS AND A	102.80					M MEDICAL SUPPLIES	65.60.491.04.5003
1830	11/30/22	BADGE HOLDER ,CONSTRUCTI	64.61					M MISCELLANEOUS EX	92.70.901.38.5989
1830	11/30/22	BADGE HOLDER ,CONSTRUCTI	64.60					M MISCELLANEOUS EX	90.70.801.38.5989
1830	11/30/22	WTR UNIFORM PANTS	98.00				-	M CLOTHING EXPENSE	90.70.801.38.5812
1830	11/30/22	SWIFFER DUSTERS	28.88					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	CDL TRAINING COURSE FOR	199.00					M MISCELLANEOUS EX	10.70.225.38.5989
1830	11/30/22	SHOP MEDICINES,SAFETY	20.42				-	M MISCELLANEOUS EX	92.70.901.38.5989
1830	11/30/22	SHOP MEDICINES,SAFETY	20.42				-	M MISCELLANEOUS EX	90.70.801.38.5989
1830	11/30/22	SHOP MEDICINES,SAFETY	87.92				-	M PROTECTIVE CLOTH	92.70.901.38.5813
1830	11/30/22	SHOP MEDICINES,SAFETY	87.92				-	M PROTECTIVE CLOTH	90.70.801.38.5813
1830	11/30/22	METAL ROOFING FOR KIOSK	107.89					M RSVP GRANT	65.60.491.04.5064
1830	11/30/22	BLOWER SERVICE AGREEMENT	4,127.29					M CONTRACT LABOR	92.70.902.08.5397
1830	11/30/22	PURCHASED BATTERY FOR CA	6.99					M VEHICLE MAINTENA	10.50.321.14.5541
1830	11/30/22	CRISIS MANAGEMENT SYSTEM	36.64					M MISCELLANEOUS FE	10.40.500.08.5399
1830	11/30/22	CRISIS MANAGEMENT SYSTEM	3.36					M SWAT TEAM SUPPLI	10.40.501.04.5050
1830	11/30/22	WINDSHIELD WASHER FLUID	61.16					M VEHICLE MAINTENA	10.40.500.14.5541
1830	11/30/22	FIRE OFFICE SUPPLIES	32.63					M GENERAL SUPPLIES	10.50.300.04.5001
1830	11/30/22	SHOP SUPPLIES FOR CAP FE	3.24					M MINOR EQUIPMENT	61.60.458.18.5601
1830	11/30/22	SHOP SUPPLIES FOR CAP FE	5.10					M MINOR EQUIPMENT	61.60.458.18.5601
1830	11/30/22	SHOP SUPPLIES FOR CAP FE	8.97					M MINOR EQUIPMENT	61.60.458.18.5601
1830	11/30/22	SHOP SUPPLIES FOR CAP FE	16.70					M MINOR EQUIPMENT	61.60.458.18.5601
1830	11/30/22	SHOP SUPPLIES FOR CAP FE	44.40					M MINOR EQUIPMENT	61.60.458.18.5601
1830	11/30/22	DRAIN COVER AND PIPE SNA	6.84					M BUILDING MAINTEN	90.70.802.14.5571
1830	11/30/22	DRAIN COVER AND PIPE SNA	12.92					M BUILDING MAINTEN	90.70.802.14.5571
1830	11/30/22	HYDRAULIC HOSE FOR TRUCK	291.95					M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	HYDRAULIC HOSE FOR TRUCK	15.37					M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	UNIFORM ITEMS	81.04					M CLOTHING EXPENSE	10.70.225.38.5812
1830	11/30/22	MASTER CHAIN LINKS FOR D	11.88					M MAINTENANCE SUPP	92.70.902.04.5009
1830	11/30/22	AVIGILON POWER INJECTOR	62.05					M FACILITIES SECUR	10.90.132.18.5614
1830	11/30/22	GASKET MATERIAL,BRAKE C	8.41				-	M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	GASKET MATERIAL,BRAKE C	3.99				-	M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	GASKET MATERIAL,BRAKE C	3.99				-	M MAINS & LINES MA	90.70.801.14.5532

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CARD CENTER		007674							
1830	11/30/22	WWT UNIFORM CLOTHING	83.12				-	M CLOTHING EXPENSE	92.70.901.38.5812
1830	11/30/22	WOMAN'S HEALTH MAGAZINES	12.00					M PUBLICATIONS	65.60.491.38.5810
1830	11/30/22	WOMAN'S HEALTH MAGAZINES	0.64					M PUBLICATIONS	65.60.491.38.5810
1830	11/30/22	SUPPLIES TO OPEN BASEMEN	36.98					M MAINTENANCE MATE	90.70.802.04.5009
1830	11/30/22	SUPPLIES TO OPEN BASEMEN	9.97					M MAINTENANCE MATE	90.70.802.04.5009
1830	11/30/22	SUPPLIES TO OPEN BASEMEN	30.24					M MAINTENANCE MATE	90.70.802.04.5009
1830	11/30/22	REPLACEMENT FOR MISSING	34.00					M GROUNDS/LANDSCAP	73.70.226.14.5575
1830	11/30/22	UNIFORM NAME TAPES.	25.65					M CLOTHING EXPENSE	10.40.501.38.5812
1830	11/30/22	METRO CHIEFS LUNCHEON ME	16.74					M TRAINING TRAVEL	10.40.500.06.5210
1830	11/30/22	DIY MAGAZINE LCC	19.98					M PUBLICATIONS	65.60.491.38.5810
1830	11/30/22	HOUSE BEAUTIFUL LCC MAGA	15.00					M PUBLICATIONS	65.60.491.38.5810
1830	11/30/22	HOUSE BEAUTIFUL LCC MAGA	0.80					M PUBLICATIONS	65.60.491.38.5810
1830	11/30/22	MEN'S HEALTH LCC MAGAZIN	15.00					M PUBLICATIONS	65.60.491.38.5810
1830	11/30/22	MEN'S HEALTH LCC MAGAZIN	0.80					M PUBLICATIONS	65.60.491.38.5810
1830	11/30/22	SECURITY CHAIN	31.50					M VEHICLE MAINTENA	92.70.901.14.5541
1830	11/30/22	SECURITY CHAIN	31.49					M VEHICLE MAINTENA	90.70.801.14.5541
1830	11/30/22	FIRE #626 WIPER BLADES	40.78					M VEHICLE MAINTENA	10.50.311.14.5541
1830	11/30/22	WWT UNIFORM CLOTHING	85.61				-	M PROTECTIVE CLOTH	92.70.901.38.5813
1830	11/30/22	FAMILY MAGAZINE	19.96				-	M PUBLICATIONS	65.60.491.38.5810
1830	11/30/22	ALEX PROTECTIVE CLOTHING	39.99					M PROTECTIVE CLOTH	92.70.901.38.5813
1830	11/30/22	SOD PINS	99.69					M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	LADELS FOR BREAKFAST	4.40					M CHARITABLE FUND	60.60.415.38.5802
1830	11/30/22	PRESSURE VESSEL MISSOURI	20.65					M MISCELLANEOUS FE	90.70.802.08.5399
1830	11/30/22	SCULPTURE PROGRAM BROCHU	146.07					M GRANT SUPPLIES	67.20.061.04.5054
1830	11/30/22	MORE 8800 MOWER DECK PAR	30.22					M VEHICLE MAINTENA	61.60.458.14.5541
1830	11/30/22	KEYS	103.74				-	M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	PLANTS FOR FOUNDATION BR	54.00					M CHARITABLE FUND	60.60.415.38.5802
1830	11/30/22	DUMBELLS FOR GX CLASSES	262.42					M MINOR EQUIPMENT	65.60.491.18.5601
1830	11/30/22	TOLL FOR TRIP TO LAWRENC	3.00					M MEETING EXPENSE	60.60.415.38.5803
1830	11/30/22	RUGGED PH PROBE	792.66					M MINOR EQUIPMENT	92.70.902.18.5601
1830	11/30/22	DONUTS FOR NORTHLAND INV	26.35					M MISCELLANEOUS EX	10.40.500.38.5989
1830	11/30/22	STRAW BLANKET	111.63					M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	IRON/STEAMER FOR RENTALS	89.99					M GENERAL SUPPLIES	65.60.491.04.5001
1830	11/30/22	SOCKET FOR DIVING BOARD	20.90					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	CERT FOR MAPS.LIBERTYMO.	448.00					M INTERNET SERVICE	10.90.132.08.5304
1830	11/30/22	CARBON FOR HEADWORKS AIR	3,588.68					M MAINTENANCE SUPP	92.70.902.04.5009
1830	11/30/22	CARBON FOR HEADWORKS AIR	179.43					M MAINTENANCE SUPP	92.70.902.04.5009
1830	11/30/22	WWT UNIFORM CLOTHING	15.63				-	M CLOTHING EXPENSE	92.70.901.38.5812
1830	11/30/22	CLEANING SUPPLIES FOR PO	15.92					M BUILDING MAINTEN	90.70.802.14.5571
1830	11/30/22	OFFICE SUPPLIES	36.60				-	M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	OFFICE SUPPLIES	18.30				-	M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	OFFICE SUPPLIES	19.52				-	M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	OFFICE SUPPLIES	10.78				-	M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	OFFICE SUPPLIES	8.16				-	M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	OFFICE SUPPLIES	9.36				-	M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	OFFICE SUPPLIES	6.37				-	M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	OFFICE SUPPLIES	3.38				-	M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	MASSAGE RENEWAL	76.75				-	M MISCELLANEOUS FE	65.60.491.08.5399
1830	11/30/22	PRIZES-HOMETOWN HOLIDAYS	324.37				-	M HOMETOWN HOLIDAY	67.20.061.38.5809
1830	11/30/22	FIRE PROMOTIONAL CEREMON	60.97					M FOOD	10.50.300.04.5013

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
CARD CENTER		007674						
1830	11/30/22	ANNUAL PARK BOARD BUDGET	168.00				M MEETING EXPENSE	60.60.415.38.5803
1830	11/30/22	UNIFORM PROTECTIVE HOODI	25.00				M PROTECTIVE CLOTH	92.70.901.38.5813
1830	11/30/22	UNIFORM PROTECTIVE HOODI	24.99				M PROTECTIVE CLOTH	90.70.801.38.5813
1830	11/30/22	HYDR HOSE #712	146.38			-	M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	HYDR HOSE #712	7.70			-	M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	RUBBER GLOVES	51.96				M MAINS & LINES MA	92.70.901.14.5532
1830	11/30/22	FIRE STATION SUPPLIES	61.63				M STATION SUPPLIES	10.50.301.04.5020
1830	11/30/22	DOZER TRADE IN BATTERIES	129.95				M MISC EQUIPMENT M	92.70.901.14.5559
1830	11/30/22	DOZER TRADE IN BATTERIES	129.95				M MISC EQUIPMENT M	90.70.801.14.5559
1830	11/30/22	WASHERS FOR TRUCK TOOLBO	1.45			-	M GENERAL SUPPLIES	10.80.153.04.5001
1830	11/30/22	OFFICE SUPPLIES	7.40				M GENERAL SUPPLIES	90.30.133.04.5001
1830	11/30/22	OFFICE SUPPLIES	7.40				M GENERAL SUPPLIES	92.30.134.04.5001
1830	11/30/22	OFFICE SUPPLIES	7.40				M GENERAL SUPPLIES	10.30.130.04.5001
1830	11/30/22	SEWER COUPLINGS	211.59				M MAINS & LINES MA	92.70.901.14.5532
1830	11/30/22	FITNESS EQUIPMENT SMALL	584.65				M CORPORATE WELLNE	65.60.417.08.8225
1830	11/30/22	SMALL HAND TOOLS	66.40				M SMALL TOOLS	92.70.901.04.5018
1830	11/30/22	SMALL HAND TOOLS	66.39				M SMALL TOOLS	90.70.801.04.5018
1830	11/30/22	PAINT BRUSHES	18.00				M MISCELLANEOUS EX	92.70.901.38.5989
1830	11/30/22	PAINT BRUSHES	18.00				M MISCELLANEOUS EX	90.70.801.38.5989
1830	11/30/22	METAL #712	235.21			-	M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	FIRE TRUFUEL	124.34				M VEHICLE SUPPLIES	10.50.301.04.5006
1830	11/30/22	FERNCO STRONG BACK	81.35				M MAINS & LINES MA	92.70.901.14.5532
1830	11/30/22	TAPE MEASURES	19.98				M SMALL TOOLS	92.70.901.04.5018
1830	11/30/22	DRAIN FOR SHOP	41.56				M LANDSCAPING	52.60.420.14.5583
1830	11/30/22	PROPANE FOR POTHOLE TRUC	100.62				M ASPHALT-STREET R	50.75.607.14.5621
1830	11/30/22	TOOLS TO TAKE OVER DIGGI	100.38				M MISCELLANEOUS SU	73.70.226.04.5099
1830	11/30/22	FUEL HOSE REPLACEMENT FO	7.86				M MISC EQUIPMENT M	60.60.420.14.5559
1830	11/30/22	PIPE FITTING FOR POTASSI	8.84				M WATER PLANT MAIN	90.70.802.14.5534
1830	11/30/22	PIPE FITTING FOR POTASSI	8.38				M WATER PLANT MAIN	90.70.802.14.5534
1830	11/30/22	MEETING EXP	281.16			-	M REGISTRATION FEE	10.40.500.06.5251
1830	11/30/22	OFFICE SUPPLIES	79.89				M GENERAL SUPPLIES	90.30.133.04.5001
1830	11/30/22	OFFICE SUPPLIES	79.89				M GENERAL SUPPLIES	92.30.134.04.5001
1830	11/30/22	OFFICE SUPPLIES	79.89				M GENERAL SUPPLIES	10.30.130.04.5001
1830	11/30/22	CREDIT VOUCHER LOWES #01	16.96CR				M RSVP GRANT	65.60.491.04.5064
1830	11/30/22	CAP FED 8800 CAP SCREW	12.12				M VEHICLE MAINTENA	61.60.458.14.5541
1830	11/30/22	ORP CALIBRATION SOLUTION	257.28				M LAB SUPPLIES	92.70.902.04.5014
1830	11/30/22	LUMBER FOR KIOSK ROOF	12.42				M RSVP GRANT	65.60.491.04.5064
1830	11/30/22	HYDRAULIC PUMP FOR POTHO	108.96				M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	CAP FED 8800 DECK WASHER	13.91				M VEHICLE MAINTENA	61.60.458.14.5541
1830	11/30/22	FIRE FUNERAL FLOWERS	100.00				M GENERAL SUPPLIES	10.50.300.04.5001
1830	11/30/22	NOVEMBER TLO	93.20				M MISCELLANEOUS FE	10.40.500.08.5399
1830	11/30/22	1" 1/8" SOCKET TOOL	4.50				M SMALL TOOLS	92.70.901.04.5018
1830	11/30/22	1" 1/8" SOCKET TOOL	4.49				M SMALL TOOLS	90.70.801.04.5018
1830	11/30/22	FIRE FUNERAL FLOWERS	100.00				M GENERAL SUPPLIES	10.50.300.04.5001
1830	11/30/22	LUMBER FOR KIOSK ROOF	6.21				M RSVP GRANT	65.60.491.04.5064
1830	11/30/22	OFFICE SUPPLIES	3.50				M GENERAL SUPPLIES	90.30.133.04.5001
1830	11/30/22	OFFICE SUPPLIES	3.50				M GENERAL SUPPLIES	92.30.134.04.5001
1830	11/30/22	OFFICE SUPPLIES	3.51				M GENERAL SUPPLIES	10.30.130.04.5001
1830	11/30/22	VISIT LIBERTY FACEBOOK A	862.79				M ADVERTISING	67.20.061.08.5371
1830	11/30/22	CREDIT VOUCHER RIVERBEND	114.60CR				M MAINS & LINES MA	90.70.801.14.5532

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CARD CENTER		007674							
1830	11/30/22	TRUCK 310 REPAIR	8.98					M VEHICLE MAINTENA	60.60.420.14.5541
1830	11/30/22	KIOSK SUPPLIES (LOCKS AN	42.35					M RSVP GRANT	65.60.491.04.5064
1830	11/30/22	UCART AND CONCRETE FOR 2	103.53					M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	WEED EATER DEPOSIT FOR S	40.00					M WATER PLANT MAIN	90.70.802.14.5534
1830	11/30/22	ARGON	79.50				-	M LANDSCAPING	52.60.420.14.5583
1830	11/30/22	GROUND RODS	464.00				-	M LANDSCAPING	52.60.420.14.5583
1830	11/30/22	PAINT SUPPLIES	15.98				-	M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	PAINT SUPPLIES	59.88				-	M GENERAL SUPPLIES	90.70.801.04.5001
1830	11/30/22	PAINT SUPPLIES	16.74				-	M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	PAINT SUPPLIES	59.88				-	M GENERAL SUPPLIES	90.70.801.04.5001
1830	11/30/22	AIR FILTERS FOR DOZER AN	100.99					M MISC EQUIPMENT M	92.70.901.14.5559
1830	11/30/22	AIR FILTERS FOR DOZER AN	100.98					M MISC EQUIPMENT M	90.70.801.14.5559
1830	11/30/22	LAB SUPPLIES	823.75					M LAB SUPPLIES	90.70.802.04.5014
1830	11/30/22	WHEELS FOR GATE AT WATER	93.98					M WATER TOWERS MAI	90.70.802.14.5537
1830	11/30/22	OIL CHANGE AND 3 WIPERS	106.75				-	M VEHICLE MAINTENA	10.60.482.14.5541
1830	11/30/22	TRUCK BOX KEYS #313	9.00				-	M VEHICLE MAINTENA	65.60.491.14.5541
1830	11/30/22	FIRE STATION SUPPLIES	3.78					M STATION SUPPLIES	10.50.301.04.5020
1830	11/30/22	PATCH CABLES,VELCRO	40.68				-	M MINOR COMPUTER E	10.90.132.18.5605
1830	11/30/22	PATCH CABLES,VELCRO	31.28				-	M MINOR COMPUTER E	10.90.132.18.5605
1830	11/30/22	PATCH CABLES,VELCRO	27.26				-	M GENERAL SUPPLIES	10.90.132.04.5001
1830	11/30/22	LUNCH-OVERTIME LIMB	48.32				-	M GENERAL SUPPLIES	10.70.225.04.5001
1830	11/30/22	UNIFORM JEANS	45.00				-	M CLOTHING EXPENSE	10.70.221.38.5812
1830	11/30/22	SILK SCREEN SAFETY VESTS	312.00					M PROTECTIVE CLOTH	92.70.901.38.5813
1830	11/30/22	SILK SCREEN SAFETY VESTS	312.00					M PROTECTIVE CLOTH	90.70.801.38.5813
1830	11/30/22	FIRE #601 CW	21.99				-	M VEHICLE MAINTENA	10.50.300.14.5541
1830	11/30/22	LIBERTY PARKS AND REC FO	60.00				-	M CHARITABLE FUND	60.60.415.38.5802
1830	11/30/22	ANDREW- STEEL TOE BOOTS	191.24					M PROTECTIVE CLOTH	92.70.901.38.5813
1830	11/30/22	KCIC INSTALLATION OF PER	3,425.44					M MINOR EQUIPMENT	92.70.902.18.5601
1830	11/30/22	FIRE #602 CW	21.99				-	M VEHICLE MAINTENA	10.50.315.14.5541
1830	11/30/22	KCIC TECH WORK FOR VARIO	2,802.31					M MINOR EQUIPMENT	92.70.902.18.5601
1830	11/30/22	2 NIGHTS STAY DOUBLE TRE	271.58					M TRAINING TRAVEL	10.40.500.06.5210
1830	11/30/22	BADGE CASES - ADMIN AND	53.96					M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	OFFICE SUPPLIES	5.66					M GENERAL SUPPLIES	90.30.133.04.5001
1830	11/30/22	OFFICE SUPPLIES	5.66					M GENERAL SUPPLIES	92.30.134.04.5001
1830	11/30/22	OFFICE SUPPLIES	5.67					M GENERAL SUPPLIES	10.30.130.04.5001
1830	11/30/22	GLOVES FOR THE OFFICERS	247.80					M CLOTHING EXPENSE	10.40.500.38.5812
1830	11/30/22	CONCRETE TOOLS, SAFETY G	100.14					M SMALL TOOLS	90.70.801.04.5018
1830	11/30/22	CONCRETE TOOLS, SAFETY G	100.14					M SMALL TOOLS	90.70.801.04.5018
1830	11/30/22	CONCRETE TOOLS, SAFETY G	158.16					M PROTECTIVE CLOTH	92.70.901.38.5813
1830	11/30/22	CONCRETE TOOLS, SAFETY G	158.16					M PROTECTIVE CLOTH	90.70.801.38.5813
1830	11/30/22	TRAINING MANNEQUIN	1,432.99					M MINOR EQUIPMENT	58.50.325.18.5601
1830	11/30/22	DONUTS FOR SNOW REMOVAL	51.96					M GENERAL SUPPLIES	10.70.225.04.5001
1830	11/30/22	WWT UNIFORM CLOTHING	139.96				-	M CLOTHING EXPENSE	92.70.901.38.5812
1830	11/30/22	HOTEL PARKING FOR MPR CO	20.00					M TRAINING TRAVEL	10.25.011.06.5210
1830	11/30/22	BRENDON PERMIT	42.07					M TRAINING COSTS	92.70.901.06.5259
1830	11/30/22	OFFICE CALENDARS	10.82					M GENERAL SUPPLIES	90.30.133.04.5001
1830	11/30/22	OFFICE CALENDARS	10.82					M GENERAL SUPPLIES	92.30.134.04.5001
1830	11/30/22	OFFICE CALENDARS	10.81					M GENERAL SUPPLIES	10.30.130.04.5001
1830	11/30/22	OFFICE SUPPLIES	12.51					M GENERAL SUPPLIES	90.30.133.04.5001
1830	11/30/22	OFFICE SUPPLIES	12.51					M GENERAL SUPPLIES	92.30.134.04.5001

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CARD CENTER		007674							
1830	11/30/22	OFFICE SUPPLIES	12.50					M GENERAL SUPPLIES	10.30.130.04.5001
1830	11/30/22	BIRTHDAY CARDS FOR RSVP	27.99					M RSVP GRANT	65.60.491.04.5064
1830	11/30/22	BOLTS	48.83					M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	CONCRETE AND LATCHES FOR	38.71					M RSVP GRANT	65.60.491.04.5064
1830	11/30/22	SPRAY PAINT	7.99					M MISC EQUIPMENT M	61.60.458.14.5559
1830	11/30/22	DOUGHNUTS FOR QI	25.98					M TRAINING COSTS	10.50.300.06.5259
1830	11/30/22	FURNACE FILTERS	103.51					M BUILDING MAINTEN	10.70.225.14.5571
1830	11/30/22	T/S ELS TRANSFER SWITCH	379.76					M LIFT STATION MAI	92.70.902.14.5525
1830	11/30/22	REPAIRED EFFLUENT FLOW M	406.99					M WWTR PLANT MAINT	92.70.902.14.5534
1830	11/30/22	FIRE FUNERAL FLOWERS	100.00					M GENERAL SUPPLIES	10.50.300.04.5001
1830	11/30/22	REBAR AND PARTS FOR STRE	348.00					M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	REBAR AND PARTS FOR STRE	11.12					M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	REBAR AND PARTS FOR STRE	21.00					M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	CEMETERY KIOSK SUPPLIES	153.80					M RSVP GRANT	65.60.491.04.5064
1830	11/30/22	ITEM 1 IS A FRAME FOR TH	12.84					M GENERAL SUPPLIES	10.90.132.04.5001
1830	11/30/22	ITEM 1 IS A FRAME FOR TH	108.75					- M GENERAL SUPPLIES	10.90.132.04.5001
1830	11/30/22	CREDIT VOUCHER BATTERIES	40.00CR					M VEHICLE MAINTENA	10.50.311.14.5541
1830	11/30/22	ANDREW- MUCK BOOTS	120.99					M PROTECTIVE CLOTH	92.70.901.38.5813
1830	11/30/22	SPACE HEATER FOR SHOP AN	147.87					- M MINOR EQUIPMENT	10.70.221.18.5601
1830	11/30/22	SPACE HEATER FOR SHOP AN	5.56					- M MINOR EQUIPMENT	10.70.221.18.5601
1830	11/30/22	SPACE HEATER FOR SHOP AN	9.93					- M MINOR EQUIPMENT	10.70.221.18.5601
1830	11/30/22	GIFT CARD FOR VISIT LIBE	100.00					M ADVERTISING	67.20.061.08.5371
1830	11/30/22	T/S RAS PLC	198.00					M WWTR PLANT MAINT	92.70.902.14.5534
1830	11/30/22	SS BOLTS	69.66					M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	JEFF MATHEWS WORK.	2,806.46					M MAINTENANCE SUPP	92.70.902.04.5009
1830	11/30/22	T/S SCUM PIT BLOWER AND	588.63					M WWTR PLANT MAINT	92.70.902.14.5534
1830	11/30/22	FIRE FUNERAL FLOWERS	110.00					M GENERAL SUPPLIES	10.50.300.04.5001
1830	11/30/22	REPLACED EFFLUENT FLOW M	266.00					M WWTR PLANT MAINT	92.70.902.14.5534
1830	11/30/22	FIRE STATION SUPPLIES	236.42					M STATION SUPPLIES	10.50.301.04.5020
1830	11/30/22	BIRTHDAY PARTY PACKAGE	95.00					M BIRTHDAY PARTIES	65.60.417.08.8805
1830	11/30/22	DIESEL FUEL ADDITIVE FOR	9.50					M MISC EQUIPMENT M	92.70.901.14.5559
1830	11/30/22	DIESEL FUEL ADDITIVE FOR	9.49					M MISC EQUIPMENT M	90.70.801.14.5559
1830	11/30/22	FIRE #626 BATTERIES REPL	497.77					M VEHICLE MAINTENA	10.50.311.14.5541
1830	11/30/22	CHRIS VEACH DEDICATION T	224.92					M PARK TREES	55.60.445.38.5824
1830	11/30/22	TANK REFILL	151.73					M MISCELLANEOUS FE	10.60.483.08.5399
1830	11/30/22	TANK REFILL	151.73					M GENERAL SUPPLIES	65.60.491.04.5001
1830	11/30/22	MULCH FOR VEACH TREE	7.96					M PARK TREES	55.60.445.38.5824
1830	11/30/22	SHOE POLISH FOR BOOTS AN	22.46					M MINOR EQUIPMENT	10.40.500.18.5601
1830	11/30/22	LUNCH FOR AUDITOR INTERV	21.68					M MEETING EXPENSE	10.30.130.38.5803
1830	11/30/22	LUNCH FOR AUDITOR INTERV	21.68					M MEETING EXPENSE	90.30.133.38.5803
1830	11/30/22	LUNCH FOR AUDITOR INTERV	21.74					M MEETING EXPENSE	92.30.134.38.5803
1830	11/30/22	SPECTRUM	77.89					M INTERNET SERVICE	10.90.132.08.5304
1830	11/30/22	DISPOSABLE TOWELS FOR WO	39.98					M GENERAL SUPPLIES	90.70.801.04.5001
1830	11/30/22	PLUG REPLACEMENT ON PORT	5.58					M MISC EQUIPMENT M	60.60.420.14.5559
1830	11/30/22	PROTECTIVE PRESCRIPTION	100.00					M PROTECTIVE CLOTH	92.70.901.38.5813
1830	11/30/22	PROTECTIVE PRESCRIPTION	100.00					M PROTECTIVE CLOTH	90.70.801.38.5813
1830	11/30/22	CHILI SUPPLIES	34.00					M MISCELLANEOUS EX	92.70.901.38.5989
1830	11/30/22	CHILI SUPPLIES	33.99					M MISCELLANEOUS EX	90.70.801.38.5989
1830	11/30/22	SALT FOR WATER SOFTENING	34.92					M MAINTENANCE MATE	90.70.802.04.5009
1830	11/30/22	FIRE OFFICE SUPPLIES	21.78					M GENERAL SUPPLIES	10.50.300.04.5001

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CARD CENTER		007674							
1830	11/30/22	NEW BOLTS AND NUTS FOR W	40.35					M WELLFIELD MAINTEN	90.70.802.14.5535
1830	11/30/22	MONTHLY SERVICE FEE	20.00					M MISCELLANEOUS FE	65.60.491.08.5399
1830	11/30/22	OFFICE SUPPLIES	15.24				-	M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	TENSION IDLER PULLEY FOR	345.00					M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	SUITS FOR GUARDS.	79.50					M CLOTHING EXPENSE	65.60.491.38.5812
1830	11/30/22	LUNCH FOR ORAL BOARD PAR	68.68					M MEETING EXPENSE	10.40.500.38.5803
1830	11/30/22	OFFICE SUPPLIES	42.57				-	M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	OFFICE SUPPLIES	19.64				-	M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	OFFICE SUPPLIES	10.02				-	M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	OFFICE SUPPLIES	15.36				-	M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	OFFICE SUPPLIES	5.48				-	M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	OFFICE SUPPLIES	5.58				-	M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	BATTERIES FOR WELDING HE	6.67					M GENERAL SUPPLIES	90.70.802.04.5001
1830	11/30/22	O RING	10.10					M MISC EQUIPMENT M	60.60.420.14.5559
1830	11/30/22	TRUCK 310 REPAIR	129.70					M VEHICLE MAINTENA	60.60.420.14.5541
1830	11/30/22	POWER ADAPTER FOR PH PRO	170.82					M LAB SUPPLIES	92.70.902.04.5014
1830	11/30/22	SAFETY COATS	143.75					M PROTECTIVE CLOTH	92.70.901.38.5813
1830	11/30/22	SAFETY COATS	143.75					M PROTECTIVE CLOTH	90.70.801.38.5813
1830	11/30/22	ALTERNATOR FOR #714	483.83					M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	BOLTS FOR SIGNS	8.27					M STREET SIGNS	50.75.607.14.5641
1830	11/30/22	FIRE BATHROOM REPAIR	39.18					M BUILDING MAINTEN	10.50.300.14.5571
1830	11/30/22	MEASURING WHEELS	34.02					M SMALL TOOLS	92.70.901.04.5018
1830	11/30/22	MEASURING WHEELS	34.02					M SMALL TOOLS	90.70.801.04.5018
1830	11/30/22	BOARDS FOR CONCRETE FORM	99.20					M BUILDING MAINTEN	60.60.420.14.5571
1830	11/30/22	BACK-UP BATTERIES FOR PL	199.99					M WELLFIELD MAINTEN	90.70.802.14.5535
1830	11/30/22	BACK-UP BATTERIES FOR PL	99.99					M WELLFIELD MAINTEN	90.70.802.14.5535
1830	11/30/22	BACK-UP BATTERIES FOR PL	99.99					M WELLFIELD MAINTEN	90.70.802.14.5535
1830	11/30/22	TNT NH3 ULR, PARTIAL SHI	145.51					M LAB SUPPLIES	92.70.902.04.5014
1830	11/30/22	CREDIT VOUCHER POS PORTA	205.07	CR				M MINOR COMPUTER E	10.90.132.18.5605
1830	11/30/22	FITTINGS FOR SNOW REMOVA	19.98					M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	CONWAY SHIELDS	367.32					M MINOR EQUIPMENT	75.50.780.18.5601
1830	11/30/22	FLEX CLAW	12.99					M GENERAL SUPPLIES	10.70.225.04.5001
1830	11/30/22	SUPPLIES	97.83				-	M MISCELLANEOUS EX	92.70.901.38.5989
1830	11/30/22	SUPPLIES	97.83				-	M MISCELLANEOUS EX	90.70.801.38.5989
1830	11/30/22	CANCELED ORDER OF REPLAC	322.70	CR				M GENERAL SUPPLIES	65.60.491.04.5001
1830	11/30/22	CANCELED ORDER OF REPLAC	35.86	CR				M MISCELLANEOUS FE	65.60.491.08.5399
1830	11/30/22	MORE TOILET PARTS FOR CI	121.23					M FACILITIES MAINT	10.70.221.14.5572
1830	11/30/22	FIRE OFFICE SUPPLIES	39.18					M GENERAL SUPPLIES	10.50.300.04.5001
1830	11/30/22	SUPPLIES	7.29				-	M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	SUPPLIES	0.64				-	M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	PROTECTIVE GEAR	99.37					M PROTECTIVE CLOTH	90.70.801.38.5813
1830	11/30/22	BINDERS FOR NEW HIRE PAC	25.04					M GENERAL SUPPLIES	10.25.011.04.5001
1830	11/30/22	BINDERS FOR NEW HIRE PAC	13.90					M GENERAL SUPPLIES	10.20.121.04.5001
1830	11/30/22	UNIFORM CLOTHING	43.99					M CLOTHING EXPENSE	90.70.801.38.5812
1830	11/30/22	TAILGATE LATCH REPLACEME	27.97					M VEHICLE MAINTENA	65.60.491.14.5541
1830	11/30/22	HP DOCK ADAPTOR	34.99					M MINOR COMPUTER E	10.90.132.18.5605
1830	11/30/22	STAGE LAMP REPLACEMENTS	134.87					M GENERAL SUPPLIES	65.60.491.04.5001
1830	11/30/22	BACKGROUND CHECKS	459.25				-	M CRIMINAL HISTORY	10.2474
1830	11/30/22	FIRE STATION SUPPLIES	29.98					M STATION SUPPLIES	10.50.301.04.5020
1830	11/30/22	OIL CHANGE AND SERVICE F	692.17					M MISC EQUIPMENT M	92.70.901.14.5559

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
CARD CENTER		007674						
1830	11/30/22	OIL CHANGE AND SERVICE F	692.17				M MISC EQUIPMENT M	90.70.801.14.5559
1830	11/30/22	UNIFORM CLOTHING	55.87				M CLOTHING EXPENSE	90.70.801.38.5812
1830	11/30/22	FIRE LED LIGHTS	332.50				M STATION SUPPLIES	10.50.301.04.5020
1830	11/30/22	LUNCH & LEARN	10.00				M TRAINING COSTS	61.60.458.06.5259
1830	11/30/22	FIRE LIGHT BULBS	70.00				M STATION SUPPLIES	10.50.301.04.5020
1830	11/30/22	FIRE HALLOWEEN CANDY	250.80				M GENERAL SUPPLIES	10.50.300.04.5001
1830	11/30/22	RADIO MONTHLY LUNCHEON A	10.00				M MEETING EXPENSE	10.20.031.38.5803
1830	11/30/22	TAPE MEASURE FOR GRAVE M	14.86				M SUPPLIES-CEMETER	73.70.226.04.5073
1830	11/30/22	CREDIT VOUCHER REFUND SA	305.28CR				M WATER PLANT MAIN	90.70.802.14.5534
1830	11/30/22	1445 REPAIR	30.98				M MISC EQUIPMENT M	60.60.420.14.5559
1830	11/30/22	LAG BOLTS FOR PULL UP BA	4.86				M MISC EQUIPMENT M	60.60.420.14.5559
1830	11/30/22	FIRE STATION SUPPLIES	18.96				M STATION SUPPLIES	10.50.301.04.5020
1830	11/30/22	UNIFORM PROTECTIVE BOOTS	80.75				M PROTECTIVE CLOTH	92.70.901.38.5813
1830	11/30/22	UNIFORM PROTECTIVE BOOTS	80.74				M PROTECTIVE CLOTH	90.70.801.38.5813
1830	11/30/22	STAGE LAMP REPLACEMENTS	113.31				M GENERAL SUPPLIES	65.60.491.04.5001
1830	11/30/22	BIRTHDAY PARTY PACKAGE	95.00				M BIRTHDAY PARTIES	65.60.417.08.8805
1830	11/30/22	WREATH FOR THE VETERANS	300.00				M RECREATION SUPPL	60.60.415.04.5004
1830	11/30/22	UNIFORM PROTECTIVE	35.00				M PROTECTIVE CLOTH	92.70.901.38.5813
1830	11/30/22	UNIFORM PROTECTIVE	34.99				M PROTECTIVE CLOTH	90.70.801.38.5813
1830	11/30/22	FIRE TRAINING CREDIT	159.99CR				M TRAINING COSTS	10.50.315.06.5259
1830	11/30/22	SHOWER CURTAINS CREDIT V	2.70CR				M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	BOTTLED WATER FOR CITY H	24.37				M FACILITIES MAINT	10.70.221.14.5572
1830	11/30/22	BOTTLED WATER FOR CITY H	2.16				M FACILITIES MAINT	10.70.221.14.5572
1830	11/30/22	SUPPLIES FOR RETIREMENT/	129.63				M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	80-90 GEAR OIL	63.92				M MAINS & LINES MA	92.70.901.14.5532
1830	11/30/22	PKS TABLES	479.98				- M BUILDING IMPROVE	61.60.458.36.7402
1830	11/30/22	PKS TABLES	382.48				- M BUILDING IMPROVE	61.60.458.36.7402
1830	11/30/22	PKS TABLES	1,038.00				- M BUILDING IMPROVE	61.60.458.36.7402
1830	11/30/22	PKS TABLES	299.98				- M BUILDING IMPROVE	61.60.458.36.7402
1830	11/30/22	PKS TABLES	408.14				- M BUILDING IMPROVE	61.60.458.36.7402
1830	11/30/22	D7 OIL	458.33				M VEHICLE MAINTENA	90.70.801.14.5541
1830	11/30/22	D7 OIL	458.32				M VEHICLE MAINTENA	92.70.901.14.5541
1830	11/30/22	REPLACEMENT STAGE LAMPS	322.70				M GENERAL SUPPLIES	65.60.491.04.5001
1830	11/30/22	REPLACEMENT STAGE LAMPS	35.86				M MISCELLANEOUS FE	65.60.491.08.5399
1830	11/30/22	FUNNEL	4.00				M MISC EQUIPMENT M	90.70.801.14.5559
1830	11/30/22	FUNNEL	3.99				M VEHICLE MAINTENA	92.70.901.14.5541
1830	11/30/22	TOILET PARTS AFTER WATER	136.95				- M FACILITIES MAINT	10.70.221.14.5572
1830	11/30/22	SHOWER CURTAINS	381.18				M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	WORK PANTS FOR UNIFORM.	49.99				M CLOTHING EXPENSE	92.70.902.38.5812
1830	11/30/22	SHOWER CURTAINS CREDIT V	0.30CR				M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	SHOWER CURTAINS	20.22				M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	WALLEY FIL	375.00				M TRAINING TRAVEL	75.50.780.06.5210
1830	11/30/22	UNIFORM JEANS	98.64				M CLOTHING EXPENSE	10.70.225.38.5812
1830	11/30/22	FOAM PIPE INSTALLATION	4.56				M BUILDING MAINTEN	10.70.225.14.5571
1830	11/30/22	SOCKET AND GREASE FOR ME	15.06				M GENERAL SUPPLIES	10.70.225.04.5001
1830	11/30/22	SOCKET AND GREASE FOR ME	77.94				M GENERAL SUPPLIES	10.70.225.04.5001
1830	11/30/22	UTILITIES LUNCH (CITY HA	77.81				M OTHER	10.25.011.38.5989
1830	11/30/22	CUTTING FEE FOR HOMETOWN	14.00				M HOMETOWN HOLIDAY	67.20.061.38.5809
1830	11/30/22	FIRE TRAINING COSTS	159.99				M TRAINING COSTS	10.50.315.06.5259
1830	11/30/22	NEW PH PROBE FOR LAB	354.14				M LAB SUPPLIES	92.70.902.04.5014

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CARD CENTER		007674							
1830	11/30/22	ANTI FREEZE AND GEAR OIL	29.98					M MISC EQUIPMENT M	92.70.901.14.5559
1830	11/30/22	ANTI FREEZE AND GEAR OIL	22.99					M MISC EQUIPMENT M	90.70.801.14.5559
1830	11/30/22	KITCHEN SUPPLIES	74.40					M GENERAL SUPPLIES	90.70.802.04.5001
1830	11/30/22	FIRE OFFICE SUPPLIES	47.51					M GENERAL SUPPLIES	10.50.300.04.5001
1830	11/30/22	AIRPORT PARKING FOR CHIE	85.00					M TRAINING TRAVEL	10.40.500.06.5210
1830	11/30/22	CONNECTIONS FOR POTASSIU	22.96					M BUILDING MAINTEN	90.70.802.14.5571
1830	11/30/22	SEED AND FERTILIZER	143.98					M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	CREDIT VOUCHER AMAZON.CO	705.09CR					M MINOR EQUIPMENT	65.60.491.18.5601
1830	11/30/22	O RINGS	4.52					M GENERAL SUPPLIES	60.60.420.04.5001
1830	11/30/22	AD FOR ASSISTANT DIRECTO	50.00					M MISCELLANEOUS FE	60.60.415.08.5399
1830	11/30/22	FIRE TRUFUEL	44.98					M MINOR EQUIPMENT	10.50.301.18.5601
1830	11/30/22	PUT NEW SEAL FROM TOILET	431.01					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	PUT NEW SEAL FROM TOILET	39.33					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	LODGING FOR IACP CONFERE	1,212.90					M TRAINING TRAVEL	10.40.500.06.5210
1830	11/30/22	FIRE REPLACE LIGHT FIXTU	129.98					- M VEHICLE MAINTENA	10.50.301.14.5541
1830	11/30/22	FLINTS FOR STIKER, SLIDI	18.00					M WATER PLANT MAIN	90.70.802.14.5534
1830	11/30/22	KEY COPIES FOR JOB BOX A	7.96					M SUPPLIES-CEMETER	73.70.226.04.5073
1830	11/30/22	REFUND FOR RETURNED PROD	593.73CR					M LAB SUPPLIES	90.70.802.04.5014
1830	11/30/22	WORK GLOVES	24.98					M PROTECTIVE CLOTH	10.70.225.38.5813
1830	11/30/22	UNIFORM ITEMS FOR JESSE	176.01					M CLOTHING EXPENSE	10.70.225.38.5812
1830	11/30/22	TRUCK 310 REPAIR	229.19					M VEHICLE MAINTENA	60.60.420.14.5541
1830	11/30/22	GENERAL SUPPLIES	17.94					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	23.98					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	8.34					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	26.80					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	9.98					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	7.48					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	5.98					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	5.98					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	8.98					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	11.28					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	16.98					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	14.98					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	24.99					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	"ROLLABEL" TAGS FOR COMM	82.12					M GENERAL SUPPLIES	10.80.153.04.5001
1830	11/30/22	"ROLLABEL" TAGS FOR COMM	4.93					M GENERAL SUPPLIES	10.80.153.04.5001
1830	11/30/22	EXPANSION JOINT	14.73					M LANDSCAPING	52.60.420.14.5583
1830	11/30/22	TREE PLAQUE - CHRIS VEAC	15.00					M CHARITABLE FUND	60.60.415.38.5802
1830	11/30/22	NAME TAGS	15.00					M OTHER	10.60.482.38.5989
1830	11/30/22	NAME TAGS	30.00					M GENERAL SUPPLIES	65.60.491.04.5001
1830	11/30/22	CLASS A LICENSE	78.79					M TRAINING COSTS	92.70.901.06.5259
1830	11/30/22	STRYKER CRADLE BATTERIES	948.70					M VEHICLE MAINTENA	10.50.311.14.5541
1830	11/30/22	PROPERTY ROOM SUPPLIES	451.85					M PROPERTY ROOM SU	10.40.511.04.5052
1830	11/30/22	COVERS FOR 602 AND 604	3,288.20					M VEHICLES	58.50.325.36.7101
1830	11/30/22	SPECTRUM CIRCUIT	429.99					M INTERNET SERVICE	10.90.132.08.5304
1830	11/30/22	MWEA TRAINING CLASS	120.00					M TRAINING COSTS	92.70.902.06.5259
1830	11/30/22	WTR WORK SHIRTS	84.00					- M CLOTHING EXPENSE	90.30.133.38.5812
1830	11/30/22	PW JOY LUNCHEON	607.70					M OTHER	10.25.011.38.5989
1830	11/30/22	GREEN LAB TRAINING	425.00					M TRAINING TRAVEL	10.40.500.06.5210
1830	11/30/22	MEETING EXP	15.00					- M MEETING EXPENSE	10.80.151.38.5803

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CARD CENTER		007674							
1830	11/30/22	BATTERY FOR SCHOOL ZONE	75.94					M STREET SIGNS	50.75.607.14.5641
1830	11/30/22	SAND PAPER,SAWZALL BLA	21.46					- M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	THIS IS FOOD FOR THE COM	37.25					M MEETING EXPENSE	10.80.151.38.5803
1830	11/30/22	LUNCH AND LEARN THROUGH	10.00					M REGISTRATION FEE	61.60.458.06.5251
1830	11/30/22	UCART AND CONCRETE FOR 2	114.60					M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	ZIP TIES	25.05					M GROUNDS/LANDSCAP	61.60.458.14.5575
1830	11/30/22	MWEA FALL TECH 2022 CONF	60.00					M TRAINING COSTS	92.70.902.06.5259
1830	11/30/22	GREEN LAB TRAINING	425.00					M TRAINING TRAVEL	10.40.500.06.5210
1830	11/30/22	A-FRAME SIGN INSERTS FOR	60.10					M ADVERTISING	10.60.483.08.5371
1830	11/30/22	TNT NH3 ULR, PARTIAL SHI	72.76					M LAB SUPPLIES	92.70.902.04.5014
1830	11/30/22	VINYL FOR SIGN MAKING	119.93					M STREET SIGNS	50.75.607.14.5641
1830	11/30/22	RV ANTIFREEZE	222.00					M PLAYGROUND/SPRAY	60.60.420.14.5582
1830	11/30/22	MEETING EXP	111.55					- M MEETING EXPENSE	10.80.151.38.5803
1830	11/30/22	MEETING EXP	13.03					- M MEETING EXPENSE	10.80.151.38.5803
1830	11/30/22	VINYL FOR SIGNS	19.99					M STREET SIGNS	50.75.607.14.5641
1830	11/30/22	FMAM MEMBERSHIP	30.00					M REGISTRATION FEE	10.50.300.06.5251
1830	11/30/22	PROTECTIVE GEAR	80.00					M PROTECTIVE CLOTH	90.70.801.38.5813
1830	11/30/22	AD FOR ASSISTANT DIRECTO	85.00					M OTHER	60.60.415.38.5989
1830	11/30/22	KEY TAGS FOR LABELING KE	7.99					M GENERAL SUPPLIES	10.50.321.04.5001
1830	11/30/22	TRACK HOE RENTAL FOR THE	340.00					M STORM WATER MAIN	50.75.607.14.5663
1830	11/30/22	TRACK HOE RENTAL FOR THE	51.00					M STORM WATER MAIN	50.75.607.14.5663
1830	11/30/22	TRACK HOE RENTAL FOR THE	7.63					M STORM WATER MAIN	50.75.607.14.5663
1830	11/30/22	SAW BLADES AND TAPE MEAS	8.98					M STREET SIGNS	50.75.607.14.5641
1830	11/30/22	SAW BLADES AND TAPE MEAS	5.98					M STREET SIGNS	50.75.607.14.5641
1830	11/30/22	CONCRETE FOR 90DEGREE BE	161.77					M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	POSTAGE	14.47					M GENERAL SUPPLIES	90.70.802.04.5001
1830	11/30/22	JOB POST FOR REC COORDIN	50.00					M MISCELLANEOUS EX	61.60.458.38.5989
1830	11/30/22	GREEN PAPER	8.78					M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	AD FOR RECREATION COORDI	50.00					M MISCELLANEOUS EX	61.60.458.38.5989
1830	11/30/22	CONCRETE TOOLS	154.71					M SMALL TOOLS	60.60.420.04.5018
1830	11/30/22	DIESEL ADDITIVE AND STAR	21.88					M MISC EQUIPMENT M	92.70.901.14.5559
1830	11/30/22	DIESEL ADDITIVE AND STAR	21.88					M MISC EQUIPMENT M	90.70.801.14.5559
1830	11/30/22	FIRE #605 ANTIFREEZE	44.97					M VEHICLE MAINTENA	10.50.301.14.5541
1830	11/30/22	CREDIT VOUCHER LIFE FITN	105.54CR					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	BENCHTOP LAB METER	3,359.40					M MINOR EQUIPMENT	92.70.902.18.5601
1830	11/30/22	BENCHTOP LAB METER	235.16					M MINOR EQUIPMENT	92.70.902.18.5601
1830	11/30/22	VERIZON CONNECT FLEET	38.00					M INTERNET SERVICE	10.90.132.08.5304
1830	11/30/22	BRAKE REPAIR 321	412.93					M VEHICLE MAINTENA	10.60.482.14.5541
1830	11/30/22	FIRE FUNERAL FLOWERS	110.00					M GENERAL SUPPLIES	10.50.300.04.5001
1830	11/30/22	FLEX HOSE FOR BILLY GOAT	72.10					M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	FLEX HOSE FOR BILLY GOAT	3.00					M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	INTERMEDIATE GOVERNMENT	420.00					M REGISTRATION FEE	10.30.130.06.5251
1830	11/30/22	WORK GLOVES	20.99					M PROTECTIVE CLOTH	10.70.225.38.5813
1830	11/30/22	CLEAN FLOOR DRAINS	337.50					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	CONCRETE FOR CATCH BASIN	17.16					M STORM WATER MAIN	50.75.607.14.5663
1830	11/30/22	VACTOR HYDRAULIC OIL	81.60					M VEHICLE MAINTENA	92.70.901.14.5541
1830	11/30/22	BRAKE REPAIR 321	420.00					M VEHICLE MAINTENA	10.60.482.14.5541
1830	11/30/22	LODGING-TRAINING	421.05					- M TRAINING TRAVEL	10.20.051.06.5210
1830	11/30/22	LODGING-TRAINING	421.05					- M TRAINING TRAVEL	10.20.051.06.5210
1830	11/30/22	BUG KILLER	38.93					M GENERAL SUPPLIES	10.60.483.04.5001

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CARD CENTER		007674							
1830	11/30/22	BUG KILLER	2.62					M GENERAL SUPPLIES	10.60.483.04.5001
1830	11/30/22	LODGING EXPENSE FOR ACO	421.05					M TRAINING TRAVEL	10.20.051.06.5210
1830	11/30/22	MOUSE BAIT	19.99					M BUILDING MAINTEN	10.70.225.14.5571
1830	11/30/22	MACN TRAINING HOTEL RECE	323.84					M TRAINING TRAVEL	10.40.500.06.5210
1830	11/30/22	IRRIGATION SUBSCRIPTION	25.00					M GROUNDS/LANDSCAP	61.60.458.14.5575
1830	11/30/22	WOMEN'S DOOR HINGE	706.66					M BUILDING MAINTEN	65.60.491.14.5571
1830	11/30/22	WORK SHIRTS	128.00					M CLOTHING EXPENSE	10.70.201.38.5812
1830	11/30/22	SOLUTION TO CONDITION DI	3,790.04					- M MAINTENANCE SUPP	92.70.902.04.5009
1830	11/30/22	CONCRETE AND MASONRY BRU	11.98					M STORM WATER MAIN	50.75.607.14.5663
1830	11/30/22	CONCRETE AND MASONRY BRU	21.60					M GENERAL SUPPLIES	10.70.225.04.5001
1830	11/30/22	CREDIT VOUCHER MICHAELS	4.34CR					M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	REPLACEMENT BELTS FOR AI	18.21					M MAINTENANCE SUPP	92.70.902.04.5009
1830	11/30/22	REPLACEMENT BELTS FOR AI	18.21					M MAINTENANCE SUPP	92.70.902.04.5009
1830	11/30/22	GENERAL SUPPLIES	35.94					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	48.98					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	16.34					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	11.12					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	35.92					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	3.56					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	5.96					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	2.38					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	5.98					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	5.56					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	11.98					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	6.74					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	10.98					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	7.98					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	14.34					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	29.98					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	19.60					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	12.16					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	GENERAL SUPPLIES	6.88					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	PIVOTING ANCHORS FOR PRO	37.48					M GENERAL SUPPLIES	92.70.902.04.5001
1830	11/30/22	DOOR CLOSER	75.00					M BUILDING MAINTEN	65.60.491.14.5571
1830	11/30/22	DOOR CLOSER	5.00					M BUILDING MAINTEN	65.60.491.14.5571
1830	11/30/22	DOOR CLOSER	281.25					M BUILDING MAINTEN	65.60.491.14.5571
1830	11/30/22	DOOR CLOSER	152.61					M BUILDING MAINTEN	65.60.491.14.5571
1830	11/30/22	TV MONITOR FOR OFFICE	229.99					M MINOR EQUIPMENT	10.90.132.18.5601
1830	11/30/22	MACN TRAINING HOTEL RECE	301.20					M TRAINING TRAVEL	10.40.500.06.5210
1830	11/30/22	CPR- KELLEY, GINA, LAURA	210.00					M TRAINING COSTS	65.60.491.06.5259
1830	11/30/22	CPR- KELLEY, GINA, LAURA	35.00					M REGISTRATION FEE	10.60.481.06.5251
1830	11/30/22	CPR- KELLEY, GINA, LAURA	35.00					M REGISTRATION FEE	10.60.483.06.5251
1830	11/30/22	CONCRETE FOR WYNBRICK	203.00					M MAINS & LINES MA	92.70.901.14.5532
1830	11/30/22	FIRE TRAINING PROP LOCKS	98.72					M TRAINING COSTS	10.50.301.06.5259
1830	11/30/22	MATT KELLOG COLOR LASER	449.99					M MISCELLANEOUS SU	10.40.500.04.5099
1830	11/30/22	FIELD SUPPLIES: MEASURI	94.98					M GENERAL SUPPLIES	10.70.201.04.5001
1830	11/30/22	GRASS SEED	69.99					M MAINS & LINES MA	92.70.901.14.5532
1830	11/30/22	OFFICE SUPPLIES AND JOHN	191.07					M GENERAL SUPPLIES	10.70.201.04.5001
1830	11/30/22	OFFICE SUPPLIES AND JOHN	91.07					M GENERAL SUPPLIES	10.80.151.04.5001
1830	11/30/22	SIEFKER GOING BEYOND THE	350.00					- M TRAINING COSTS	59.40.500.06.5259

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CARD CENTER		007674							
1830	11/30/22	TARPS FOR OCTOBER WORKDA	55.74					M SUPPLIES-CEMETER	73.70.226.04.5073
1830	11/30/22	MACN TRAINING HOTEL RECE	301.20					M TRAINING TRAVEL	10.40.500.06.5210
1830	11/30/22	RECYCLING FEE FOR CONCRE	45.00					M MISCELLANEOUS EX	10.70.225.38.5989
1830	11/30/22	PLATE COMPACTOR REPAIR	61.00					M MISC EQUIPMENT M	60.60.420.14.5559
1830	11/30/22	RETIREMENT GIFT FOR SUSA	82.85					M SPECIAL EVENTS	10.25.011.38.5804
1830	11/30/22	AVERY LABELS	20.38					M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	POSTAGE	11.22					M GENERAL SUPPLIES	90.70.802.04.5001
1830	11/30/22	CREDIT VOUCHER EMBASSY S	22.64CR					M TRAINING TRAVEL	10.40.500.06.5210
1830	11/30/22	MACN TRAINING HOTEL RECE	301.20					M TRAINING TRAVEL	10.40.500.06.5210
1830	11/30/22	MARKING PAINT, SAW BLADE	84.04					M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	CPR-ANGEL, TERRIE, HAIL	70.00					- M MISCELLANEOUS FE	10.60.482.08.5399
1830	11/30/22	CPR-ANGEL, TERRIE, HAIL	35.00					- M REGISTRATION FEE	10.60.481.06.5251
1830	11/30/22	CPR-ANGEL, TERRIE, HAIL	105.00					- M TRAINING COSTS	61.60.458.06.5259
1830	11/30/22	CPR-ANGEL, TERRIE, HAIL	70.00					- M TRAINING COSTS	65.60.491.06.5259
1830	11/30/22	MOW DRINK COOLERS	299.85					M RSVP GRANT	65.60.491.04.5064
1830	11/30/22	TRUCK 310 REAPIR	134.77					M VEHICLE MAINTENA	60.60.420.14.5541
1830	11/30/22	STOP LEAK FOR CATCH BASI	21.48					M STORM WATER MAIN	50.75.607.14.5663
1830	11/30/22	TRACTOR SEAL	6.15					M MISC EQUIPMENT M	60.60.420.14.5559
1830	11/30/22	CLEANING SUPPLIES	29.48					- M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	CLEANING SUPPLIES	2.57					- M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	WEF/MWEA MEMBERSHIP	110.00					M TRAINING COSTS	92.70.902.06.5259
1830	11/30/22	BATTERIES FOR HANDHELDS	34.48					M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	TRANSMISSION FLUID FOR #	215.82					M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	VACTOR #185 SERPENTINE B	795.99					M VEHICLE MAINTENA	92.70.901.14.5541
1830	11/30/22	SUPPLIES FOR COURT	8.30					M GENERAL SUPPLIES	10.20.131.04.5001
1830	11/30/22	SUPPLIES FOR COURT	7.27					M GENERAL SUPPLIES	10.20.131.04.5001
1830	11/30/22	SUPPLIES FOR COURT	21.60					M GENERAL SUPPLIES	10.20.131.04.5001
1830	11/30/22	MAT/WRESTLING SHOES FOR	119.98					M CLOTHING EXPENSE	10.40.500.38.5812
1830	11/30/22	PARTS FOR #750 NEW HOLL	1,662.81					M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	MONTHLY DISH NETWORK PAY	175.86					M MISCELLANEOUS FE	65.60.491.08.5399
1830	11/30/22	WWT UNIFORM CLOTHING	84.00					- M CLOTHING EXPENSE	92.70.901.38.5812
1830	11/30/22	T/S WEIR GATES	300.00					M WWTR PLANT MAINT	92.70.902.14.5534
1830	11/30/22	BATTERIES FOR SIGN TRUCK	259.99					M STREET SIGNS	50.75.607.14.5641
1830	11/30/22	AWARD RIBBONS AND HOLDER	163.16					M CLOTHING EXPENSE	10.40.500.38.5812
1830	11/30/22	PERSONAL TOUCH-	172.50					M MISCELLANEOUS EX	10.40.500.38.5989
1830	11/30/22	LAB SUPPLIES, PARTIAL SH	180.97					M LAB SUPPLIES	92.70.902.04.5014
1830	11/30/22	CAP & NIPPLE FOR #755	15.34					M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	4-UP COPIES FOR HOMETOWN	127.96					M HOMETOWN HOLIDAY	67.20.061.38.5809
1830	11/30/22	REPLACEMENT FOR BROKEN R	22.89					M SMALL TOOLS	10.80.153.04.5018
1830	11/30/22	METAL PALLET/GRIP TAPE F	457.13					M MAINTENANCE SUPP	92.70.902.04.5009
1830	11/30/22	WINTER GEAR	33.99					M CLOTHING EXPENSE	10.60.482.38.5812
1830	11/30/22	WINTER GEAR	77.98					M CLOTHING EXPENSE	10.60.482.38.5812
1830	11/30/22	1 GALLON SPRAYER	17.99					M MAINS & LINES MA	92.70.901.14.5532
1830	11/30/22	HVAC FILTERS FOR SERVER	141.30					M MAINT-OFFICE EQU	10.90.132.14.5551
1830	11/30/22	CREDIT VOUCHER LIBERTY R	62.08CR					- M CITY PARK IMPROV	11.60.415.36.7305
1830	11/30/22	SCAN /RESET ENGINE LIGHT	241.50					M VEHICLE MAINTENA	92.70.901.14.5541
1830	11/30/22	HITCH CONNECTION WIRING	71.25					M VEHICLE MAINTENA	90.70.801.14.5541
1830	11/30/22	OIL	2.90					M MISC EQUIPMENT M	90.70.801.14.5559
1830	11/30/22	OIL	2.89					M MISC EQUIPMENT M	92.70.901.14.5559
1830	11/30/22	MUDBUGGY RENTAL FOR SIDE	141.10					- M CITY PARK IMPROV	11.60.415.36.7305

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CARD CENTER		007674							
1830	11/30/22	FIRE TARPS	275.46					M EQUIPMENT SUPPLI	10.50.301.04.5017
1830	11/30/22	TNT UHR NH3, PARTIAL SHI	70.05					M LAB SUPPLIES	92.70.902.04.5014
1830	11/30/22	LAB SUPPLIES	426.55					M LAB SUPPLIES	90.70.802.04.5014
1830	11/30/22	VIDEO CABLE AND WALL PLA	8.79					M MINOR EQUIPMENT	10.40.500.18.5601
1830	11/30/22	VIDEO CABLE AND WALL PLA	7.91					M MINOR EQUIPMENT	10.40.500.18.5601
1830	11/30/22	VIDEO CABLE AND WALL PLA	10.90					M MINOR EQUIPMENT	10.40.500.18.5601
1830	11/30/22	CREDIT VOUCHER AMZN MKTP	5.36CR					M GENERAL SUPPLIES	10.90.132.04.5001
1830	11/30/22	BACKGROUND CHECKS	450.00					- M CRIMINAL HISTORY	10.2474
1830	11/30/22	BACKGROUND CHECKS	9.25					- M MISCELLANEOUS FE	10.30.130.08.5399
1830	11/30/22	BATTERY FOR #718	288.26					M VEHICLE MAINTENA	10.70.225.14.5541
1830	11/30/22	PARTIAL USE OF 2021 HALL	240.00					M THEATER PROMOTIO	65.60.417.08.8810
1830	11/30/22	BATTERIES FOR DOZER	130.00					M MISC EQUIPMENT M	92.70.901.14.5559
1830	11/30/22	BATTERIES FOR DOZER	130.00					M MISC EQUIPMENT M	92.70.901.14.5559
1830	11/30/22	WWT UNIFORM CLOTHING	113.24					- M CLOTHING EXPENSE	92.70.902.38.5812
1830	11/30/22	HEALTH FAIR CANDY, GIFT	66.51					M PROGRAM SUPPLIES	10.60.483.04.5099
1830	11/30/22	HVAC FILTERS FOR LCC SER	74.88					M MAINT-OFFICE EQU	10.90.132.14.5551
1830	11/30/22	SIGNS FOR SPORTS COMPLEX	125.83					M OUTSIDE PRINTING	60.60.415.04.5120
1830	11/30/22	5420 REPAIR	34.19					M MISC EQUIPMENT M	60.60.420.14.5559
1830	11/30/22	WATER , EXCEDERIN , PLAT	61.53					M MISCELLANEOUS EX	92.70.901.38.5989
1830	11/30/22	WATER , EXCEDERIN , PLAT	61.53					M MISCELLANEOUS EX	90.70.801.38.5989
1830	11/30/22	MOOD MUSIC OCT.	26.95					M MISCELLANEOUS FE	10.60.481.08.5399
1830	11/30/22	1 YEAR SUBSCRIPTION TO C	113.09					M TRAINING COSTS	10.50.301.06.5259
1830	11/30/22	PROS OFFICE COPIER/FAX	304.00					- M GENERAL SUPPLIES	10.20.121.04.5001
1830	11/30/22	GENERAL SUPPLIES FOR ADM	28.54					M GENERAL SUPPLIES	10.25.011.04.5001
1830	11/30/22	GENERAL SUPPLIES FOR ADM	10.79					M GENERAL SUPPLIES	10.20.001.04.5001
1830	11/30/22	GENERAL SUPPLIES FOR ADM	4.99					M GENERAL SUPPLIES	10.20.001.04.5001
1830	11/30/22	GENERAL SUPPLIES FOR ADM	22.50					M GENERAL SUPPLIES	10.20.001.04.5001
1830	11/30/22	SAFETY VESTS	96.48					M PROTECTIVE CLOTH	10.50.301.38.5813
1830	11/30/22	8800 BOLT	3.03					M VEHICLE MAINTENA	61.60.458.14.5541
1830	11/30/22	IRRIGATION LINE REPAIR	91.10					M MAINS & LINES MA	92.70.901.14.5532
1830	11/30/22	FIRE EAR PROTECTION	21.98					M TRAINING COSTS	10.50.301.06.5259
1830	11/30/22	TAPE	13.99					M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	GLUE ,PRIMER, 2 PVC CAP	18.62					M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	OFFICE CHAIR AND WARRANT	299.99					M MAINTENANCE-OFFI	10.40.501.14.5551
1830	11/30/22	OFFICE CHAIR AND WARRANT	49.99					M MAINTENANCE-OFFI	10.40.501.14.5551
1830	11/30/22	WORK BOOTS	156.91					M PROTECTIVE CLOTH	92.70.901.38.5813
1830	11/30/22	1ST AID SUPPLIES	16.11					- M MISCELLANEOUS SU	10.60.481.04.5099
1830	11/30/22	SUPPLIES FOR FIRST AIDE	1.43					M TRAINING COSTS	65.60.491.06.5259
1830	11/30/22	WTR UNIFORM CLOTHING	54.99					- M PROTECTIVE CLOTH	90.70.801.38.5813
1830	11/30/22	WINTER HOODIE	55.02					M PROTECTIVE CLOTH	92.70.902.38.5813
1830	11/30/22	TANNER SHIRT, CLOTHING	29.99					M CLOTHING EXPENSE	90.70.801.38.5812
1830	11/30/22	BROOM AND DUSTPAN	29.98					M MAINTENANCE MATE	65.60.491.04.5009
1830	11/30/22	CARABINER FOR FRONT OF V	21.99					M MAINS & LINES MA	92.70.901.14.5532
1830	11/30/22	ROOT X RETURN	159.95					M MISCELLANEOUS EX	92.70.901.38.5989
1830	11/30/22	WIRE BRUSHES, TAP HANDLE	16.30					M WATER PLANT MAIN	90.70.802.14.5534
1830	11/30/22	CHAMBER OF COMMERCE LUNC	18.00					M REGISTRATION FEE	10.40.500.06.5251
1830	11/30/22	CONCRETE CURB ON FAIRVIE	110.50					M MAINS & LINES MA	90.70.801.14.5532
1830	11/30/22	TANNER DMV CLASS A PERMI	42.07					M REGISTRATION FEE	90.70.801.06.5251
1830	11/30/22	3 PKG OF G301 PENS, 4 DO	7.02					M GENERAL SUPPLIES	10.40.500.04.5001
1830	11/30/22	3 PKG OF G301 PENS, 4 DO	36.60					M GENERAL SUPPLIES	10.40.500.04.5001

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Payments by Vendor

CITY OF LIBERTY, MO
GL540R-V08.17 PAGE 14

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
CARD CENTER		007674							
1830	11/30/22	3 PKG OF G301 PENS, 4 DO	119.84					M MINOR EQUIPMENT	10.40.500.18.5601
1830	11/30/22	MOTOR OIL FOR DOZER	87.96					M MISC EQUIPMENT M	92.70.901.14.5559
1830	11/30/22	MOTOR OIL FOR DOZER	87.96					M MISC EQUIPMENT M	90.70.801.14.5559
1830	11/30/22	BACK GROUND CHECKS.	405.00					M CRIMINAL HISTORY	10.2474
1830	11/30/22	BACK GROUND CHECKS.	8.35					M MISCELLANEOUS FE	10.30.130.08.5399
1830	11/30/22	ANTHONY HOODIES, PROTECT	109.98					M PROTECTIVE CLOTH	90.70.801.38.5813
1830	11/30/22	MO GFOA MEMBERSHIP 2022/	24.98					M MEMBERSHIP DUES	10.30.130.38.5811
1830	11/30/22	MO GFOA MEMBERSHIP 2022/	24.98					M MEMBERSHIP DUES	90.30.133.38.5811
1830	11/30/22	MO GFOA MEMBERSHIP 2022/	25.04					M MEMBERSHIP DUES	92.30.134.38.5811
1830	11/30/22	ANTHONY SHIRTS, CLOTHING	39.98					M CLOTHING EXPENSE	90.70.801.38.5812
1830	11/30/22	JOHN DEERE TRACTOR SEALS	33.15					M MISC EQUIPMENT M	60.60.420.14.5559
1830	11/30/22	SLEDGE HAMMER	44.98					M GENERAL SUPPLIES	10.70.225.04.5001
1830	11/30/22	SPRAY FOAM	11.98					M GENERAL SUPPLIES	10.70.225.04.5001
			91,355.35		*CHECK TOTAL				
		VENDOR TOTAL	91,355.35						

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Payments by Vendor

CITY OF LIBERTY, MO
GL540R-V08.17 PAGE 1

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
EWER/MEREDITH ANN		000583							
1828	11/30/22	SICK/VACATION PAYOUT	2,917.15	037365	4 OF 13			P N H REGULAR	10.40.501.02.4001
SPIRE MISSOURI INC		005357							
1829	11/30/22	GAS SERVICE	126.70	037366	OCT			P - H NATURAL GAS	61.60.458.12.5421
1829	11/30/22	GAS SERVICE	196.44	037366	OCT			P - H NATURAL GAS	10.50.300.12.5421
1829	11/30/22	GAS SERVICE	145.74	037366	OCT			P - H NATURAL GAS	10.50.300.12.5421
1829	11/30/22	GAS SERVICE	118.71	037366	OCT			P - H NATURAL GAS	10.50.300.12.5421
1829	11/30/22	GAS SERVICE	1,896.88	037366	OCT			P - H NATURAL GAS	10.70.221.12.5421
1829	11/30/22	GAS SERVICE	181.80	037366	OCT			P - H NATURAL GAS	10.70.225.12.5421
1829	11/30/22	GAS SERVICE	2,396.39	037366	OCT			P - H NATURAL GAS	65.60.491.12.5421
1829	11/30/22	GAS SERVICE	113.70	037366	OCT			P - H NATURAL GAS	10.70.225.12.5421
1829	11/30/22	GAS SERVICE	59.63	037366	OCT			P - H NATURAL GAS	90.70.802.12.5421
1829	11/30/22	GAS SERVICE	284.78	037366	OCT			P - H NATURAL GAS	10.20.051.12.5421
1829	11/30/22	GAS SERVICE	285.87	037366	OCT			P - H NATURAL GAS	90.70.802.12.5421
1829	11/30/22	GAS SERVICE	38.20	037366	OCT			P - H NATURAL GAS	92.70.902.12.5421
1829	11/30/22	GAS SERVICE	38.20	037366	OCT			P - H NATURAL GAS	92.70.901.12.5421
1829	11/30/22	GAS SERVICE	38.19	037366	OCT			P - H NATURAL GAS	90.70.801.12.5421
1829	11/30/22	GAS SERVICE	55.62	037366	OCT			P - H NATURAL GAS	60.60.420.12.5421
			5,976.85		*CHECK TOTAL				
		VENDOR TOTAL	5,976.85						

ZOLL MEDICAL CORPORATION 006014
178693 11/30/22 VOIDED CHECK

476.00CR 037367 3554033

P - H MEDICAL SUPPLIES 10.50.311.04.5003



STAFF REPORT

Planning and Zoning Case 22-49R&PDP

Staff: Mike Peterman, City Planner

Date: October 24, 2022

GENERAL INFORMATION

Application: **Rezoning and Preliminary Development Plan for North Liberty Commercial. Rezoning from R-1A "Suburban Residential" to C-2 "General Business", 9 lots on 50.5 +/- acres for commercial development, north of I-35/US 69 intersection**

Applicant: Grant Polley
Northpoint Development, LLC
3315 N. Oak Trafficway
Kansas City, MO 64116

Owner: North Liberty Commerce Center. LLC
3315 N. Oak Trafficway
Kansas City, MO 64116

Location: North of US 69 Hwy, east of I-35

Site Acreage: 50.47 +/- Acres

Existing Land Use/Zoning: Undeveloped / R-1A, "Suburban Residential District"

Future Land Use Map: Business and Conservation Lands

Surrounding Land Uses/Zoning: **North:** Future North Liberty Logistics Park/ M-1, Light Industrial
South: US 69 Hwy, Undeveloped/ R-1A, Suburban Residential, and
West: I-35 Interstate
East: Undeveloped / R-1A, Suburban Residential and Heartland Meadows Industrial Park/ M-1, Light Industrial

Public Notice: Legal Notice printed in Courier Tribune-September 22
Letter sent to property owners within 185 ft. on September 23
Sign Posted on site on September 23

File Date: September 2, 2022

PREVIOUS CASES/SITE HISTORY

PZ Case 22-50PP: Preliminary Plat for North Liberty Commercial for 9 lots on 50.47 acres is running concurrently with this application.

PZ Case 22-14FP: Final Plat for North Liberty Logistics Park, Lots 1-3 & Tracts A, B, C on 118 +/- ac. was approved by the City Council in April of 2022

PZ Case 22-15FDP: A Final Development Plan North Liberty Logistics Park, Building 1, a 386,619 sq. ft. industrial/warehouse building on 24.3 ac. on Lot 1 of North Liberty Logistics Park was approved by the City Council in April of 2022

PZ Case 22-16FDP: A Final Development Plan North Liberty Logistics Park, Building 2, a 480,050 sq. ft. industrial/warehousing building on 29.2 ac. on Lot 2 of North Liberty Logistics Park was approved by the City Council in April of 2022

PZ Case 21-50PP Preliminary Plat for North Liberty Logistics Park was approved by the City Council in December 2021.

PZ Case 21-49R&PDP: Rezoning and Preliminary Development Plan for North Liberty Logistics Park. Rezoning from R-1A “Suburban Residential” and “Agricultural” to M-1 “Light Industrial” was approved by the City Council in December 2021.

APPLICANT’S PROPOSAL

Summary

This is a proposal for a commercial development with approximately 223,000 square feet of space in 9 buildings. There are 9 lots proposed on 50.47+/- acres. The applicant is requesting to rezone the property from R-1A, “Suburban Residential” to C-2, “General Business”. The buildings are proposed to be utilized for automotive sales and accompanying uses. The project is located between I-35 and US 69 Hwy. The intersection of Edgar Petty Road and US 69 Hwy was approved to be relocated to the north away from the I-35/US 69 intersection with the approval of the industrial project adjacent to the north of this proposal.

The proposed zoning is C-2, “General Business”, which allows; commercial, retail and office services. *UDO Section 30-63.1.*

Use

The applicant’s proposal includes approximately 223,000 square feet of commercial space. The preliminary development plan includes 9 automotive sales type buildings ranging in size from 20,000 sq. ft. to 25,000 sq. ft. The proposed use is in conformance with the General Business zoning requirements.

Site Design

The site is proposed north of US 69 Hwy, east of I-35. The proposed access to the site is via Edgar Petty Rd. Edgar Petty Rd. is proposed to bisect the site from US 69 Hwy on the southeast side and runs north on the recently approved alignment. The Edgar Petty Rd. intersection with US 69 Hwy was approved to be moved to the north with the approval of the North Liberty Logistic Park.

The 9 commercial buildings are proposed to range in size from 20,000 sq. ft. to 25,000 sq. ft. There will be multiple areas that will serve as stormwater maintenance areas. These will be further defined in the Final Plat and Final Development Plan stages.

Access/Circulation/Parking

The site is accessed from US 69 Hwy on the southeast via Edgar Petty Rd. All lots will be accessible from Edgar Petty Rd. Cross access agreements will be in place for parking, stormwater and utilities.

There are 2,296 total parking stalls proposed for the area. Each lot will be evaluated for appropriate amount of parking at the Final Development Plan stage based on the individual user identified as that lot develops.

Building Design/ Signage

The buildings are proposed to be painted concrete tilt up panels. Final building details will be worked through during the Final Development Plan phase.

Landscaping/ Open Space/ Tree Preservation

The proposal has included a preliminary landscaping table that meets the minimum requirements per the UDO. Final details regarding landscaping species will be provided during the Final Development Plan. A tree survey has been conducted and the applicant has indicated that they intend to preserve trees within the stream buffer and that those preserved tree credits will satisfy the open space trees as noted on Sheet C-0110. The overall site will be required to meet the 20% open space standard as defined in the UDO Section 30-97.6. Sheet C-0200 provides a Site Data table that details the proposed open space for each lot. Further evaluation of landscaping will occur at Final Development Plan phase.

PUBLIC INFRASTRUCTURE

The submitted plans for this application have been evaluated in accordance with the adequate public facilities ordinance:

Streets

The property has access to US 69 Hwy via Edgar Petty Road.

Sanitary Sewer

Sanitary sewer service will be provided via an existing sanitary sewer main on the south side of the US 69 Hwy. The development will be required to construct on-site sanitary sewer extensions.

Water

Water service will be provided via a loop through the property from connections to a public main on the south side of the US 69 Hwy and from the north along Edgar Petty Rd.

Stormwater

Storm water will be collected on the property and directed into a combination of storm water quality best management practices and storm water detention basins. Storm water released from the development will be managed to reduce offsite erosion potential or additional erosion prevention measures will be designed and constructed.

STAFF ANALYSIS

Staff evaluates all rezoning applications in accordance with the following criteria described in section 30-24.3 of the Unified Development Ordinance:

1. The conformance of the proposed rezoning to the comprehensive plan and other adopted planning policies.

The Future Land Use Map in this area is Business. Business is an appropriate land use for this proposed project. The project plans to have automotive sales uses. The business land use definition includes manufacturing businesses, warehouses, research and development, offices and commercial uses.

Our Comprehensive Plan, The Blueprint for Liberty (1999), Key Recommendation nine encourages the City to protect natural drainage ways from development. Key Recommendation thirteen recommends we provide ample opportunities for economic development and employment in Liberty. Principle eleven of the Comprehensive Plan states development of vacant or underutilized parcels within the City should be encouraged. Principle twelve also encourages development where municipal services are readily available. This application does achieve many of the goals set forth in the document.

Staff believes the proposed rezoning conforms to the Future Land Use Map and Comprehensive Plan.

2. The effect the proposed rezoning will have on properties in the general vicinity.

The area of the proposed project has been envisioned to be used for business type uses for many years as shown in the 1999 Land Use Plan. The roadways that border the property, a US Highway and an Interstate Highway are appropriate for the type and volume of the new traffic.

Staff believes that development at this location is appropriate and will not negatively affect the surrounding area.

3. The extent to which public facilities and services are available and adequate to meet the demand generated by the proposed use.

As further described in the Infrastructure section, the site will be served by adequate sanitary sewer and water.

In accordance with the Liberty Unified Development Ordinance (UDO), staff's analysis of a Preliminary Development Plan application is guided by Section 30-27.3. In evaluating an application for a preliminary development plan the following three criteria are considered:

1. The plan substantially complies with the intent of the comprehensive plan;

As further described above, Staff believes this proposal satisfies the intent of the comprehensive plan, future land use map. Industrial development is appropriate in this location.

2. The plan complies with the provisions of this UDO;

Staff finds that the application substantially conforms to the requirements set forth in the Unified Development Ordinance and requires no variances.

3. The plan substantially complies with approved city development standards and policies;

Staff finds that this application does fully comply with the intent of city development standards and policies.

STAFF RECOMMENDATION

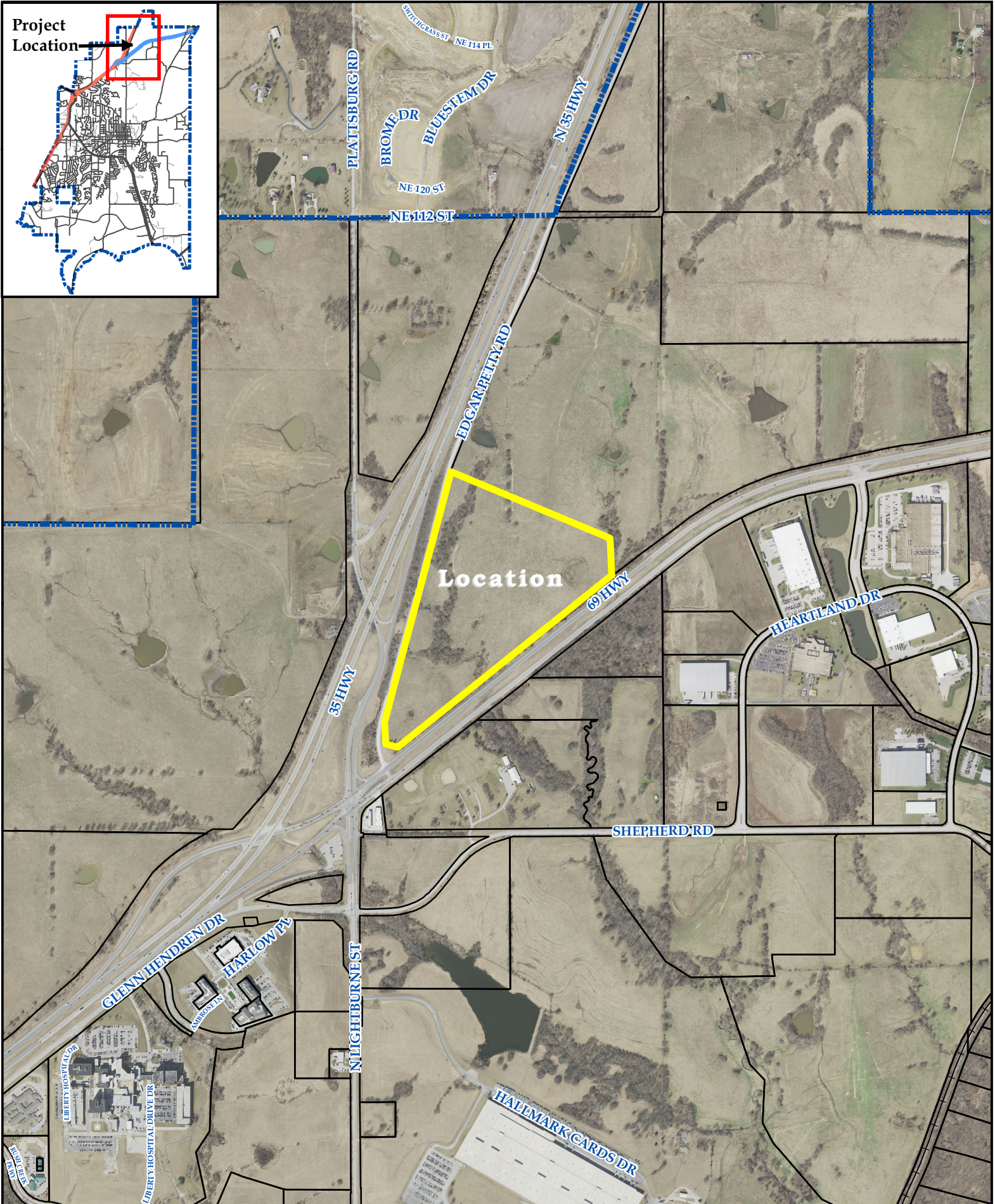
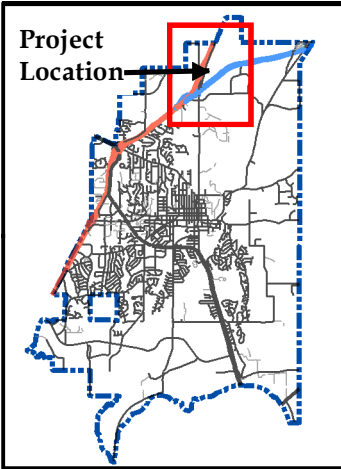
Staff finds that this application meets the standards of review for a rezoning and preliminary plan and staff recommends approval of P&Z Case 22-49R&PDP.

PZ RECOMMENDATION

At its October 11, 2022 meeting, the Planning Commission voted 8-0-0 to recommend approval of P&Z Case 22-49R&PDP as presented in the staff report.

ATTACHMENTS

Exhibit A:	Vicinity Map
Exhibit B:	Site Plan
Exhibit C:	Elevations
Exhibit D:	Landscape Plan
Exhibit E:	Minutes Excerpt from Planning & Zoning Commission meeting
Exhibit F:	Ordinance



S:\01 PROJECTS\INDUSTRIAL\3360 NORTH LIBERTY LOGISTICS PARK (LIBERTY, MO)\PHASE 1\PLANS\US COMMERCIAL ENTITLEMENT PLANS\C-0200 SITE PLANNING

GENERAL NOTES

1. THIS PLAN SHALL SERVE AS A PRELIMINARY PLAT.
2. EXISTING ZONING: R-1A (RESIDENTIAL) AND CLAY COUNTY OPEN SPACE (CITY OF LIBERTY)
3. PROPOSED ZONING: C-2 (CITY OF LIBERTY)
4. EXISTING CONDITIONS AND UTILITIES ARE INDICATED ON THE EXISTING CONDITIONS PLAN.
5. GENERAL CONFIGURATION OF PROPOSED LOTS AND TRACTS ARE AS INDICATED IN PLAN SET.
6. FINAL DEVELOPMENT PLAN TO INCLUDE FINAL DETAILS ON SIGNAGE, BUILDING MATERIALS, BUILDING ELEVATIONS, LANDSCAPING AND LIGHTING PLAN.
7. PROPOSED CONTOURS, GRADES AND UTILITIES ARE SUBJECT TO FINAL ENGINEERING DESIGN AND APPROVAL BY CITY, PRIVATE UTILITY COMPANIES AND BUILDING PERMIT PLAN APPROVAL.
8. INGRESS AND EGRESS TO EACH LOT WILL BE FROM A PUBLIC STREET AND/OR ACCESS EASEMENT.
9. PRIVATE ACCESS EASEMENT AGREEMENTS FOR EACH LOT SHALL BE RECORDED AGAINST THE PROPERTY AS REQUIRED TO PROVIDE ACCESS.
10. LOTS OR TRACTS ESTABLISHED BY THIS PLAN MAY BE FURTHER SUBDIVIDED BY APPLICATION FOR LOT SPLIT OR MINOR SUBDIVISION.
11. FINAL DEVELOPMENT PLANS WILL COORDINATE FIRE ACCESS DRIVE LOCATION WITH THE CITY OF LIBERTY FIRE DEPARTMENT AND MODOT.

BUILDING SETBACK:

1. FRONT YARD (MIN.): 15'
2. REAR YARD (MIN.): NONE
3. SIDE YARD (MIN.): NONE
4. STREET SIDE YARD (MIN.): NONE



SITE DATA								
LOT	GROSS AREA	GROSS BUILDING AREA	OPEN SPACE	OPEN SPACE (%)	LAND USE	NUMBER OF FLOORS	BUILDING HEIGHT (MAX)	PARKING PROVIDED
1	4.6 AC. (200,569 S.F.)	25,000 S.F.	1.8 AC. (76,558 S.F.)	38%	AUTOMOTIVE SALES	2	40'	248
2	4.9 AC. (214,065 S.F.)	25,000 S.F.	2.1 AC. (89,936 S.F.)	42%	AUTOMOTIVE SALES	2	40'	290
3	10.9 AC. (473,776 S.F.)	20,000 S.F.	7.3 AC. (319,415 S.F.)	67%	AUTOMOTIVE SALES	2	40'	247
4	5.7 AC. (246,999 S.F.)	20,000 S.F.	3.3 AC. (145,562 S.F.)	59%	AUTOMOTIVE SALES	2	40'	188
5	4.9 AC. (211,356 S.F.)	25,000 S.F.	2.0 AC. (87,503 S.F.)	41%	AUTOMOTIVE SALES	2	40'	267
6	6.1 AC. (265,258 S.F.)	25,000 S.F.	2.1 AC. (92,730 S.F.)	35%	AUTOMOTIVE SALES	2	40'	321
7	4.0 AC. (174,584 S.F.)	25,000 S.F.	1.0 AC. (44,311 S.F.)	25%	AUTOMOTIVE SALES	2	40'	234
8	4.8 AC. (208,005 S.F.)	25,000 S.F.	1.9 AC. (80,591 S.F.)	40%	AUTOMOTIVE SALES	2	40'	249
9	4.7 AC. (203,731 S.F.)	25,000 S.F.	1.9 AC. (82,645 S.F.)	40%	AUTOMOTIVE SALES	2	40'	252

PRELIMINARY DEVELOPMENT PLAN

NORTH LIBERTY COMMERCIAL
REZONING/PRELIMINARY DEVELOPMENT
PLAN/PRELIMINARY PLAT
LIBERTY, CLAY COUNTY, MISSOURI

Certificate of Authority # 2020018354

SHEET #:

C-0200



816.888.7380
stepoint@northpointkc.com
4825 NW 41st Street, Suite 500
Riverside, MO 64150

REVISIONS/APPROVALS:

NO. DATE

2022.09.02

2022.09.16

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MELISSA DECONIA, P.E.

MO #2011008892

REVIEWED BY:

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DRAFTED BY:

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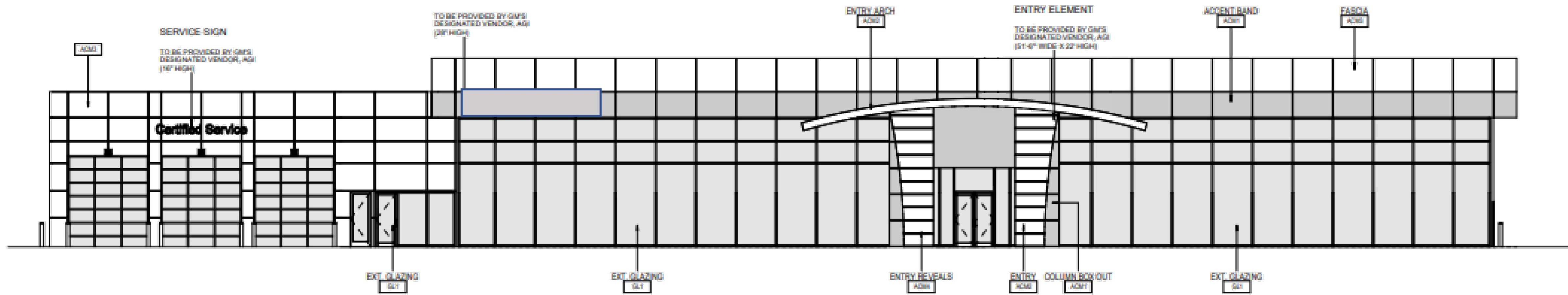
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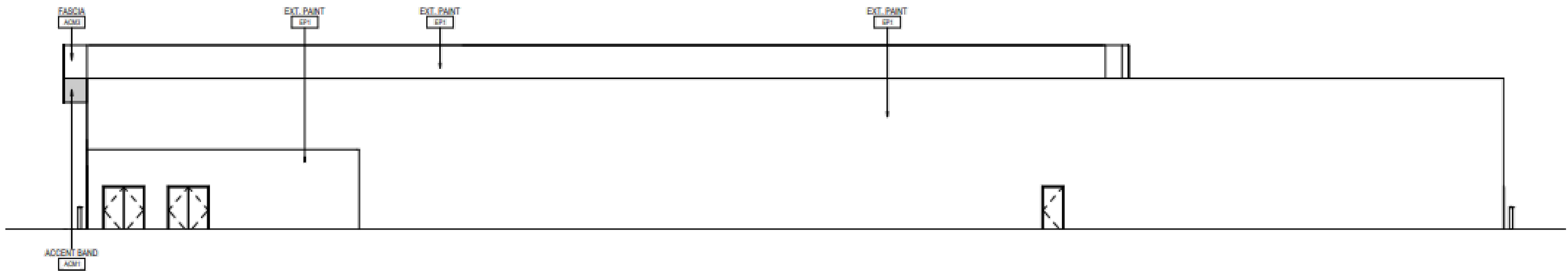
MO #2011008892

REVIEWED BY:

S:\01 PROJECTS\INDUSTRIAL\3360 NORTH LIBERTY LOGISTICS PARK (LIBERTY, MO)\PHASE 1\PLANS\05 COMMERCIAL ENTITLEMENT PLANS\A-0.01 ARCH ELEVATIONS.DWG



FRONT ELEVATION



BACK ELEVATION

BUILDING ELEVATIONS

NORTH LIBERTY COMMERCIAL
REZONING/PRELIMINARY DEVELOPMENT
PLAN/PRELIMINARY PLAT
LIBERTY, CLAY COUNTY, MISSOURI

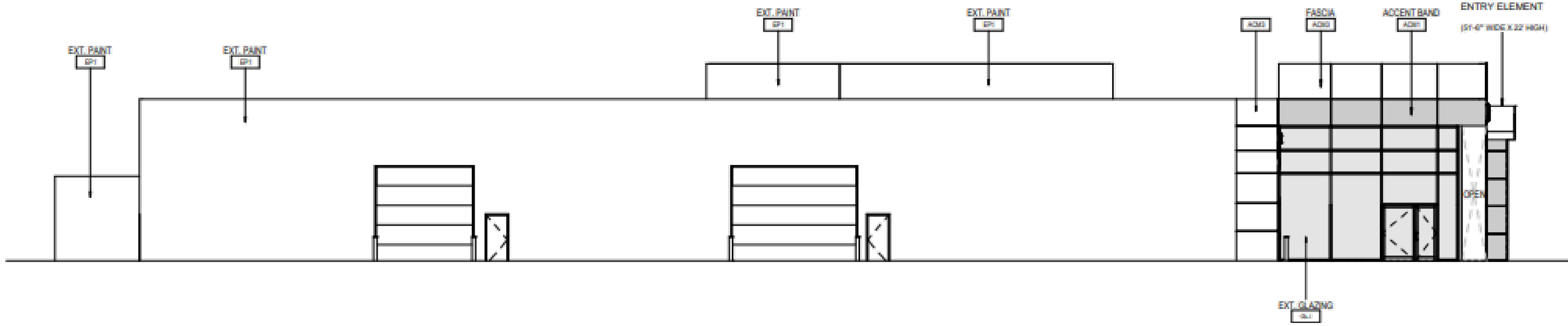
REVISIONS/APPROVALS:

NO.:	DATE:	INITIAL SUBMITTAL	CITY RESUBMITTAL
	2022.09.02		
	2022.09.16		

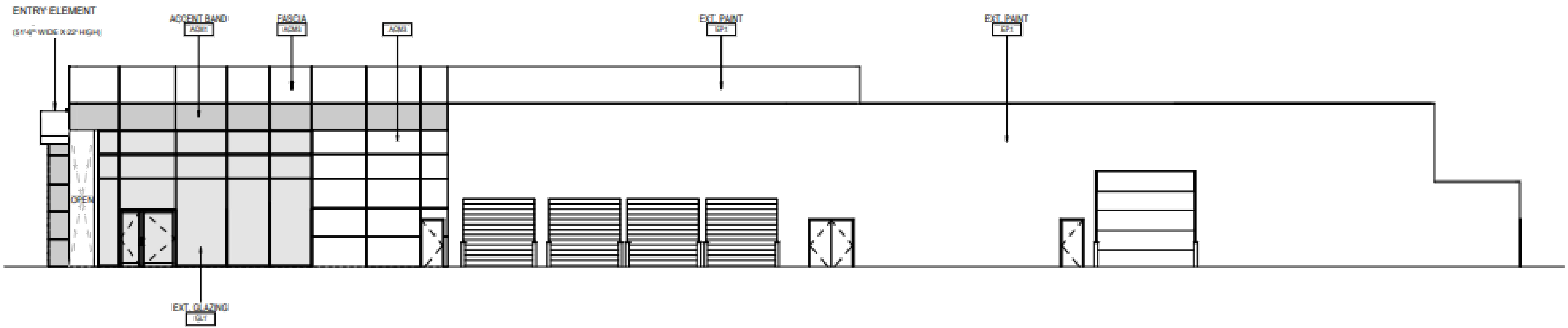
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S:\01 PROJECTS\INDUSTRIAL\360 NORTH LIBERTY LOGISTICS PARK (LIBERTY, MO)\PHASE 1\PLANS\05. COMMERCIAL ENTITLEMENT PLANS\A-01 ARCH ELEVATIONS.DWG



LEFT ELEVATION



RIGHT ELEVATION

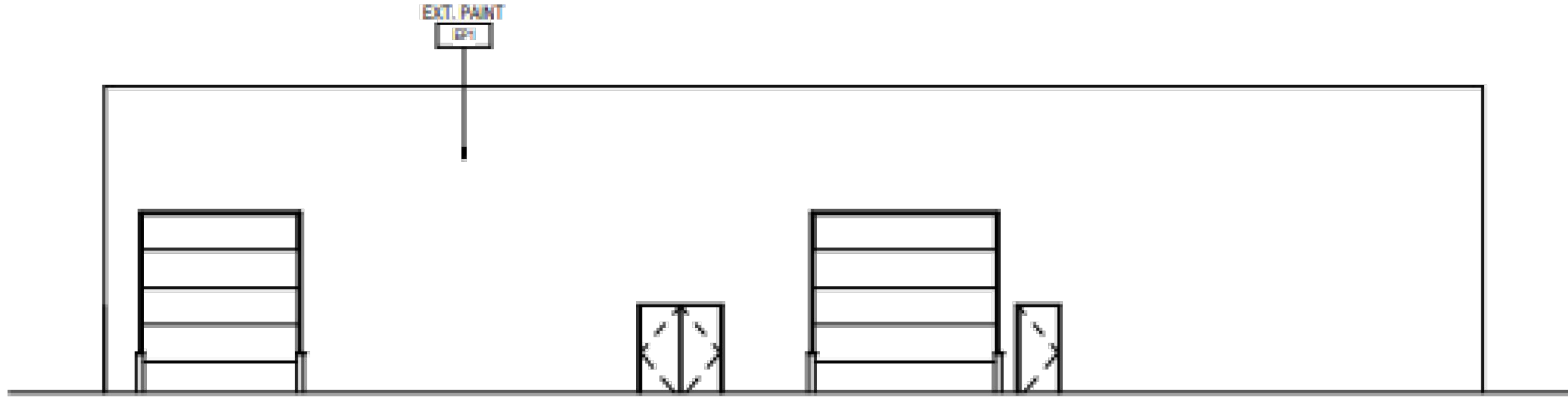
BUILDING ELEVATIONS

NORTH LIBERTY COMMERCIAL
REZONING/PRELIMINARY DEVELOPMENT
PLAN/PRELIMINARY PLAT
LIBERTY, CLAY COUNTY, MISSOURI

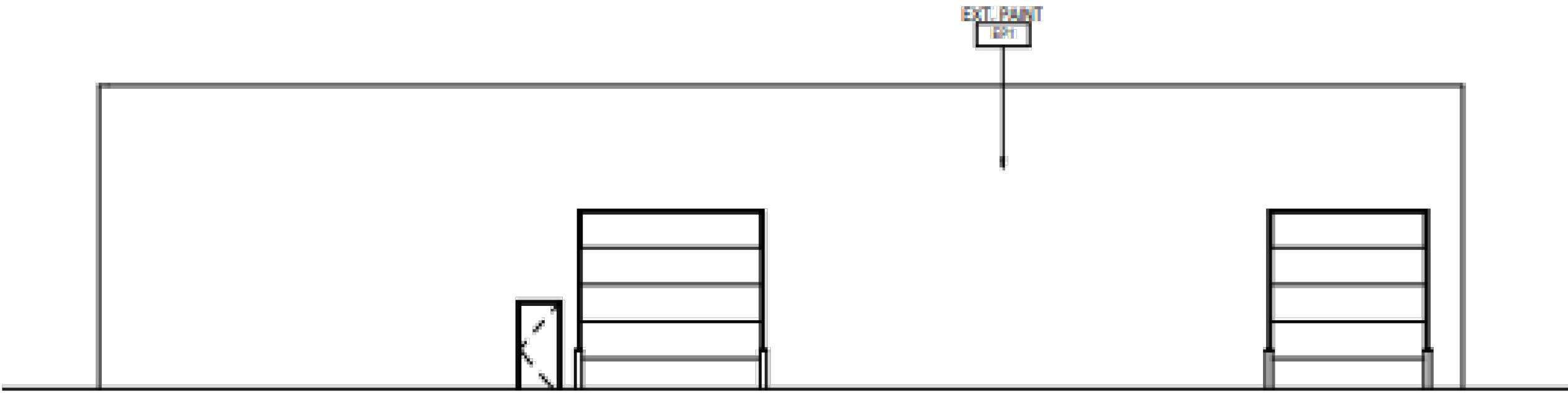
NO.:	DATE:	REVISIONS/APPROVALS:
1	2022.09.02	INITIAL SUBMITTAL
2	2022.09.16	CITY RESUBMITTAL

SHEET #:

A-0.02



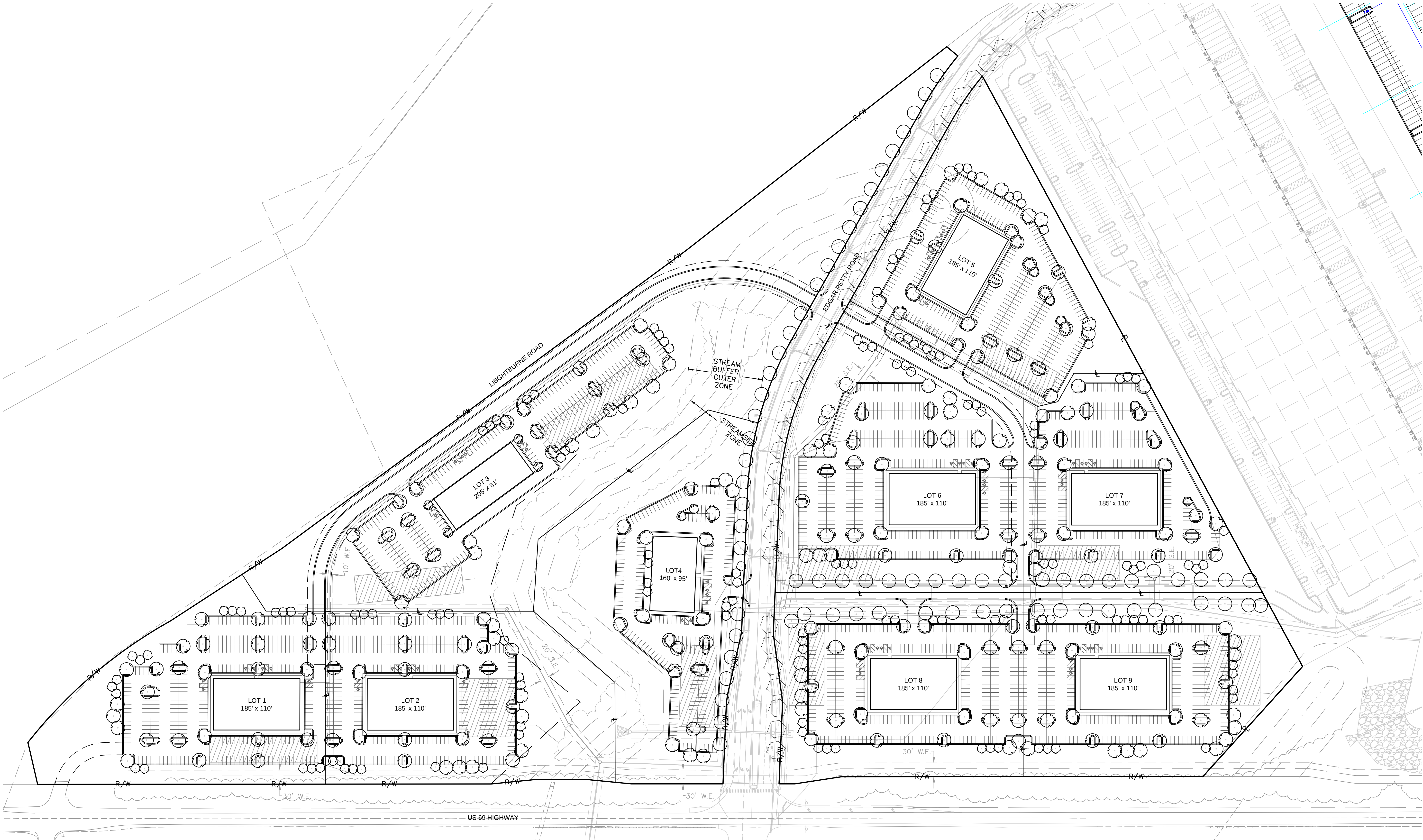
LEFT ELEVATION



RIGHT ELEVATION

BUILDING ELEVATIONS		NORTH LIBERTY COMMERCIAL REZONING/PRELIMINARY DEVELOPMENT PLAN/PRELIMINARY PLAT LIBERTY, CLAY COUNTY, MISSOURI		NO.:		REVISIONS/APPROVALS:	
				DATE:		INITIAL SUBMITTAL	
				2022.09.02		CITY RESUBMITTAL	
				2022.09.16			
SHEET #:							
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S:\01 PROJECTS\INDUSTRIAL\360 NORTH LIBERTY LOGISTICS PARK (LIBERTY, MO)\PHASE 1\PLANS\US COMMERCIAL ENTITLEMENT PLANS_-0100 LANDSCAPE PLAN - OVERVIEW.DWG



- GENERAL NOTES:
1. GENERAL PROPOSED TREE LOCATIONS AND QUANTITIES ARE AS SHOWN ON THIS PLAN.
 2. TREE TYPE (DECIDUOUS, ORNAMENTAL AND EVERGREEN) SHALL BE SELECTED AND INCLUDED IN THE FINAL DEVELOPMENT PLAN.
 3. GENIUS AND SPECIES OF ALL PROPOSED PLANT MATERIAL SHALL BE SELECTED AND INCLUDED ON THE FINAL DEVELOPMENT PLAN.
 4. FINAL LANDSCAPE DESIGN OF ALL AREAS INCLUDING BUILDING FOUNDATION PLANTINGS, MONUMENT SIGN PLANTINGS AND GENERAL LANDSCAPING SHALL BE PER THE FINAL DEVELOPMENT PLAN AND BUILDING PERMIT PLANS.
 5. ALL PROPOSED PLANT MATERIAL SIZE AND SPECIFICATIONS SHALL BE IN ACCORDANCE WITH THE CITY OF LIBERTY UNIFIED DEVELOPMENT ORDINANCE.

- LEGEND
- STREET TREE - 1.5" CALIPER AT PLANTING
 - SITE (LARGE) TREE - 1.5" CALIPER AT PLANTING
 - ORNAMENTAL (SMALL) TREE - 1.5" CALIPER AT PLANTING
 - STREET TREE - APPROVED WITH NORTH LIBERTY LOGISTICS CENTER PRELIMINARY DEVELOPMENT PLAN APPROVAL

LANDSCAPE DATA													
				PARKING LOT						PROPERTY FRONTAGE		OPEN SPACE**	
				LARGE TREES		SMALL TREES		SHRUBS*		STREET TREES		TREES	
LOTS	BUILDING AREA (S.F.)	PARKING PROVIDED	PROPERTY FRONTAGE (L.F.)	REQUIRED	PROVIDED	REQUIRED	PROVIDED	REQUIRED	PROVIDED	REQUIRED	PROVIDED	REQUIRED	PROVIDED
1	20,000	248	0	25	25	17	17	124	124	0	0	7	7**
2	20,000	290	0	29	29	19	19	145	145	0	0	7	7**
3	17,000	247	896	25	25	16	16	124	124	18	18	6	6**
4	15,000	188	778	19	19	13	13	94	94	16	12	5	5**
5	20,000	267	559	27	27	18	18	134	134	11	13***	7	7**
6	20,000	321	1125	32	32	21	21	161	161	23	22***	7	7**
7	20,000	234	505	23	23	16	16	117	117	10	10	7	7**
8	20,000	249	873	25	25	17	17	125	125	17	16**	7	7**
9	20,000	252	523	25	25	17	17	126	126	10	10	7	7**
TOTALS	172,000	2,296	5,259	230	230	157	154	1,148	1,148	105	101	57	60**
*SHRUBS TO BE PROVIDED ON FINAL DEVELOPMENT PLANS													
**OPEN SPACE TREES PROVIDED BY PRESERVED TREES ON SITE													
*** TREES PROVIDED IN NORTH LIBERTY LOGISTICS PARK PRELIMINARY DEVELOPMENT PLAN APPROVAL													

REVIEWED BY:	DATE:	NO.:	REVISIONS/APPROVALS:
KRM/RB	2022.09.02		INITIAL SUBMITTAL
KRM/RB	2022.09.16		CITY RESUBMITTAL
BROCK/KRM/RB			
SP PROJECT #:			
3580			
MELISSA DECONIA, P.E.			
MO #2011000892			

LANDSCAPE PLAN
NORTH LIBERTY COMMERCIAL
REZONING/PRELIMINARY DEVELOPMENT
PLAN/PRELIMINARY PLAT
LIBERTY, CLAY COUNTY, MISSOURI

Certificate of Authority # 2020018364
SHEET #:

L-0100

E. 22-49R&PDP: Rezoning and Preliminary Development Plan for North Liberty Commercial, 223,000 sq. ft. of commercial development on 50.47 acres.

Mr. Peterman presented the case as described in the staff report.

Chairman Rosekrans asked the commissioners if they had any questions.

Chairman Rosekrans asked if the applicant would like to speak.

Grant Polley, Northpointe Development, the applicant, stated that this was envisioned as commercial with the Industrial development approved last year. The location of Edgar Petty has been approved by MoDOT and that the Traffic Study for the previous development contemplated this development as part of that study.

Chairman Rosekrans opened the public hearing. He asked if there was anyone in the audience that would like to speak for or against the case, seeing none he closed the public hearing.

Chairman Rosekrans asked if all the building would be the same size and materials.

Mr. Polley stated that they presented a representation of the expected occupants, but each would have their own design and that would be shown in the individual development plans for each lot.

Ms. Sharp said final detail on materials and style would be reviewed at the Final Development Plan phase of development.

Chairman Rosekrans asked the commissioners if they had any other questions, seeing none he asked for a motion.

Action: Commissioner Summers moved to approve the case as presented in the staff report. Commissioner Dilts seconded the motion.

Vote: Motion passed 8-0-0

Yes: Dilts, Holt, Howard, Reinier, Personett, Rosekrans, Summers, and Waterman

No: None

Recusal: None

Chairman Rosekrans said this case would be heard in front of the City Council on Monday, October 24, 2022.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LIBERTY, MISSOURI
BY REZONING 50+/- ACRES AT NORTH OF I-35/US 69 INTERSECTION FROM R-1A,
"SUBURBAN RESIDENTIAL DISTRICT" TO C-2, "GENERAL BUSINESS DISTRICT" FOR NORTH
LIBERTY COMMERCIAL

BE IT ORDAINED by the City Council of the City of Liberty, Missouri as follows:

SECTION I

WHEREAS, the City Council finds that the rezone described duly conforms to the standards and requirements of the Unified Development Ordinance of the City of Liberty, Missouri, the official zoning map shall be and the same is hereby amended rezoning North Liberty Commercial in the City of Liberty, Clay County, Missouri, the legal description of which is as follows:

Two tracts of land lying in the Northwest and Southwest quarters of Section 29, Township 52 North, Range 31 West, all lying East of Interstate 35 and North of US Highway 69, Clay County Missouri, being a portion of lands currently owned by Hallmark Cards, Inc. and further described as follows:
Tract A:

Commencing at the Center Section Corner of said Section 29 as is currently monumented by a 3.5" aluminum monument stamped J & J Survey, KS 232; Thence South 00°13'14" West, a distance of 127.43 feet along the North-South centerline of said section to the north right of way line of Missouri Highway 69; Thence South 51°41'44" West, a distance of 286.79 feet along said right of way; Thence South 60°13'35" West, a distance of 101.12 feet along said right of way; Thence South 51°41'44" West, a distance of 226.57 feet along said right of way to the POINT OF BEGINNING of the tract herein described; Thence continuing South 51°41'44" West, a distance of 773.43 feet; Thence South 43°09'54" West, a distance of 101.12 feet along said right of way; Thence South 51°41'44" West, a distance of 33.72 feet along said right of way; Thence, departing said right of way, North 35°50'36" West, a distance of 162.49 feet to the beginning of a curve tangent to said line; Thence northwesterly a distance of 28.05 feet along the curve concave to the southwest, having a radius of 156.00 feet and a central angle of 10°18'06"; Thence North 46°08'43" West tangent to said curve, a distance of 118.34 feet to the beginning of a curve tangent to said line; Thence northwesterly a distance of 25.89 feet along the curve concave to the northeast, having a radius of 144.00 feet and a central angle of 10°18'06"; Thence North 35°50'36" West tangent to said curve, a distance of 283.89 feet to the beginning of a curve tangent to said line; Thence northwesterly a distance of 314.16 feet along the curve concave to the east, having a radius of 666.00 feet and a central angle of 27°01'37"; Thence North 08°49'00" West tangent to said curve, a distance of 576.40 feet to the beginning of a curve tangent to said line; Thence northerly a distance of 117.01 feet along the curve concave to the east, having a radius of 666.00 feet and a central angle of 10°03'59" to a point of cusp; Thence South 66°44'24" East, a distance of 1437.27 feet; Thence South 03°52'53" West, a distance of 317.68 feet to the true POINT OF BEGINNING. Said Tract A containing 1,062,843 square feet or 24.40 acres more or less.

Tract B:

Commencing at the Center Section Corner of said Section 29 as is currently monumented by a 3.5" aluminum monument stamped J & J Survey, KS 232; Thence South 00°13'14" West, a distance of 127.43 feet along the North-South centerline of said section to the north right of way line of Missouri Highway 69; Thence South 51°41'44" West, a distance of 286.79 feet along said right of way; Thence South 60°13'35" West, a distance of 101.12 feet along said right of way; Thence South 51°41'44" West, a distance of 226.57 feet along said right of way; Thence continuing South 51°41'44" West, a

ORDINANCE NO. _____ (CONT.)

distance of 773.43 feet; Thence South 43°09'54" West, a distance of 101.12 feet along said right of way; Thence South 51°41'44" West, a distance of 33.72 feet along said right of way; Thence continuing South 51°41'44" West, a distance of 120.11 feet to the true POINT OF BEGINNING; Thence South 51°41'44" West, a distance of 196.17 feet along said right of way; Thence South 57°24'23" West, a distance of 100.50 feet along said right of way; Thence South 51°41'44" West, a distance of 100.00 feet along said right of way; Thence South 45°59'06" West, a distance of 100.50 feet along said right of way; Thence South 51°41'44" West, a distance of 970.81 feet along said right of way to the East right of way Interstate Highway 35; Thence North 51°23'16" West, along said right of way, a distance of 92.00 feet to the beginning of a curve concave to the east having a radius of 1025.92 feet and a central angle of 22°33'42" and being subtended by a chord which bears North 11°18'35" East 401.38 feet; Thence northerly along said curve, a distance of 403.98 feet along said right of way; Thence North 18°43'34" East, a distance of 283.70 feet along said right of way; Thence North 15°19'54" East, a distance of 1077.46 feet along said right of way; Thence North 13°43'13" East, a distance of 705.84 feet along said right of way; Thence South 88°45'01" East, a distance of 30.88 feet to the beginning of a curve radial to said line; Thence southerly a distance of 128.96 feet along the curve concave to the east, having a radius of 734.00 feet and a central angle of 10°03'59"; Thence South 08°49'00" East tangent to said curve, a distance of 576.40 feet to the beginning of a curve tangent to said line; Thence southerly a distance of 346.23 feet along the curve concave to the east, having a radius of 734.00 feet and a central angle of 27°01'37"; Thence South 35°50'36" East tangent to said curve, a distance of 283.89 feet to the beginning of a curve tangent to said line; Thence southeasterly a distance of 25.89 feet along the curve concave to the southwest, having a radius of 144.00 feet and a central angle of 10°18'06"; Thence South 25°32'30" East tangent to said curve, a distance of 118.34 feet to the beginning of a curve tangent to said line; Thence southeasterly a distance of 28.05 feet along the curve concave to the northeast, having a radius of 156.00 feet and a central angle of 10°18'06"; Thence South 35°50'36" East tangent to said curve, a distance of 167.64 feet to the true POINT OF BEGINNING. Said Tract B containing 1,135,408 square feet or 26.07 acres more or less.

SECTION II

The City Council finds and declares that, prior to any action on the amendment herein described, all requirements pertaining to notices and hearings have been fulfilled.

SECTION III

Any and all development within the above-described lot shall comply with all applicable standards and requirements as set forth in the City Code of the City of Liberty, Missouri

SECTION IV

This Ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor.

PASSED by the City Council this _____ day of _____, 2022.

MAYOR

ORDINANCE NO. _____ (CONT.)

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this _____ day of _____, 2022.

MAYOR



STAFF REPORT

Planning and Zoning Case 22-50PP

Staff: Michael Peterman, City Planner

Date: October 24, 2022

GENERAL INFORMATION

Application: **Preliminary Plat for North Liberty Commercial, 9 Lots on 50.47 +/- acres north of US 69 Hwy and east of I-35**

Applicant: Grant Polley
Northpoint Development, LLC
3315 N. Oak Trafficway
Kansas City, MO 64116

Owner: North Liberty Commerce Center. LLC
3315 N. Oak Trafficway
Kansas City, MO 64116

Location: North of US 69 Hwy and east of I-35

Site Acreage: 50.47 +/- Acres

Existing Land Use/Zoning: Undeveloped / R-1A, "Suburban Residential District"

Future Land Use Map: Business and Conservation Lands

Surrounding Land Uses/Zoning: **North:** Future North Liberty Logistics Park/ M-1, Light Industrial
South: US 69 Hwy, Undeveloped/ R-1A, Suburban Residential, and
West: I-35 Interstate
East: Undeveloped / R-1A, Suburban Residential and Heartland Meadows Industrial Park/ M-1, Light Industrial

Public Notice: None required

File Date: September 2, 2022

PREVIOUS CASES/SITE HISTORY

PZ Case 22-49R&PDP: Rezoning and Preliminary Development Plan for North Liberty Commercial. Rezoning from R-1A "Suburban Residential" to C-2 "General Business". 9 lots on 50.5 +/- acres for commercial development running concurrently with this application.

PZ Case 22-14FP: Final Plat for North Liberty Logistics Park, Lots 1-3 & Tracts A, B, C on 118 +/- ac. was approved by the City Council in April of 2022

PZ Case 22-15FDP: A Final Development Plan North Liberty Logistics Park, Building 1, a 386,619 sq. ft.

industrial/warehouse building on 24.3 ac. on Lot 1 of North Liberty Logistics Park was approved by the City Council in April of 2022

PZ Case 22-16FDP: A Final Development Plan North Liberty Logistics Park, Building 2, a 480,050 sq. ft. industrial/warehousing building on 29.2 ac. on Lot 2 of North Liberty Logistics Park was approved by the City Council in April of 2022

PZ Case 21-50PP Preliminary Plat for North Liberty Logistics Park was approved by the City Council in December 2021.

PZ Case 21-49R&PDP: Rezoning and Preliminary Development Plan for North Liberty Logistics Park. Rezoning from R-1A “Suburban Residential” and “Agricultural” to M-1 “Light Industrial” was approved by the City Council in December 2021.

DESCRIPTION OF PROPOSAL

Technical Information

This is a proposal for a commercial center with approximately 223,000 square feet of space in 9 buildings. There are 9 lots proposed on 50.47+/- acres. The buildings are proposed to be utilized for automotive sales and accompanying uses. The project is located between I-35 and US 69 Hwy. The project is located between I-35 and US 69 Hwy. The intersection of Edgar Petty Road and US 69 Hwy was approved to be relocated to the north away from the I-35/US 69 intersection with the approval of the industrial project adjacent to the north of this proposal.

PUBLIC INFRASTRUCTURE

Facility	City Standard	Status
Streets	Direct connection to fully improved street network	The property has access to US 69 Hwy via Edgar Petty Road.
Sanitary Sewer	Direct, gravity flow connection	Sanitary sewer service will be provided via an existing sanitary sewer main on the south side of the US 69 Hwy. The development will be required to construct on-site sanitary sewer extensions.
Water	Direct connection to City water services	Water service will be provided via a loop through the property from connection to a public main on the south side of the US 69 Hwy and from the north along Edgar Petty Rd.
Storm Water	Storm water must be released at an acceptable rate	Storm water will be collected on the property and directed into a combination of storm water quality best management practices and storm water detention basins. Storm water released from the development will be managed to reduce offsite erosion potential or additional erosion prevention measures will be designed and constructed.

STAFF ANALYSIS

A preliminary plat is required for the general subdivision of land to ensure the layout of a proposed subdivision conforms to the comprehensive plan and the UDO. Staff’s analysis of a preliminary plat application is guided by Section 30-28.10. Preliminary plat, approval criteria:

- 1. The preliminary plat substantially complies with the intent of the comprehensive plan;**
Staff believes this proposal satisfies the intent of the comprehensive plan, future land use map. Commercial development is appropriate in this location. Principle eleven of the Comprehensive Plan states development of vacant or underutilized parcels within the City should be encouraged. Principle twelve also encourages development where municipal services are readily available.
- 2. The preliminary plat complies with the provisions of this UDO; and**
Staff finds that the application substantially conforms to the requirements set forth in the Unified Development Ordinance.
- 3. The preliminary plat substantially complies with approved city development standards and policies.**
Staff finds that this Preliminary Plat complies with the intent of city development standards and policies.

STAFF RECOMMENDATION

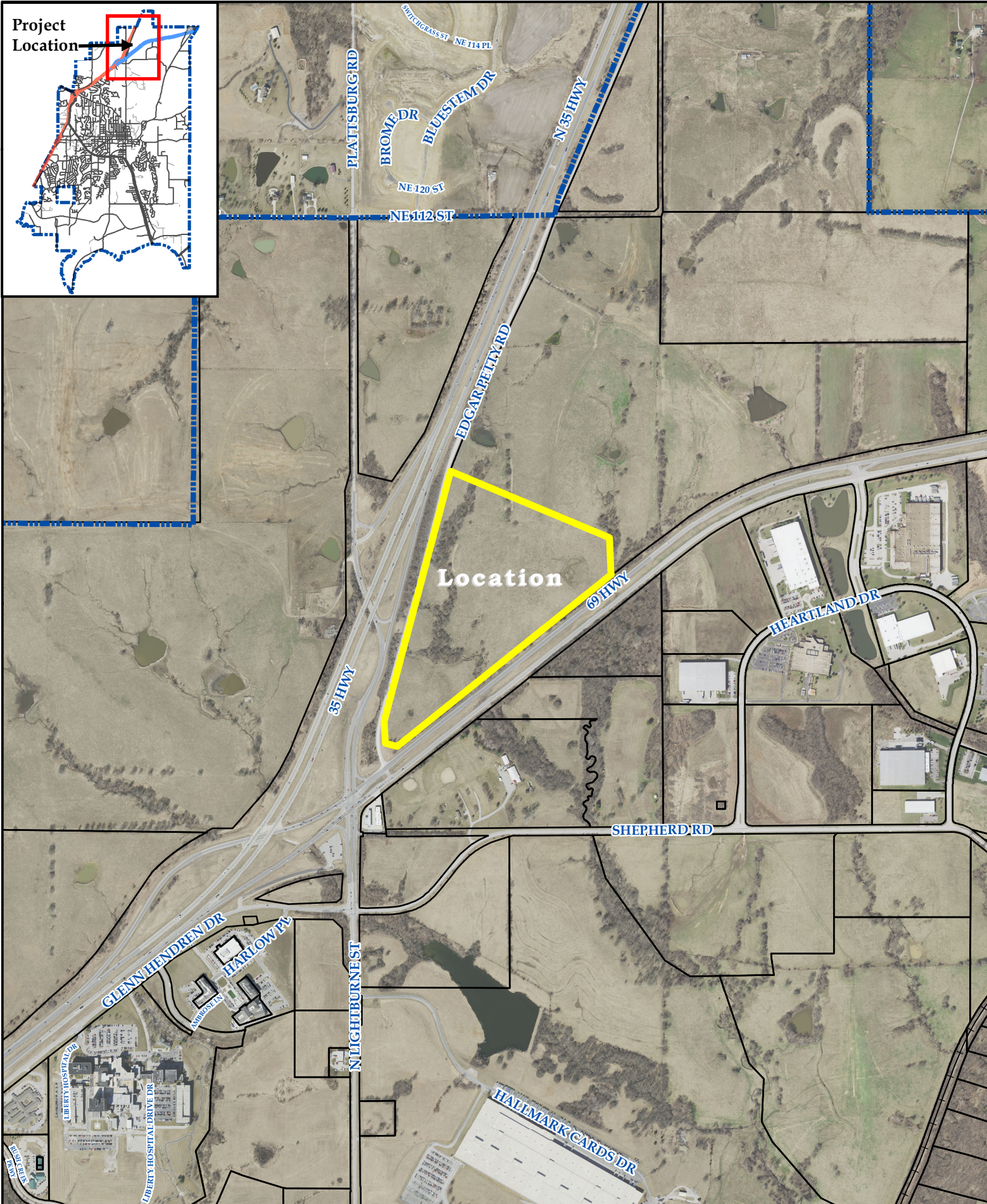
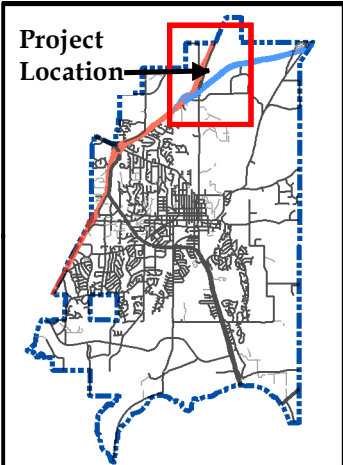
Staff finds this application meets the standards of review for a Preliminary Plat in Section 30-28.10 of the UDO and recommends approval of P&Z Case 22-50PP.

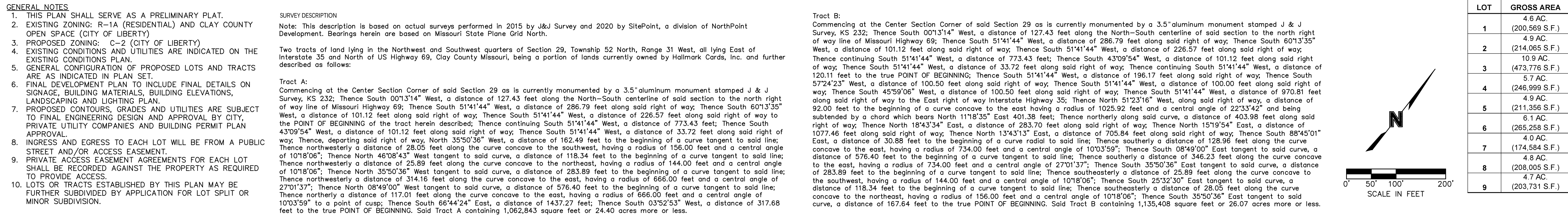
PZ RECOMMENDATION

At its October 11, 2022 meeting, the Planning Commission voted 8-0-0 to recommend approval of P&Z Case 22-50PP as presented in the staff report.

ATTACHMENTS

Exhibit A:	Vicinity Map
Exhibit B:	Preliminary Plat
Exhibit E:	Minutes Excerpt from Planning & Zoning Commission meeting
Exhibit F:	Resolution





Certificate of Authority #2020018354
SHEET #:
C-0205

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22-50PP: Preliminary Plat for North Liberty Commercial, 9 lots on 50.47 ac for commercial development.

Mr. Peterman presented the case as described in the staff report.

Chairman Rosekrans asked the commissioners if they had any other questions, seeing none he asked for a motion.

Action: Commissioner Holt moved to approve the case as presented in the staff report. Commissioner Summers seconded the motion.

Vote: Motion passed 8-0-0

Yes: Dilts, Holt, Howard, Reinier, Personett, Rosekrans, Summers, and Waterman

No: None

Recusal: None

Chairman Rosekrans said this case would be heard in front of the City Council on Monday, October 24, 2022.

RESOLUTION NO. _____

A RESOLUTION APPROVING A PRELIMINARY PLAT FOR NORTH LIBERTY COMMERCIAL,
50.47 ACRES BETWEEN INTERSTATE 35 AND US 69 HWY, A SUBDIVISION OF LAND IN
LIBERTY, CLAY COUNTY, MISSOURI

WHEREAS, a preliminary plat for North Liberty Commercial, a subdivision of land in
Liberty, Clay County, Missouri, has been duly and properly presented to the Planning and
Zoning Commission on October 11, 2022 and City Council on October 24, 2022; and

WHEREAS, the City Council finds that the preliminary plat described duly conforms to
the standards and requirements of section 30-28.10 of the Unified Development Ordinance:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Liberty,
Missouri, that the preliminary plat for North Liberty Commercial, a subdivision of land in Liberty,
Clay County, Missouri, is hereby approved and made apart hereof as though more fully set out
herein;

BE IT FURTHER RESOLVED, that any and all development within the above-described
preliminary plat shall be allowed only after a final plat which substantially conforms to this
preliminary plat is approved and recorded, and shall comply with all other applicable standards
and requirements as set forth in the City Code of the City of Liberty, Missouri.

PASSED by the City Council this _____ day of _____, 2022.

MAYOR

ATTEST:

DEPUTY CITY CLERK



CITY COUNCIL ACTION REPORT

Meeting Date: December 12, 2022

A/R No.: 2022-311

Department: Human Resources & Risk Management

Submitted By: Amy Blake, Director HR & Risk Management

Subject: Ordinance approving a Collective Bargaining Agreement with the Members of the Fraternal Order of Police (FOP) Lodge 50 and the City of Liberty

Summary:

- Collective Bargaining Agreement between Fraternal Order of Police (FOP) Lodge 50 and the City of Liberty.

Background:

The City and FOP Lodge 50 have been under contract since 2013. Staff and Lodge 50 began negotiations in August 2022 at the request of Lodge 50. Most language in the proposed Collective Bargaining Agreement (CBA) is standard language and aligns with current City policies, current departmental procedures and current CBA language. Departmental procedures, methods and standards will continue to be monitored through a joint labor/management committee. Items that have a financial impact to the City were negotiated in detail and prioritized. The proposed CBA requires a three-year commitment to stated language and policies within the document.

Previous Action (if applicable):

Ordinances approving past and current CBA between Lodge 50 and the City of Liberty.

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

Budgeted:	Line Item:	Amount:
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. FOP CBA ordinance- 12.2022
2. Police Final Agreement 12.22

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE
MEMBERS OF THE FRATERNAL ORDER OF POLICE LODGE 50 AND THE CITY OF
LIBERTY, MISSOURI

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves a Collective Bargaining Agreement between the Fraternal Order of Police Lodge 50 and the City of Liberty, Clay County, Missouri, a copy of said agreement being incorporated by reference herein and available for review as required by law.

SECTION II

The City Council authorizes the Mayor to sign the agreement more fully described in Section I of this ordinance.

SECTION III

This Ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by the City Council this _____ day of _____ 2022.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this _____ day of _____ 2022.

MAYOR

City of Liberty, Missouri & Fraternal Order of Police Lodge 50



Memorandum Of Understanding
EFFECTIVE FROM:
January 1, 2023 – December 31, 2025

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Article 1 – Recognition and Lodge Security

Section 1. Recognition

The City of Liberty (hereinafter the "City") and its Police Department (hereinafter the "Department") recognize and acknowledge the West Central Missouri Regional Lodge 50 of the Fraternal Order of Police (hereinafter the "Lodge") as the exclusive representative for full time police officers, corporals, and sergeants employed by the Department (hereinafter "Bargaining Unit Members") for the purpose of collective bargaining under Article I, Section 29 of the Missouri Constitution.

The parties recognize that certain bargaining unit members exercise a degree of supervisory authority. Any bargaining unit member who fails to properly exercise supervisory authority shall be subject to disciplinary action.

With the exception of an "Expense Reimbursement Agreement," the City and the Department shall not contract with or make any agreements with any individual or group of bargaining unit members in matters of pay, hours of work, or other terms and conditions of employment unless such has been agreed to in writing and in advance by the Lodge. The City may continue furnishing each new employee with a welcome letter and other basic information. Nothing herein shall prevent the City and Department from exercising its rights under Article 3 of this agreement.

Section 2. Purpose

It is the intent and purpose of this agreement to promote harmony and understanding between the Lodge and the City and to set forth, with a reasonable degree of clarity the duties, responsibilities and rights of each. The Lodge and the City are committed to the following: promoting effective and efficient service to the public, consistent with a safe and respectful workplace; employing fair and peaceful means to adjust differences, which may arise from time to time; and to the promulgation of rules and regulations and ethical conduct of business and relations between the City and the Lodge and the employees it represents.

Section 3. Union Security

The City will not discharge or discriminate against members of the Lodge because of membership in the Lodge or lack thereof or because of lawful Lodge activities or their refusal to participate in Lodge activities.

The City and the Lodge agree not to discriminate against members because of race, religion, color, ancestry, national origin, sex, disability, marital status, familial status, age, sexual orientation or any other characteristic protected by law.

Section 4. Reasonable On-Duty FOP Time

Such bargaining unit members elected or designated by the Lodge President to leadership or steward positions shall have reasonable on-duty time to assist in the administration of this Memorandum and to meet and communicate with Lodge members, provided such representation does not interfere with the operations of the department or create overtime payment.

Article 2 - Lodge Status and Rights

Section 1. Right of Organization

Bargaining unit members shall have the right to join, or decline to join, and participate in the Lodge.

Section 2. Right of Representation

Bargaining unit members shall be collectively represented by the Lodge with the City in the determination of their terms and conditions of employment, and in the administration of grievances filed under this memorandum.

Section 3. Dues Deductions

The City agrees to deduct dues from the wages of bargaining unit members who voluntarily provide the City with a written authorization. The deduction will be made twice monthly, each time in the amount reflected on the Dues Authorization Form submitted by the member. Dues deduction shall be irrevocable for one (1) year or the expiration of this Memorandum, whichever occurs first. Revocation of such authorization must be in writing, with a copy to the Lodge and the City, and shall be in accordance with the procedure set forth in the authorization forms.

Dues deducted, as provided above, will be forwarded by mail to the Secretary of Lodge #50 monthly to: 914 NW Main, Lee's Summit, Missouri 64086. The City agrees to provide this service without charge to the Lodge. Changes to the dues structure and the service representation fees will not occur more than quarterly.

The City will provide a payroll deduction service for members choosing to donate to the FOP Lodge #50 PAC fund (or other political action committee identified by the Lodge).

Section 4. City Meetings

Lodge Representatives shall be paid at their regular scheduled rate for attending any Lodge related meeting with the City if manpower permits. In addition, four (4) Lodge Representatives shall be paid while attending meetings with City representatives for the purpose of negotiating a renewal of the Work Agreement if manpower permits; except that Members on a regularly scheduled day off during negotiations shall be paid straight time but shall not be paid overtime.

Section 5. Bulletin Board

The City agrees to furnish space suitable for a Lodge furnished Bulletin Board. This bulletin board is for use by the Lodge only and such use must be consistent with City policy.

Section 6. Ballot Boxes

The City agrees to allow ballot boxes to be placed in the Department's Supervisor's office for use in Lodge elections.

Section 7. Notification of Rules

The Lodge shall be provided a copy of any proposed rule, directive, guideline, policy, procedure, or procedural instruction which affects any terms and conditions of employment of the members of the bargaining unit fifteen (15) calendar days before it is scheduled to take effect unless exigent circumstances require immediate adoption. The Lodge shall have the opportunity to discuss such rule, directive, guideline, policy, procedure, or procedural instruction with the Police Chief, Human Resources Director, or City Administrator. If the proposal conflicts with any expressed provision of this Memorandum, the Lodge shall have the right to file a grievance in accordance with the grievance procedure. If exigent circumstances require immediate adoption, the parties shall discuss amendments for fifteen (15) calendar days. If impasse is reached, the implemented language stands subject to any grievances.

Section 8. Lodge Business

Bargaining unit members, not to exceed six in number, designated by the Lodge President or Chapter President annually and in writing shall be entitled to draw upon a bank of two hundred forty (240) hours of paid time per year for the purpose of conducting Lodge business. The specific use of Lodge business leave must in each instance be requested in writing by the Lodge President or Chapter President and approved in advance in writing by the Chief or his designee. The Chief will approve the use of Lodge business leave only if there is or will be sufficient staff on duty within the Department to meet operational needs without requiring overtime payment at the time of the proposed use and if departmental operations will not otherwise be adversely affected. Leave scheduled within the Department shall not be affected by the bargaining unit member's Lodge business leave. Lodge business leave may not be used when the bargaining unit member is in another paid leave or unpaid status. The Police Department shall provide a tally of time used per payroll period.

Section 9. Use of Intra-Departmental Mail, E-Mail System and Pager System

The Lodge shall be permitted to utilize the intra-departmental mail system, e-mail system and pager system for the purpose of providing information to members pertaining to Lodge business or bargaining unit representation, so long as such usage is consistent with Department and City policy. The Lodge agrees that the use of these systems will be reasonable and limited to providing information that is necessary for the normal conduct of Lodge business or bargaining unit representation. The Lodge also agrees and understands that with respect to the City's e-mail system, there shall be no reasonable expectation of privacy and that all e-mail is subject to monitoring by the City's Information Systems Department. E-mail messages may be monitored by the City for specific reasons, such as evaluating the effectiveness of the operation of the e-mail system, finding lost messages, investigation of suspected criminal acts, breach of security or other policies, and recovery from system failures. The City shall refrain from accessing a member's e-mail, unless reasons for doing so are consistent with the City's need for supervision, control, and efficiency in the workplace. The Lodge also understands that e-mail may be a public record subject to disclosure in the same manner as other records of the City, pursuant to applicable law. All intra-departmental mail

placed into the mail system by the Lodge shall be the property of the member to whom it is addressed and such mail shall not be subject to the Employer's review. The Lodge shall also be allowed to utilize City pagers to communicate information to Lodge members.

Section 10. Meeting Locations

The City shall allow the Lodge to hold meetings to conduct business in any City facility when available without charge. Normal scheduling procedures must be followed by the Lodge.

Section 11. Access to information

The City and the Lodge agree that personnel records shall be treated as confidential records. It is the policy of the City that such records are closed under Missouri's Sunshine Law. The City will allow Members to review their individual personnel files upon request. The Lodge will also be allowed to review and copy individual personnel files as needed to discharge its representational duties. Upon request, the Lodge will execute a confidentiality agreement.

The provision and disclosure of the above-described individually identifiable personnel information and/or personnel files will be made available to the Lodge for the sole purpose of facilitating the Lodge's discharge of its representational duties as exclusive bargaining agent for the members of the bargaining unit. Such records may not be duplicated nor used for any other purpose beyond that described herein. The City may require the Lodge representative receiving such information or records to execute a confidentiality agreement consistent with the conditions set forth in this section.

Article 3 - Management Rights

The City possesses the sole right to operate and manage the Department. Without limiting the generality of the foregoing, the City possesses and retains the right to:

1. Determine the mission of the Department;
2. Direct the working forces;
3. Hire, assign, promote, or transfer bargaining unit members;
4. Determine the methods, means, number of personnel, number of job classifications, job duties, equipment and supplies needed to carry out the mission of the Department;
5. Discipline or discharge using a progressive discipline system that affords employees procedural and substantive due process;
6. Make changes to or revoke work safety rules, existing methods, procedures, policies, orders, of facilities;
7. Take whatever other actions may, in its judgment; be necessary to carry out the mission of the Department.

The Lodge shall resolve any non-grieveable issue involving the Department by discussion first with the Chief, who may refer the matter to the Labor Management Committee, then with the City Administrator before making any public statement or involving any personnel outside the Department. It is the intent of both parties that recognition of the Lodge will facilitate the resolution of issues that may arise within the Department in a prompt and amicable manner. The Lodge agrees that in the event of any grievable dispute or difference it may have with the Department or any member of management during the term of this Memorandum, the Lodge shall attempt to resolve the matter through the grievance procedure set forth herein.

Article 4 – Labor Management Committee

Section 1. General

There shall be a labor management committee consisting of three (3) members as designated in writing by the President of the Lodge, and three (3) Employer representatives as designated in writing by the Chief of Police. Either party may invite additional persons to attend if relevant to the topic under discussion. However, twenty-four (24) hours' notice must be given to the other side of the committee. The committee shall have the authority to make recommendations to the Lodge and the Employer. Both parties shall be advised in writing of changes in respective membership on the committee.

Section 2. Meeting

The committee shall meet at the request of either party to discuss all matters of concern within ten (10) calendar days of a request from either party unless manpower issues require the meeting to be held at a later time.

Section 3. Authority

This committee is not vested with the power to change, modify, or alter this Memorandum.

Section 4. Purpose

The purpose of this committee is to facilitate harmonious Labor/Management relationships by providing a forum for the free discussion of mutual concerns and problems which include discussions regarding the implementation of new departmental programs, policies, or procedural instructions that may affect the Bargaining Unit Members. If a consensus cannot be reached between the two parties regarding the implementation of a new departmental program, policy, or procedural instruction then the proposed implementation may be imposed subject to any grievances.

Article 5 - Hours of Work

Section 1. General

For the purposes of this agreement, a workday shall be the twenty-four-hour period beginning at 12:00 Midnight. The normal work day schedule may consist of eight (8), eight and one-quarter (8.25), ten (10), or twelve (12) hour shifts. The regular work week shall begin at 07:01 on Saturday and end at 07:00 the following Saturday. The scheduled workday and work week for bargaining unit members at the signing of this Work Agreement, will remain in effect for the duration of this document, unless it is modified in conformity with the following. If the City desires to make any proposed changes in the scheduled work day or work week, it will first request to have such proposed changes reviewed by the Lodge. The Lodge shall study the matter, doing whatever investigative and other work it deems appropriate and shall make a written recommendation to the City within thirty (30) days of the request from the City. If after receipt of this report from the Lodge, the City still wishes to make the proposed changes, the City shall provide an additional thirty (30) days' notice of its intent to change the scheduled work day or work week and will negotiate with the Lodge during that thirty (30) day period over the proposed changes. If at the end of the thirty (30) days a mutually agreeable resolution is not reached the City shall not implement the schedule change unless exigent circumstances are present.

Section 2. Fair Labor Standards Act

The City shall comply with all aspects of the Fair Labor Standards Act. The following will also be adhered to in regards to the Fair Labor Standards Act:

- A. All bargaining unit members shall be considered non-exempt in regards to overtime compensation;
- B. The use of vacation, sick and holiday time off shall be calculated as time worked towards a Member's "work week";
- C. The forcing of involuntary Flex Time or involuntary adjustment of a member's schedule to prevent overtime payment shall not be allowed.

Section 3. Patrol Schedule

- A. The Patrol Unit shall work twelve (12) hour shifts utilizing a fourteen-day cycle with rotating days off. Members shall work one eight (8) hour day during each cycle instead of a twelve (12) hour day.
- B. Bargaining unit members assigned to patrol shall select which day within the two-week cycle shall be their eight (8) hour day, and the selection shall be their eight (8) hour day unless manpower issues require a different day to be selected. The Member may elect to

use a vacation leave day as their eight (8) hours day and only use eight (8) hours of leave time.

- C. All bargaining unit members assigned to patrol shall work a minimum of 2084 hours a year, including all leave time, with one hundred and thirty-two (132) hours of holiday time given to each Member on January 1st of each year.
- D. Bargaining unit members assigned to the Traffic Unit shall be included in this schedule.

Section 4. Specialized Unit Schedule

- A. Unless on a special detail or major investigation, members assigned to the Criminal Investigations Unit shall work eight (8) hours between 7:00 a.m. and 6:00 p.m. Monday through Friday.
- B. During the school year, Members assigned as School Resource Officers shall have set hours which correspond to the school day.

Article 6 - Work Assignments

Section 1. Shift Preference

All bargaining unit members assigned to uniform patrol shall be assigned their respective shifts annually by the Patrol Commander, who shall use a shift bid system based on seniority and time in grade to make the assignments. Members will bid for assignments once a year. Bidding shall be opened the last quarter of every year at a time determined by the Patrol Commander. Assignments will be announced by December 1st and shall take effect January 1st of the following year. All bargaining unit members who fail to provide a timely bid request in the allotted time will be assigned at the discretion of the Patrol Commander; however, they shall not "bump" a bargaining unit member who has submitted a timely bid from their bid. If the bidding results in a need to re-balance members of a specialized unit or function across the shifts, the Lodge will be notified and the re-balancing shall honor seniority and shall be limited to that which is strictly necessary. During the year, shift assignments may be changed temporarily by order of the Patrol Commander for exigent or emergency needs of the department. Prior notice of the change will be given to the Lodge.

Section 2. Modified Duty Assignments

A limited number of temporary limited duty assignments, when available, are for officers and other eligible personnel in the department who, because of injury, illness or disability, are temporarily unable to perform their regular assignments, but are capable of performing alternative duty assignments in the police department or in other City departments. Use of temporary limited duty can provide employees with an opportunity to remain productive while convalescing and provides a work option for employees who may otherwise risk the health and safety of others by remaining on duty when physically or mentally unfit for their regular assignment. Therefore, it is the policy of the Liberty Police Department that eligible personnel are given a reasonable opportunity to work in temporary limited duty assignments consistent with the needs of the department and other City departments.

A. Definitions

Eligible Personnel - All bargaining unit members suffering from a medically certified illness, injury or disability requiring treatment by a licensed health care provider and who, because of this, are temporarily unable to perform his/her/their regular duty assignment, but who is capable of performing alternate assignments.

B. General Provisions

1. Temporary limited duty positions are limited in number and variety. Therefore, employees injured or otherwise disabled in the line of duty shall be given preference in the assignment to limited duty.
2. Assignments may be changed at any time, if deemed in the best interest of the employee or the Department.

3. Assignment to temporary limited duty shall not affect an employee's seniority, pay classification, pay increases, eligibility for promotions, or retirement benefits.
4. No specific position in this department shall be established for use as a temporary limited duty assignment, nor shall any existing position be designated or utilized exclusively for employees on temporary limited duty.
5. Depending upon the nature and extent of the disability, an officer on temporary limited duty may be prohibited or restricted from wearing Department uniforms or otherwise limited in employing police powers as determined by the Chief of Police or his/her/their designee. An officer on temporary limited duty shall not be prohibited from carrying his/her/their Department approved weapon, unless there is a bona fide compelling reason for the restriction.

C. Temporary Limited Duty Assignments

Temporary limited duty assignments may be drawn from a variety of technical and administrative areas. These include but are not limited to:

1. Administrative functions (e.g. report review, special projects)
2. Clerical functions (e.g. filing, compiling statistics)
3. Desk assignments (e.g. records, property, dispatch, investigations)
4. Report taking (e.g. telephone and walk-in reports)
5. Duties in other City departments.

Decisions on temporary limited duty shall be made by the appropriate City representative and based upon the availability of an appropriate assignment given the applicant's knowledge, skill and abilities, and the physical limitations imposed on the employee.

Every effort shall be made to assign officers to positions consistent with their rank and pay classifications. However, where appropriate, personnel may be assigned to positions designated for personnel of lower rank or pay classification.

Officers working these assignments shall:

1. Answer to the supervisor of the unit or division to which he/she/they are assigned with regard to work responsibilities and performance.
2. Retain the pay classification and related benefits of the position held prior to being placed on temporary limited duty.

D. Request for Temporary Limited Duty

1. The City may assign an employee who has been injured in the line of duty to temporary limited duty at its discretion, so long as the assignment is consistent with any work restrictions assigned by the treating physician.

2. An employee who has a temporary non-work-related disability may submit a written memorandum via the chain of command to the Chief of Police requesting to be placed in a temporary limited duty assignment.
3. The memorandum must be accompanied by a physician's statement to support the requested reassignment, and must be signed either by the treating physician or other bona fide licensed health care professional. The statement must include an assessment of the general nature and probable duration of the disability, prognosis for recovery, nature of work restrictions and an acknowledgement by the health care provider of familiarity with the limited duty assignment and the fact that the employee can assume the duties involved.

The above information will be evaluated to determine if the employee would be able to perform a temporary limited duty assignment. In the event of a non-work-related disability, if the Chief of Police or his/her/their designee determines that the Department cannot accommodate the employee's temporary medical restriction(s), the employee will be required to utilize leave in a paid status, or request a leave of absence without pay. Such time in a paid status shall consist of sick leave, vacation or other accumulated leave benefits.

E. Assignment for Temporary Limited Duty

1. Upon approval of limited duty status by the City, the employee's limited duty position shall be coordinated by the Chief, HR & Risk Management, or his/her/their designee.
2. While assigned to temporary limited duty, the employee shall keep his/her/their supervisor updated on his/her/their condition by submitting periodic statements from his/her physician as may be required by the Department.
3. The status of the employee will be determined through workers' compensation laws, and the ability of the employee to perform the essential job functions as listed in his/her/their job description and if limited duty positions are available.
4. The employee must re-apply every thirty (30) days.

F. Return to Full Duty

In order to return to full duty, the employee must present a signed physician's statement to the Chief of Police and a copy placed in the employee's personnel file. The physician's statement shall indicate that the employee is able to return to full duty based upon the essential job functions as listed in his/her/their job description. The Chief may request a supplemental examination by the City's physician prior to returning the employee to full duty for non-FMLA leaves. The cost for a supplemental examination shall be paid by the City.

The returning employee shall be assigned to his/her/their assignment previously held.

Section 3. Special Assignments

When members are assigned to a post during a special event for four (4) or more hours and are unable to leave the post, the City shall provide members with a meal.

Section 4. Specialized Units

When a bargaining unit position becomes open within a specialized unit, that position shall be conspicuously posted as open to all eligible members no less than fifteen (15) calendar days prior to the processing for filling the position begins. The posting shall state the eligibility requirements, the process for applying for the position, and the date on which the position is expected to be filled. Specialized units include, but are not limited to, the following: Criminal Investigations Unit, Traffic Safety Unit, School Resource Officer, K-9 Unit, Bicycle Patrol, Special Weapons and Tactics Team, Field Training Officer, or any newly created unit.

Section 5. Field Training Officers

Bargaining unit members who are Field Training Officers shall receive one hour of overtime pay each day while training a probationary officer. At the conclusion of the probationary officer's field training program, any field training officer who completed Monthly Observation Report for a successful trainee, shall receive an additional twelve (12) hour day off with pay regardless of whether the trainee successfully completes all phases of the training program.

Article 7 – Discipline

Section 1. Standard

The Department shall discipline or discharge using a progressive discipline system that affords employees procedural and substantive due process. This standard shall not apply to new hires while they are on initial employment probation.

Section 2. Suspensions and Administrative Leave

For the purpose of Bargaining Unit Members, a suspension will be based on hours worked. If said member is unable to perform his/her/their duties due to the act that is being investigated, he/she/they shall be placed on administrative leave during the duration of the investigation. Administrative leave will be paid leave.

Section 3. Progressive Discipline System

Following is the standard progressive discipline system to be followed by the City. Every disciplinary action shall be evaluated on its own merit and the level of discipline will be based on the severity of the infraction. Management may skip or repeat steps, depending on the nature of the infraction, the employee's prior disciplinary history, and any aggravating or mitigating circumstances. The City's use of a system of progressive discipline does not preclude discharge for a first offense if the offense is sufficiently serious.

A. Verbal Counseling

Definition: A verbal counseling of an employee by the supervisor/department head which shall be documented in the City's personnel file on the employee. A verbal counseling shall not serve as a basis to increase future disciplinary action after twelve (12) months.

B. Verbal Warning

Definition: A verbal warning of an employee by the supervisor/department head, which shall be documented in the City's personnel file on the employee.

C. Written Reprimand

Definition: A formal written reprimand of an employee by the supervisor/department head. All written reprimands will be signed by the employee in acknowledgement of receipt and placed in the employee's personnel file. The employee will be given a copy of the document. A rebuttal may be provided by the employee within seven (7) days to be attached to the written reprimand and placed in the employee's personnel file.

D. Suspension without Pay

Definition: The ordered absence from duty without pay for a specific period. A signed letter of suspension will be given to the employee as soon as possible, but in no case later than the beginning of the regular workday on which the suspension is scheduled to begin, stating the reason for the suspension and its duration. A copy shall be made part of the employee's personnel file and a written notification will be forwarded to the HR & Risk Management Department. Members fulfilling an unpaid suspension will not be authorized for overtime and/or law enforcement related off-duty opportunities during the pay period for which the unpaid suspension is imposed.

E. Involuntary Demotion

Definition: Reassignment from member's current position to one of a lower starting pay and lower responsibility level. This may occur when the member has demonstrated an inability to perform the job duties and carry the responsibilities required of his/her/their position. A letter of demotion will be given to the member stating the reason for the demotion and the effective date. The letter of demotion will be made a part of the member's personnel file with a written notice forwarded to the HR & Risk Management Department.

F. Dismissal

Definition: The involuntary termination of a member from City service. Dismissal will be for just cause only. Examples include when an employee has failed to respond to progressive discipline or where the employee has committed an infraction severe enough to justify immediate termination from City service.

Article 8 - Professional Standards Unit Procedures

Section 1. General

The Professional Standards Unit may conduct investigations of complaints against a bargaining unit member by citizens or fellow employees amounting, if true, to a violation of the Procedural Instructions or the City Personnel Policies, and may assign such investigations to be conducted by other appropriate departmental personnel. All complaints must be in compliance with 590.052 2 (2) RSMo (2022). All investigations shall be conducted in accordance with this Article and the Missouri Peace Officer's Bill of Rights, 590.502 RSMo (2022) (BOR). Should there be a conflict between the language of this Agreement and the BOR, the language of the BOR shall control.

The Department may investigate complaints relating to minor matters on a division level. Minor matters are those matters which do not appear to have a strong potential to result in suspension, demotion, transfer, or termination. All other investigations will normally be conducted by the Professional Standards Unit, but the Department may assign such investigations to outside agencies at its discretion.

In any meeting where a bargaining unit member reasonably believes his/her/their statements could result in disciplinary action, the employee has the right to have a Lodge Representative and/or attorney present during questioning and will be given reasonable time to procure that representation. The Lodge Representative and/or attorney may respectfully participate in the interview, but shall not unduly interfere with the investigation nor create an adversarial confrontation.

Section 2. Professional Standards Unit Investigations

In order to ensure that the investigations by the Professional Standards Unit are conducted in a manner conducive to public confidence, good order, and discipline, while observing and protecting the individual rights of each bargaining unit member, the following rules and procedures are hereby established:

- A. The investigations are to be confidential to the extent possible and conducted in strict conformity with the guidelines contained in this Article.
- B. Any person claiming knowledge of an alleged act of misconduct may file a complaint against any bargaining unit member of the Department. All complaints shall be reduced to writing using a standardized complaint form, which shall require the complainant to sign a statement confirming that the facts alleged in the complaint are true to the best of the complainant's knowledge subject to civil or criminal prosecution. The Department shall not prevent any person or persons from making a complaint against a bargaining unit member.
- C. Unless the investigation would be compromised, the Administrative Review Officer shall notify bargaining unit members in writing within five (5) business days of the complaint being signed, with a copy of the complaint attached.

- D. The City shall notify the member and the Lodge as immediately as reasonably possible stating the nature of the investigation and the reason for the delay in notification.
- E. No recommendations for or against disciplinary action shall be made by the Administrative Review Officer. Reports of investigations by Administrative Review are limited to fact-finding and evaluation of the complaint, credibility of witnesses and of the complainant, if the complainant's mental, emotional or other conditions would have a bearing on the complaint. This report will be forwarded to the chain of command who will make recommendations upward to the Chief. The Chief's decision is final unless a grievance is filed.
- F. One of the findings listed below will be included in the chain of command's recommendations or where multiple incidents or acts are complained of, multiple findings may apply:
 - a. Unfounded: The investigation indicates that the act(s) complained of did not occur.
 - b. Exonerated: Acts did occur, but were justified, lawful, and proper.
 - c. Not Sustained: Investigation fails to disclose sufficient evidence to prove or disprove the allegations made in the complaint.
 - d. Sustained: The investigation disclosed sufficient evidence to prove the allegation.
- G. The Department shall comply with the *Garrity* decision and shall have authority to discipline or discharge an officer for being dishonest during an internal investigation pursuant to *Lachance v. Erickson*.
- H. Bargaining unit members involved in a professional standards investigation must be advised, in writing, of the final finding of such investigation as pertaining to him/her/them personally. This notification shall be made within five (5) working days of the date of the final finding.
- I. Other than a letter to the complainant, the Department shall not release any of the materials or information derived from the Internal Affairs investigation to any person, agency, or judicial proceeding except as required by law. However, this provision does not prevent the Lodge or the involved officer from receiving information as permitted by other provisions in this Agreement.

Section 3. Procedures

Whenever a bargaining unit member is under an Administrative Review Investigation, the investigation shall be conducted under the following conditions:

- A. Every effort shall be made to conduct interviews at a reasonable hour, preferably at a time when the bargaining unit member is on duty, unless the seriousness of the investigation is of such a degree that immediate action is required. If it is to take place at a time other than when the employee is on duty, every effort shall be made to give prior notice to the person being interviewed. If the interview does occur during off-duty time of the bargaining unit member being interviewed, the bargaining unit member shall be compensated for such off-duty time, a minimum of two hours, at the appropriate rate of pay as determined in Article 15 of this Memorandum.

- B. The bargaining unit member under investigation or being interviewed shall have the right to have a Lodge Representative and/or attorney present during the interview. If necessary, the interview shall be suspended for a reasonable time until such third-party presence can be obtained.
- C. Bargaining unit members will be contacted through a Lodge Representative to schedule the required interview.
- D. The bargaining unit member under investigation or being interviewed shall be informed, in writing, of the nature and specific allegations of the complaint prior to any interview and the bargaining unit member and his/her/their attorney shall have an opportunity to review the complaint.
- E. The interview shall be completed as soon as possible. Time shall be provided for personal necessities, such as restroom breaks and meals.
- F. Offensive and abusive language, threats of punitive action, and promises of reward for answering questions shall be excluded from investigative interviews. Nothing herein is to be construed to prohibit the investigating authority from informing the bargaining unit member that his/her/their conduct can become the subject of disciplinary action or that refusal to answer questions can result in disciplinary action.
- G. The complete interview of the bargaining unit member shall be audio recorded. There will be no "off-the-record" conversation except by mutual agreement. All recesses called during the interrogation shall be noted in the record.
- H. The line of questions of bargaining unit members will be, in all instances, pertinent to the issues of the interview. If responses given by the bargaining unit member open new avenues of inquiry that are pertinent, those issues may be pursued.
- I. The refusal by a bargaining unit member to answer questions or give a statement during any non-criminal investigation, whether as a participant or a witness, may result in disciplinary action up to and including termination.
- J. The bargaining unit member shall, upon request, be allowed to review during the investigation any written, recorded, or transcribed statement the bargaining unit member has given during the investigation. The Lodge upon request shall receive a complete copy of the investigation file upon conclusion of the matter or during grievance proceedings, but shall honor confidentiality to the maximum extent possible and shall comply with any reasonable City request to destroy or return the file when it is no longer needed by the Lodge to discharge its representational duties.

Section 4. Criminal Investigations

If a bargaining unit member is under arrest or is a suspect or the target of a criminal investigation, the investigation shall be handled by whomever the Chief assigns or requests, and shall be handled as any

other criminal investigation. The bargaining unit member shall be advised of their rights pursuant to the Miranda decision and the applicable rights granted by the State of Missouri and the United States and shall not be required to waive those rights as a condition of employment. If a criminal investigation is initiated, any administrative investigation on the same matter shall be suspended pending the conclusion of the criminal investigation and a decision by the prosecutor's office on whether charges will be filed. At the Chief's discretion, the Department may suspend a bargaining unit member with or without pay during a criminal investigation and while the prosecutor's office is making a determination.

Section 5. False Complaints

The Department shall not discipline any bargaining unit member who pursues civil or criminal prosecution of an individual or individuals who make false complaints against bargaining unit members.

Section 6. Employee's Privacy

Neither the Department nor the Lodge shall release a bargaining unit member's home address, telephone number or photograph to the media or any other person without his/her/their consent, except pursuant to a valid subpoena or a valid discovery request in a civil lawsuit.

Section 8. Disposition of the Investigation

The Disposition of the investigation shall be in conformity with 590.502 (11)-(13) RSMo (2022)

Section 9. Searches and Disclosures

Pursuant to an ongoing Administrative Review Investigation, the search of any area or thing under the direct personal control of a bargaining unit member shall be based upon probable cause and be conducted only in the presence of the bargaining unit member and/or a Lodge representative, except in exigent circumstances.

Section 10. Bargaining Unit Member Involved Administrative Shooting Investigations

- A. No bargaining unit member who has discharged his/her/their weapon shall be treated as a suspect unless there is probable cause to believe a crime has been committed.
- B. The scenes from shooting situations are to be considered and handled as any other major crime scene, per the appropriate Procedural Instruction. The on-scene supervisor will be in charge until properly relieved by the crime scene coordinator. The crime scene will be held until the Chief of Police or his/her/their designee authorizes the release.
- C. A bargaining unit member who is involved in a shooting incident shall have the right to have legal counsel and/or a lodge representative present immediately at the scene and during any subsequent Administrative Review interview. No interview by the Administrative Review Officer of the bargaining unit member involved in a shooting incident shall be conducted within forty-eight (48) hours of the incident absent advised consent by the officer.

- D. Bargaining unit member(s) involved in shooting incidents resulting in any personal injury or fatality will be relieved of duty and placed on paid Administrative Leave by the appropriate Division Commander. He/She/They will retain his/her/their badge and identification card, but not his/her/their weapon. This shall be removed and retained pending the investigation. A replacement weapon will be made available to any member placed on Administrative Leave and whose weapon has been removed. The officer shall not be ordered to submit to a urinalysis and/or blood test except for reasonable suspicion that drugs or alcohol may have been involved. This shall be at the Department's expense. Bargaining unit member(s) will receive formal notification of their Administrative Leave through a Memorandum.
- E. The bargaining unit member(s) shall be placed on paid administrative leave for a minimum of five (5) work days, after which they shall return to full duty, unless the Department extends the paid administrative leave pending the determination by the prosecutor's office on whether charges will be filed or extends the leave at the direction or recommendation of the officer's treating physician or mental health professional. If criminal charges are reasonably anticipated, the Department may place the bargaining unit member on unpaid suspension. If the charges are subsequently dropped, or if the bargaining unit member is not convicted on the charges, he or she will also be returned to full duty status with all back pay, unless the Employer independently determines to impose disciplinary action against the bargaining unit member. In that event, all other procedural safeguards of this Memorandum and the Employer's personnel rules shall apply to that disciplinary action. The disciplined employee will be paid back-pay for the difference between the level of discipline and the duration of the unpaid administrative suspension, if applicable. For example, if an employee is on administrative leave for 60 days and receives a 30-day disciplinary suspension, the employee shall be paid back-pay for 30 days. The bargaining unit member(s) will receive formal notification through a personnel action form of their return to active status.
- F. Bargaining unit member(s) involved in shooting incidents resulting in any personal injury or fatality may be required to be evaluated by a mental health professional to determine if the bargaining unit member is fit for duty, before they may return to active duty. This shall be at the expense of the Department.
- G. The City will pay the costs and expenses for initial counseling for any bargaining unit member who is involved in a critical incident. If continued counseling beyond that is requested or recommended by a mental health professional, the City shall pay all costs associated with such extended counseling, for a reasonable period of time.

Article 9 - Grievance Procedure

A grievance is an alleged violation of this Agreement. Parties shall make a sincere and determined effort to settle meritorious grievances at the voluntary steps of the grievance procedure and keep the procedure free from un-meritorious grievances. Only the Lodge shall have the ability to file a grievance under this procedure. Individual bargaining unit members shall submit their alleged grievances to the Lodge for consideration. If an alleged violation is arguably a violation of this agreement and of independent City policy, the bargaining unit member and/or the Lodge may elect either this grievance procedure or the procedure available under City policy, but not both.

Section 1. Grievance Process

The following procedure is established for the prompt resolution of grievances or disputes that may arise out of the interpretation or application of this Agreement and/or any disciplinary action. The Department shall not retaliate against any bargaining unit member who is involved in a grievance. By mutual agreement, the parties may extend any time deadline established in this Article. Absent such agreement, however, if Department management or the City fails to issue a timely response to a grievance as provided for in this article, the Lodge may immediately advance such grievance to the next step. If the Lodge fails to meet a deadline for filing a grievance, it shall be null and void. If the Lodge fails to timely advance a grievance, the answer provided at the last step reached shall be the final with respect to that grievance.

Grievances may be settled at any of the steps of the grievance procedure and if the settlement is reduced to writing and signed by the representatives of both the Lodge and the City, such resolution shall be final to the grievance.

Step 1.

The Lodge shall initially file non-disciplinary grievances at the first supervisory level which is outside of the bargaining unit and above where the decision being grieved was made within fifteen (15) calendar days after the employee involved or lodge knew of, or should have known, the decision giving rise to the grievance. The parties desire to resolve as many grievances as possible at this step, but in any event, the supervisor shall give the Lodge an answer within ten (10) calendar days after the grievance has been presented to him/her/them.

Step 2.

If the matter is not satisfactorily resolved in Step 1, the Lodge may continue the non-disciplinary grievance by submitting a copy of the grievance and of the first response to the Chief or their designee within ten (10) calendar days after receipt of the answer in Step 1. The Lodge will also file disciplinary grievances directly with the Chief or designee within fifteen (15) calendar days of the discipline being imposed. Either the Lodge or the Chief or their designee may request a meeting to discuss the grievance. This meeting shall be held within five (5) calendar days of submission of the grievance at this step. The Chief or their designee will give the Lodge a written answer within ten (10)

calendar days of the meeting or within ten (10) calendar days of the submission, if no meeting is requested.

Step 3.

If the Lodge is not satisfied with the answer received in the preceding step, it may submit the grievance to the City Administrator, within ten (10) calendar days thereafter. The City Administrator will give the Lodge a written answer within ten (10) calendar days of receipt of the grievance. During this period a meeting between the City Administrator and the Lodge shall be held if requested by the Lodge or the City Administrator.

Step 4 – Arbitration.

If the steps provided above do not resolve the grievance, the following procedure will be available:

The matter shall be submitted to advisory arbitration at the request of either the City or the Lodge. In the event of such arbitration, the arbitrator shall be instructed that each party shall bear its own costs but that the arbitrator's fee shall be divided equally between both parties. In the event the parties cannot agree upon an arbitrator, the arbitrator shall be selected from a panel submitted by the Federal Mediation and Conciliation Service (FMCS) with the party requesting arbitration striking the first name from the list and then alternating between the parties thereafter. The party requesting the list from FMCS shall request a sub-regional panel, unless agreed to by both parties, consisting of (7) seven names, all of whom are members of the National Arbitration Association.

In the event that arbitration is not requested within twenty (20) calendar days of the City Administrator's decision, the matter shall be considered dropped.

Article 10 - Legal Representation

Section 1. Civil Action

The City shall comply with 590.052 4(7) RSMo (2022).

Section 2. Criminal Charges

Upon application, the City may reimburse bargaining unit members and/or the Lodge for the reasonable cost of criminal defense if criminal charges are filed arising from alleged misconduct within the scope and course of their employment with the City, and if the involved bargaining unit member is not convicted and does not plead guilty, or no contest, or the equivalent, on the charges or lesser included offenses.

Section 3. Grievances

The City nor the Lodge shall be required to provide bargaining unit members with an attorney in connection with grievances filed pursuant to the grievance procedure contained in this agreement. However, the Lodge and members who are involved in a grievance may be represented by a Lodge representative or designated Lodge Attorney at any stage of the grievance process. The cost of such representation shall be borne by the Lodge.

Article 11 - Leave

Section 1. General

Bargaining unit members shall receive vacation and sick leave based upon length of a member's continuous service, including initial probationary period. Continuous service shall not be disrupted by suspension, military leave or any other non-permanent absence. Temporary employees are not eligible for vacation or sick leave.

Section 2. Schedule of Vacation Accrual

- A. Full time bargaining unit members accrue annual paid vacation leave credit in accordance with the following schedule:

Years of Service	Annual Vacation Hour Accrual
0-3	96 hours
3.1-7	120 hours
7.1-11	136 hours
11.1-15	152 hours
15.1-20	176 hours
20.1-25	200 hours
25 +	240 hours

Section 3. Accumulation of Vacation Leave

- A. There shall be no maximum accumulation of vacation leave.
- B. In the event that the City specifically appropriates funds for the purpose, a member may elect to convert unused vacation leave, to cash payment at the member's normal rate of pay.

Section 4. Vacation Scheduling

- A. Vacations will be scheduled utilizing the chain of command to notify the Patrol Commander or his/her/their designee of the vacation schedule desired. The Patrol Commander shall schedule vacations so as not to unduly interfere with the operations of the department and will not unreasonably deny vacation requests.
- B. When there is a conflict between requests, and the approval of both requests would unduly interfere with the operation of the department, seniority/time in grade shall prevail. Vacations shall be scheduled in writing at least two weeks before the vacation is to take place. Requests for vacation

with less than two weeks' notice may be approved at the discretion of the Patrol Commander or designee, which shall not be unreasonably denied.

No member will be required to change his/her/their scheduled vacation or accumulated holiday due to a senior employee transferring to the shift. The employee being transferred will retain all remaining vacation time as previously selected on his/her/their original shift.

- C. Extended vacation requests, five (5) shifts or more, must be submitted for early consideration by March 1st every year and shall be granted on the basis of seniority. If a conflict in requests should arise during the early consideration period, and only if granting both would unduly interfere with the operation of the Department, then seniority shall prevail. However, once a junior officer has been granted vacation in accordance with this procedure, a senior officer cannot bump him/her/them. After the early consideration period ends, bargaining unit members may submit requests for extended vacation which will not be unreasonably denied.
- D. More than one member on a shift shall be allowed to take vacation at the same time, but so long as it only causes one overtime slot to occur. For example, if six members are scheduled then three members can be on vacation so only one overtime slot occurs.
- E. Vacation leave time shall be considered the use of vacation hours, holiday hours or compensatory leave hours.

Section 5. Compensatory Time

- A. The Department shall pay cash for all overtime hours, unless a bargaining unit member chooses to receive compensation time by indicating that choice in writing on the applicable time sheet and signing the City's Compensatory Time Agreement. Bargaining unit members shall not be ordered to choose compensation time.
- B. In the event that the City specifically appropriates funds for the purpose, a member may elect to convert unpaid compensation time, up to the limits set by the City, to cash payment at the member's regular rate. Such election must be made in accordance with the procedures and time deadlines set by the City.

Section 6. Holiday Time

A. General Provisions

The following days are designated as legal holidays by the City Council. Employees may supplement their days off using accrued vacation, compensatory time, or other holiday hours. Subject to the scheduling of time off as provided in Article 11. Employees shall receive twelve (12) hours of holiday time for each holiday listed below. Should the City designate additional holidays not listed below, employees shall receive that additional holiday(s).

• New Year's Day • Martin Luther King Day • President's Day • Memorial Day • Juneteenth • Independence Day	• Labor Day • Veteran's Day • Thanksgiving Day • Day After Thanksgiving Day • Christmas Day
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B. Scheduled Work Time on Holidays

(i) Each member employee shall be allowed time off with pay for each day of the foregoing holiday schedule.

(ii) Work on Regularly Scheduled Work Day

Essential (shift) bargaining unit employees regularly scheduled to work on an actual holiday and work said shift that day and shall be compensated at the rate of two (2) times their regular pay for all hours of his/her/their shift that fall during the 24 hours of the actual holiday. This section only applies to employees who work on the actual holiday and not on the City observed holiday.

C. Time off proclamation

If the City adds any holidays for its other employees, either on a continuing basis or for a special event, the added holiday shall be deemed to be a holiday under this Memorandum. The City further agrees that, in the event that the State of Missouri or the Federal Government recognizes September 11th (9/11) as a State or National Holiday, September 11th will be added to the above list of holidays.

D. Separation

Line of Duty: Members who are separated from City employment due to line-of-duty death, shall have 100% of accrued but unused vacation, sick and holiday paid out to the member's LAGERS-designated beneficiary(ies) at the time of the on-duty death. The vacation maximum accrual payout of 240 hours per City policy does not apply to this type of situation.

Normal Retirement: Members who retire from City employment under the definition of LAGERS (early/normal/disability) will follow the City's retirement policy and will receive in his/her/their last direct deposit:

- 100% payout of all accrued but unused vacation time, up to a maximum of 240 hours, and;
- 100% payout of all accrued but unused holiday time, up to a maximum of 132 hours, and;
- Payout of accrued but unused sick time according to the following formula:

<u>Years of Service</u>	<u>Payout %</u>
End of Introductory Period – 3	10%
3.1-7 Years	25%
7.1-11 Years	40%
11.1-15 Years	55%
15.1-20 Years	70%
20.1-25 Years	85%
25+ Years	100%

Enhanced Retirement: All members are eligible for the City's Retirement and Sick Buy-Back Program, which allows for 100% pre-retirement payout of both accrued and unused vacation and sick time. To be eligible, the HR & Risk Management Department must receive a member's written retirement letter at least six months in advance of the member's retirement date. Holiday time is not eligible for the City's Retirement Vacation and Sick Buy-Back Program.

Resignation: Members who provide two (2) weeks written notice to the Police Chief prior to the effective date of resignation will receive payout of all accrued but unused vacation, up to the maximum accrual payout of 240 hours, at 100% of the member's base salary rate at the time of separation effective date.

Members who provide two (2) weeks written notice to the Police Chief prior to the effective date of resignation will receive payout of all accrued but unused sick and holiday pay at 25% of the member's base salary rate at the time of the separation effective date.

Any member who fails to provide requested written resignation within said timeline will forfeit any and/or all accrued vacation, sick and/or holiday payout.

Termination: Members who are terminated for just cause shall forfeit any and/or all accrued vacation, sick and/or holiday payout.

Section 7. Bereavement Leave

All bargaining members will be afforded leave for the death of an immediate family member. Any member wishing to use bereavement leave should contact his/her/their supervisor immediately. All members covered by this memorandum will be permitted to use bereavement leave for five (5) calendar days immediately following the death of the members parent, step parent, brother, sister, mother in law, father in law, domestic partner, or any non-blood related person living in the member's home at the time of death. All members covered by this memorandum will be permitted to use bereavement leave for a maximum of two (2) calendar weeks' time immediately following the death of the members spouse, child, or step child. All members covered by this memorandum will be permitted to use bereavement leave for three (3) calendar days' time immediately following the death of the member's uncle, aunt, grandparent or grandparent in law. Additional time may be requested and granted within the City's discretion.

Section 8. Sick Leave

A. Accumulation of Sick Leave

Employees incurring non-duty related sickness, illness, or disability shall be entitled to sick leave with full pay. Sick leave is accumulated at the rate of twelve (12) hours for each calendar month, or portion thereof, from the original hire date of the employee. Members shall accumulate sick leave up to a maximum of one thousand six hundred and eighty (1,680) hours. However, the sick leave already credited to a member on the date this Memorandum is executed shall not be reduced until taken or paid.

B. Use of Sick Leave

Bargaining unit members will notify the on-duty supervisor at least two (2) hour prior to the beginning of his/her/their work shift that he/she/they wish to use sick leave, unless for good reason such notice cannot be given. The Department, or the Chief, may require any bargaining unit member, whom they reasonably believe to have established a pattern of misusing sick leave, to furnish to his/her/their supervisor a medical form from a duly signed physician, dentist, or health care provider stating the general nature of the illness or injury and the approximate length of time the member will be off work due to the illness or serious injury.

C. "Gifting" Sick Leave

A member may choose to "gift" sick leave to the general sick leave donation bank monitored through the Finance Department. If any member decides to exercise this option, the member must submit a document stating his/her/their intention to donate sick leave to the general sick leave donation bank to the HR & Risk Management Department.

Section 9. Sick Leave During Vacation

A member may use accumulated sick leave for illness or injury while on authorized vacation leave, provided the member immediately notifies the on-duty supervisor, and provided such use would be warranted if the member were not on vacation leave and provided further that a medical form from a duly certified physician, dentist, or health care provider stating the general nature of the illness or injury and that the member was ill to a degree that would normally preclude him/her/their from performing his/her/their respective duties is submitted. Sick leave conversion during vacation shall also include the member's immediate family or dependent(s)' illness or injuries.

Section 10. Workers Compensation / Injury Leave

All members are entitled to injury leave consistent with state law and city policy

Section 11. Military Leave

- A. Any member of the bargaining unit that is activated for Military orders (temporary or long-term activations) will be guaranteed re-employment with the Department and the Department will abide by federal law and all other applicable regulations as it relates to employment rights.
- B. Any member of the Lodge that is currently under contract with the United States Military Reserve or National Guard, and required to attend monthly "drill weekends," shall be granted paid leave for that purpose not to exceed one hundred and eighty (180) hours or fifteen (15) ~~days~~ twelve (12) hour shifts per year. The member must provide documentation of participation in scheduled drills to receive this compensation.

- C. Any member activated for military service, for a period that exceeds ten calendar days, and whose pay and allotment from the military is less than that of his/her/their pay earned from the City, shall be compensated for the difference. Any member wishing to use this benefit must provide a copy of the pay and allotment statement from D.F.A.S. (Defense Finance and Accounting Service), which must be accompanied by a copy of the orders.
- D. The City agrees to make any and all contributions to the retirement plan (LAGERS) for any and all time that the Member was on Military Leave at the time the Member returns back to work with the City.
- E. All members in the National Guard of any state who are called to duty by the Governor of that respective state will continue to receive full pay and benefits until the member is released from their call to duty obligation. Members will be placed on Paid Leave status instead of Military Leave and are not affected by the 180 hours provision of military leave above

Section 12. Jury Leave and Court Appearance

The City policy provides that employees should serve jury duty whenever called upon to do so. Upon receipt of an order to report for jury duty, the employee will show the order to his/her/their immediate supervisor.

If the member is required to serve on jury duty during his/her/their regularly scheduled work day, he/she/they shall be granted such time off from work and shall receive his/her/their regular pay for hours served on jury duty that coincide with his/her/their regular work day. Any other remuneration received by the member for serving as a juror shall remain the property of the employee for the first two weeks of jury duty. After two weeks of jury duty, the member shall tender to the City any additional remuneration for serving as a juror.

Employees, who are scheduled to work any shift that begins after 4:00 p.m. and who are summoned to jury duty, shall be given the night off on the day prior to the date of his/her/their summons to allow adequate sleep time before his/her/their jury service.

Section 13. Rehire

Members who leaves the employment of the City and are rehired more than a year later shall lose all seniority rights. However, if he/she/they are rehired within a year of separating from the City, they shall return to the pay step he/she/they had achieved prior to his/her/their separation, and the same vacation accrual rates as he/she/they had prior to his/her/their separation. He/She/They shall also begin accruing seniority based upon his/her/their last day of employment with the City.

Section 14. Leave Pay-Out Upon Officer's Death

If a member dies in the line of duty, dies from duty related illness, injury or disease, the member's named beneficiary receives 100% of the member's accrued vacation and sick leave. If a member does not die in the line of duty or of duty related illness, injury or disease, the member's named beneficiary shall receive 100% of the member's accrued vacation and 50 % of accrued sick leave. These amounts may be taken in lump sum or in bi-monthly installments at the election of the member or beneficiary

Article 12 - Benefits

Section 1. Health, Dental, Life Insurance Coverage

The City shall provide all Members a Benefits Program consistent with the benefits program afforded to all City employees.

Section 2. Pension

All members of the bargaining unit will be members of Local Government Employees Retirement System, "LAGERS" at the level of contributions consistent with all City employees in the L6 Retirement Plan. This agreement can only be changed if the City moves the members to a higher level of "LAGERS" and any such changes must first be agreed upon by the Lodge after the Lodge is notified in writing that changes are being proposed.

Section 3. Voluntary Deferred Compensation

Members shall be afforded the option to enroll into a various plan options offered by the City's retirement vendor. The City's retirement vendor shall be governed by the Internal Revenue Code 457.

Section 4. Vaccinations and Boosters

The City will provide vaccinations and booster doses for communicable diseases and blood borne pathogens in compliance with Missouri Department of Health and OSHA regulations for the following diseases, at a minimum: COVID-19, Hepatitis (A and B), Poison Ivy, Tuberculosis; Influenza; Rubella; Polio; and Tetanus. Receipt of all vaccinations shall be done voluntarily, and officers continued employment will not be contingent upon their obtaining any vaccinations.

Section 5. Slain Officer / Dependent Coverage

If a bargaining unit member is killed in the line of duty, the City shall continue his/her/their medical insurance plan, or if necessary procure a new medical insurance plan which is substantially similar to that in effect at the time of death, for the benefit of the bargaining unit member's spouse and dependent children. This coverage shall cease for the spouse when the spouse remarries or turns 65 and for the dependent children when he/she/they reach the age of 26. If applicable federal law changes, the parties shall immediately re-bargain the duration of these coverages.

The City agrees to pay an additional \$10,000 for reasonable funeral and burial expenses of a bargaining unit member who dies in the line of duty, payable to the registered beneficiary on record with the City.

During a declared pandemic, as determined by the United States Center for Disease Control (CDC), all officers, who contract and die from the disease causing such declared pandemic, shall be considered to have died in the line of duty.

Section 6. Community Center Membership

All bargaining unit members have the ability to receive a free individual membership or discount tiered memberships to the Liberty Community Center. All required forms for this benefit must be completed and turned into HR & Risk Management Department before the benefit can begin.

Article 13 – Training

Because the City and the Lodge agree that to have a professional Police Department there are certain training requirements that must be met, the following requirements are set forth to ensure that all members receive the necessary training which allows them to perform their duties in a professional manner.

Section 1. Firearms Training

- A. Members who carry a firearm in performance of their duties shall receive not less than twenty-four (24) hours of yearly firearms training. Members will be required to qualify with a minimum score of eighty (80) percent.
- B. Any member not able to complete a qualification with a passing score will be provided with remedial firearms training. This training will be at the convenience of the firearms instructors currently titled as such by the Department.
- C. The Department will provide all members with the training required for each member to comply with Missouri P.O.S.T. guideline. All firearms training conducted by the Department shall include a bargaining unit member as an instructor. All mandatory outside training shall be agreed upon by the labor management committee.
- E. When training space is available, the Department will provide retired or separated officers with the firearms qualification to meet the state's standards. Those officers must provide their own ammunition which is acceptable to the range officer.
- F. Employees attending firearms training or attending required firearms qualifications shall be paid at his/her/their regular rate of pay for all scheduled training time, including but not limited to the travel time between the Liberty Police Department and the designated range. Firearms training that is conducted outside of the member's scheduled shift shall count towards the calculation of overtime for that pay period.

Section 2. Pay for Training

Training required by the department shall be considered to be on-duty time, for which the member will be compensated in accordance with the provisions set forth in this memorandum. Time spent in such training over and above member's regular work week shall be considered overtime, and compensated at the rate of (1.5) times the member's normal rate of pay. Training shall be scheduled by the Patrol Commander and done so under his/her/their discretion. Training required by the Department shall be paid for by the Department without condition or exception. Employees who are required by the Chief or his/her/their designee to drive their personal vehicles to training shall be reimbursed for mileage between the Liberty Police Department and the training location.

Section 3. Special Weapons and Tactics Team

Each member of the Special Weapons and Tactics (SWAT) Team shall be scheduled to average at least sixteen (16) hours per month of in-house SWAT-specific training, with the exception of the month(s) when the KCMTOA Winter Conference and Advanced SWAT are held, provided the entire team is given the opportunity to attend the Winter Conference and at least half the team members attend Advanced SWAT. Therefore, each member of the team shall be scheduled to receive a minimum of one hundred and sixty (160) hours of in-house SWAT-specific training per calendar year. On July 1st of each year, the Department shall review the amount of training SWAT team members have received and shall make necessary adjustments to the training schedule to ensure that each team member is scheduled to receive the requisite number of hours of training per year.

Section 4. Meal Reimbursement

Unless a full meal is provided, the City shall provide each bargaining unit member with a per diem for each meal while the Member is attending training which occurs more than 50 miles from the Department. The per diem shall be in the amounts specified by the United States General Services Administration.

Section 5. Hours

When a Member is attending training and the training time and total travel time cumulatively exceed the duration of half of the bargaining unit member's shift, then it shall constitute an entire work day. The Member shall not be required to return to the department to complete the remainder of his/her/their work day and shall be paid for a full day.

Article 14- Compensation

Section 1. Wages and Other Economic Items

Members shall be paid wages in accordance with the pay scale attached as Appendix B to this MOU. The new scale shall be implemented upon the execution of this Agreement. Members will be placed on the pay step that corresponds to his/her/their years of service. Each year thereafter, members shall advance to the next step on the pay scale as of January 1st of each year provided that he/she/they receive a "meets" or "exceeds" expectations overall rating on his/her/their yearly performance evaluation and are not currently on disciplinary probation and/or a work plan. Once a member successfully completes disciplinary probation and/or a work plan, he/she/they shall immediately advance to the next step on the pay scale, regardless of the rating on his/her/their yearly performance evaluation, but shall not receive any retroactive pay.

On January 1st 2024 and 2025, wage rates will be adjusted using the new pay scale provided in Appendix B for those years.

Section 2. Out of Class Pay

Any member of the bargaining unit who has completed his/her/their new hire probationary period may be required to temporarily accept the responsibilities and carry out the duties of a position or rank above which he/she/they hold(s). When a member is designated as the acting supervisor for an entire shift, the member shall be paid "out of class" pay. Out of class pay is a set rate of \$25.00 per day.

Section 3. On-Call Time

1. The decision to designate divisions or units of the Department that will provide an "on-call" status rests solely with the Chief or his/her/their designee. Certain positions in specialized assignments provide essential functions and services, but are not scheduled to provide 24 hour - 7 days a week coverage. Therefore, it is recognized that on occasion members filling positions in specialized assignments may be required to be on-call.
2. For purposes of this Article, on-call status means that members so designated are required to return to the workplace or to a designated worksite to perform his/her/their specialized job duties within one (1) hour of receiving a call to report to duty. On-call employees are required to be able to report for duty within one (1) hour in a non-impaired condition and fully able to perform his/her/their job duties.
3. All members who are placed on call shall receive at least \$30.00 or two (2) hours of vacation time, at the member's choosing, for each twenty-four (24) hour period they are placed on call. This on-call compensation shall be in addition to any pay he/she/they receive for being called back.

Section 4. Longevity Pay

Any member who is at the top pay level for his/her/their position, shall not be paid above top level, but shall instead receive a one-time lump sum payout at three percent (3%) of his/her/their regular base pay in lieu of a base pay increase. The lump sum shall be distributed to the member in a separate check, which is to be distributed on the same date as the last regular paycheck in January of the year following the year in which he/she/they reach the top level of pay. The member shall receive a similar check each subsequent January for as long as the member is at the top level of pay for his/her/their position. The amount of the lump sum check is not to be included in the employee's annual base pay in subsequent years when calculating the lump sum payment.

Section 5. Lateral Transfer Starting Pay

Any member who is hired by the Department as a lateral transfer from another agency, may receive a starting pay commensurate with his/her/their experienced as outlined in this MOU. The Chief may consult with the FOP Labor Management Committee prior to deciding which pay step to place a lateral hire. Once hired, the member shall advance in the pay scale in accordance with Section 1 of this Article.

Article 15 – Staffing, Vacancies and Promotions

Section 1. Staffing

Because the City recognizes that a properly staffed police department is critically important to the safety of the citizens, the following minimum standards are established. However, the City will endeavor to always exceed these minimum standards. The City shall maintain or be seeking to maintain at least forty-eight (48) active full-time certified police officers in 2023 and will review the number annually with the goal of increasing the number of active full time certified police officers each year.

Section 2. Vacancies

- A. In anticipating Police Officer vacancies, the Chief of Police may have a pool of recruits from which vacancies can be filled as they occur.
- B. Vacancies in the ranks of Sergeant, which the Department is filling, shall be filled by promotion.
- C. Vacancies in the ranks of Corporal, which the Department is filling, shall be filled by promotion.
- D. In the event of a vacancy for the position of Chief of Police, the Lodge and the City shall have one agreed upon member on the interview panel.

Section 3. Promotions

If a member receives a promotion and changes to a position that has a higher pay scale, they will move to the lowest step of the new position's pay scale.

Section 4. Promotional Examinations

For the purpose of promotional examinations, the following qualifications shall be in effect:

- A. Sergeant – Non-probationary Corporals are eligible to take the examination for the rank of Sergeant. Testing will take place for the rank of Sergeant on a date which is not sooner than three (3) months from the date the opportunity is announced.
- B. Corporal – All commissioned bargaining unit members that have two (2) years of continuous non-probationary service with the Department from his/her/their most recent date of appointment and who are not on probation are eligible to take the examination for the rank of Corporal. Testing will take place for the rank of Corporal on a date which is not sooner than three (3) months from the date the opportunity is announced.

Section 5. Promotional Lists

The names of candidates who have completed the promotional examination process shall be placed on a Promotional List in the order of their scoring with highest score on top. Promotions shall be made from the Promotion List in rank order with the candidate at the top of the Promotion List receiving the first promotion. The Department may promote a candidate who is not at the top of the Promotion List only if there are clear and compelling reasons to do so. Members on disciplinary probation at the time of promotion may be passed over. Promotional lists shall be maintained for two years from their date of inception, unless all qualified candidates have been exhausted.

Section 6. Demotions

Upon demotion, a bargaining unit member who had not completed probation for the higher rank shall be placed in the same place in the pay scale held prior to being promoted. A bargaining unit member who is demoted after completing probation for the higher rank shall be placed in the highest place in the pay scale of the lower rank.

Article 16 - Overtime Payment

Section 1. Hours

Members who work in excess of their regularly scheduled hours, or who work other than their regularly scheduled shift shall be compensated at the members' option at one and one half (1.5) times their hourly rate of pay or with compensatory time at the rate of one and one half (1.5) times the number of overtime hours worked. With the exception of court time, employees on approved leave other than vacation, sick or holiday, or administrative leave shall not be eligible for overtime. Overtime shall be paid in thirty (30) minute increments.

Section 2. Duty-Related Phone Calls

Members who are contacted by any department supervisor, (Corporals, Sergeants, Lieutenants, Captain, Deputy Chief, or Chief) concerning a job-related issue on his/her/their off time shall be compensated for the actual time spent on the call or one half (1/2) hour, whichever is greater, at a rate of one and one half (1.5) times his/her/their regular hourly rate.

Section 3. Call Back Overtime

Members who are called back for unscheduled duty with less than 24 hours' notice will receive pay for three (3) hours or for actual hours worked, whichever is greater, at a rate of one and one half (1.5) times his/her/their regular hourly rate of pay. Hours worked which coincide with a member's regularly scheduled tour of duty shall not apply to this provision.

Section 4. Court Time

Members who are required to appear in court, on behalf of the City or in relation to his/her/their employment with the City, on his/her/their time off, shall receive one and one half (1.5) times their hourly rate of pay for a minimum of two (2) hours or for the number of hours the member is actually required to be in court, whichever is greater. If a member receives less than twenty-four (24) hours' notice that he/she/they are required to appear in an upcoming court hearing, they shall receive the greater of three (3) hours pay or actual time.

Article 17 – Clothing and Equipment

Section 1. Personal Uniforms, Equipment, and Duty Gear

The City shall furnish, at its expense, uniforms and equipment required of employees or necessary for the safe and efficient performance of job duties, as detailed in the Department's Procedural Instruction. Any changes to current Procedural Instruction will be mutually agreed upon by the Labor/Management Committee. It is the responsibility to the member to keep his/her/their equipment in good repair. If any equipment becomes damaged or destroyed, the member shall timely report it to a supervisor and request replacement equipment. Employees shall not be made to respond to hazardous situations until such damaged or destroyed equipment necessary for the safe operations has been replaced.

The City shall provide all protective clothing, to include but not limited to; bullet resistant vest, helmet, and firearms shall meet the most applicable National Institute of Justice standards in effect at the time of issue and shall be worn to all emergency incidents as required by Department Procedural Instructions.

The clothing issued to all Members and newly hired employees shall remain consistent with the initial clothing and equipment list maintained by the Department.

Members shall be provided three hundred dollars (\$300) per year for the purchase of uniform shoes or boots.

Section 2. Replacements

The City shall pay for the replacement of Department issued items, when no longer serviceable by no negligence of the member. The City also agrees that it shall pay for the replacement or repair of personal items or equipment, that enhance the bargaining unit member's abilities to perform his/her/their duties, purchased by the bargaining unit member, when they become damaged or destroyed on duty. This provision includes, but is not limited to, the reasonable value of professional attire (i.e. suits, sport coats, dress shirts, slacks, dress, skirts, etc.) that the bargaining unit member is required to maintain due to his/her/their assigned position. The City shall have sole discretion to repair or replace the item. Bargaining unit members may be required to furnish receipts prior to payment by the City.

Section 3. Monthly Allowance

Prior to January 30th of each year, the City shall pay bargaining unit members who are assigned to plain clothed positions as of January 1st a non-refundable yearly attire allowance of \$900.00 (nine hundred dollars). If a bargaining unit member becomes a plain clothed officer during the middle of the calendar year, he/she/they will receive a pro-rated non-refundable attire allowance for the remainder of the year within thirty (30) days of assuming the position.

Section 4. Dry Cleaning

The Department shall pay for the regular dry-cleaning of Department issued uniforms and of clothing worn on-duty by plain-clothed officers.

Article 18 – Miscellaneous Provisions

Section 1. Off-Duty Responsibility

The City and the Lodge recognize that all commissioned personnel are presumed to be subject to duty twenty-four (24) hours per day. Any action taken by a commissioned officer on his/her/their time off, which would have been taken by an officer on duty, if present or available, shall be considered police action, and bargaining unit members shall have all the rights and benefits, such as, among other things, workers' compensation benefits, concerning such action as if he/she/they were on active duty.

Section 2. Off-Duty Employment Related to Law Enforcement

- A. The City agrees that bargaining unit members engaged in off-duty employment and performing law enforcement duties will be covered by the City's Worker's Compensation Plan.
- B. Off-Duty opportunities will initially only be offered to Bargaining Unit Members and will be offered as soon as reasonably possible. If an off-duty opportunity is available with more than 24 hours of advance notice, bargaining unit members shall have 24 hours to claim it. If an off-duty opportunity is available with less than 24 hours of advance notice, bargaining unit members shall have two (2) hours to claim it.

Section 3. Off-Duty Employment Unrelated to Law Enforcement

All members will be afforded the opportunity to work off duty jobs which are not related to law enforcement to provide a supplement to his/her/their income. Ability to work these jobs will not be denied unless one of the following conditions is applicable:

- A. Member currently in Field Training;
- B. The secondary employment interferes with the stated mission or the values of the Department;
- C. The secondary employment entails the serving or mixing of alcoholic beverages;
- D. It interferes with the member's ability to fulfill his/her/their job duties.

Section 4. General Orders

The Department will make accessible to each bargaining unit member a notebook in print or electronic media that contains the City Policies, Procedural Instructions for the Department, Chief's Memorandums and this Memorandum of Understanding. Bargaining unit members will receive training in each and every new or changed item for which he/she/they will be expected to abide.

Section 5. Continuing Education

The City shall allocate a total of four thousand dollars (\$4000.00) per calendar year to reimburse members who are taking job related classes at an accredited college on a first come first serve basis. A member who does not receive a letter grade of at least a "C" must reimburse the City the full amount received as a condition of continued employment. After exhaustion of these funds, additional requests can be submitted and may be granted at the City's discretion.

Section 6. Meals

The City will provide a coffee machine, coffee grounds, coffee filters and coffee cups to Members. On duty Members may frequent area eating establishments as long as such dining does not interfere with the seating or dining of regular patrons.

Section 7. Random Drug Testing

Members may be randomly selected for urine and/or breath testing on a quarterly basis; however, no member may be selected more than two (2) times in a calendar year for testing. Members, who have been tested two (2) times in a calendar year, shall be removed from the selection pool for the remainder of the calendar year. This limitation does not apply to for cause testing or to reasonable suspicion testing, which may occur at any time when circumstances warrant.

Section 8. FOP Representation on the Public Safety Sales Tax Oversight Committee

The Lodge shall appoint one (1) member and one (1) alternate member to serve on the Public Safety Sales Tax Oversight Committee for a term of one year and such term shall commence on January 1st and end on December 31st of each year. The same member may serve multiple terms at the discretion of the Lodge.

Section 9. Public Safety Sales Tax

Should the Public Safety Sales Tax generate funds in excess of the projected and budgeted amount, all excess funds shall be placed into a special revenue fund and such funds shall only be used for public safety expenditures.

Section 10. Employee Occupational Wellness

During the life of this agreement, the parties agree to establish a wellness program, which may include components covering physical fitness, fitness for duty, and other aspects of employee wellness.

Article 19 – Entire Memorandum of Understanding

This work agreement will be considered as addendum to the Personnel Policies and Procedures in effect at the time this work agreement is executed. If a conflict exists between this agreement and the Personnel Policies and Procedures in effect at the time this work agreement is executed and as amended during the life of this work agreement, this agreement will apply; however, if there is no conflict the Personnel Policies and Procedures in effect at the time this work agreement is executed will prevail. Benefits and rights provided to all other city employees as part of the City Personnel Policies and Procedures that are not specifically addressed in this agreement shall also be conferred upon bargaining unit members. The parties further acknowledge that during the meetings that resulted in this Memorandum, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective meeting and conferring and that the complete understandings and agreements arrived at by the parties after the exercise of that right and opportunity is set forth in this Memorandum. Waiver or any breach of this Memorandum by either party shall not constitute a waiver of any further breach of this Memorandum.

Article 20 – Saving Clause

Should any term or provision of this Memorandum be in conflict with any State or Federal Statute or other applicable law or regulation binding on the City, such law or regulation shall prevail. In such event however, the remaining terms and provisions of this Memorandum will continue in full force and effect.

If any article or section of this Memorandum shall be held invalid by operation of law or by any tribunal, the remainder of the Memorandum shall not be affected thereby. The Parties shall then enter into immediate collective bargaining for the purpose of arriving at a mutually satisfactory replacement for such article or section.

Article 21 – Duration

This Memorandum of Understanding shall become effective upon its execution, and shall be in force until December 31, 2025 at which time it will automatically renew unless either party provides written notice of their intent to negotiate at least ninety (90) days prior to the automatic renewal date. This Memorandum of Understanding shall continue renewing automatically thereafter unless either party provides written notice to negotiate at least ninety (90) days prior to December 31st of subsequent years. In the event notice of reopening is served, this Memorandum shall continue in full force and effect until a new Memorandum is signed by the parties or until bargaining impasse is reached.

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS CONTRACT ON THE DATE WRITTEN BELOW.

For the Lodge:

For the City:

President, Rick Inglema Date

City Administrator Date

Committee Member Ronnie Milburn Date

Chief of Police Date

Committee Member Jason Norris Date

APPENDIX A
PAYROLL DEDUCTION AUTHORIZATION
FOR FOP LODGE # 50 DUES

NAME: _____

SOCIAL SECURITY # _____

ADDRESS: _____

Effective this date, I hereby authorize the City of Liberty, Missouri, to deduct from my pay the amount of \$21.00 each pay period for membership dues to Lodge # 50 of the Missouri Fraternal Order of Police, as designated by their Constitution and By-Laws.

I further authorize that future dues are to be deducted from my pay at the rate established by vote of the membership when adjustments or assessments are made. Such adjusted rate shall be deducted the first full pay period after the effective date of the adjustment.

This authorization shall be irrevocable for one (1) year or until the expiration of the Memorandum of Understanding, whichever occurs first. Thereafter, revocation may be made by written notice to the Lodge and the City, by certified mail, postmarked within seven (7) days of the anniversary of this authorization.

SIGNATURE

DATE

APPENDIX B

Pay Scales 2023-2025

2023

Step	Officer	Corporal	Sergeant
1	\$55,000	\$80,631	\$90,750
2	\$57,200	\$83,050	\$93,473
3	\$59,488	\$85,541	\$96,277
4	\$61,868	\$88,107	\$99,165
5	\$64,342		
6	\$66,916		
7	\$69,593		
8	\$72,376		
9	\$75,271		
10	\$78,282		

2024

Step	Officer	Corporal	Sergeant
1	\$56,100	\$82,243	\$92,565
2	\$58,344	\$84,711	\$95,342
3	\$60,678	\$87,252	\$98,203
4	\$63,105	\$89,869	\$101,149
5	\$65,629		
6	\$68,254		
7	\$70,984		
8	\$73,824		
9	\$76,777		
10	\$79,848		

2025

Steps	Officer	Corporal	Sergeant
1	\$57,222	\$83,888	\$94,417
2	\$59,511	\$86,405	\$97,249
3	\$61,891	\$88,997	\$100,167
4	\$64,367	\$91,667	\$103,172
5	\$66,942		
6	\$69,619		
7	\$72,404		
8	\$75,300		
9	\$78,312		
10	\$81,445		



CITY COUNCIL ACTION REPORT

Meeting Date: December 12, 2022

A/R No.: 2022-312

Department: Human Resources & Risk Management

Submitted By: Amy Blake, Director HR & Risk Management

Subject: Upgrades to LAGERS Retirement Pension Plan

1. Ordinance approving an Upgrade in Employee Contribution Levels to the Lagers Retirement Pension Plan with the City of Liberty
2. Ordinance approving an Upgrade for Communications 911 Officers to the Lagers Retirement Pension Plan with the City of Liberty

Summary:

- The City participates in a state-wide employee retirement plan called LAGERS (Local Area Government Employees Retirement System).
- LAGERS offers many different plan options.
- The current City plan is L6, a mandatory 4% employee contribution plan.
- The City desires to improve its retirement plan by moving to an L6, noncontributory plan and to move its Communication 911 Officers to the same level as the City's post-certified Police Officers, which allows normal retirement at age 55.
- City costs will increase by \$834,225 for the two upgrades, which have been included in all 2023 budget requests.
- The City has complied with all statutory requirements associated with changes to LAGERS programs.
- The proposed upgrades, if approved, are set to be effective January 1, 2023.

Background:

State of Missouri statutes specify that if a local government chooses to offer its employees a defined pension plan, this must be done under LAGERS. LAGERS offers a variety of plan options for local governments to choose.

The current City plan is known as an L6 plan, which provides a life benefit based on years of service times 2.0% times the employee's final average salary.

When reviewing our retirement plan to other local, comparative governments, it was found that our plan is not as robust because of the mandatory employee contribution and because our Communications 911 Officers were categorized as general employees.

City management desires to improve its defined pension plan by upgrading L-6 to a non-contributory plan and switching Communication 911 Officers to public safety. This upgrade will not only allow long-term employees to enjoy a more livable retirement, but

will also facilitate a City recruitment and retention tool. These points were discussed with the Budget Committee and staff received their concurrence on this matter.

With the improved benefit comes an additional cost. City costs are expected to increase by approximately \$834,225 for both upgrades.

Within the 2023 budget, costs were adjusted to include the LAGERS upgrade and are part of the budgets that have been discussed to date with the Council. The City has complied with all analytical and noticing requirements dictated by state statutes. If the upgrade is approved, it will go into effect on January 1, 2023.

Previous Action (if applicable):

N/A

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
X Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

Budgeted:	Line Item:	Amount:
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. LAGERS Public safety ordinance- 12.2022
2. LAGERS 0% ordinance- 12.2022 (1)

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING AN UPGRADE FOR COMMUNICATIONS 911 OFFICERS
TO THE LAGERS RETIREMENT PENSION PLAN WITH THE CITY OF LIBERTY

WHEREAS, the City Council of the City of Liberty, desires to cover its eligible emergency telecommunicators as public safety personnel members of the Missouri Local Government Employees Retirement System (LAGERS), pursuant to the provisions of Sections 70.600 through 70.755, RSMo; and has complied with the notice and filing requirements of Section 105.675 RSMo, and;

WHEREAS, public safety personnel members of LAGERS are eligible for a minimum service retirement age of fifty-five, pursuant to Section 70.600(16) RSMo, and;

WHEREAS, the City Council of the City of Liberty understands that, by covering its eligible employees as public safety personnel members, the City Council of the City of Liberty is accepting the legal obligation to fully fund the elected benefits now, and in the future, and that it will be financially able to do so.

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

1. It is declared to be the policy of the City of Liberty, a political subdivision as defined by section 70.600, RSMo., to cover all present and future emergency telecommunicators as public safety personnel members of LAGERS, as defined in section 70.631 RSMo; and
2. All present and future public safety personnel members declared to be eligible, who have 1,500 or more hours of annual employment shall be covered under the L-6 (2.00%) benefit program; and
3. Final Average Salary for all eligible present and future public safety personnel members shall be determined on the basis of a sixty 60 consecutive month period; and
4. Contributions to LAGERS changing to 0% total gross wages shall be required from all eligible present and future public safety personnel members; and
5. Prior to July 1, 1970, 100% of all of prior employment by present public safety personnel members is to be considered for "prior service credit" in calculating benefits and contributions to LAGERS. All qualified employment after the effective date shall be considered membership service, as defined in 70.600(15) RSMo; and

ORDINANCE NO. _____ (CONT.)

6. Present and future public safety personnel members' retirement benefits shall be based on to the minimum service retirement age of fifty-five, for current and future eligible employees in accordance with the provisions of section 70.600(16), RSMo; and
7. The financial officer of the City of Liberty is directed to deduct from the wages and salaries of each eligible public safety personnel member, the contributions, if any, required by Section 70.705 RSMo., and to remit the deductions to LAGERS, together with the employer contributions required by Section 70.705 and 70.750 RSMo.
8. Remittances and other required reports and records shall be forwarded to LAGERS in accordance with administrative guidelines established by officials of LAGERS.

Such election shall be effective on the first day of January, 2023.

SECTION II

The City Council authorizes the Mayor to sign the plan upgrade more fully described in Section I of this ordinance.

SECTION III

This Ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by the City Council this _____ day of _____ 2022.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this _____ day of _____ 2022.

MAYOR

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING AN UPGRADE IN EMPLOYEE CONTRIBUTION LEVELS TO
THE LAGERS RETIREMENT PENSION PLAN WITH THE CITY OF LIBERTY

WHEREAS, the City Council of the City of Liberty has complied with the notice and filing requirements of Section 105.675 RSMo; and

WHEREAS, the Council of the City of Liberty understands that, by adopting this benefit change, the Council of the City of Liberty is accepting the legal obligation to fund the elected benefits now and in the future and that it will be financially able to do so.

WHEREAS, the fiscal officer of the City of Liberty is authorized to deduct from the wages or salaries of each employee member, the employee contributions, if any, required by Section 70.705, RSMo, and to promptly remit such contributions to LAGERS, along with the employer contributions required by Sections 70.705, 70.730, and 70.735 RSMo.

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri, an employer under the Missouri Local Government Employees Retirement System (LAGERS), hereby elects the following:

SECTION I

1. To adopt a change in the contribution amount required from covered employees, changing to a contribution of 0% of gross monthly salary and wages in accordance with Section 70.705 RSMo.

The deputy city clerk shall certify this election to the Missouri Local Government Employees Retirement System within ten days hereof. Such election shall be effective on the first day of January, 2023.

SECTION II

The City Council authorizes the Mayor to sign the plan upgrade more fully described in Section I of this ordinance.

ORDINANCE NO. _____ (CONT.)

SECTION III

This Ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by the City Council this _____ day of _____ 2022.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this _____ day of _____ 2022.

MAYOR



CITY COUNCIL ACTION REPORT

Meeting Date: December 12, 2022

A/R No.: 2022-313

Department: Administration

Submitted By: Shawwna Funderburk,
Chief Strategic Operations Officer

Subject: Ordinance approving a Cooperative Agreement with Clay County, MO, the City of Excelsior Springs, MO; the City of Gladstone, MO; the City of Kearney, MO; the City of North Kansas City, MO; and Smithville, MO for Replica, Inc. Subscription Service Access with an annual amount not to exceed \$13,409.54

Summary:

- Two Year Cooperative Agreement with Clay County, MO and Excelsior Springs, Gladstone, Kearney, North Kansas City and Smithville for Replica, Inc. subscription.
- City of Liberty's annual cost is \$13,409.54 per year for the two-year Cooperative Agreement term.
- Participating cities' respective annual cost is based on each city's population.
- Cooperative Agreement takes effect upon approval of each participating party's governing body.
- Clay County, MO will enter into an umbrella Platform Subscription Agreement with Replica, Inc. for \$48,000 annually for a two (2) year term.
- Replica, Inc. data subscription service provides data for link analysis (analyzing who's traveling to and from your City and why), origin-destination flows, corridor studies, transit studies, pandemic recovery, workforce profiles, environmental equity analysis, residential profile conditions, active transportation analysis, economic impact assessments, freight studies, tax forecasting, etc.
- Replica, Inc. data supports the traditional work of transportation and city planning and empowers entirely new ways of understanding the built environment.

Background:

This summer, Clay County Administrator Dianna Wright approached municipalities in Clay County regarding a shared subscription for Replica, Inc. through a Cooperative Agreement between Clay County and the cities of Excelsior Springs, Gladstone, Kearney, Liberty, North Kansas City and Smithville. Replica, Inc. subscription service contains data which allows organizations to analyze link analysis (analyzing who's traveling to and from your City and why), origin-destination flows, corridor studies, transit studies, pandemic recovery, workforce profiles, environmental equity analysis, residential profile conditions, active transportation analysis, economic impact assessments, freight studies, tax forecasting, etc. Replica data supports the traditional work of transportation and city planning and empowers entirely new ways of understanding activity in the built environment.

Clay County and each participating City will enter into a Cooperative Agreement which will allow each participating City to have access to the Replica, Inc. subscription. The Cooperative Agreement also serves as a cost-sharing agreement for the Replica, Inc. subscription. As part of the Cooperative Agreement with Clay County, each city's annual subscription cost will be based on a

cost-sharing formula based on each city's respective population. The Cooperative Agreement will take effect upon approval of each participating party's governing body. The City of Liberty's annual cost is \$13,409.54 per year during the two (2) year term of the Cooperative Agreement.

Clay County will enter into an umbrella Platform Service Agreement with Replica, Inc. in which each participating city mentioned above will be an authorized user of the Replica, Inc. subscription service. The annual cost for the subscription service is \$48,000 annually for a two (2) year term agreement.

City Managers and other key staff attended two Replica, Inc. demonstrations. Staff believes the data available from Replica, Inc. will be invaluable specifically for transportation analysis and planning; economic development trend analysis and planning; analysis of the public's utilization of Liberty's Parks & Recreation facilities and programs; public safety applications, etc.

Previous Action (if applicable):

None

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

Budgeted:	Line Item:	Amount:
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
X Non-Budgeted	Line Item: 10.95.140.38.5989	Amount: \$13,409.54
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. Replica Ordinance 12.12.2022
2. Solutions - replica 11.28.2022

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING A COOPERATIVE AGREEMENT WITH CLAY
COUNTY, MO, THE CITY OF EXCELSIOR SPRINGS, MO; THE CITY OF
GLADSTONE, MO; THE CITY OF KEARNEY, MO; THE CITY OF NORTH KANSAS
CITY, MO; AND SMITHVILLE, MO FOR
REPLICA, INC. SUBSCRIPTION SERVICE ACCESS

WHEREAS, Clay County and each participating City will enter into a Cooperative Agreement which will allow each participating City to have access to the Replica, Inc. subscription. The Cooperative Agreement also serves as a cost-sharing agreement for the Replica, Inc. subscription; and

WHEREAS, as part of the Cooperative Agreement with Clay County, each City's annual subscription cost will be based on a cost-sharing formula based on each City's respective population; and

WHEREAS, The Cooperative Agreement will take effect upon approval of each participating party's governing body. The City of Liberty's annual cost is \$13,409.54 per year during the two (2) year term of the Cooperative Agreement; and

WHEREAS, Clay County will enter into an umbrella Platform Service Agreement with Replica, Inc. in which each participating City mentioned above will be an authorized user of the Replica, Inc. subscription service. The annual cost for the subscription service is \$48,000 annually for a two (2) year term agreement; and

WHEREAS, Replica, Inc. subscription service contains data which allows organizations to analyze link analysis (analyzing who's traveling to and from your City and why), origin-destination flows, corridor studies, transit studies, pandemic recovery, workforce profiles, environmental equity analysis, residential profile conditions, active transportation analysis, economic impact assessments, freight studies, tax forecasting, etc.; and

WHEREAS, City Managers and other key staff attended two Replica, Inc. demonstrations. Staff believes the data available from Replica, Inc. will be invaluable specifically for transportation analysis and planning; economic development trend analysis and planning; analysis of the public's utilization of Liberty's Parks & Recreation facilities and programs; public safety applications, etc.

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri, as follows:

ORDINANCE NO. ____ (CONT.)

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves the Cooperative Agreement by and between the City of Liberty, 101 E. Kansas Street, Liberty, MO 64068; Clay County, MO, 1 Courthouse Square, Liberty, MO 64068; the City of Excelsior Springs, MO, 201 E. Broadway, Excelsior Springs, MO 64024; the City of Gladstone, MO, 7010 N. Holmes Street, Gladstone, MO 64118; the City of Kearney, MO, 100 E. Washington Street, Kearney, MO 64060; the City of North Kansas City, MO, 2010 Howell Street, North Kansas City, MO 64116; and the City of Smithville, MO, 107 West Main Street, Smithville, MO 64089; in an amount not to exceed THIRTEEN THOUSAND FOUR HUNDRED AND NINE DOLLARS AND FIFTY-FOUR CENTS (\$13,409.54) per year for the two (2) year Cooperative Agreement term, effective upon approval of the City of Liberty City Council, with said Agreement being incorporated by reference herein and available for review as required by law.

SECTION II

The City Council of the City of Liberty, Clay County, Missouri, hereby authorizes the Mayor to sign the agreement described in Section I of this ordinance.

SECTION III

That this Ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by City Council this ____ day of _____, 2022.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this ____ day of _____, 2022.

MAYOR

Solutions

To prepare your communities, cities, and regions for the future, you need detailed insights about the ways people, places, and opportunities interact.

Replica data supports the traditional work of transportation and city planning and empowers entirely new ways of understanding activity in the built environment. These solutions are examples of how our customers find value in our data.



Link Analysis

Study network links and corridors for insights into trips that happen there, including who is traveling there, where they're coming from and going to, when they're traveling, and why. Use this data to establish baseline conditions and analyze the potential impacts of making changes. Replica's disaggregated data often serves as inputs for customers' modeling software to get a sense of the origins and destinations of trips taken on the transportation network.



Transit Studies

While most transit agencies have data about their riders, Replica provides new context for how the network serves people, communities, and a metro area overall. When considering network redesigns or operational changes, our customers can get an immediate snapshot of the existing ridership market and how it compares with people who don't currently use transit. Replica makes it possible to perform comprehensive studies about why people use transit, where they're traveling to and from, and what kinds of car trips have the potential to be taken by transit instead.

Origin-Destinations Flows



Learn where residents, visitors, and commercial vehicle fleets are traveling to and from with granular origin-destination data. Filter by attributes of trips or trip takers for a fuller understanding of how socioeconomic, demographics, employment status, transit access, or private-automobile access factor into people's movement patterns. Replica is the only data platform that can accomplish these types of analyses out of the box.



Active Transportation Analysis

Replica data allows users to quickly see where active transportation trips are occurring and identify potential latent demand. As cities and regions craft policies and initiatives to bolster transit, cycling, and pedestrian activity, Replica can show them neighborhoods and populations that might benefit most from infrastructure improvements and public engagement.



Workforce Profiles

Detailed data on commuting, socioeconomic, and demographics enable comprehensive analyses of how people, jobs, and transportation networks interact. Replica has worked with agencies and private companies across the country to assess site selections for large-scale developments and how available workers can (and can't) access them. Our data has also helped identify ancillary services, including access to child care centers and pedestrian infrastructure, to support the workforce and its needs. These studies have been key for economic development agencies that utilize Replica data.



Pandemic Recovery

With data from 2019 to as recent as last week, Replica provides a holistic picture of pre-pandemic behavior and the new normal, even as it continues to evolve. Our high-fidelity seasonal data represents people's typical travel activity in 2019 and 2021 in granular detail. Weekly mobility and consumer spending data make it possible to monitor how certain kinds of trips and economic activity are changing over time. Our data covers vital pandemic-era metrics, including: residents working from home, weekly work trip and transit ridership trends, online and in-person spending, and restaurant and retail spending. This information has been leveraged by agencies of all sizes to monitor the resilience of central business districts, transit networks, and car-free streets. Replica is the only data platform that can accomplish these types of analyses out of the box.



Freight Studies

Examine commercial vehicle activity to better understand freight travel, high-volume shipping corridors, and activity to, from, and around ports and industrial centers. Customers can use this data to review potential candidates for loading zones, capture data on pass-through freight trips, and get insights into the impacts of supply chain disruptions.



Residential Profile Conditions



Economic Impact Assessments

With weekly mobility and consumer spending data, users can compare economic activity across a variety of standard and custom geographies to monitor patterns of consumer behavior, changes in economic activity, and sales tax projections. This has been critical for our users throughout the pandemic, but also in response to extreme weather events and in standard month-to-month operations. The ability to use spend data as a proxy for sales tax projections is a powerful tool for measuring economic impact and health.



Environmental Equity Analysis

Replica data helps agencies and firms across the country determine how their projects can deliver equitable outcomes. Our data on residential VMT, active transportation modes, socioeconomic, and demographics is used to establish baseline conditions and forecast the equity impacts of future planning and policy decisions. Our data pairs easily with other sources to support equity analyses and initiatives including EV charging infrastructure deployment, carbon emissions mitigation, transit-oriented development, and bike/pedestrian infrastructure networks. Agencies and the firms they partner with are using Replica to show how their projects increase equity and environmental justice in proposals for state and federal funding.

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CITY COUNCIL ACTION REPORT

Meeting Date: December 12, 2022

A/R No.: 2022-315

Department: Planning & Development

Submitted By: Jeanine Thill, Community Development Manager

Subject: Ordinance approving a Services Agreement with Historic Downtown Liberty, Inc. in an amount not to exceed \$40,000.00

Summary:

Contract Renewal between Historic Downtown Liberty, Inc. (HDLI) and City of Liberty for January 2023 - December 2023. As in previous years, the agreement for services with HDLI includes the following:

- Implementation of the National Trust for Historic Preservation's Main Street Four Point approach to downtown revitalization.
- Provide unified advocacy and support for the downtown commercial area.
- Continue a consistent promotion and advertising program for the downtown area.
- Encourage and promote historically appropriate design strategies for the overall aesthetic appearance of the downtown commercial area.
- Strengthen the existing economic assets of the downtown area while diversifying it's economic base, including recruiting new businesses and strengthening the management capabilities of individual merchants.
- Management of the downtown Farmers market on Saturdays from May through October.
- Coordinating tourism efforts through the Liberty Tourism Committee and Transient Guest Tax funds.

For these services, the City agrees to compensate HDLI in the amount of \$40,000 annually, with \$30,000 from the Transient Guest Tax Fund to be allocated to base services and \$10,000 from the General Fund to be allocated to staff salaries, to be paid monthly in twelve equal amounts. HDLI shall spend said sums in accordance with its 2023 budget, as submitted to the City. Additionally, the City will provide the HDLI Executive Director with health, dental and life insurance choices consistent with those offered to City employees. The estimated cost is approximately \$10,700 for these benefits for 2023 from the General Fund.

Background:

Historic Downtown Liberty, Inc. (HDLI), a 501c3 non-profit organization, was formed in November 2005 in response to recommendations outlined in the Liberty Downtown Master Plan. HDLI follows the Main Street approach to downtown revitalization, established by the National Trust for Historic Preservation, a proven model based on a four point approach: Organization, Promotion, Design and Economic Vitality.

This agreement may be terminated at any time by written, mutual agreement of all

parties. The term of this agreement is through December 2023 and may be renewed thereafter with the City Council's approval.

Previous Action (if applicable):

The 2022 base contract in the amount of \$30,000 was approved in December of 2021. \$10,000 was charged to the General Fund and \$20,000 was charged to the Transient Guest Tax. Additionally, the City agreed to provide the HDLI Executive Director with health, dental and life insurance choices consistent with those offered to City employees, approximately a \$9,855 benefit for 2022.

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

Budgeted:	Line Item: Transient Guest Tax Fund 67.20.061.38.5823	Amount: \$30,000
	Line Item: General Fund 10.95.140.38.5823	Amount: \$10,000
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. 2023 HDLI ordinance
2. Final 2023 HDLI contract
3. Final 2022 HDLI City Report
4. 2022-2023 HDLI Budget City Format
5. City Funds to HDLI - 10 Years prepared by City Staff

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING A SERVICES AGREEMENT WITH HISTORIC
DOWNTOWN LIBERTY, INC.

BE IT ORDAINED, by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves a certain agreement by and between the City of Liberty and Historic Downtown Liberty, Inc., 118 N. Main Street Suite C, Liberty, Missouri, 64068, in an amount not to exceed FORTY THOUSAND DOLLARS (\$40,000), for the implementation and operation of specific programs to assist in the promotion of the economic revitalization and tourism of the downtown commercial area of the City, a copy of said agreement being incorporated by reference herein and available for review as required by law.

SECTION II

The City Council hereby authorizes the Mayor to sign the agreement described in Section I of this ordinance.

SECTION III

This ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by the City Council this _____ day of _____, 2022.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this _____ day of _____, 2022.

MAYOR

January 2023 - December 2023 CONTRACT

**CONTRACT FOR SERVICE AGREEMENT
BY AND BETWEEN
THE CITY OF LIBERTY, MISSOURI
AND
HISTORIC DOWNTOWN LIBERTY, INC.**

This Agreement, made and entered into this ____ day of _____ 2022, is by and between Historic Downtown Liberty, Inc., ("HDLI") a Missouri nonprofit corporation, and the Mayor, Council members, and Citizens of the City of Liberty, Missouri, a municipal corporation ("City").

WITNESSETH:

WHEREAS, HDLI was created to provide educational and marketing support for the revitalization of Downtown Liberty; and

WHEREAS, the City, by declaration in its fiscal year budget for 2023 did designate a portion of its budget for contracted services in support of downtown Liberty, to promote the general economic welfare of the downtown Liberty business district, including, but not limited to, the attraction and retention of business and industry to the community and/or the promotion and provision of resources for tourism and visitors; and

WHEREAS, it is in the best interests of the City, and important to the promotion of the general economic welfare of the City, to allocate a designated amount to Historic Downtown Liberty, Inc. as compensation for the performance of services pursuant to this Agreement; and

WHEREAS, the City and Historic Downtown Liberty, Inc. recognize that certain tourism activities completed through the Transient Guest Tax Budget may overlap with HDLI's promotions of downtown Liberty, both entities commit to coordinating any such activities, to maximize the tourism impact of the available funding.

NOW, THEREFORE, in consideration of mutual undertakings and mutual benefits from the services set forth herein, the City and HDLI agree as follows:

I. SCOPE OF SERVICES

The mission of Historic Downtown Liberty, Inc. is to preserve, enhance and energize the Downtown Liberty business district, as a Nationally Accredited Main Street Program.

HDLI will provide the following services ("Services"):

- A. Follow the Main Street America Four Points Approach:
 - i. **Organization** – provide unified advocacy and support for the downtown commercial area.
 - ii. **Marketing and Promotion** – develop and update a consistent promotion and advertising program for the downtown commercial area.

- iii. **Design** – initiate design proposals for façade, signage, lighting, landscape and the overall aesthetic look of the downtown commercial area.
 - iv. **Economic Vitality** – strengthen the existing economic assets of the downtown area while diversifying its economic base, including recruiting new businesses and strengthening the management capabilities of individual merchants.
- B. **Historic Downtown Liberty Farmers Market** – provide management and marketing of the weekend farmers market in accordance with all applicable ordinances. HDLI shall obtain a City of Liberty Occupation License, and agree to pay all fees, licenses, taxes, charges, and other costs occasioned by the farmers market. HDLI shall ensure that vendors obtain all necessary state and county health permits, as needed.
- C. **Tourism Promotion** – promote Liberty as a tourist destination in cooperation with other community organizations and tourism sites through the Liberty Tourism Committee.

II. **TERM AND TIME OF PERFORMANCE**

The term of this Agreement shall be from January 1, 2023 to December 31, 2023. Renewal of this Agreement shall be sought each year thereafter for an additional one-year term from January 1 to December 31, unless the Agreement is terminated as provided herein. Prior to each renewal, there shall be a review of performance by the City Administrator. The review by the City Administrator shall be completed no later than September 1 of each term of this Agreement. To facilitate the review, HDLI shall submit quarterly activity and financial reports to the City of Liberty along with proof of National Main Street Accreditation. The City Administrator shall inform HDLI by September 30 of the results of the City Administrator's review. All compensation for the Services is subject to annual appropriation by the City.

III. **COMPENSATION AND METHOD OF PAYMENT**

The City hereby agrees to compensate Historic Downtown Liberty, Inc. in the amount of \$40,000 annually, with \$30,000 allocated to base Services and \$10,000 allocated to staff salaries. Payments shall be in twelve equal amounts of \$3,333.33 paid monthly. All compensation for Services is subject to the provisions of Section II above. HDLI shall spend said sums in accordance with its 2023 budget, as previously submitted to the City.

Additionally, the City will provide the HDLI Executive Director health, dental and life insurance choices consistent with those offered to City employees (estimated cost is approximately \$10,700 benefit for 2023).

ADDITIONAL FUNDING FROM THE TRANSIENT GUEST TAX

In support of HDLI's tourism activities and services, the City agrees to provide funds supplemental to this contract from the Transient Guest Tax. HDLI shall submit funding requests to the Tourism Committee annually in August for consideration. Once the

Transient Guest Tax Budget is set, HDLI can request reimbursement by submitting invoices/receipts to the Public Relations Division. The City shall make payment within 30 days of request. The services provided by HDLI utilizing the Transient Guest Tax shall be included within the quarterly activity and financial reports provided to the City Administrator as part of this contract.

IV. AUDIT, INSPECTION OF RECORDS, AND ANNUAL REVIEW

Historic Downtown Liberty, Inc. shall permit an authorized representative of the City to inspect and audit all data and records of HDLI related to their performance under this Agreement.

V. SUBCONTRACTS

HDLI and the City hereby agree that this Agreement shall not be assigned, transferred, conveyed or otherwise disposed of without the prior consent of the other party to the Agreement.

VI. REPRESENTATION ON BOARD

It is agreed that HDLI's Executive Board has been created to oversee the operation of Historic Downtown Liberty, Inc.

The Mayor or his appointee will serve on HDLI's Board of Directors and Executive Committee throughout the term of the agreement as a voting member on both but not to serve as an officer.

The City of Liberty Community Development Manager will serve on HDLI's Board of Directors as a non-voting member.

VII. NON-DISCRIMINATION PROVISIONS

HDLI and its subcontractors will not discriminate against any employee or applicant for employment because of race, color, disability, age, religion, sex, or national origin. Historic Downtown Liberty, Inc. will take affirmative action to ensure that applicants are employed in good faith.

VIII. COMPLIANCE WITH THE LAW

All parties shall comply with all applicable federal, state and local laws, ordinances, codes and regulations.

IX. INTEREST OF LOCAL PUBLIC OFFICE

No member of the City Council of the City, or any officer, employee, or agent of the City who exercises any functions or responsibilities in connection with review or approval of the work to which this Agreement pertains, shall have any personal interest, direct or indirect, in the Agreement or the proceeds thereof except as permitted by the laws of the State of Missouri.

X. INDEPENDENT CONTRACTOR

HDLI is not authorized or empowered to make any commitments or incur any obligation on behalf of the City, but merely to provide the Services provided for herein as an independent contractor.

XI. INDEMNIFICATION

HDLI shall indemnify, release, defend, become responsible for and forever hold harmless the City, its officers, agents, employees, elected officials, and attorneys, each in their official and individual capacities, subject to the provisions set forth in the Missouri Sovereign Immunity Statute, from and against all lawsuits, suits, actions, costs, claims, demands, damages, disability, losses, expenses, including reasonable attorney's fees and other defense costs or liabilities, of any character and from any cause whatsoever brought because of bodily injury or death received or sustained, or loss or damage received or sustained, by any person, persons, or property arising out of or resulting from any act, error, omission, or intentional act of Historic Downtown Liberty, Inc. or its agents, employees, or subcontractors, arising out of or in any way connected with the operations expressly authorized herein; provided, however, that Historic Downtown Liberty, Inc. need not save harmless the City from claims, demands, losses and expenses arising out of the sole negligence of the City, its employees or agents. In addition, the City shall not be liable or responsible in any manner to any subcontractor with whom Historic Downtown Liberty, Inc. has contracted for additional services under the terms of the Agreement.

XII. CANCELLATION, TERMINATION OR SUSPENSION

This Agreement may be terminated at any time by written, mutual agreement of all parties, provided all applicable laws and regulations are complied with. The City shall have the right at its option to terminate this Agreement and be free of all obligations hereunder in the event that HDLI is in default or violation of the terms, conditions, assurance, or certifications of this Agreement. Non appropriation of funds by the City Council shall not be considered a violation or default of this Agreement.

In the event of such default or violation by HDLI, the City shall send to HDLI by certified mail a Notice Demand to Cure Default, explaining the specific nature and extent of the default or violation. Historic Downtown Liberty, Inc. shall cure or remedy said violation or default within twenty (20) working days after receipt of said Notice, unless a longer time is agreed upon by both parties in writing. In case the default is not cured or remedied within twenty (20) working days or a longer period of time if agreed upon, the City may exercise its option to terminate this Agreement upon five (5) days written notice thereafter. HDLI shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Agreement by HDLI.

XIII. NOTICE

Any notice required by this contract is deemed to be given if it is mailed by United States certified mail, postage prepaid, and addressed as hereinafter specified.

Notice to the City shall be addressed to:

City Administrator
City of Liberty
101 E Kansas St
Liberty, Missouri 64068

Notice to Historic Downtown Liberty, Inc. shall be addressed to:

President
Historic Downtown Liberty, Inc.
118 N Main St. Suite C
Liberty, Missouri 64068

XIV. AMENDMENTS

In order to provide necessary flexibility for the most effective execution of this Agreement, whenever both the City and HDLI mutually agree, changes to this Agreement may be effected by placing them in written form and incorporating them into this Agreement as an amendment.

XV. SEVERABILITY

It is mutually agreed that in case any provision of this Agreement is determined by a court of law to be unconstitutional, illegal, or unenforceable, it is the intention of the parties that all the other provisions of this Agreement shall remain in full force and effect.

XVI. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties with respect to its subject matter and any prior agreements, understandings, or other matters, whether oral or written, are hereby merged into and made a part hereof, and are of no further force or affect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first above written.

HISTORIC DOWNTOWN LIBERTY, INC.

CITY OF LIBERTY, MISSOURI

President

Mayor

ATTEST:

ATTEST:

Vice-President

Deputy City Clerk

Historic Downtown Liberty, Inc. (HDLI) 2022 City Report

Our Mission

To foster a vibrant community in Historic Downtown Liberty as an exciting place to shop, dine, and invest through economic development, creative promotion, and historical preservation.

Our Vision

Historic Downtown Liberty will be a strong business community and an entertainment destination with:

- appealing storefronts occupied with a variety of inviting and interesting retail and service businesses.
- an inviting environment that highlights the historic architecture and enhances economic development, civic and cultural viability throughout the entire community.



Historic Downtown Liberty follows the Main Street Four-Point Approach, which focuses revitalization efforts in four areas: Design, Economic Restructuring, Organization, and Promotions. It is a comprehensive and balanced approach with an underlying goal of promoting and strengthening the downtown core and preserving its historic character. Support from local government, partner organizations, downtown property, business owners, and residents has helped this community-based initiative work in Historic Downtown Liberty.

As a Main Street America™ Accredited program, Historic Downtown Liberty, Inc. is a recognized leading program among the national network of more than 1,200 neighborhoods and communities who share both a commitment to creating high-quality places and to building stronger communities through preservation-based economic development. All Main Street America™ Accredited programs meet a set of National Accreditation Standards of Performance as outlined by the National Main Street Center.

HDLI 2022 Board Members

President: Rob Jones, RC Jones and Associates

Vice President: Paemon Aramjoo, Aramjoo Law Firm LLC

Secretary: Tim Anderson, Liberty Public School District

Treasurer: Jackie Murtha, Clay County Savings Bank

Officer: Cindy Smith, More Excuses Boutique

Officer: Ryan Miller, Whiteside Jewelry

Officer: Tina Huet, Corbin Mill Properties

Officer: Ann Dugdale, Green Lifestyle Boutique

Officer Harold Phillips, Councilman First Ward

Officer: Emily King, William Jewell College Student

City of Liberty Liaisons

Jeanine Thill, Community Development Manager

HDLI Staff

Executive Director: Danelle O'Connell

Executive Assistant: Corinna Lucas

Farmers' Market Manager: Erin Erdman

Intern: Ashlyn Steller, William Jewell College



HDLI Teams

Design Team: Chair, Aimee Gray, Architect: A3G Architects

- Work with property/business owners and partners to enhance downtown's physical appearance while preserving the community's historic identity & character.
 - Anderson Dog Park Ribbon Cutting. 75+ in attendance plus 25 dogs! Donation made to the Parks Foundation.
 - Landscape. Spring-Summer-Fall Plants. Sprinkler & Electrical Maintenance. Snow Removal.
 - Everlight System Outline Lighting Project on the Square.
 - 2023 Expansion of the Everlight System throughout the district
 - Funding provided by TGT \$80,000 and the CID Non-PSA \$21,000
 - New Permanent Banner Competition. Seasonal Banners. Community Partner Event Banners.

Economic Vitality (EV) Team: Chair, Paemon Aramjoo, Aramjoo Law Firm LLC

- Work with existing and potential businesses, property owners, and partners to strengthen and grow the local economic base.
 - Transformational Strategies. 300+ Responses for Community Survey. Result Focus: Community Driven, Family and Visitor Focus.
 - Coordinate and Promote Available Spaces and New Business Recruitment: Icebergs Italian Ice & Gelato on Water Street and Lemonality on Kansas Street.

Organization (Org): Chair, Erika Brant, Community Engagement Manager: City of Liberty

- Bring the community together to build consensus, volunteer, invest, partner, and add resources to the revitalization efforts.
 - \$13,000+ Sponsorships Raised.
 - Volunteer Value. 1615-hours x \$28.54 per hour \$46,092
 - Education · Trainings. Main Street 101. National and State Conferences. New Community Partnership with LEDC and Chamber of Commerce to Host Local Business Trainings.
 - Awards. MO Main Street Connection Awards. Best New Education Campaign (Historic Trolley Tour) and Innovative Project for Repurposing Vacant Space, Accredited and Associate Tier Awarded to HDLI and Corbin Mill Properties.

Promotion (Promo) Team: Chair, Ashley Chandler, Lost Arts Courses

- Work with partners and the community to position downtown as a center of community activity, promote its positive image, and market its unique assets.
 - Hosted 15+ Community Events. 3-Fundraising Events totaling \$40,000+ in Net Revenue
 - Bicentennial Celebration in conjunction with the Clay County Commissioners.
 - Witches' Brew · Girls Night Out. New Event. Attendees from 50+ Zip Codes.
 - Heritage Cultural Grant. \$5,000 Social Marketing Campaign. Increased Museum Attendance.

Farmers' Market Highlights

- 51 Vendors. EBT/SNAP Program. Little Sprouts Children Area. Wellness Weekends in partnership with Liberty Community Health Action Team (LCHAT). National Farmers' Market Week Proclamation. New Community Event · Pumpkin Festival.

Get Involved & Connected with Us

historicdowntownliberty.org · 816-781-3575 · info@historicdowntownliberty.org

2022 HDLI Actual as of 11-23-2022 Budget						2023 HDLI Forecasted Budget					
INCOME						INCOME					
Admin including in-kind and miscellaneous revenue						Admin including in-kind and miscellaneous revenue					
	\$20,231.87						\$23,275.13				
CID -PSA						CID -PSA					
	\$18,000.00	Seasonal Beautification -Landscape/Maintenance					\$16,760.00	Seasonal Beautification -Landscape/Maintenance			
	\$542.50	Seasonal Beautification -Irrigation					\$240.00	Seasonal Beautification -Irrigation			
	\$1,942.06	Seasonal Beautification -Banners					\$1,500.00	Seasonal Beautification -Banner Install			
	\$40,000.00	Labor Related Payments					\$500.00	Seasonal Beautification -Banner Replacement			
		Total \$60,484.56					\$11,000.00	Seasonal Beautification -Open Signs			
CID -NonPSA							\$46,000.00	Labor Related Payments			
	\$15,125.00	Snow Removal						Total \$76,000.00			
	\$45,617.50	Holiday Lights maintenance				CID -NonPSA					
	\$694.89	Holiday Lights Evergy					\$20,000.00	Snow Removal			
		Total \$61,437.39					\$19,000.00	Holiday Lights maintenance			
Farmers' Market							\$2,000.00	Holiday Lights Evergy			
	\$13,553.00							Total \$41,000.00			
Fundraisers -Let's Wine, Dog Days, Witches' Brew						Farmers' Market					
	\$61,551.50						\$16,900.00				
Organization Team including donors, sponsors and merchadise sales						Fundraisers -Let's Wine, Dog Days, Witches' Brew					
	\$16,274.50						\$89,420.00				
TGT / City Contract						Organization Team including donors, sponsors and merchadise sales					
	\$10,000.00	Lights					\$23,000.00				
	\$15,000.00	Employee				City Contract					
	\$4,459.34	Staff Payroll					\$10,000.00	City Contract			
	\$3,550.00	Rack Cards (map/events)					\$10,710.00	Benefits (Health Insurance (in-kind))			
	\$5,177.45	Fun Money - Merchant Bucks, Print, Digital Ads						Total \$20,741.00			
		Total \$38,186.79				TGT					
Heritage and Cultural Grant							\$80,000.00	Lights			
	\$5,000.00						\$30,000.00	City Contract			
							\$5,000.00	Staff Payroll			
EXPENSES							\$4,000.00	Rack Cards (map/events)			
Administration							\$5,000.00	Fun Money - Merchant Bucks			

Admin -Contract Services								\$4,000.00	Print Ads				
	\$7,671.03							\$6,000.00	Digital Ads				
Admin -ED Reimbursement and Facilities & Equipment								\$10,000.00	Website Redesign				
	\$20,253.70								Total \$144,000.00				
Admin -Operations								Total Incom	\$434,305.13				
	\$4,490.86												
Admin -Other Types of Expensesincluding MO Main Street/Accreditation								EXPENSES					
	\$10,243.00							Administration					
Admin -Payroll								Admin -Contract Services					
	\$74,482.00							\$5,400.00					
Admin -Travel & Meetings including MO Main Street / Accreditation								Admin -ED Reimbursement and Facilities & Equipment					
	\$6,740.66							\$22,861.00					
		Total \$123,881.25						Admin -Operations					
CID -PSA								\$7,238.88					
	\$18,000.00	Seasonal Beautification -Landscape/Maintenance					Admin -Other Types of Expenses						
	\$542.50	Seasonal Beautification -Irrigation						\$1,401.50					
	\$1,942.06	Seasonal Beautification -Banners				Admin -Payroll							
	\$40,000.00	Labor Related Payments						\$35,725.34					
		Total \$60,484.56				Admin -Travel & Meetings							
CID -NonPSA								\$360.00					
	\$15,125.00	Snow Removal							Total \$72,986.72				
	\$45,617.50	Holiday Lights maintenance				CID -PSA							
	\$694.89	Holiday Lights Evergy						\$16,760.00	Seasonal Beautification -Landscape/Maintenance				
		Total \$61,437.39						\$240.00	Seasonal Beautification -Irrigation				
Farmers' Market								\$1,500.00	Seasonal Beautification -Banners				
	\$13,553.04							\$500.00	Seasonal Beautification -Banner Replacement				
Fundraisers -Let's Wine, Dog Days, Witches' Brew								\$11,000.00	Seasonal Beautification -Open Signs				
	\$20,437.26							\$46,000.00	Labor Related Payments				
TGT / City Contract									Total \$76,000.00				
	\$10,000.00	Lights					CID -NonPSA						
	\$15,000.00	Employee						\$20,000.00	Snow Removal				
	\$4,459.34	Staff Payroll						\$19,000.00	Holiday Lights maintenance				
	\$3,550.00	Rack Cards (map/events)						\$2,000.00	Holiday Lights Evergy				
	\$5,177.45	Fun Money - Merchant Bucks, Print, Digital Ads								Total \$41,000.00			

		Total \$38,186.79						Design Team					
Heritage and Cultural Grant								\$950.00					
	\$5,000.00							Farmers' Market					
								\$16,865.70					
								Fundraisers -Let's Wine, Dog Days, Witches' Brew					
								\$34,133.00					
								Organization Team including MO Main Street/Accreditation					
								\$16,630.00					
								Promotion Team					
								\$2,700.00					
								City Contract					
								\$10,000.00	City Contract				
								\$10,710.00	Benefits (Health Insurance (in-kind))				
									Total \$20,710.00				
								TGT					
								\$80,000.00	Lights				
								\$30,000.00	City Contract				
								\$5,000.00	Staff Payroll				
								\$4,000.00	Rack Cards (map/events)				
								\$5,000.00	Fun Money - Merchant Bucks				
								\$4,000.00	Print Ads				
								\$6,000.00	Digital Ads				
								\$10,000.00	Website Redesign				
									Total \$144,00.00				
								Total Expenses	\$425,975.42				

	2011 - Budet	2012 - Budet	2013 - Budet	2014 - Budet	2015 - Budet	2016 - Budget	2016 - Actual	2017 - Budget	2017 - Actual	2018 - Budget	2018 - Actual	2019 - Budget	2019 - Actual	2020 - Budget (Pre-COVID)	2020 - Actual	2021 - Budget	2021 - Actual	2022 - Budget	2022 - Projected	2023 - Proposed Budget
Contract - General Fund	25,000	25,000	30,000	30,000	30,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
HDLI Executive Director Benefits - General Fund										-								26,000	9,800	10,710
Contract - Transient Guest Tax						20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Paid Staff						8,500	7,724	4,500	2,625	4,500	4,008	5,000	4,940	5,000	5,000	5,000	5,000	15,000	15,000	15,000
Advertising						5,600	2,902	-	2,386	16,000	9,219	5,500	3,011	2,750	2,517	5,000	3,795	5,000	5,000	10,000
Printed Materials / Collateral												2,500	4,053	1,500	1,380			3,600	3,869	4,000
Holiday Lights Upgrades						13,000	17,654	20,000	20,000	10,000	10,000	10,000	10,000	10,000	-	10,000	10,000	10,000	10,000	80,000
Tourism Grants																3,021	2,565	2,000	2,000	
Quilt Walk Event Supplies												5,000	5,000	4,000	272	4,000	3,226			
"Fun Money" Promo Program																		1,000	1,000	6,000
Website Redesign																				10,000
Other		73	170			1,370	9,723	-	5,203	-	1,710									
Annual Total	<u>\$ 25,000</u>	<u>\$ 25,073</u>	<u>\$ 30,170</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 58,470</u>	<u>\$ 68,003</u>	<u>\$ 54,500</u>	<u>\$ 60,214</u>	<u>\$ 60,500</u>	<u>\$ 54,937</u>	<u>\$ 58,000</u>	<u>\$ 57,004</u>	<u>\$ 53,250</u>	<u>\$ 39,169</u>	<u>\$ 57,021</u>	<u>\$ 54,585</u>	<u>\$ 92,600</u>	<u>\$ 76,669</u>	<u>\$ 165,710</u>
12 Year Cumulative Total	\$ 716,534																			



CITY COUNCIL ACTION REPORT

Meeting Date: December 12, 2022

A/R No.: 2022-319

Department: Finance

Submitted By: Ashley Comer, Accounting Manager

Subject: Ordinance approving a Contract with FORVIS for the Annual Audit Fiscal Year 2022 in an amount not to exceed \$94,000.00

Summary:

- Contract with FORVIS for the audit of the City's financial statements for the fiscal year ending December 31, 2022 with the option of extending the contract for an additional four years.

Background:

Best practices recommend that the City enter a competitive process for the selection of an independent auditing firm at the end of each multi-term audit contract. We have currently been in contract with BKD CPAs & Advisors (now FORVIS) for the last seven years. In late August the City sent RFPs out to nine firms, with only three auditing firms submitting proposals back: Hood & Associates CPAs, RubinBrown LLP and FORVIS.

A committee of five City staff and Council Member Hagan reviewed the three proposals and interviewed representatives from each of the responding firms. The committee recommended that the professional auditing services contract be awarded to FORVIS based on the following:

Responsiveness to City Needs

While all firms are competent auditors and would perform a quality audit for the City, the Selection Committee felt that FORVIS would provide an added value for Finance Staff. FORVIS has included in the base cost of their proposal an excel spreadsheet that will help us in determining our journal entries needed for the new GASB 87 Lease compliance. Further, the staff are familiar with the ongoing training seminars afforded by FORVIS and believe those training opportunities will assist Finance staff in learning about upcoming changes in accounting requirements. Lastly, the Selection Committee just felt comfortable with this group.

We understand that it is a best practice to change auditors at the end of a multi-year contract, however the best practice also states that due to lack of competition among firms fully qualified to perform public-sector audits could make mandatory audit firm rotation counterproductive. Where audit firm rotation does not occur, governments should consider requesting senior engagement staff, such as engagement partners and senior manager be rotated. While our current partner will still be a part of our audit, we have requested a new engagement partner and lead staff.

Staff recommends approval of a contract with FORVIS for the audit of the City's

financial statements for the fiscal year ending December 31, 2022 with the option of extending the contract for an additional four years.

Previous Action (if applicable):

Policy/Committee Review:

Citizen Sales Tax Oversight Committee	Completed/Recommended:
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
Budget Committee	Completed/Recommended:
Other:	Completed/Recommended:

Financial Considerations:

x Budgeted:	Line Item: 10.30.130.08.5306	Amount: 94,000
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. 2022 Auditor Ordinance

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING A CONTRACT WITH
FORVIS FOR THE ANNUAL AUDIT
FISCAL YEAR 2022

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby approves a contract by and between the City of Liberty and FORVIS, 1201 Walnut Street, Suite 1700, Kansas City, Missouri 64106-2246, in an amount not to exceed NINETY-FOUR THOUSAND DOLLARS (\$94,000), to provide professional auditing services for year ending December 31, 2022 with the option of extending four subsequent fiscal years, a copy of said agreement being incorporated by reference herein and available for review as required by law.

SECTION II

The City Council hereby authorizes the Mayor to sign the contract as described in Section I of this Ordinance.

SECTION III

This ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor according to law.

PASSED by the City Council this _____ day of _____, 2022.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this _____ day of _____, 20.

MAYOR



CITY COUNCIL ACTION REPORT

Meeting Date: December 12, 2022

A/R No.: 2022-323

Department: Public Works

Submitted By: Joshua Martinez, Capital Projects Engineer

Subject: Ordinance accepting a Covenant to Maintain the Storm Water Management System for the Vintage Estates Residential Development

Summary:

- The City of Liberty has a permit from the Missouri Department of Natural Resources regulating the discharge of storm water.
- Per this permit, an agreement between the City and property owner to designate maintenance activities on storm water facilities is required.
- Acceptance of the Covenant to Maintain Storm Water Management System for the Vintage Estates Residential development is recommended.

Background:

To facilitate the Vintage Estates residential development, located North of Buckingham Drive and West of South Withers Road, storm water quality facilities have been constructed on the property. Per the City of Liberty's storm water discharge permit from the Missouri Department of Natural Resources, an agreement between the City and post-development landowner(s) is required to designate the responsible party(ies) and the type/frequency of maintenance activities for continued performance of storm water detention and storm water quality facilities. In response to the requirement, the Covenant to Maintain Storm Water Management System associated with the Vintage Estates Residential development has been executed by the property owner. This covenant is the City's standards requirement where storm water detention and storm water quality facilities are required. The Covenant was obtained at no cost to the City. City Council acceptance is required prior to recording the covenant document.

Staff recommends acceptance of the Covenant to Maintain Storm Water Management System for the Vintage Estates Residential development to facilitate the recording of the documents at the Clay County Recorder of Deeds.

Previous Action (if applicable):

NA

Policy/Committee Review:

NA Citizen Sales Tax Oversight Committee	Completed/Recommended:
NA Public Safety Sales Tax Oversight Committee	Completed/Recommended:

NA Budget Committee	Completed/Recommended:
NA Other:	Completed/Recommended:

Financial Considerations:

N A	Budgeted:	Line Item:	Amount:
		Line Item:	Amount:
		Revenue Line (if applicable):	Amount:
NA	Non-Budgeted	Line Item:	Amount:
		Line Item:	
		Funding Source:	Amount:

Attachments:

1. 2022-323 Accept_Storm Cov_ Vintage ORD
2. Storm Covenant

ORDINANCE NO. _____

AN ORDINANCE ACCEPTING A COVENANT TO MAINTAIN STORM WATER
MANAGEMENT SYSTEM FOR VINTAGE ESTATES

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri,
as follows:

SECTION I

The City Council of the City of Liberty, Clay County, Missouri, hereby accepts from
THE ESTATES OF LIBERTY, A VINTAGE COOPERTIVE COMMUNITY, A MISSOURI
COOPERATIVE ASSOICATION, a covenant to maintain storm water management system.
A copy of said covenant is attached hereto and made a part hereof as though more fully set
out herein.

SECTION II

The City Council of the City of Liberty, Clay County, Missouri, hereby directs said
covenant to be filed with this ordinance after being recorded with the Office of the Recorder
of Deeds of Clay County, Missouri.

SECTION III

This Ordinance shall be in full force and effect from and after its passage by the City
Council and approval by the Mayor according to law.

PASSED by the City Council this _____ day of _____, 2022.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this _____ day of _____, 2022.

MAYOR

**COVENANT TO MAINTAIN STORM WATER MANAGEMENT SYSTEM
PLAT OF VINTAGE ESTATES OF LIBERTY**

THIS COVENANT made and entered into this ____ day of _____, 2____, by and between Liberty, Missouri, a special chartered Municipal corporation **(City)**, and of The Estates of Liberty, a Vintage Cooperative Community, a Missouri Cooperative Association, **(Owner)**.

WHEREAS, Owner has an interest in certain real estate generally located at the SW Corner of Old Withers and South Withers Road in Liberty, of Clay County, Missouri, **(Property)** more specifically described in Exhibit "A" attached hereto and incorporated herein by reference; and

WHEREAS, Owner intends to cause the Property to be platted as Plat of Vintage Estates of Liberty, **(Plat)**, in accordance with Chapter 30, Code of Ordinances of the City of Liberty, Missouri; and

WHEREAS, Owner intends to subdivide the Property and create pursuant to the Plat Lots of 1 and Tracts of A, B and C as shown on Exhibit "B" attached hereto.

WHEREAS, the improvement proposed by Owner on the Property warrant storm water control to serve Lots of 1 and require preservation and maintenance of storm water management facilities, located on Tract of C within the Plat, in order to ensure continuous and perpetual operation and effectiveness in controlling storm water runoff rates, volumes, and quality; and

WHEREAS, the City and Owner agree that it is in the public interest to install the storm water management system for the benefit of the Property and surrounding areas; and

WHEREAS, the provisions for the maintenance of the storm water management system is necessary to serve the development;

NOW, THEREFORE, Owner and City, for and in consideration of the benefits to themselves, their assigns and future grantees do hereby agree as follows:

Sec. 1. Owner at its sole cost shall:

- a. Be responsible for the perpetual preservation, maintenance, repair and replacement, if necessary of the storm water management system and appurtenances (Facilities)

located on of Tract C. Storm water detention facilities shall be maintained in accordance with the maintenance requirements attached as Reference Exhibit "C"

- i. The person or Association with maintenance responsibility must evaluate the maintenance plan for effectiveness at least annually and revise as necessary.
 - ii. A detailed, written log of all preventative and corrective maintenance performed at the storm water management measure must be kept, including a record of all inspections and copies of maintenance-related work orders.
 - iii. The person or Association with maintenance responsibility must retain and, upon request, make available the maintenance plan and associated logs and other records for review by the City.
-
- b. Maintain the pipes, structures, grounds, and appurtenances for the Facilities located on Tract C per the maintenance schedule outlined on the approved plans and specifications.
 - c. Keep the pipes, structures and appurtenances open and free of silt and vegetation.
 - d. Keep the pipes, structures and appurtenances in good working condition or replace same if necessary.
 - e. Mow the grass area within Tract C.
 - f. Maintain the grades within Tract C pursuant to the approved plan on file with the Planning & Development Department and identified as File No _____.
 - g. Obtain all necessary improvement and repair permits prior to performing any work on the Facilities.

Sec. 2. City is granted the right, but is not obligated to enter upon Tract C in order to maintain the Facilities including the pipes, structures, grounds, and appurtenances if Owner fails to maintain same. In the event that the City does provide maintenance for the facilities, then City may:

- a. Charge the costs for such maintenance against Owner, and/or the owner of Tract C, and/or the owners of Lots 1 served by the Facility on Tract C;
- b. Assess a lien on either the Tract C or on the Lots 1 or both served by the Facility on Tract C;
- c. Maintain suit against Owner, and/or the owner of Tract C and/or the owners of Lots 1 served by the Facility on Tract C for all cost incurred by the City for such maintenance.

Unless necessitated by a threat to life and/or safety, City shall notify Owner and/or the then-current owners of Tract C and Lots 1 not less than thirty (30) days before it begins maintenance of the Facilities.

Sec. 3. Owner and/or the owner of Tract C shall not use, nor attempt to use, in any manner which would interfere with the operation of the Facilities, in such manner as would interfere with the proper, safe, and continuous maintenance and use thereof, and, in particular, shall not build, thereon or thereover, any structure which may interfere, or cause to interfere, with the maintenance and use thereof.

Sec. 4. This covenant shall run with the land legally described in Exhibit "A." Owner, its successors, assigns and transferees shall remain liable under the terms of this Covenant.

Sec. 5. Notices. All notices required by this Covenant shall be in writing sent by regular United States mail, postage prepaid, commercial overnight courier or facsimile and addressed as hereinafter specified. Each party shall have the right to specify that notice be addressed to any other address by giving the other party ten (10) days notice thereof. Unless a party to this Agreement has given ten (10) days notice of a change of person and address for purposes of notice under this Agreement to the other party in writing, notices shall be directed to the following:

Notices to the City:
Director of Public Works
City Hall, 101 East Kansas Street
Liberty, Missouri 64068

Notices to Owner shall be addressed to:
The Estates of Liberty, a Vintage Cooperative Community
Missouri Cooperative Association
Pella, Iowa 50219
Ray C. Bisbee
Telephone Number: 641-628-1077
Fax Number: 641-620-8307
E-mail Address: libertyoffice@vintagescooperatives.com

Sec. 6. This Agreement shall not be amended, modified, canceled or abrogated without the prior written consent of the City.

Sec. 7. Invalidity of any part or parts of this Covenant by judgment or other court action shall in no way affect any of the other provisions, which shall remain in full force and effect.

Sec. 8. This Agreement shall be construed and enforced in accordance with the laws of the State of Missouri.

Sec. 9. Upon the effective date of this Covenant, the City shall file this Covenant in the Office for recording real estate documents in Clay County, Missouri, and shall be binding on Owner, its successors, assigns and transferees.

Sec. 10. Owner shall jointly and severally release, hold harmless, indemnify and defend City and its agents, officers and employees from any and all responsibility, liability, loss, damage or expense resulting to Owner or to any person or property caused by or incidental as to the design, function, construction, maintenance or failure to maintain the storm water management system.

ATTESTATION BY CITY CLERK:

LIBERTY, MISSOURI

City Clerk

By: _____
Director of Public Works

STATE OF MISSOURI)
) SS
COUNTY OF _____)

BE IT REMEMBERED that on this ____ day of _____, 2____, before me, the undersigned, a notary public in and for the county and state aforesaid, came _____, Director of Public Works, of Liberty, Missouri, a corporation duly organized, incorporated and existing under and by virtue of the laws of the State of Missouri, and _____, _____ of Liberty, Missouri, who are personally known to me to be the same persons who executed, as officials, the within instrument on behalf of Liberty, Missouri, and such persons duly acknowledge the execution of the same to be the act and deed of said Liberty, Missouri.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

Notary Public

My Commission Expires: _____

OWNER

The Estates of Liberty,
a Vintage Cooperative Community
Missouri Cooperative Association
Pella, Iowa 50219
Ray C. Bisbee
Telephone Number: 641-628-1077
Fax Number: 641-620-8307
E-mail Address:
libertyoffice@vintagescooperatives.com

I hereby certify that I have authority to execute
this document on behalf of Owner.

By: Ray C. Bisbee

Title: Director

Date: 10.5.2022

Check one:

- () Sole Proprietor
() Partnership
☒ Corporation
() Limited Liability Company (LLC)

Attach corporate seal if applicable

STATE OF Iowa)
) SS
COUNTY OF Marian)

BE IT REMEMBERED, that on the 5th day of October, 2022, before
me, the undersigned notary public in and for the county and state aforesaid, came
Ray C. Bisbee, to me personally known, who being by me duly sworn did say
that he is the president of The Estates of Liberty, a Vintage Cooperative Community, and that said
instrument was signed on behalf of said corporation by authority of its Board of Directors and
acknowledged said instrument to be the free act and deed of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the
day and year last above written.

[Signature]
Notary Public

My commission expires: October 17, 2024



EXHIBIT "A"

DESCRIPTION:

A TRACT OF LAND IN THE SOUTHEAST QUARTER OF SECTION 24, TOWNSHIP 51 NORTH, RANGE 32 WEST, IN THE CITY OF LIBERTY, CLAY COUNTY, MISSOURI, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF SECTION 24, TOWNSHIP 51 NORTH, RANGE 32 WEST; THENCE N88°50'17"W ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 24, A DISTANCE OF 878.55 FEET TO THE POINT OF BEGINNING, BEING A POINT ON THE NORTHERLY RIGHT-OF-WAY LINE OF SOUTH WITHERS ROAD AS DESCRIBED IN BOOK 4664 AT PAGE 342; THENCE S40°28'53"W ALONG THE NORTHERLY RIGHT-OF-WAY LINE OF SAID SOUTH WITHERS ROAD, A DISTANCE OF 1231.79 FEET TO THE EAST LINE OF TRACT A, HOMESTEAD HILLS FIRST PLAT, A SUBDIVISION OF LAND IN THE CITY OF LIBERTY, CLAY COUNTY, MISSOURI; THENCE N49°30'52"W ALONG SAID EAST LINE, A DISTANCE OF 788.56 FEET; THENCE N01°09'42"E, CONTINUING ALONG SAID EAST LINE, A DISTANCE OF 453.23 FEET TO THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 24; THENCE S88°50'17"E ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 24, A DISTANCE OF 878.75 FEET TO THE POINT OF BEGINNING.

- LEGEND
- SET 1/2" REBAR LS 1999141096 OR AS NOTED
 - FOUND MONUMENT AS NOTED
 - ① STATE PLANE IDENTIFIER
 - (M) MEASURED
 - (R) RECORD
 - A/E ACCESS EASEMENT
 - B/L BUILDING SETBACK LINE
 - D/E DRAINAGE EASEMENT
 - F/E FACILITIES EASEMENT
 - L/E LANDSCAPE EASEMENT
 - P/E UTILITY EASEMENT
 - U/E UTILITY EASEMENT
 - W/E WATER LINE EASEMENT

60 0 60 120
SCALE: 1 INCH = 60 FEET



LOT	AREA IN SQUARE FEET
1	309537

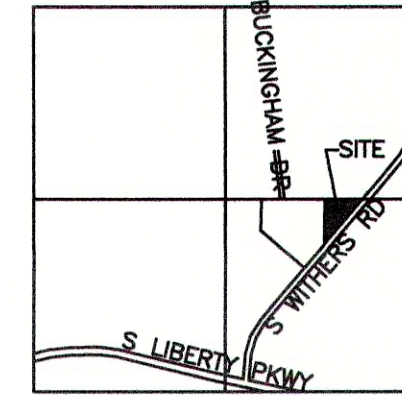
TRACT A
HOMESTEAD HILLS FIRST PLAT
BOOK I, PAGE 107.1

TRACT	AREA IN SQUARE FEET
A	388901
B	23322
C	19851

VINTAGE ESTATES OF LIBERTY

PART OF THE SOUTHEAST QUARTER
SECTION 24, TOWNSHIP 51 NORTH, RANGE 32 WEST
A SUBDIVISION IN LIBERTY, CLAY COUNTY, MISSOURI

STATE PLANE COORDINATES IN METERS
FROM MGRS STATION CL-94 GRID FACTOR=0.9999069
DATE OF ADJUSTMENT 2003
CL-94 339247.082 855428.947
1 338428.127 855178.412
2 338142.579 854932.691
3 338298.616 854749.900
4 338436.720 854752.700



VICINITY MAP
SECTION 24-T51N-R32W
1"= 2640'

RESERVED FOR THE RECORDER OF DEEDS

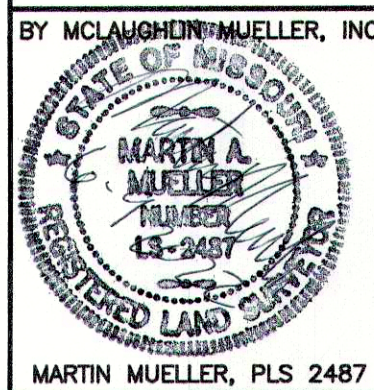
McLaughlin Mueller, Inc 2022

Project No. 22022
Sht. No. 1
Date
By
Revision
No.

MCLAUGHLIN MUELLER, INC.
Professional Land Surveyors
218 West Mill Street
Liberty, MO 64068
PH 816-407-0002 FX 816-407-0003
Corporation LS 1999141096

Designed By: MAM
Drawn By: MTW
Checked By: MAM
Approved By: MAM
Date: JUNE 9, 2022

PART OF THE SOUTHEAST QUARTER OF SECTION 24-T51N-R32W
LIBERTY, CLAY COUNTY, MISSOURI



MARTIN MUELLER, PLS 2487

DESCRIPTION:
A TRACT OF LAND IN THE SOUTHEAST QUARTER OF SECTION 24, TOWNSHIP 51 NORTH, RANGE 32 WEST, IN THE CITY OF LIBERTY, CLAY COUNTY, MISSOURI, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF SECTION 24, TOWNSHIP 51 NORTH, RANGE 32 WEST; THENCE N88°50'17"W ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 24, A DISTANCE OF 878.55 FEET TO THE POINT OF BEGINNING, BEING A POINT ON THE NORTHERLY RIGHT-OF-WAY LINE OF SOUTH WITHERS ROAD AS DESCRIBED IN BOOK 4664 AT PAGE 342; THENCE S40°28'53"W ALONG THE NORTHERLY RIGHT-OF-WAY LINE OF SAID SOUTH WITHERS ROAD, A DISTANCE OF 1231.79 FEET TO THE EAST LINE OF TRACT A, HOMESTEAD HILLS FIRST PLAT, A SUBDIVISION OF LAND IN THE CITY OF LIBERTY, CLAY COUNTY, MISSOURI; THENCE N49°30'52"W ALONG SAID EAST LINE, A DISTANCE OF 788.56 FEET; THENCE N01°09'42"E, CONTINUING ALONG SAID EAST LINE, A DISTANCE OF 453.23 FEET TO THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 24; THENCE S88°50'17"E ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 24, A DISTANCE OF 878.75 FEET TO THE POINT OF BEGINNING.

DEDICATION:
THE UNDERSIGNED PROPRIETORS OF THE PROPERTY DESCRIBED HEREON HAVE CAUSED THE SAME TO BE SUBDIVIDED IN THE MANNER AS SHOWN ON THIS PLAT, WHICH SUBDIVISION AND THE PROPERTY SHALL HEREFTER BE KNOWN AS "VINTAGE ESTATES OF LIBERTY". IT SHALL BE SUFFICIENT DESCRIPTION OF THE LOTS ON THIS PLAT TO HEREFTER HAVE THE SAME BY THE NUMBER APPEARING NEAR THE CENTER OF THE LOT FOLLOWED BY THE WORDS; PACIFIC DENTAL, A SUBDIVISION OF LAND IN THE CITY OF LIBERTY, CLAY COUNTY, MISSOURI, ACCORDING TO THE RECORDED PLAT THEREOF.

STREETS:
STREETS SHOWN ON THIS PLAT AND NOT HERETOFORE DEDICATED TO PUBLIC USE AS THOROUGHFARES, ARE HEREBY SO DEDICATED. NO EXPRESSED OR IMPLIED DISCLAIMER OR VACATION OF EXISTING OR PREVIOUSLY DEDICATED RIGHT OF WAY IS INTENDED IN THIS PLAT.

EASEMENT:
AN EASEMENT IS HEREBY GRANTED TO THE CITY OF LIBERTY, MISSOURI, TO LOCATE, CONSTRUCT AND MAINTAIN, AND TO AUTHORIZE THE LOCATION, CONSTRUCTION MAINTENANCE OR USE OF CONDUITS, FOR ANY AND ALL PURPOSE WATER, GAS, AND SEWER MAINS, POLES, WIRES, ANCHORS, AND APPURTENANCES THERETO, ANY OR ALL OF THEM OVER, UNDER, AND ALONG THE STRIPS OF LAND DEDICATED BY THIS PLAT AND DESIGNATED "UTILITY EASEMENT" OR "U/E".

SANITARY SEWER EASEMENT:
AN EASEMENT IS HEREBY GRANTED TO THE CITY OF LIBERTY, MISSOURI, TO LOCATE, CONSTRUCT AND MAINTAIN AND TO AUTHORIZE THE LOCATION, CONSTRUCTION, MAINTENANCE OR USE OF CONDUITS, FOR ALL AND ANY SEWER MAINS AND APPURTENANCES THERETO, OR ANY OR ALL OF THEM UPON, UNDER AND ALONG THE STRIPS OF LAND DEDICATED BY THIS PLAT AND DESIGNATED "SANITARY SEWER EASEMENT" OR "S/E".

DRAINAGE EASEMENT:
AN EASEMENT OR LICENSE IS HEREBY GRANTED TO THE CITY OF LIBERTY, MISSOURI, TO LOCATE, CONSTRUCT AND MAINTAIN, AND TO AUTHORIZE THE LOCATION, CONSTRUCTION, MAINTENANCE AND USE OF SURFACE DRAINAGEWAYS AND INSTALLATIONS, AND UNDERGROUND DRAINAGE CONDUITS AND APPURTENANCES FOR DRAINAGE PURPOSES ON, UNDER AND ALONG THE STRIPS OF LAND OUTLINED ON THIS PLAT DESIGNATED "DRAINAGE EASEMENT" OR "D/E".

BUILDING LINE SETBACK:
BUILDING LINES OR SETBACK LINES ARE HEREBY ESTABLISHED AS SHOWN ON THE ACCOMPANYING PLAT AND NO BUILDING OR PORTION THEREOF SHALL BE BUILT BETWEEN THIS LINE AND THE STREET LINE.

FACILITIES EASEMENT:
AN EASEMENT OR LICENSE IS HEREBY GRANTED TO THE CITY OF LIBERTY, MISSOURI, TO LOCATE, CONSTRUCT AND MAINTAIN AND TO AUTHORIZE THE LOCATION, CONSTRUCTION, MAINTENANCE AND USE OF STORMWATER DETENTION FACILITIES AND INSTALLATIONS AND UNDERGROUND DRAINAGE CONDUITS AND APPURTENANCES FOR DRAINAGE AND DETENTION PURPOSES ON UNDER AND ALONG THE STRIPS OF LAND OUTLINED ON THIS PLAT DESIGNATED "F/E".

LANDSCAPE EASEMENT:
AN EASEMENT IS HEREBY GRANTED TO THE HOMEOWNERS ASSOCIATION "PRIVATE LANDSCAPE EASEMENT" FOR THE PURPOSE OF INSTALLATION AND MAINTENANCE OF LAWN AND PLANTINGS ON UNDER AND ALONG THE STRIPS OF LAND OUTLINED ON THIS PLAT DESIGNATED "L/E".

MAINTENANCE OF TRACTS:
TRACTS A, B AND C SHALL BE MAINTAINED BY THE HOMEOWNERS ASSOCIATION.

IN TESTIMONY WHEREOF: RAY BISBEE, MEMBER OF HARVEST INVESTMENTS, LLC, AN IOWA LIMITED LIABILITY COMPANY HAS CAUSED THESE PRESENTS TO BE EXECUTED THIS ____ DAY, ____, 2022.

RAY BISBEE, MEMBER

STATE OF MISSOURI) SS

COUNTY OF CLAY)

ON THIS ____ DAY OF ____, 2022 BEFORE ME APPEARED RAY BISBEE, MEMBER OF HARVEST INVESTMENTS, LLC, AN IOWA LIMITED LIABILITY COMPANY, TO ME PERSONALLY KNOWN TO BE THE SAME, WHO SIGNED AND ACKNOWLEDGED SAID INSTRUMENT TO BE SIGNED AND SEALED ON BEHALF OF SAID HARVEST INVESTMENTS, LLC, AN IOWA LIMITED LIABILITY COMPANY, AND SAID RAY BISBEE ACKNOWLEDGED SAID INSTRUMENT TO BE THE FREE ACT AND DEED OF SAID HARVEST INVESTMENTS, LLC, AN IOWA LIMITED LIABILITY COMPANY.

IN WITNESS THEREOF: I HAVE HEREUNTO SET MY HAND AND AFFIXED MY SEAL THE YEAR AND DATE LAST WRITTEN ABOVE

MY COMMISSION EXPIRES: ____ NOTARY PUBLIC

CITY PLANNING AND ZONING COMMISSION:
APPROVED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF LIBERTY, MISSOURI, ON THIS ____ DAY OF ____, 2022.

CHAIRPERSON: DEE ROSEKRANS

CITY COUNCIL:
THIS IS TO CERTIFY THAT THE FOREGOING PLAT WAS DULY SUBMITTED TO AND APPROVED BY THE COUNCIL OF THE CITY OF LIBERTY, MISSOURI, BY ORDINANCE NO. ____ DULY AUTHENTICATED AS PASSED THIS ____ DAY OF ____, 2022.

MAYOR: LYNDELL BRENTON

DEPUTY CITY CLERK: JANET PITTMAN

DIRECTOR OF PUBLIC WORKS: SHERRI MCINTYRE P.E.

NOTES:
BEARINGS SHOWN HEREON ARE BASED ON GRID NORTH MISSOURI STATE PLANE COORDINATE SYSTEM 1983, WEST ZONE, FROM MGRS STATION CL-94, N=339247.082 METERS, E=855428.947 METERS, ADJUSTMENT DATE 2003, GRID FACTOR OF 0.9999069 AND AN NAVD 1988 ELEVATION OF 263.4 METERS(831.36 FEET). USING REAL TIME KINEMATIC GPS EQUIPMENT

THIS BOUNDARY IS LOCATED IN ZONE X AND AE, ACCORDING TO THE FLOOD INSURANCE RATE MAP, COMMUNITY-PANEL NUMBER 2904700229E EFFECTIVE DATE AUGUST 3, 2015.

DESCRIPTION CONTAINS 18.38 ACRES, MORE OR LESS.

ALL ACRE AND SQUARE FEET CALCULATIONS SHOWN HEREON ARE MORE OR LESS CALCULATIONS.

Exhibit "B"

EXHIBIT C

BMP Maintenance

- Inspect for erosion of pretreatment surface and pocket sand filters biannually
- Monitor the water level in underground sand filters quarterly

TABLE 8.12 Extended Dry Detention Basin Typical Maintenance Activities		
Activity		Frequency
Establishment (1-3yrs)		
	Watering plants <i>(seeded areas up to 8 weeks, plugs in drought)</i>	1" per week as needed
	Weed control <i>(flail mow, string-trim, selective/preemerg herbicides)</i>	Monthly
	Remove litter and debris <i>(trash, leaves, sand, mower discharge)</i>	Monthly
	Monitor & repair erosion <i>(stabilize soil, replace plants, secure edging)</i>	Monthly
	Check for standing water <i>(longer than design, any puddles, saturated soil)</i>	Monthly
	Add mulch <i>(moisture & weed control with plugs/containers, 3" or less)</i>	Annually
	Inspect drainage area <i>(parking lot sweeping, open dumpsters, etc)</i>	Annually
	Replace dead plants <i>(use design species/size: overseed, install deep cell plugs)</i>	Annually, as needed
Maintenance (3+yrs, establishment activities may carry over, as needed)		
	Vegetation cleanup <i>(spot treat, prescribed burn, prune)</i>	Annually, spring or fall
	Evaluate plant composition <i>(woody invasion, grass/flower ratio, "right plant right place")</i>	Annually
	Sediment removal, erosion control <i>(pretreatment structures: forebay, check dams)</i>	Annually
	Address animal damage <i>(beaver dams, muskrat burrows, deer rubs)</i>	Annually
	Verify structural component function <i>(v-notch weir, check dams, outlet protection)</i>	Annually
Extended Dry Detention Basin		
	String trim vegetation to minimize disturbance	Annually
	Inspect for erosion in flow lines and slopes	Annually



CITY COUNCIL ACTION REPORT

Meeting Date: December 12, 2022

A/R No.: 2022-317

Department: Finance

Submitted By: Vicki McClure, Director
Finance

Subject: 2023 Annual Budgets

- 1. Ordinance Adopting the Annual Budget for the City of Liberty, Clay County, Missouri for the Fiscal Year 2023**
- 2. Ordinance Adopting the Annual Budget for Parks and Parks Sales Tax Budgets for the City of Liberty, Clay County, Missouri for the Fiscal Year 2023.**

Summary:

- State law requires annual budget adoption.
- The Council Budget Committee and City staff has extensively analyzed the 2022 and 2023 revenue budgets and expenditure requirements over multiple open meetings, starting in mid-summer of 2022.
- The proposed 2023 Budget was presented at a study session to The City Council on November 07, 2022. The proposed 2023 budget components that were presented were comprised for public disclosure of the: General Fund; Capital Improvement Plan (Capital and Transportation Sales Tax); Economic Sales Tax; Fire Sales Tax; Parks Sales Tax; Parks Fund; Utility Funds.
- Various citizen committees have reviewed elements of the 2023 Budget.
- The Citizens Sales Tax Oversight Committee reviewed the following budgets and found them consistent with voter intent:
 - Capital Sales Tax Fund
 - Transportation Sales Tax Fund
 - Parks Sales Tax Fund
 - Fire Sales Tax Fund
- The Economic Development Sales Tax Board reviewed the Economic Development Sales Tax Fund and found it consistent with voter intent.
- The Public Safety Sales Tax Oversight Committee will review the PSST Fund on December 15, 2022 to ensure the funds being used meet voter intent.
- The City of Liberty Park Board reviewed the Park and Parks Sales Tax Budgets and recommended them to the City Council.
- The proposed ordinances are supported by the 2023 Budget Message, which provides substantial narrative and fiscal information on the 2023 budget.
- Staff recommends adoption of the 2023 budget.

Background:

State law 67.010, 67.020 and 67.030 requires the City to annually adopt a budget prior

to the beginning of the new fiscal year. Failure to adopt a new budget requires a default to the current year budget. The only expenditures that would be automatically approved would be 2022 levels for staffing, maintenance cost levels for commodities and funding for prior contractual arrangements.

Desiring to have enhanced elected official oversight on fiscal matters, the Mayor and Council established the Council Budget Committee in May 2009. Continuing the partnership with City staff, work on the 2023 budget commenced in the summer with Administration and Finance issuing directions and forms to the departments. Over the last few months the City's Management Team has been working through the budget process. The coordinated work with the Budget Committee was undertaken over numerous meetings and involved substantial hours of review. Liberty's elected officials were actively engaged in the 2023 budget development and offered substantial guidance to staff.

The attached 2023 Budget Message will provide Council and the citizens of Liberty with detail on the 2023 budget. Given the substantial amount of information presented in the Budget Committee Meetings and at the Council Study Session, beyond recapping the 2023 budget process, staff does not plan to make a formal presentation on December 12, 2022, but will be happy to address any further questions that might arise.

Previous Action (if applicable):

Policy/Committee Review:

x Citizen Sales Tax Oversight Committee	Completed/Recommended: 11/17/2022
x Public Safety Sales Tax Oversight Committee	Completed/Recommended: 12/15/2022
x Budget Committee	Completed/Recommended: 10/19/2022
x Other: Eco Devo Sales Tax Oversight Committee	Completed/Recommended: 12/08/2022

Financial Considerations:

Budgeted:	Line Item: Establishes 2023 Budgets	Amount:
	Line Item:	Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. 2023 Budget Adoption Ordinance without parks
2. 2023 Budget Adoption Ordinance with Parks
3. 2023 budget message vlm mrc

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE ANNUAL BUDGET
FOR THE CITY OF LIBERTY, CLAY COUNTY, MISSOURI
FOR THE FISCAL YEAR 2023

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

That the proposed 2023 budget delineated in the document entitled Budget Message for the City of Liberty, Missouri - Fiscal Year 2023 and incorporated herein by reference as if fully set out in this ordinance, is hereby approved and adopted with the maximum amounts authorized by fund as follows:

2023 Budget Summary by Fund

Fund	2023 Revenue	2023 Expenditures
General Fund	26,305,223	25,211,560
Transient Bed Tax Fund	566,800	843,847
Economic Development Sales Tax Fund	2,877,400	2,665,375
Public Safety Sales Tax Fund	5,336,270	8,366,997
Capital Sales Tax Fund	4,204,800	2,709,183
Transportation Sales Tax Fund	3,850,910	2,455,918
Park Sales Tax Fund	1,787,760	517,559
Fire Sales Tax Fund	2,087,977	2,220,393
Cable System Fund	20	5,164
Park Operating Fund	4,622,106	6,391,391
Police Training Fund	6,352	10,500
Police Inmate Security Fund	3,532	5,500
Cemetery Maintenance Fund	49,150	81,325
Fairview Cemetery Trust Fund	7,400	-
Mt. Memorial Cemetery Trust Fund	140	-
Frank Hughes Memorial Trust	140	-
TIF Bond Projects	737,446	539,674
TIF Pay Go Projects	904,273	904,273
Liberty Commons TIF	4,556,962	2,702,022
Water Fund	6,260,837	7,306,684
Water Capital Fund	1,641,000	3,500,000
Wastewater Fund	12,522,655	8,736,384
Wastewater Capital Fund	1,200	3,165,000
Solid Waste Fund	2,073,500	2,116,120
Total Before Transfers	80,403,853	80,454,869
<u>Interfund Transfers</u>		
General Fund	972,020	2,042,500
Transient Bed Tax Fund	-	2,000
Economic Development Sales Tax Fund	623,560	-
Public Safety Sales Tax Fund	1,631,000	-
Capital Sales Tax Fund	-	303,010
Transportation Fund	-	938,410
Park Sales Tax	-	1,414,804
Park Operating Fund	1,818,284	49,000
Frank Hughes Memorial Trust	-	140
Fire Sales Tax	-	315,000
Cemetery Maintenance Fund	22,140	-
Fairview Cemetery Fund	-	2,000
Mt. Memorial Fund	-	140
Water Fund	-	1,068,605
Water Capital Fund	1,068,605	-
Wastewater Fund	-	1,969,996
Wastewater Capital Fund	1,969,996	-
Total Transfers	8,105,605	8,105,605
Total Including Transfers	88,509,458	88,560,474

SECTION II

The City Administrator is hereby authorized to award the 2023 employee salary adjustments contemplated within the 2023 Budget in a manner that is consistent with established administrative procedures and employee representation groups.

SECTION III

Further, the City Administrator is hereby authorized to expend the funds as set forth in the 2023 budget in accordance with applicable ordinances or resolutions governing the purchases of goods and services.

SECTION IV

This ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor.

PASSED by the City Council this _____ day of _____, 2022.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this _____ day of _____, 2022.

MAYOR

Document No. _____

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE ANNUAL PARK AND PARKS SALES TAX BUDGETS
FOR THE CITY OF LIBERTY, CLAY COUNTY, MISSOURI
FOR THE FISCAL YEAR 2023

BE IT ORDAINED by the City Council of the City of Liberty, Clay County, Missouri, as follows:

SECTION I

That the proposed 2023 budget delineated in the document entitled Budget Message for the City of Liberty, Missouri - Fiscal Year 2023 and incorporated herein by reference as if fully set out in this ordinance, is hereby approved and adopted with the maximum amounts authorized by fund as follows:

2023 Budget Summary by Fund

Fund	2023 Revenue	2023 Expenditures
Park Sales Tax Fund	1,787,760	517,559
Park Sales Tax Bond Fund	-	-
Park Operating Fund	4,622,106	6,391,391
Total Before Transfers	6,409,866	6,908,950
<u>Interfund Transfers</u>		
General Fund	49,000	411,500
Cemetery Maintenance Fund	20,000	-
Transportation Fund	-	11,840
Park Sales Tax	-	1,414,804
Park Operating Fund	1,818,284	49,000
Frank Hughes Memorial Trust	-	140
Total Transfers	1,887,284	1,887,284
Total Including Transfers	8,297,150	8,796,234

SECTION II

The City Administrator is hereby authorized to award the 2023 employee salary adjustments contemplated within the 2023 Budget in a manner that is consistent with established administrative procedures and employee representation groups.

SECTION III

Further, the City Administrator is hereby authorized to expend the funds as set forth in the 2023 budget in accordance with applicable ordinances or resolutions governing the purchases of goods and services.

ORDINANCE NO. _____ (CONT.)

SECTION IV

This ordinance shall be in full force and effect from and after its passage by the City Council and approval by the Mayor.

PASSED by the City Council this _____ day of _____, 2022.

MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED by the Mayor this _____ day of _____, 2022.

MAYOR



December 12, 2022

Honorable Mayor and Members of the City Council:

For your consideration is the proposed 2023 budget for the City of Liberty. The Budget Committee and City staff have spent numerous hours discussing and analyzing Liberty's overall fiscal position to create a budget that maintains service levels for 2023. Though revenue and expense budgets were built realistically with consensus from Administration and the Budget Committee, it must be understood that they are forecasts and not absolutes. As such, they will need to be monitored closely in 2023, and we make that commitment.

The following will present discussion on select City of Liberty budgets and will expand on the Council Action Report for the 2023 budget adoption. Attachments providing budgetary details are also provided.

2023 HIGHLIGHTS

For 2023, City revenue budgets are expected to show a continued growth with core revenues equaling and/or exceeding prior year levels. The additional revenue that the City will generate in 2023 is primarily attributable to the projected increase in Sales/Use Tax from industrial construction the City has experienced over the last couple of years. Along with increased Sales and Use tax revenues, the City is also projecting new revenues from the Wayfair tax beginning in 2023, along with tiered chapter 100 tax abatement revenues from the industrial projects. Giving consideration to the impact on Liberty residents, care was taken to only address revenue adjustments when there were not any other options. For Budget Year 2023, Council did approve the property tax levy to be reset. By resetting the levy, this will generate an estimated \$1.20M in additional revenue that will be split between General Operations and Parks. By resetting the levy, there was a minimal increase on the City portion of their end of year real estate taxes. Our average homeowner is expected to see an increase of \$34.00 on their real estate tax bill. The 2022 Levy rate for the City of Liberty is calculated at 0.8905% per \$100 assessed value and even with the reset, Liberty's levy will be the second lowest in Clay County. Aside from planned 2023 levy reset and adjustments to water, wastewater and solid waste user fees, all other fees and charges assessed to Liberty residents will stay at 2022 levels.

In April 2018, the voters approved a Use Tax for the City. The current rate of this new tax is 3.375% and is applied to all retail sales that qualify under Missouri State law governing this revenue source. This source is a General Fund revenue item. Specific capital expenditures (new Animal Shelter, new Parks maintenance operation center and Neighborhood Park improvements) have been completed. These projects are resourced through the issuance of 2018 special obligation bonds. The debt service for these capital projects will be paid from Use Tax funds. Beyond providing debt service funding, the Use Tax represents a significant modernization of General Fund revenues. With the continual transition of retail sales from "brick and mortar" sales to online sales, the City is excited to have the Use Tax as a revenue for the future. Revenues generated from the Use Tax that are not required for debt service and capital expenditures will be used to support General Fund operations in 2023.

In 2022, the City has continued an increase in development within the supply chain, logistics, and manufacturing industry sectors. In 2022, 9 new commercial and industrial buildings totaling just shy of 3.0M square feet were constructed and opened. As of the date of this message, the City has an additional 10 commercial or industrial buildings, with 2.2 square feet currently under construction. The City has also seen an increase in residential development over the last year with the construction of approximately 200 new units, including 37 new single family homes. Newly approved projects such as Montage (a 1075 acre mixed use development) and Whitehorse (a 153 acre, 326 lot subdivision) will ensure community growth in the coming year.

For 2023, employee compensation adjustments are budgeted at an increase of 4% across the board for all personnel not covered by the Public Safety Sales Tax Fund. The 4% adjustment helps the City remain competitive in retaining the quality employees that provide the high level of services our citizens expect. It also helps to offset inflationary increases that have been experienced in 2022. The Public Safety Sales Tax Fund provides for needed market adjustments for the Police Department and adjustments for years of service for the Fire Department. More discussion of activities in that fund will be provided in that section of this memo. Also included in the 2023 budget is an enhancement for all Full Time City Employees to the Lagers Benefit. In 2013, the City made enhancements to Lagers by changing it from a LT6 program to a L6. At the time of this enhancement, it was mandatory that each employee contribute 4% of their salary to the program. In 2021, this rule was changed and updated that employees were no longer mandated to pay the 4% each pay period. Therefore, included within the 2023 Budget, the City has opted to cover the 4% for each employee, thus giving employees back an additional 4% in their bring home pay. In total for 2023, employees should expect to see roughly an 8% increase in their bring home pay.

TOTAL BUDGET SUMMARY

The following table presents the 2023 revenue, expenditures, and inter-fund transfers for the City's total proposed operating and capital budgets:

Fund	2023 Revenue	2023 Expenditures
General Fund	26,305,223	25,211,560
Transient Bed Tax Fund	566,800	843,847
Economic Development Sales Tax Fund	2,877,400	2,665,375
Public Safety Sales Tax Fund	5,336,270	8,366,997
Capital Sales Tax Fund	4,204,800	2,709,183
Transportation Sales Tax Fund	3,850,910	2,455,918
Park Sales Tax Fund	1,787,760	517,559
Park Sales Tax Bond Fund	-	-
Fire Sales Tax Fund	2,087,977	2,220,393
Cable System Fund	20	5,164
Park Operating Fund	4,622,106	6,391,391
Police Training Fund	6,352	10,500
Police Inmate Security Fund	3,532	5,500
Cemetery Maintenance Fund	49,150	81,325
Fairview Cemetery Trust Fund	7,400	-
Mt. Memorial Cemetery Trust Fund	140	-
Frank Hughes Memorial Trust	140	-
Loss Control Fund	-	-
TIF Bond Projects	737,446	539,674
TIF Pay Go Projects	904,273	904,273
Liberty Commons TIF	4,556,962	2,702,022
Water Fund	6,260,837	7,306,684
Water Capital Fund	1,641,000	3,500,000
Wastewater Fund	12,522,655	8,736,384
Wastewater Capital Fund	1,200	3,165,000
Solid Waste Fund	2,073,500	2,116,120
Total Before Transfers	80,403,853	80,454,869
<u>Interfund Transfers</u>		
General Fund	972,020	2,042,500
Transient Bed Tax Fund	-	2,000
Economic Development Sales Tax Fund	623,560	-
Public Safety Sales Tax Fund	1,631,000	-
Capital Sales Tax Fund	-	303,010
Transportation Fund	-	938,410
Park Sales Tax	-	1,414,804
Park Operating Fund	1,818,284	49,000
PFA Construction-Sports Complex	-	-
Frank Hughes Memorial Trust	-	140
Fire Sales Tax	-	315,000
Cemetery Maintenance Fund	22,140	-
Fairview Cemetery Fund	-	2,000
Mt. Memorial Fund	-	140
Water Fund	-	1,068,605
Water Capital Fund	1,068,605	-
Wastewater Fund	-	1,969,996
Wastewater Capital Fund	1,969,996	-
Total Transfers	8,105,605	8,105,605
Total Including Transfers	88,509,458	88,560,474

GENERAL FUND

The City continues to see growth in certain revenues (Sales Tax, Use Tax, and Development related fees), but also revenue degradation in others (Telecom Franchise Fees). The proposed 2023 Revenue Budget has been prepared with Administration and Budget Committee consensus. The City expenditures will see increases predominately due to employee compensation, Lagers Enhancements, market-driven health insurance, other employee benefit costs, and additional non-salary increases.

The General Fund accounts for the primary day-to-day activities of the City, such as police protection, fire safety, ambulance service, public works including street maintenance, code enforcement, aging services, and all general administration of the City. Primary support for these activities comes from property taxes, sales tax, utility franchise fees and other taxes. Court fines, charges for services including permitting, licenses, and ambulance transport charges provide additional revenue support.

The 2023 General Fund Budget does represent a positive budget, with revenues of \$27,277,245 and expenditures of \$27,254,060.

The following provides budgetary detail and discussion on the 2023 General Fund.

Revenues Comparative Table

	<u>2021 Final</u>	<u>2022 Forecast</u>	<u>2023 Budget</u>	<u>Favorable/(Unfavorable) to Forecast</u>
PROPERTY	4,704,205	4,726,079	5,738,841	1,012,762
FRANCHISE FEES	3,150,263	3,345,000	3,235,000	(110,000)
SALES TAXES	6,761,705	6,858,776	7,396,129	537,353
USE TAXES	3,946,298	4,429,504	4,600,000	170,496
OTHER TAXES	1,345,055	1,357,500	1,465,147	107,647
LICENSES & PERMITS	1,036,152	687,895	684,215	(3,680)
OPERATING GRANTS	585,920	630,135	626,669	(3,466)
CHARGES FOR SERVICES	2,350,146	1,729,411	1,773,338	43,927
INTEREST	5,472	30,000	25,000	(5,000)
FINES & FORFEITURES	267,668	208,501	250,000	41,499
MISCELLANEOUS	1,219,816	495,786	510,886	15,100
TRANSFERS IN	972,020	972,100	972,020	(80)
TOTAL	\$ 26,344,720	\$ 25,470,687	\$ 27,277,245	\$ 1,806,558

Discussion

2023 General Fund Revenue Highlights:

- All revenues are believed to be realistically budgeted.
- Total budgeted 2023 revenues show a favorable balance of \$1.8M when compared to the 2022 forecast. This is attributable to anticipated increases within Sales and Use Taxes for 2023, along with an increase in Property Tax Revenue. The increase in the Pproperty tax levy is because of the reset of the levy that was approved by Council in September of 2022.
- Property taxes for 2023 are budgeted at a favorable level when compared to 2022 and are anticipated to show \$1,012,762 increase in revenue growth from a rise in assessed property values and new construction coming on line, in addition to the reset of the levy that was approved by Council in September of 2022.
- Sales Tax Revenue for 2023 is budgeted at \$7,396,129 and is \$537,353 favorable to the 2022 forecast.

- The 2023 budget reflects a mature sales tax base within the City of Liberty
- The 2023 Sales Tax Revenues are reflective of the additional revenues generated from the payoff and termination of our Series 2018 TIF, Liberty Triangle Pay-Go projects, and CCHC project that occurred in 2021.
- Franchise Fees Revenue for 2023 is set at \$3,235,000 and represents a slight decrease in budget when compared to 2022 forecast. Overall franchise fees have remained status quo, but the City continues to see declines within telecom, landline and cable franchise taxes. These decreases are slightly offset by increases in electric and gas, due to the new developments that have occurred in the last couple of years.
- Transfers In for 2023 remain the same as they have been for a number of years at \$972,020.
- Utility Overhead Fees for 2023 reflect a \$358,400 budget, this budget has remained a static amount since 2018, this amount reflects calculations of non-direct allocated expenditures paid in the General Fund for support of the Water and Sanitary Sewer Funds.

Expenditures Comparative Table

	2021 Final	2022 Forecast	2023 Budget
Salaries & Benefits	18,026,239	19,729,401	24,137,231
Non-Salary Expenses	6,248,509	11,744,184	8,814,465
Capital Expenditures	2,158,358	2,156,331	1,793,352
Less: PSST Salary & Benefits	(3,181,243)	(4,360,807)	(7,490,988)
Total All Costs	23,251,863	29,269,109	27,254,060
Total General Fund	\$ 23,251,863	\$ 29,269,109	\$ 27,254,060
Mayor & Council	208,465	221,422	237,772
Administration	1,558,195	1,889,151	2,104,098
Human Resources	415,250	570,991	575,987
Finance	988,343	895,795	1,147,593
Police	5,688,431	5,978,079	6,236,740
Fire	5,100,891	5,348,984	5,356,806
Aging Services	366,230	475,768	517,405
Public Works	2,657,258	2,970,782	3,431,606
Planning	845,173	984,643	1,253,031
Information Services	3,037,672	3,351,508	3,274,897
City-Wide	2,385,956	6,581,986	3,118,125
Total	\$ 23,251,864	\$ 29,269,109	\$ 27,254,060

Discussion

The proposed 2023 General Fund Budget is set at \$27,254,060. In 2022, staff began meeting with departments to get a good understanding of what each department realistically needed to operate at its fullest potential. From these meetings, staff from Administration and Finance worked together to compile a true capital list. When developing the 2023 budget, departments were to begin including some of these additional expenditures within this budget year. We felt very comfortable [adding-including](#) these additional costs because of the [additional-increase in](#) revenue that is anticipated within the 2023 budget.

The following prioritizations were made within the 2023 budget:

- As employees are our primary service providers and quality employees equate to quality services, the Management Team was determined to make all efforts to retain existing staff, ~~and felt that~~ providing an employee compensation increase in 2023 was a priority.
- Compensation budget elements
 - Proposes a 4% salary adjustment
 - Enhancements to current Lagers Program – changing from a mandatory contribution of 4% to 0% employee contribution in 2023
 - Assumes a 10% mid-year cost increase for health insurance/other benefits
- The addition of 14 NEW positions
 - Two Public Works Employees
 - One Planner
 - One Inspector
 - One IT Position (hired in 2022)
 - One Cemetery Sexton (hired in 2022)
 - Four Police Officers
 - Four Fire Personnel
- Further additions were made within the Non-salary budgets
 - New vehicle purchase for Planning and Development
 - New vehicle purchase for Animal Control
 - Additional City Hall Atrium Costs
 - Creation of Special Revenue Fund
- Increase in Transfers
 - Increase of transfer from GF to PSST
 - Addition of transfer from GF to Parks Maintenance

The Management Team, along with Budget Committee, believes these prioritized additions are manageable in 2023. Ongoing Sustainability discussions with Management, Budget Committee and Council will continue in 2023.

The overall trajectory of the General Fund budget is consistent and has been discussed with Council through several budget committee meetings and Council study sessions. While the numbers may change, the need for the City to have more revenue from growth and/or taxation has not diminished. Nor has the need for us to find collective ways to partner with other agencies in an effort to cost consolidate. In the absence of those items happening, there will be a need in the future to reduce the services and programs that we now offer. This last action would not be desirable for a first-class city such as Liberty.

Fund Balance Comparative Table

General Fund Recap			
	2021 Final	2022 Forecast	2023 Budget
Total Current Core Revenue	24,336,299	24,140,185	25,946,823
From Transfers In	1,330,420	1,330,500	1,330,420
Total Core Revenue with Transfers In	25,666,719	25,470,685	27,277,243
From One Time	678,000	-	-
Total Revenue	26,344,719	25,470,685	27,277,243
Salary and Non-Salary Expenditures	20,296,350	21,486,677	23,073,208
One time projects from 2021		1,639,286	345,000
Capital Expenditures	2,158,358	2,156,331	1,793,352
Transfer from GF to PSST		-	1,000,000
2021 ONE TIME USE TAX - Transferred from GF to Special Revenue Fund	-	960,000	-
Additional cost for the City Hall Atrium	-	1,400,000	-
\$3,000 per employee LUMP SUM payment in October 2022	-	884,565	
Parks Transfer for Non-Fee Amenities (Trails/Parks)			300,000
Total Expenditures	22,454,708	28,526,859	26,511,560
GF Transfer to PSST	702,905	583,000	631,000
Transfers Out - Parks Wellness	1,500	1,500	1,500
Transfers Out	92,750	67,750	20,000
Transfer Out to Parks - Comm Ctr Passes		90,000	90,000
Transfer Out to Park Maintenance - Non-Fee Producing Amenities (Trails/Parks)			-
Total Expenditure and Transfers	23,251,863	29,269,109	27,254,060
Total Revenue Less Total Expenditures and Transfers	3,092,856	(3,798,424)	23,183
Total Ending Fund Balance	9,735,204	5,693,780	5,716,963
Fund Balance Percentage	40.00%	23.59%	22.03%

Discussion

The ending fund balance represents a fiscal safeguard in the event of unforeseen expenditures or the permanent loss of revenues. It is a bridge that allows for either the continuation of current services (unforeseen expenditures) or transition to new revenue realities (permanent loss of revenues). To this end, the City Council has approved a fund balance range of 18% to 22% of revenues. The 2023 budget is within that range at a 22.03% level.

PARK OPERATING FUND

The Park Operating Fund includes four major divisions: Administration, Open Space Management, Sports Programs, and Community Center Programs.

Comparative Table

Parks Fund Balance Recap	2021 Final	2022 Forecast	2023 Budget
Beginning Fund Balance	1,892	525,426	536,305
Revenues			
Property Tax	828,565	827,662	1,014,752
Grants	73,611	75,708	75,000
Sports Complex / Sports Programs	1,144,511	1,383,262	1,485,000
Community Center	1,580,106	1,768,269	1,847,855
Charges for Services	38,821	45,126	46,000
Contributions	-	72,500	145,000
Lease Proceeds	-	-	-
Bond Proceeds	-	-	-
Miscellaneous/Other	16,448	18,983	6,000
Interest	52	1,800	2,500
Transfer from the Cemetery Maintenance	47,750	47,750	-
Transfer in From General Fund	525,000	91,500	391,500
Park Sales Tax Transfer	908,766	1,145,523	1,414,804
Transfer in from the Trans Sales Tax Fund	11,490	11,840	11,840
Frank Hughes Library Interest	(39)	120	140
Total Revenues	5,175,081	5,490,043	6,440,391
Expenditures			
Administration	-	-	-
Employee Compensation	316,790	376,985	422,481
Non-Salary	74,386	185,859	238,030
Transfers	49,000	49,000	49,000
Non-Salary	1,146	2,134	2,147
Park Maintenance	-	-	-
Employee Compensation	565,818	701,015	862,202
Non-Salary	141,064	138,225	438,242
Sports Programs	-	-	-
Employee Compensation	532,073	675,053	908,485
Non-Salary	967,280	1,032,907	1,052,248
Employee Compensation	1,334,839	1,465,656	1,653,139
Non-Salary	669,151	852,330	814,417
Transfers Out to Park Operations	-	-	-
Total Expenditures	4,651,547	5,479,164	6,440,391
Revenue Over/(Under) Expenditures	523,534	10,879	-
Ending Fund Balance	525,426	536,305	536,305
Fund Balance Percent - % Revenue	10.15%	9.77%	8.33%

Discussion

The Parks Department is committed to maintaining the high level of public parks with basic core services, while providing quality recreation opportunities for the citizens and improving community partnerships.

The 2023 operating budget will truly be a working budget. Because the Park Department budget is heavily reliant on user fees, the expenses fluctuate as program participation revenue goes up or down.

Parks Accounting

In 2013 the Parks Budget was restructured to better allocate program expenditures and provide a truer representation of program bottom-lines, assist management with a more accurate budget for management purposes, and allow for a redirection of the Park Sales Tax subsidy.

To accomplish this effort, Parks management was required to review salary and non-salary expenditures and determine which program segments these costs were actually benefiting. Prior to this review, certain salary and non-salary expenditures were budgeted in the Administration's segment only. Additionally, certain Open Space Management program expenditures were fully captured within that budget location, when in fact the services were provided for the Sports and Community Center programs. The review process led to the reallocation of both salary and non-salary administrative costs to the other programs' budgets.

Park Department Priorities

The following summary provides the 2023 mission and goals for the Parks Department:

Mission/Vision

- Park Board's Vision: "Liberty, A Destination"
- Staff's Mission: Creating Community Connections

Parks Values – LPR CARES

- Community Health & Wellness
- Accountability to our community and patrons
- Resource efficiency, development, and return on investment
- Engaged and effective government and citizenry
- Stewards of the cultural and natural environment

Goals/Objectives

- Finalize Liberty Parks & Recreation Master Plan
- Begin implementation of the Master Plan with strategic goals

Financial

The 2023 Parks Fund is balanced. Park revenues are budgeted at \$6,440,391 and expenditures are budgeted at \$6,440,391. The 2023 budget continues the recognition of services performed by Parks for the benefit of City cemeteries. With the creation of the Cemetery Sexton position in the General Fund, the Parks Department will no longer receive the transfer from the General Fund in the amount of \$47,750; these dollars will now support salary and benefits for this newly created position.

The fund balance requirement for the Parks Department speaks to a percentage range of 10% to 14%, with a goal of 12%. The Parks Department continues to work through the challenges that occurred due to COVID-19. The Parks Department's ending fund balance for 2023 is projected to be 8.33%.

Capital purchases and projects budgeted within the 2023 Operations Budget

- Community Center
 - Sauna structure updates
 - Installation of a new swim lift for the hot tub
 - Security camera upgrades
 - Outdoor pool patio replacements
 - New tables for meeting rooms
 - Fitness equipment replacements
- Sports Complex/Programs
 - Concessions/Restroom restoration
 - Baseball/Softball walkway restoration

- Batting Cages
- Capital Purchases
 - Two John Deere zero turn mowers
 - Batwing mower
 - John Deere Gator
 - New Holland tractor
 - Picleball Courts

PUBLIC SAFETY SALES TAX FUND

Voters approved a ½-cent Public Safety Sales Tax in April of 2017. The intent of this tax was to help fund 3 additional Firefighters/EMTS and 4 additional Police Officers and to help mitigate compression challenges and help with retaining and retention of public safety personnel. The first, five year salary structure was implemented in 2017 and the contract was successfully completed in 2022. In fall of 2021, the Fire union opened discussions to negotiate a new three year contract. At the time of the approval of this contract, the City of Liberty was able to provide market competitive salary adjustments. In late summer of 2022, the Police Union opened negotiations, effective January 2023 that three year contract will become effective. It is our goal to maintain the same expectation for Police as we had for Fire, by providing market competitive salary adjustments. For the Fire Department, implementation of a three-year step plan began in January of 2022. Under this new contract, it will provide a 2% market adjustment and a 3% step adjustment each year through 2024. For the Police Department, implementation of a three-year step plan will begin in January 2023. Under this new contract, it will provide Police personnel a 2% market increase and a 4% step adjustment for Police Officers and a 2% market adjustment and a 3% step adjustment for Corporals and Sergeants through 2025. The General Fund will maintain 2016 salary funding levels for both Fire and Police and all step plan and benefit cost increases will be a cost to the Public Safety Sales Tax. New positions for Fire and Police in 2023 will be charged directly to Public Safety Sales Tax.

A committee that consists of four Citizens, four Union Representatives, one Council Member, and both Chiefs was developed. They will meet once a year to ensure the funds that pertain to the Public Safety Sales Tax are being spent as the voters intended them to be used.

While commitments of the PSST have been maintained, funding levels have not kept up with the competitive market that we continue to experience in the Public Safety industry. To help mitigate any revenue shortfalls, the General Fund will continue to transfer additional dollars into the Public Safety Sales Tax Fund in 2023. The total transfer from General Fund to Public Safety Sales Tax Fund for 2023 is \$1.6M, this will be an ongoing transfer through the end of the current contracts.

American Rescue Funds (ARPA Funds) have been utlitiized as a funding mechanism in this fund as well. In 2022, \$1.5M was transferred; another \$1.5M will be transferred in 2023.

Comparative Table

City of Liberty, Missouri			
Public Safety Sales Tax			
Fiscal Year 2022			
Item	2021 Final	2022 Forecast	2023 Budget
Beginning Fund Balance	4,036,609	4,734,816	5,498,356
<u>Revenues</u>			
			1,0779
PSST Sales Tax	3,451,472	3,557,090	3,834,270
Interest	3,742	340	2,000
ARPA Funds	-	1,500,000	1,500,000
Resetting the LEVY		-	1,000,000
GF Fund Balance Transfer	125,000	583,000	125,000
2007 TIF Incremental Revenues	577,905	-	506,000
Total Revenues	4,158,120	5,640,430	6,967,270
<u>Expenditures</u>			
Police			
Total Police Expenditures	98,434	284,364	504,802
Fire			
Total Fire Expenditures	180,236	231,718	373,682
Total All Expenditures	278,670	516,082	878,484
PSST Base Position Salary Costs			
Total PSST Base Position Salary Costs	3,181,243	4,360,807	7,488,513
Total Expenditures and Transfers	3,459,913	4,876,889	8,366,997
Total Revenue Favorable/(unfavorable) to Expenditures	698,207	763,541	(1,399,727)
Total Ending Fund Balance	4,734,816	5,498,356	4,098,629

Discussion

Committee Coordination

The 2023 PSST Budget was reviewed by the PSST Oversight Committee on December 15, 2022 . That committee found the budget submittal consistent with voter intent.

CAPITAL IMPROVEMENT PROGRAM (CIP)

The Roadway CIP represents the primary funding source for City non-utility, street, and road infrastructure requirements. The CIP is comprised of three funds: the Transportation, Capital, and Economic Development Sales Tax Funds. These funds combine their respective resources to accomplish a unified source of street and road infrastructure funding. Those items funded from the Economic Development Sales Tax Fund must be associated with economic development opportunities. In addition to the sales tax revenues, the CIP utilizes County Road Levy/Road District Funds and grants as additional primary revenue sources.

The City has constructed the CIP to encompass a five-year period. It attempts to reconcile the voter communications made at the time of the November 2008 election, which authorized the extension of the sales tax funding sources, to current economic realities, infrastructure requirements, and grant opportunities. Further, the CIP blends a mix of pay-as-you-go projects with long-term bonding. While establishing a five-year spending plan, it also provides for the 2023 budget and commits the City to multi-year spending requirements beyond the five years.

The local revenues described above have been budgeted realistically. With these funds, the City will leverage Federal/State grant funds as they become available.

Projects from the Transportation and Capital Sales Tax Funds total \$39.81 million and are:

2023 – 2028 CIP Expenditures

- \$15.40M – Street Restoration/General Transportation Improvements/Street Maintenance Supplies
- \$2.30M – Public Works Equipment – Building Maintenance/Misc. Expenses
- \$2.55M – Signal Light Maintenance/Upgrades
- \$0.25M – Bridge Design
- \$2.88M – Storm Water Improvements
- \$1.80M – Sidewalk Program
- \$1.64M – Capital Engineer/Street Maintenance Workers
- \$0.40M – Transportation Enhancement Projects/City Landscaping Funds
- \$0.28M – KCATA (\$48K annual commitment)
- \$3.64M – Transfers Out to General Fund
- Provides for support of Public Works expenses incurred in the General Fund
- \$0.07M – Transfers Out to Parks – For City Landscaping Funds
- \$8.60 M – Debt Service/Loan Costs

TRANSPORTATION SALES TAX FUND

The Transportation Sales Tax Fund is one of the funds comprising the CIP.

This budget segment is funded primarily by a Transportation Sales Tax. In addition to these revenue sources, federal grants will/may be utilized.

In November 2008, voters approved increasing the ¼-cent Transportation Sales Tax to a ½-cent. Further, they approved extending this tax until December 2030.

The following provides budgetary detail and discussion on the **2023 Transportation Sales Tax Fund**.

Comparative Table

	2021 Final	2022 Forecast	2023 Budget
Beginning Fund Balance	1,910,314	1,910,314	2,000,914
<u>Revenues</u>			
Transportation Sales Tax	3,621,030	3,557,090	3,834,270
Sales Tax Transfer	(355,334)	(245,150)	(260,360)
Interest	6,286	1,620	2,000
Miscellaneous Income	27,654	133,517	275,000
Bond proceeds	2,794,730	-	
Bond Premium	255,951	-	
	-	-	
Total Revenues	6,350,317	3,447,077	3,850,910
Total Resources	8,260,631	5,357,390	5,851,824
<u>Expenditures</u>			
Pay-As-You Go			
Street Maintenance Workers	59,134	76,704	99,661
Overtime	2,650	2,840	-
Heath Savings Account	2,148	2,904	3,600
Social Security FICA	4,715	6,229	7,899
LAGERS Retirement Program	6,625	8,888	15,592
Workers Compensation	7,295	8,795	11,498
Health Insurance	13,265	24,162	29,358
Life Insurance	37	53	58
Dental Insurance	755	864	908
Vision Insurance	147	168	176
Disability Insurance	38	46	38
Salary and Benefits	96,808	131,652	168,788
Liability Insurance	1,594	3,308	3,600
Service Fees	213	321	
Cost Of Issuance	35,753	425	
Street Maintenance	795,910	1,074,171	1,200,000
Storm Water Repairs		110,000	-
Sidewalk Replacement Program		43,000	300,000
New Sidewalk Installation		-	
Traffic Signal Upgrades	65,744	625,001	60,000
Bridge Maint Replacement Projects			250,000
Misc Fees	8,000	-	
City Landscaping Funds - Parks (BJ)	15,675	16,420	16,420
Snow Removal for Commuter Parking Lot	5,115	5,169	5,200
City Transportation Enhancement Funds	116,262	45,000	50,000
City Transportation Enhancement Funds - Signs		-	-
KCATA Bus Service (Funderburk)	2,465	-	48,000
Total Capital Outlay	1,046,730	1,922,816	1,933,220
Transfers Out			
Transfer to Eco/Devo Sales Tax Fund for SLP2	430,000	430,000	430,000
Transfer to Eco/Devo Sales Tax Fund for Kansas	199,820	193,560	193,560
City Landscaping Funds - Transfer to Parks	11,490	11,840	11,840
Transfer to Debt Service (South Liberty Inter)	3,378,458	363,598	353,910
Trans Back to GF	303,010	303,010	303,010
Total Transfers	4,322,778	1,302,008	1,292,320
Total Expenditures and Transfers	5,466,315	3,356,476	3,394,328
Total Revenue Favorable/(unfavorable) to Expenditures	884,002	90,600	456,582
Total Ending Fund Balance	2,794,315	2,000,914	2,457,496

Discussion

Committee Coordination

The 2023 Transportation Sales Tax Budget was reviewed by the Citizen Sales Tax Oversight Committee. That committee found the budget submittal consistent with voter intent.

2023 Financial

Sales tax revenues within any of the Special Purpose Sales Tax Funds are generated on a smaller retail base than the General Sales Tax. These revenues do not include sales tax collections from domestic utilities. For 2023, sales tax total revenues are budgeted at \$3,850,910. Miscellaneous revenue is budgtd at \$275,000 for a reimbursement of federal funds for the signals at Withers and Holt. Initially these funds were to be received in 2022, however, they will be received in 2023.

Total expenditures and transfers out are proposed to be \$3,394,328. Proposed expenditures are favorable when compared to budgeted revenues by \$456,582. The Transportation Sales Tax fund is projected to generate an ending fund balance of \$2,457,496 for 2023. This fund balance must be carried over into 2023 and be utilized for future debt service payments and possible KCATA cost increases.

CAPITAL FUND

The Capital Sales Tax Fund is the City's other fund comprising the Capital Improvement Program (CIP). This fund's primary revenue source is the ½-cent Capital Sales Tax. In addition to sales tax revenues, federal and state funding is leveraged to fund transportation projects. This fund also receives revenues from the County road levy through both direct allocations and monies received from Liberty Special Road District #5.

The following provides budgetary detail and discussion on the **2023 Capital Sales Tax Fund**.

Comparative Table

	2021	2022	2023
	Final	Forecast	Budget
Beginning Fund Balance	1,901,953	2,224,077	2,753,478
<u>Revenues</u>		-	
Capital Improvement Sales Tax	3,621,052	3,557,090	3,834,270
TIF Sales Tax Transfers	(349,336)	(245,150)	(260,360)
Federal Grant - MDNR Storm Water	151,825	-	
Clay Co Road Fund - Current Formula - City Direct	255,935	181,404	238,523
Clay County - Sales Tax Distribution - City Direct	358,240	60,750	384,867
Road District - Current Formula	-	296,920	-
Interest	5,338	7,500	7,500
Miscellaneous Income	2,016	1,394	-
Transfer in	140,890	-	
Bond Proceeds - 2021 GOB Refunding Bonds	3,775,270	-	
Bond Premium - 2021 GOB Refunding Bonds	327,779	-	
Total Revenues	8,289,009	3,859,908	4,204,800
<u>Expenditures</u>			
<u>Pay-As-You-Go</u>			
Salary and Benefits			
Capital Engineer Salary	62,777	47,746	51,584
Part Time	-	-	-
Health Savings Account	662	2,303	1,920
Social Security FICA	4,347	3,700	4,093
LAGERS Retirement Program	6,745	3,409	8,079
Workers Compensation	324	302	306
Health Insurance	17,376	17,293	19,392
Life Insurance	17	22	23
Dental Insurance	499	359	363
Vision Insurance	163	72	121
Disability Insurance	41	36	30
Salary and Benefits	92,951	75,241	85,911
Street Maintenance Programs			
Radio Maintenance	9,583	9,583	9,000
Bond Cost of Issuance	48,180	575	
Public Works Capital Equipment	69,234	395,122	328,626
Computer Software		20,000	15,000
Public Works - Equipment Rental		8,000	15,000
Liability Insurance	4,185	1,324	1,440
Street Restoration - Base	1,852,264	950,000	1,200,000
Maintenance Projects- (Signal Light Maintenance)	36,025	84,175	70,000
Asphalt - Street Repairs	94,747	90,000	90,000
Gravel - Street Repairs	11,257	14,000	14,000
Street Signs	40,605	35,000	35,000
Storm water Maintenance	36,882	30,000	30,000
NPDES Expense	12,858	15,000	15,000
Capital Stormwater Improvement Program	71,546	591,807	338,000
Storm water Improvements	511,494	-	
Public Works Capital Equipment - Lease Principal - Radios	7,259	7,479	7,699
Public Works Capital Equipment - Lease Interest - Radios	674	456	230
Debt Service Fees	386	439	440
Transfer in to the General Fund	303,010	303,010	303,010
Total Pay-As-You-Go	3,203,141	2,631,211	2,558,356
Transfer to Debt Service Reserve	4,763,744	699,296	453,837
Total Expenditures and Transfers	7,966,885	3,330,507	3,012,193
Revenue Favorable(Unfavorable) To Expense and Transfers	322,124	529,402	1,192,607
Ending Fund Balance	2,224,077	2,753,478	3,946,086

Committee Coordination

The 2023 Capital Sales Tax budget was reviewed by the Citizen Sales Tax Oversight Committee. That committee found said submittal consistent with voter intent. Liberty Road District #5 board members approved the Road District budget, which contains the transfers into the Capital Sales Tax Fund.

2023 Financial

The Capital Sales Tax Fund is separated for budget management purposes into two major categories – 1) Pay-As-You-Go/Debt Service and 2) Bond Projects. Total 2023 resources for the Capital Sales Tax from all sources are budgeted at \$4,204,800. Capital Sales Tax revenues account for \$3,573,910 of the total. Combined County Road Levy and Road District revenues are estimated to be \$623,390.

Total proposed expenditures and transfers from all sources for 2023 are expected to be \$3,012,193. Of that amount, Pay-As-You Go expenditures, inclusive of street maintenance expenditures, amount to \$2,558,356. Debt Service amounts are budgeted at \$453,837.

Income favorable to expenditures will show a combined surplus of \$1,192,607. End of the year fund balance is projected to be \$3,946,086. City fund balance policy requires the reservation of \$1.0M in available CIP funds for emergencies. Those reservations are found within the Capital Sales Tax fund balance.

FIRE SALES TAX FUND

Authorized under RSMo 321.242 and approved at ¼-cent, the Fire Sales Tax is a supplementary source of funding for fire operations within the City of Liberty, but is the primary source of Fire capital funding.

The following provides budgetary detail and discussion on the 2023 Fire Sales Tax Fund.

Comparative Table

	2021 Final	2022 Forecast	2023 Budget
Beginning Fund Balance	1,562,854	2,195,754	2,350,847
Revenues			
Fire Sales Tax	1,810,525	1,778,550	1,917,140
Sales Tax Transfers	(174,668)	(122,570)	(130,180)
Liberty Commons	-	-	
Interest	4,370	1,241	1,200
Sale of Public Property	-	-	
GEMT	383,086	208,124	250,000
Miscellaneous Revenue (Hosp. Contract)	49,817	49,817	49,817
Lease Proceeds		-	
Total Revenues	2,073,130	1,915,162	2,087,977
Expenditures			
Salary and Benefits			
Salaries - EMS Chief	20,074	99,839	101,970
Health Savings Account	-	1,530	2,400
Social Security	1,512	7,671	7,984
LAGERS Retirement Program	4,749	24,396	30,372
Workers Compensation	434	490	605
Health Insurance	3,100	19,068	20,514
Life Insurance	4	27	29
Dental Insurance	104	624	655
Vision Insurance	24	144	151
Disability Insurance	9	46	38
Total Salaries & Benefits	30,011	153,835	164,718
Non-Salary			
Financial Fees (GEMT)	57,463	80,149	80,149
Liability		857	1,800
Building Maintenance	-	6,000	6,000
Minor Equipment	16,930	65,006	115,000
Construction Lease Principal 2014	71,000	73,000	74,000
Lease Principal 2014 Pumpers	227,000	231,000	236,000
Construction Lease Interest 2014	4,382	2,954	1,487
Lease Interest 2014 Pumpers	13,949	9,386	4,744
Debt Service Fees	-	259	
Vehicles - Other	30,209	70,043	85,000
Capital Equipment	34,824	120,000	450,000
COMPUTER EQUIPMENT	24,523	14,195	6,000
Construction		5,000	750,000
Transfer to Debt Service	614,938	613,385	245,495
General Fund Transfer	315,000	315,000	315,000
Total Expenditures	1,440,230	1,760,070	2,535,393
Total Revenue Over(Under) Expenditures	632,900	155,092	(447,416)
Projected Ending Available Fund Balance	621,043	801,995	1,208,601

Discussion
Committee Coordination

The 2023 Fire Sales Tax Budget was reviewed by the Citizen Sales Tax Oversight Committee. That committee found said submittal consistent with voter intent.

2023 – 2028 CIP Expenditures

\$10.4M – Total Expenses

\$0.28M – Future Aerial Truck Purchase

\$0.32M – 2014 Fire Station construction projects/2014 Pumper Purchase debt service – 2023 Payoff

\$1.20M – 2017 Fire Station construction projects and ambulance debt service – 2027 Payoff

\$0.97M – Future Ambulance debt service

\$1.60M – Future Pumper and Ladder Truck debt service

\$1.00M – Salary and Benefits (2019 New Position from GEMT funds)

\$0.48M – GEMT payment

\$1.90M – Equipment and vehicles – Pay-as-You-Go

\$1.25M – Building construction and maintenance

\$1.36M – Transfer to the General Fund – Continuation of salary support

Financial

The 2023 budget represents the continuation of the process where the majority of sales tax revenues are retained in the Fire Sales Tax Fund. For 2023, budgeted expenditures and transfers totaled \$2,535,393. They are comprised of \$164,718 in Salary and Benefits for the EMS Chief position; \$561,726 in debt service payments, a \$315,000 transfer into the General Fund to support fire staffing, and \$1,493,949 for the acquisition of other capital equipment, building maintenance and fees for the GEMT program .

The 2023 Fire Sales Tax revenue budget is bugeted at \$2,087,977 and is comprised of \$1,786,960 in sales tax revenues and \$299,817 from Liberty Hospital Contract and GEMT (Ground Emergency Medical Transport) Program. The Ground Emergency Medical Program is a voluntary program that allows for the reimbursement of uncompensated costs to eligible GEMT providers who provide qualifying emergency ambulance services to Department of Social Services, MO HealthNet participants. The City of Liberty has participated in the GEMT program for five years. The revenue received from the GEMT program funds the EMS Chief Salary and Benefits.

Comparing revenues to expenditures, you will find an unfavorable deficit balance of (\$447,416). The 2023 anticipated fund balance is \$1,208,601. That amount will be carried over for future year usage.

PARK SALES TAX FUND

The Park Sales Tax is authorized under RSMo. 644.032. While this tax can have a dual purpose of providing a taxation source for storm water improvements and/or support for local parks, the City's ballot language was for a ¼-cent Park Sales Tax. As approved, this tax can only be used for Park purposes. It should be clarified that while the City has accounted for this tax as a "capital" tax, use of the funding source is not limited to just capital, but can be used for both capital and operational costs.

In 2015, the City issued \$1,400,000 in Special Obligation Bonds for certain Park improvement projects. With this a separate bond fund has been established to account for these items. The debt service costs associated with the bonds are captured in the Pay-As-You-Go section of the Park Sales Tax Fund.

The following provides budgetary detail and discussion on the 2023 Parks Sales Tax Fund Pay-As-You Go sub-fund.

Comparative Tables

	2021 Final	2022 Forecast	2023 Budget
Beginning Fund Balance	783,941	1,369,809	1,368,650
Revenues			
Revenues			
Sales Tax	1,810,525	1,778,550	1,917,140
Sales Tax Transfers	(174,668)	(122,570)	(130,180)
Interest	6,076	630	800
Misc		7,290	-
Total Revenues	1,641,933	1,663,900	1,787,760
Pay Go Expenditures			
2015 Special Obligation Bond Principal	90,000	90,000	85,000
2015 Special Obligation Bond Interest	25,244	23,444	21,641
Project: Bennett Park Tennis Resurfacing		14,580	-
Park Fund Transfer - Parks	34,418	337,923	489,370
Park Fund Transfer - Community Center	437,990	427,366	452,201
Park Fund Transfer -Sports Complex	436,359	380,234	473,233
Trail System Maintenance		-	70,000
Vehicles		53,252	76,274
Project: Trail design and Costing		-	200,000
Building Improvements	2,528	303,000	-
2018 Special Obligation Bond Principal	15,000	19,260	19,615
2018 Special Obligation Bond Interest	14,519	16,001	15,029
Debt Service Fees	8	-	-
Sportsfield Equipment (61)		-	30,000
Total Expenditures	1,056,065	1,665,060	1,932,363
Total Revenue Over(Under) Expenditures	585,868	(1,160)	(144,603)
Total Ending Fund Balance	1,369,809	1,368,650	1,224,047
Add: Park Developer and Tree Fund Balance to Total Ending Fund Balance	201,185	201,185	201,185
Total Parks Capital Fund Per Audit	1,570,994	1,569,835	1,425,232

Discussion

Committee Coordination

The 2023 Parks Sales Tax Budget was reviewed by the Citizens Sales Tax Oversight Committee. That committee found said submittal consistent with voter intent. This budget was also reviewed and recommended by the Liberty Park Board.

2023 – 2028 CIP Expenditures

\$8.94M – Total Expense
 \$0.55M – 2015 Special Obligation Bonds
 \$0.21M – 2018 Special Obligation Bonds
 \$1.61M – Capital Purchases/Building Improvement/Parks Improvements
 \$8.81M – Sales Tax Transfer

Financial

The 2023 Parks Sales Tax Revenue budget is established at \$1,787,760, of which all is anticipated to come from sales tax revenues.

2023 budgeted expenditures and transfers total \$1,932,363. Funds in the amount of \$1,414,804 will be transferred out to the Park Fund to support those operations. Included in these amounts are, debt service payments associated with the issuance of the 2015 Special Obligation Bonds in the amount of \$106,641 and 2018 Special Obligation Bond debt service payments in the amount of \$34,644. The transfer from Parks Sales Tax to the Parks Fund saw an significant increase in 2022 and is expected to continue to increase in 2023.

Projected income is unfavorable to expenditures in the amount of (\$144,603). Year-end fund balance is projected to be \$1,224,047.

ECONOMIC DEVELOPMENT SALES TAX FUND

Discussion

The Economic Development Sales Tax is authorized under Section 67.1305, RSMo, provides that any incorporated city may impose an economic development sales tax on all retail sales which are subject to a sales tax under chapter 144. The tax cannot be more than one-half of one percent and shall not become effective until the voters have approved it. The tax cannot be used to support retail development except for the redevelopment of downtown areas and historic districts. The tax must solely be used for projects related to long-term economic development.

It is proposed that the Economic Development Tax be established at three-eighths of one percent (0.375%), be dedicated to funding the construction of South Liberty Parkway Phase 2 and making the entire South Liberty Parkway development read, providing funding for the rehabilitation of Downtown infrastructure and other economic development related improvements and be used, subject to funding availability, for other economic development activities.

Committee Coordination

The 2023 Economic Sales Tax Budget was reviewed by the Liberty Economic Development Sales Tax Board. That board found said submittal consistent with voter intent.

Comparative Tables

	2021 Final	2022 Forecast	2023 Budget
Pay-As-You-Go Funding			
Beginning Fund Balance	3,174,117	3,868,618	4,468,262
REVENUES			
Sales Taxes	2,575,698	2,667,820	2,875,700
Interest Earnings Other	19,613	1,700	1,700
Transfer In From The Transportation Sales Tax Fund -	199,820	193,560	193,560
Transfer In From The Transportation Sales Tax Fund -	430,000	430,000	430,000
Total Revenues	3,225,131	3,293,080	3,500,960
EXPENDITURES			
<u>LEDC</u>			
LEDC (Partnership-Community Growth)	60,000	75,000	75,000
Health Savings Account	1,524	1,392	1,200
Social Security	-	46	92
Health Insurance	7,020	7,152	8,844
Life Insurance	34	-	-
Dental Insurance	540	396	454
Vision Insurance	84	77	88
Other Eco/Devo Fees	35	9	
Liberty Economic Development Corporation	69,237	84,072	85,678
<u>Eco/Devo Administrative Expenses</u>			
Salary	85,188	106,511	114,400
Part-time	3,410	-	-
Health Savings Account	890	1,614	2,400
Social Security	6,406	8,039	9,027
Lagers	3,898	11,769	17,637
Workers Comp	230	254	334
Health Insurance	18,144	22,536	24,240
Life Insurance	19	27	29
Dental Insurance	520	624	655
Vision Insurance	130	204	214
Disability Insurance	43	46	38
Total Salary and Benefits	118,877	151,623	168,974
Other Eco/Devo Fees	41,785	70,000	100,000
Total Managers Office	160,662	221,623	268,974
<u>Other Eco/Dev Costs</u>			
Comp Plan	2,500	100,000	-
Project - KC Tech Academy	142	-	
Liability Insurance	2,064	1,751	1,800
Debt Service Fees	636	-	
Other Eco/Dev Expenses	5,342	101,751	1,800
Total Economic Development Support Expenditures	235,241	407,446	356,452
Transfer Out to GO Debt Service	877,088	873,950	878,213
Transfer Out to SO Debt Service	1,418,301	1,412,041	1,430,709
Total Transfer Out to Debt Service	2,295,389	2,285,991	2,308,922
Total Expenses and Transfers	2,530,629	2,693,437	2,665,374
Revenues Favorable/(Unfavorable) to Expenditures	694,501	599,643	835,586
Ending Fund Balance	3,868,618	4,468,262	5,303,848

Financial

Any city imposing the tax shall establish an economic development tax board. The board established by the city shall consist of at least five members, but may be increased to nine members. The Economic Development Board will consider economic development plans/projects and is required to hold public hearings on those plans/projects. The Board recommends plans/projects to the City Council, who has final approval authority.

State law allows this tax to be immune from TIF capture and provides for mechanisms to repeal the tax via voter approval of Council action to repeal and/or voter petitions to repeal.

Sales Tax revenues are anticipated to be \$2,918,836 in 2023. The sales tax revenues will be used to pay bond debt and City economic development expenses. Supplementing sales tax revenues will be a \$623,560 annual Transfer In from the Transportation Sales Tax Fund. This revenue source is 100% dedicated to pay bond debt associated with the South Liberty Parkway Phase II and the Kansas Street project. The total revenue budget for 2023 is \$3,500,960.

Support for both internal (the Economic Development Manager's Office) and external (Liberty Economic Development Corporation) will be paid from this budget source in 2023 and beyond. Total economic development support expenditures are budgeted at \$356,452 in 2023.

The 2023 ending fund balance is projected to be \$5,303,848. This fund balance can be held for future debt service payments or used for additional economic development support.

TRANSIENT GUEST TAX

Authorized under RSMo 94.837 and approved by Liberty voters on November 4, 2014 at 5%, the Transient Guest Tax is a tax on the charges for all sleeping rooms paid by the transient guests of hotels and motels situated in the City of Liberty. The revenues from the Transient Guest Tax will support tourism.

Comparative Table

	2021 Final	2022 Forecast	2023 Budget
Beginning Fund Balance	283,994	466,232	472,227
Revenues			
Transient Guest Tax	454,827	520,000	565,000
Misc. Revenue	15,459	600	600
Interest	959	1,020	1,200
Total Revenues	471,246	521,620	566,800
Expenditures			
Contract Services (HDL)	35,000	45,000	130,000
Total Festival Costs	49,112	77,500	102,000
Total Hometown Holidays	17,249	7,000	8,000
Total Wayfinding	58,613	211,800	249,100
Total Art Funding	53,735	64,825	144,447
Festivals/Events Promotional	21,331	40,000	116,000
Contingency	-	-	
Total Public Information	39,948	67,500	94,300
Administration of Revenue	2,000	2,000	2,000
Total Expenditures	289,008	515,625	845,847
Revenue Favorable/(Unfavorable) to Expenditures	182,238	5,995	(279,047)
Ending Fund Balance	466,232	472,227	193,180

Financial

The Transient Guest Tax did not become effective until April 1, 2015. In 2023, the tax is expected to generate \$565,000 in revenues. Expenditures are anticipated to be \$845,847, reflecting programmed tourism expenditures and an increase in the HDLI Contract. The ending fund balance is forecasted to be \$193,180.

ENTERPRISE FUNDS

The City of Liberty has three enterprise funds – the Water Fund, the Wastewater Fund, and the Sanitation Fund. The following provides narrative on the 2023 budget for each of these funds.

Enterprise funds are used for the purpose of tracking activities of the City that are operated in a manner similar to private business. All costs of the activity should be included in the determination of rates charged to customers, including depreciation, capital outlay costs and debt. The City does not include depreciation in rates at this time.

The Water and Wastewater funds have additional operating requirements attached to bond covenants applicable to outstanding revenue bonds. These covenants require that net operating income (operating revenues less operating expenditures) must exceed debt service payments by 10%. This creates a mathematical standard which requires net revenues available for debt service to not be less than 110% of the annual debt principal and interest amounts.

Comparative Tables

Water Fund

Item	2021 Final	2022 Forecast	2023 Budget
User Fee Income	6,257,994	5,863,705	6,242,837
Interest Expense	17,154	15,680	16,200
Other Income	7,488	9,067	2,800
total	6,282,636	5,888,452	6,261,837
Total Expense	7,178,539	8,410,759	8,375,289
Less: Interest Expense	59,541	58,022	150,012
Less: Depreciation/Amortization	1,451,808	1,500,000	1,500,000
Less: Capital	1,485,000	1,673,514	1,068,605
Operating Expense	4,182,191	5,179,223	5,656,672
Operating Income For Ratio Calculation	2,100,445	709,229	605,165
Interest	59,541	58,022	150,012
Bond Principal	666,837	67,090	125,335
Total Debt	726,378	125,112	275,347
	289%	567%	220%

Item	2021 Final	2022 Forecast	2023 Budget
WATER FUND CAPITAL FUND			
Beginning Cash Balance	549,956	0	790,395
Revenues			
State/Local ARPA Grant			1,640,000
Interest	(3,272)	660	1,000
Transfers In from Water Operating	1,230,000	1,673,514	1,068,605
Infrastructure Fee Transfer	255,000	836,760	
Total Revenues	1,481,728	2,510,934	2,709,605
Capital Outlay Expenses			
Vehicles		19,447	75,000
Capital Equipment	87,006	20,000	30,000
Computer Software	12,612	16,593	10,000
Engineering Design	12,017	200,000	210,000
Construction Contract	165,225	400,000	1,575,000
AMI Meter Project	20,244	-	
Vehicles	-	3,500	55,000
Capital Equipment	-	19,000	
Engineering Design	31,986	227,000	85,000
Construction Contract	576,363	815,000	1,460,000
Total Expenses	905,452	1,720,539	3,500,000
Sandblasting and Painting of Clarifiers and Lim	379,790	-	-
TOTAL - ALL CAPITAL EXPENSES	1,285,241	1,720,539	3,500,000
Capital Fund Income/(Loss)	196,487	790,395	(790,395)
Ending Cash Balance	746,443	790,395	(0)

Wastewater Fund

	2021 Final	2022 Forecast	2023 Budget
Operating Fund			
User Income	11,577,621	11,203,180	12,397,850
Interest Earnings	116,780	82,700	124,805
Interest Earning-Capital Fund	4,960	1,200	1,200
Other Income	13,633	-	-
Operating Income	11,712,994	11,287,080	12,523,855
Total Expense	8,800,979	7,860,069	10,706,379
Less: Interest Expense	1,130,990	1,071,010	995,842
Less: Depreciation/Amortization	5,000,000	2,500,000	2,500,000
Less: Capital	2,399,692	-	1,969,996
Operating Expense	270,296	4,289,059	5,240,541
Operating Income for Ratio Calculation	11,442,698	6,998,021	7,283,314
All Interest	1,130,990	1,071,010	995,842
Prior Year Interest Adjust to Retained Earnings			
All Principal	3,205,000	4,008,300	4,868,470
Total Debt	4,335,990	5,079,310	5,864,312
Bond Ratio	264%	138%	124%

WASTEWATER CAPITAL FUND	2021 Final	2022 Forecast	2023 Budget
Beginning Cash	1,885,185	2,393,697	1,193,804
Revenues			
Interest	4,960	1,200	1,200
Transfers In	1,210,000	-	1,969,996
Total Revenues	1,214,960	1,200	1,971,196
Expenses			
Vehicles	-	34,501	75,000
Capital Equipment	-	-	30,000
Computer Software	-	16,592	
Engineering Design	-	100,000	75,000
Construction Contract	192,316	500,000	2,420,000
AMI Meter Project	32,621	-	
Sewer Repair Liberty Drive	3,587	-	
Capital Equipment	44,287	75,000	15,000
HDR Study - Plant Replacement Esrow	40,000	450,000	425,000
Engineering Design		25,000	125,000
Future Projection		-	
Total Capital Expenses	312,812	1,201,093	3,165,000
Ending Cash	2,787,333	1,193,804	(0)

Solid Waste Fund

SANITATION FUND	2021 Final	2022 Forecast	2023 Budget
Beginning Fund Balance	\$ 134,004	\$ 142,565	\$ 120,461
Revenues			
Refuse Collection Fees	1,918,155	1,978,400	2,073,000
Interest Earnings	314	500	500
Misc Services	2,770	-	
	1,921,239	1,978,900	2,073,500
Regular Salaries	28,139	30,380	30,250
Opt Out Ins	452	340	-
Heath Savings Account	346	627	900
FICA	2,178	2,382	2,383
Lagers	3,016	3,404	4,704
Worker's Comp	99	109	130
Health Insurance	4,088	5,807	7,852
Life Insurance	10	14	14
Dental Insurance	205	248	300
Vision Insurance-VSP	44	58	68
Disability Ins	18	18	19
Outside Printing	460	420	500
Legal Fees	56	100	100
Financial Services	19,432	12,000	20,000
Contract Labor	-	-	
Misc Fees	-	254	250
Mobile Phones	378	500	500
Software Maintenance	-	660	500
Casualty Insurance	1,011	811	880
Uncollectible Accounts	387	2,600	2,600
Deposit Interest Expense	2,770	-	
Postage		71	70
Pension Expenses	(2,842)	1,500	1,500
Recycling Advertising	-	-	
Sanitation Collection Fees	1,810,226	1,892,200	1,998,100
Weekend Recycling Center	-	-	
Hazardous Waste Program	38,993	37,000	35,000
Miscellaneous Fees	3,146	9,500	9,500
Postage	63	-	-
	\$ 1,912,678	\$ 2,001,003	\$ 2,116,120
Income	8,561	(22,103)	(42,620)
Ending Fund Balance	\$ 142,565	\$ 120,461	\$ 77,841

Discussion

Water and Wastewater Fund Overview

The City Council, Budget Committee and staff have been focused since 2008 on ongoing plans to improve the operations of the utility funds. Underlying the plan was the belief that transparent communication was needed to fully state to the community the needs and action steps to be implemented to address both funds' future operations.

In broad terms, with many items coordinating with one another, the goals and actions steps can be categorized as follows:

- Goals for fiscal stability need to be established and met
- System efficiencies must be improved
- Existing infrastructure repaired and replaced
- Budgets reflect appropriate and realistic assumptions
- Support systems created to mitigate rate increase impact on most vulnerable residents
- Citizens engaged to assist in bringing solutions

2023 User Rate Recommendations

Based on the above list of action items and the 2023 financial requirements, the Budget Committee recommended to the City Council the following rate adjustments to be effective in April of 2023:

Bottom-line Impact – a 2.89% increase costing \$3.49 per month for the **average** utility customer

Individual average customer elements

Water – 4.00% increase, representing an additional \$1.40 per month

Wastewater – 2.00% increase, representing an additional \$1.32 per month

Solid Waste – 4.00% increase, representing an additional of \$0.76 per month

Dependent on individual customer usage, percentage increase/decrease, as well as costs may vary up or down.

The segment attached to wastewater increases that are recommended for April of 2023 are lower than the Sewer Treatment Plant rates that were discussed with the community at the time of the Sewer Bond election.

The recommended 2023 user rate structure effective April 2023 will be as follows:

	2022	2023
Water	3.00%	4.00%
Monthly Customer Charge	8.00	8.32
Volumn Chages		
Minimum - under 1,001 gals	3.36	3.49
First 1,001 - 2,000 gals	7.21	7.50
Next 18,000 gals	5.92	6.16
Next 80,000 gals	5.36	5.57
Over 100,000 gals	4.19	4.36
Wastewater	3.30%	2.00%
Monthly Customer Charge	8.98	9.16
Volumn Chages		
First 1,000 gals	7.64	7.79
Over 1,000 gals	16.62	16.95
Solid Waste	3.70%	4.00%
Per Household	18.98	19.74
Sales Tax Percent on Water	0.01	0.01

Other Budgets

The budget attachments accompanying this memo will provide additional detail on the other City budgets not communicated above.

Additional supporting detail is available upon request.

Staff looks forward to engaging Council on any additional questions or concerns relative to the 2023 budget.

Vicki L McClure
Finance Director

Curt Wenson
City Administrator

Attachments

Other Funds:**TIF Funds**

**Frank Hughes Memorial Trust
Cemetery Maintenance Fund
Mt. Memorial Trust Fund
Fairview Memorial Trust Fund
Police Training Fund
Police Inmate Security Fund**

City of Liberty, Missouri			
Combined TIF Projects - Bonds			
Fiscal Year 2023			
	2021 Actual	2022 Forecast	2023 Budget
Beginning Fund Balance	\$ 4,653,563	\$ 1,544,957	\$ 1,679,965
Revenues			
Real Estate Tax-City PILOTS	\$ 65,468	\$ 26,655	\$ 28,917
City Sales Tax	499,272	189,313	202,673
Delinquent Charges	-	-	-
TIF Tax - County PILOTS	541,617	605,008	224,756
TIF Sales Tax - County	187,999	189,313	70,941
CID Sales Tax	1,337,593	187,525	198,020
Interest Earnings	303	2,500	2,000
Zoological Sales Tax	20,084	9,468	10,139
Reimbursed Expense	70	-	-
Miscellaneous Income	11,819	-	-
Bond Proceeds	-	-	-
Transfer In	520,203	-	-
Total Revenues	\$ 3,184,428	\$ 1,209,783	\$ 737,446
Expenditures			
Reimbursable Fees	\$ 121,313	\$ 146,176	\$ -
Bond Principal	4,098,510	295,000	305,000
Bond Interest	326,813	246,544	226,463
Miscellaneous	1,259,509	383,204	4,059
Administrative Fee	5,692	1,996	2,297
Debt Service Fee	4,529	1,855	1,855
Cost of Issuance	476,668	-	-
Total Expenditures	\$ 6,293,033	\$ 1,074,775	\$ 539,673
Revenue Over(Under) Expense	\$ (3,108,606)	\$ 135,008	\$ 197,773
Restricted Cash - Bond Pymt	\$ 4	\$ 316	\$ 4
Restricted Cash - Redemption	3,945	3,965	3,945
Restricted Cash - EATS	93,436	48	48
Restricted DSR - Bond Proceeds	571,056	572,883	571,056
Restricted DSR - Bus Inter	138,711	173,304	138,711
Restricted Cash - CID	11,347	27	27
Restricted Cash - Surplus	216,293	345,206	375,000
Restricted Fund For Debt Service Held by City	510,165	584,216	788,947
Ending Fund Balance	\$ 1,544,957	\$ 1,679,965	\$ 1,877,738

City of Liberty, Missouri			
Pay as You Go TIF Recap			
Fiscal Year 2023			
	2021 Actual	2022 Forecast	2023 Budget
Beginning Fund Balance	\$ 676,742	\$ 593,147	\$ 203,907
Revenues			
Real Estate Tax	\$ 100,912	\$ 49,287	\$ 54,228
Delinquent	63,437	-	-
TIF Sales Tax - City	459,871	178,443	189,513
TIF Tax - County/School/Hosp	834,846	840,618	421,481
TIF Sales Tax - County	256,312	62,451	66,331
CID Sales Tax	596,247	153,688	162,460
Zoological Sales Tax	30,646	9,710	10,260
Total Revenues	\$ 2,342,270	\$ 1,294,197	\$ 904,273
Total Resources	\$ 3,019,012	\$ 1,887,344	\$ 1,108,180
Expenditures			
Administrative Fees	\$ 7,797	\$ 2,422	\$ 2,300
TIF Reimbursable Fees	-	237	-
Miscellaneous Fees	835,163	425,529	7,611
Developer Reimbursements	1,414,190	1,255,249	894,362
Interfund Transfers	168,715	-	-
Total Expenditures	\$ 2,425,865	\$ 1,683,437	\$ 904,273
Revenue Over(Under) Expense	\$ (83,595)	\$ (389,240)	\$ (0)
Ending Fund Balance	\$ 593,147	\$ 203,907	\$ 203,907

City of Liberty, Missouri			
Liberty Commons TIF Project			
Fiscal Year 2023			
	2021 Actual	2022 Forecast	2023 Budget
Beginning Fund Balance	\$ 5,856,588	\$ 7,001,131	\$ 8,322,342
Revenues			
Real Estate Tax	\$ 124,099	\$ 114,756	\$ 128,251
Delinquent Taxes	1,363	3,664	-
Hotel Rebate	31,971	33,110	35,000
TIF Sales Tax - City	793,535	854,840	910,070
Real Estate Tax - County/School/Hosp	1,026,673	1,001,364	996,813
TIF Sales Tax - County	238,950	299,190	318,520
CID Sales Tax	793,531	1,204,573	1,512,527
Zoological Sales Tax	20,486	64,945	45,500
TDD Sales Tax	484,305	568,760	604,280
Interest Earnings-Reserve	606	5,200	6,000
Transfers In - Special Allocation Funds	1,610,135	-	-
Total Revenues	\$ 5,125,653	\$ 4,150,403	\$ 4,556,961
Total Resources	\$ 10,982,240	\$ 11,151,534	\$ 12,879,303
Expenditures			
Administrative Fees	\$ 2,553	\$ 2,428	\$ 2,422
TIF Reimbursable Fees	-	1,407	-
Miscellaneous Fees	18,011	17,917	29,962
Bond Principal - A Bond	455,000	520,000	565,000
Bond Interest - A Bond ⁽¹⁾	1,753,716	2,283,731	2,100,928
Debt Service Fees	1,855	3,710	3,710
Transfers Out - Special Allocation Funds	1,749,974	-	-
Total Expenditures	\$ 3,981,109	\$ 2,829,193	\$ 2,702,023
Revenue Over(Under) Expense	\$ 1,144,544	\$ 1,321,210	\$ 1,854,939
Restricted Cash - Project Fund	5	5	5
Restricted Cash - Hotel Tax	9,208	-	-
Restricted Cash - Bond Pymt	14	857,761	-
Restricted Cash - EATS	196,330	-	-
Restricted DSR - Bond Proceeds	2,688,345	2,741,737	2,688,345
Restricted DSR - Bus Inter	2,959,568	3,379,634	2,959,568
Restricted Cash - CID Revenues	35,841	-	-
Restricted Cash - Special Assessment CID	1	62,554	-
Restricted Cash - TDD Revenues	34,749	-	-
Restricted Cash - Project Fund	7	7	7
Restricted Fund For Debt Service Held by City	\$ 1,077,064	\$ 1,280,644	\$ 4,529,355
Net Ending Fund Balance	\$ 7,001,131	\$ 8,322,342	\$ 10,177,280

City of Liberty, Missouri			
Frank Hughes Memorial Library Trust Fund			
Fiscal Year 2023			
	2021 Final	2022 Forecast	2023 Budget
Beginning Fund Balance	\$ 30,000	\$ 30,000	\$ 30,000
Revenues			
Interest Earnings	\$ 147	\$ 120	\$ 140
Total Revenues	\$ 147	\$ 120	\$ 140
Total Resources	\$ 30,147	\$ 30,120	\$ 30,140
Expenditures			
Interfund Transfer-Parks	\$ (39)	\$ 120	\$ 140
Total Expenditures	\$ (39)	\$ 120	\$ 140
Total Revenue Over(Under) Expenditures	\$ 186	\$ -	\$ -
Ending Fund Balance	\$ 30,186	\$ 30,000	\$ 30,000

City of Liberty, Missouri			
Cemetery Maintenance Fund			
Fiscal Year 2023			
	2021 Final	2022 Forecast	2023 Budget
Beginning Fund Balance	\$ 28,745	\$ 63,494	\$ 57,663
Revenues			
Charges for Services-Burial Permits	\$ 31,500	\$ 25,350	\$ 26,000
Charges for Services-Engraving Services	320	960	1,000
Interest Earnings	(9)	400	450
Misc-Contributions for Maintenance	-	-	100
Sale of Lots	18,243	20,500	18,500
Misc-Sale of Columbarium Niche	1,800	2,400	3,000
Miscellaneous Income	-	-	100
Total Revenues	51,854	49,610	49,150
Transfers In			
Misc-Contributions from Trust Funds	\$ (178)	\$ 1,620	\$ 2,140
Transfers In from General Fund	92,750	67,750	20,000
Total Revenues and Transfers In	\$ 144,426	\$ 118,980	\$ 71,290
Total Resources	\$ 173,171	\$ 182,474	\$ 128,953
Expenditures			
Supplies-Cemetery Committee	\$ 226	\$ -	\$ 300
Supplies-VFW	135	-	200
Supplies-Misc Supplies	180	139	100
Engraving Fees	-	485	225
Fees-Contract Labor-Open/Close	11,550	8,000	12,000
Fees-Miscellaneous Fees	2,672	-	-
Utilities-Electric	268	270	500
Maintenance-Grounds/Landscaping	864	6,991	7,000
Maintenance-Mowing Contract	45,840	52,000	56,000
Maintenance-Headstone	193	25,096	5,000
Minor Equipment - Trash Receptacles	-	-	-
Culvert Construction Project	-	-	-
Capital - Monument Sign	-	-	-
Capital - Dirt Storage Bunker	-	-	-
Columbarium Construction Project	-	-	-
Total Expenditures	\$ 61,927	\$ 92,980	\$ 81,325
Transfers Out			
Transfers out to Park Fund for Labor	\$ 47,750	\$ 31,830	\$ -
Total Transfers Out	\$ 47,750	\$ 31,830	\$ -
Total Expenditure and Transfers Out	\$ 109,677	\$ 124,810	\$ 81,325
Revenues Favorable/(Unfavorable) to Expenses and Transfers Out	\$ 34,749	\$ (5,830)	\$ (10,035)
Columbarium Reserve	14,569	16,369	18,619
Undesignated Fund Balance	48,925	41,295	29,010
Ending Fund Balance	\$ 63,494	\$ 57,663	\$ 47,628

City of Liberty, Missouri			
Mt. Memorial Cemetery Trust			
Fiscal Year 2023			
	2021 Final	2022 Forecast	2023 Budget
Beginning Fund Balance	\$ 33,755	\$ 33,905	\$ 33,905
Revenues			
Interest Earnings	\$ 136	\$ 120	\$ 140
Total Revenues	\$ 136	\$ 120	\$ 140
Total Resources	\$ 33,891	\$ 34,025	\$ 34,045
Expenditures			
Interfund Transfer-Cemetery Maintenance	\$ (14)	\$ 120	\$ 140
Total Expenditures	\$ (14)	\$ 120	\$ 140
Total Revenue Over(Under) Expenditures	\$ 150	\$ -	\$ -
Ending Fund Balance	\$ 33,905	\$ 33,905	\$ 33,905

* Only Interest Revenue can be used for Cemetery Maintenance

City of Liberty, Missouri			
Fairview Cemetery Trust Fund			
Fiscal Year 2023			
	2021 Final	2022 Forecast	2023 Budget
Beginning Fund Balance	\$ 391,794	\$ 399,604	\$ 405,604
Revenues			
Interest Earnings	\$ 1,566	\$ 1,500	\$ 2,000
Sale of Lots	6081	6000	5400
Total Revenues	\$ 7,647	\$ 7,500	\$ 7,400
Total Resources	\$ 399,440	\$ 407,104	\$ 413,004
Expenditures			
Interfund Transfer-Cemetery Maintenance	\$ (164)	\$ 1,500	\$ 2,000
Total Expenditures	\$ (164)	\$ 1,500	\$ 2,000
Total Revenue Over(Under) Expenditures	\$ 7,811	\$ 6,000	\$ 5,400
Ending Fund Balance	\$ 399,604	\$ 405,604	\$ 411,004

* Only Interest Revenue can be used for Cemetery Maintenance

City of Liberty, Missouri			
Police Training Fund			
Fiscal Year 2023			
	2021 Final	2022 Forecast	2023 Budget
Beginning Fund Balance	\$ 36,130	\$ 37,763	\$ 35,824
Revenues			
Interest Earnings	\$ 87	\$ 100	\$ 120
Police Training	4,580	3,332	3,332
Arrest Costs Recoupment	2,553	1,772	1,900
Post Training Funds	468	500	1,000
Reimbursed Expense	2,667	2,857	-
Total Revenues	\$ 10,354	\$ 8,561	\$ 6,352
Total Resources	\$ 46,484	\$ 46,324	\$ 42,176
Expenditures			
Police Training Travel	\$ 3,937	\$ 4,500	\$ 4,500
Police Registration Fees	4,784	6,000	6,000
Total Expenditures	8,721	10,500	10,500
Total Revenue Over(Under) Expenditures	\$ 1,634	\$ (1,939)	\$ (4,148)
Ending Fund Balance	\$ 37,763	\$ 35,824	\$ 31,676

City of Liberty, Missouri			
Police Inmate Security Fund			
Fiscal Year 2023			
	2021 Final	2022 Forecast	2023 Budget
Beginning Fund Balance	\$ 15,949	\$ 19,306	\$ 20,790
Revenues			
Interest Earnings	\$ 109	\$ 90	\$ 200
Inmate Maintenance Fee	4,584	3,332	3,332
Total Revenues	\$ 4,693	\$ 3,422	\$ 3,532
Total Resources	\$ 20,642	\$ 22,728	\$ 24,322
Expenditures			
Biometric Supplies	\$ 1,336	\$ 438	\$ 4,000
Minor Equipment	-	1,500	1,500
Total Expenditures	\$ 1,336	\$ 1,938	\$ 5,500
Total Revenue Over(Under) Expenditures	\$ 3,357	\$ 1,485	\$ (1,968)
Ending Fund Balance	\$ 19,306	\$ 20,790	\$ 18,822



CITY COUNCIL ACTION REPORT

Meeting Date: December 12, 2022

A/R No.: 2022-318

Department: Finance

Submitted By: Vicki McClure, Director
Finance

Subject: Resolution approving the 2023 – 2028 Street Capital Improvement Plan for the City of Liberty, Missouri

Summary:

- Appropriate Public Works infrastructure and equipment replacement planning requires a multi-year review approach.
- The City has created a multi-year infrastructure/equipment spending model of which the 2023 – 2028 elements comprise the proposed Street Infrastructure Capital Improvement Plan (CIP) for the City
- The CIP elements from the Transportation and Capital Sales Tax Funds have been reviewed by the Budget Committee, Citizen Sales Tax Oversight Committee (CSTOC) and the City Council.
- The CSTOC found the budgets to be consistent with voter intent. The Budget Committee recommended approval of these budgets.
- The CIP element from the Economic Development Sales Tax Fund has been reviewed by the Budget Committee, Liberty Economic Development Sales Tax Board and the City Council. The Economic Development Sales Tax Board found the budgets to be consistent with voter intent.
- The Budget Committee recommended approval of this budget.
- The CIP contemplates the spending of approximately \$53.67 million over the next five years.
- Staff recommends approval of the 2023 – 2028 CIP.

Background:

Background:

The 2023 – 2028 CIP represents the accumulation of prior planning, project prioritization by the City Council, efforts by Public Works staff to maximize Federal, State and other local funding resources and has been reviewed by the Budget Committee and City staff.

The CIP contemplates the spending of approximately \$53.67 million in street infrastructure improvements, equipment purchases, maintenance projects, public building improvements and associated debt service expense.

Projects to be accomplished from the Transportation, Capital and Economic Development Sales Funds are:

- \$15.40M – Street Restoration/General Transportation Improvements/Street Maintenance Supplies
- \$2.30M – Public Works Equipment – Building Maintenance/Misc. Expenses
- \$2.55M – Signal Light Maintenance
- \$0.25M – Bridget Maintenance/Replacement Projects
- \$2.88M – Storm Water Improvements
- \$1.80M – Sidewalk Replacement Program
- \$1.64M – Capital Engineer/Street Maintenance Workers
- \$0.40M – Transportation Enhancement Projects/City Landscaping Funds
- \$0.28M – KCATA (\$48K annual commitment)
- \$0.07M – Transfer Out – To Parks for City Landscaping Funds
- \$22.46M – Debt Service/Loan Costs
- \$3.64M – Transfers Out

Staff recommends approval of the 2023 – 2028 CIP.

Previous Action (if applicable):

Policy/Committee Review:

X Citizen Sales Tax Oversight Committee	Completed/Recommended: 11/17/2022
Public Safety Sales Tax Oversight Committee	Completed/Recommended:
X Budget Committee	Completed/Recommended: 10/5/2022
Other: Economic Development Sales Tax Board	Completed/Recommended: 12/8/2022

Financial Considerations:

Budgeted:	Line Item: Budgeted Items - 2023 Capital, Transportation and Economic Development Sales Tax Budgets Line Item:	Amount: Amount:
	Revenue Line (if applicable):	Amount:
Non-Budgeted	Line Item:	Amount:
	Line Item:	
	Funding Source:	Amount:

Attachments:

1. Resolution - 2023- 2028 Capital Improvement Plan approval - VLM
2. 2023 Special Purpose Sales Tax Fund Council Study Session FINAL

RESOLUTION NO. _____

A RESOLUTION APPROVING THE 2023 – 2028 STREET CAPITAL IMPROVEMENT PLAN
FOR THE CITY OF LIBERTY, MISSOURI

WHEREAS, the City Council of the City of Liberty, Missouri (the “City”) is committed to an annual review and approval of a multi-year Street Capital Improvement Plan; and

WHEREAS, the attached plan has been reviewed and recommended for approval by the City of Liberty Budget Committee; and

WHEREAS, the City of Liberty Citizen Sales Tax Oversight Committee has been presented the Street Capital Improvement Plan for their review of voter intent relative to the Transportation and Capitals Sales Tax Fund elements and has found the plan complies with said voter intent; and

WHEREAS, the City of Liberty Economic Development Sales Tax Board has been presented the Street Capital Improvement Plan for their review of voter intent relative to the Economic Development Sales Tax Fund element and has found the plan complies with said voter intent; and

WHEREAS, the City Council of the City of Liberty has studied the Street Capital Improvement Plan within a Council study session;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, MISSOURI, that the Street Capital Improvement Plan for 2023-2028 is hereby adopted, incorporated by reference herein and available for review as required by law;

BE IT FURTHER RESOLVED that said plan is approved for use as a guide in determining future capital spending in the City.

PASSED by the City Council and APPROVED by the Mayor of the City of Liberty, Missouri, this ____ day of _____, 2022.

Mayor

ATTEST:

Deputy City Clerk



Special Purpose Sales Tax Budget Recommendations

City Council Study Session November 21, 2022





Capital, Transportation, Fire & Parks Sales
Tax Budgets were presented to the CSTOC
on November 17, 2022

Economic Development Sales Tax will be
presented to the Eco Devo Board on
December 08, 2022



Capital Improvement Plan Consists of:

Capital Sales Tax Fund

Transportation Sales Tax Fund

Economic Development Sales Tax Fund



2023 Budget Overview:

- Budgets – Transportation and Capital Sales Tax Funds
 - Also incorporate Economic Development Sales Tax
- Short and Long Term Direction for Capital Improvements, Equipment Acquisition and Select Operational Support
 - +5 Year action/spending for planning requirements
 - Commits to a multi-year requirement



2023 Budget Overview:

- Revenue Assumptions
 - Capital – 8.94% Increase over 2022 Forecast
 - Transportation – 11.72% Increase over 2022 Forecast
- Capital Financing
 - Pay-As-you –go Projects
 - Lease Purchases
 - Long Term Bonding

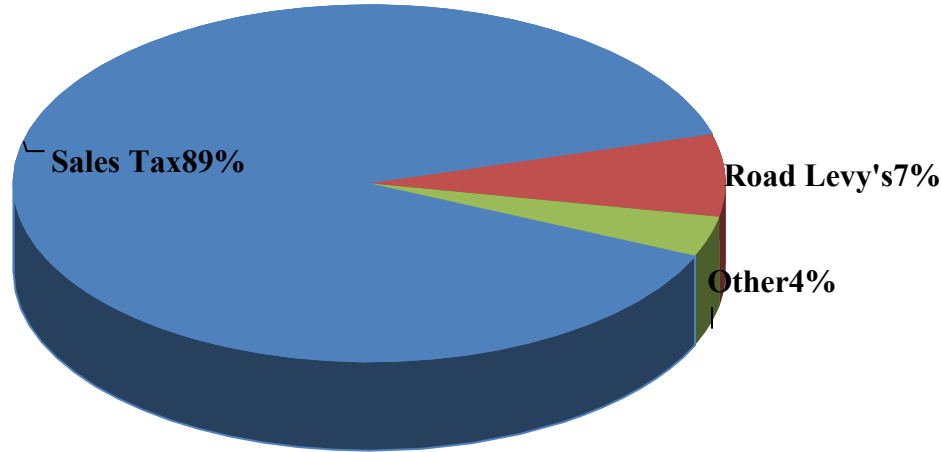


2023 Budget Overview:

- **Undesignated Fund Balance for Road Infrastructure Projects**
 - Collective 2023 Budget and Future Forecasts show an annual surplus
 - Capital – 2023 - \$3.43M to \$9.98M in 2028
 - Transportation – 2023 - \$1.40M to \$3.56M in 2028
 - Attempts to maintain next year debt service requirements
 - Goal of maintaining \$1.0M for future opportunities/unknown in Infrastructure CIP

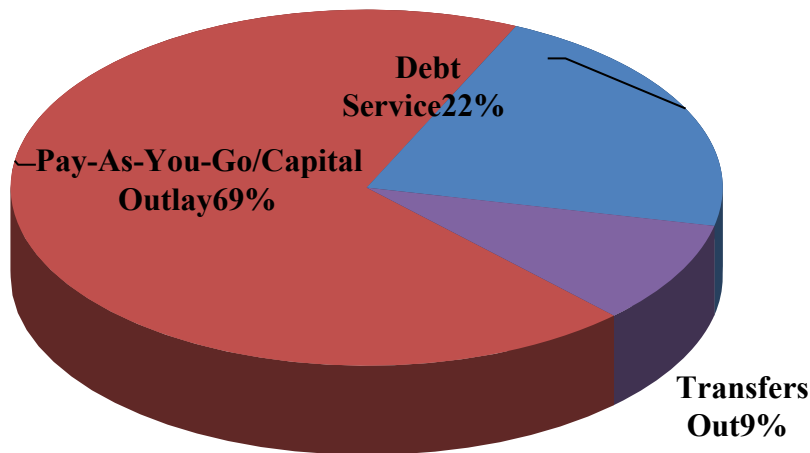
Capital and Transportation Sales Tax Total Resource Overview 2023-2028

- All Sources \$50,100,052



Capital and Transportation Sales Tax Total Cash Outflow (Expenditures) Overview 2023-2028

- All Sources \$39,806,471





Cash Outflow (Expenditure)Detail Overview 2023-2028

Pay-As-You-Go Detail - \$39.81M

- \$15.40M – Street Restoration/General Transportation Improvements/Street Maintenance Supplies
- \$2.30M – Public Works Equipment – Building Maintenance/Misc. Expenses
- \$2.55M – Signal Light Maintenance/Upgrades
 - 2024 \$1.8M Dedicated to a new signal at Blue Jay and 291 Hwy
 - Will be reimbursed \$1.5M in 2024 or 2025 from MODOT
- \$0.25M – Bridge Maintenance/Replacement Projects
 - Design for Richfield Bridge
- \$2.88M – Storm Water Improvements
- \$1.80M – Sidewalk Program



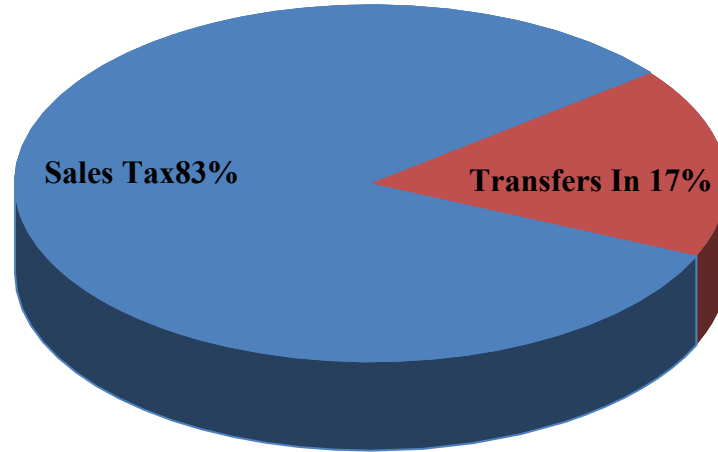
Cash Outflow (Expenditure)Detail Overview 2023-2028

Pay-As-You-Go Detail - \$39.81M

- \$1.64M – Capital Engineer/Street Maintenance Workers
- \$0.40M – Transportation Enhancement Projects/City Landscaping Funds
- \$0.28M – KCATA (\$48K annual commitment)
- \$8.60M – Debt Service Costs
 - GOB Debt for I35/M291 Project
 - GOB Debt for SLP2
 - GOB Debt for Kansas Street
- \$3.64M – Transfers Out – To support General Fund Operations
- \$0.07M – Transfer Out – To Parks for City Landscaping Funds

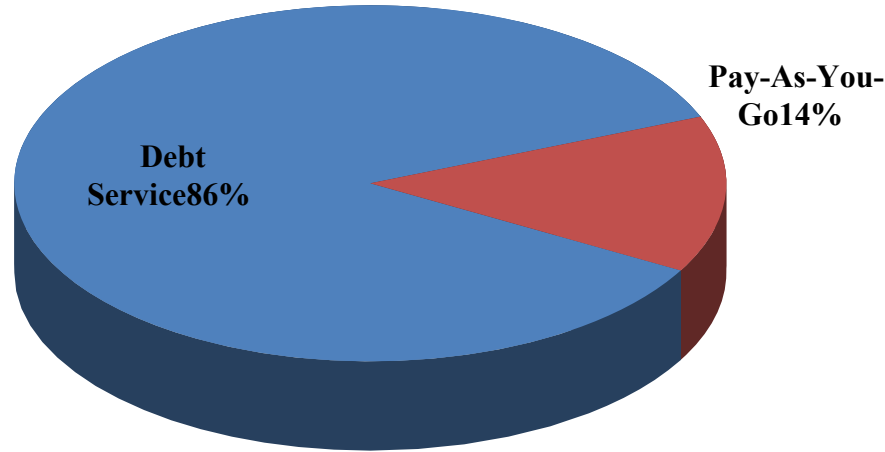
Economic Development Sales Tax Total Resource Overview 2023-2028

- All Sources \$21,673,853



Economic Development Sales Tax Total Cash Outflow (Expenditures) Overview 2023-2028

- All Sources \$16,168,862





Cash Outflow (Expenditure)Detail Overview 2023-2028

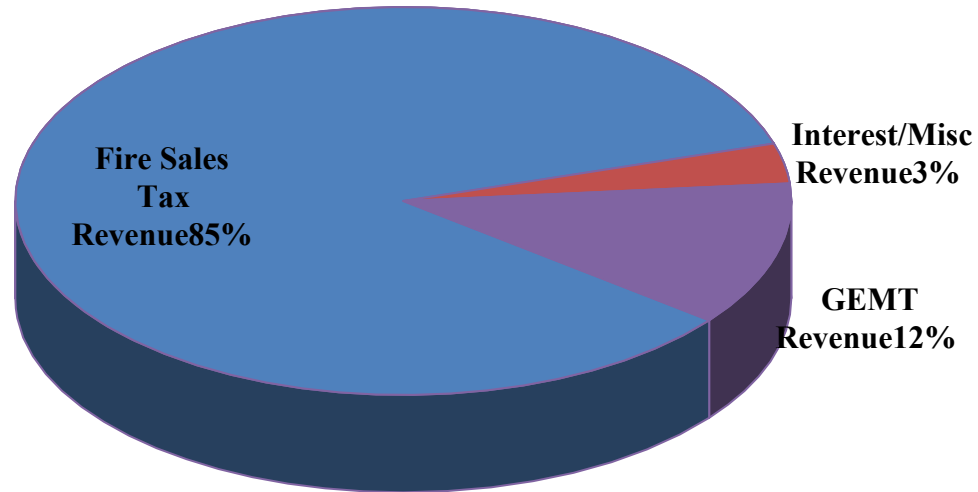
Pay-As-You-Go Detail - \$16.2M

- \$0.55M –LEDC Costs (Benefits and Partnership Fees)
 - Increase in LEDC Partnership Contract - 2022
- \$1.75M – Eco/Devo Administrative Expenses/Other Eco/Devo Costs
- \$13.9M – Transfer Out – GO Bonds (South Liberty Parkway) & SOB Bonds (South Liberty Parkway, Downtown, Kansas Street Projects)

Fire Sales Tax

Total Resource Overview 2023-2028

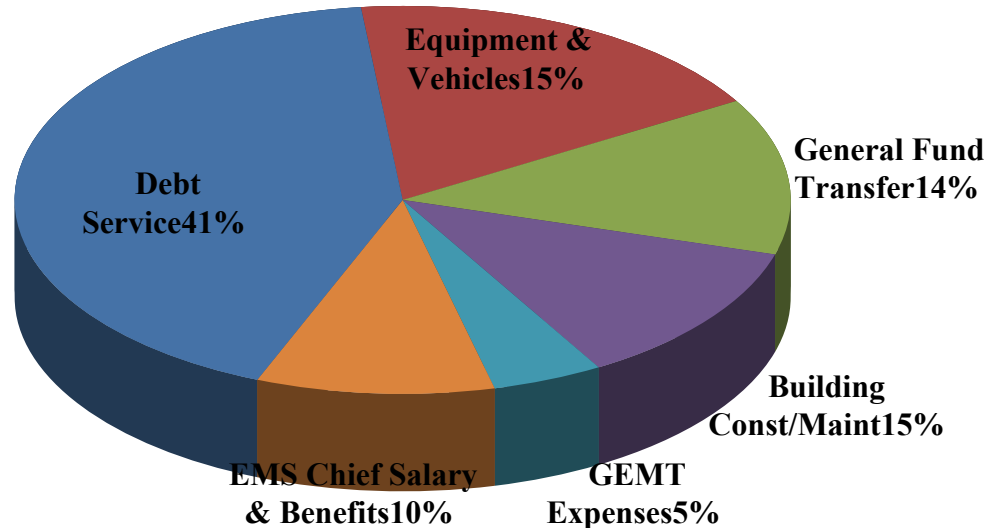
- All Sources \$12,495,409



Fire Sales Tax Fund

Total Cash Outflow (Expenditures) Overview 2023-2028

- All Sources \$10,412,567





Fire Sales Tax

Cash Outflow (Expenditure)Detail

Overview 2023-2028

Pay-As-You-Go Detail - \$10.4M

- \$0.28M – Future Aerial Truck Purchase
 - 2012 Aerial Truck Purchase debt service paid off in 2022
 - 2027 Purchase of New Aerial Truck
- \$0.32M – 2014 Fire Station construction projects/2014 Pumper Purchase debt service
 - 2023 Payoff
- \$1.2M – 2017 Fire Station construction projects and ambulance debt service
 - 2027 Payoff
- \$0.97M – Future Ambulance debt service
- \$1.6M – Future Pumper and Ladder Truck debt service



Fire Sales Tax

Cash Outflow (Expenditure)Detail

Overview 2023-2028

Pay-As-You-Go Detail - \$10.4M

- \$1.0M –EMS Chief Salary and Benefits
- \$0.48M – GEMT payment
- \$1.90M – Equipment and vehicles – Pay-as-You-Go
- \$1.25M – Building construction and maintenance
 - Construction on Fire Station 3 beginning in early 2023
- \$1.36M – Transfer to the General Fund – Continuation of salary support



2023 Special Purpose Sales Tax Fund

- Questions